

FIRE ISLAND UNION FREE SCHOOL DISTRICT

BOARD OF EDUCATION

Regular Meeting/Public Hearing Agenda

March 8, 2022

4:30 p.m.

Call to Order

Pledge of Allegiance

Voice of the Taxpayer

ITEM 1 **Approval of Minutes**

- a. Special Meeting/Executive Session of February 1, 2022
- b. Special Meeting/Executive Session of February 7, 2022
- c. Regular Meeting of February 8, 2022
- d. Special Meeting/Executive Session of February 10, 2022

ITEM 2 **Finance**

- a. Treasurer's Report
- b. Trial Balance Reports
- c. Appropriation and Revenue Status Reports
- d. General Fund Cash Disbursement
- e. General Fund Cash Flow Report
- f. Cash Transfer
- g. Warrant

ITEM 3 **Superintendent's Report**

ITEM 4 **Correspondence**

ITEM 5 **Action Items – Recommended for Approval**

- a. 2022 Notice of Annual Meeting, Budget Vote and Election
- b. 2022 Appointments – Election Inspectors @ 20.49/hr – B. Burke, C. Burke, M. Hood, K. McBride, T. Murphy, L. Thornberg
- c. Employee Resignation for the purpose of retirement – Admin. Assistant for Business- *effective 6/30/22*
- d. 2021-2022 Re-Opening Plan – *Revised*
- e. Bus Bid Results & Bid Award
- f. 2022-2023 Request for Child Rearing Leave – *Confidential Attachment "A"*
- g. 2022-2023 Proposal for Communications, Website Hosting & Maintenance Services – SYNTAX @ \$19,477.70

- h. 2022-2023 Non-Resident Instruction Contracts 2022-2023 -3 *students*
@ \$3,285.00 each
- i. CSE Recommendations
- j. Call for Nominations – Eastern Suffolk BOCES Board

ITEM 6 Public Hearing/2nd Reading & Policy Adoption

- . #5130 Budget Adoption
- #5150 Contingency Budget (*to delete this policy*)
- #5230 Acceptance of Gifts, Grants, and Bequests to the District
- #5570 Financial Accountability
- #5683 Fire and Emergency Drills, Bomb Threats, and Bus Emergency Drills
- #5730 School Bus Safety
- #5731 Idling School Buses on School Grounds
- #5740 Qualifications of Bus Drivers
- #6140 Employee Medical Examinations

It is anticipated that the Board will enter into executive session to discuss the employment history of a particular person.

ITEM 7 Adjournment

Special Meeting
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
February 1, 2022

DRAFT

In accordance with Executive Order 11.2, this meeting was held virtually via Zoom.

CALL TO ORDER	The meeting was called to order at 4:31 p.m. by President J. Lippert.
MEMBERS PRESENT	B. Chenault, L. Kaufman, J. Lippert, L. Nowachek, J. Phelan, A. Wood.
MEMBERS ABSENT	K. Skelly-Kurka
OTHERS PRESENT	L. Ferraro, Superintendent
EXECUTIVE SESSION	The Board entered into executive session at 4:32 p.m. to discuss the employment history of a particular person. (A. Wood, L. Kaufman; 6-0) The special meeting resumed at 5:32 p.m.
ADJOURNMENT	The meeting adjourned at 5:32 p.m. (J. Phelan, L. Nowachek; 6-0)

Donna Clock
District Clerk

Special Meeting
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
February 7, 2022

DRAFT

In accordance with Executive Order 11.2, this meeting was held virtually via Zoom..

CALL TO ORDER	The meeting was called to order at 4:31 p.m. by President J. Lippert.
MEMBERS PRESENT	B. Chenault, L. Kaufman, J. Lippert, L. Nowachek, J. Phelan, K. Skelly-Kurka, A. Wood.
OTHERS PRESENT	L. Ferraro, Superintendent
EXECUTIVE SESSION	The Board entered into executive session at 4:32 p.m. to discuss matters related to the employment history of a particular individual. (J. Phelan, K. Skelly-Kurka; 7-0) The special meeting resumed at 6:10 p.m.
ADJOURNMENT	The meeting was adjourned at 6:10 p.m. (A. Wood, J. Phelan; 7-0)

Donna Clock
District Clerk

Regular Meeting
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
February 8, 2022

DRAFT

In accordance with Executive Order 11.2 this meeting was held virtually via Zoom with public access.

CALL TO ORDER	The meeting was called to order at 4:33 p.m. by President J. Lippert.
MEMBERS PRESENT	B. Chenault, L. Kaufman, J. Lippert, L. Nowachek, J. Phelan, K. Skelly-Kurka, A. Wood
OTHERS PRESENT	L. Ferraro, Superintendent J. Lizza, School Business Official P. Tamberino, Principal R. Roth, School Attorney D. Spencer, School Attorney D. Clock, District Clerk Staff Members: C. Forget, T. Murphy, D. DeRuvo Hanner Teachers: G. Donovan, C. Ferry, K. McNulty Residents: L. Chenault, R. Murray, M. Wyckoff
PRESENTATION – 2022-2025 TECHNOLOGY PLAN	C. Forget gave an overview of the proposed 2022-2025 district technology plan.
VOICE OF THE TAXPAYER	Superintendent Ferraro responded to questions from residents regarding masking mandates and other COVID related regulations that have affected normal school routines. The District will continue to follow guidance from the state until such time as mandates are relaxed or removed. In a straw poll, the Board concurred with the Superintendent.
APPROVAL OF MINUTES	Minutes of the following meetings were accepted as read: • Regular Meeting of January 11, 2022 • Budget Review Meeting of January 25, 2022 • Special Meeting of January 27, 2022 (A. Wood, K. Skelly-Kurka; 7-0)
TREASURER’S REPORT	Treasurer’s Report for the month ended January 2022 was accepted as hereby attached. (L. Kaufman, L. Nowachek; 7-0)
TRIAL BALANCE REPORTS	The Board accepts the Trial Balance Report for the month ending January 2022 as hereby attached. (L. Kaufman, L. Nowachek; 7-0)
APPROPRIATION & REVENUE STATUS REPORTS	The Board accepts the Appropriation and Revenue Status Reports for January 2022 as hereby attached. (L. Kaufman, L. Nowachek; 7-0)
CASH DISBURSEMENT REPORT	The Board accepts the Cash Disbursement report for January 2022 as hereby attached. (L. Kaufman, L. Nowachek; 7-0)

Regular Meeting Minutes of February 8, 2022, continued...

GENERAL FUND CASH FLOW REPORT	The Board accepts the General Fund Cash Flow report as hereby attached. (L. Kaufman, L. Nowachek; 7-0)
BUDGET TRANSFERS	The Board approves budget transfers to cover the costs of materials and supplies for the HVAC upgrade and for health services as hereby attached. (L. Kaufman, L. Nowachek; 7-0)
CASH TRANSFER	The Board approves a cash transfer in the amount of \$500,000.00 as hereby attached. (L. Kaufman, L. Nowachek; 7-0)
WARRANT	The Board hereby approves the General Fund Warrant in the amount of \$125,059.59 as presented. (K. Skelly-Kurka, A. Wood; 7-0)
SUPERINTENDENT'S REPORT	Mrs. Ferraro reported on the following: • The proposed HVAC capital project is currently under technical review and will soon go for architectural review. BBS Architects have been meeting with Savin Engineers to review plans, schedules and logistics. • Department of Health has issued revised COVID 19 testing and quarantine guidance. • After being stuck on the beach at night and requiring the assistance of Marine Bureau, the district pickup truck may not be driven on the beach at night. • Acknowledgement of the performance of P. Tamberino as Acting Superintendent during the month of January in which he dealt successfully with staffing shortages and an issue involving masking mandates.
CORRESPONDENCE	There was no correspondence.
SIGNATURE AUTHORIZATION	The Board hereby authorizes the District Clerk to sign documents on behalf of the Board President. (L. Nowachek, L. Kaufman; 7-0)
2021-2022 HEALTH & WELFARE SERVICES AGREEMENT WITH WEST ISLIP UFSD	The Board approves an agreement with West Islip UFSD for health and welfare services for 2021-2022 for 2 Fire Island students attending St. John the Baptist High School and authorizes the President to enter into said agreement on behalf of the Board. (J. Phelan, L. Nowachek; 7-0)
2021-2022 APPOINTMENT – SUBSTITUTE SCHOOL NURSE	On the recommendation of the Superintendent, the Board approves the appointment of Mary Pat Boyle as substitute school nurse for school year 2021-2022 at a rate of \$220.81 per day. (L. Kaufman, L. Nowachek; 7-0)
2022-2023 ANNUAL CALENDAR	On the recommendation of the Superintendent, the Board approves the 2022-2023 annual calendar as presented. (K. Skelly-Kurka, J. Phelan; 7-0)

Regular Meeting Minutes of February 8, 2022, continued...

PUBLIC HEARING/1ST
READING OF PROPOSED
POLICY REVISIONS

A public hearing and first reading of the following policy revisions was held:

#5130 Budget Adoption

#5150 Contingency Budget

#5230 Acceptance of Gifts, Grants, and Bequests to the District

#5570 Financial Accountability

#5683 Fire & Emergency Drills, Bomb Threats, and Bus Emergency Drills

#5730 School Bus Safety

#5731 Idling of School Buses on School Grounds

#6140 Employee Medical Examinations

EXECUTIVE SESSION

The Board entered into executive session at 5:21 p.m. to discuss the employment history of a particular person. (K. Skelly-Kurka, B. Chenault; 7-0)

The regular meeting resumed at 6:22 p.m.

ADJOURNMENT

The meeting was adjourned at 6:22 p.m. (K. Skelly-Kurka, B. Chenault; 7-0)

Donna Clock
District Clerk

Special Meeting/Executive Session
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
February 10, 2022

DRAFT

In accordance with Executive Order 11.2, this meeting was held virtually via Zoom.

CALL TO ORDER	The meeting was called to order at 4:35 p.m. by President J. Lippert.
MEMBERS PRESENT	B. Chenault, L. Kaufman, J. Lippert, L. Nowachek, J. Phelan, K. Skelly-Kurka, A. Wood.
OTHERS PRESENT	L. Ferraro, Superintendent G. Steffanetta, School Attorney
EXECUTIVE SESSION	The Board entered into executive session at 4:36 p.m. to receive advice from counsel regarding matters leading to the appointment of a particular person. Mrs. Ferraro left the meeting. (K. Skelly-Kurka, L. Nowachek; 7-0) The Special meeting resumed at 5:33 p.m.
ADJOURNMENT	The meeting adjourned at 5:33 p.m. (L. Kaufman, A. Wood; 7-0)

Donna Clock
District Clerk

FIRE ISLAND UFSD

Cash Account Transactions Report From 2/1/2022 To 2/28/2022



Account	Date	Account Name Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 204		FNBLI CHECKING						
				BALANCE 07/01/2021 - 01/31/2022		0.00	0.00	526,956.85
02/01/2022	8831			A/R Receipt for Peggy Danziger - A/R Receipt for Peggy Danziger	CR-8	443.98	0.00	527,400.83
02/01/2022	8832			A/R Receipt for Rickard, Shannon M - A/R Receipt for Rickard, Shannon M	CR-8	2,763.74	0.00	530,164.57
02/01/2022	8833			A/R Receipt for Loretta Cannon - A/R Receipt for Loretta Cannon	CR-8	157.01	0.00	530,321.58
02/01/2022	8834			A/R Receipt for Patricia Purnhagen - A/R Receipt for Patricia Purnhagen	CR-8	443.98	0.00	530,765.56
02/01/2022	8835			A/R Receipt for Tyrone & Shyolanda Holland - A/R Receipt for Tyrone & Shyolanda Holland	CR-8	1,902.80	0.00	532,668.36
02/01/2022	8836			A/R Receipt for Tyrone & Shyolanda Holland - A/R Receipt for Tyrone & Shyolanda Holland	CR-8	1,350.00	0.00	534,018.36
02/08/2022	8837			A/R Receipt for Zuleta, Alejandro - A/R Receipt for Zuleta, Alejandro	CR-8	200.00	0.00	534,218.36
02/08/2022	8838			A/R Receipt for Evelyn Rahne - A/R Receipt for Evelyn Rahne	CR-8	157.01	0.00	534,375.37
02/08/2022	8839			A/R Receipt for James Fitz - A/R Receipt for James Fitz	CR-8	157.01	0.00	534,532.38
02/08/2022	8840			A/R Receipt for Sean & Elin Garell - A/R Receipt for Sean & Elin Garell	CR-8	1,626.40	0.00	536,158.78
02/08/2022	8841			A/R Receipt for Kevin Gillespie - A/R Receipt for Kevin Gillespie	CR-8	157.01	0.00	536,315.79
02/15/2022	8842			A/R Receipt for Roberta Roesch - A/R Receipt for Roberta Roesch	CR-8	239.22	0.00	536,555.01
02/15/2022	8843			A/R Receipt for Janet LaViolette - A/R Receipt for Janet LaViolette	CR-8	157.01	0.00	536,712.02
02/15/2022	8844			A/R Receipt for Margery McKeivitt - A/R Receipt for Margery McKeivitt	CR-8	157.01	0.00	536,869.03
02/15/2022	8845			A/R Receipt for Renee Weil - A/R Receipt for Renee Weil	CR-8	157.01	0.00	537,026.04
02/15/2022	8846			A/R Receipt for Linda Howe - A/R Receipt for Linda Howe	CR-8	157.01	0.00	537,183.05
02/15/2022	8847			A/R Receipt for Lois Thornberg - A/R Receipt for Lois Thornberg	CR-8	157.01	0.00	537,340.06
02/15/2022	8848			A/R Receipt for Gerard Rohan - A/R Receipt for Gerard Rohan	CR-8	478.45	0.00	537,818.51
02/15/2022	8849			A/R Receipt for Dawn Lippert - A/R Receipt for Dawn Lippert	CR-8	443.98	0.00	538,262.49
02/16/2022	8850			A/R Receipt for John McCollum - A/R Receipt for John McCollum	CR-8	443.98	0.00	538,706.47

FIRE ISLAND UFSD



Cash Account Transactions Report From 2/1/2022 To 2/28/2022

Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #						
A 204	FNBLI CHECKING							
02/28/2022				See Cash Disbursement Schedule 14	CD-14	0.00	198,441.87	340,264.60
02/28/2022		61		February Aid / Payroll Return	JE-11	1,452.84	0.00	341,717.44
Grand Totals:						13,202.46	198,441.87	341,717.44

FIRE ISLAND UFSD



Cash Account Transactions Report From 2/1/2022 To 2/28/2022

Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #						
A 204-1	FNBLI Payroll							
				BALANCE 07/01/2021 - 01/31/2022		0.00	0.00	286,165.04
02/07/2022	59			Payroll 2/11/22	JE-11	2,208.95	0.00	288,373.99
02/15/2022	60			Payroll 2/25/22	JE-11	2,208.95	0.00	290,582.94
02/28/2022				See Cash Disbursement Schedule 16	CD-16	0.00	209,171.94	81,411.00
02/28/2022	61			February Aid / Payroll Return	JE-11	1,927.63	0.00	83,338.63
02/28/2022	64			February Money Transfers	JE-11	200,000.00	0.00	283,338.63
Grand Totals:						206,345.53	209,171.94	283,338.63

FIRE ISLAND UFSD



Cash Account Transactions Report From 2/1/2022 To 2/28/2022

Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #						
A 205	FNBLI Money Market							
				BALANCE 07/01/2021 - 01/31/2022		0.00	0.00	6,065,204.10
02/28/2022	62			Tax Receipts February 2022	JE-11	172,496.72	0.00	6,237,700.82
02/28/2022	63			February 2022 Interest Received	JE-11	171.85	0.00	6,237,872.67
02/28/2022	64			February Money Transfers	JE-11	0.00	200,000.00	6,037,872.67
Grand Totals:						172,668.57	200,000.00	6,037,872.67

FIRE ISLAND UFSD



Cash Account Transactions Report From 2/1/2022 To 2/28/2022

Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #						
H 204	HSBC Checking							
				BALANCE 07/01/2021 - 01/31/2022		0.00	0.00	22,977.29
02/28/2022				See Cash Disbursement Schedule 4	CD-4	0.00	543.17	22,434.12
Grand Totals:						0.00	543.17	22,434.12

FIRE ISLAND UFSD



Cash Account Transactions Report From 2/1/2022 To 2/28/2022

Account	Account Name							
Date	Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
CM 204	FIA Scholarship							
			BALANCE 07/01/2021 - 01/31/2022		0.00	0.00	415.55	
Grand Totals:					0.00	0.00	415.55	

FIRE ISLAND UFSD



Cash Account Transactions Report From 2/1/2022 To 2/28/2022

Account	Account Name				Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #	Vendor ID	Explanation				
CM 204-1				Conrad Muriel Wirostek Schholarship				
				BALANCE 07/01/2021 - 01/31/2022		0.00	0.00	83,775.94
Grand Totals:						0.00	0.00	83,775.94

FIRE ISLAND UFSD



Cash Account Transactions Report From 2/1/2022 To 2/28/2022

Account	Account Name								
Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
A 206	FNBLI Repair Reserve								
				BALANCE 07/01/2021 - 01/31/2022		0.00	0.00	108,818.26	
02/28/2022	63			February 2022 Interest Received	JE-11	4.17	0.00	108,822.43	
Grand Totals:						4.17	0.00	108,822.43	

FIRE ISLAND UFSD



Cash Account Transactions Report From 2/1/2022 To 2/28/2022

Account	Account Name								
Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
A 207	FNBLI Capital Reserve #2								
				BALANCE 07/01/2021 - 01/31/2022		0.00	0.00	334,964.03	
02/28/2022	63			February 2022 Interest Received	JE-11	12.85	0.00	334,976.88	
Grand Totals:						12.85	0.00	334,976.88	

FIRE ISLAND UFSD



Cash Account Transactions Report From 2/1/2022 To 2/28/2022

Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #						
A 208	FNBLI Capital Reserve							
				BALANCE 07/01/2021 - 01/31/2022		0.00	0.00	319,249.68
02/28/2022	63			February 2022 Interest Received	JE-11	12.24	0.00	319,261.92
Grand Totals:						12.24	0.00	319,261.92

FIRE ISLAND UFSD

Trial Balance Report From 7/1/2021 - 2/28/2022



Account	Description	Debits	Credits
A 204	FNBLI CHECKING	341,717.44	0.00
A 204-1	FNBLI Payroll	283,338.63	0.00
A 205	FNBLI Money Market	6,037,872.67	0.00
A 206	FNBLI Repair Reserve	108,822.43	0.00
A 207	FNBLI Capital Reserve #2	334,976.88	0.00
A 208	FNBLI Capital Reserve	319,261.92	0.00
A 210	Petty Cash	132.53	0.00
A 22	Federal Income Tax	0.17	0.00
A 24	Union Dues / F.I. Teachers Assoc.	0.00	264.78
A 380	Accounts Receivable	8,727.05	0.00
A 391-1	Due From Special Aid Fund	19,090.00	0.00
A 391-2	Due From Capital Fund	291,978.13	0.00
A 440	Due From Other Governments (Towns)	47,288.00	0.00
A 480	Prepaid Expenditures	67,189.66	0.00
A 510	Estimated Revenue	12,690,712.00	0.00
A 521	Encumbrances	1,709,646.41	0.00
A 522	Expenditures	10,263,467.10	0.00
A 599	Appropriated Fund Balance	1,284,855.02	0.00
A 600	Accounts Payable	0.00	18,278.31
A 601	Accrued Liabilities	0.00	3,897.12
A 630-1	Due To Special Aid Fund (F)	0.00	19,090.00
A 630-2	Due To Capital Fund	0.00	2,163,923.46
A 632	Due To Teachers Retirement System	0.00	163,757.97
A 637	Due To Employees Retirement	0.00	40,252.00
A 693	Deferred Revenues - Suffolk County	0.00	630,000.00
A 718	State Retirement	0.00	547.85
A 720	Group Insurance AFLAC	2,054.52	0.00
A 721	NYS Income Tax	267.37	0.00
A 724	Association and Union Dues	0.00	1,577.55
A 727	Teachers Retirement	0.00	7,687.30
A 738	Student Deposits	0.00	1,350.00
A 814	Reserve For Workers Compensation	0.00	843,013.02
A 815	Unemployment Insurance Reserve	0.00	50,635.83
A 821	Reserve For Encumbrances	0.00	1,312,198.45
A 827	Retirement Contribution Reserve	0.00	1,000,284.26
A 828	TRS Contribution Reserve	0.00	62,471.38
A 867	Reserve For Employee Benefits	0.00	163,533.54
A 878	Reserve For Capital	0.00	1,791,437.82
A 882	Reserve For Repairs	0.00	129,826.40
A 909	Fund Balance, Unreserved	0.00	2,727,652.49
A 914	Assigned Appropriated Fund Balance	0.00	150,000.00
A 960	Appropriations	0.00	13,975,567.02
A 980	Revenues	0.00	8,554,151.38
A Fund Totals:		33,811,397.93	33,811,397.93
CM 204	FIA Scholarship	415.55	0.00
CM 204-1	Conrad Muriel Wirostek Scholarship	83,775.94	0.00

FIRE ISLAND UFSD

Trial Balance Report From 7/1/2021 - 2/28/2022



Account	Description	Debits	Credits
CM 522	Expenditures	7,502.80	0.00
CM 909	Fund Balance, Unreserved	0.00	76,399.33
CM 980	Revenues	0.00	15,294.96
CM Fund Totals:		91,694.29	91,694.29
H 204	HSBC Checking	22,434.12	0.00
H 391	Due From Other Funds	2,163,923.46	0.00
H 521	Encumbrances	4,175.00	0.00
H 522	Expenditures	5,620.67	0.00
H 599	Appropriated Fund Balance	1,900,000.00	0.00
H 630	Due To Other Funds	0.00	291,978.25
H 821	Reserve For Encumbrances	0.00	4,175.00
H 960	Appropriations	0.00	1,900,000.00
H 980	Revenues	0.00	1,900,000.00
H Fund Totals:		4,096,153.25	4,096,153.25
Grand Totals:		37,999,245.47	37,999,245.47

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2021 To 2/28/2022



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.20	Board Of Education		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 1010.40	Board Of Education		10,000.00	130.00	10,130.00	6,499.00	410.00	3,221.00
A 1010.45	Board Of Education		1,000.00	879.75	1,879.75	957.75	0.00	922.00
1010	BOARD OF EDUCATION	*	12,500.00	1,009.75	13,509.75	7,456.75	410.00	5,643.00
A 1040.16	District Clerk		97,868.43	0.00	97,868.43	66,476.70	31,391.73	0.00
A 1040.20	District Clerk		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1040.40	District Clerk		500.00	0.00	500.00	400.00	0.00	100.00
A 1040.45	District Clerk		500.00	0.00	500.00	0.00	0.00	500.00
1040	DISTRICT CLERK	*	99,868.43	0.00	99,868.43	66,876.70	31,391.73	1,600.00
A 1060.40	District Meeting		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
1060	DISTRICT MEETING	*	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
10		**	115,368.43	1,009.75	116,378.18	74,333.45	31,801.73	10,243.00
A 1240.15	Central Administration		132,815.07	0.00	132,815.07	45,769.24	24,230.76	62,815.07
A 1240.16	Central Administration		36,781.55	0.00	36,781.55	26,832.72	10,486.98	-538.15
A 1240.20	Central Administration		2,000.00	104.97	2,104.97	1,154.67	625.50	324.80
A 1240.40	Central Administration		4,000.00	0.00	4,000.00	2,811.71	339.93	848.36
A 1240.45	Central Administration		700.00	1,090.00	1,790.00	1,104.89	0.00	685.11
1240	CHIEF SCHOOL ADMINISTRATOR	*	176,296.62	1,194.97	177,491.59	77,673.23	35,683.17	64,135.19
12		**	176,296.62	1,194.97	177,491.59	77,673.23	35,683.17	64,135.19
A 1310.15	Business Administration		109,531.20	0.00	109,531.20	74,398.50	35,132.70	0.00
A 1310.16	Business Administration		104,447.80	0.00	104,447.80	70,754.58	33,412.12	281.10
A 1310.40	Business Admin		31,468.00	0.00	31,468.00	10,411.83	4,334.75	16,721.42
A 1310.49	Business Adminstration		7,000.00	0.00	7,000.00	528.00	6,472.00	0.00
1310	BUSINESS ADMINISTRATION	*	252,447.00	0.00	252,447.00	156,092.91	79,351.57	17,002.52
A 1320.40	Auditing		29,200.00	13,100.00	42,300.00	10,840.00	23,100.00	8,360.00
1320	AUDITING	*	29,200.00	13,100.00	42,300.00	10,840.00	23,100.00	8,360.00
A 1325.16	District Treasurer		36,510.40	0.00	36,510.40	24,799.50	11,710.90	0.00
A 1325.20	District Treasurer		500.00	0.00	500.00	0.00	0.00	500.00
A 1325.40	District Treasurer		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 1325.45	District Treasurer		4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
1325	TREASURER	*	51,510.40	0.00	51,510.40	24,799.50	11,710.90	15,000.00
13		**	333,157.40	13,100.00	346,257.40	191,732.41	114,162.47	40,362.52
A 1420.40	Legal		57,000.00	0.00	57,000.00	21,798.22	21,201.78	14,000.00

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2021 To 2/28/2022



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1420	LEGAL	*	57,000.00	0.00	57,000.00	21,798.22	21,201.78	14,000.00
A 1430.40	Personnel		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 1430.45	Personnel		500.00	0.00	500.00	0.00	0.00	500.00
A 1430.49	Personnel		16,347.00	150.00	16,497.00	3,949.01	12,547.99	0.00
1430	PERSONNEL	*	18,347.00	150.00	18,497.00	3,949.01	12,547.99	2,000.00
A 1460.16	Records Management Officer		500.00	0.00	500.00	0.00	0.00	500.00
A 1460.20	Records Management - Equipment		500.00	0.00	500.00	0.00	0.00	500.00
A 1460.40	Records Management-Con Expenditure		5,000.00	452.42	5,452.42	3,619.36	1,813.06	20.00
A 1460.45	Records Management-Material/Supply		500.00	0.00	500.00	0.00	0.00	500.00
1460	RECORDS MANAGEMENT OFFICER	*	6,500.00	452.42	6,952.42	3,619.36	1,813.06	1,520.00
A 1480.49	Public Information Services - BOCES		15,000.00	0.00	15,000.00	7,582.88	7,417.12	0.00
1480	PUBLIC INFORMATION & SERVICES	*	15,000.00	0.00	15,000.00	7,582.88	7,417.12	0.00
14		**	96,847.00	602.42	97,449.42	36,949.47	42,979.95	17,520.00
A 1620.16	Operations Of Plant		123,821.46	0.00	123,821.46	81,212.20	25,647.11	16,962.15
A 1620.16B	Operations of Plant - Overtime		0.00	0.00	0.00	968.85	0.00	-968.85
A 1620.20	Operations Of Plant		3,000.00	0.00	3,000.00	2,142.24	0.00	857.76
A 1620.40	Operations Of Plant		115,000.00	8,111.09	123,111.09	38,277.11	41,020.72	43,813.26
A 1620.45	Operations Of Plant		12,500.00	0.00	12,500.00	9,868.61	2,475.41	155.98
1620	OPERATION OF PLANT	*	254,321.46	8,111.09	262,432.55	132,469.01	69,143.24	60,820.30
A 1621.16	Maintenance Of Plant		87,403.67	0.00	87,403.67	61,013.14	23,806.30	2,584.23
A 1621.20	Maintenance Of Plant		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 1621.40	Maintenance Of Plant		56,000.00	2,981.99	58,981.99	17,168.72	19,804.67	22,008.60
A 1621.45	Maintenance Of Plant		20,000.00	183.53	20,183.53	1,776.81	787.69	17,619.03
1621	MAINTENANCE OF PLANT	*	165,403.67	3,165.52	168,569.19	79,958.67	44,398.66	44,211.86
A 1660.45	Central Storeroom		5,000.00	200.00	5,200.00	1,206.64	2,461.75	1,531.61
1660	CENTRAL STOREROOM	*	5,000.00	200.00	5,200.00	1,206.64	2,461.75	1,531.61
A 1670.40	Central printing & mailing		4,500.00	0.00	4,500.00	3,788.00	150.00	562.00
1670	CENTRAL PRINTING & MAILING	*	4,500.00	0.00	4,500.00	3,788.00	150.00	562.00
A 1680.20	Central Data Processing		500.00	0.00	500.00	0.00	0.00	500.00
A 1680.40	Central Data Processing		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1680.45	Central Data Processing		11,725.00	0.00	11,725.00	5,248.20	2,398.28	4,078.52
A 1680.49	Central Data Processing		97,683.00	0.00	97,683.00	43,746.69	53,936.31	0.00
1680	CENTRAL DATA PROCESSING	*	110,908.00	0.00	110,908.00	48,994.89	56,334.59	5,578.52

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2021 To 2/28/2022



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
16		**	540,133.13	11,476.61	551,609.74	266,417.21	172,488.24	112,704.29
A 1910.40	Unallocated Insurance		58,200.00	18,615.00	76,815.00	76,749.00	0.00	66.00
1910	UNALLOCATED INSURANCE	*	58,200.00	18,615.00	76,815.00	76,749.00	0.00	66.00
A 1981.49	Boces Administrative Charge		8,014.00	0.00	8,014.00	4,754.75	3,259.25	0.00
1981	BOCES ADMINISTRATIVE COSTS	*	8,014.00	0.00	8,014.00	4,754.75	3,259.25	0.00
19		**	66,214.00	18,615.00	84,829.00	81,503.75	3,259.25	66.00
1		***	1,328,016.58	45,998.75	1,374,015.33	728,609.52	400,374.81	245,031.00
A 2010.49	Curriculum Development		14,445.00	42.53	14,487.53	6,116.21	8,371.32	0.00
2010	CURRICULUM DEVEL & SUPERVISION	*	14,445.00	42.53	14,487.53	6,116.21	8,371.32	0.00
A 2020.15	Curriculum Development Administrative		137,000.00	0.00	137,000.00	94,556.58	42,443.42	0.00
2020	SUPERVISION-REGULAR SCHOOL	*	137,000.00	0.00	137,000.00	94,556.58	42,443.42	0.00
A 2070.40	In-Service Training		30,000.00	0.00	30,000.00	9,720.00	14,580.00	5,700.00
2070	INSERVICE TRAINING-INSTRUCTION	*	30,000.00	0.00	30,000.00	9,720.00	14,580.00	5,700.00
20		**	181,445.00	42.53	181,487.53	110,392.79	65,394.74	5,700.00
A 2110.10	Teaching Regular School		65,168.67	0.00	65,168.67	42,147.78	39,931.14	-16,910.25
A 2110.12	Teaching Regular School		808,347.03	0.00	808,347.03	438,689.12	294,730.69	74,927.22
A 2110.14	Teaching Regular School		15,000.00	0.00	15,000.00	3,785.52	0.00	11,214.48
A 2110.20	Teaching Regular School		5,000.00	0.00	5,000.00	4,630.09	332.85	37.06
A 2110.40	Teaching Regular School		15,000.00	1,493.90	16,493.90	8,046.22	2,320.50	6,127.18
A 2110.45	Teaching Regular School		15,000.00	202.53	15,202.53	2,522.57	3,764.66	8,915.30
A 2110.47	Teaching Regular School		235,000.00	0.00	235,000.00	10,592.00	245,973.00	-21,565.00
A 2110.48	Teaching Regular School		10,000.00	1,227.87	11,227.87	2,542.90	792.30	7,892.67
A 2110.49	Teaching Regular School		7,462.00	0.00	7,462.00	1,231.86	6,230.14	0.00
2110	TEACHING-REGULAR SCHOOL	*	1,175,977.70	2,924.30	1,178,902.00	514,188.06	594,075.28	70,638.66
21		**	1,175,977.70	2,924.30	1,178,902.00	514,188.06	594,075.28	70,638.66
A 2250.15	Programs for Students w/ Disabilities		52,015.36	0.00	52,015.36	26,345.78	25,929.65	-260.07
A 2250.20	Programs for Students w/ Disabilities		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2250.40	Programs for Students w/ Disabilities		16,000.00	0.00	16,000.00	1,471.36	2,677.64	11,851.00
A 2250.45	Programs for Students w/ Disabilities		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2250.47	Programs for Students w/ Disabilities		85,000.00	0.00	85,000.00	-10,592.00	46,696.00	48,896.00
A 2250.49	Programs for Students w/ Disabilities		161,908.00	911.26	162,819.26	53,777.53	109,041.73	0.00
2250	PROGRAMS-STUDENTS W/ DISABIL	*	317,423.36	911.26	318,334.62	71,002.67	184,345.02	62,986.93
22		**	317,423.36	911.26	318,334.62	71,002.67	184,345.02	62,986.93

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2021 To 2/28/2022



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2330.49	Environmental Education - BOCES		23,348.00	2,293.40	25,641.40	5,877.78	19,763.62	0.00
2330	TEACHING-SPECIAL SCHOOLS	*	23,348.00	2,293.40	25,641.40	5,877.78	19,763.62	0.00
23		**	23,348.00	2,293.40	25,641.40	5,877.78	19,763.62	0.00
A 2610.15	School Library		62,478.22	0.00	62,478.22	25,116.26	25,116.23	12,245.73
A 2610.20	School Library		300.00	0.00	300.00	0.00	0.00	300.00
A 2610.40	School Library		4,000.00	1,798.23	5,798.23	780.00	4,430.98	587.25
A 2610.45	School Library		500.00	0.00	500.00	31.30	0.00	468.70
A 2610.49	School Library		5,607.00	0.00	5,607.00	4,849.84	122.16	635.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	72,885.22	1,798.23	74,683.45	30,777.40	29,669.37	14,236.68
A 2620.49	Educational TV - BOCES		1,305.00	0.00	1,305.00	1,064.00	241.00	0.00
2620	EDUCATIONAL TELEVISION	*	1,305.00	0.00	1,305.00	1,064.00	241.00	0.00
A 2630.15	Computer Assisted Instruction		121,194.32	0.00	121,194.32	82,728.00	39,066.04	-599.72
A 2630.20	Computer Assisted Instruction		2,000.00	651.50	2,651.50	951.62	651.50	1,048.38
A 2630.22	Computer Hardware		50,000.00	11,754.00	61,754.00	25,489.20	782.86	35,481.94
A 2630.40	Computer Assisted Instruction		20,000.00	378.00	20,378.00	1,648.52	5,535.33	13,194.15
A 2630.45	Computer Assisted Instruction		1,500.00	2,219.99	3,719.99	2,594.74	1,044.43	80.82
A 2630.46	Computer Software		5,500.00	3,000.00	8,500.00	6,690.52	1,794.71	14.77
2630	COMPUTER ASSISTED INSTRUCTION	*	200,194.32	18,003.49	218,197.81	120,102.60	48,874.87	49,220.34
26		**	274,384.54	19,801.72	294,186.26	151,944.00	78,785.24	63,457.02
A 2815.16	Health Services		96,083.04	0.00	96,083.04	63,441.15	34,189.19	-1,547.30
A 2815.20	Health Services		500.00	0.00	500.00	0.00	0.00	500.00
A 2815.40	Health Services		8,000.00	4,000.00	12,000.00	3,877.07	8,063.38	59.55
A 2815.45	Health Services		800.00	0.00	800.00	193.43	195.03	411.54
2815	HEALTH SERVICES-REGULAR SCHOOL	*	105,383.04	4,000.00	109,383.04	67,511.65	42,447.60	-576.21
A 2820.40	Psychological Services		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2820.45	Psychological Services		600.00	0.00	600.00	0.00	0.00	600.00
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	*	1,600.00	0.00	1,600.00	0.00	0.00	1,600.00
A 2830.49	Pupil Personnel		2,500.00	0.00	2,500.00	1,250.00	1,250.00	0.00
2830	PUPIL PERSONNEL SRVC-SPEC SCHL	*	2,500.00	0.00	2,500.00	1,250.00	1,250.00	0.00
A 2850.15	Co Curricular Activities		17,000.00	0.00	17,000.00	2,640.00	0.00	14,360.00
A 2850.40	Co Curricular Activities		20,000.00	775.79	20,775.79	970.32	68.94	19,736.53
A 2850.45	Co Curricular Activities		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2850	CO-CURRICULAR ACTIV-REG SCHL	*	38,000.00	775.79	38,775.79	3,610.32	68.94	35,096.53

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2021 To 2/28/2022



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
28		**	147,483.04	4,775.79	152,258.83	72,371.97	43,766.54	36,120.32
2		***	2,120,061.64	30,749.00	2,150,810.64	925,777.27	986,130.44	238,902.93
A 5510.16	District Transportation		374,602.68	0.00	374,602.68	236,362.20	173,922.58	-35,682.10
a 5510.16b	Overtime		25,000.00	0.00	25,000.00	13,444.96	0.00	11,555.04
A 5510.20	District Transportation		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 5510.21	District Transportation		70,000.00	70,000.00	140,000.00	70,000.00	0.00	70,000.00
A 5510.40	District Transportation		100,000.00	9,356.25	109,356.25	68,827.17	5,291.77	35,237.31
A 5510.45	District Transportation		55,000.00	4,082.15	59,082.15	31,274.03	17,546.36	10,261.76
A 5510.49	District Transportation		3,266.00	135.00	3,401.00	1,333.50	2,067.50	0.00
5510	DISTRICT TRANSPORT-MEDICAID	*	628,868.68	83,573.40	712,442.08	421,241.86	198,828.21	92,372.01
A 5530.16	Garage Building		8,785.10	0.00	8,785.10	6,010.20	2,838.20	-63.30
A 5530.20	Garage Building		3,000.00	0.00	3,000.00	514.90	142.00	2,343.10
A 5530.40	Garage Building		10,000.00	0.00	10,000.00	3,974.28	4,025.72	2,000.00
A 5530.45	Garage Building		500.00	0.00	500.00	0.00	0.00	500.00
5530	GARAGE BUILDING	*	22,285.10	0.00	22,285.10	10,499.38	7,005.92	4,779.80
A 5581.49	Mobile Safety Bus - BOCES		1,020.00	0.00	1,020.00	0.00	1,020.00	0.00
5581	TRANSPORTATION FROM BOCES	*	1,020.00	0.00	1,020.00	0.00	1,020.00	0.00
55		**	652,173.78	83,573.40	735,747.18	431,741.24	206,854.13	97,151.81
5		***	652,173.78	83,573.40	735,747.18	431,741.24	206,854.13	97,151.81
A 7140.16	Community Recreation		21,491.73	0.00	21,491.73	7,844.76	3,704.43	9,942.54
A 7140.40	Community Recreation		15,000.00	0.00	15,000.00	4,575.00	5,720.00	4,705.00
A 7140.45	Community Recreation		5,000.00	42.36	5,042.36	3,181.57	1,797.31	63.48
7140	RECREATION	*	41,491.73	42.36	41,534.09	15,601.33	11,221.74	14,711.02
71		**	41,491.73	42.36	41,534.09	15,601.33	11,221.74	14,711.02
7		***	41,491.73	42.36	41,534.09	15,601.33	11,221.74	14,711.02
A 9010.80	State Retirement		128,541.00	19,187.00	147,728.00	147,728.00	0.00	0.00
9010	STATE RETIREMENT	*	128,541.00	19,187.00	147,728.00	147,728.00	0.00	0.00
A 9020.80	Teacher Retirement		180,822.00	-17,000.00	163,822.00	0.00	0.00	163,822.00
9020	TEACHERS' RETIREMENT	*	180,822.00	-17,000.00	163,822.00	0.00	0.00	163,822.00
A 9030.80	Social Security		203,016.00	0.00	203,016.00	110,479.57	92,536.43	0.00
9030	SOCIAL SECURITY	*	203,016.00	0.00	203,016.00	110,479.57	92,536.43	0.00
A 9040.80	Worker Compensation		1,000.00	0.00	1,000.00	-22,080.00	22,080.00	1,000.00
9040	WORKERS' COMPENSATION	*	1,000.00	0.00	1,000.00	-22,080.00	22,080.00	1,000.00

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2021 To 2/28/2022



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 9045.80	Life Insurance		3,000.00	0.00	3,000.00	1,809.07	0.00	1,190.93
9045	LIFE INSURANCE	*	3,000.00	0.00	3,000.00	1,809.07	0.00	1,190.93
A 9050.80	Unemployment Insurance		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
9050	UNEMPLOYMENT INSURANCE	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 9055.80	Disability Insurance		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
9055	DISABILITY INSURANCE	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 9060.80	Hospital & Dental Insurance		952,000.00	-26,267.00	925,733.00	505,577.27	327,393.83	92,761.90
9060	HOSPITAL, MEDICAL & DENTAL INS	*	952,000.00	-26,267.00	925,733.00	505,577.27	327,393.83	92,761.90
A 9070.80	Unused Sick Leave Payment		83,233.05	0.00	83,233.05	0.00	0.00	83,233.05
9070	UNION WELFARE BENEFITS	*	83,233.05	0.00	83,233.05	0.00	0.00	83,233.05
A 9089.80	Medicare Reimbursement		20,000.00	0.00	20,000.00	19,691.10	0.00	308.90
9089	OTHER	*	20,000.00	0.00	20,000.00	19,691.10	0.00	308.90
90		**	1,573,612.05	-24,080.00	1,549,532.05	763,205.01	442,010.26	344,316.78
9		***	1,573,612.05	-24,080.00	1,549,532.05	763,205.01	442,010.26	344,316.78
Fund ATotals:			5,715,355.78	136,283.51	5,851,639.29	2,864,934.37	2,046,591.38	940,113.54
Grand Totals:			5,715,355.78	136,283.51	5,851,639.29	2,864,934.37	2,046,591.38	940,113.54

FIRE ISLAND UFSD

Revenue Status Report From 7/1/2021 To 2/28/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Tax	5,082,291.00	0.00	5,082,291.00	2,897,260.07	2,185,030.93
A 1040	Appropriation Of Planned Balance	150,000.00	0.00	150,000.00	0.00	150,000.00
A 1041	Special Taxes - Suffolk County	630,000.00	0.00	630,000.00	0.00	630,000.00
A 1085	School Tax Relief " Star "	9,829.00	0.00	9,829.00	8,165.78	1,663.22
A 1090	Interest On Real Property Taxes	0.00	0.00	0.00	24.46	-24.46
A 1311	Day School Tuition From individuals	51,000.00	0.00	51,000.00	29,353.88	21,646.12
A 1315	Adult Education	3,500.00	0.00	3,500.00	1,470.00	2,030.00
A 1335	Student Fees & Charges	1,500.00	0.00	1,500.00	0.00	1,500.00
A 2401	Interest & Earnings	9,816.00	0.00	9,816.00	979.17	8,836.83
A 2665	Sale Of Equipment	3,000.00	0.00	3,000.00	0.00	3,000.00
A 2666	Sale Of Transportation Equipment	6,500.00	0.00	6,500.00	0.00	6,500.00
A 2680	Insurance Recoveries	0.00	0.00	0.00	11,594.05	-11,594.05
A 2701	Refund Of Prior Year Expense	6,500.00	0.00	6,500.00	-9,224.66	15,724.66
A 2703	Refund of prior year expense - Other	0.00	0.00	0.00	227.97	-227.97
A 2770	Other Unclassified Revenues	0.00	0.00	0.00	9,403.00	-9,403.00
A 3101	Basic State Aid	269,039.00	0.00	269,039.00	35,972.97	233,066.03
A 3101.EX	Excess Cost Aid	50,000.00	0.00	50,000.00	0.00	50,000.00
A 3102	Lottery Aid	16,264.00	0.00	16,264.00	8,712.76	7,551.24
A 3103	Boces Aid	53,255.00	0.00	53,255.00	59,789.98	-6,534.98
A 3260	Textbook Aid	2,287.00	0.00	2,287.00	0.00	2,287.00
A 3262	Computer Software Aid	450.00	0.00	450.00	0.00	450.00
A 3263	Library Aid	125.00	0.00	125.00	0.00	125.00
A 5031	Interfund Transfers - Not Debt Service	0.00	0.00	0.00	-44,160.00	44,160.00
A Totals:		6,345,356.00	0.00	6,345,356.00	3,009,569.43	3,335,786.57
Grand Totals:		6,345,356.00	0.00	6,345,356.00	3,009,569.43	3,335,786.57

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For A - 16: Payroll February 2022



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
2396	☐	02/07/2022	1123	NYS INCOME TAX		A 721	Trust & Agency Payment	4,616.48	0.00
Check Totals:								4,616.48	0.00
2397	☐	02/07/2022	1126	NYS EMPLOYEES' RETIREMENT SYSTEM		A 718	Trust & Agency Payment	267.21	0.00
								265.00	0.00
Check Totals:								532.21	0.00
2398	☐	02/07/2022	2076	FICA		A 726	Trust & Agency Payment	6,062.58	0.00
								6,062.58	0.00
								1,417.87	0.00
								1,417.87	0.00
Check Totals:								14,960.90	0.00
2399	☐	02/07/2022	2910	Federal 941 Withholding		A 722	Trust & Agency Payment	11,809.06	0.00
Check Totals:								11,809.06	0.00
2400	☐	02/07/2022	3228	Fire Island UFSD		A 720.1	Trust & Agency Payment	2,208.95	0.00
Check Totals:								2,208.95	0.00
2401	☐	02/07/2022	3272	Fire Island UFSD - T & A		A 729	Trust & Agency Payment	987.50	0.00
								4,910.46	0.00
Check Totals:								5,897.96	0.00
2402	☐	02/07/2022	3453	Net Pay - Fire Island UFSD		A 710	Trust & Agency Payment	64,507.17	0.00
Check Totals:								64,507.17	0.00

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For A - 16: Payroll February 2022



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
2403	☐	02/15/2022	1123	NYS INCOME TAX		A 721	Trust & Agency Payment	4,410.43	0.00
Check Totals:								4,410.43	0.00
2404	☐	02/15/2022	1126	NYS EMPLOYEES' RETIREMENT SYSTEM		A 718	Trust & Agency Payment	261.28	0.00
								265.00	0.00
Check Totals:								526.28	0.00
2405	☐	02/15/2022	2076	FICA		A 726	Trust & Agency Payment	5,865.39	0.00
								5,865.39	0.00
								1,371.74	0.00
								1,371.74	0.00
Check Totals:								14,474.26	0.00
2406	☐	02/15/2022	2910	Federal 941 Withholding		A 722	Trust & Agency Payment	11,136.86	0.00
Check Totals:								11,136.86	0.00
2407	☐	02/15/2022	3228	Fire Island UFSD		A 720.1	Trust & Agency Payment	2,208.95	0.00
Check Totals:								2,208.95	0.00
2408	☐	02/15/2022	3272	Fire Island UFSD - T & A		A 729	Trust & Agency Payment	987.50	0.00
								4,910.46	0.00
Check Totals:								5,897.96	0.00
2409	☐	02/15/2022	3453	Net Pay - Fire Island UFSD		A 710	Trust & Agency Payment	62,459.74	0.00
Check Totals:								62,459.74	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 16: Payroll February 2022

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
4564	☐	02/14/2022	2592	AFLAC		A 720		1,597.10	0.00
Check Totals:								1,597.10	0.00
10001	☐	02/28/2022	3046	Loretta Ferraro		A 500		1,927.63	0.00
Check Totals:								1,927.63	0.00
2112022	☐	02/11/2022	2941	PAYROLL EXPENDITURE			Payroll Summary 2/11/2022		
				212022		A 1040.16		3,693.15	3,693.15
				212022		A 1240.15		2,692.31	2,692.31
				212022		A 1240.16		1,387.99	1,387.99
				212022		A 1310.15		4,133.25	4,133.25
				212022		A 1325.16		1,377.75	1,377.75
				212022		A 1620.16		4,912.66	4,912.66
				212022		A 1621.16		3,200.73	3,200.73
				212022		A 2110.10		3,286.50	3,286.50
				212022		A 2110.12		32,501.71	32,501.71
				212022		A 2110.14		168.74	0.00
				212022		A 2250.15		2,114.59	2,114.59
				212022		A 2610.15		1,932.02	1,932.02
				212022		A 2630.15		4,596.00	4,596.00
				212022		A 2815.16		3,150.92	3,150.92
				212022		A 2850.15		420.00	0.00
				212022		A 5510.16		16,397.90	16,397.90
				212022		A 5530.16		333.90	333.90
				212022		A 7140.16		435.82	435.82
				212022		A 1310.16		3,930.81	3,930.81
				212022		a 5510.16b		724.08	0.00
				212022		A 2020.15		6,669.81	6,669.81
				212022		A 1620.16B		397.61	0.00
				212022		A 522		98,458.25	0.00
				212022		A 500		-98,458.25	0.00

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For A - 16: Payroll February 2022



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
				PO Number	Account		
				212022	A 521	-96,747.82	0.00
				212022	A 821	96,747.82	0.00
Check Totals:						98,458.25	96,747.82
2252022	☐	02/25/2022	2941	PAYROLL EXPENDITURE	Payroll Summary 2/25/2022		
				212022	A 1040.16	3,693.15	3,693.15
				212022	A 1240.15	2,692.31	2,692.31
				212022	A 1240.16	1,666.19	1,666.19
				212022	A 1310.15	4,133.25	4,133.25
				212022	A 1325.16	1,377.75	1,377.75
				212022	A 1620.16	4,216.54	4,216.54
				212022	A 1621.16	3,200.73	3,200.73
				212022	A 2110.10	3,286.50	3,286.50
				212022	A 2110.12	32,501.71	32,501.71
				212022	A 2250.15	2,114.59	2,114.59
				212022	A 2610.15	1,932.02	1,932.02
				212022	A 2630.15	4,596.00	4,596.00
				212022	A 2815.16	3,047.21	3,047.21
				212022	A 2850.15	180.00	0.00
				212022	A 5510.16	16,397.90	16,397.90
				212022	A 5530.16	333.90	333.90
				212022	A 7140.16	435.82	435.82
				212022	A 1310.16	3,930.81	3,930.81
				212022	a 5510.16b	310.56	0.00
				212022	A 2020.15	5,169.81	5,169.81
				212022	A 1620.16B	61.17	0.00
				212022	A 522	95,277.92	0.00
				212022	A 500	-95,277.92	0.00
				212022	A 521	-94,726.19	0.00
				212022	A 821	94,726.19	0.00
Check Totals:						95,277.92	94,726.19
Grand Totals:						402,908.11	191,474.01

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For A - 16: Payroll February 2022



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation		Paid	Liquidated
			PO Number		Account			
Number of Cash Disbursements: 18								
Account Distribution Totals								
Account		Description			Total Expensed	Total Liquidated		
A 1040.16		District Clerk			7,386.30	7,386.30		
A 1240.15		Central Administration			5,384.62	5,384.62		
A 1240.16		Central Administration			3,054.18	3,054.18		
A 1310.15		Business Administration			8,266.50	8,266.50		
A 1310.16		Business Administration			7,861.62	7,861.62		
A 1325.16		District Treasurer			2,755.50	2,755.50		
A 1620.16		Operations Of Plant			9,129.20	9,129.20		
A 1620.16B		Operations of Plant - Overtime			458.78	0.00		
A 1621.16		Maintenance Of Plant			6,401.46	6,401.46		
A 2020.15		Curriculum Development Administrative			11,839.62	11,839.62		
A 2110.10		Teaching Regular School			6,573.00	6,573.00		
A 2110.12		Teaching Regular School			65,003.42	65,003.42		
A 2110.14		Teaching Regular School			168.74	0.00		
A 2250.15		Programs for Students w/ Disabilities			4,229.18	4,229.18		
A 2610.15		School Library			3,864.04	3,864.04		
A 2630.15		Computer Assisted Instruction			9,192.00	9,192.00		
A 2815.16		Health Services			6,198.13	6,198.13		
A 2850.15		Co Curricular Activities			600.00	0.00		
A 500		Payroll Clearing			-191,808.54	0.00		
A 521		Encumbrances			-191,474.01	0.00		
A 522		Expenditures			193,736.17	0.00		
A 5510.16		District Transportation			32,795.80	32,795.80		
a 5510.16b		Overtime			1,034.64	0.00		
A 5530.16		Garage Building			667.80	667.80		
A 710		Consolidated Payroll			126,966.91	0.00		
A 7140.16		Community Recreation			871.64	871.64		
A 718		State Retirement			1,058.49	0.00		
A 720		Group Insurance AFLAC			1,597.10	0.00		
A 720.1		Groud Health Insurance			4,417.90	0.00		
A 721		NYS Income Tax			9,026.91	0.00		

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 16: Payroll February 2022

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation			
			PO Number	Account			Paid	Liquidated
Account	Description				Total Expensed	Total Liquidated		
A 722	Federal Income Tax				22,945.92	0.00		
A 726	Social Security Tax				29,435.16	0.00		
A 729	Employee Tax Shelter Annuities				11,795.92	0.00		
A 821	Reserve For Encumbrances				191,474.01	0.00		
Fund A Totals:					402,908.11	191,474.01		
Grand Totals:					402,908.11	191,474.01		

General Ledger Summary Postings

Account	Description	Debits	Credits
A 204-1	FNBLI Payroll	0.00	209,171.94

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 14: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
1001	☐	02/07/2022	2981	Advanced Industrial Maintenanc	5017	A 1620.40		325.00	325.00
Check Totals:								325.00	325.00
1002	☐	02/07/2022	2947	Baldwin Automotive	5285	A 5510.40		888.85	888.85
Check Totals:								888.85	888.85
1003	☐	02/07/2022	1999	Bank of America Business Card	5042	A 2110.48		38.24	34.73
					5283	A 5510.40		85.00	85.00
					5040	A 1240.20		139.96	139.96
					5041	A 7140.45		47.56	47.56
					5114	A 1240.40		15.99	15.99
					5284	A 1620.45		167.94	167.94
					5043	A 2110.40		4.99	4.99
					5048	A 1660.45		25.00	25.00
Check Totals:								524.68	521.17
1004	☐	02/07/2022	1029	BARNWELL HOUSE OF TIRES	5014	A 5510.40		197.26	197.26
Check Totals:								197.26	197.26
1005	☐	02/07/2022	3832	Benetech, Inc.	5013	A 1310.40		80.00	80.00
Check Totals:								80.00	80.00
1006	☐	02/07/2022	3831	East End Workers Comp Plan	5296	A 9040.80		22,080.00	22,080.00
Check Totals:								22,080.00	22,080.00
1007	☐	02/07/2022	1835	EASTERN SUFFOLK BOCES	5112	A 1430.49		1,270.98	1,270.98

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 14: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
					5112	A 1680.49		14,341.65	14,341.65
					5112	A 1981.49		679.25	679.25
					5112	A 2010.49		399.74	399.74
					5112	A 2250.49		43,973.00	43,973.00
					5112	A 2610.49		-635.00	0.00
					5112	A 2830.49		250.00	250.00
					5112	A 5510.49		414.00	414.00
					5112	A 1480.49		1,516.58	1,516.58
					5112	A 2330.49		3,584.38	3,584.38
Check Totals:								65,794.58	66,429.58
1008	☐	02/07/2022	1115	FIRE ISLAND BOTTLE GAS CORP.					
					5021	A 1621.40		2,139.50	2,139.50
					5021	A 1621.40		2,154.60	2,154.60
Check Totals:								4,294.10	4,294.10
1009	☐	02/07/2022	2468	FIRST RELIANCE STANDARD LIFE INSUR.					
					5005	A 9060.80		3,532.47	3,532.47
Check Totals:								3,532.47	3,532.47
1010	☐	02/07/2022	3985	Frank B. Ferraro					
						A 9089.80		1,188.00	0.00
Check Totals:								1,188.00	0.00
1011	☐	02/07/2022	1245	GALAXIE COFFEE SERVICE					
					5023	A 1620.40		185.85	185.85
					5023	A 1620.40		111.60	111.60
Check Totals:								297.45	297.45
1012	☐	02/07/2022	1718	GRAINGER					
					5297	A 1620.45		76.18	76.18
Check Totals:								76.18	76.18

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 14: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
1013	☐	02/07/2022	2507	GUERCIO AND GUERCIO	5009	A 1420.40		2,958.33	2,958.33
Check Totals:								2,958.33	2,958.33
1014	☐	02/07/2022	1186	HARTFORD STEAM BOILER INS. CO.	5310	A 1621.40		210.00	210.00
Check Totals:								210.00	210.00
1015	☐	02/07/2022	1023	I. JANVEY AND SONS, INC.	5272	A 1620.45		618.79	618.79
Check Totals:								618.79	618.79
1016	☐	02/07/2022	3156	Iron Mountain	5024	A 1460.40		452.42	452.42
Check Totals:								452.42	452.42
1017	☐	02/07/2022	1063	ISLIP BULLETIN	5286	A 5510.40		99.40	99.40
Check Totals:								99.40	99.40
1018	☐	02/07/2022	3948	Janine Fishman		A 9089.80		1,039.50	0.00
Check Totals:								1,039.50	0.00
1019	☐	02/07/2022	3799	Johnson Controls Security Solutions	5066	A 1621.40		525.00	525.00
Check Totals:								525.00	525.00
1020	☐	02/07/2022	1284	LINDA HOWE		A 9089.80		1,782.00	0.00
Check Totals:								1,782.00	0.00
1021	☐	02/07/2022	1064	LONG ISLAND ADVANCE					

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 14: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
					5287	A 5510.40		99.40	99.40
Check Totals:								99.40	99.40
1022	☐	02/07/2022	3880	Patricia Purnhagen		A 9089.80		1,425.60	0.00
Check Totals:								1,425.60	0.00
1023	☐	02/07/2022	3580	PSEG Long Island, LLC					
					5029	A 1620.40		1,118.71	1,118.71
					5028	A 5530.40		894.98	894.98
Check Totals:								2,013.69	2,013.69
1024	☐	02/07/2022	1107	SCHOOL HEALTH CORPORATION					
					5232	A 2815.40		48.58	48.58
Check Totals:								48.58	48.58
1025	☐	02/07/2022	3185	SCMEA					
					5311	A 2110.40		30.00	30.00
Check Totals:								30.00	30.00
1026	☐	02/07/2022	2456	STAPLES Contract & Commercial					
					5062	A 1660.45		154.11	154.11
Check Totals:								154.11	154.11
1027	☐	02/07/2022	3351	Suffolk County Comm., Inc.					
					5063	A 5510.40		342.00	342.00
Check Totals:								342.00	342.00
1028	☐	02/07/2022	3309	Suffolk Printing					
					5307	A 1670.40		403.00	403.00
Check Totals:								403.00	403.00
1029	☐	02/07/2022	3103	Syntax Communications					

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 14: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
					5303	A 1310.40		787.00	787.00
Check Totals:								787.00	787.00
1030	☐	02/07/2022	2111	Verizon					
					5057	A 1620.40		902.10	902.10
					5058	A 1621.40		31.99	31.99
Check Totals:								934.09	934.09
1031	☐	02/07/2022	2431	VERIZON WIRELESS					
					5059	A 1620.45		484.00	484.00
Check Totals:								484.00	484.00
1032	☐	02/07/2022	2611	WEST ISLIP SCHOOL DISTRICT					
					5304	A 2815.40		1,971.88	1,971.88
Check Totals:								1,971.88	1,971.88
1033	☐	02/07/2022	3814	Windstream Communications, Inc					
					5067	A 1620.40		0.55	0.55
Check Totals:								0.55	0.55
1034	☐	02/07/2022	3982	Long Island Traditions					
					5295	A 7140.45		140.00	140.00
Check Totals:								140.00	140.00
1035	☐	02/07/2022	3724	MakerBot Industries, LLC					
					5265	A 2110.40		211.73	211.73
Check Totals:								211.73	211.73
1036	☐	02/07/2022	1062	U.S. POSTAL SERVICE					
					5299	A 1670.40		265.00	265.00
Check Totals:								265.00	265.00
1037	☐	02/08/2022	2468	FIRST RELIANCE STANDARD LIFE INSUR.					

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 14: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
					5005	A 9060.80		3,278.55	3,278.55
Check Totals:								3,278.55	3,278.55
1038	☐	02/08/2022	3981	James W. Ferguson	5274	A 2815.40		1,000.00	1,000.00
Check Totals:								1,000.00	1,000.00
1039	☐	02/08/2022	3354	Purchase Power	5317	A 1670.40		2,000.00	2,000.00
Check Totals:								2,000.00	2,000.00
1040	☐	02/08/2022	2197	WRIGHT REFRIGERATION & CONSULTING	5309	A 1621.40		2,506.40	2,506.40
Check Totals:								2,506.40	2,506.40
1041	☐	02/09/2022	1119	NYS EMP. HEALTH INS PENDING A/	5008	A 9060.80		73,382.28	73,382.28
Check Totals:								73,382.28	73,382.28
Grand Totals:								198,441.87	193,638.26

Number of Cash Disbursements: 41

Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
A 1240.20	Central Administration	139.96	139.96
A 1240.40	Central Administration	15.99	15.99
A 1310.40	Business Admin	867.00	867.00
A 1420.40	Legal	2,958.33	2,958.33
A 1430.49	Personnel	1,270.98	1,270.98
A 1460.40	Records Management-Con Expenditure	452.42	452.42
A 1480.49	Public Information Services - BOCES	1,516.58	1,516.58
A 1620.40	Operations Of Plant	2,643.81	2,643.81
A 1620.45	Operations Of Plant	1,346.91	1,346.91
A 1621.40	Maintenance Of Plant	7,567.49	7,567.49

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 14: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
			PO Number	Account			
Account	Description	Total Expensed	Total Liquidated				
A 1660.45	Central Storeroom	179.11	179.11				
A 1670.40	Central printing & mailing	2,668.00	2,668.00				
A 1680.49	Central Data Processing	14,341.65	14,341.65				
A 1981.49	Boces Administrative Charge	679.25	679.25				
A 2010.49	Curriculum Development	399.74	399.74				
A 2110.40	Teaching Regular School	246.72	246.72				
A 2110.48	Teaching Regular School	38.24	34.73				
A 2250.49	Programs for Students w/ Disabilities	43,973.00	43,973.00				
A 2330.49	Environmental Education - BOCES	3,584.38	3,584.38				
A 2610.49	School Library	-635.00	0.00				
A 2815.40	Health Services	3,020.46	3,020.46				
A 2830.49	Pupil Personnel	250.00	250.00				
A 5510.40	District Transportation	1,711.91	1,711.91				
A 5510.49	District Transportation	414.00	414.00				
A 5530.40	Garage Building	894.98	894.98				
A 7140.45	Community Recreation	187.56	187.56				
A 9040.80	Worker Compensation	22,080.00	22,080.00				
A 9060.80	Hospital & Dental Insurance	80,193.30	80,193.30				
A 9089.80	Medicare Reimbursement	5,435.10	0.00				
		Fund A Totals:	198,441.87	193,638.26			
		Grand Totals:	198,441.87	193,638.26			

General Ledger Summary Postings

Account	Description	Debits	Credits
A 204	FNBLI CHECKING	0.00	198,441.87
A 521	Encumbrances	0.00	193,638.26
A 522	Expenditures	198,441.87	0.00
A 821	Reserve For Encumbrances	193,638.26	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For H - 4: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
				PO Number	Account		
1003	☐	02/04/2022	2741	BBS			
				5298	H 1622.245-20-21	523.95	523.95
				5298	H 1622.245-20-21	19.22	19.22
Check Totals:						543.17	543.17
Grand Totals:						543.17	543.17

Number of Cash Disbursements: 1

Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
H 1622.245-20-21	Materials & Supplies	543.17	543.17
Fund H Totals:		543.17	543.17
Grand Totals:		543.17	543.17

General Ledger Summary Postings

Account	Description	Debits	Credits
H 204	HSBC Checking	0.00	543.17
H 521	Encumbrances	0.00	543.17
H 522	Expenditures	543.17	0.00
H 821	Reserve For Encumbrances	543.17	0.00

2021/2022 PROJECTED MONTHLY CASH FLOW

Fire Island UFSD

	Pre- startup	7/1/2021	8/1/2021	9/1/2021	10/1/2021	11/1/2021	12/1/2021	1/1/2022	2/1/2022	3/1/2022	4/1/2022	5/1/2022	6/1/2022	TOTAL
1. Cash On Hand														
[Beginning of month]	7,728,692	7,728,692	7,553,532	6,909,344	6,606,659	6,201,905	5,737,225	5,452,101	7,748,520					
3. Total Cash Receipts														
		32,940	9,519	15,232	28,122	8,777	168,930	2,554,701	191,349					
4. Total Cash Available														
		7,761,632	7,563,051	6,924,576	6,634,781	6,210,682	5,906,155	8,006,802	7,939,869	-	-	-	-	
5. Cash Paid Out														
		208,100	653,707	317,917	432,876	473,457	454,054	258,282	407,253					
7. Cash Position														
[End of month]		7,553,532	6,909,344	6,606,659	6,201,905	5,737,225	5,452,101	7,748,520	7,532,616	-	-	-	-	

Fire Island School CASH Transfer Form

FM BT		General Ledger		
Date	Account and Description	From:	To:	Reason
3/8/2022	General Fund Money Market (A205) 286700539	300,000.00		
3/8/2022	General Fund Checking (TA204) Payroll 287003966		300,000.00	March Payroll (2022)
		300,000.00	300,000.00	-
		Difference	-	

	A	B	C	D	E	F
1	3/8/2022, Warrant					
2	<u>Vendor</u>	<u>Description</u>	<u>P.O. #</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>	<u>Check Number</u>
3						
4	AIM Industrial Maintenance	Invoice # 23848	5017	\$2,953.00	\$2,953.00	1043
5						
6	Auto Plus (IEH Auto Parts LLC)	Invoice # 893063337	5016	\$115.44	\$115.44	1058
7						
8	Baldwin Automotive	Invoice # 22-43656	5318	\$686.25		
9		Invoice # 22-43406	5319	\$278.00		
10		invoice # 22-43420	5320	\$334.11		
11		Invoice # 22-43863	5328	\$99.85	\$1,398.21	1044
12						
13	Bank of America Credit Card	Teachers pay Teachers	5042	\$10.00		
14		NAEA national convention B. Daidone	5306	\$230.00		
15		AT&T easycharge	5040	\$104.97		
16		Spotify	5114	\$15.99		
17		Amazon	5313	\$29.98		
18		Apple I-Tunes	5301	\$57.88		
19		Kendor Debut Solos Bb Clarinet Grades 1-2	5326	\$34.35	\$483.17	1045
20						
21	Barnes & Noble Booksellers	Invoice # 4227562	5327	\$400.86	\$400.86	1046
22						
23	BBS Architects & Engineer, PC	Invoice # 00003	5330	\$68,623.45	\$68,623.45	1004
24	Savin Engineers, P.C.	Invoice # 0029424	5329	\$4,700.00	\$4,700.00	1005
25	CAPITAL FUND					
26						
27	Benetech	Invoice # 36213	5013	\$80.00	\$80.00	1047

	A	B	C	D	E	F
1	3/8/2022, Warrant					
2	<u>Vendor</u>	<u>Description</u>	<u>P.O. #</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>	<u>Check Number</u>
28						
29	David Levenson	Invoice # 71	5070	\$411.18		
30		Invoice # 72	5070	\$411.18	\$822.36	1048
31						
32	Donna Dimino	Adult Education	5289	\$520.00	\$520.00	1049
33						
34	Eastern Suffolk BOCES	Invoice # CO607-22	5112	\$29,055.25	\$29,055.25	1050
35						
36	Fire Island Bottled Gas Corp.	Invoice # 22004	5021	\$2,152.80		
37		Invoice # 22022	5021	\$2,333.33	\$4,486.13	1051
38						
39	Fire Island Ferries, Inc.	Invoice # F22-33495	5022	\$248.45	\$248.45	1052
40						
41	Galaxie Coffee Service	Invoice # 953914	5023	\$185.85	\$185.85	1053
42						
43	Great Minds, LLC.	Invoice # INV084386	5161	\$505.14	\$505.14	1056
44						
45	Guercio and Guercio	Invoice # 2/22 Retainer	5009	\$2,958.33		
46		Invoice # 3/22 Retainer	5009	\$2,958.33	\$5,916.66	1057
47						
48	Gov Connection	Invoice # 72420668	5312	\$38.50	\$38.50	1054
49						
50	Grainger	Invoice # 9213854343	5321	\$539.94	\$539.94	1055
51						
52	Islip Bulletin	Invoice # 6804	5314	\$99.40		

	A	B	C	D	E	F
1	3/8/2022, Warrant					
2	<u>Vendor</u>	<u>Description</u>	<u>P.O. #</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>	<u>Check Number</u>
53		Invoice # 6818	5322	\$45.80	\$145.20	1059
54						
55	Jennifer Brodsky	Invoice # Winter Adult Ed.	5292	\$260.00	\$260.00	1060
56						
57	LLN Consulting Group	Invoice # 1370	5109	\$3,240.00	\$3,240.00	1061
58						
59	Long Island Advance	Invoice # 10180	5323	\$45.80		
60		Invoice # 10162	5315	\$99.40	\$145.20	1062
61						
62	Nicholas Fortugno	DOT Fingerprinting	5331	\$106.75	\$106.75	1063
63						
64	NYS Emp. Health Insurance	Invoice # 573 (estimate)	5008	\$77,000.00	\$77,000.00	
65						
66	Pest Pro Exterminating Company	Invoice # 23111	5027	\$95.00	\$95.00	1064
67						
68	PSEGLI-Garage	Acct. # 8464561061	5028	\$1,063.81		
69	PSEGLI-Main Building	Acct. # 8464561051	5029	\$1,751.30	\$2,815.11	1065
70						
71	Staples Business Advantage	Invoice # 3499787265	5062	\$122.60	\$122.60	1066
72						
73	Suffolk County Communications Inc.	Invoice # 706020	5063	\$342.00	\$342.00	1071
74						
75	Town of Islip	Invoice # 20002	5065	\$4,608.34	\$4,608.34	1067
76						
77	Verizon	Acct. # 952228210000118	5057	\$871.12	\$871.12	1068

	A	B	C	D	E	F
1	3/8/2022, Warrant					
2	<u>Vendor</u>	<u>Description</u>	<u>P.O. #</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>	<u>Check Number</u>
78						
79	Verizon	Acct. # 151757482000140	5058	\$18.90	\$18.90	1072
80						
81	Verizon Wireless	Acct. # 38237601800001	5059	\$678.17	\$678.17	1069
82						
83	Windstream Communications, Inc.	Acct. # 012592781	5067	\$1.06	\$1.06	1070
84						
85		General Fund Total		\$211,521.86	\$211,521.86	\$0.00

FIRE ISLAND UFSD

Check Warrant Report For A - 17: Cash Disbursement For Dates 3/1/2022 - 3/31/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1043	03/03/2022	2981	Advanced Industrial Maintenanc	5017	2,953.00
1044	03/03/2022	2947	Baldwin Automotive	*See Detail Report	1,398.21
1045	03/03/2022	1999	Bank of America Business Card	*See Detail Report	483.17
1046	03/03/2022	2971	Barnes & Noble Booksellers	5327	400.86
1047	03/03/2022	3832	Benetech, Inc.	5013	80.00
1048	03/03/2022	3282	David A. Levenson	*See Detail Report	822.36
1049	03/03/2022	3937	Donna Dimino	5289	520.00
1050	03/03/2022	1835	EASTERN SUFFOLK BOCES	*See Detail Report	29,055.25
1051	03/03/2022	1115	FIRE ISLAND BOTTLE GAS CORP.	*See Detail Report	4,486.13
1052	03/03/2022	1054	FIRE ISLAND FERRIES, INC.	5022	248.45
1053	03/03/2022	1245	GALAXIE COFFEE SERVICE	5023	185.85
1054	03/03/2022	3074	GovConnection	5312	38.50
1055	03/03/2022	1718	GRAINGER	5321	539.94
1056	03/03/2022	3900	Great Minds PCB	5161	505.14
1057	03/03/2022	2507	GUERCIO AND GUERCIO	*See Detail Report	5,916.66
1058	03/03/2022	3498	IEH Auto Parts LLc	5016	115.44
1059	03/03/2022	1063	ISLIP BULLETIN	*See Detail Report	145.20
1060	03/03/2022	3941	Jennifer Brodsky	5292	260.00
1061	03/03/2022	3963	LLN Consulting Group	5109	3,240.00
1062	03/03/2022	1064	LONG ISLAND ADVANCE	*See Detail Report	145.20
1063	03/03/2022	3989	Nicholas Fortugno	5331	106.75
1064	03/03/2022	2813	PEST PRO EXTERMINATING COMPANY	5027	95.00
1065	03/03/2022	3580	PSEG Long Island, LLC	*See Detail Report	2,815.11
1066	03/03/2022	2456	STAPLES Contract & Commercial	5062	122.60
1067	03/03/2022	2485	TOWN OF ISLIP	5065	4,608.34
1068	03/03/2022	2111	Verizon	5057	871.12
1069	03/03/2022	2431	VERIZON WIRELESS	5059	678.17
1070	03/03/2022	3814	Windstream Communications, Inc	5067	1.06
1071	03/07/2022	3351	Suffolk County Comm., Inc.	5063	342.00
1072	03/07/2022	2111	Verizon	5058	18.90
Number of Transactions: 30				Warrant Total:	61,198.41
				Vendor Portion:	61,198.41

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date	Signature	Title



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1004	03/03/2022	2741	BBS	5330	68,623.45
1005	03/03/2022	3988	Savin Engineers, P.C.	5329	4,700.00
Number of Transactions: 2				Warrant Total:	73,323.45
				Vendor Portion:	73,323.45

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

DateSignatureTitle

NOTICE OF ANNUAL MEETING, BUDGET VOTE AND ELECTION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
TOWNS OF ISLIP AND BROOKHAVEN, SUFFOLK COUNTY, NEW YORK

NOTICE IS HEREBY GIVEN, that a public hearing of the qualified voters of the Fire Island Union Free School District, Corneille Estates, Suffolk County, New York, will be held in the auditorium of the Woodhull School building in said District on Tuesday, May 10, 2022, at 7:00 p.m. prevailing time, for the transaction of business as authorized by the Education Law, including the following items:

1. To present to the voters a detailed statement (proposed budget) of the amount of money which will be required for the 2022-2023 fiscal year.
2. To discuss all the items hereinafter set forth to be voted upon at the vote and election to be held on Tuesday, May 17, 2022.
3. To transact such other business as may properly come before the meeting pursuant to Education Law of the State of New York and acts amendatory thereto.

NOTICE IS HEREBY GIVEN, that the annual meeting of the qualified voters of the Fire Island Union Free School District of the Towns of Islip and Brookhaven, Suffolk County, New York, will be held at the Woodhull School in said District on Tuesday, May 17, 2022, between the hours of 3:00 p.m. and 9:00 p.m., prevailing time, in the auditorium of the Woodhull School, at which time the polls will be opened to vote by voting by ballot upon the following items:

1. To adopt the annual budget of the School District for the fiscal year 2022-2023 and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the District.
2. To elect one (1) member of the Board for a one (1) year forty-six (46) day term commencing May 17, 2022 and expiring on June 30, 2023 to succeed Byron Chenault whose appointed term expires May 17, 2022, and to elect two (2) members of the Board for a three (3) year term commencing July 1, 2022, and expiring on June 30, 2025, to succeed Jay Lippert and Linda Nowachek whose terms expire June 30, 2022.

Candidates run at large and vacancies on the Fire Island UFSD Board are not considered separate, specific offices. The candidate receiving the third highest number of votes shall receive a one (1) year forty-six (46) day term commencing on May 17, 2022 and ending on June 30, 2023, and take office immediately upon being elected and duly qualified, and the two candidates receiving the greater number of votes shall receive three (3) year terms, commencing on July 1, 2022 and ending on June 30, 2025.

AND FURTHER NOTICE IS HEREBY GIVEN that a copy of the statement of the amount of money which will be required to fund the School District's budget for 2022-2023, exclusive of public monies, may be obtained by any resident of the District during business hours beginning May 3, 2022, except Saturday, Sunday or holidays, at the Woodhull School and on the District's website at www.fi.k12.ny.us.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to Chapter 258 of the Laws of 2008, Section 495 was added to the Real Property Tax Law and requires the School District to attach to its proposed budget an exemption report. Said exemption report, which will also

become part of the final budget, will show how the total assessed value of the final assessment roll used in the budgetary process is exempt from taxation, list every type of exemption granted by statutory authority, and show the cumulative impact of each type of exemption, the cumulative amount expected to be received as payments in lieu of taxes (PILOT) and the cumulative impact of all exemptions granted. In addition, said exemption report shall be posted on any bulletin board maintained by the District for public notices and on any website maintained by the District

AND FURTHER NOTICE IS HEREBY GIVEN that petitions nominating candidates for the office of member of the Board of Education shall be filed with the Clerk of said School District at her office in the Woodhull School, not later than April 18, 2022, between 9:00 a.m. and 5:00 p.m. prevailing time. Each petition shall be directed to the Clerk of the District and shall be signed by at least twenty-five (25) voters of the District (representing the greater of 25 qualified voters or 2% of the number of voters who voted in the 2021 annual election), shall state the name and residence of each signer, and shall state the name and residence of the candidate.

AND FURTHER NOTICE IS HEREBY GIVEN that applications for absentee ballots (where applicable) will be obtainable between the hours of 8:00 a.m. and 3:00 p.m. Monday through Friday, except holidays, from the office of the District Clerk. In accordance with Education law §2018-a, completed applications may not be received by the District Clerk earlier than thirty (30) days prior to the election and must be received by the District Clerk at least seven (7) days before the election, if the ballot is to be mailed to the voter, or the day before the election if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk not later than 5:00 p.m. prevailing time, on Tuesday, May 17, 2022.

A list of persons to whom absentee ballots are issued will be available for inspection to qualified voters of the District in the office of the District Clerk on and after May 12, 2022, between the hours of 8:00 a.m. and 3:00 p.m. on weekdays prior to the day set for the annual election and on May 17, 2022, the day set for the election. Any qualified voter present in the polling place may, upon examination of such list, file a written challenge of the qualifications as a voter of any person whose name appears on such list, and stating the reasons for such challenge. Any such written challenge shall be transmitted by the District Clerk or a designee of the Board of Education to the inspectors of election, on election day.

AND FURTHER NOTICE IS HEREBY GIVEN, that military voters who are qualified voters of the Fire Island UFSD may request an application for a military ballot from the District Clerk in person, by mail to District Clerk, P.O. Box 428, Ocean Beach, NY 11770, by email to dclock@fi.k12.ny.us, or fax sent to (631) 583-5167. In such request, the military voter may indicate their preference for receiving the application by mail, fax or email. A military voter must return the original military ballot application in person or by mail to the office of the District Clerk at P.O. Box 428, Ocean Beach, NY 11770. In order for a military voter to be issued a military ballot, a valid military ballot application must be received in the office of the District Clerk no later than 5:00 P.M., on April 21, 2022. Military ballot applications received in accordance with the foregoing will be processed in the same manner as a non-military ballot application under Section 2018-b of the Education Law. The application for military ballot may include the military voter's preference for receipt of the military ballot by mail, fax, or email.

AND FURTHER NOTICE IS HEREBY GIVEN, a military voter's original military ballot must be returned by mail or in person, to the office of the District Clerk at P.O. Box 428, Ocean Beach, NY 11770. Military ballots shall be canvassed if they are received by the District Clerk before the close of polls on May 17, 2022 showing a cancellation mark of the United States Postal Service or a foreign country's postal service, or showing a dated endorsement of receipt by another agency of the United States Government; or received not later than 5:00 p.m. on May 17, 2022 and signed and dated by the military voter and one witness thereto, with a date which is ascertained to be not later than the day before the election.

A list of persons to whom military ballots are issued will be available for inspection to qualified voters of the District in the office of the District Clerk on and after May 12, 2022, between the

hours of 8:00 a.m. and 3:00 p.m. on weekdays prior to the day set for the annual election and on May 17, 2022, the day set for the election. Any qualified voter present in the polling place may, upon examination of such list, file a written challenge of the qualifications as a voter of any person whose name appears on such list, and stating the reasons for such challenge. Any such written challenge shall be transmitted by the District Clerk or a designee of the Board of Education to the inspectors of election, on election day.

AND FURTHER NOTICE IS HEREBY GIVEN, that the qualified voters of the School District shall be entitled to vote at said annual vote and election. A qualified voter is one who is (1) a citizen of the United States of America, (2) eighteen years of age or older, and (3) a resident within the School District for a period of thirty (30) days preceding the annual vote and election. The School District may require all persons offering to vote at the budget vote and election to provide one form of proof of residency pursuant to Education Law 2018-c. Such form may include a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Upon offer of proof of residency, the School District may also require all persons offering to vote to provide their signature, printed name and address.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with Section 2035 of the Education Law, any referenda or propositions to amend the budget, otherwise to be submitted for voting at said election, must be filed with the Fire Island Union Free School District Board of Education at the Woodhull School on or before March 18, 2022, at 5:00 p.m. prevailing time; must be typed or printed in English, must be directed to the Clerk of the School District and signed by at least twenty-five (25) qualified voters of the District (representing the greater of 25 qualified voters or 5% of the number of voters who voted in the previous annual election); and must legibly state the name of each signer. However, the School Board will not entertain any petition to place before the voters any proposition the purpose of which is not within the powers of the voters to determine, which is unlawful or any proposition which fails to include a specific appropriation where the expenditure of monies is required by the proposition, or where other valid reason exists for excluding the proposition from the ballot.

Donna Clock, District Clerk
Fire Island Union Free School District
Towns of Islip and Brookhaven, County of Suffolk, New York
Dated: March 31, April 14, April 28, May 12, 2022

41 Smith Street
Greenlawn, New York 11740
March 1, 2022

Loretta Ferraro
Superintendent
Fire Island School District
P.O. Box 428
Ocean Beach, New York 11770

Dear Ms. Ferraro:

And so my 55 year working career will come to an end as I write this letter of resignation from my current position at Fire Island School District, for the purpose of retirement, effective the end of business on June 30, 2022. As stipulated in my employment contract, I wish to continue my participation in the Fire Island Dental Plan. I also wish to buy back the remainder of my available sick time at last years' daily rate, also stipulated in my employment contract.

I wish to thank you for the incredible opportunity you and the Board of Education have given me for these last six and one half years. I am forever grateful to all of you for having the confidence in me that I could help in a positive way to make a difference in the Fire Island School community.

Thank you again for the opportunity and memories.

Sincerely,

Kevin Wurtz



2021-2022 COVID-19 REOPENING PLAN

Loretta M. Ferraro, Superintendent
FIRE ISLAND UFSD 75 Surf Road, Corneille Estates, NY 11770



FIRE ISLAND UFSD SCHOOL REOPENING PLAN

The Fire Island UFSD is a small one-school, one-building district located in a national park—Fire Island National Seashore—comprising a barrier island off the southern coast of Long Island in Suffolk County, New York. Fire Island National Seashore is a popular tourist destination area during the months of April through September and is inhabited by many visitors and temporary residents during that time. During the rest of the year there are under 500 year-round residents living across the length of the island, including members of the United States Coast Guard Station Fire Island.

Woodhull School is the district's only school building and is available to educate all resident children from Pre-K through grade 6. A limited number of students residing outside the boundaries of the district may also attend grades PK-6 on a tuition basis subject to the approval of the Board of Education. Some resident families opt to send their children to private elementary schools. Children of Fire Island residents in grades 7 through 12 remain students of Fire Island UFSD but have the choice of attending Bay Shore School District or Islip School District for these grade levels with tuition paid by Fire Island UFSD, or otherwise may attend private school. As such, Fire Island UFSD transports all resident students in grades 7-12 whether attending public or private school. There are currently 39 students attending Woodhull School.

The school building is accessible during the school year by four-wheel drive vehicles (four-wheel drive school buses and federally-permitted four-wheel drive passenger vehicles), water vehicles (ferry, police boats, United States Coast Guard boats, and private boats), or by bike or on foot. During the summer months, only emergency vehicles are permitted to drive within Fire Island National Seashore and the building is only accessible by boat, bike, or on foot. The school owns a fleet of vehicles for transporting students, staff, and visitors during the school year and operates these vehicles in accordance with the regulations of Fire Island National Seashore.

The Woodhull School is a small one-story building with five main classrooms for grades Pre-K through six, a lunch room, gymnasium, library, and office spaces including the main office, Principal's office, district business office, health office, IT room, and maintenance room. Transportation is headquartered in an adjacent building where buses may be garaged and district materials and equipment may be stored. The school building does not have a cafeteria and does not have a school lunch or breakfast program. There is a gymnasium which may also be used for performances, and the school library is also the community library for Fire Island during the summer and select days outside of school hours during the school year.

FIRE ISLAND UFSD
SCHOOL REOPENING PLAN

HEALTH AND SAFETY: PERSONAL PROTECTIVE EQUIPMENT (PPE):

FACE MASKS:

The state requirement for universal masking in P-12 settings ended on March 2, 2022. Decisions on masking that are more protective than state requirements may be made by local health departments, guided by local decisions.

- **In all settings, masking is required upon return to school from isolation.** Students or staff who may return from isolation between days 6 and 10 after infection must be symptom free and will be required to wear a well-fitting face mask through day 10.
- **Masking, regardless of vaccination status, is strongly recommended for 10 days after a known exposure.**
- Students who are unable to medically tolerate a face covering, including students where such covering would impair their physical health or mental health are not subject to the required use of a face covering. Medical documentation will be required to support need.
- Staff and students requiring face masks will be provided with one as needed.

Masked and unmasked people will be working and learning alongside each other in schools. Fire Island is a mask positive environment. Students, staff and teachers who feel more comfortable wearing a mask for personal or medical reasons will be treated equally without fear of bullying or embarrassment and protected under DASA and the Code of Conduct.

RECOMMENDED FACE MASKS:

- Disposable N95, KN95, or surgical masks are recommended
- Fire Island UFSD is requiring face masks meet the following specifications:
 - Fit snugly around nose and under chin
 - Secure with ties or ear loops
 - Allow for breathing without restriction

TESTING: DIAGNOSTIC TESTING / SCREENING TESTING

DIAGNOSTIC TESTING: In the absence of statewide masking mandate, COVID-19 testing remains a recommended public health strategy for surveillance and to identify infected individuals quickly so that they can isolate and avoid spreading COVID-19 further. Whenever someone in school – student, staff or teacher – is determined to have been exposed or potentially exposed, the individual should be tested for COVID-19 as follows:

- Testing immediately is recommended upon learning of the exposure or potential exposure
- At least 5 days after the last date of exposure or potential exposure, regardless of vaccination status
- If the individual is not fully vaccinated and attending or working at school after an exposure or potential exposure, frequent testing (daily, every other day, at least twice within 5 days) from the date of the exposure or potential exposure (Say)) through at least day 5 is strongly recommended

FIRE ISLAND UFSD
SCHOOL REOPENING PLAN

- Exclude from school if test is positive and/or exclude from school and test as soon as possible if symptoms develop
- **EXCEPTION:** Individuals with lab-confirmed COVID-19 within the past 3 months do not need to get tested unless they have symptoms

Symptomatic individuals, regardless of vaccination status or recent infection, should stay home until tested and if positive or not tested, should isolate for 5 days, or until other criteria are met for school attendance (e.g. resolution of fever), whichever is longer.

Exposed school staff and students and/or their parents/guardians are primarily responsible for ensuring that the recommended testing occurs. The Fire Island District may supply testing kits to affected families for testing at home and/or provide access to existing testing programs at school.

The Fire Island District will remain current on required reporting of all COVID-19 test results we have available, including results of home testing, to the New York State COVID-19 Report Card, in addition to any other required reporting obligations under Public Health Law.

Fire Island UFSD will provide testing for any students, teachers, and staff who, regardless of vaccination status and community level of transmission per the CDC. Testing will be provided on site or via referral.

SCREENING TESTING:

Teachers and staff working in P-12 school settings, are **required** to get tested once per week when a school is operating in a geographic area identified by the CDC as having low, moderate, substantial, or high transmission rates. Teachers and staff may be permitted to opt-out of mandatory weekly screening testing if they provide documentation of being fully vaccinated against COVID-19. Teachers and staff who work at multiple school buildings (i.e. BOCES) do not need to receive multiple tests per week.

EXCEPTION: School staff/teachers who were diagnosed with and recovered from COVID-19 within the past three months are not subject to the weekly testing requirement established in 10 NYCRR 2.62, which remains in effect.

Screening testing will be offered to students once per week, with appropriate parent/guardian consent forms for minors.

Screening testing will be conducted on site or via referral.

CONTAINMENT OF THOSE SUSPECTED OF HAVING COVID-19:

Students and staff with symptoms of illness will be seen by the school nurse and isolated in the nurses office as needed based on medical assessment.

- School nurse will don PPE prior to testing or treating a student with COVID

FIRE ISLAND UFSD SCHOOL REOPENING PLAN

- Students suspected of having COVID-19 awaiting transport home will remain isolated in the nurses office
- Temperature will be taken
- School nurse will assess best means for transport home – parent, EMS, or school bus
- Health Office will be cleaned and disinfected

Fire Island UFSD will follow CDC guidance for allowing a student or staff member to return to school after testing positive for COVID-19.

- Remain excluded from school for 5 calendar days from symptom onset (or positive test result, whichever occurred first) AND be fever free for at least 24 hours without the use of fever reducing medicines. If returning to school before day 10, the individual must wear a well-fitting mask through day 10.

CONTACT TRACING:

Exposed people are those who meet the definition of a “close contact: to an individual with COVID-19. A close contact is a person, regardless of vaccination status, who was less than 6 feet away from an infected person for a cumulative total of 15 minutes or more over a 24-hour period.

Woodhull is an elementary building in which students spend the day together as a class with the same group of children. As such the Fire Island UFSD will apply group contact tracing in most instances. Therefore, to determine exposure for unmasked individuals is to consider the entire classroom in which the infected individual was present to be exposed or potentially. **All should mask for 10 days and test but exposure is not a reason to remove from the classroom or school setting.**

In the event of a positive COVID-19 case in our school we will work with our local health officials to provide the necessary information they require to identify, communicate and stop the spread of the disease. Contact logs, bus sheets, duty schedule, and master schedule will be used to identify primary contact within the building. The School Nurse and Principal will do this contact tracing.

The Fire Island UFSD will notify affected families, staff and teachers of exposure to an individual who reports a new COVID-19 infection.

SCHOOL HEALTH OFFICE

The School Nurse will follow established protocols for caring for a student, faculty, or staff member who develops COVID-19 symptoms during the school day. These protocols include:

- Identification of a dedicated area to separate students, faculty, or staff with symptoms of COVID-19 from others until they can go home or to a health care facility.
- Plans to ensure that symptomatic students who are waiting to be picked up will remain under the visual supervision of a staff member who is socially distanced
- PPE requirements for school health office staff caring for sick individuals will include both standard and transmission-based precautions. In areas with moderate to substantial community transmission, eye protection (i.e., goggles or face shield) should be added. When caring for a suspect or confirmed individual with COVID-19, a gown, and a fit-tested N-95 respirator will be used, if available (or surgical face mask and face shield, if not available) as well as eye protection.

FIRE ISLAND UFSD
SCHOOL REOPENING PLAN

FACILITIES - BUILDING PROCEDURES:

CLASSROOMS:

- Windows will be opened to varying degrees according to time of year as a means of increasing ventilation in room
- Air purifiers are installed in each classroom
- Teachers/School Nurse will instruct on and encourage healthy habits:
 - Teach and reinforce handwashing routines, allow time for students to thoroughly wash their hands
 - Teach and reinforce coughing and sneezing etiquette
 - Educate students on the importance of not touching their faces
- Hand sanitizer will be available for use by students and staff (hand sanitizer stations throughout the building and in all classrooms)
- All students in grades 3 – 6 will have their own laptop for use in school and at home
- Students in Pre-K through grade 2 will have an iPad for use in school and at home; grade 1-2 students will also have a laptop for use in school only

LUNCH/RECESS:

The Fire Island UFSD does not offer a hot lunch/food service program due to our small size, remote location, and lack of space for a cafeteria kitchen facility. All students will continue to bring their own food to school each day.

- Students will eat lunch in their classrooms
- Sharing of food will be strictly restricted
- Student desks will be disinfected before lunch
- Students will thoroughly wash their hands before and after lunch
- Recess will take place outside to the extent possible and when not possible in the gymnasium.

HEALTH AND SAFETY: CLEANING/DISINFECTING PROTOCOLS

Fire Island instituted an increased cleaning and disinfecting protocol last spring during the COVID-19 outbreak which includes frequent disinfecting of multi-touch surfaces, use fogging machine after a confirmed case, increased ventilation, and training for custodial staff.

TRANSPORTATION:

The Fire Island UFSD maintains its own transportation fleet. All of our vehicles (11) vans and (2) Chevrolet Suburbans are 4 x 4 wheel vehicles.

- As a result of our remote location and inability for staff and visitors to access the island, we transport all Woodhull students, all secondary students attending schools on Long Island, and staff
- Windows on the bus must remain partially open for air flow and ventilation
- High touch surfaces will be wiped down by the drivers with alcohol in between runs.
- Bus will be disinfected by fogging machine if an exposure has occurred on the bus

FIRE ISLAND UFSD
SCHOOL REOPENING PLAN

ATTENDANCE AND CHRONIC ABSENTEEISM:

Attendance of any school age student of compulsory age, who resides in the district or is placed by a parent/guardian in another public school district, a charter school, or is placed by a district administrator or the CSE in educational programs outside of the district (such as another school district, BOCES, approved private in-state or out-of-state school, and State supported school) must be reported in SIRS.

Attendance must be reported by any reporting entity that is required to take attendance;

Resident students of compulsory age who were not in attendance in a public school, including charter schools, non-public, or approved home schooling programs in the current school year must be reported until they exceed compulsory age, they no longer reside in the district, or the district has documentation that the student has enrolled in another educational program leading to a diploma;

Woodhull School will continue to monitor student attendance/engagement on a daily basis;

Students who develop a pattern of absenteeism will be contacted by the following to provide support:

School nurse – classroom teacher – school counselor/psychologist – principal

TEACHING AND LEARNING:

GRADING/ASSESSMENT: ALL STUDENTS ATTENDING SCHOOL IN PERSON

- Grading/Assessment during the 2021/2022 School Year will continue as designed and executed as in the past, utilizing a standards-based report card on a trimester basis with interim reports mid-trimester
- Classroom assessments will consist of multiple measures

GRADING/ASSESSMENT: REMOTE LEARNING

- Grading/Assessment during the 2021/2022 School Year will continue to be standards-based. Per NYSED recommendations, the skills and standards that are covered through Remote Learning should be foundational skills/essential standards per grade level. Other skills/standards which may not be covered can receive a grade of “N/A” (not applicable).

CONTINUITY OF LEARNING:

- In-Person Instruction: 5 days a week, all students and staff
- Digital Learning: Students and staff work from home

Communication of Expectations:

- 2021-22 COVID-19 Plan will be posted on the website
- Parent notification will continue via mail, email, Google Classroom and the Remind app
- Blackboard Connect emergency call system will be used for time-sensitive messages
- Updates will be provided as needed via backpack
- Bi-weekly Principal / Parent Zoom meetings will be offered during remote learning as needed

Tracking of Interactions/Engagement in Hybrid or Digital Learning:

- Daily tracking and reporting of attendance will take place via SMS (eSchool)

FIRE ISLAND UFSD
SCHOOL REOPENING PLAN

- Written notification and SST meetings for students not engaged can be submitted to the appropriate personnel via Google drive

Digital Learning Time Expectations:

- Approximately 1.5 - 2 hours of synchronous learning for grades PK-K
- Approximately 2 - 2.5 hours of synchronous learning for grades 1-2
- Approximately 2.5 - 3 hours of synchronous learning for grades 3-4
- Approximately 3 - 3.5 hours of synchronous learning for grades 5-6

Teacher-Student Interactions During Digital Learning:

- Virtual office hours available for support
- Scheduled teacher/student check-ins
- Asynchronous communication, feedback, and support via Google Classroom, SeeSaw, Kidblog, email, phone

Methods of Instruction during Digital Learning:

- Hard copy (paper) materials provided to students (workbooks, textbooks, novels)
- Instructional materials provided via technology such as Google Classroom
- Individual or small group synchronous instruction facilitated using technology such as zoom
- Large group synchronous instruction facilitated using technology such as zoom
- Recorded instruction disseminated through Google Classroom
- Online learning resources such as Raz-kids, Kidblog, Buncee, Brainpop, Tumblebooks

Learning Materials and Content:

- Paper text books
- Digital content
- Online learning resources

Instructional Devices:

- Laptops (grades 3-6)
- Tablets (PK-2)
- All teachers issued a district device

SPECIAL EDUCATION

Woodhull School will continue to provide a Free and Appropriate Education (FAPE) consistent with the need to protect the health and safety of students with disabilities and those providing special education and services. We will continue our practice of engaging with the following:

Meaningful parental engagement regarding the provision of services to their child

Collaboration between the Committee on Preschool Special Education/Committee on Special Education (CPSE/CSE) and program providers representing the variety of settings where students are served

Access to the necessary instructional and technological supports to meet the unique needs of the student

FIRE ISLAND UFSD SCHOOL REOPENING PLAN

- Push in /pull out support with the Special Education Teacher will take place during hybrid and remote learning via Zoom
- Technology or Assistive Technology sent home during hybrid or digital learning
- Frequent consultation and collaboration between Special Education and General Education teachers

A program review will be set up for each student with a documented IEP or 504 Plan in order to address the individual needs of each and every student. Students' progress will be monitored through their stated goals, parent and staff feedback to determine if additional supports are needed.

Accommodations and Modifications: Continued focus on instructional practices to plan for the necessary accommodations and modifications for students with disabilities. Both accommodations and modifications will ensure equity and access to the general education curriculum in consideration of a student's unique disability.

Procedural safeguards and notice requirements will be continued to ensure communication and partnership with families.

ENGLISH LANGUAGE LEARNERS:

All communication will be provided to parents in their preferred language

All units of study will be provided to all English Language Learners (ELLs) based on their most recent measure of English Language Proficiency, including former ELLs

Identification Timeline:

- Screening identification and placement must take place within the first 10 days of enrollment
- Written request from a parent/guardian or teacher to review ELL placement, if desired, must be submitted within 45 days of the students' initial placement
- The district must review the identification /placement within 10 days of written requests
- The district has 10 days to complete a review, once started. If CSE is involved, 20 days will be permitted for review
- In the event that a student is enrolled while remote learning is taking place, the district will screen the student to the best extent possible.

Continued professional learning opportunities for all teachers will cover topics that support equity and best practices for ELLs and help address any learning gaps caused by COVID-19

SOCIAL AND EMOTIONAL HEALTH

The Woodhull School uses the *Thriving Learning Communities* curriculum to address social and emotional learning and will continue to use it regardless of what whether in school, or remote model is in place.

- The *Thriving Learning Communities* curriculum will continue to be taught during Morning Meeting
- School psychologist and guidance counselor will be available for regular check-in and counseling as needed due to the stress students experience during the pandemic

FIRE ISLAND UFSD SCHOOL REOPENING PLAN

- Employee Assistance Program (EAP) is available to all staff members. Monthly EAP newsletters will continue to be sent out to staff
- The Student Support Team (SST) is available to address any social and emotional concerns for students
- A Multi-tiered System of Supports (MTSS) will continue to be utilized to support all students:
 - All students developmental guidance lessons
 - Some students (at risk)- group counseling, additional classroom lessons as needed, occasional parent consultation on issues/concerns
 - Few students (high risk)- individualized plan for support (1:1 counseling, behavioral support, IEP, 504 with support),
 - regular parent consultation on issues/concerns, refer for outside supports where appropriate

STAFFING AND HUMAN RESOURCES

Among school-based factors, teaching and leadership are the two greatest influences on student learning. Fire Island UFSD has a history of being a high achieving school district and is proud of its highly effective educators.

Pursuant to Education Law 3001, individuals employed to teach in New York State public schools must continue to hold a valid certificate

- In response to COVID-19 crisis, a Superintendent of schools may assign a certified teacher to teach a subject not covered by their certificate (incidental teaching) for a period not to exceed ten classroom hours a week during the 2021-2022 School Year, when no certified teacher is available after extensive documented recruitment.

Pursuant to Education Law 3012-d, the Fire Island UFSD will fully implement its currently approved Annual Professional Performance Review (APPR) plan each school year

- APPR plan/process will be reviewed to ensure that the teachers are not penalized as a result of the challenges to learning presented by the COVID-19 crisis, however students are still taught as effectively as practical to expect in a remote environment
- Student Learning Objectives (SLO) process will be reviewed in light of our plan for teaching and learning. Review to include ways to potentially streamline the process, observation frequency, assessments chosen and student growth targets.

During the 2021-2022 school year, the Fire Island UFSD will look to employ a permanent substitute teacher to be on staff and to support with the additional requirements this crisis presents us with.

During the 2021-2022 school year, substitute teachers who do not hold a valid teaching certificate and are not working towards certification, but hold a high school diploma or its equivalent, may be employed by the school district beyond the 40 day limit, up to an additional 50 days (90 days total in one school year), if the district superintendent has conducted a good faith recruitment search for a properly certified candidate and there are no available certified teachers that can perform the duties of such position. In rare circumstances, a district may hire a substitute beyond the 90 days, if the superintendent attests that a good faith recruitment search has been conducted and that there are still no available certified teachers who can perform the duties of such position and that a particular substitute teacher is needed to work with a specific class or group of students until the end of the year.

FIRE ISLAND UFSD
SCHOOL REOPENING PLAN

BEFORE- AND AFTERCARE PROGRAMS

The district does not provide before or aftercare programs.

SCHOOL SIGNAGE

Signs will be posted throughout the school and should regularly share similar messages with the school community, consistent with DOH COVID-19 signage regarding public health protections against COVID-19. Signage should be used to remind individuals to:

- Stay home if they feel sick.
- Cover their nose and mouth with an acceptable face covering when unable to maintain social distance from others or in accordance with any stricter policy implemented by the school.
- Properly store and, when necessary, discard PPE.
- Adhere to social distancing instructions.
- Report symptoms of, or exposure to, COVID-19, and how they should do so.
- Follow hand hygiene, and cleaning and disinfection guidelines.
- Follow respiratory hygiene and cough etiquette.

FIRE ISLAND UFSD COVID-19 SAFETY OFFICERS

Loretta M. Ferraro, Superintendent

Philip Tamberino, Principal

Dana DeRuvo, School Nurse

Bid Opening
March 3, 2022
2:00 p.m.
16C/8A Single Rear Wheel School Bus

<u>Company Name</u>	<u>Bid Price</u>	<u>Body Warranty</u>	<u>ISO Certification</u>	<u>Colorado Racking Test</u>
Nesco Bus & Truck Sales, Inc.	\$81,647.95	√	√	√

Witnessed by: Traci Murphy
Jackie Lizza



2410 North Ocean Avenue, Suite 400
Farmingville, NY 11738

Fire Island UFSD – 2022-2023 School Year

Account Manager: Jennifer Kuefner

Customized Communications Service

\$11,707.00

- Development of up to three (3) district newsletters, between two (2) to four (4) pages each. Development includes editing, graphic design and printing preparation based on materials and photos provided by the district (printing not included).
- Conducting of annual budget campaign, which may include any or all of the following:
 - Strategic planning and consultation.
 - Message development.
 - Development of written communication to be sent to the community; includes graphic design, writing generated from content provided by the district, copyediting and preparation of print-ready files.
 - Development of one (1) budget newsletter, no page limit indicated, to be published for delivery to residents. Development includes editing, graphic design and printing preparation based on materials and photos provided by the district (printing not included).
 - Development of annual “six day” budget notice to the community; includes consultation, writing, layout and information provided by the district.
 - Development of supplemental materials, including but not limited to press releases, flyers and poster boards.
 - Media relations as needed.

Please note: All Spanish content for budget materials is to be supplied by the district. Translation, copyediting and proofreading of any language other than English is the responsibility of the district.
- Development of monthly press releases/web articles from materials and photos provided by the district.
- As needed, provide writing/editing services for district leaders to support effective community engagement. Includes messaging developed on behalf of the Superintendent of Schools, Board of Education, and district as a whole for both internal and external communications.
- Crisis/issue management and strategic consultation.
- Provide selected text materials in PDF format for web use, when practical and if arranged in advance.
- Maintain the district social media accounts, actively manage/monitor the accounts, and populate with content generated by Syntax as well as content provided by the district.

Cont'd on next page



2410 North Ocean Avenue, Suite 400
Farmingville, NY 11738

Hosting and Maintenance of District Website

\$6,000.00

- Provide annual web management services, including unlimited updates, additions and revisions to the site, and ongoing and unlimited technical support, maintenance and training as needed.
- Hosting environment that includes an enterprise-level firewall and DDoS mitigation, along with load-balanced web servers and a database cluster.

Please note:

- It is understood by both Parties that Syntax's Content Management System software will remain on Syntax's servers and is licensed out to clients. Syntax maintains the files for the software and site; therefore, Fire Island UFSD will not have access to such files.
- In the event that Fire Island UFSD terminates web services with Syntax, it is the responsibility of the district to download and/or copy any information that it wishes to migrate from its existing website with Syntax to a new website service.

2022-2023 Fee: \$17,707.00

Plus: Eastern Suffolk BOCES Administrative Fee (10%): \$1,770.70

Total Fee: \$19,477.70

CALL FOR NOMINATIONS April 27, 2022 ELECTION

MEMORANDUM

TO: Members of Boards of Education, Chief School Administrators, and Clerks in the First Supervisory District of Suffolk County

FROM: Fred Langstaff, Clerk

DATE: February 15, 2022

The Eastern Suffolk Board of Cooperative Educational Services (ESBOCES) is calling for nominations of individuals to the ESBOCES Board. There are five (5) seats expiring on June 30, 2022, and one (1) seat expiring on June 30, 2023. The seats up for election are as follows:

1. **Position held by Walter Denzler of Setauket (Three Village Central School District) – Deceased**
2. Position currently held by Linda Goldsmith of Oysterponds (Oysterponds Union Free School District)
3. Position currently held by William Hsiang of Riverhead (Riverhead Central School District)
4. Position currently held by Lisa Israel of Greenport (Greenport Union Free School District)
5. Position currently held by Fred Langstaff of Sayville (Sayville Union Free School District)
6. Position currently held by John Wyche of Bridgehampton (Bridgehampton Union Free School District)

Five candidates will be elected for three-year terms commencing on July 1, 2022 and ending on June 30, 2025. One candidate will be elected to complete the balance of the unexpired term of Walter Denzler, which ends on June 30, 2023.

Individuals must be nominated by at least one component Board of Education. Resolutions of nominations shall be sent to the ESBOCES Clerk no less than 30 days prior to the election on Wednesday, April 27, 2022. Nominations must be transmitted to the Office of the Clerk of Eastern Suffolk BOCES, First Supervisory District of Suffolk County, no later than Monday, March 28, 2022.

Copies of resolutions indicating the nomination of candidates shall be submitted to the ESBOCES Clerk as evidence of the official action taken by the Board of Education. A suggested format for the resolution is attached for your information.

Resolutions shall indicate the full name and home address of the nominee and should be sent to:

**Mr. Fred Langstaff, Clerk
Eastern Suffolk BOCES
201 Sunrise Highway
Patchogue, NY 11772**

Members of the Boards of Education of our component school districts will be asked to vote on Wednesday, April 27, 2022. **That is the only date when all component boards of education should be meeting in their home districts to elect members to the ESBOCES Board.**

The only requirement for membership on the ESBOCES Board is that an individual be an eligible voter who resides within the boundaries of a component school district. Employees of any of the ESBOCES component school districts or employees of ESBOCES are ineligible for election to the Board. **The Clerk of ESBOCES shall not accept any nomination from a component school district which currently has a resident serving on the ESBOCES Board unless that member's term will expire at the end of the current year**, or unless an unrepresented school district declines to make a nomination. The school districts that now have residents serving on the ESBOCES Board and whose terms are not expiring on June 30, 2022 are Islip, Longwood, Mattituck-Cutchogue, Middle Country, Mount Sinai, Patchogue-Medford, Sag Harbor, Southampton, and West Islip. However, those school districts may participate in the election of ESBOCES Board Members on Wednesday, April 27, 2022.

Component districts shall vote for members of the ESBOCES Board by resolution and indicate their vote on the ballot prepared by the ESBOCES Clerk. This special ballot shall be mailed to component Boards no later than 14 days prior to the election.

Please note the following procedures:

- A component Board of Education may not cast more than one vote for an individual candidate.
- Each component school district shall be entitled to up to six votes.
- The five candidates with the highest vote totals will be elected to three-year terms. The candidate receiving the sixth highest vote total will be elected to complete the balance of the unexpired term of Walter Denzler, which expires on June 30, 2023.

In the event of a tie, the President of the ESBOCES Board shall call a run-off election to be conducted, according to these same procedures, to be held within 20 days of the initial vote.

If you have any questions, you may contact me or Julie Davis Lutz at 687-3001.

FL/km

Attachment

PLEASE SUBMIT A SEPARATE NOMINATION FORM FOR EACH NOMINEE.

Board of Education

_____ District

_____, New York

Mr. Fred Langstaff, Clerk
Eastern Suffolk Board of Cooperative
Educational Services
First Supervisory District of Suffolk County
201 Sunrise Highway
Patchogue, NY 11772

Dear Mr. Langstaff:

The Board of Education of the _____ District of _____, New York,
at a (special ☐ / regular ☐) meeting held on _____ officially passed a
resolution nominating:

Name: _____

Address: _____

as a candidate for a position on the Eastern Suffolk Board of Cooperative Educational
Services, First Supervisory District of Suffolk County.

Respectfully submitted,

District Clerk

Date

SUBJECT: BUDGET ADOPTION

The Board will review the recommended budget of the Superintendent and seek public input and feedback regarding the recommended budget including, but not limited to, holding a public budget hearing not less than seven nor more than 14 days prior to the Annual District Meeting and Election at which the budget vote is to occur. The Board may modify the recommended budget of the Superintendent prior to its submission to District voters. Final authorization of the proposed budget is dependent upon voter approval unless a contingency budget is adopted by the Board.

The District budget for any school year, or any part of the budget, or any proposition(s) involving the expenditure of money for that school year, will not be submitted for a vote of the qualified District voters more than twice.

The District budget, once adopted, becomes the basis for establishing the tax levy on real property within the District. The District will post its final annual budget and any multi-year financial plan adopted by the Board on its website.

Contingency Budget

In the event the original proposed budget is not approved at the Annual District Meeting and Election, the Board may resubmit the original proposed budget or a revised budget for voter approval, or individual propositions may be placed before District voters, at a special meeting held on the third Tuesday of June. If the voters fail to approve the second budget submittal, or budget proposition(s), or if the Board elects not to put the proposed budget to a public vote a second time, the Board must adopt a contingency budget with a tax levy that is no greater than the prior year's levy (i.e., 0% levy growth).

The administrative component of the contingency budget is capped at the lesser of:

- a) The percent of the administrative component to the total budget in the prior year's budget, not including the capital component; or
- b) The percent that the administrative component comprised in the last proposed defeated budget for the subsequent year, not including, the capital component.

Education Law §§ 1608, 1716, 1804, 1906, 1950, 2007, 2022, 2023, 2023-a, and 2601-a
8 NYCRR §170.3

NOTE: Refer also to Policy #5110 -- Budget Planning and Development

Adoption Date

SUBJECT: ACCEPTANCE OF GIFTS, GRANTS, AND BEQUESTS TO THE DISTRICT

The Board may accept gifts, donations, grants, or bequests (collectively "gifts") of money, real property, or personal property, as well as other merchandise, that add to the overall welfare of the District provided that acceptance is in accordance with existing laws and regulations. Donations to the District are fully tax deductible so long as the gift is used exclusively for public purposes. The Board may refuse any gift that constitutes a conflict of interest, gives an appearance of impropriety, or is not in its best interests. The Board will safeguard the District, the staff, and students from commercial exploitation, from special interest groups, and the like.

The Board will not accept any gifts which will place encumbrances on future Boards, or result in unreasonable additional or hidden costs to the District. The Board may, if it deems it necessary, request that gifts of equipment, facilities, or any item that requires upkeep and maintenance include funds to carry out maintenance for the foreseeable life of the donation.

The Board will not formally consider the acceptance of gifts until and unless it receives the offer in writing from the donor or grantor or their attorney or financial advisor. Any gifts donated to the Board and accepted on behalf of the District must be by official action and resolution passed by Board majority. The Board suggests that donors or grantors work first with school administrators in determining the nature of their gift prior to formal consideration for acceptance by the Board.

The Board is prohibited, in accordance with the New York State Constitution, from making gifts or charitable contributions with District funds.

Gifts to the District will be annually accounted for as required by Generally Accepted Accounting Principles (GAAP).

All gifts become District property. A letter of appreciation, signed by the President of the Board and the Superintendent, will be sent to donors or grantors in recognition of their contribution to the District. Letters will be sent in a timely manner and will acknowledge the possible tax deduction available to donors whose gifts qualify under IRS regulations.

New York State Constitution Article 8, § 1
Education Law §§ 404(1), 1604(44), 1709(12), 1709(12-a), 1709(12-b), 1718(2), 3701, and 3703
Real Property Tax Law 980-a(3)

Adoption Date

SUBJECT: FINANCIAL ACCOUNTABILITY

The District has internal controls in place to ensure that:

- a) The goals and objectives of the District are accomplished;
- b) Laws, regulations, policies, and good business practices are complied with;
- c) Audit recommendations are considered and implemented;
- d) Operations are efficient and effective;
- e) Assets are safeguarded; and
- f) Accurate, timely, and reliable data are maintained.

The District's governance and control environment will include the following:

- a) The District's code of ethics addresses conflict of interest transactions with Board members and employees. Transactions that are less-than-arm's length are prohibited. Less-than-arm's length is a relationship between the District and employees or vendors who are related to District officials or Board members.
- b) The Board requires corrective action for issues reported in the Certified Public Accountant's (CPA's) management letter, audit reports, the Single Audit, and consultant reports.
- c) The Board has established the required policies and procedures concerning District operations.
- d) The Board routinely receives and discusses the necessary fiscal reports including the:
 - 1. Treasurer's cash reports;
 - 2. Budget status reports;
 - 3. Revenue status reports;
 - 4. Quarterly extra-classroom activity fund reports; and
 - 5. Fund balance projections (usually starting in January).
- e) The District has a long-term (three to five years) financial plan for both capital projects and operating expenses.

(Continued)

SUBJECT: FINANCIAL ACCOUNTABILITY (Cont'd.)

- f) The District requires attendance at training programs for Board members, business officials, treasurers, claims auditors, and others to ensure they understand their duties and responsibilities and the data provided to them.
- g) The Board has an audit committee to assist in carrying out its fiscal oversight responsibilities.
- h) The District's information systems are economical, efficient, current, and up-to-date.
- i) All computer files are secured with passwords or other controls, backed up on a regular basis, and stored at an off-site or in a secure fireproof location.
- j) The District periodically verifies that its controls are working efficiently.
- k) The District requires all staff to take leave time during which time another staff member performs the duties of the staff on leave. Staff may also schedule transactions and other responsibilities to occur electronically before taking a leave.

Audit Response

Periodically, the District receives audit reports from the External (Independent) Auditor and/or the Office of the New York State Comptroller. The Board will review all audit recommendations in consultation with the Audit Committee and respond appropriately. Independent and Comptroller audit reports and the accompanying management letters will be made available for public inspection. The District will also timely post a copy of the annual external audit report or the Comptroller's final audit report on its website for a period of five years. Notice of the availability of independent and Comptroller audit reports will be published in the District's official newspaper or one having general circulation in the District. If there is no newspaper, notice must be placed in ten public places within the District.

Education Law § 2116-a(3-b)
8 NYCRR § 170.12
General Municipal Law §§ 33(2)(e) and 35(1), (2)

NOTE: Refer also to Policy #5572 -- Audit Committee

Adoption Date

**SUBJECT: FIRE AND EMERGENCY DRILLS, BOMB THREATS, AND BUS
EMERGENCY DRILLS****Fire and Emergency Drills**

The administration of each school building will instruct and train students on appropriate emergency responses, through fire and emergency drills, in the event of a sudden emergency.

Fire and emergency drills will be held at least 12 times in each school year; eight of these will be completed by December 31. Eight of all drills will be evacuation drills, four will be through use of the fire escapes on buildings where fire escapes are provided or identified secondary exits. The other four drills will be lock-down drills. Drills will be conducted at different times of the school day. Students will also be instructed in the procedures to be followed in the event that a fire occurs during the regular school lunch period or assembly, however, this additional instruction may be waived if a drill is held during the regular lunch period or assembly.

Summer School

At least two additional drills will be held during summer school in buildings where summer school is held, and one of these drills will be held during the first week of summer school.

After-School Programs, Events, or Performances

The building principal or designee will require those in charge of after-school programs, events, or performances attended by any individuals unfamiliar with that school building, to announce at the beginning of these programs the procedures to be followed in the event of an emergency.

Bomb ThreatsSchool Bomb Threats

A bomb threat, even if later determined to be a hoax, is a criminal act. No bomb threat should be treated as a hoax when it is first received. Upon receiving any bomb threat, the school has an obligation and responsibility to ensure the safety and protection of the students and other occupants of the school. This obligation takes precedence over a search for a suspect object. Prudent action is dependent upon known information about the bomb threat-location, if any; time of detonation; etc. Specific procedures as to appropriate responses as a result of a bomb threat can be located in the building-level emergency response plan, as required by relevant law and regulation.

(Continued)

**SUBJECT: FIRE AND EMERGENCY DRILLS, BOMB THREATS, AND BUS
EMERGENCY DRILLS (Cont'd.)****Police Notification and Investigation**

Appropriate law enforcement agencies must be notified by the building administrator or designee of any bomb threat as soon as possible after receiving the threat. Law enforcement officials will contact, as the situation requires, fire and/or county emergency coordinators according to the county emergency plan.

Implementation

The Superintendent or designee will develop written procedures to implement the terms of this policy. Additionally, these procedures will be incorporated in the District-wide school safety plan and the building-level emergency response plan, with provisions to provide written information to all staff and students regarding emergency procedures by October 1 of each school year, an annual drill to test the emergency response procedures under each of its building-level emergency response plans; and the annual review of the District-wide and building-level emergency response plans, along with updates as necessary, by September 1, as mandated by law or regulation.

Bus Emergency Drills

The administration will conduct a minimum of three emergency drills to be held on each school bus during the school year. The first drill will be conducted during the first seven days of school, the second drill between November 1 and December 31, and the third drill between March 1 and April 30. No drills will be conducted when buses are on routes.

Students who ordinarily walk to school will also be included in the drills. Students attending public and nonpublic schools who do not participate in regularly scheduled drills will also be provided drills on school buses, or as an alternative, will be provided classroom instruction covering the content of these drills.

Each drill will include practice and instruction in the location, use, and operation of the emergency exits, fire extinguishers, first-aid equipment, and windows as a means of escape in the event of fire or accident. Similarly, students will be instructed on all topics mandated by relevant sections of the Education Law and Commissioner's regulations, including, but not limited to, the following:

- a) Safe boarding and exiting procedures with specific emphasis on when and how to approach, board, disembark, and move away from the bus after disembarking;
- b) Advancing at least 15 feet in front of the bus before crossing the highway after disembarking;

(Continued)

**SUBJECT: FIRE AND EMERGENCY DRILLS, BOMB THREATS, AND BUS
EMERGENCY DRILLS (Cont'd.)**

- c) Specific hazards encountered during snow, ice, rain, and other inclement weather, including, but not necessarily limited to, poor driver visibility, reduced vehicular control, and reduced hearing; and
- d) Orderly conduct as bus passengers.

The administration of the drills will be in accordance with the New York State Education Department's Bus Safety Drill Guide and Compliance Form.

Instruction on Use of Seat Belts

When students are transported on school buses, the District will ensure that all students who are transported on any school bus owned, leased, or contracted for by the District will receive instruction on the use of seat safety belts. This instruction will be provided at least three times each year to both public and nonpublic school students who are so transported and will include, but not be limited to:

- a) Proper fastening and release of seat safety belts;
- b) Acceptable adjustment and placement of seat safety belts on students;
- c) Times at which the seat safety belts should be fastened and released; and
- d) Acceptable placement of the seat safety belts when not in use.

Education Law §§ 807, 2801-a, 3623, and 3635-a
Penal Law Article 240
8 NYCRR §§ 100.2(c), 155.17, and 156.3

NOTE: Refer also to Policy #5681 -- School Safety Plans

Adoption Date

SUBJECT: SCHOOL BUS SAFETY

The safe transportation of students to and from school is of primary concern in the administration of the school bus program. All state laws and regulations pertaining to the safe use of school buses will be observed by drivers, students, and school personnel.

Use of Portable Electronic Devices Prohibited

For purposes of this policy, and in accordance with applicable law, the terms below will be defined as follows:

- a) "Portable electronic device" means any mobile telephone (hand-held or "hands-free"), personal digital assistant (PDA), portable device with mobile data access, laptop computer, pager, broadband personal communication device, two-way messaging device, electronic game, portable computing device, or any other electronic device when used to input, write, send, receive, or read text for present or future communication.
- b) "Using" means holding a portable electronic device while viewing, taking or transmitting images, playing games, or for the purpose of present or future communication: performing a command or request to access a world wide web page, composing, sending, reading, viewing, accessing, browsing, transmitting, saving, or retrieving email, text messages, instant messages, or other electronic data.
- c) "In operation" means that the bus engine is running, whether in motion or not.

The use of portable electronic devices by a school bus driver at times the vehicle is in operation on the roadway poses a potential safety risk. All school bus drivers are prohibited from using portable electronic devices while the bus is in operation.

All school bus drivers' personal portable electronic devices must be placed in the "off" position when in the possession of the school bus driver while the bus is in operation. Portable electronic devices, including cell phones, may be used in case of emergency.

Safety Rules and Inspections

The Transportation Supervisor, in cooperation with the principals, has the responsibility of developing and publishing safety rules to be followed by drivers and passengers, including rules of student conduct. In order to ensure maximum safety to those riding school buses, it is necessary that students and drivers cooperate in this effort.

(Continued)

SUBJECT: SCHOOL BUS SAFETY (Cont'd.)

All buses and other vehicles owned and operated by the District will have frequent safety inspections, and will be serviced regularly. The Transportation Supervisor will maintain a comprehensive record of all maintenance performed on each vehicle.

Every bus driver is required to report promptly to the Transportation Supervisor any school bus accident, regardless of the severity, involving death, injury, or property damage.

Education Law § 3623

Vehicle and Traffic Law §§ 509-a(7), 509-i(1-b), 1174, 1225-c, and 1125-d

8 NYCRR § 156.3

17 NYCRR §§ 720.2, 721.1, and 721.2

NOTE: Refer also to Policies #5683 -- Fire and Emergency Drills, Bomb Threats, and Bus
Emergency Drills
#5741 -- Drug and Alcohol Testing for School Bus Drivers

Adoption Date

SUBJECT: IDLING SCHOOL BUSES ON SCHOOL GROUNDS

The District recognizes the need to promote the health and safety of District students and staff and to protect the environment from harmful emissions found in bus and vehicle exhaust. The District will ensure that each driver of a school bus or other vehicle owned, leased, or contracted for by the District turns off the engine of the bus or vehicle while waiting for passengers to load or off load on school grounds, or while the vehicle is parked or standing on school grounds or in front of or adjacent to any school. Rather than waiting for all buses to arrive before loading or unloading, individual buses will be promptly loaded and unloaded to minimize idling.

Exceptions

Unless otherwise required by state or local law, the idling of a school bus or vehicle engine may be permitted to the extent necessary to achieve the following purposes:

- a) For mechanical work;
- b) To maintain an appropriate temperature for passenger comfort and/or safety; or
- c) In emergency evacuations and/or where necessary to operate wheelchair lifts.

Private Vendor Transportation Contracts

All contracts for pupil transportation services between the District and a private vendor will include a provision requiring the vendor's compliance with the provisions of reducing idling in accordance with Commissioner's regulations.

Education Law § 3637
Vehicle and Traffic Law § 142
8 NYCRR § 156.3

Adoption Date

SUBJECT: QUALIFICATIONS OF BUS DRIVERS

A person will be qualified to operate a bus only if that person:

- a) Is at least 21 years of age;
- b) Has been issued an appropriate driver's license which is valid for the operation of a bus in New York State;
- c) Has passed the annual bus driver physical examination administered in accordance with Commissioner of Education and Commissioner of Motor Vehicles regulations. In no case will the interval between physical examinations exceed a 13-month period;
- d) Is not disqualified to drive a motor vehicle under any provision of law or regulation;
- e) Has on file at least three statements from three different persons who are not related by either blood or marriage to the driver or applicant pertaining to the moral character and to the reliability of the driver or applicant;
- f) Has completed, or is scheduled to complete, required New York State Education Department safety programs;
- g) Is in compliance with federal law and regulations, as well as District policy and/or regulations, as it pertains to meeting the standards governing alcohol and controlled substance testing of bus drivers if and when applicable;
- h) Has taken and passed a physical performance test approved by the Commissioner of Education at least once every two years and/or following a period of being unavailable for service for 60 or more consecutive days from their scheduled work duties. In no case will the interval between physical performance tests exceed 25 months; and
- i) Is in compliance with all other laws and regulations for operating a school bus, including licensing and training requirements.

Special Requirements for New Bus Drivers

Before employing a new bus driver, the Superintendent or designee will:

(Continued)

SUBJECT: QUALIFICATIONS OF BUS DRIVERS (Cont'd.)

- a) Require the person to pass a physical examination within eight weeks prior to the beginning of service;
- b) Obtain a driving record from the appropriate agency in every state in which the person resided, worked, and/or held a driver's license or learner's permit during the preceding three years;
- c) Investigate the person's employment record during the preceding three years;
- d) Require the person to submit to the mandated fingerprinting procedures and criminal history background check;
- e) Request the Department of Motor Vehicles to initiate a driving record abstract check; and
- f) Require that newly hired bus drivers take and pass the physical performance test, as mandated by Commissioner's regulations, before they transport students.

Occasional Drivers

Under Commissioner's regulations, an occasional driver is defined as a certified teacher who is employed by a school district or Board of Cooperative Educational Services (BOCES) whose employment does not include serving as either a regular or substitute school bus driver. Occasional drivers used for other than regular routes are not required to fulfill the training required for regular school bus drivers.

Omnibus Transportation Employee Testing Act of 1991, (Public Law 102-143)

49 USC § 521(b)

Education Law § 3624

Vehicle and Traffic Law Article 19-A

8 NYCRR § 156.3

15 NYCRR Part 6 and § 3.2

NOTE: Refer also to Policy #5741 -- Drug and Alcohol Testing for School Bus Drivers

Adoption Date

SUBJECT: EMPLOYEE MEDICAL EXAMINATIONS**Pre-employment Medical Examinations**

The District will not require applicants for positions to undergo a medical examination prior to an offer of employment. Further, the District will not make inquiries of a job applicant as to whether the applicant is an individual with a disability or as to the nature or severity of a disability. However, the District may make pre-employment inquiries into the ability of an applicant to perform job-related functions.

Employment Entrance Examinations

All entering employees are required to obtain a medical examination after an offer of employment has been made and prior to the commencement of their employment. The District may condition an offer of employment on the results of the examination in accordance with law.

When the examination is made by the school physician or nurse practitioner, the cost of the examination will be borne by the District. A staff member, however, may elect to have a medical examination at their own expense by a physician of their own choice.

Examinations During Employment

The Board reserves the right to request a medical examination at any time during employment, at District expense, in order to determine whether an employee can perform the essential functions of the position with or without reasonable accommodation or for other valid employment reasons.

All bus drivers and substitute bus drivers must have yearly physical examinations. Each bus driver initially employed by the District will have a physical examination within the eight weeks prior to the beginning of service. In no case will the interval between physical examinations exceed a 13-month period.

All medical and health related information will be kept in accordance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

Examinations and Inquiries

The District may conduct voluntary medical examinations, including voluntary medical histories, which are part of an employee health program available to employees at that work site. The District may make inquiries into the ability of an employee to perform job-related functions.

The District, however, will not require a medical examination and will not make inquiries as to whether the employee is an individual with a disability or as to the nature or severity of the disability, unless the examination or inquiry is shown to be job related and consistent with business necessity

(Continued)

SUBJECT: EMPLOYEE MEDICAL EXAMINATIONS (Cont'd.)

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Americans with Disabilities Act (ADA), 42 USC § 12101 et seq.
Section 504 of the Rehabilitation Act of 1973, 29 USC § 790 et seq.
Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law 104-191
28 CFR §§ 41.55 and 42.513
29 CFR §§ 1630.13 and 1630.14
34 CFR § 104.14
Civil Service Law § 72
Education Law §§ 913 and 3624
Vehicle and Traffic Law §§ 509-b, 509-d, and 509-g
8 NYCRR §§ 136.3 and 156.3
15 NYCRR Part 6

Adoption Date