

Annual Organizational Meeting
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
July 12, 2022

CALL TO ORDER	The meeting was called to order at 4:30 p.m. by Jay Lippert, Board Member.
MEMBERS PRESENT	Lisa Kaufman, Jay Lippert, Linda Nowachek, Judi Phelan, Kathleen Skelly-Kurka, Amy Wood, Marisa Wyckoff
MEMBERS ABSENT	All present
OTHERS PRESENT	Alan Groveman, <i>Interim Superintendent</i> Jacqueline Lizza, <i>Assistant Superintendent for Business & Operations</i> Ashley Pope, <i>School Attorney</i> Rachel Roth, <i>School Attorney</i> Robert Swierkowski, <i>District Treasurer</i> Traci Murphy, <i>District Clerk</i> Travis Davey Byron Chenault
OATHS OF OFFICE – BOARD MEMBERS – JAY LIPPERT, LINDA NOWACHEK	Rachel Roth administered the Oath of Office for the position of Board Member to Jay Lippert and Linda Nowachek for the term July 1, 2022 to June 30, 2025.
NOMINATION & ELECTION OF PRESIDENT – JAY LIPPERT	Nomination by L. Nowachek, to elect Jay Lippert as President of the Board of Education for the term July 1, 2022, to June 30, 2023. There were no other nominations. Aye – 7 No – 0
NOMINATION & ELECTION OF VICE PRESIDENT – AMY WOOD	Nomination by J. Phelan, to elect Amy Wood as Vice President of the Board of Education for the term July 1, 2022, to June 30, 2023. There were no other nominations. Aye – 7 No – 0
OATHS OF OFFICE – PRESIDENT BOARD OF EDUCATION	Rachel Roth administered the Oath of Office to Jay Lippert for the position of President of the Board of Education for the term July 1, 2022 to June 30, 2023.
VICE PRESIDENT BOARD OF EDUCATION	Rachel Roth administered the Oath of Office to Amy Wood for the position of Vice President of the Board of Education for the term July 1, 2022, to June 30, 2023.

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OATH OF OFFICE – INTERIM SUPERINTENDENT OF SCHOOLS	Rachel Roth administered the Oath of Office to Alan Groveman, Interim Superintendent of Schools, for July 1, 2022 to July 31, 2022.
OATH OF OFFICE – SUPERINTENDENT OF SCHOOLS	Rachel Roth administered the Oath of Office to Travis Davey, Superintendent of Schools, effective August 1, 2022 through June 30, 2023.
OATH OF OFFICE –ASSISTANT SUPERINTENDENT OF BUSINESS & OPERATIONS	Rachel Roth administered the Oath of Office to Jacqueline Lizza, Assistant Superintendent of Business & Operations, for July 1, 2022 through June 30, 2023.
APPOINTMENT OF OFFICERS	The Board hereby approves the following appointments for school year 2022-2023:
DISTRICT CLERK	Traci Murphy – District Clerk (A. Wood, L. Kaufman; 7-0)
DISTRICT TREASURER	Robert Swierkowski – District Treasurer (L. Nowachek, A. Wood; 7-0)
DEPUTY DISTRICT TREASURER	Traci Murphy – Deputy District Treasurer (L. Kaufman, J. Phelan; 7-0)
OATH OF OFFICE – DISTRICT CLERK	Rachel Roth administered the Oath of Office to Traci Murphy, District Clerk, for the term July 1, 2022 to June 30, 2023.
DISTRICT TREASURER	Rachel Roth administered the Oath of Office to Robert Swierkowski, District Treasurer, for the term July 1, 2022, to June 30, 2023.
DEPUTY DISTRICT TREASURER	Rachel Roth administered the Oath of Office to Traci Murphy, Deputy District Treasurer, for the term July 1, 2022 to June 30, 2023.
OTHER APPOINTMENTS (Items 5a-g)	The Board hereby approves the following appointments as set forth in the meeting agenda - Items 5a-z - for school year 2022-2023: (J. Phelan, K. Skelly-Kurka; 7-0) - Director of Health Services – J. Ferguson - School Attorney – Guercio & Guercio, LLP - External Auditor – R. S. Abrams & Co. - Insurance Consultant – New York Schools Insurance Reciprocal (NYSIR) - Chief Emergency Officer – A. Groveman 7/1/22 – 7/31/22; T. Davey effective 8/1/22 - Census Enumerator – A. Groveman 7/1/22 – 7/31/22; T. Davey effective 8/1/22 - Attendance Officer – A. Groveman 7/1/22 – 7/31/22; T. Davey effective 8/1/22

OTHER APPOINTMENTS
(Items 5h-y)

- Records Access Officer – Traci Murphy
- Records Management Officer – Traci Murphy
- Data Protection Officer – Christopher Forget
- Asbestos (AHERA) Local Educational Agency Designee – Bruce Kurka
- School Pesticide Representative – Bruce Kurka
- Chemical Hygiene Officer – Bruce Kurka
- Purchasing Agent – Jacqueline Lizza
- Designated Education Official – A. Groveman 7/1/22 – 7/31/22; T. Davey effective 8/1/22
- Civil Rights/Title IX Compliance Officer – Philip Tamberino
- Title IX Compliance Officer – Philip Tamberino
- Dignity Act Coordinator – Philip Tamberino
- Section 504 Compliance Officer – A. Groveman 7/1/22 – 7/31/22; T. Davey effective 8/1/22
- Homeless Liaison Officer – Philip Tamberino
- Special Education Chairperson – David Levenson
- Board of Education Legislative Liaison to New York State School Boards Association – Jay Lippert
- Fire Island UFSD Committee on Special Education comprised of the following:
 - Chairperson – David Levenson
 - Psychologist – Tina Hannel
 - Special Education/Reading Teacher – Colleen Ferry
 - District Physician – J. Ferguson
 - Parent Representative – TBD
 - Student’s Classroom Teacher
- Fire Island UFSD Committee on Pre-School Special Education comprised of the following:
 - Chairperson – David Levenson
 - Parent Representative – TBD
 - Suffolk County Representative
 - Evaluation Team Members
- Impartial Hearing Officers – *The Board of Education hereby accepts and approves the list of impartial hearing officers established as of July 1, 2022 by the NYS Education Department, and hereby authorizes the District Clerk to designate the selection of hearing officer, should the need arise during the 2022-2023 school year.*

DESIGNATIONS (Items 6a-c)
2022-2023

The Board hereby approves the following designations for school year 2022-2023:

- a. Official Bank Depository, All Funds – First National Bank of Long Island (A. Wood, K. Skelly-Kurka; 7-0)
- b. Regular Meetings – second Tuesday of every month unless otherwise noted (K. Skelly-Kurka, L. Nowachek; 7-0)
- c. Official Newspapers – Islip Bulletin and Long Island Advance (J. Phelan, A. Wood; 7-0)

AUTHORIZATIONS
2022-2023

The Board hereby approves the following authorizations as for school year 2022-2023:

- a. To certify payrolls – A. Groveman 7/1/22 -7/31/22; T. Davey *effective 8/1/22* (A. Wood, K. Skelly-Kurka; 7-0)
- b. To approve the attendance of staff to conferences, conventions, workshops – A. Groveman 7/1/22-7/31-22; T. Davey *effective 8/1/22*. (J. Phelan, A. Wood; 7-0)

AUTHORIZATIONS (Items 7c-j)

The Board hereby approves the following authorizations as set forth in the meeting agenda - Items 7c-j - for school year 2022-2023 (A. Wood, L. Nowachek; 7-0):

- Superintendent to apply for Grants in Aid (State & Federal as appropriate)
 - To establish \$100.00 petty cash for school instructional program to be maintained by District Treasurer.
 - To establish \$100.00 petty cash for miscellaneous District expense to be maintained by District Clerk
 - Designation of Signatures on Checks –
District Treasurer – Robert Swierkowski
District Clerk – Traci Murphy
- In the absence of the District Clerk, the following Board Members are designated to sign checks:
Lisa Kaufman and Jay Lippert.
- Budget Transfers up to \$5,000.00 on Chief School Officer's approval – A. Groveman 7/1/22 – 7/31/22; T. Davey *effective 8/1/22*
 - Use of District Credit Card – J. Lizza, T. Davey *effective 8/1/22*
 - District Treasurer to invest school district funds.
 - Purchasing Agent to sign all district purchase orders.

OFFICIAL UNDERTAKINGS
(BONDS)
(Items 8a-c)

The Board hereby approves the following items as set forth in the meeting agenda - Items 8a-c, for school year 2022 - 2023: (K. Skelly-Kurka, L. Kaufman; 7-0)

	<u>In the amount of</u>
District Treasurer	\$2,000,000.00
Deputy District Treasurer	2,000,000.00
District Clerk	2,000,000.00

OTHER ITEMS
(Items 9a-f)

The Board hereby approves the following items as set forth in the meeting agenda - Items 9a-f, for school year 2022-2023: (A. Wood, L. Nowachek; 7-0)

- Re-adopt all Policies heretofore made including Code of Ethics and Code of Conduct.
- Establish Mileage Reimbursement Rate @62.5 cents/mile per mile as per current IRS recommended rate.
- Establish Board of Education Sub-Committees –
Audit: L. Kaufman, L. Nowachek, J. Phelan, A. Wood.
Buildings & Grounds: J. Lippert, K. Skelly-Kurka,
- Equal Opportunity Employment
- Bay Shore Union Free School District and Islip Union Free School District as the Receiving Districts

OTHER ITEMS
(continued)

for Resident Students for Grades 7-12 for the 2022-2023 School Year.

- The following school personnel to have access to confidential Special Education records:

- Superintendent – T. Davey *effective 8/1/22*
- Director of Curriculum & Special Projects – P. Tamberino
- District Clerk – T. Murphy
- Psychologist – T. Hannel
- Speech Therapist – M. Ringen
- Special Education/Reading Teacher – C. Ferry
- CSE/CPSE Director – D. Levenson

ADJOURNMENT

The meeting was adjourned at 4:47 p.m.
(A. Wood, J. Phelan; 7-0)