

FIRE ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION

Regular Meeting Agenda
December 15, 2021
4:30 p.m.

In accordance with Chapter 417 of the Laws of 2021, this meeting will be held virtually via Zoom. Meeting ID: 941 1751 5660; Passcode: fisdboe

Call to Order

Pledge of Allegiance

It is anticipated that the Board will enter into Executive Session to discuss matters pertaining to the appointment of a particular individual

Voice of the Taxpayer

ITEM 1 **Approval of Minutes**

- a. Regular Meeting of November 9, 2021

ITEM 2 **Finance**

- a. Treasurer's Report
- b. Trial Balance Reports
- c. Appropriation and Revenue Status Reports
- d. General Fund Cash Disbursement
- e. Capital Fund Cash Disbursement
- f. General Fund Cash Flow Report
- g. Budget Transfer
- h. Cash Transfer
- i. Warrant

ITEM 3 **Superintendent's Report**

ITEM 4 **Correspondence**

ITEM 5 **Action Items – Recommended for Approval**

- a. Signature Authorization – District Clerk to sign documents on behalf of the Board President
- b. Salary Schedule – School Nurse
- c. Benefit Sheet – School Nurse
- d. 2021-2022 Appointment – School Nurse *Dana DeRuvo Hanner - Step 3 @ \$61,813.50 prorated to \$35,322.00 effective 1/1/22*
- e. 2021-2022 Appointment & Agreement – School Physician *James W. Ferguson @ \$10,000 prorated to \$6,000 effective 1/1/22*
- f. 2021-2022 MOA – Acting Superintendent – *P. Tamberino @ \$1,500.00 for the period 12/19/21-1/30/22*
- g. 2021-2022 Appointment – On Call Custodial Worker I – *Alexa Collins @ \$23.91/hr.*

- h. 2022-2023 Request for Child-Rearing Leave – *Confidential Attachment “A”*
- i. Donation from Maurice Gelina and Barbara McClees Foundation to Wirostek Scholarship Fund - \$6,000.00 for school year 2021-2022
- j. CSE/CPSE recommendations – *confidential*

ITEM 6

Public Hearing – Policy Revisions

a. **1st Reading**

- i #6220 Temporary Personnel
- ii #8210 Safety Conditions and Prevention Instructions
- iii #8240 Instruction in Certain Subjects

b. **2nd Reading & Adoption**

#1510 Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)

ITEM 7

Adjournment

In accordance with Chapter 417 of the Laws of 2021, this meeting was held virtually with public access.

CALL TO ORDER	The meeting was called to order at 4:35 p.m. by President J. Lippert.
MEMBERS PRESENT	B. Chenault, L. Kaufman, J. Lippert, L. Nowachek, J. Phelan, K. Skelly-Kurka, A. Wood.
OTHERS PRESENT	L. Ferraro, Superintendent J. Lizza, School Business Official P. Tamberino, Principal R. Roth, School Attorney D. Clock, District Clerk T. Murphy, Administrative Assistant G. Donovan, Teacher L. Chenault, community member R. Murray, community member
PUBLIC HEARING – TOWN OF BROOKHAVEN 2022 PROPERTY TAX EXEMPTIONS	A Public Hearing was held to review and discuss the following proposed Town of Brookhaven 2022 Tax Exemptions: • Partial Tax Exemption for Real Property of Senior Citizens • Partial Exemption for Real Property of Persons with Disabilities and Limited Income • Real Property of Volunteer Firefighters and Ambulance Workers Exemption
VOICE OF THE TAXPAYER - VIRTUAL MEETINGS	In response to written requests from B. Chenault, L. Chenault, and D. Wyckoff to hold future Board of Education meetings in person, the Board chooses to hold meetings virtually through January 15, 2022, in accordance with Chapter 417 of the Laws of 2021. (A. Wood, J. Phelan; 6-1, with B. Chenault voting nay)
SCHOOL COVID-19 VACCINATION SITE	In response to a written question from L. Chenault regarding the use of the school building as a Covid-19 vaccination site, the Superintendent responded that she did not anticipate Woodhull being used as such.
APPROVAL OF MINUTES	Minutes of the following meetings were accepted as read: • Audit Committee Meeting of October 12, 2021 • Regular Meeting of October 12, 2021 • Special Meeting of October 21, 2021 (K. Skelly-Kurka, L. Nowachek; 7-0)
SIGNATURE AUTHORIZATION	Due to this meeting being held remotely, the Board authorizes the District Clerk to sign documents on behalf of the Board President. (L. Nowachek, J. Phelan; 7-0)
TREASURER'S REPORT	Treasurer's Report for the month ended October 2021 was accepted as hereby attached. (L. Kaufman, J. Phelan; 7-0)
TRIAL BALANCE REPORTS	The Board accepts the Trial Balance Report for the month ending October 2021 as hereby attached. (L. Kaufman, J. Phelan; 7-0)

Regular Meeting Minutes of November 9, 2021, continued...

APPROPRIATION & REVENUE STATUS REPORTS	The Board accepts the Appropriation and Revenue Status Reports for October 2021 as hereby attached. (L. Kaufman, J. Phelan; 7-0)
CASH DISBURSEMENT REPORT	The Board accepts the Cash Disbursement report for October 2021 as hereby attached. (L. Kaufman, J. Phelan; 7-0)
VOIDED CHECK REPORT	The Board accepts the Voided Check report for October 2021 as hereby attached. (L. Kaufman, J. Phelan; 7-0)
GENERAL FUND CASH FLOW REPORT	The Board accepts the General Fund Cash Flow report as hereby attached. (L. Kaufman, J. Phelan; 7-0)
CASH TRANSFER	The Board approves a cash transfer in the amount of \$500,000.00 as hereby attached. (L. Kaufman, J. Phelan; 7-0)
WARRANTS – GENERAL FUND CAPITAL FUND	The Board hereby approves the General Fund Warrant in the amount of \$263,536.49, and the Capital Fund Warrant in the amount of \$4,602.50 as presented. (L. Kaufman, J. Phelan; 7-0)
SUPERINTENDENT’S REPORT	Mrs. Ferraro reported on the following: • Interviews were held with 3 firms that submitted proposals for construction management services for the upcoming HVAC project at Woodhull School • BBS Architects submitted a revised schedule for the HVAC project. 4 engineers will be sent to survey areas related to the project • Weekly COVID screening/testing has been going well. • Field trips are being scheduled including going to a performance of the Nutcracker, and the 6th grade trip to New York City; the Halloween parade took place; after school clubs are being held again; and we will be holding our traditional Thanksgiving Feast again. • Nick Fortugno, Custodial Worker II, has passed his CDL and will soon be available to drive buses as needed. • Recommended the cancellation of the November 23, 2021 work session.
BOARD CALENDAR REVISION	On the recommendation of the Superintendent, the Board hereby cancels the previously scheduled Work Session for November 23, 2021. (A. Wood, J. Lippert; 7-0)
2022 TOWN OF BROOKHAVEN PARTIAL TAX EXEMPTION FOR REAL PROPERTY OF SENIOR CITIZENS	The Board approves the 2022 Town of Brookhaven Partial Tax Exemption for Real Property of Senior Citizens as hereby attached. (A. Wood, J. Phelan; 7-0)
2022 TOWN OF BROOKHAVEN PARTIAL TAX EXEMPTION FOR REAL PROPERTY OF PERSONS WITH DISABILITIES AND LIMITED INCOMES	The Board approves the 2022 Town of Brookhaven Partial Tax Exemption for Real Property of Persons with Disabilities and Limited Incomes as hereby attached. (L. Kaufman, K. Skelly-Kurka; 7-0)
2022 TOWN OF BROOKHAVEN REAL PROPERTY OF VOLUNTEER FIREFIGHTERS AND AMBULANCE WORKERS EXEMPTION	The Board approves the 2022 Town of Brookhaven Real Property of Volunteer Firefighters and Ambulance Workers Exemption as hereby attached. (J. Phelan, A. Wood; 7-0)

2021-2022 RESPONSE TO
INTERVENTION/ACADEMIC
INTERVENTION SERVICES
PLAN

On the recommendation of the Superintendent, the Board hereby approves the 2021-2022 Response to Intervention/Academic Intervention Services Plan as presented.
(K. Skelly-Kurka, A. Wood; 7-0)

SEQRA RESOLUTION –
PROPOSED HVAC SYSTEM
UPGRADE

RESOLVED that upon the recommendation of the Superintendent, the Fire Island Union Free School District Board of Education approves the following resolution:

WHEREAS, the Board of Education desires to embark upon the Proposed HVAC Upgrade (Project), which includes installation of three (3) new energy recovery ventilators on the roof with duct work to provide ventilation to all areas of the building except the gym, boiler room, and utility/storage spaces. The work will include structural supports, electrical, ductwork, duct coils, piping loop & circulator, building management system, temperature control work, ceiling removal & reinstallation, insulation, testing & balancing.

WHEREAS, said Project is subject to classification under the State Environmental Quality Review Act (SEQRA); and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of SEQRA; and the Board of Education, as the lead agency, has examined all information related to the Project and has determined that the Project as a whole hereto is classified as a Type II Action as defined by Section 617.5(c)(8) of the SEQRA Regulations and therefore requires no further review;

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the final Project acceptance, upon receipt, from the New York State Office of Parks, Recreation and Historic Preservation, in connection with its request for approval of said Project from the New York State Education Department.

(K. Skelly-Kurka, J. Phelan; 7-0)

APPOINTMENT –
CONSTRUCTION MANAGER

On the recommendation of the interview committee, the Board hereby accepts the proposal from Savin Engineers, P.C. for construction management services for the proposed HVAC system upgrade at a cost of \$138,800.00. (K. Skelly-Kurka, J. Phelan; 7-0)

EMPLOYEE RESIGNATION –
DIRECTOR OF HEALTH
SERVICES/SCHOOL NURSE

The Board regrettably accepts the resignation of Janet LaViolette, Director of Health Services/School Nurse, for the purpose of retirement effective at the end of business on December 31, 2021.
(A. Wood, K. Skelly-Kurka; 7-0)

2022-2023 NON-RESIDENT
TUITION

On the recommendation of the Superintendent, the Board approves the 2022-2023 tuition rates for non-resident students as follows:

- PreK-K \$2,875.00
- Gr. 1-6 \$3,285.00

(A. Wood, L. Nowachek; 7-0)

CREDIT CARD
AUTHORIZATION

On the recommendation of the Superintendent, the Board hereby approves a change in the Bank of America VISA Business Credit Card authorization to reflect the removal of Kevin Wurtz as an authorized user and to replace him with Jacqueline Lizza as authorized user of said credit card.

(K. Skelly-Kurka, J. Phelan; 7-0)

Regular Meeting Minutes of November 9, 2021, continued...

PUBLIC HEARING/1ST READING A Public Hearing and first reading of a revision to policy #1510 – Regular Board Meetings and Rules (Quorum and Parliamentary Procedure) was held

PUBLIC HEARING/2ND
READING & ADOPTION OF
POLICY REVISION Following a Public Hearing and second reading the Board adopts a revision to policy #6160 – Professional Growth/Staff Development as hereby attached. (A. Wood, L. Nowachek; 7-0)

EXECUTIVE SESSION The Board entered into executive session at 5:34 p.m. for the purpose of discussing matters pertaining to the appointment of a particular person and to receive advice from counsel.
(A. Wood, K. Skelly-Kurka; 7-0)

The regular meeting resumed at 6:12 p.m.

ADJOURNMENT The meeting was adjourned at 6:12 p.m.
(A. Wood, K. Skelly-Kurka; 7-0)

Donna Clock
District Clerk

FIRE ISLAND UFSD



Cash Account Transactions Report From 11/1/2021 To 11/30/2021

Account	Account Name							
Date	Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
A 204	HSBC Checking							
			BALANCE 07/01/2021 - 10/31/2021		0.00	0.00	177,172.96	
11/10/2021	8758		A/R Receipt for John & Rachel Gold Longo - A/R Receipt for John & Rachel Gold Longo	CR-5	1,301.12	0.00	178,474.08	
11/10/2021	8759		A/R Receipt for Gerard Rohan - A/R Receipt for Gerard Rohan	CR-5	429.95	0.00	178,904.03	
11/10/2021	8760		A/R Receipt for Linda Howe - A/R Receipt for Linda Howe	CR-5	7.41	0.00	178,911.44	
11/10/2021	8761		A/R Receipt for Roberta Roesch - A/R Receipt for Roberta Roesch	CR-5	214.97	0.00	179,126.41	
11/10/2021	8762		A/R Receipt for Dawn Lippert - A/R Receipt for Dawn Lippert	CR-5	145.96	0.00	179,272.37	
11/10/2021	8763		A/R Receipt for John McCollum - A/R Receipt for John McCollum	CR-5	408.89	0.00	179,681.26	
11/10/2021	8764		A/R Receipt for Peggy Danziger - A/R Receipt for Peggy Danziger	CR-5	145.96	0.00	179,827.22	
11/10/2021	8765		A/R Receipt for Zuleta, Alejandro - A/R Receipt for Zuleta, Alejandro	CR-5	200.00	0.00	180,027.22	
11/12/2021	8766		A/R Receipt for Patricia Purnhagen - A/R Receipt for Patricia Purnhagen	CR-5	145.96	0.00	180,173.18	
11/12/2021	8767		A/R Receipt for Evelyn Rahne - A/R Receipt for Evelyn Rahne	CR-5	7.41	0.00	180,180.59	
11/12/2021	8768		A/R Receipt for Loretta Cannon - A/R Receipt for Loretta Cannon	CR-5	14.82	0.00	180,195.41	
11/12/2021	8769		A/R Receipt for Kevin Gillespie - A/R Receipt for Kevin Gillespie	CR-5	7.41	0.00	180,202.82	
11/12/2021	8770		A/R Receipt for James Fitz - A/R Receipt for James Fitz	CR-5	7.41	0.00	180,210.23	
11/16/2021	8771		A/R Receipt for Tyrone & Shyolanda Holland - A/R Receipt for Tyrone & Shyolanda Holland	CR-5	1,000.00	0.00	181,210.23	
11/16/2021	8772		A/R Receipt for Tyrone & Shyolanda Holland - A/R Receipt for Tyrone & Shyolanda Holland	CR-5	350.00	0.00	181,560.23	
11/16/2021	8773		A/R Receipt for Lois Thornberg - A/R Receipt for Lois Thornberg	CR-5	7.41	0.00	181,567.64	
11/30/2021			See Cash Disbursement Schedule 8	CD-8	0.00	263,536.49	-81,968.85	
11/30/2021	42		November Money Transfers	JE-8	300,000.00	0.00	218,031.15	
11/30/2021	43		November Aid Receipts	JE-8	8,674.11	0.00	226,705.26	
11/30/2021	8774		A/R Receipt for Rickard, Shannon M - A/R Receipt for Rickard, Shannon M	CR-5	2,452.24	0.00	229,157.50	
11/30/2021	8775		A/R Receipt for Renee Weil - A/R Receipt for Renee Weil	CR-5	7.41	0.00	229,164.91	

FIRE ISLAND UFSD



Cash Account Transactions Report From 11/1/2021 To 11/30/2021

Account	Account Name							
Date	Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
Grand Totals:					315,528.44	263,536.49	229,164.91	

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FIRE ISLAND UFSD



Cash Account Transactions Report From 11/1/2021 To 11/30/2021

Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #						
A 204-1	HSBC Payroll							
				BALANCE 07/01/2021 - 10/31/2021		0.00	0.00	315,838.73
11/01/2021	37			11/5/2021 Payroll	JE-8	2,083.38	0.00	317,922.11
11/16/2021	39			11/19/2021 Payroll	JE-8	2,083.38	0.00	320,005.49
11/30/2021				See Cash Disbursement Schedule 9	CD-9	0.00	216,337.96	103,667.53
11/30/2021	42			November Money Transfers	JE-8	200,000.00	0.00	303,667.53
Grand Totals:						204,166.76	216,337.96	303,667.53

FIRE ISLAND UFSD



Cash Account Transactions Report From 11/1/2021 To 11/30/2021

Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #						
A 205	HSBC Money Market							
				BALANCE 07/01/2021 - 10/31/2021		0.00	0.00	4,840,177.50
11/30/2021		41		November Interest Income 2021	JE-8	79.39	0.00	4,840,256.89
11/30/2021		42		November Money Transfers	JE-8	0.00	500,000.00	4,340,256.89
Grand Totals:						79.39	500,000.00	4,340,256.89

FIRE ISLAND UFSD



Cash Account Transactions Report From 11/1/2021 To 11/30/2021

Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #						
H 204	HSBC Checking							
				BALANCE 07/01/2021 - 10/31/2021		0.00	0.00	27,579.79
11/30/2021				See Cash Disbursement Schedule 2	CD-2	0.00	4,602.50	22,977.29
Grand Totals:						0.00	4,602.50	22,977.29

FIRE ISLAND UFSD



Cash Account Transactions Report From 11/1/2021 To 11/30/2021

Account	Account Name							
Date	Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
CM 204	FIA Scholarship							
			BALANCE 07/01/2021 - 10/31/2021		0.00	0.00	415.55	
Grand Totals:					0.00	0.00	415.55	

FIRE ISLAND UFSD



Cash Account Transactions Report From 11/1/2021 To 11/30/2021

Account	Account Name				Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #	Vendor ID	Explanation				
CM 204-1				Conrad Muriel Wirostek Schholarship				
				BALANCE 07/01/2021 - 10/31/2021		0.00	0.00	77,775.94
Grand Totals:						0.00	0.00	77,775.94

FIRE ISLAND UFSD



Cash Account Transactions Report From 11/1/2021 To 11/30/2021

Account	Account Name				Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #	Vendor ID	Explanation				
A 206	HSBC Repair Reserve							
				BALANCE 07/01/2021 - 10/31/2021		0.00	0.00	108,805.63
11/30/2021	41			November Interest Income 2021	JE-8	3.39	0.00	108,809.02
Grand Totals:						3.39	0.00	108,809.02

FIRE ISLAND UFSD



Cash Account Transactions Report From 11/1/2021 To 11/30/2021

Account	Account Name				Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #	Vendor ID	Explanation				
A 207	HSBC Capital Reserve #2							
				BALANCE 07/01/2021 - 10/31/2021		0.00	0.00	334,925.68
11/30/2021	41			November Interest Income 2021	JE-8	9.91	0.00	334,935.59
Grand Totals:						9.91	0.00	334,935.59

FIRE ISLAND UFSD



Cash Account Transactions Report From 11/1/2021 To 11/30/2021

Account	Account Name				Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #	Vendor ID	Explanation				
A 208	HSBC Capital Reserve							
				BALANCE 07/01/2021 - 10/31/2021		0.00	0.00	319,212.85
11/30/2021	41			November Interest Income 2021	JE-8	9.71	0.00	319,222.56
Grand Totals:						9.71	0.00	319,222.56

FIRE ISLAND UFSD

Trial Balance Report From 7/1/2021 - 11/30/2021



Account	Description	Debits	Credits
A 204	HSBC Checking	229,164.91	0.00
A 204-1	HSBC Payroll	303,667.53	0.00
A 205	HSBC Money Market	4,340,256.89	0.00
A 206	HSBC Repair Reserve	108,809.02	0.00
A 207	HSBC Capital Reserve #2	334,935.59	0.00
A 208	HSBC Capital Reserve	319,222.56	0.00
A 210	Petty Cash	132.53	0.00
A 380	Accounts Receivable	4,179.03	0.00
A 391-1	Due From Special Aid Fund	19,090.00	0.00
A 391-2	Due From Capital Fund	291,978.13	0.00
A 440	Due From Other Governments (Towns)	47,288.00	0.00
A 480	Prepaid Expenditures	67,189.66	0.00
A 510	Estimated Revenue	12,690,712.00	0.00
A 521	Encumbrances	2,791,727.92	0.00
A 522	Expenditures	9,140,607.11	0.00
A 599	Appropriated Fund Balance	1,284,855.02	0.00
A 600	Accounts Payable	0.00	18,278.31
A 601	Accrued Liabilities	0.00	3,897.12
A 630-1	Due To Special Aid Fund (F)	0.00	19,090.00
A 630-2	Due To Capital Fund	0.00	2,163,923.46
A 632	Due To Teachers Retirement System	0.00	163,757.97
A 637	Due To Employees Retirement	0.00	40,252.00
A 693	Deferred Revenues - Suffolk County	0.00	630,000.00
A 718	State Retirement	0.00	547.85
A 720	Group Insurance AFLAC	1,784.36	0.00
A 721	NYS Income Tax	267.37	0.00
A 724	Association and Union Dues	0.00	2,135.99
A 727	Teachers Retirement	0.00	4,686.61
A 738	Student Deposits	0.00	1,425.00
A 814	Reserve For Workers Compensation	0.00	887,173.02
A 815	Unemployment Insurance Reserve	0.00	50,635.83
A 821	Reserve For Encumbrances	0.00	2,394,279.96
A 827	Retirement Contribution Reserve	0.00	1,000,284.26
A 828	TRS Contribution Reserve	0.00	62,471.38
A 867	Reserve For Employee Benefits	0.00	163,533.54
A 878	Reserve For Capital	0.00	1,791,437.82
A 882	Reserve For Repairs	0.00	129,826.40
A 909	Fund Balance, Unreserved	0.00	2,683,492.49
A 914	Assigned Appropriated Fund Balance	0.00	150,000.00
A 960	Appropriations	0.00	13,975,567.02
A 980	Revenues	0.00	5,639,171.60
A Fund Totals:		31,975,867.63	31,975,867.63
CM 204	FIA Scholarship	415.55	0.00
CM 204-1	Conrad Muriel Wirostek Scholarship	77,775.94	0.00
CM 522	Expenditures	7,502.80	0.00
CM 909	Fund Balance, Unreserved	0.00	76,399.33

FIRE ISLAND UFSD

Trial Balance Report From 7/1/2021 - 11/30/2021



Account	Description	Debits	Credits
CM 980	Revenues	0.00	9,294.96
CM Fund Totals:		85,694.29	85,694.29
H 204	HSBC Checking	22,977.29	0.00
H 391	Due From Other Funds	2,163,923.46	0.00
H 521	Encumbrances	4,175.00	0.00
H 522	Expenditures	5,077.50	0.00
H 599	Appropriated Fund Balance	1,900,000.00	0.00
H 630	Due To Other Funds	0.00	291,978.25
H 821	Reserve For Encumbrances	0.00	4,175.00
H 960	Appropriations	0.00	1,900,000.00
H 980	Revenues	0.00	1,900,000.00
H Fund Totals:		4,096,153.25	4,096,153.25
Grand Totals:		36,157,715.17	36,157,715.17

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2021 To 11/30/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.20	Board Of Education		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 1010.40	Board Of Education		10,000.00	130.00	10,130.00	6,499.00	410.00	3,221.00
A 1010.45	Board Of Education		1,000.00	879.75	1,879.75	957.75	0.00	922.00
1010	BOARD OF EDUCATION	*	12,500.00	1,009.75	13,509.75	7,456.75	410.00	5,643.00
A 1040.16	District Clerk		97,868.43	0.00	97,868.43	40,624.65	57,243.78	0.00
A 1040.20	District Clerk		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1040.40	District Clerk		500.00	0.00	500.00	400.00	0.00	100.00
A 1040.45	District Clerk		500.00	0.00	500.00	0.00	0.00	500.00
1040	DISTRICT CLERK	*	99,868.43	0.00	99,868.43	41,024.65	57,243.78	1,600.00
A 1060.40	District Meeting		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
1060	DISTRICT MEETING	*	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
10		**	115,368.43	1,009.75	116,378.18	48,481.40	57,653.78	10,243.00
A 1240.15	Central Administration		132,815.07	0.00	132,815.07	26,923.10	43,076.90	62,815.07
A 1240.16	Central Administration		36,781.55	0.00	36,781.55	16,239.39	21,080.31	-538.15
A 1240.20	Central Administration		2,000.00	104.97	2,104.97	734.79	1,045.38	324.80
A 1240.40	Central Administration		4,000.00	0.00	4,000.00	2,535.77	615.87	848.36
A 1240.45	Central Administration		700.00	0.00	700.00	14.20	0.00	685.80
1240	CHIEF SCHOOL ADMINISTRATOR	*	176,296.62	104.97	176,401.59	46,447.25	65,818.46	64,135.88
12		**	176,296.62	104.97	176,401.59	46,447.25	65,818.46	64,135.88
A 1310.15	Business Administration		109,531.20	0.00	109,531.20	45,465.75	64,065.45	0.00
A 1310.16	Business Administration		104,447.80	0.00	104,447.80	43,238.91	60,927.79	281.10
A 1310.40	Business Admin		31,468.00	0.00	31,468.00	9,379.83	1,366.75	20,721.42
A 1310.49	Business Adminstration		7,000.00	0.00	7,000.00	0.00	7,000.00	0.00
1310	BUSINESS ADMINISTRATION	*	252,447.00	0.00	252,447.00	98,084.49	133,359.99	21,002.52
A 1320.40	Auditing		29,200.00	13,100.00	42,300.00	10,840.00	23,100.00	8,360.00
1320	AUDITING	*	29,200.00	13,100.00	42,300.00	10,840.00	23,100.00	8,360.00
A 1325.16	District Treasurer		36,510.40	0.00	36,510.40	15,155.25	21,355.15	0.00
A 1325.20	District Treasurer		500.00	0.00	500.00	0.00	0.00	500.00
A 1325.40	District Treasurer		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 1325.45	District Treasurer		4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
1325	TREASURER	*	51,510.40	0.00	51,510.40	15,155.25	21,355.15	15,000.00
13		**	333,157.40	13,100.00	346,257.40	124,079.74	177,815.14	44,362.52
A 1420.40	Legal		57,000.00	0.00	57,000.00	15,881.56	27,118.44	14,000.00

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2021 To 11/30/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1420	LEGAL	*	57,000.00	0.00	57,000.00	15,881.56	27,118.44	14,000.00
A 1430.40	Personnel		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 1430.45	Personnel		500.00	0.00	500.00	0.00	0.00	500.00
A 1430.49	Personnel		16,347.00	150.00	16,497.00	1,742.30	14,754.70	0.00
1430	PERSONNEL	*	18,347.00	150.00	18,497.00	1,742.30	14,754.70	2,000.00
A 1460.16	Records Management Officer		500.00	0.00	500.00	0.00	0.00	500.00
A 1460.20	Records Management - Equipment		500.00	0.00	500.00	0.00	0.00	500.00
A 1460.40	Records Management-Con Expenditure		5,000.00	452.42	5,452.42	1,809.68	3,622.74	20.00
A 1460.45	Records Management-Material/Supply		500.00	0.00	500.00	0.00	0.00	500.00
1460	RECORDS MANAGEMENT OFFICER	*	6,500.00	452.42	6,952.42	1,809.68	3,622.74	1,520.00
A 1480.49	Public Information Services - BOCES		15,000.00	0.00	15,000.00	3,033.15	11,966.85	0.00
1480	PUBLIC INFORMATION & SERVICES	*	15,000.00	0.00	15,000.00	3,033.15	11,966.85	0.00
14		**	96,847.00	602.42	97,449.42	22,466.69	57,462.73	17,520.00
A 1620.16	Operations Of Plant		123,821.46	0.00	123,821.46	50,738.88	56,120.43	16,962.15
A 1620.20	Operations Of Plant		3,000.00	0.00	3,000.00	2,142.24	0.00	857.76
A 1620.40	Operations Of Plant		115,000.00	9,201.09	124,201.09	27,684.00	51,387.09	45,130.00
A 1620.45	Operations Of Plant		12,500.00	0.00	12,500.00	7,544.22	3,900.75	1,055.03
1620	OPERATION OF PLANT	*	254,321.46	9,201.09	263,522.55	88,109.34	111,408.27	64,004.94
A 1621.16	Maintenance Of Plant		87,403.67	0.00	87,403.67	35,208.03	49,611.41	2,584.23
A 1621.20	Maintenance Of Plant		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 1621.40	Maintenance Of Plant		56,000.00	2,981.99	58,981.99	2,040.22	30,841.77	26,100.00
A 1621.45	Maintenance Of Plant		20,000.00	183.53	20,183.53	793.82	663.68	18,726.03
1621	MAINTENANCE OF PLANT	*	165,403.67	3,165.52	168,569.19	38,042.07	81,116.86	49,410.26
A 1660.45	Central Storeroom		5,000.00	200.00	5,200.00	844.46	2,823.93	1,531.61
1660	CENTRAL STOREROOM	*	5,000.00	200.00	5,200.00	844.46	2,823.93	1,531.61
A 1670.40	Central printing & mailing		4,500.00	0.00	4,500.00	1,120.00	0.00	3,380.00
1670	CENTRAL PRINTING & MAILING	*	4,500.00	0.00	4,500.00	1,120.00	0.00	3,380.00
A 1680.20	Central Data Processing		500.00	0.00	500.00	0.00	0.00	500.00
A 1680.40	Central Data Processing		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1680.45	Central Data Processing		11,725.00	0.00	11,725.00	4,480.78	3,165.70	4,078.52
A 1680.49	Central Data Processing		97,683.00	0.00	97,683.00	9,208.42	88,474.58	0.00
1680	CENTRAL DATA PROCESSING	*	110,908.00	0.00	110,908.00	13,689.20	91,640.28	5,578.52
16		**	540,133.13	12,566.61	552,699.74	141,805.07	286,989.34	123,905.33

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2021 To 11/30/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1910.40	Unallocated Insurance		58,200.00	18,615.00	76,815.00	69,815.00	6,934.00	66.00
1910	UNALLOCATED INSURANCE	*	58,200.00	18,615.00	76,815.00	69,815.00	6,934.00	66.00
A 1981.49	Boces Administrative Charge		8,014.00	0.00	8,014.00	2,717.00	5,297.00	0.00
1981	BOCES ADMINISTRATIVE COSTS	*	8,014.00	0.00	8,014.00	2,717.00	5,297.00	0.00
19		**	66,214.00	18,615.00	84,829.00	72,532.00	12,231.00	66.00
1		***	1,328,016.58	45,998.75	1,374,015.33	455,812.15	657,970.45	260,232.73
A 2010.49	Curriculum Development		14,445.00	42.53	14,487.53	4,917.00	9,570.53	0.00
2010	CURRICULUM DEVEL & SUPERVISION	*	14,445.00	42.53	14,487.53	4,917.00	9,570.53	0.00
A 2020.15	Curriculum Development Administrative		137,000.00	0.00	137,000.00	56,867.91	80,132.09	0.00
2020	SUPERVISION-REGULAR SCHOOL	*	137,000.00	0.00	137,000.00	56,867.91	80,132.09	0.00
A 2070.40	In-Service Training		30,000.00	0.00	30,000.00	6,480.00	17,820.00	5,700.00
2070	INSERVICE TRAINING-INSTRUCTION	*	30,000.00	0.00	30,000.00	6,480.00	17,820.00	5,700.00
20		**	181,445.00	42.53	181,487.53	68,264.91	107,522.62	5,700.00
A 2110.10	Teaching Regular School		65,168.67	0.00	65,168.67	19,334.52	62,744.40	-16,910.25
A 2110.12	Teaching Regular School		808,347.03	0.00	808,347.03	211,048.40	522,371.41	74,927.22
A 2110.14	Teaching Regular School		15,000.00	0.00	15,000.00	2,773.08	0.00	12,226.92
A 2110.20	Teaching Regular School		5,000.00	0.00	5,000.00	4,554.35	354.16	91.49
A 2110.40	Teaching Regular School		15,000.00	1,493.90	16,493.90	6,468.67	2,840.94	7,184.29
A 2110.45	Teaching Regular School		15,000.00	202.53	15,202.53	1,928.11	4,307.28	8,967.14
A 2110.47	Teaching Regular School		235,000.00	0.00	235,000.00	10,592.00	245,973.00	-21,565.00
A 2110.48	Teaching Regular School		10,000.00	1,227.87	11,227.87	2,225.22	996.49	8,006.16
A 2110.49	Teaching Regular School		7,462.00	0.00	7,462.00	0.00	7,462.00	0.00
2110	TEACHING-REGULAR SCHOOL	*	1,175,977.70	2,924.30	1,178,902.00	258,924.35	847,049.68	72,927.97
21		**	1,175,977.70	2,924.30	1,178,902.00	258,924.35	847,049.68	72,927.97
A 2250.15	Programs for Students w/ Disabilities		52,015.36	0.00	52,015.36	12,063.60	40,211.83	-260.07
A 2250.20	Programs for Students w/ Disabilities		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2250.40	Programs for Students w/ Disabilities		16,000.00	0.00	16,000.00	1,060.18	3,088.82	11,851.00
A 2250.45	Programs for Students w/ Disabilities		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2250.47	Programs for Students w/ Disabilities		85,000.00	0.00	85,000.00	-10,592.00	46,696.00	48,896.00
A 2250.49	Programs for Students w/ Disabilities		161,908.00	911.26	162,819.26	8,762.29	154,056.97	0.00
2250	PROGRAMS-STUDENTS W/ DISABIL	*	317,423.36	911.26	318,334.62	11,294.07	244,053.62	62,986.93
22		**	317,423.36	911.26	318,334.62	11,294.07	244,053.62	62,986.93
A 2330.49	Environmental Education - BOCES		23,348.00	2,293.40	25,641.40	2,293.40	23,348.00	0.00

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2021 To 11/30/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2330	TEACHING-SPECIAL SCHOOLS	*	23,348.00	2,293.40	25,641.40	2,293.40	23,348.00	0.00
23		**	23,348.00	2,293.40	25,641.40	2,293.40	23,348.00	0.00
A 2610.15	School Library		62,478.22	0.00	62,478.22	11,592.12	38,640.37	12,245.73
A 2610.20	School Library		300.00	0.00	300.00	0.00	0.00	300.00
A 2610.40	School Library		4,000.00	1,798.23	5,798.23	780.00	1,798.23	3,220.00
A 2610.45	School Library		500.00	0.00	500.00	31.30	0.00	468.70
A 2610.49	School Library		5,607.00	0.00	5,607.00	2,871.00	2,736.00	0.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	72,885.22	1,798.23	74,683.45	15,274.42	43,174.60	16,234.43
A 2620.49	Educational TV - BOCES		1,305.00	0.00	1,305.00	1,064.00	241.00	0.00
2620	EDUCATIONAL TELEVISION	*	1,305.00	0.00	1,305.00	1,064.00	241.00	0.00
A 2630.15	Computer Assisted Instruction		121,194.32	0.00	121,194.32	50,556.00	71,238.04	-599.72
A 2630.20	Computer Assisted Instruction		2,000.00	651.50	2,651.50	0.00	1,603.12	1,048.38
A 2630.22	Computer Hardware		50,000.00	11,754.00	61,754.00	24,749.00	1,523.06	35,481.94
A 2630.40	Computer Assisted Instruction		20,000.00	378.00	20,378.00	1,345.00	4,062.57	14,970.43
A 2630.45	Computer Assisted Instruction		1,500.00	2,219.99	3,719.99	2,495.74	1,039.20	185.05
A 2630.46	Computer Software		5,500.00	3,000.00	8,500.00	6,690.52	1,756.21	53.27
2630	COMPUTER ASSISTED INSTRUCTION	*	200,194.32	18,003.49	218,197.81	85,836.26	81,222.20	51,139.35
26		**	274,384.54	19,801.72	294,186.26	102,174.68	124,637.80	67,373.78
A 2815.16	Health Services		96,083.04	0.00	96,083.04	31,933.94	65,696.40	-1,547.30
A 2815.20	Health Services		500.00	0.00	500.00	0.00	0.00	500.00
A 2815.40	Health Services		8,000.00	0.00	8,000.00	0.00	2,772.33	5,227.67
A 2815.45	Health Services		800.00	0.00	800.00	0.00	0.00	800.00
2815	HEALTH SERVICES-REGULAR SCHOOL	*	105,383.04	0.00	105,383.04	31,933.94	68,468.73	4,980.37
A 2820.40	Psychological Services		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2820.45	Psychological Services		600.00	0.00	600.00	0.00	0.00	600.00
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	*	1,600.00	0.00	1,600.00	0.00	0.00	1,600.00
A 2830.49	Pupil Personnel		2,500.00	0.00	2,500.00	500.00	2,000.00	0.00
2830	PUPIL PERSONNEL SRVC-SPEC SCHL	*	2,500.00	0.00	2,500.00	500.00	2,000.00	0.00
A 2850.15	Co Curricular Activities		17,000.00	0.00	17,000.00	960.00	0.00	16,040.00
A 2850.40	Co Curricular Activities		20,000.00	775.79	20,775.79	970.32	68.94	19,736.53
A 2850.45	Co Curricular Activities		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2850	CO-CURRICULAR ACTIV-REG SCHL	*	38,000.00	775.79	38,775.79	1,930.32	68.94	36,776.53
28		**	147,483.04	775.79	148,258.83	34,364.26	70,537.67	43,356.90

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2021 To 11/30/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2		***	2,120,061.64	26,749.00	2,146,810.64	477,315.67	1,417,149.39	252,345.58
A 5510.16	District Transportation		374,602.68	0.00	374,602.68	122,795.14	289,355.24	-37,547.70
A 5510.16B			25,000.00	0.00	25,000.00	6,326.80	0.00	18,673.20
A 5510.20	District Transportation		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 5510.21	District Transportation		70,000.00	70,000.00	140,000.00	70,000.00	0.00	70,000.00
A 5510.40	District Transportation		100,000.00	9,356.25	109,356.25	54,699.34	6,276.98	48,379.93
A 5510.45	District Transportation		55,000.00	4,082.15	59,082.15	16,632.33	30,573.52	11,876.30
A 5510.49	District Transportation		3,266.00	135.00	3,401.00	919.50	2,481.50	0.00
5510	DISTRICT TRANSPORT-MEDICAID	*	628,868.68	83,573.40	712,442.08	271,373.11	328,687.24	112,381.73
A 5530.16	Garage Building		8,785.10	0.00	8,785.10	3,672.90	5,175.50	-63.30
A 5530.20	Garage Building		3,000.00	0.00	3,000.00	514.90	142.00	2,343.10
A 5530.40	Garage Building		10,000.00	0.00	10,000.00	1,255.02	6,744.98	2,000.00
A 5530.45	Garage Building		500.00	0.00	500.00	0.00	0.00	500.00
5530	GARAGE BUILDING	*	22,285.10	0.00	22,285.10	5,442.82	12,062.48	4,779.80
A 5581.49	Mobile Safety Bus - BOCES		1,020.00	0.00	1,020.00	0.00	1,020.00	0.00
5581	TRANSPORTATION FROM BOCES	*	1,020.00	0.00	1,020.00	0.00	1,020.00	0.00
55		**	652,173.78	83,573.40	735,747.18	276,815.93	341,769.72	117,161.53
5		***	652,173.78	83,573.40	735,747.18	276,815.93	341,769.72	117,161.53
A 7140.16	Community Recreation		21,491.73	0.00	21,491.73	4,794.02	6,755.17	9,942.54
A 7140.40	Community Recreation		15,000.00	0.00	15,000.00	1,495.00	3,120.00	10,385.00
A 7140.45	Community Recreation		5,000.00	42.36	5,042.36	2,553.89	1,119.99	1,368.48
7140	RECREATION	*	41,491.73	42.36	41,534.09	8,842.91	10,995.16	21,696.02
71		**	41,491.73	42.36	41,534.09	8,842.91	10,995.16	21,696.02
7		***	41,491.73	42.36	41,534.09	8,842.91	10,995.16	21,696.02
A 9010.80	State Retirement		128,541.00	19,187.00	147,728.00	147,728.00	0.00	0.00
9010	STATE RETIREMENT	*	128,541.00	19,187.00	147,728.00	147,728.00	0.00	0.00
A 9020.80	Teacher Retirement		180,822.00	-17,000.00	163,822.00	0.00	0.00	163,822.00
9020	TEACHERS' RETIREMENT	*	180,822.00	-17,000.00	163,822.00	0.00	0.00	163,822.00
A 9030.80	Social Security		203,016.00	0.00	203,016.00	60,233.52	142,782.48	0.00
9030	SOCIAL SECURITY	*	203,016.00	0.00	203,016.00	60,233.52	142,782.48	0.00
A 9040.80	Worker Compensation		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
9040	WORKERS' COMPENSATION	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 9045.80	Life Insurance		3,000.00	0.00	3,000.00	1,357.87	451.20	1,190.93

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2021 To 11/30/2021



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9045	LIFE INSURANCE	*	3,000.00	0.00	3,000.00	1,357.87	451.20	1,190.93
A 9050.80	Unemployment Insurance		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
9050	UNEMPLOYMENT INSURANCE	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 9055.80	Disability Insurance		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
9055	DISABILITY INSURANCE	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 9060.80	Hospital & Dental Insurance		952,000.00	-22,267.00	929,733.00	302,088.33	557,554.49	70,090.18
9060	HOSPITAL, MEDICAL & DENTAL INS	*	952,000.00	-22,267.00	929,733.00	302,088.33	557,554.49	70,090.18
A 9070.80	Unused Sick Leave Payment		83,233.05	0.00	83,233.05	0.00	0.00	83,233.05
9070	UNION WELFARE BENEFITS	*	83,233.05	0.00	83,233.05	0.00	0.00	83,233.05
A 9089.80	Medicare Reimbursement		20,000.00	0.00	20,000.00	11,880.00	0.00	8,120.00
9089	OTHER	*	20,000.00	0.00	20,000.00	11,880.00	0.00	8,120.00
90		**	1,573,612.05	-20,080.00	1,553,532.05	523,287.72	700,788.17	329,456.16
9		***	1,573,612.05	-20,080.00	1,553,532.05	523,287.72	700,788.17	329,456.16
Fund ATotals:			5,715,355.78	136,283.51	5,851,639.29	1,742,074.38	3,128,672.89	980,892.02
Grand Totals:			5,715,355.78	136,283.51	5,851,639.29	1,742,074.38	3,128,672.89	980,892.02

FIRE ISLAND UFSD

Revenue Status Report From 7/1/2021 To 11/30/2021



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Tax	5,082,291.00	0.00	5,082,291.00	0.00	5,082,291.00
A 1040	Appropriation Of Planned Balance	150,000.00	0.00	150,000.00	0.00	150,000.00
A 1041	Special Taxes - Suffolk County	630,000.00	0.00	630,000.00	0.00	630,000.00
A 1085	School Tax Relief " Star "	9,829.00	0.00	9,829.00	0.00	9,829.00
A 1090	Interest On Real Property Taxes	0.00	0.00	0.00	24.46	-24.46
A 1311	Day School Tuition From individuals	51,000.00	0.00	51,000.00	19,313.50	31,686.50
A 1315	Adult Education	3,500.00	0.00	3,500.00	1,010.00	2,490.00
A 1335	Student Fees & Charges	1,500.00	0.00	1,500.00	0.00	1,500.00
A 2401	Interest & Earnings	9,816.00	0.00	9,816.00	529.40	9,286.60
A 2665	Sale Of Equipment	3,000.00	0.00	3,000.00	0.00	3,000.00
A 2666	Sale Of Transportation Equipment	6,500.00	0.00	6,500.00	0.00	6,500.00
A 2701	Refund Of Prior Year Expense	6,500.00	0.00	6,500.00	-9,224.66	15,724.66
A 2703	Refund of prior year expense - Other	0.00	0.00	0.00	227.97	-227.97
A 2770	Other Unclassified Revenues	0.00	0.00	0.00	9,403.00	-9,403.00
A 3101	Basic State Aid	269,039.00	0.00	269,039.00	21,663.74	247,375.26
A 3101.EX	Excess Cost Aid	50,000.00	0.00	50,000.00	0.00	50,000.00
A 3102	Lottery Aid	16,264.00	0.00	16,264.00	4,354.24	11,909.76
A 3103	Boces Aid	53,255.00	0.00	53,255.00	47,288.00	5,967.00
A 3260	Textbook Aid	2,287.00	0.00	2,287.00	0.00	2,287.00
A 3262	Computer Software Aid	450.00	0.00	450.00	0.00	450.00
A 3263	Library Aid	125.00	0.00	125.00	0.00	125.00
A Totals:		6,345,356.00	0.00	6,345,356.00	94,589.65	6,250,766.35
Grand Totals:		6,345,356.00	0.00	6,345,356.00	94,589.65	6,250,766.35

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For A - 9: Payroll November 2021



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated
2347	☐	11/01/2021	1123	NYS INCOME TAX	A 721	Trust & Agency Payment	4,854.30	0.00
Check Totals:							4,854.30	0.00
2348	☐	11/01/2021	1126	NYS EMPLOYEES' RETIREMENT SYSTEM	A 718	Trust & Agency Payment	271.68	0.00
							68.87	0.00
							91.00	0.00
Check Totals:							431.55	0.00
2349	☐	11/01/2021	2076	FICA	A 726	Trust & Agency Payment	6,116.77	0.00
							6,116.77	0.00
							1,469.11	0.00
							1,469.11	0.00
Check Totals:							15,171.76	0.00
2350	☐	11/01/2021	2910	Federal 941 Withholding	A 722	Trust & Agency Payment	12,145.41	0.00
Check Totals:							12,145.41	0.00
2351	☐	11/01/2021	3228	Fire Island UFSD	A 720.1	Trust & Agency Payment	2,083.38	0.00
Check Totals:							2,083.38	0.00
2352	☐	11/01/2021	3272	Fire Island UFSD - T & A	A 729	Trust & Agency Payment	987.50	0.00
							4,872.00	0.00
Check Totals:							5,859.50	0.00
2353	☐	11/01/2021	3453	Net Pay - Fire Island UFSD	A 710	Trust & Agency Payment	67,508.50	0.00

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For A - 9: Payroll November 2021



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated
Check Totals:							67,508.50	0.00
2354	☐	11/16/2021	1123	NYS INCOME TAX	A 721	Trust & Agency Payment	4,761.59	0.00
Check Totals:							4,761.59	0.00
2355	☐	11/16/2021	1126	NYS EMPLOYEES' RETIREMENT SYSTEM	A 718	Trust & Agency Payment	263.03	0.00
							68.87	0.00
							91.00	0.00
Check Totals:							422.90	0.00
2356	☐	11/16/2021	2076	FICA	A 726	Trust & Agency Payment	5,985.59	0.00
							5,985.59	0.00
							1,450.32	0.00
							1,450.32	0.00
Check Totals:							14,871.82	0.00
2357	☐	11/16/2021	2910	Federal 941 Withholding	A 722	Trust & Agency Payment	11,934.75	0.00
Check Totals:							11,934.75	0.00
2358	☐	11/16/2021	3228	Fire Island UFSD	A 720.1	Trust & Agency Payment	2,083.38	0.00
Check Totals:							2,083.38	0.00
2359	☐	11/16/2021	3272	Fire Island UFSD - T & A	A 729	Trust & Agency Payment	987.50	0.00
							4,872.00	0.00
Check Totals:							5,859.50	0.00
2360	☐	11/16/2021	3453	Net Pay - Fire Island UFSD		Trust & Agency Payment		

FIRE ISLAND UFSD

Cash Disbursement Schedule Report For A - 9: Payroll November 2021



Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
						A 710		66,674.86	0.00
Check Totals:								66,674.86	0.00
4557	☐	11/09/2021	2592	AFLAC		A 720		1,674.76	0.00
Check Totals:								1,674.76	0.00
11052021	☐	11/05/2021	2941	PAYROLL EXPENDITURE			Payroll Summary 11/5/2021		
				212022		A 1040.16		3,693.15	3,693.15
				212022		A 1240.15		2,692.31	2,692.31
				212022		A 1240.16		1,516.39	1,516.39
				212022		A 1310.15		4,133.25	4,133.25
				212022		A 1325.16		1,377.75	1,377.75
				212022		A 1620.16		4,278.95	4,278.95
				212022		A 1621.16		3,200.73	3,200.73
				212022		A 2110.10		3,222.42	3,222.42
				212022		A 2110.12		36,169.93	36,169.93
				212022		A 2110.14		337.48	0.00
				212022		A 2250.15		2,010.60	2,010.60
				212022		A 2610.15		1,932.02	1,932.02
				212022		A 2630.15		4,596.00	4,596.00
				212022		A 2815.16		5,380.77	5,380.77
				212022		A 2850.15		480.00	0.00
				212022		A 5510.16		16,898.22	16,898.22
				212022		A 5530.16		333.90	333.90
				212022		A 7140.16		435.82	435.82
				212022		A 1310.16		3,930.81	3,930.81
				212022		A 5510.16B		1,020.88	0.00
				212022		A 2020.15		5,169.81	5,169.81
				212022		A 522		102,811.19	0.00
				212022		A 500		-102,811.19	0.00
				212022		A 521		-100,972.83	0.00
				212022		A 821		100,972.83	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 9: Payroll November 2021

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
			PO Number	Account			
Check Totals:						102,811.19	100,972.83
11192021	☐	11/19/2021	2941	PAYROLL EXPENDITURE	Payroll Summary 11/19/2021		
				212022	A 1040.16	3,693.15	3,693.15
				212022	A 1240.15	2,692.31	2,692.31
				212022	A 1240.16	1,559.19	1,559.19
				212022	A 1310.15	4,133.25	4,133.25
				212022	A 1325.16	1,377.75	1,377.75
				212022	A 1620.16	4,945.94	4,945.94
				212022	A 1621.16	3,200.73	3,200.73
				212022	A 2110.10	3,222.42	3,222.42
				212022	A 2110.12	33,951.10	33,951.10
				212022	A 2250.15	2,010.60	2,010.60
				212022	A 2610.15	1,932.02	1,932.02
				212022	A 2630.15	4,596.00	4,596.00
				212022	A 2815.16	5,711.98	5,711.98
				212022	A 2850.15	240.00	0.00
				212022	A 5510.16	16,725.41	16,725.41
				212022	A 5530.16	333.90	333.90
				212022	A 7140.16	435.82	435.82
				212022	A 1310.16	3,930.81	3,930.81
				212022	A 5510.16B	895.69	0.00
				212022	A 2020.15	5,169.81	5,169.81
				212022	A 522	100,757.88	0.00
				212022	A 500	-100,757.88	0.00
				212022	A 521	-99,622.19	0.00
				212022	A 821	99,622.19	0.00
Check Totals:						100,757.88	99,622.19

Grand Totals: 419,907.03 200,595.02

Number of Cash Disbursements: 17

Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
A 1040.16	District Clerk	7,386.30	7,386.30

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 9: Payroll November 2021

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
			PO Number	Account			
Account	Description	Total Expensed	Total Liquidated				
A 1240.15	Central Administration	5,384.62	5,384.62				
A 1240.16	Central Administration	3,075.58	3,075.58				
A 1310.15	Business Administration	8,266.50	8,266.50				
A 1310.16	Business Administration	7,861.62	7,861.62				
A 1325.16	District Treasurer	2,755.50	2,755.50				
A 1620.16	Operations Of Plant	9,224.89	9,224.89				
A 1621.16	Maintenance Of Plant	6,401.46	6,401.46				
A 2020.15	Curriculum Development Administrative	10,339.62	10,339.62				
A 2110.10	Teaching Regular School	6,444.84	6,444.84				
A 2110.12	Teaching Regular School	70,121.03	70,121.03				
A 2110.14	Teaching Regular School	337.48	0.00				
A 2250.15	Programs for Students w/ Disabilities	4,021.20	4,021.20				
A 2610.15	School Library	3,864.04	3,864.04				
A 2630.15	Computer Assisted Instruction	9,192.00	9,192.00				
A 2815.16	Health Services	11,092.75	11,092.75				
A 2850.15	Co Curricular Activities	720.00	0.00				
A 500	Payroll Clearing	-203,569.07	0.00				
A 521	Encumbrances	-200,595.02	0.00				
A 522	Expenditures	203,569.07	0.00				
A 5510.16	District Transportation	33,623.63	33,623.63				
A 5510.16B		1,916.57	0.00				
A 5530.16	Garage Building	667.80	667.80				
A 710	Consolidated Payroll	134,183.36	0.00				
A 7140.16	Community Recreation	871.64	871.64				
A 718	State Retirement	854.45	0.00				
A 720	Group Insurance AFLAC	1,674.76	0.00				
A 720.1	Groud Health Insurance	4,166.76	0.00				
A 721	NYS Income Tax	9,615.89	0.00				
A 722	Federal Income Tax	24,080.16	0.00				
A 726	Social Security Tax	30,043.58	0.00				
A 729	Employee Tax Shelter Annuities	11,719.00	0.00				
A 821	Reserve For Encumbrances	200,595.02	0.00				

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 9: Payroll November 2021

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation			
				PO Number	Account		Paid	Liquidated

Account	Description	Total Expensed	Total Liquidated
Fund A Totals:		419,907.03	200,595.02
Grand Totals:		419,907.03	200,595.02

General Ledger Summary Postings

Account	Description	Debits	Credits
A 204-1	HSBC Payroll	0.00	216,337.96

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 8: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
29840	☐	11/04/2021	2947	Baldwin Automotive					
				5220		A 5510.40		259.00	259.00
				5219		A 5510.40		278.00	278.00
				5221		A 5510.40		86.13	86.13
				5222		A 5510.40		318.70	318.70
				5223		A 5510.40		197.36	197.36
				5225		A 5510.40		352.85	352.85
				5226		A 5510.40		370.50	370.50
				5227		A 5510.40		278.00	278.00
				5228		A 5510.40		3,305.95	3,305.95
				5241		A 5510.40		406.88	406.88
				5242		A 5510.40		337.40	337.40
Check Totals:								6,190.77	6,190.77
29841	☐	11/04/2021	3978	Ballet Long Island					
				5234		A 2110.45		387.00	387.00
Check Totals:								387.00	387.00
29842	☐	11/04/2021	1999	Bank of America Business Card					
				5215		A 2110.20		71.73	71.73
				5208		A 2110.20		25.68	25.68
				5206		A 1620.45		56.98	56.98
				5180		A 2630.46		43.44	43.44
				5205		A 2850.40		194.53	194.53
				5114		A 1240.40		31.98	31.98
				5041		A 7140.45		47.56	47.56
				5040		A 1240.20		139.96	139.96
				5042		A 2110.48		26.24	26.24
				5044		A 1620.40		40.40	40.40
Check Totals:								678.50	678.50
29843	☐	11/04/2021	3832	Benetech, Inc.					
				5013		A 1310.40		87.50	87.50

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 8: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
Check Totals:								87.50	87.50
29844	☐	11/04/2021	3844	Bus Parts Warehouse					
				5207		A 5510.45		43.09	43.09
				5207		A 5510.45		172.58	172.58
Check Totals:								215.67	215.67
29845	☐	11/04/2021	3282	David A. Levenson					
				5070		A 2250.40		411.18	411.18
Check Totals:								411.18	411.18
29846	☐	11/04/2021	1835	EASTERN SUFFOLK BOCES					
				5112		A 1430.49		1,131.72	1,131.72
				5112		A 1680.49		1,294.98	1,294.98
				5112		A 1981.49		679.25	679.25
				5112		A 2010.49		399.73	399.73
				5112		A 2250.49		521.12	521.12
				5112		A 2610.49		2,871.00	2,871.00
				5112		A 2830.49		250.00	250.00
				5112		A 1480.49		1,516.57	1,516.57
				5112		A 2620.49		1,064.00	1,064.00
Check Totals:								9,728.37	9,728.37
29847	☐	11/04/2021	3913	Evan-Moor Educational Publishers					
				5156		A 2110.40		53.98	53.98
Check Totals:								53.98	53.98
29848	☐	11/04/2021	1115	FIRE ISLAND BOTTLE GAS CORP.					
				5021		A 1621.40		132.27	132.27
Check Totals:								132.27	132.27
29849	☐	11/04/2021	1245	GALAXIE COFFEE SERVICE					
				5023		A 1620.40		91.50	91.50

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 8: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
					5023	A 1620.40		192.60	192.60
							Check Totals:	284.10	284.10
29850	☐	11/04/2021	3074	GovConnection					
					5157	A 2630.46		5,525.80	5,525.80
							Check Totals:	5,525.80	5,525.80
29851	☐	11/04/2021	2507	GUERCIO AND GUERCIO					
					5009	A 1420.40		2,958.33	2,958.33
							Check Totals:	2,958.33	2,958.33
29852	☐	11/04/2021	3498	IEH Auto Parts LLc					
					5016	A 5510.45		117.58	117.58
							Check Totals:	117.58	117.58
29853	☐	11/04/2021	3799	Johnson Controls Security Solutions					
					5066	A 1621.40		525.00	525.00
							Check Totals:	525.00	525.00
29854	☐	11/04/2021	3938	Joseph Smith					
					5197	A 7140.40		520.00	520.00
							Check Totals:	520.00	520.00
29855	☐	11/04/2021	3969	Lauren Chenault					
					5160	A 2110.40		390.00	390.00
							Check Totals:	390.00	390.00
29856	☐	11/04/2021	3963	LLN Consulting Group					
					5109	A 2070.40		1,620.00	1,620.00
							Check Totals:	1,620.00	1,620.00
29857	☐	11/04/2021	3825	Love The Plumber					
					5145	A 1620.40		200.00	200.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 8: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated
Check Totals:							200.00	200.00
29858	☐	11/04/2021	2840	MUSIC And ARTS CENTER 5194	A 2110.48		37.41	37.41
Check Totals:							37.41	37.41
29859	☐	11/04/2021	3364	NCS Pearson, Inc. 5193	A 2110.45		45.00	45.00
Check Totals:							45.00	45.00
29860	☐	11/04/2021	1194	NYS SCHOOL BOARDS ASSOCIATION 5229	A 1010.40		3,416.00	3,416.00
Check Totals:							3,416.00	3,416.00
29861	☐	11/04/2021	2308	POWER PRO SERVICE COMPANY, INC 5030	A 1620.40		757.75	757.75
Check Totals:							757.75	757.75
29862	☐	11/04/2021	3580	PSEG Long Island, LLC 5029 5028	A 1620.40 A 5530.40		1,510.17 418.53	1,510.17 418.53
Check Totals:							1,928.70	1,928.70
29863	☐	11/04/2021	2214	SCHOOL SPECIALTY 5052 5163	A 2110.40 A 2610.45		4.06 31.30	4.06 31.30
Check Totals:							35.36	35.36
29864	☐	11/04/2021	2456	STAPLES Contract & Commercial 5062 5062 5062	A 1660.45 A 1660.45 A 1660.45		102.77 41.10 7.30	102.77 41.10 7.30

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 8: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated
Check Totals:							151.17	151.17
29865	☐	11/04/2021	3386	Starfall Education 5209	A 2110.20		70.00	70.00
Check Totals:							70.00	70.00
29866	☐	11/04/2021	3351	Suffolk County Comm., Inc. 5170	A 5510.45		852.15	852.15
				5170	A 5510.45		1,324.50	1,324.50
Check Totals:							2,176.65	2,176.65
29867	☐	11/04/2021	2111	Verizon 5057	A 1620.40		901.49	901.49
Check Totals:							901.49	901.49
29868	☐	11/04/2021	2431	VERIZON WIRELESS 5059	A 1620.45		482.25	482.25
Check Totals:							482.25	482.25
29869	☐	11/04/2021	3919	William Bleyer 5195	A 7140.40		540.00	540.00
Check Totals:							540.00	540.00
29870	☐	11/04/2021	3814	Windstream Communications, Inc 5067	A 1620.40		1.70	1.70
Check Totals:							1.70	1.70
29871	☐	11/04/2021	3012	Zonar System, Inc 5239	A 5510.45		518.93	518.93
Check Totals:							518.93	518.93
29872	☐	11/04/2021	1308	NYS COUNCIL OF SCHOOL SUP'TS. 5244	A 1240.40		700.00	700.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 8: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name PO Number	Account	Explanation	Paid	Liquidated
Check Totals:							700.00	700.00
29873	☐	11/08/2021	1245	GALAXIE COFFEE SERVICE 5023	A 1620.40		121.50	121.50
Check Totals:							121.50	121.50
29874	☐	11/08/2021	1718	GRAINGER 5233	A 1620.45		99.76	99.76
Check Totals:							99.76	99.76
29875	☐	11/08/2021	2507	GUERCIO AND GUERCIO 5010	A 1420.40		28.93	28.93
Check Totals:							28.93	28.93
29876	☐	11/08/2021	1023	I. JANVEY AND SONS, INC. 5230	A 1621.45		750.62	750.62
Check Totals:							750.62	750.62
29877	☐	11/08/2021	1126	NYS EMPLOYEES' RETIREMENT SYSTEM 5245	A 9010.80		147,728.00	147,728.00
Check Totals:							147,728.00	147,728.00
29878	☐	11/08/2021	2456	STAPLES Contract & Commercial 5062	A 1660.45		70.50	70.50
Check Totals:							70.50	70.50
29879	☐	11/08/2021	3351	Suffolk County Comm., Inc. 5063	A 5510.40		342.00	342.00
Check Totals:							342.00	342.00
29880	☐	11/08/2021	2111	Verizon 5058	A 1621.40		31.99	31.99

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 8: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
Check Totals:								31.99	31.99
29881	☐	11/09/2021	2468	FIRST RELIANCE STANDARD LIFE INSUR.	5005	A 9060.80		3,202.80	3,202.80
Check Totals:								3,202.80	3,202.80
29882	☐	11/09/2021	1119	NYS EMP. HEALTH INS PENDING A/	5008	A 9060.80		69,371.93	69,371.93
Check Totals:								69,371.93	69,371.93
Grand Totals:								263,536.49	263,536.49

Number of Cash Disbursements: 43

Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
A 1010.40	Board Of Education	3,416.00	3,416.00
A 1240.20	Central Administration	139.96	139.96
A 1240.40	Central Administration	731.98	731.98
A 1310.40	Business Admin	87.50	87.50
A 1420.40	Legal	2,987.26	2,987.26
A 1430.49	Personnel	1,131.72	1,131.72
A 1480.49	Public Information Services - BOCES	1,516.57	1,516.57
A 1620.40	Operations Of Plant	3,817.11	3,817.11
A 1620.45	Operations Of Plant	638.99	638.99
A 1621.40	Maintenance Of Plant	689.26	689.26
A 1621.45	Maintenance Of Plant	750.62	750.62
A 1660.45	Central Storeroom	221.67	221.67
A 1680.49	Central Data Processing	1,294.98	1,294.98
A 1981.49	Boces Administrative Charge	679.25	679.25
A 2010.49	Curriculum Development	399.73	399.73
A 2070.40	In-Service Training	1,620.00	1,620.00
A 2110.20	Teaching Regular School	167.41	167.41
A 2110.40	Teaching Regular School	448.04	448.04
A 2110.45	Teaching Regular School	432.00	432.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 8: Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
			PO Number	Account			
Account	Description	Total Expensed	Total Liquidated				
A 2110.48	Teaching Regular School	63.65	63.65				
A 2250.40	Programs for Students w/ Disabilities	411.18	411.18				
A 2250.49	Programs for Students w/ Disabilities	521.12	521.12				
A 2610.45	School Library	31.30	31.30				
A 2610.49	School Library	2,871.00	2,871.00				
A 2620.49	Educational TV - BOCES	1,064.00	1,064.00				
A 2630.46	Computer Software	5,569.24	5,569.24				
A 2830.49	Pupil Personnel	250.00	250.00				
A 2850.40	Co Curricular Activities	194.53	194.53				
A 5510.40	District Transportation	6,532.77	6,532.77				
A 5510.45	District Transportation	3,028.83	3,028.83				
A 5530.40	Garage Building	418.53	418.53				
A 7140.40	Connumity Recreation	1,060.00	1,060.00				
A 7140.45	Community Recreation	47.56	47.56				
A 9010.80	State Retirement	147,728.00	147,728.00				
A 9060.80	Hospital & Dental Insurance	72,574.73	72,574.73				
		Fund A Totals:	263,536.49	263,536.49			
		Grand Totals:	263,536.49	263,536.49			

General Ledger Summary Postings

Account	Description	Debits	Credits
A 204	HSBC Checking	0.00	263,536.49
A 521	Encumbrances	0.00	263,536.49
A 522	Expenditures	263,536.49	0.00
A 821	Reserve For Encumbrances	263,536.49	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For H - 2: Cash Disbursement Capital

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
			PO Number	Account			
1053	☐	11/04/2021	3137	J.C. Broderck & Associates, Inc			
			5217	H 1622.240-20-21		4,602.50	4,602.50
Check Totals:						4,602.50	4,602.50
Grand Totals:						4,602.50	4,602.50

Number of Cash Disbursements: 1

Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
H 1622.240-20-21	HVAC Upgrade 2021 Contractual Other	4,602.50	4,602.50
Fund H Totals:		4,602.50	4,602.50
Grand Totals:		4,602.50	4,602.50

General Ledger Summary Postings

Account	Description	Debits	Credits
H 204	HSBC Checking	0.00	4,602.50
H 521	Encumbrances	0.00	4,602.50
H 522	Expenditures	4,602.50	0.00
H 821	Reserve For Encumbrances	4,602.50	0.00

2021/2022 PROJECTED MONTHLY CASH FLOW

Fire Island UFSD

	Pre- startup	7/1/2021	8/1/2021	9/1/2021	10/1/2021	11/1/2021	12/1/2021	1/1/2022	2/1/2022	3/1/2022	4/1/2022	5/1/2022	6/1/2022	TOTAL
1. Cash On Hand														
[Beginning of month]	7,728,692	7,728,692	7,553,532	6,909,344	6,606,659	6,201,905								
3. Total Cash Receipts														
		32,940	9,519	15,232	28,122	8,777								
4. Total Cash Available														
		7,761,632	7,563,051	6,924,576	6,634,781	6,210,682	-	-	-	-	-	-	-	
5. Cash Paid Out														
		208,100	653,707	317,917	432,876	473,457								
7. Cash Position														
[End of month]		7,553,532	6,909,344	6,606,659	6,201,905	5,737,225	-	-	-	-	-	-	-	

FIRE ISLAND UFSD



Budget Transfer Schedule Report For A - 4: Budget Transfer

Ref Number	Date	Budget Transfer Description	Approval Status	Transfer Out	Transfer In
Account	Account Description	Detail Description			
88	11/04/2021	To Cover cost of ERS 2022 Annual Bill	Not Required		
A 9010.80	State Retirement				19,187.00
A 9020.80	Teacher Retirement			17,000.00	
A 9060.80	Hospital & Dental Insurance			2,187.00	
89	11/22/2021	To cover cost of Garage Flood InsuranceAmerican Bankers	Not Required		
A 1910.40	Unallocated Insurance				7,000.00
A 9060.80	Hospital & Dental Insurance			7,000.00	

Grand Totals: 26,187.00 26,187.00

Number of Budget Transfers: 2

Net Amount: 0.00

Account Distribution Totals

Account	Description	Debits	Credits
A 1910.40	Unallocated Insurance	0.00	7,000.00
A 9010.80	State Retirement	0.00	19,187.00
A 9020.80	Teacher Retirement	17,000.00	0.00
A 9060.80	Hospital & Dental Insurance	9,187.00	0.00
Fund A Totals:		26,187.00	26,187.00
Grand Totals:		26,187.00	26,187.00

Fire Island School CASH Transfer Form

FM BT		General Ledger		
Date	Account and Description	From:	To:	Reason
12/15/2021	General Fund Money Market (A205) 937623156	300,000.00		
12/15/2021	General Fund Checking (A204) 937290947		300,000.00	12/14/2021 Warrant
12/15/2021	General Fund Money Market (A205) 937623156	200,000.00		
12/15/2021	General Fund Checking (TA204) 937291374		200,000.00	December Payroll
		500,000.00	500,000.00	-
		Difference	-	

FIRE ISLAND UFSD



Check Warrant Report For A - 10: Cash Disbursement For Dates 12/1/2021 - 12/31/2021

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
29883	12/09/2021	1169	AMERICAN BANKERS INS. CO.	5255	6,934.00
29884	12/09/2021	1183	APPLE COMPUTER, INC.	5231	99.00
29885	12/09/2021	2947	Baldwin Automotive	5267	3,279.80
29886	12/09/2021	1999	Bank of America Business Card	5251	1,217.78
29887	12/09/2021	1029	BARNWELL HOUSE OF TIRES	5014	561.36
29888	12/09/2021	3832	Benetech, Inc.	5013	85.00
29889	12/09/2021	2530	Blick Art Materials	5252	134.48
29890	12/09/2021	1835	EASTERN SUFFOLK BOCES	5112	24,432.25
29891	12/09/2021	1115	FIRE ISLAND BOTTLE GAS CORP.	5021	1,895.00
29892	12/09/2021	1054	FIRE ISLAND FERRIES, INC.	5022	471.15
29893	12/09/2021	1245	GALAXIE COFFEE SERVICE	5023	185.85
29894	12/09/2021	3074	GovConnection	5246	1,383.60
29895	12/09/2021	1718	GRAINGER	5233	13.08
29896	12/09/2021	2507	GUERCIO AND GUERCIO	5009	2,958.33
29897	12/09/2021	3943	Hopkins Audiometer LLC	5254	200.00
29898	12/09/2021	1023	I. JANVEY AND SONS, INC.	5230	460.68
29899	12/09/2021	3156	Iron Mountain	5024	904.84
29900	12/09/2021	3941	Jennifer Brodsky	5166	1,040.00
29901	12/09/2021	1320	KAREN MCNULTY	5258	49.94
29902	12/09/2021	3963	LLN Consulting Group	5109	1,620.00
29903	12/09/2021	2840	MUSIC And ARTS CENTER	5194	241.69
29904	12/09/2021	2451	NATIONAL LIFE GROUP	5260	451.20
29905	12/09/2021	1119	NYS EMP. HEALTH INS PENDING A/	5008	74,185.88
29906	12/09/2021	2938	Phoenix Learning Resources	5158	44.90
29907	12/09/2021	3580	PSEG Long Island, LLC	5029	2,228.83
29908	12/09/2021	1107	SCHOOL HEALTH CORPORATION	5232	460.37
29909	12/09/2021	2456	STAPLES Contract & Commercial	5062	84.39
29910	12/09/2021	2913	Stephanie Rogers	5198	1,040.00
29911	12/09/2021	2515	Studies Weekly	5216	222.50
29912	12/09/2021	3351	Suffolk County Comm., Inc.	5063	342.00
29913	12/09/2021	2485	TOWN OF ISLIP	5065	4,974.08
29914	12/09/2021	2111	Verizon	5058	934.88
29915	12/09/2021	2431	VERIZON WIRELESS	5059	482.23
29916	12/09/2021	3966	Victor A. Magnani	5199	1,000.00
29917	12/09/2021	3814	Windstream Communications, Inc	5067	0.49
29918	12/09/2021	3012	Zonar System, Inc	5084	230.31
29919	12/14/2021	3832	Benetech, Inc.	5013	80.00
29920	12/14/2021	1058	COASTAL ELECTRIC	5249	525.00
29921	12/14/2021	3282	David A. Levenson	5070	411.18
29922	12/14/2021	2468	FIRST RELIANCE STANDARD LIFE INSUR.	5005	3,202.80
29923	12/14/2021	3979	Maxwill LLC	5253	57.59
29924	12/14/2021	3071	Super Duper Publications	5257	405.17
29925	12/14/2021	2485	TOWN OF ISLIP	5065	5,094.52
29926	12/14/2021	3814	Windstream Communications, Inc	5067	0.24



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 44				Warrant Total:	144,626.39
				Vendor Portion:	144,626.39

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

	A	B	C	D	E	F
1	12/14/2021, Warrant					
2	<u>Vendor</u>	<u>Description</u>	<u>P.O. #</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>	<u>Check Number</u>
3						
4	American Bankers Ins. Co. of Florida	Policy # 69195622002021	5255	\$6,934.00	\$6,934.00	29883
5						
6	Apple Computer, Inc.	Invoice # AG23323017	5231	\$99.00	\$99.00	29884
7						
8	Baldwin Automotive	Invoice # 21-42487	5264	\$1,463.05		
9		Invoice # 21-42734	5263	\$997.50		
10		Invoice # 21-42408	5266	\$278.00		
11		Invoice # 21-42346	5267	\$541.25	\$3,279.80	29885
12						
13	Bank of America Credit Card	Bus Fob Bus #28 FI Seashore	5243	\$25.00		
14		Shoprite bayshore thanksgiving stuff	5250	\$60.44		
15		Brightwaters Deli	5248	\$477.49		
16		AT&T easycharge	5040	\$139.96		
17		Teachers pay Teachers	5042	\$8.00		
18		Newsday	5041	\$47.56		
19		I Tunes	5240	\$18.15		
20		Spotify	5114	\$15.99		
21		Wall Street Journal	5047	\$116.97		
22		Amazon	5251	\$308.22	\$1,217.78	29886
23						
24	Barnwell House of Tires	Invoice # 1506375	5014	\$252.00		
25		Invoice # 1480758	5014	\$309.36	\$561.36	29887
26						
27	Benetech, Inc.	Invoice # 35296	5013	\$85.00	\$85.00	29888

	A	B	C	D	E	F
1	12/14/2021, Warrant					
2	<u>Vendor</u>	<u>Description</u>	<u>P.O. #</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>	<u>Check Number</u>
28		Invoice # 35741	5013	\$80.00	\$80.00	
29						
30	Blick Art Materials	Invoice #7512559	5252	\$20.02		
31		Invoice #7569413	5252	\$114.46	\$134.48	29889
32						
33	Coastal Electric	Invoice # 4688	5249	\$525.00	\$525.00	
34						
35	David Levenson	Invoice # 70	5070	\$411.18	\$411.18	
36						
37	Eastern Suffolk BOCES	Invoice # CO352-22	5112	\$24,432.25	\$24,432.25	29890
38						
39	Fire Island Bottled Gas Corp.	Invoice # 21847	5021	\$1,895.00	\$1,895.00	29891
40						
41	Fire Island Ferries	Invoice # F21-33157	5022	\$296.70		
42		Invoice #F21-33287	5022	\$174.45	\$471.15	29892
43						
44	First Reliance Standard Life Insurance	Policy # 137005554-00001	5005	\$3,202.80	\$3,202.80	
45						
46	Galaxie Coffee Service	Invoice # 950170	5023	\$185.85	\$185.85	29893
47						
48	Grainger	Invoice # 9116949638	5233	\$13.08	\$13.08	29895
49						
50	Gov Connection	Invoice # 72085124	5246	\$1,147.20		
51		Invoice # 72090709	5246	\$236.40	\$1,383.60	29894
52						

	A	B	C	D	E	F
1	12/14/2021, Warrant					
2	<u>Vendor</u>	<u>Description</u>	<u>P.O. #</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>	<u>Check Number</u>
53	Guercio and Guercio, LLP	Invoice # Retainer 12/2021	5009	\$2,958.33	\$2,958.33	29896
54						
55	Hopkins Audiometer LLC	Invoice # 40153	5254	\$200.00	\$200.00	29897
56						
57	Iron Mountain	Invoice # GBBX880	5024	\$452.42		
58		Invoice # GCMG708	5024	\$452.42	\$904.84	29899
59						
60	I. Janvey and Sons, Inc.	Invoice # 263368A	5230	\$460.68	\$460.68	29898
61						
62	Jennifer Brodsky	Invoice # 75	5166	\$1,040.00	\$1,040.00	29900
63						
64	Karen McNulty	Out of pocket reimbursement	5258	\$19.98		
65		Out of pocket reimbursement	5258	\$29.96	\$49.94	29901
66						
67	LLN Consulting Group	Invoice # 1339	5109	\$1,620.00	\$1,620.00	29902
68						
69	Music and Arts Center	Invoice # INV029016038	5194	\$19.98		
70		Invoice # INV029187409	5194	\$143.95		
71		Invoice # INV029345199	5194	\$77.76	\$241.69	29903
72						
73	National Life Group	Policy # 2461344	5260	\$451.20	\$451.20	29904
74						
75	NYS Emp. Health Insurance	Statement # 571	5008	\$74,185.88	\$74,185.88	29905
76						
77	Phoenix Learning Resources	Invoice # PLR211119	5158	\$44.90	\$44.90	29906

	A	B	C	D	E	F
1	12/14/2021, Warrant					
2	<u>Vendor</u>	<u>Description</u>	<u>P.O. #</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>	<u>Check Number</u>
78						
79	PSEG	Acct. # 8464561061	5028	\$873.42		
80		Acct. # 8464561051	5029	\$1,355.41	\$2,228.83	29907
81						
82	School Health Corporation	Invoice # 3986966-00	5232	\$460.37	\$460.37	29908
83						
84	Staples Business Advantage	Invoice # 3492632595	5062	\$84.39	\$84.39	29909
85						
86	Stephanie Rogers	Invoice # Adult Ed Fall 2021	5198	\$1,040.00	\$1,040.00	29910
87						
88	SOLACE	Invoice # 2021-1016-1201	5253	\$57.59	\$57.59	
89						
90	Studies Weekly	Invoice # 420799	5216	\$222.50	\$222.50	29911
91						
92	Suffolk County Comm., Inc.	Invoice # 705869	5063	\$342.00	\$342.00	29912
93						
94	Super Duper Publications	Invoice # 270357OA	5257	\$405.17	\$405.17	
95						
96	Town of Islip	Invoice # 10139	5065	\$4,974.08	\$4,974.08	29913
97		invoice # 10152	5065	\$5,094.52	\$5,094.52	
98						
99	Verizon	Acct. # 952228210000118	5057	\$902.89		
100		Acct. # 151757482000140	5058	\$31.99	\$934.88	29914
101						
102	Verizon Wireless	Invoice # 9893414442	5059	\$482.23	\$482.23	29915

	A	B	C	D	E	F
1	12/14/2021, Warrant					
2	<u>Vendor</u>	<u>Description</u>	<u>P.O. #</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>	<u>Check Number</u>
103						
104	Victor Magnani	Invoice # 111921	5199	\$1,000.00	\$1,000.00	29916
105						
106	Windstream Communications Inc.	Acct. # 012592781	5067	\$0.49	\$0.49	19917
107		Acct. # 012592781	5067	\$0.24	\$0.24	
108						
109	Zonar System, Inc.	Invoice # SI528532	5084	\$230.31	\$230.31	29918
110						
111		General Fund Total		\$144,626.39	\$144,626.39	

School Nurse						
YEAR	STEP	%	Step Amt	AMOUNT	Year Salary	Inc
	1			\$ 60,000.00		
	2	1.50%	\$ 900.00	\$ 60,900.00		
	3	1.50%	\$ 913.50	\$ 61,813.50		
	4	1.50%	\$ 927.20	\$ 62,740.70		
	5	1.50%	\$ 941.11	\$ 63,681.81		
	6	1.50%	\$ 955.23	\$ 64,637.04		
	7	1.50%	\$ 969.56	\$ 65,606.60		
	8	1.50%	\$ 984.10	\$ 66,590.69		
	9	1.50%	\$ 998.86	\$ 67,589.56		
	10	1.50%	\$ 1,013.84	\$ 68,603.40		
	11	1.50%	\$ 1,029.05	\$ 69,632.45		
	12	1.50%	\$ 1,044.49	\$ 70,676.94		
	13	1.50%	\$ 1,060.15	\$ 71,737.09		
	14	1.50%	\$ 1,076.06	\$ 72,813.15		
	15	1.50%	\$ 1,092.20	\$ 73,905.34		
	16	0.00%	\$ -	\$ 73,905.34		
	17	1.50%	\$ 1,108.58	\$ 75,013.92		
	18	1.50%	\$ 1,125.21	\$ 76,139.13		
	19	1.50%	\$ 1,142.09	\$ 77,281.22		
	20	1.50%	\$ 1,159.22	\$ 78,440.44		
	21	1.50%	\$ 1,176.61	\$ 79,617.04		
	22	0.00%	\$ -	\$ 79,617.04		
	23	1.50%	\$ 1,194.26	\$ 80,811.30		
	24	1.50%	\$ 1,212.17	\$ 82,023.47		
	25	1.50%	\$ 1,230.35	\$ 83,253.82		
	26	1.50%	\$ 1,248.81	\$ 84,502.63		
	27	1.50%	\$ 1,267.54	\$ 85,770.17		
	28	0.00%	\$ -	\$ 85,770.17		
	29	1.50%	\$ 1,286.55	\$ 87,056.72		
	30	1.50%	\$ 1,305.85	\$ 88,362.57		

BENEFITS
School Nurse

Medical Insurance	Family Coverage Employee Pays 20%
Dental Insurance	Family Coverage
Sick Days	Thirteen (13) per school year- No maximum accumulation
Buy Back Sick Days	Yes, @ daily rate after 20 days accumulated; upon retirement sick day buy backs are @ 0.5 the daily rate
Personal Days	Three (3) Personal days become accumulated sick days if left unused for the entire school year. Personal days rolled over have no buy back privileges. Personal days are <u>only</u> for personal business that cannot be conducted outside of school hours. Additional personal days may be granted with the approval of the superintendent.
Bereavement	Five (5); Immediate Family: Spouse, Children, Parents and Grandparents of employee and spouse
Holidays	As per school calendar
Length of School Year	10 Months
Daily Hours	Full School Day, 7:45 a.m. – 3:00 p.m.
Longevity	5 years - \$ 500.00 10 years - \$1,250.00 15 years - \$2,250.00 20 years - \$3,450.00 30 years - \$4,950.00
Retirement	Health Insurance Benefit District pays 60% of premium Employee pays 40% of premium Retirement incentive equal to \$100 per year of service for School Nurse with more than 5 years of service with the district who retires from the district according to the guidelines of ERS: to include total years of service to the district.

BOE Approved _____

FIRE ISLAND UNION FREE SCHOOL DISTRICT
MEDICAL CONSULTANT SERVICES CONTRACT

THIS AGREEMENT is entered into this 1st day of January, 2022 by the Board of Education of the Fire Island Union Free School District (hereinafter the "DISTRICT"), and Dr. James W. Ferguson (hereinafter "DOCTORS").

I. TERM:

This AGREEMENT shall commence on January 1, 2022, and continue thereafter in full force and effect through the period ending June 30, 2022 inclusive, unless terminated earlier as hereinafter specified in this AGREEMENT. It is understood that the DISTRICT is under no obligation to renew this contract upon its expiration on June 30, 2022.

II. CONDITIONS:

In performing services specified in this AGREEMENT, it is understood that:

1. DOCTORS will be engaged as an independent Contractor and therefore be solely responsible for the payment of federal and state income taxes applicable to this AGREEMENT.
2. DOCTORS will not be eligible for any employee benefits whatsoever relative to this contract including, but not limited to, social security, New York State Worker's Compensation, unemployment insurance, New York State Employee's Retirement System, health or dental insurance, or malpractice insurance, or the like. It is recognized by the DISTRICT and DOCTORS that the DOCTORS have authority to perform services only as expressly set forth in this Agreement, and neither party has authority to act for, or on behalf of, the other party, or to bind the other party to any agreement or in any other manner except as provided in this Agreement, unless such authority is expressly given in writing.
3. The DISTRICT, in accordance with Federal and State requirements, will submit a Form 1099 and IT 2102.1 respectively at year end to the Federal Government for all individuals having a gross income exceeding \$600,

which thereupon will be reported for income tax purposes.

4. This AGREEMENT, and any amendments to this AGREEMENT, will not be in effect unless and until agreed to in writing and signed by an authorized representative of both Parties.
5. DOCTORS agree to defend, indemnify, and hold harmless the DISTRICT, its agents, officers, trustees, employees and attorneys from and against all claims, damages, losses and expenses, including but not limited to reasonable attorneys' fees arising out of or resulting from any act or omission of the DOCTORS and/or any of DOCTORS employees in connection with the terms of this Agreement. The obligations pursuant to this section shall survive the termination or expiration of this Agreement.
6. The DISTRICT reserves the right to reject any of the DOCTOR'S staff, if any, which the DISTRICT at its sole discretion, deems unqualified.
7. DOCTORS represents itself to be a Licensed Health Facility whose physicians and other professionals are duly licensed and/or certified in accordance with all applicable New York State Regulations.
8. DOCTORS agrees to maintain and operate a professional office outside the public schools of the District and DOCTORS further agrees to see DISTRICT students and employees, as directed by the DISTRICT through the Superintendent of schools, in their office any day the office is open for business.
9. Both parties, their employees, and/or agents agree that all information obtained in connection with the services performed pursuant to this Agreement is deemed confidential information. Both parties, their employees, and/or agents shall not sue, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement and/or by law. Both parties further agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents, and/or students

will be treated as confidential and will not be revealed to any other persons, firms, organizations, or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall not be released except as provided for by applicable law, rule, or regulation, including, but not limited to, the Family Educational Rights and Privacy Act (FERPA).

10. Both parties to this Agreement understand that they may receive and/or come into contact with protected health information as defined by the Health Insurance portability and Accountability Act of 1996 (HIPAA). The parties hereby acknowledge their respective responsibilities pursuant to HIPAA and shall comply with said Regulations, if applicable.
11. DOCTORS shall perform all services under this Agreement in accordance with all applicable Federal, State and local laws, rules, and regulations, as well as established policy guidance from the New York State Education Department ("NYSED") and the New York State Public High School Athletic Association Inc. ("NYSPHSAA").
12. DOCTORS shall provide all services pursuant to this Agreement in a competent, professional, and timely manner.
13. The DISTRICT shall have the right to examine any and all records or accounts maintained by the DOCTORS in connection with this Agreement.
14. DOCTORS shall observe and comply with all DISTRICT Policies and Regulations while on the grounds of the DISTRICT or providing services under this Agreement.
15. DOCTORS shall comply with all applicable provisions of the Safe Schools Against Violence in Education (SAVE) Act, including, but not limited to, background checks and fingerprinting of all staff directly providing services to students. All persons providing services to the DISTRICT pursuant to this Agreement must receive clearance for employment by the New York State Education Department prior to the provision of such services.

16. DOCTORS shall attempt to provide substitute coverage in the event of the absence of the regularly scheduled service provider. The services of the substitute provider shall be in accordance with all terms and conditions of this Agreement.

III. SERVICES AND RESPONSIBILITIES:

1. During the term of this AGREEMENT the DOCTORS will provide medical services, including the rendering of medical advice, as directed and/or requested by the DISTRICT. When requested by the DISTRICT in writing, said services and advice will be provided by the DOCTORS in a format specified by the DISTRICT.
2. DOCTORS shall conduct Sports physicals for DISTRICT students on an appointment basis.
3. DOCTORS shall conduct physicals for new employees as requested by the DISTRICT.
4. DOCTORS shall conduct Department of Transportation physicals as requested by the DISTRICT.
5. DOCTORS shall conduct working-paper physicals as requested by DISTRICT.
6. DOCTORS shall administer immunizations as requested by the DISTRICT.
7. DOCTORS shall provide counseling on emergency communicable disease health concerns as requested by the DISTRICT.
8. DOCTORS shall help develop, monitor and improve DISTRICT health services program policy and procedures.
9. DOCTORS shall help resolve differences of professional opinion between private physicians and DISTRICT personnel in such matters as pupil participation in sports activities, pupil employability, pupil transportation needs, pupil home instruction needs, pupil absenteeism, pupil immunization needs, modified program needs and the like.

10. DOCTORS shall interpret for health services program personnel and other professional, administrative and lay staff, Public Health Laws, especially regarding communicable diseases.
11. DOCTORS shall help establish policies and procedures governing the exclusion or re-admission of pupils in connection with infectious or contagious diseases.
12. DOCTORS shall help develop, implement, and regularly review policies and procedures to be followed in each building in the event of injury, emergency illness or similar crisis involving pupil(s) and/or employee(s).
13. DOCTORS shall serve as a full-time, mandated Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) physician as defined by law and regulation.
14. DOCTORS shall provide health appraisals for students in Grades Pre-K or K, 1, 3, 5, 7, 9 & 11 and newly registered children who do not present health certificates from family physicians.
15. DOCTORS shall conduct special examinations as indicated for special class placement.
16. DOCTORS shall conduct special examinations as may be indicated after referrals by the school nurse, the classroom teacher, or the District's Committee on Special Education.
17. DOCTORS shall work closely with health services staff in reviewing, upgrading and maintaining health records of each child.
18. DOCTORS shall recommend adjustments of educational programs in accordance with individual pupils' health needs and consult with parents, teachers, administrators, and pupils periodically in this regard.
19. DOCTORS shall assist the school nurse in follow-through efforts to secure remedial care for children as indicated.

20. DOCTORS shall participate in pupil case conferences as indicated.
21. DOCTORS shall review accident reports if requested and excuses from any school activities and make appropriate recommendations to school personnel.
22. DOCTORS shall provide health information to pupils, teachers, school nurses, administrators and civil service and lay staff.
23. DOCTORS shall act as consultant to school nurses and administrators on medical problems and public health procedures.
24. DOCTORS shall act as liaison between school physicians practicing in the area.
25. DOCTORS shall provide initiative in development of new programs based upon community need.
26. The DISTRICT agrees that, with regard to a student's participation in sports, the decision of the DOCTOR will be final insofar as which players shall not be permitted to participate in the event. The DOCTORS will examine all students participating in interscholastic athletic activities at the beginning of each season and periodically thereafter. DOCTORS agrees to review sports physical recommendations as provided by the DISTRICT.
27. DOCTORS will provide its own medical equipment, will assume full responsibility for the operation of such equipment, and agrees to hold harmless the DISTRICT from any liability that may arise from the use of such equipment in accordance with Paragraph II(5), above.
28. DOCTORS will provide conscientious, competent and diligent services throughout the entire term of this AGREEMENT.
29. DOCTORS attests that the following physicians and other licensed professionals, without substitution (unless prior written consent is provided and obtained by the DISTRICT), shall render all services required by this AGREEMENT:

<u>Name</u>	<u>S.S. #</u>	<u>Medical/State License #</u>
James W. Ferguson	██████████	██████████

30. DOCTORS will provide on-site services within the DISTRICT as required and provide for medical screenings in the schools as well as in their private office. DOCTORS agree to provide on-call service for the DISTRICT whenever its physicians are not on-site within the DISTRICT.
31. DOCTORS will, when providing a physical screening or examination, conduct such a screening or examination in accordance with established and acceptable medical practice and requirements of the State Education Department for the conduct or components of such screening or examination. Whenever any such screening or examination is conducted, said examination will be conducted in the presence of either a student's parent, or second licensed medical professional (physician or nurse).
32. DOCTORS will provide services and maintain records, logs and reports including, but not limited to, those pertaining to confidentiality of student records, in accordance with all applicable laws, regulations, requirements of the New York State Education Department or Health Department and DISTRICT policies and procedures in force during the term of this AGREEMENT. All students' records, logs, etc., will be the property of the DISTRICT and will be considered as mandated records. The DISTRICT shall have the right to examine any or all records or accounts maintained and/or created by the DOCTORS in connection with this Agreement, and upon request shall be entitled to copies of same.
33. DOCTORS will serve as the DISTRICT'S emergency healthcare provider for the DISTRICT'S Public Access Defibrillation Program as required for public schools under New York State law.

IV. REPRESENTATIONS:

1. DOCTORS represents that all medical services will be provided by physicians of good character who are in

good professional standing and who possess current and valid licenses to practice medicine in the State of New York, and that no physician provided by DOCTORS currently faces, nor has in the past faced, any criminal or professional charges and that copies of licenses of all physicians and other service professionals servicing the DISTRICT will be provided to the DISTRICT upon the execution of this AGREEMENT.

2. In the event that the license of any of DOCTORS' physicians is revoked, terminated, suspended, or otherwise impaired, or if any litigation becomes pending against any physician listed herein, or in the event that DOCTORS receives notice of such impending action, DOCTORS shall immediately notify the DISTRICT through the Superintendent of Schools, in accordance with the requirements for all notices pursuant to this Agreement set forth below.

V. COMPENSATION:

1. The DISTRICT agrees to pay DOCTORS the total of Ten Thousand (\$10,000.00) Dollars, which amount represents the total fees for all services provided to the DISTRICT for the term of the AGREEMENT. The fee will be paid upon receipt of an invoice(s) from DOCTORS commencing no earlier than on or about February 1, 2022 and no later than on or about June 30, 2022.
2. The DISTRICT shall pay DOCTORS within thirty (30) days of the DISTRICT'S receipt of a detailed written invoice from the DOCTORS. Said invoice shall include the total hours, dates that the invoice covers, and the total amount due for the period specified.
3. The DISTRICT shall give DOCTORS notice of any invoice disputes within twenty (20) days of its receipt of the invoice, and reserves the right to withhold payment pending the resolution of the dispute.
4. In the event that a scheduled session is cancelled by the DOCTORS or DOCTORS, its employees and/or agents fail to attend a session for any reason whatsoever, the DISTRICT shall not be billed for that session. If, however, a scheduled session is cancelled by the DISTRICT, the DISTRICT will be billed for that session

unless the DISTRICT provides the DOCTORS with reasonable notice of cancellation.

5. DOCTORS shall bear the cost of all expenses incurred as the result of doing business, including, but not limited to, all fees, fines, licenses, bonds, or taxes as well as the cost of all tools, vehicles or other equipment necessary for the implementation of services pursuant to this Agreement.
6. Neither DOCTORS nor any of its personnel shall share or accept any fee or gratuity for services provided pursuant to this Agreement except as expressly set forth in this Agreement.

VI. INSURANCE:

1. DOCTORS, at their sole expense, shall procure and maintain such policies of comprehensive general liability, malpractice and other insurance as shall be necessary to insure the DISTRICT, Board of Education, employees and volunteers, as additional insured, against any claim for liability, personal injury, or death occasioned directly or indirectly by DOCTORS in connection with the performance of DOCTORS' responsibilities under this AGREEMENT; each such policy shall provide a minimum coverage of One Million (\$1,000,000.00) Dollars in the event of injury or death to one person, and Three Million (\$3,000,000.00) Dollars in the event of injury or death to more than one person as the result of the same incident. The Insurance is to be underwritten by a licensed New York State Insurer with a minimum Bests rating of A-minus. The DISTRICT shall be notified in writing within thirty (30) days in the event of cancellation or non-renewal.
2. DOCTORS acknowledge that failure to obtain such insurance on behalf of the DISTRICT constitutes a material breach of contract and subjects DOCTORS to liability for damages, indemnification and all other legal remedies available to the DISTRICT.
3. Upon the execution of this Agreement, the DOCTORS shall supply the DISTRICT with a Certificate of Insurance including the DISTRICT, Board of Education, Employees and Volunteers as Additional Insured, a copy

of the Declaration pages of the policies, and a copy of the additional insured endorsement.

VII. DEFAULT AND TERMINATION:

1. This AGREEMENT may be terminated by either the DOCTORS or the DISTRICT upon thirty (30) days prior written notice to the other party. Such notice shall be given in accordance with the requirements for all notices as set forth in this Agreement.
2. In the event DOCTORS or the DISTRICT terminates this agreement upon thirty (30) days written notice with or without cause, the parties shall not be liable to each other for further services or compensation under the contract. However, such termination shall not discharge the parties' existing obligations to each other as of the effective date of termination.
3. The Parties agree that the DOCTORS' failure to comply with any terms or conditions of this AGREEMENT will be deemed a material breach of contract and will provide a basis for the DISTRICT to immediately terminate this AGREEMENT without any further liability of the DISTRICT to the DOCTORS.

VIII. NOTICES:

All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given, if delivered personally or mailed, postage prepaid, registered or certified mail, addressed as follows:

To DISTRICT: Ms. Loretta Ferraro
 Superintendent of Schools
 Fire Island Union Free School District
 P.O. Box 428
 Ocean Beach, NY 11770-0428

To DOCTORS: Dr. James W. Ferguson
 170 West Main St.
 East Islip, NY 11730

IX. SUCCESSORS AND ASSIGNS:

It is expressly understood that this AGREEMENT shall not be assigned or transferred without prior written consent of the other party.

X. WAIVER OF RIGHTS:

The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.

XI. SEVERABILITY:

Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not effect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.

XII. GOVERNING LAW:

This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with, and governed by, the laws and regulations of the State of New York and applicable Federal laws and regulations.

XIII. VENUE:

Any dispute arising under this Agreement shall be litigated in the Courts of Suffolk County, New York.

XIV: ENTIRE AGREEMENT:

This AGREEMENT is the complete and exclusive statement of the AGREEMENT between the parties, and supercedes all prior contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the AGREEMENT.

This AGREEMENT may not be changed orally, but only by an AGREEMENT, in writing, signed by authorized representatives of both parties.

XIV. EXECUTION:

This Agreement, and any amendments to this Agreement, will not be in effect until agreed to in writing and signed by authorized representatives of both parties.

IN WITNESS THEREOF, the parties hereto have executed this Agreement the day and year first above written.

Jay Lippert
President, Board of Education
Fire Island UFSD

Dr. James W. Ferguson

MEMORANDUM OF AGREEMENT

THIS AGREEMENT by and between the BOARD OF EDUCATION OF THE FIRE ISLAND UNION FREE SCHOOL DISTRICT (“Board” or “District”), LORETTA FERRARO (“Ms. Ferraro”), and PHILIP TAMBERINO (“Mr. Tamberino”) is constituted as follows:

WHEREAS, Ms. Ferraro, Superintendent of the District, is scheduled to commence a leave of absence on or about December 19, 2021 and anticipated to return on or about January 30, 2022; and

WHEREAS, the District has requested that Philip Tamberino, Principal of Woodhull School, serve as the Acting Superintendent of the District during the aforementioned period of Ms. Ferraro’s leave; and

WHEREAS, Mr. Tamberino has expressed a desire to serve in such a respective capacity on the aforementioned temporary basis;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the Parties agree as follows:

1. The aforementioned “WHEREAS” clauses are all incorporated by reference herein and made a part of this Agreement.
2. Upon the full execution and approval of this Agreement, Mr. Tamberino shall be appointed to the position of Acting Superintendent of Schools, commencing December 19, 2021 up through and including January 30, 2022, unless terminated earlier by the District. Mr. Tamberino shall receive a stipend of One Thousand Five Hundred (\$1,500.00) Dollars, less the usual, customary, and required deductions, payable at the conclusion of said period. Mr. Tamberino shall continue to receive his normal wage during said period as the Principal of Woodhull School.

3. Should the appointment be terminated earlier than January 30, 2022, the agreed-upon stipend shall be converted to a daily rate and prorated to reflect those days Mr. Tamberino actually works in the capacity of Acting Superintendent of Schools. In no case shall Mr. Tamberino receive more than the stipend amount for his service in said capacity. Mr. Tamberino shall not be entitled to any other additional compensation or contractual or other benefits attendant to his service in the aforementioned temporary/acting position.

4. The Board may terminate the temporary appointment of Mr. Tamberino as Acting Superintendent of Schools at any time, for any reason, upon notice to him accordingly. Upon such termination by the Board, Mr. Tamberino shall return to his duties as Principal of Woodhull School.

5. (a) As Acting Superintendent of Schools Mr. Tamberino shall perform all those duties and accept all those responsibilities as are normally associated with the District position of Superintendent of Schools, and those which the Superintendent of Schools or her designee may assign as deemed necessary, provided same shall be in character and consistent with the position of Superintendent of Schools.

(b) The position of Acting Superintendent of Schools is temporary and shall not be eligible for, or receive, a probationary appointment or tenure, and Mr. Tamberino knowingly and voluntarily waives any right to such a probationary appointment or tenure in such position. Furthermore, nothing contained herein shall constitute a guarantee of continued employment for any time period in such position.

(c) Nothing contained herein, or in this Agreement, shall be deemed a waiver of the District's rights regarding the suspension, discipline, or administrative reassignment pending discipline, of Mr. Tamberino or other employees pursuant to law.

(d) Mr. Tamberino represents that he is duly licensed under the laws of the State of New York and the rules and regulations of the State Education Department, and the Board of Regents, to serve as Acting Superintendent of Schools in the Fire Island Union Free School District and is fully competent to perform the duties of such temporary position.

6. This Agreement contains the entire agreement between the parties; no other prior or written or oral agreement shall be enforceable with regard to the issues contained and addressed herein. This Agreement may not be altered except by written agreement executed by all the parties hereto. Nothing contained herein shall be deemed to set a precedent or practice or inure to the benefit of any other employee or bargaining unit. Furthermore, nothing contained herein shall be deemed to amend any collective bargaining agreement, contract, past practice, or policy, or to set any precedent or practice.

7. Mr. Tamberino further affirms that he has read and fully understands and accepts all the terms, provisions and conditions contained in this Agreement, and that he has not been misled in any way by the District in connection therewith.

8. This Agreement contains all the terms and conditions agreed upon by the Parties, and no other agreement, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist, bind any of the Parties, or vary any of the terms and conditions contained herein.

9. In the event that any provisions of this Agreement are held by any court or other governmental authority having jurisdiction to be illegal or invalid, the remaining provisions of this Agreement shall be valid and enforceable as written, at the Board's election.

10. This Agreement shall be interpreted and construed by the Parties and any Court, tribunal, or other forum pursuant to the laws of the State of New York.

11. This Agreement is subject to and contingent upon formal review, approval and execution by the Board of Education.

12. The persons signing this Agreement hereby confirm that they are fully and appropriately authorized to sign and enter into this Agreement, and to bind their principals and/or the parties they represent to its provisions, terms and conditions.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Agreement to be effective on the latest date written below.

Dated: _____

JAY LIPPERT
President, Board of Education
Fire Island UFSD

Dated: _____

LORETTA FERRARO
Superintendent of Schools

Dated: _____

PHILIP TAMBERINO
Principal
Woodhull School

Personnel

SUBJECT: TEMPORARY PERSONNEL

The District ~~may need to utilize~~^{may need to utilize} ~~'s needs sometimes require~~ temporary appointments. The terms of these appointments will be defined by the Board on a case-by-case basis.

Student Teachers

The District will cooperate with teacher training institutions in the placement of student teachers to provide beginning teachers with the best possible student teaching experience.

Schools are required to allow student teachers to videotape themselves providing instruction in a classroom to meet part of their performance assessment requirements for teaching certification. The video must remain confidential, is a confidential record of the New York State Education Department (NYSED), and is not subject to viewing or disclosure to an individual or entity other than the student teacher applicant and relevant NYSED personnel.

Substitute Teachers

~~The Superintendent will employ appropriately qualified substitute teachers.~~ A substitute teacher is employed in the place of a regularly appointed teacher who is absent, but is expected to return. ~~The Superintendent will employ appropriately qualified substitute teachers. It is recognized that fully certified persons will not always be available for employment as substitute teachers. The District will employ substitute teachers in accordance with law and regulation.~~

The Board will annually establish the rate for per diem substitute teachers.

~~— New York State recognizes the following three categories of substitute teachers:~~

- ~~— a) Substitutes with valid NYS teaching certificates or certificates of qualification. A substitute teacher in this category may be employed in any capacity, for any number of days, in any number of school districts. However, if employed for more than 40 days by a school district in any given school year, the substitute teacher must be employed in the area for which they are certified.~~
- ~~— b) Substitutes without a valid NYS certificate, but who are completing collegiate study toward NYS certification at the rate of not less than six semester hours per year. A substitute teacher in this category may be employed in any capacity, for any number of days, in any number of school districts. However, if employed for more than 40 days by a school district in any given school year, the substitute teacher must be employed in the area for which they are seeking certification.~~
- ~~— c) Substitutes without a NYS valid certificate and who are not working towards NYS certification. A substitute teacher in this category may be employed in any capacity, but is limited to 40 days in one school district in any school year.~~

Instruction

SUBJECT: SAFETY CONDITIONS AND PREVENTION INSTRUCTION

The practice of safety will be considered an integral part of ~~the instructional program through fire prevention, emergency procedures and drills, driver education, and traffic and pedestrian safety.~~ a well-rounded education. ~~Each principal will be responsible for the supervision of a safety program for his or her school. The safety program may include, but is not limited to, in-service training, plant inspection, fire prevention, accident recordkeeping, driver and vehicle safety programs, emergency procedures and drills, and traffic safety programs relevant to students, employees, and the community. The Board will provide inspections and supervision of the health and safety aspects of the school facilities.~~ A well-rounded education contributes to student success. The District will strive to provide students with an education that will enable them to achieve and maintain a safe life.

Acquired Immune Deficiency Syndrome (AIDS) Instruction in Health Education

~~The Board will provide a~~ As part of its health education program ~~that includes,~~ the District will provide appropriate instruction for all students concerning Acquired Immune Deficiency Syndrome (AIDS). Accurate information concerning the nature of the disease, methods of transmission, and means of prevention will be provided in an age-appropriate manner, will be consistent with community values, and will stress that abstinence is the most appropriate and effective premarital protection against AIDS.

A representative community advisory group consisting of appropriate school personnel, Board members, parents, religious representatives, and other community members will be established in order to make recommendations for curriculum content, implementation, and evaluation of an AIDS instructional program. The Board will determine the content of the curriculum, approve its implementation, and be responsible for the evaluation of the District's AIDS instruction program.

Appropriate training will be provided for instructional staff. Instructional materials will be provided to parents who request these materials.

No student will be required to receive instruction concerning the methods of AIDS prevention if ~~his or her~~ their parent or legal guardian files with the principal a written request that the student not participate in this instruction, with an assurance that the student will receive this instruction at home.

AIDS instruction in the elementary grades will be taught by the regular classroom teachers, while this instruction in the middle and high school grades will be a part of the required health education curriculum.

Hands-Only ~~Cardio-Pulmonary~~ Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) Instruction

High school students will be provided instruction in hands-only ~~cardiopulmonary resuscitation~~ CPR and the use of an AED as part of the District's health education program. Standards for this instruction will be based on a nationally recognized instructional program that utilizes the most current guidelines for cardiopulmonary resuscitation and emergency cardiovascular care issued by the American Heart Association or a substantially equivalent organization, that are consistent with the requirements of the programs adopted by the American Heart Association or the American Red Cross, and that will incorporate instruction designed to:

Instruction

SUBJECT: SAFETY CONDITIONS AND PREVENTION INSTRUCTION (Cont'd.)

- a) Recognize the signs of a possible cardiac arrest and to call 911;
- b) Provide an opportunity to demonstrate the psychomotor skills necessary to perform hands-only compression cardiopulmonary resuscitation; and
- c) Provide awareness in the use of an AED.

~~—The Committee on Special Education or a Multidisciplinary Team, in accordance with Section 504 of the Rehabilitation Act, may determine, on an individual student basis, if a~~ A student with a disability may be exempted ~~should be excused~~ from the requirement for instruction in hands-only CPR and the use of AEDs if the student's individualized education program (IEP) or accommodation plan developed pursuant to Section 504 of the Rehabilitation Act of 1973 states that the student is physically or cognitively unable to perform the tasks included in the instruction.

Environmental Conservation Instruction

~~The Board supports and encourages the development of a District-wide, articulated curriculum of environmental conservation integrated into other program disciplines.~~

Conservation of Natural Resources

Instruction relating to the conservation of the natural resources of New York State will be provided in accordance with law and regulation.

Fire and Arson Prevention/Injury Prevention/Life Safety Education

District administration will provide instruction in fire and arson prevention, injury prevention, and life safety education relating to protection against injury or death and property loss or damage as a result of criminally initiated or other preventable fire.

This instruction will include materials to educate children on the dangers of falsely reporting a criminal incident, an impending explosion or fire emergency involving danger to life or property, an impending catastrophe, or a life safety emergency. ~~The Board directs the administration to provide~~ This instruction ~~for~~ will be given to all students for a period of at least 45 minutes during each month that school is in session.

Student Safety and Accident Prevention in the Schools

Instruction in courses in technology education, science, home and career skills, health and safety, physical education, and art will include and emphasize safety and accident prevention.

Safety instruction will precede the use of materials and equipment by students ~~in applicable units of work~~ in relevant courses. ~~and~~ instructors will teach and enforce all safety procedures relating to the particular courses, including wearing protective eye devices during appropriate activities.

(Continued)

SUBJECT: SAFETY CONDITIONS AND PREVENTION INSTRUCTION (Cont'd.)**Eye Safety**

The Superintendent or designee will ensure that eye safety devices are distributed as necessary and that they are properly repaired, cleaned, and stored to prevent the spread of germs or diseases after use. Each classroom teacher is responsible for the safe and proper use of all instructional materials and equipment by students in ~~his or her~~ **their** classroom.

Emergency Planning

~~The District will maintain updated plans and operating procedures to be followed in the event of natural or manmade disasters or enemy attack. Students will be provided instruction to respond effectively in emergency situations.~~

Instruction on Prevention of Child Abduction

All students in grades K through 8 in District schools will receive instruction designed to prevent the abduction of children provided by or under the direct supervision of regular classroom teachers. The Board will provide appropriate training and curriculum materials for the regular classroom teachers who provide this instruction. However, at the Board's discretion, this instruction may be provided by any other public or private agency.

The Commissioner of Education will provide technical assistance to assist in developing curricula for these courses of study which must be age appropriate and developed according to the needs and abilities of students at successive grade levels in order to provide awareness skills, information, self-confidence, and support to aid in the prevention of child abduction.

For purposes of developing these courses of study, the Board may establish local advisory councils or utilize the school-based shared decision making and planning committee established under the Commissioner's regulations to make recommendations concerning the content and implementation of these courses. Alternatively, the District may utilize courses of instruction developed by consortia of school districts, boards of cooperative educational services, other school districts, or any other public or private agency. The advisory council will consist of, but not be limited to, parents, school trustees and Board members, appropriate school personnel, business and community representatives, and law enforcement personnel having experience in the prevention of child abduction.

Instruction on Prevention of Child Sexual Exploitation and Child Sexual Abuse

All students in grades K through 8 in District schools will receive instruction designed to educate students, parents, teachers, and other school personnel about the prevention of child sexual exploitation and child sexual abuse. This instruction may be included as part of the District's health education program.

Curriculum addressing this topic will be developed in consultation with school counselors, school social workers, school psychologists, parents, and community members. The curriculum will be designed to:

(Continued)

Instruction

SUBJECT: SAFETY CONDITIONS AND PREVENTION INSTRUCTION (Cont'd.)

- a) Assist students, parents, teachers, and other school personnel in identifying child sexual abuse and child sexual exploitation;
- b) Provide awareness, assistance, referral, and resource information for students and families who are victims of child sexual abuse and/or child sexual exploitation; and
- c) Be aligned to grade objectives prescribed by the Commissioner in guidance.

Instruction on Child Development and Parenting Skills

Instruction regarding child development and parenting skills may be offered by the District as part of either its home economics or health education program. ~~The curriculum will include instruction on the consequences and prevention of shaken baby syndrome, which may include the viewing of a video presentation for students in secondary schools.~~

~~Education Law §§ 409, 409-a, 807, 807-a, and 906~~

~~8 NYCRR Part 136 and § 141.10~~

~~AIDS Instruction:~~

~~–8 NYCRR §§ 135.3(b)(2) and 135.3(c)(2)~~

~~Cardiopulmonary Resuscitation and Automated External Defibrillators:~~

~~–Education Law §§ 804-C and 804-D; 8 NYCRR § 100.2(c)(11)~~

~~Civil Preparedness:~~

~~–New York State Office of Disaster Preparedness~~

~~Fire and Arson/Injury Prevention/Life Safety:~~

~~–Education Law § 808~~

~~–8 NYCRR § 100.2(c)(6)~~

~~Prevention of Child Abduction:~~

~~–Education Law § 803-a~~

~~Student Safety:~~

~~–Education Law § 808~~

~~–8 NYCRR §§ 107 and 155~~

~~Instruction on Child Development and Parenting Skills~~

~~–Education Law § 804-B~~

Education Law §§ 409-a, 803-a, 803-b, 804-b, 804-c, 804-d, 808, 810, and 3204

8 NYCRR §§ 100.2(c), 135.3, and 141.10

NOTE: Refer also to Policies #3410 -- Code of Conduct
#7320 -- Alcohol, Tobacco, Drugs, and Other Substances (Students)
District Code of Conduct

Adoption Date

SUBJECT: INSTRUCTION IN CERTAIN SUBJECTS

Generally, the Board has the authority to prescribe the course of study in the schools of the District. However, there are general curriculum areas and specific topics in which the District must prescribe instruction. All students in the District will receive instruction in accordance with any applicable laws and regulations.

Driver Education

A driver education course may be offered under the conditions set forth by the New York State Education Department and Commissioner's regulations.

Gifted and Talented Students

The Board will provide appropriate educational programs for students identified as gifted and talented.

Physical Education Class

All students, except those with medical excuses, will participate in physical education in accordance with the Commissioner's regulations, which require that all students attend and participate in physical education as follows:

- a) All students in grades K through 3 will participate in a daily program for a minimum of 120 minutes per week. All students in grades 4 through 6 will participate in a program three times per week for a minimum of 120 minutes per week. The minimum time devoted to these programs (K through 6) ~~will be at least 120 minutes in each calendar week,~~ is exclusive of any time that may be required for dressing and showering.
- b) Students in grades 5 through 6 that are in a middle school will participate in the physical education program a minimum of three periods per calendar week during one semester of each school year and two periods during the other semester, or a comparable time each semester if the school is organized in other patterns.
- c) All secondary students (in grades 7 through 12) will have the opportunity for regular physical education, but not less than three times per week in one semester and two times per week in the other semester ~~or for a comparable time each semester if the school is organized in other patterns.~~ For students in grades 10 through 12 only, a comparable time each semester will be provided ~~if the school is organized in other patterns or~~ if students have demonstrated acceptable levels of physical fitness, physical skills, and knowledge of physical education activities in extra class programs or out-of-school activities approved by the physical education staff and the ~~S~~chool ~~A~~administration.
- d) For grades K through 12, a district may provide an equivalent program as approved by the Commissioner of Education.

(Continued)

Instruction

SUBJECT: INSTRUCTION IN CERTAIN SUBJECTS (Cont'd.)

An excuse from physical education class may be accepted from a licensed physician for medical reasons or a licensed chiropractor for conditions of the spine.

Any student ~~whose condition precludes participation in a regular program~~ who is temporarily or permanently unable to participate in the regular program of physical education will be provided with adaptive physical education ~~approved by the Commissioner of Education that~~ meets their particular needs.

Health and Mental Health Education

The District's health education program recognizes the multiple dimensions of health by including instruction related to:

- a) Mental health;
- b) The relation of physical and mental health;
- c) ~~The misuse and abuse of A~~alcohol, tobacco, and other drugs; and
- d) The prevention and detection of certain cancers.

This instruction will enhance student understanding, attitudes, and behaviors that promote health, well-being, and human dignity.

Health education programs provided by the District will be designed according to the needs and abilities of the students at successive grade levels in accordance with applicable laws and regulations.

Education Law ~~Article 90~~ and §§ 803, 804, 806-a, 1709, and 3204

~~Education Law Article 90~~

8 NYCRR ~~Part 142~~ and §§ 100.2(c), 107.2, 135.1, 135.3, and 135.4, ~~and 142~~

Adoption Date

Bylaws

SUBJECT: REGULAR BOARD MEETINGS AND RULES (QUORUM AND PARLIAMENTARY PROCEDURE)

All Board meetings will be open to the public except those portions that are executive sessions. The Board will make reasonable efforts to ensure that all meetings are held in an appropriate facility that can adequately accommodate all members of the public who wish to attend. The Superintendent will attend all Board meetings. Members of the Superintendent's staff may attend Board meetings at the Superintendent's discretion. The Board may also request that additional people attend.

Regular Board meetings will take place on the day and time designated by the Board at the Annual Organizational Meeting, except as modified. Any Board meeting may be adjourned to a future date and time if approved by a majority of the Board present. Further, if a meeting date falls on a legal holiday, interferes with other area meetings, or Board member attendance will be less than a quorum, the Board will select a date for a postponed meeting at the prior regular meeting, and it will direct the Clerk to notify all members. The District Clerk will provide the Board members written notice of the time of and agenda for each regular meeting before the meeting.

When the Board schedules a meeting on at least one week's notice, it will give or electronically transmit public notice of the time and place to the news media and conspicuously post the notice in one or more designated public locations at least 72 hours before the meeting. Notice of other meetings will be given or electronically transmitted, to the extent practicable, to the news media and conspicuously posted at one or more designated public locations at a reasonable time before the meeting. When the District has the ability to do so, it will conspicuously post the meeting notices on its website.

If videoconferencing or online technology is used to conduct a meeting, the public notice for the meeting will inform the public, identify all the locations for the meeting, and state that the public has the right to attend at any of the locations. If a meeting is streamed live over the internet, the public notice will inform the public of the website's internet address. Voting may be done through videoconferencing, provided that members can be both seen and heard voting and participating from remote locations.

The Superintendent will prepare the meeting agenda during the week before the meeting and review it with the Board President. The agenda will then be distributed to Board members no later than the Friday before the regular meeting. The President or other Board members will submit requests to place matters on the agenda to the Superintendent. Whenever individuals or groups wish to bring a matter to the attention of the Board, they will submit a written request to the Superintendent.

District records available to the public under the Freedom of Information Law, as well as any proposed resolution, rule, regulation, policy, or amendment scheduled to be discussed at a Board meeting will be made available upon request, to the extent practicable at least 24 hours before the meeting. Copies of these records may be made available for a reasonable fee. These records will be posted on the District's website to the extent practicable at least 24 hours before the meeting.

(Continued)

Bylaws

SUBJECT: REGULAR BOARD MEETINGS AND RULES (QUORUM AND PARLIAMENTARY PROCEDURE) (Cont'd.)**Recording Meetings**

The Board allows public meetings to be photographed, broadcast, webcast, or otherwise recorded by means of audio or video, in a non-disruptive manner, and it supports the use of this technology to facilitate the open communication of public business.

Quorum

The quorum for any Board meeting is *five members. No formal action will be taken at any meeting where a quorum is not present. Unless otherwise required by law, official action will only be taken by approval of the majority of the full Board.

Use of Parliamentary Procedure

The Board will use pertinent portions of the latest edition of Robert's Rules of Order to conduct its business.

Public Comment

The Board encourages courteous and respectful public comment at Board meetings. All speakers must conduct themselves in a civil manner. Obscene language, harassing language, defamatory statements, and threats of violence are prohibited. All participants are required to comply with the *District Code of Conduct*.

The Board will designate a specific portion of its meeting agenda for public comment for a period of up to 30 minutes on agenda items only. The public is not permitted to discuss topics unrelated to the District, matters unrelated to the agenda, and/or matters involving specific individuals. Each speaker will be allowed up to three minutes. The Board may request, but will not require, speakers identify themselves. The Board is not required to allow speakers to cede their remaining time to other speakers. Written comments may be directed to the Board.

If there are a large number of individuals who want to address the Board, the Board President may limit the number of repetitive comments being made so that the time limit on public comment is not exceeded.

If individuals engage in disruptive or unruly behavior during the meeting, the Board President will remind the audience of this policy and the requirement to conduct themselves in a civil manner and comply with the *District Code of Conduct*. The Board President may call for the removal of disruptive or unruly individuals from the meeting. When appropriate, law enforcement may be called to remove disruptive or unruly individuals. In some instances, individuals engaging in disruptive or unruly behavior may be subject to criminal sanctions.

* *Customize to District*

(Continued)

**SUBJECT: REGULAR BOARD MEETINGS AND RULES (QUORUM AND
PARLIAMENTARY PROCEDURE) (Cont'd.)**

These rules apply to residents and nonresidents equally.

Education Law §§ 1708, 2504, and 2801
General Construction Law § 41
Penal Law § 240.20
Public Officers Law Article 7
8 NYCRR § 100.2

NOTE: Refer also to Policies #1520 -- Special Meetings of the Board
#1540 -- Executive Sessions
#6211 -- Employment of Relatives of Board Members

Adoption Date