



# Student Handbook

## 2025-2026

*The Student Handbook is available for viewing on our website <https://lhs.puhsd.org>  
Click on the tab **Students**, then click on **Student Handbook**. Information subject to change.*

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Liberty High School office hours are 8:00 a.m.- 4:00 p.m.

### **Administration**

Erika Rojas, Principal  
Tiffany White, Assistant Principal  
Dr. July Hill-Wilkinson, Assistant Principal  
Johnny Muñoz, Assistant Principal  
Chris Ramos, Assistant Principal

### **Perris Union High School District**

**Dr. Jose Luis Araux**, Superintendent  
**Dr. Marguerite Williams**, Deputy Superintendent, Business Services  
**Dr. Shanna Egans** Assistant Superintendent, Educational Services  
**Alfredo Andrade**, Chief Human Resources Officer

### **Board of Education**

Steve Campus, *President*  
Edward Garcia Jr., *Vice President*, Charles Hall, *Clerk*  
Jamie Anaya, *Member* and Anthony Stafford Sr., *Member*

**Liberty High School does not discriminate on the basis of race, creed, color, national origin, gender or disability.**

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# Welcome

The staff of Liberty High School would like to welcome you to the 2025-2026 school year. We hope that each of you will find this year rewarding, relevant, productive, and enjoyable as we continue to build upon our successes in student academic achievement. Liberty staff is here to assist in academic pursuits, school activities, and athletic endeavors. As you experience obstacles in your educational career, we encourage you to take advantage of all the services available at Liberty High School. Feel free to ask questions or seek assistance from any staff member. We are all here to help!

Please read and discuss the Liberty High Student Handbook contents with your child, as he/she will be responsible for compliance with the policies, procedures, and regulations herein. If at any time you have questions related to the school's policies and/or procedures, please feel free to contact the school.

## Vision and Mission

<p><b>Vision:</b> Liberty High School will partner with the community to develop students who demonstrate HONORABLE character, possess EXEMPLARY skills, and are RESPECTFUL individuals DETERMINED to achieve purposeful goals.</p>	<p><b>Mission:</b> Each member of the Liberty Bison HERD will develop and demonstrate industry-relevant skills in communication, collaboration, creativity, and critical thinking.</p>
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## Student Learner Outcomes

We are the **HERD**:

We are **HONORABLE** and we will demonstrate characteristics of selflessness and reliability, and we will continuously strive to celebrate achievements made by our fellow peers and community.

We are **EXEMPLARY** and we will exhibit skills of leadership, integrity, and responsibility to inspire others to reach their full potential.

We are **RESPECTFUL** and we will showcase our abilities to sustain an inclusive campus by being a positive example, treating others with kindness, and caring for our environment.

We are **DETERMINED** and we will achieve our goals by putting forth quality effort, persevering through challenges, and exercising a growth mindset.

# **TITLE I**

25-26 PUHSD Title 1: Parent Student Compact

25-26 PUHSD Title 1: Acuerdo Entre padres y alumnos

# Liberty High School Bell Schedules

## BELL SCHEDULE

### MONDAY

PERIOD 1	9:15 - 9:57	42 MINUTES
PASSING	9:57 - 10:04	7 MINUTES
PERIOD 2	10:03 - 10:50	46 MINUTES
PASSING	10:50 - 10:57	7 MINUTES
PERIOD 3	10:56 - 11:38	42 MINUTES
PASSING	11:38 - 11:45	7 MINUTES
1ST LUNCH	11:38-12:18	40 MINUTES
PERIOD 4	12:25-1:06	41 MINUTES
PERIOD 4	11:45-12:26	41 MINUTES
2ND LUNCH	12:26-1:06	40 MINUTES
PASSING	1:06 - 1:13	7 MINUTES
PERIOD 5	1:13 - 1:54	41 MINUTES
PASSING	1:54 - 2:01	7 MINUTES
PERIOD 6	2:01 - 2:42	41 MINUTES
PASSING	2:42 - 2:49	7 MINUTES
PERIOD 7	2:49 - 3:30	41 MINUTES

TUESDAY & THURSDAY - 1, 3, 5, 7

WEDNESDAY & FRIDAY - 2, 4, 5, 6

### BLOCK SCHEDULE

PERIOD 0	7:15 - 8:20	65 MINUTES
PERIOD 1/2	8:30 - 10:14	104 MINUTES
PASSING	10:14 - 10:21	7 MINUTES
PERIOD 3/4	10:21-12:04	103 MINUTES
PASSING	12:04 - 12:11	7 MINUTES
1ST LUNCH	12:04-12:44	40 MINUTES
PERIOD 5	12:51-1:40	49 MINUTES
PERIOD 5	12:11-1:00	49 MINUTES
2ND LUNCH	1:00-1:40	40 MINUTES
PASSING	1:40 - 1:47	7 MINUTES
PERIOD 6/7	1:47 - 3:30	103 MINUTES



**GO BISON!**

# SCHOOL YEAR CALENDAR



Student/Teacher  
2025-2026

Board Approved  
12/18/2024

July 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4 H	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7 SD	8 SD	9
10	11 FIRST DAY	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 H	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31 SD	

November 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10 NS	11 H	12	13	14	15
16	17	18	19	20	21	22
23	24 NS	25 NS	26 NS	27 H	28 H	29
30						

December 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16 M	17 M	18 M	19 CO	20
21	22 NS	23 NS	24 H	25 H	26 H	27
28	29 NS	30 NS	31 H			

January 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 H	2 NS	3
4	5 NS	6 NS	7 NS	8 NS	9 NS	10
11	12 SD	13	14	15	16	17
18	19 H	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16 H	17 NS	18 NS	19 NS	20 H	21
22	23	24	25	26	27	28

March 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30 NS	31 NS				

April 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 NS	2 NS	3 H	4
5	6 NS	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 H	26	27	28	29	30
31						

June 2026						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9 M	10 M	11 M	12 CO	13
14	15	16	17	18	19 H	20
21	22	23	24	25	26	27
28	29	30				

Legend	
CO - Teacher Check Out Day	H - Holiday
SB - Spring Break	SD - Staff Development
M - Minimum Day	NS - No School
WR - Winter Recess	* - Subject to Change
186 - 180 Student Days	186 - Teacher Work Days

Holidays - 16 days	
Independence Day - July 4	Christmas - Dec. 25 & 26
Labor Day - Sept. 1	New Years - Dec. 31 & Jan. 1
Veterans Day - Nov 11	ML King Jr. Day - Jan. 19
Admission Day - 26_ (in lieu)	Presidents' Day - Feb. 16 & 20
Thanksgiving - Nov. 27 & 28	Good Friday - April 3
	Memorial Day - May 25
	Juneteenth - June 19

**WE ARE THE**

**HONORABLE**

**EXEMPLARY**

**RESPECTFUL**

**DETERMINED**

## **Schoolwide Learner Outcomes**

- We are HONORABLE and we will demonstrate characteristics of selflessness and reliability, and we will continuously strive to celebrate achievements made by our fellow peers and community.
  - We are EXEMPLARY and we will exhibit skills of leadership, integrity, and responsibility to inspire others to reach their full potential.
  - We are RESPECTFUL and we will showcase our abilities to sustain an inclusive campus by being a positive example, treating others with kindness, and caring for our environment.
- We are DETERMINED and we will achieve our goals by putting forth quality effort, persevering through challenges, and exercising a growth mindset.

# **GENERAL INFORMATION**

**ASB CARD (Herd Pass)**- Associated Student Body Cards (Herd Pass) - all Liberty High School students are encouraged to become a part of the Associated Student Body by purchasing an ASB card for \$55.00. Herd Pass card holders are entitled to enter all home league (not CIF playoff) athletic events for free and receive discounts on school activities like school dances, and other extracurricular campus events. Student athletes and competitive academic teams who hold a current ASB card receive their varsity letter, scholar athlete patch, and certificate at no additional cost. Get your ASB card (Herd Pass) and enjoy its many benefits!

**BICYCLE, SKATEBOARD AND SCOOTER POLICY** - The Board of Education expects students who ride bicycles to and from school to wear bicycle helmets in conformance with California state law. Riders should observe traffic and other safety laws and rules, and display courtesy toward drivers of motor vehicles. Students who ride bicycles shall be required to park them in an area designated by the administration, and are strongly encouraged to use a bicycle lock. The District is not responsible for lost, stolen, or damaged bicycles, scooters, skates, skateboards, or safety helmets. Bicycles, skateboards, and scooters may not be ridden anywhere on campus. Students must lock their skateboard and scooter in the racks provided before entering campus as these items may not be carried by the student during the school day.

**All unauthorized items brought to school and confiscated by staff, such as but not limited to: skateboards, scooters, hoverboards, motorized bikes, radios, cell phones, AirPods/earbuds/headphones, iPads, electronic devices, drones, toys, etc. and related items, may or may not be directly returned to the student after a period of time. Parents may recover confiscated items not held in evidence upon administration approval within a reasonable period of time. Items not recovered within a reasonable period of time or by the end of the school year will be discarded. The Perris Union High School District/ individual schools are not liable for any damage or loss to these confiscated items. The primary objective of restricting these items brought to school is to ensure students' focus on educational tasks, student safety, and to prevent the loss and/or damage to private property.**

**CLOSED CAMPUS** - The Board of Trustees, as authorized by Education Code Section 44808.5, has established a closed campus at all Perris Union High School District schools. Once students arrive on school grounds, they must remain on campus until the end of their last regularly scheduled class unless they have received permission from school authorities to leave for a specific purpose. Students needing to access the parking lot area need to receive authorization from a school administrator to do so. Students who leave campus without proper authorization shall be subject to disciplinary action. Any student detained for an unauthorized departure from the school may be searched in accordance with Board Policy No. 5145.

**DELIVERIES** - Deliveries for students will not be accepted at the front office.

- Bouquets of flowers, balloons, food/food deliveries or other gifts of this nature are not to be delivered to students at school, nor should they be brought on campus by students. While we understand the importance of celebrating special occasions, these items are disruptive to the learning environment, and will not be accepted during school time. We appreciate your understanding.
- In addition, **neither lunches nor money will be accepted, delivered, or held due to liability reasons.** No outside vendors will be allowed to make deliveries unless approved through the administration.

**FINAL EXAMS** - Each semester ends with a final exam or culminating activity in the subject area. These are scheduled for the last three to four days of the semester. While final exams do not make up the total semester grade, they are an important component of the semester grade. Make up exams are permitted for excused absences only by arrangement with the teacher. *Early finals will not be permitted.*

**GRADE REPORTS** - Parents and students can access grades and attendance at any time through the Infinite Campus portal/app. Families are highly encouraged to check frequently to monitor student progress. Semester Grades/Progress Reports are mailed home at the end of each grading period (parents should immediately notify the school of an address change). Semester grades issued in January and June are final grades and *will appear on the student's official school transcript* (progress grades do not). The final report card of the year will be mailed home in the month of June. Please mark your calendars and discuss student academic progress regularly.

<b>1st Semester</b>		<b>2nd Semester</b>	
1st Grading Period Ends	Sep. 19, 2025	1st Grading Period Ends	Mar. 6, 2026
2nd Grading Period Ends	Oct. 30, 2025	2nd Grading Period Ends	Apr. 24, 2026
End of Semester	Dec. 18, 2025	End of Semester	Jun. 11, 2026

<b>Athletes Eligibility Check By Date:</b>
Monday, 9/29/2025
Wednesday, 11/12/2025
Monday, 12/22/2025
Monday, 3/16/2026
Monday, 5/4/2026

**ID CARDS** - Student ID cards are issued for free when students register each year as a means of identifying them as a member of the Liberty High School student body. ID cards are required for purchases, entrance to school functions, library use, and identifying students in the event of an emergency. If a card is lost or damaged, there is a replacement fee of \$5.00. Students are required to carry their ID cards at all times, and disciplinary consequences may be given to students not carrying ID cards.

**MESSAGES** - Please make every effort to communicate travel and other arrangements before your student arrives at school as they should not use their cell phone for most of the day. We will call students from class for emergency messages only. We will not deliver messages from other students.

**STUDENT VEHICLES AND PARKING PERMITS** - The Liberty High School campus is private property. The driving and parking of motorized vehicles on campus grounds is a *privilege*, not a right. Student vehicles may only be parked in designated stalls in the student parking lot at the rear of the school. Open student spaces are limited and are available on a first come/ first serve basis (marked stalls are not available for open parking). Students are expected to use extreme caution when driving, and expected to fully comply with all parking and driving regulations. A speed limit of 5 mph shall be observed in all lanes and parking areas on campus. Reckless use of motor vehicles on campus, or in the immediate vicinity, will result in school disciplinary action, and possible revocation of the privilege to bring a vehicle on campus. The school and district does not assume responsibility for loss or damage to personal property including vehicles

brought on to school grounds. Vehicles should be properly parked in only designated student spaces, and locked at all times.

All students using the student parking lot must display a current Liberty High School parking permit. To obtain a parking permit students must complete an application form and provide proof of a valid driver's license, vehicle registration information, current car insurance information and \$10 (See athletics office, and ASB for payment)

Vehicles on campus are subject to search in accordance with Board Policy No. 5145, and consent to search is implied by parking a vehicle on campus. Parking privileges may be revoked by the Administration if a student's conduct is unacceptable. Violation of school policies while in a vehicle will result in revocation of parking privileges, in addition to any applicable legal measures as determined by law enforcement.

**VISITORS:** Liberty High School is a closed campus. In order to maintain a safe and orderly learning environment, student friends/visitors who are minors are not allowed on campus at any time during school hours. Trespassing and loitering constitutes a violation of Penal Code Section 602 and Section 653, and trespassers will be reported to law enforcement appropriately.

All visitors must comply with the following requirements:

- Guests wishing to shadow classrooms must provide at least one day's notice (24 hours) and get permission from administration who will notify their child's counselor and teachers.
- Your Shadow Experience must begin by checking into the Administration Office and sign in at the receptionist's desk prior to entering the campus.
- We will be utilizing the Raptor check in system to confirm identification.
- Guests must be 18 years of age or older and must be listed in Infinite Campus. Positive proof of age and identification will be required upon arrival.
- Guests will be given a tag to wear identifying them as visitors and must be worn at all times while on campus.
- Guests must check in with an administrator when they arrive.
- While on campus please follow these guidelines:
  - Silence cell phones so they are not a distraction in the classroom.
  - Give your child some space in the classroom.
  - Only interact with the student(s) you are shadowing on campus.
  - Observe the class activities; don't participate in them.
    - Reminder: This is not the time for parent-teacher conferences. Teachers have a tight schedule and we need to honor their time.
- At the conclusion of your experience please make sure to exit through the front office prior to leaving campus today since we want to make sure we officially sign you out and we want to get your opinion on how today went.

# General Policies and Procedures

**ALTERNATIVE TO SUSPENSION (ATS)** - is a district wide program that requires reflection, planning, and responsibility exercises as a consequence for a violation of school or classroom rules. ATS is an alternative to home suspension and will be used for a variety of infractions (not inclusive of mandatory expulsion issues).

**BUS TRANSPORTATION** - Bus services are provided by Hemet USD Transportation to those students who qualify through district guidelines. There is **no fee** charged to approved students for bus transportation. Students only need a school ID in order to board a school bus. **If there are problems with buses (late, no show, etc.), please call Hemet USD Transportation Department at (951)943-6640, between 8:00 a.m. and 5:00 p.m**

**CHANGE OF CLASS SCHEDULE** - Class schedule changes will be made for the following reasons only:

1. A course is needed for graduation
2. The course has already been completed
3. Student does not have a complete schedule

Schedule changes made after the 5th week of a semester must be approved by the administration and may result in a withdrawal F for the course per Board Policy AR5121.

**COMMUNITY SERVICE** - Students are encouraged to volunteer for community service opportunities. A student may earn a maximum of twenty elective credits for community service. Please see the PUHSD Board Policy, and speak to your counselor about pre-approval and procedures that must be completed.

**DROP-OFF AND PICK-UP AREA** - Parents may drop students off and/or pick them up using the designated student drop-off points in front and back of school. The student and teacher parking lots are NOT to be used for a drop-off area.

**FOOD/DRINK** - No food or drinks may be consumed in the classroom, except water. No glass containers are allowed on campus. Food and beverages will be served and eaten in designated areas. No nuts or seeds in shells will be allowed. **All energy drinks are banned from school campuses. NO SALES OF ANY FOOD OR CANDY is allowed on campus.**

**HEALTH OFFICE** - The Health Office is located behind the Attendance Office in the administration building and is open to students from 7:30 a.m. to 4:00 p.m. daily. Students who become ill during class time must secure a pass from their teacher before coming to the Health Office.

**INSURANCE** - Student Accident Insurance forms are available from the receptionist and the Athletic Director. This insurance is optional, but students participating in athletics are required to show proof of medical coverage prior to entering the athletic program.

**INDEPENDENT STUDY (Short Term)** - Students who know that they will be away from campus for not more than ten (10) days for *educational reasons*, should apply for a short-term Independent Study contract. See the Counseling Office for details. Please note - ISP is not available for more than 15 days for the entire school year.

**LOST/FOUND** - Students who lose any items while at school should report the loss immediately to the school receptionist. Found items are kept there until the last day of each semester. After that, the items are given to a charitable organization. Lost and found can be located in the attendance office or the I and O building offices.

**MEDICATIONS** - In compliance with California Education Code section 49423, when an employee of the school district gives medication to a student, the employee must be acting in accordance with the written directions of a physician and with the written permission of the student's parent or legal guardian. These authorizations must be renewed whenever the prescription changes or at the beginning of the new school year. The prescription label on the container is not acceptable as a physician's statement. Over-the-counter medications will be given only if prescribed by a physician or dentist.

We require all medications to be stored in the Health Office and to be administered only when the physician's and parent/guardian's signed permissions are on file. Students are not allowed to have medication in their possession at school, walking to and from school, or on the school bus. The only exception to this policy is if the student's well-being is in jeopardy and the medication, such as an inhaler for asthma, is carried on his/her person. For this exception, the appropriate release forms can be obtained from the school and must include a statement from the physician that the student's well being is in jeopardy unless he/she carries the medication at all times.

Medications (even over the counter) must be presented to the school in the container in which it was purchased, with the prescription label attached, and must be prescribed to the student to whom it will be administered. School personnel can't give medication brought to school in a plastic bag, plastic ware, or any repackaging. Out-of-date medication will NOT be given. An adult must bring the medication to school along with the completed authorization form.

**HALL PASSES** - Starting spring semester of 2024-2025, LHS will pilot the use of the 5-Star program for all hall passes including to the restroom. Each electronically assigned pass will be valid for seven minutes, and staff will monitor arrivals to areas such as the nurse, counseling, etc: Students have up to three restroom passes available each day, in addition to passing period and lunch (students with a documented need will be allowed additional).

**REPORTING ACCIDENTS** - Anytime a student is injured on campus they should report the injury to a teacher, the nurse, or an assistant principal immediately. Accident report forms are available and need to be completed for each incident.

**SATURDAY SCHOOL** - Saturday sessions are not held every weekend, but happen several times throughout the year and consist of four hours of study hall. Saturday School is open to any student to make up attendance and/or to get extra help in a class. Students must pre-register if they plan to attend. Saturday School is also assigned as a consequence for the violation of a school rule. When assigned to Saturday School, students are responsible for their own transportation to and from the site.

**SEARCHES** - Situations may arise where the health, safety, or welfare of students and staff are at risk, requiring school officials to conduct searches of students and/or their property. School officials are authorized to initiate such searches when there is *reasonable suspicion* that the search will yield evidence of a violation of the law, district policies, or school rules.

**STUDENT PRIVILEGES** - **Dances and other extracurricular social events are a privilege enjoyed by students.** Students may lose these privileges due to poor behavior, attendance concerns, or other issues as deemed appropriate by the administration.

**SUPPORT SERVICES** - Liberty High School has a variety of support services for students who are struggling in the areas of academics, social emotional, or substance abuse. Counselors, tutoring, Wellness Center Staff, and additional resources are available. Please contact your counselor for more information

[CONSENT for General Education Support Services - English](#)  
[Consentimiento Para Servicios De Apoyo De Educación General Español](#)

**TELEPHONES** - In case of EMERGENCY, students may utilize the telephone located in the Attendance Office.

**VENDING** - The sale of any items (food, drink, merchandise) **MUST BE APPROVED BY ASB. Students may not sell any food products during school hours -- these include but are not limited to chips, soda, drinks, candy, etc.** Students found to be selling items not approved by ASB, or selling items during school hours, shall have the items confiscated. Items will be only returned to the parent/guardian. If selling items continues, further disciplinary consequences may be issued by the administration.

**WORK PERMITS** - Education Code section 12259 states that a permit to work is necessary for all minors 14 through 17 years of age. Students must have a birth certificate, original social security card, a picture ID, minimum 2.0 GPA, and an attendance and behavior check with the administration office. Applications for work permits are issued in the Career Center and must be completed by the student's prospective employer prior to issuance.

**18 YEAR OLD RIGHTS** - Once 18 years old, students are considered an adult/no longer considered a minor. At this age the student holds all of the responsibilities and legal rights of citizenship. For the educational system, some responsibilities/authorities include: excusing absences, leaving school, voting in State and Federal elections, as well as having sole rights to educational records.

Compulsory education ends at age 18 and students are no longer required to remain enrolled in school. School sites have the right to terminate enrollment and refer students to adult education if they do not follow policies and rules.

Students have the right to request that parents do not have access to educational information. To do so, the student schedules a meeting with the counselor and completes the 18 year old rights form to request the change in rights. When eighteen year old students request that their parents be denied access to their records, the parents will be notified and will have the right to nullify this request if they provide proof of dependency. Parents of 18 year old students that are considered dependents for tax purposes are entitled to access to their child's educational information.

# Post High School Planning

## Educational and Vocational Planning

Courses are selected with a student's post-secondary goals in mind, and we work with students throughout their time at LHS to identify and pursue possible post-secondary plans. The counseling office offers educational and vocational planning, and the Career Center offers services with more emphasis on the vocational aspects.

At Liberty High School, there are four different pathways with real-world applications from which students choose. Counselors provide orientation each spring to tentatively plan courses for the following year and discuss the schedule decisions that are part of the pathway system. LHS provides students the opportunity to thrive and be successful within their Small Learning Community. Students can learn and apply knowledge specific to one of our career pathways:

- School of Business and Entrepreneurship
- School of Public Service and Leadership
- School of Health Sciences and Medical Technology
- School of Engineering, Innovation, and Design

In addition, the Riverside County Career/Technical Education (CTE) program offers career preparation training to high school students and Liberty High School currently offers several CTE courses to students interested in vocational career opportunities. Information can be obtained in the counseling office.

**PUHSD only accepts 40 outside credits, 10 credits per year. Current high school students may take courses to recover credits. In addition, current high school students may accelerate in the areas of visual and performing arts, the second year of physical education, and electives. Incoming 9th-grade students may take a visual performing arts course that is UC-approved to accelerate. Please see the [PUHSD Approved Institutions List](#) for institutions approved for acceleration or remediation (note that this list is subject to change). Students MUST be simultaneously enrolled in classes at PUHSD schools while attending an off campus class. Students may NOT do part-time schedules at PUHSD schools and part-time at off campus locations. Seniors must be enrolled in a minimum of five classes at their PUHSD school site. All other students must be enrolled in all 7 classes at their PUHSD school site. Please note that the off campus course requested as a graduation requirement for PUHSD MAY NOT be accepted by the UC/CSU system, private colleges, universities, out-of-state institutions, or NCAA as fulfilling entrance requirements. Be sure to check with an admissions officer from each campus to which you intend to apply.**

ELECTIVES are courses that offer a variety of topics from which students choose beyond the core class requirements. 55 Elective Credits may be taken from any courses offered at the high school or the Career/Technical Education (CTE) program. Only 10 credits may be taken as a Student Aide, only 40 credits may be taken in Work Experience, and 20 credits may be earned for Community Service (see counseling for full verification details). Students may be required to take an elective ELA and/or Math Support course depending on their standardized test scores.

**ALTERNATIVE EDUCATION PROGRAMS** - Various Alternative Education Programs are available within PUHSD.

- For long-term illness, the Pupil Services Department manages the assignment of Home/Hospital Study. Please contact your counselor.
- **Educational Options** offers Continuation School, Adult Education, and Independent Study Program. Call 951-943-6194 for more information.
- Any student who is seriously credit deficient may be alternatively placed at Perris Lake Continuation High School.

### **UC/CSU/LHS APPROVED PREPARATORY CLASSES**

Each year, lists of high school courses meeting University of California preparatory standards are submitted to the UC Review Board. Once approved, these are the only courses that may be used to fulfill subject requirements for admission to UC campuses. Check with the Liberty High School Counseling department for the most updated list of the course requirements for admission to college or university.

### **Learning Commons**

Hours, Policies, and Procedures:

- The Learning Commons is open daily from 8:00 a.m. to 3:30 p.m. to serve student information needs. Students must have a pass from their teacher to access the Learning Commons resources during class time.
- Food, candy, gum, and drinks of any sort are not allowed in the Learning Commons..
- A valid student ID card must be presented in order to check out Learning Common materials.
- Students will be charged a replacement cost for lost or damaged materials.

### **Attendance**

California State Law mandates that all children aged six to eighteen years attend school unless they are exempted by law or have graduated from high school (E.C. 48200, E.C. 48400). Parents are reminded that they are responsible to comply with this compulsory education law by enrolling students and arranging for their regular attendance. Students that are eighteen and older are reminded that schools are not obligated to enroll them or to maintain their enrollment. The administration and staff of the Perris Union High School District submit that if a student is absent from class, the educational experience lost during the absence is irretrievable as the interaction in the classroom setting can seldom be duplicated through make-up work. Absences can, therefore, adversely impact a student's grades and should be avoided if at all possible.

#### **Attendance Codes:**

**Excused** - Absence from class for illness/funeral/death of any immediate family member, medical/dental appointments, court appointments, or school activities.

**Unexcused** - Absences that don't qualify according to State Education Code Section 48200 (Students may not be allowed to make up missed school work).

**Truant** - Absences that are not cleared by parents (Students may not be allowed to make up missed school work).

ANY absence that does not fall under the California Codes for excused absence definition will be UNEXCUSED (***even with a phone call from the parent***).

**Attendance Responsibilities (Education Code Section 48200):** PARENTS ARE RESPONSIBLE FOR THE PUNCTUAL AND REGULAR ATTENDANCE OF THEIR CHILDREN. It is recommended that dental and medical

appointments be made for non-school hours. Because of the need to interpret California School Attendance laws, the school determines whether the absence was excused or not. Excessive tardiness, excused absences, and/or unexcused absences may lead to:

- Loss of credits
- Removal from class
- Referral to the Student Attendance Review Team (SART)
- Referral to the Student Attendance Review Board (SARB)
- Placed in an Alternative Education Program

**Verifying an absence:** Parents/guardians must call the school at (951) 940-5700, ext. 23113 during normal businesses (8:00 a.m. - 4:00 p.m.) All student absences should be cleared by a parent/guardian within 3 school days of the absence.

**Clearing absences is the responsibility of the parent and student. Failure to clear absences in a timely manner could affect a student's grades.** Parent phone calls or notes for excused absences should include:

1. Full name (spell last name clearly)
2. Grade level of student
3. Dates of student absence
4. Reason for absence
5. Name of person calling and relationship to the student (only parents and legal guardians may report a student's absence)

OR

Students may bring a note from the parent or guardian on the day they return to school. Notes should contain the same information as given above.

OR

Parents are welcome to provide the above information in person to the Attendance Office.

Absence not cleared in 72 hours (three business days) will automatically be recorded as a Truancy and should be cleared when possible.

**Class Work/Make-Up Policy:** Students are expected to complete all work assigned in each class.

- If a student has an excused absence, they shall be allowed to complete all assignments and tests missed during the absence period that can be reasonably provided and upon satisfactory completion within a reasonable period of time, shall be given full credit (EC 48205).
- Homework may be requested for excused absences of three (3) or more days. Please contact the teachers directly (email/phone call) to retrieve any missing assignments due to an excused absence and allow at least 24 hours for teachers to respond with information regarding your request. Some teachers may require make-up work upon a student's return to school.
- If the excused absences are long-term (5 or more days) and have a medical note, please contact the counseling office to set up alternative options.

**Permits to leave campus:** Students leaving campus prior to the end of their regular school day must be signed out, in person, with the Attendance Office staff by a parent/guardian, or an emergency contact designee. The person signing out the student must have a picture I.D. Student drivers must present their driver's license, along with a note from a parent/guardian indicating the time and reason for the student to be released. **Parents will be called to verify notes.**

Parents are requested to notify the school first thing in the morning if there is a need for their student to leave campus that day. Any student (including seniors), who leave the campus without being properly signed out, will be marked truant.

**Attendance staff will not check a student out of school after 3:05 p.m.**

**Re-Admits:** Students who are returning to school after leaving need to check in to be readmitted to clear their absences. They may obtain the “re-admit” pass before school, during nutrition, and during lunch. The Attendance Office will not issue re-admits during class unless a **parent accompanies the student**. Please note that only a parent or guardian that is approved in the student’s Infinite Campus information file can clear an absence.

## **PERRIS UNION HIGH SCHOOL DISTRICT TARDY AND TRUANCY POLICIES**

### **TARDY POLICY** (per Grading Period)

**Tardy** - Any student who arrives in a classroom after the bell marking the beginning of the class period has rung is tardy

- Tardy offenses will be documented by teachers through Infinite Campus.
- Chronic tardiness may result in further progressive discipline at the discretion of administration:
  - Counseling, Lunch Detention, SSTs, and/or Parent Shadowing.

**Liberty High School may conduct random, unannounced, tardy sweeps.**

**Tardy Sweep Progressive Discipline:**

- **1st offense - student warning**
- **2nd offense - parent phone call**
- **3rd offense - lunch detention/campus clean up and parent phone call**
- **Further offenses could result in multiple lunch detentions, parent conference, and/or parent shadowing, No-Go list placement and lunch detention/campus clean up.**

**Truancy** - Any student who is absent from school without a valid excuse, more than three (3) days, or tardy in excess of thirty (30) minutes on each of more than three (3) days in one (1) school year is truant (EC 48260)

## **Expectations of Parents and Students - HERD Code of Conduct**

Parents are expected to comply with the laws governing the conduct and education of their children. They shall also be expected to cooperate with school authorities regarding the behavior of their children. Parents/guardians are also liable for defacement, vandalism, injury, or loss of any property belonging to the District. Penalties shall be those specified by the law.

All students and visitors are expected to conduct themselves in such a manner as to contribute to a productive learning environment. Each individual’s conduct on the campus and to and from school shall be orderly and in keeping with the rules and regulations of the school, the school district, and the laws of the state. An educationally sound environment does not allow anyone to interfere with the teacher’s right to teach and/or a student’s right to learn. It should be noted that a pupil may be suspended or recommended for expulsion for acts which are enumerated in Education Code Section 48900

and related to school activity or attendance which occur at anytime including, but not limited to, the following circumstances:

- While on school grounds or school transportation
- While going to or coming from school
- During the lunch period
- During or while going to or coming from a school sponsored activity
- **Note:** Campus jurisdiction also extends 1,000 feet from campus boundaries at all times, per California law

**CLASSROOM MANAGEMENT** - California State Law gives the classroom teacher the authority to act in the place of the parent/guardian during the time the student is under the teacher's direction. To ensure suitable classroom management, teachers will utilize a variety of methods to address issues and encourage positive student behavior. Strategies teachers may use include, but are not limited to:

1. Confer with students and explain the school behavior policy.
2. Assign tasks that must be completed within a specified time.
3. Contact the parents/guardians so that action can be taken to mutually correct the inappropriate behavior patterns of the student.
4. Give the student detention as authorized by state law (Education Code Section 44807.5).
5. Impose a class suspension of a student for up to two class periods.
  - a. [CLASSROOM SUSPENSION FORM](#)
6. Refer a student to the school administration for correction and assistance.

**CONFLICT** - Students are expected to behave in a civilized way when handling conflicts or disagreements with others. Any verbal or physical conflict with other students (or adults) will result in consequences up to and including expulsion from Liberty High School. Conflict resolution strategies may include:

- Assignment to the Alternative to Suspension program
- No Negative Contact Agreements
- Mediation and Restorative Conversations
- Referral to counseling or other resources
- [Student Safety and Conflict Prevention Plans](#)

**GUM POLICY** - Please refrain from chewing gum. We are extremely proud of our campus and want to keep it in pristine condition for as long as possible. Custodians spend endless hours using expensive machines that blast focused streams of heated water in order to dislodge gum from concrete, when they could be using that time addressing important campus concerns. Any student caught with gum will be asked to dispose of it in the nearest trash can - repeated violations will result in further progressive disciplinary action.

**TEXTBOOK/CHROMEBOOK CARE AND PROCEDURES** - Students are responsible for maintaining their textbooks and Chromebook in good condition. In the event that the textbook or device is lost (stolen, not returned, missing, etc.) the student/parent may be responsible to pay for the replacement cost.

If the device is damaged and/or inoperable, the student will be responsible for returning the device to the school site for repair and may be assessed a fine for damage repair. A replacement Chromebook will be issued upon the return of the damaged device.

**ELECTRONIC DEVICES** - At Liberty High School, students must keep their cellular phones or other mobile communication devices *powered off and out of sight during instructional time*. Students are only permitted to use

cellular phones or other mobile communication devices outside of the instructional day (before school, at lunch, and after school). If a school staff confiscates a telephone or other such device, it will be turned in to the Assistant Principal's office. The offending student will have a disciplinary entry logged into their file, and only the student's parent/guardian may pick it up. Multiple violations will result in appropriate further disciplinary action. If the administrator suspects that the device may be stolen, proof of legal purchase may be required before releasing it back to its owner.

**Examples of electronic devices are, but not limited to:**

<b>Cell Phones</b>	<b>Instant Cameras</b>	<b>Nintendo Switch</b>
<b>Airpods/Earbuds/Headphones</b>	<b>Tablets</b>	<b>Oculus</b>
<b>Portable Bluetooth Speakers</b>	<b>Smart watches</b>	<b>Game Controllers</b>

- The Administration of LHS highly discourages the possession of these items at school.
- If students bring an electronic device to school and it is lost and/or damaged the **school is not responsible**.
- Site administration **will not disrupt instructional time or take up staff time** to look for lost or stolen electronic devices. The owner of the device may file a report with the local police/sheriff's department.
- Unauthorized electronic recording of student activity may result in disciplinary action, including suspension. The Legislature finds that the use by any person, including a pupil, of any electronic listening or recording device in any classroom of the elementary and secondary schools without the prior consent of the teacher and the principal of the school given to promote an educational purpose disrupts and impairs the teaching process and discipline in the elementary and secondary schools, and such use is prohibited. Any person, other than a pupil, who willfully violates this section shall be guilty of a misdemeanor. (Ed Code 51512)

Any pupil violating this section shall be subject to appropriate disciplinary action.

**WRITING AND PLAGIARISM** - One distinctive mark of an educated person is the ability to use language correctly and effectively to express ideas. Teachers assign written work for the purpose of helping students achieve that mark. Plagiarism is a direct violation of intellectual and academic honesty and refers to representing someone else's work or ideas as your own.

- The most extreme forms of plagiarism are the use of a paper written by another person or obtained from a commercial source. Submission of work created from passages or paragraphs copied word for word without acknowledgment is considered plagiarism.
- Multiple incidents of this type of cheating may constitute grounds for a failing grade or withdrawal from the class with no credit.
- Each teacher will outline specifics for assignments, but all expect students to present work that represents the student's understanding of the subject in the student's own words.
- It may be appropriate, with proper acknowledgment of sources, to quote others directly by means of quotation marks and acknowledgments, however, if a paper consists entirely of quotations and citations, the paper should be rewritten to show the student's own understanding and expressive ability.

**CHEATING** - Honesty is primarily the responsibility of each student. Liberty High School considers cheating to be a voluntary act for which there is no acceptable excuse. Teachers have the responsibility of planning and supervising all academic work in order to encourage honest, individual effort and will take appropriate action if instances of academic dishonesty are discovered. The term "cheating" includes, but is not limited to:

1. Plagiarism
2. Receiving or knowingly supplying unauthorized information during an examination.
3. Using unauthorized material or sources during an examination.
4. Changing an answer after work has been graded and presenting it as graded.
5. Forging or altering roll sheet information.

Any student who is caught cheating may be subject to a punitive grade for the assignment. Theft of an examination will result in disciplinary action determined by the school administration to be appropriate, including on or off campus suspension.

**PERMANENT MARKERS AND TAGGING** - Property damage resulting from graffiti or tagging will not be tolerated at Liberty High School. **Permanent markers, such as Sharpies, are strictly forbidden on campus.** These items are commonly used to “tag” books, restroom walls, desks, and other structures on campus. The Liberty High School Administration will assume that those who possess these markers or other tagging devices (i.e. spray paint, grease pencils, or stickers used for “slap tagging”) have the intent to damage property.

We take this threat to our campus so seriously that we will search students whom we have a reasonable suspicion of possessing such items and/or having used them for vandalism. Reasonable suspicion includes, but is not limited to the following:

- Students who decorate their backpack, notebooks, or self with tagging
- Students who are caught with a marker will be searched for more such items
- Students leaving restrooms where new graffiti is discovered

First offenders consequences may include:

- Behavior Contract
- Full day ATS
- Community Service
- Suspension

Multiple offenders may receive:

- Multi-day suspensions
- Recommendation for placement at an alternative education site
- Recommendation for expulsion

**PUBLIC DISPLAYS OF AFFECTION** - An excessive display of affection is unacceptable on school grounds or at any school-sponsored activity. Excessive includes, but is not limited to: heavy kissing, petting, and other physical demonstrations considered offensive. Violators will be disciplined.

**WEAPONS/KNIVES/LASER LIGHTS** - Students may not have any items that could be considered a weapon on their possession while on campus. Possession will result in disciplinary action up to and including expulsion. Knives of any type or size are not allowed at school. Knives brought to school will be confiscated and the student in possession will be suspended and may face expulsion for having a weapon on campus. Laser lights are not to be brought on campus as they can cause serious injury. Students in possession of these will have them confiscated and be assigned disciplinary actions up to and including expulsion.

# Liberty High School Dress Code

## Expectations and Guidelines for Apparel

**The dress code is in effect during school hours as well as during school-sponsored activities.** Liberty High School seeks to maintain a positive learning environment where mutual respect and high personal standards are established. Because of this, it is expected that clothing policies at Liberty High School will be followed by all students. **When a new fashion trend becomes a symbol that may be dangerous, antisocial or the arrangement of specific clothing items denotes gang affiliation, Liberty High School administration reserves the right to prohibit such items and Arrangements.**

Students who come to school in clothing that is inappropriate will be required to change into school-appropriate attire and can be assigned a disciplinary consequence. If a student refuses to wear a loaned dress code violation item, or if a parent cannot bring them a change of clothing, they will be sent to ATS for the remainder of the day.

PUHSD Dress Code Policy. The Governing Board believes that appropriate dress contributes to a productive learning environment. The Board expects students to wear clothing that is suitable for the school activities in which they participate. (cf. 4119.22/4219.22/4319.22 - Dress and Grooming). The primary responsibility for a student's attire resides with the student and their parent(s) or (cf. 5145.3 - Nondiscrimination/Harassment) (cf. 5145.7 - Sexual Harassment) guardian(s). HOWEVER, the school district is responsible for seeing that student attire does not interfere with the health or safety of any student or does not disrupt school activity or contribute to a hostile or intimidating atmosphere for any student. (education code 32282) (cf. 0410 - Nondiscrimination in District Programs and Activities) (cf. 0415 - Equity) (cf. 5145.2 - Freedom of Speech/Expression). Additionally, the school district will ensure that dress code enforcement is equitable and does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, politics, cultural observance, household income, national origin, immigration status, or body type/size. In addition, the dress code shall not discriminate against students based on hair texture and protective hairstyles, including, but not limited to, braids, locks, and twists. (Education Code 212.1)

Students cannot wear clothing that contains:

- Violent language or images;
- Images or language depicting drugs or alcohol and weapons (or any illegal item or activity);
- Hate speech, profanity, or pornography.

School administrators, teachers, other staff, students and parents/guardians shall be informed about dress standards at the beginning of the school year in student handbooks and whenever these standards are revised. Repeated violations or refusal to comply with the district's dress code may result in progressive disciplinary action. When practical, students shall not be directed to correct a dress code violation during instructional time or in front of other students. (cf. 5144 - Discipline)

# Transportation Policies, Rules, and Consequences

**BUS CONDUCT AND RESPONSIBILITIES** - Disorderly conduct or a persistent refusal to submit to the authority of the bus driver can result in suspension or revocation of bus riding privileges. If a student receives a citation, they will receive disciplinary consequences with the intent of ensuring safe travel consistent with district policy. Students need to have their Student Identification Card available and be prepared to show it to the bus driver upon request.

## FOR YOUR SAFETY - FOLLOW THESE BUS RULES

Observe the same rules of conduct as in the classroom  
 Be courteous, do not use profanity  
 Keep the bus clean, do not litter

Remain seated while the bus is in motion  
 Keep all body parts inside the bus  
 Eating, drinking, or smoking is not permitted on the bus

Vandalism may result in immediate loss of bus riding privileges and suspension from school.

### Consequences for Inappropriate Student Behavior on the Bus

Types of Offense	Examples
Level 1 - Minor Offense	<ul style="list-style-type: none"> <li>● Student out of seat</li> <li>● Yelling</li> <li>● Throwing things on the bus</li> <li>● Hanging out the window</li> </ul>
Level 2 - Intermediate Offense	<ul style="list-style-type: none"> <li>● Profanity used at the bus driver</li> <li>● Defiance of the bus driver's instructions</li> </ul>
Level 3 - Serious Offense	<ul style="list-style-type: none"> <li>● Call Ed. Code 48900 suspension events</li> <li>● Destruction/Vandalism of Property</li> <li>● Throwing things from the bus window</li> </ul>

# **Safe School Environment**

Students have the right to a safe learning environment at Liberty High School.

## **Prohibition Against Unlawful Discrimination, Sexual Harassment, and/or Retaliation**

Under governing federal and state laws and District Board Policies (“BPs”) and Administrative Regulation (“ARs”), no individual is to be subjected to unlawful discrimination, including discriminatory harassment, intimidation, or bullying, based on actual race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or any other legal protected status; the perception of one or more of such characteristics; or the association with a person or group with one or more of these actual or perceived characteristics. Retaliation against an individual who has filed a complaint of unlawful discrimination or participated in an investigation regarding such a complaint is strictly prohibited. The District strictly forbids and has zero tolerance of any form of any unlawful discrimination.

## **Filing a Complaint of Discrimination, Sexual Harassment, and/or Retaliation**

Perris Union High School District (the “District”) recently revised and thereby clarified its Board Policies (“BPs”) and Administrative Regulations (“ARs”), specifically those addressing (1) uniform complaint procedures (BP/AR 1312.3); (2) nondiscrimination/harassment (BP/AR 5145.3); and (3) sexual harassment (BP/AR 5145.7). A copy of each of these BPs and ARs can be found by visiting this website: <http://www.gamutonline.net/district/libertyhigh/>. Please review and familiarize yourself with these important BPs and ARs.

An individual who believes unlawful discrimination has occurred under either BP/AR 5145.3 (Nondiscrimination/Harassment) or BP/AR 5145.7 (Sexual Harassment) may file a complaint as described in BP/AR 1312.3 (Uniform Complaint Procedures).

AR 1312.3 describes the District’s prompt and equitable process to investigate and resolve complaints, including complaints of unlawful discrimination based on race, color, national origin, sex or any other protected characteristics referenced above. It also contains timeframes and a description of the investigation of the complaint report of findings, final written decision, and corrective action, if needed, to stop the discrimination, harassment, and/or retaliation, prevent its recurrence, and remedy the effects of discrimination.

The District has an independent obligation to investigate a complaint irrespective of whether a complaint has also been filed with another governmental entity, such as the Office for Civil Rights of the U.S. Department of Education or law enforcement.

To find out more information about the District’s prohibition against unlawful discrimination, harassment, and/or retaliation or if you would like to file a complaint, please contact: District Assistant Superintendent of Human Resources, (951) 943-6369, ext. 80301. You can also find additional information about filing a complaint by visiting: <http://puhsd.org/pages/have-a-complaint>.

**SEXUAL HARASSMENT POLICY** - Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature made by someone from or in an educational setting.

The District is committed to an educational environment in which all individuals are treated with respect and dignity. Each student has a right to learn in an atmosphere that promotes equal educational opportunity and is free from discriminatory practices.

**SEXUAL HARASSMENT: CALIFORNIA LAW AND EDUCATION CODE:** California and Federal laws define sexual harassment as unwanted sexual advances, or unwanted visual, verbal, or physical conduct of a sexual nature. Such offensive behavior includes, but is not limited to, the following:

- a. Unwanted sexual advances, including propositioning and requests for sexual favors, or repeatedly asking someone out for a date after it is clear that the person is not interested.
- b. Explicitly or implicitly offering employment or academic benefits in exchange for sexual favors.
- c. Making or threatening reprisals after a negative response to sexual advances.
- d. Visual conduct: leering; making sexual gestures; displaying sexually suggestive objects, pictures, cartoons, or posters.
- e. Verbal conduct: Making or using derogatory comments, epithets, slurs, or jokes; making sexually based remarks about another's or one's own body.
- f. Verbal abuse of a sexual nature, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual, suggestive or obscene letters, notes or invitation.
- g. Physical conduct: Touching, assaulting, impeding or blocking movement.
- h. Basing employment or academic benefit on whether or not a person submits to behavior such as described in items (a) through (g) above.
- i. Unwelcome behavior as set forth in items (a) through (g) above which has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.

California Education Code Section 48900.2 specifies that a student may be suspended from school or recommended for expulsion if the superintendent or principal of the school in which the student is enrolled determines that the student has committed sexual harassment as described in California Education Code Section 212.5. For purposes of this policy, the conduct must be considered by a reasonable person of the same gender as the victim. It must be severe or pervasive enough to have a negative impact upon the individual's academic performance or create an intimidating, hostile, or offensive educational environment.

**ANTI-BULLYING/CYBER-BULLYING** - The District/Liberty High School believes that all students, staff and community have an obligation to promote mutual respect, tolerance and acceptance. The school will not tolerate behavior that infringes on the safety of any student. A student shall not intimidate, harass another student through words or actions. Such behavior includes direct physical contact, such as hitting or shoving, verbal assaults, such as teasing or name-calling, social isolation or manipulation. If you need to report an instance of bullying, you can do so by visiting this link: [Stop Bullying](#).

Cyber-bullying includes the posting of harassing messages, direct threats, social cruelty, or harmful text or images on the Internet, Google chat, social networking sites, or other digital technologies, as well as breaking into another person's account and assuming that person's identity in order to damage that person's reputation or friendships.

This policy applies whenever a student is on school grounds, traveling to and from school, or at a school sponsored activity, or during lunch period. In addition to this, in the case of cyber-bullying that is done at home, where the action(s) impact school activities or school attendance, then they may be subject to discipline in accordance with district policies and regulations.

**DRUGS, ALCOHOL, TOBACCO, VAPE PENS, AND ELECTRONIC CIGARETTES** - The possession and/or use of drugs, alcohol, tobacco, and related paraphernalia on school premises and at school/district-sponsored functions is strictly prohibited. A student who violates this policy is subject to suspension and/or expulsion under California Education Code 48900 (c) and/or (h). Students may be cited by law enforcement.

The Governing Board recognizes the health hazards associated with smoking and use of tobacco products, including the breathing of second-hand smoke, and desires to provide a healthy environment. The Board prohibits the use of tobacco products at any time in district owned or leased buildings on district property and in district vehicles. This prohibition applies to all employees, students and visitors at any instructional program, activity or athletic event.

Any person who violates the district's policy on Tobacco free schools shall be informed of the district's policy and asked to refrain from smoking. If the person fails to comply with this request, the Superintendent or designee may:

1. Direct a person to leave school property.
2. Request local law enforcement assistance in removing the person from school premises.
3. If the person repeatedly violates the tobacco-free schools policy, prohibit him/her from entering district property for a specified period of time.

**HATE VIOLENCE** - No person shall by force or threat of force, wilfully injure, intimidate or interfere with another person's race, color, religious ancestry, national origin, gender, sexual orientation, or disability. Doing so constitutes a hate crime resulting in suspension with a high probability of expulsion.

#### **Change of Telephone and/or Address**

#### **Academic Planning**

#### **Class Changes**

#### **Addressing Classroom Concerns**

#### **Post High School Planning**

#### **Educational and Vocational Planning**

#### **NO-GO LIST-Monitored and Entered into 5\***

Students may be placed on the No Go list and become unable to participate in extracurricular activities or school events, including but not limited to ASB events, at any time. A student placed on the No Go List has failed to meet one or more of the following requirements:

- Cannot have any suspensions. \*\*On No-Go for the semester, (Students must meet with their assigned administrator in order to generate a plan to get off.)
- Cannot be currently serving ATS.
- Cannot have been caught in a tardy sweep.
- No Go list placement can also be assigned by administration for violation of any Ed Code.

The student will receive an email stating that they have been placed on the No-Go List. If they would like to inquire about the reason for their placement, they can visit either office, depending on their assigned administrator's location, before or after school or during their lunch period. Students may remain on the No-Go List for the quarter or longer, based on their current behavioral and academic record.

## GENERAL POLICY FOR SCHOOL- SPONSORED EVENTS

Administrators and faculty members have full authority to admit, refuse admission to, or dismiss any student/guest from any event. All LHS students bringing a guest to LHS event are responsible for their guest's conduct.

- Participants at events are to be courteous, friendly, and polite. School regulations apply to students and visitors at all times during the event.
- All events will be scheduled at the discretion of the Principal or designee, Activities Director, and Student Government.
- At all events, all students will be asked to present a Student ID card at the ticket office and at the entrance door.
- Guests at formal school dances will be required to obtain a guest pass before the dance and present a photo ID and the guest pass at the entrance door. Guest passes are sold prior to the event and will not be available for purchase at the event. Liberty High School students must bring their I.D. cards when attending school dances and activities.
- Students are not to loiter on or near campus after school events. At events at other sites, the same rule applies.
- Students or guests who do not display appropriate behavior at a school event will be required to leave.
- Parents will be contacted and required to pick up their son/daughter immediately. Until such time as they arrive, the student or guest will remain with the administrator in charge.
- Any student placed on home or in-school suspension by an administrator or who is on expulsion status may not attend or participate in school events for the duration of the suspension or expulsion.

# Athletic Participation

The athletic department at Liberty High School is dedicated to *Pursuing Victory With Honor* not only on the field but in the classroom and the community. Athletes, coaches, parents and everyone else involved with athletics at this school is responsible for representing their school in a positive way. Participation in high school athletics is a privilege and not a right. By following the 6 Pillars of Character, as set forth by the Josephson Institute and CIF, which include: Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship, we can develop student-athletes who will become productive members of society following high school.

**Athletic Code:** The CIF Blue Book Rules and Regulations, as well as this District's Athletic Code will govern athletic participation. Athletes will be directly responsible to the head coach of that sport and their assistants. It is assumed that the athlete's participation in a sport is a privilege, and because of this, he or she wishes to do whatever is necessary to make the team successful. Parents and athletes will follow team roles set forth by the coach and this Athletic Code. Parents and Students agree that they will read and abide by the guidelines presented in the "Communication Guidelines" brochure included in the athletic packet.

**Scholastic Eligibility and Grades:** The student-athlete must meet the Perris Union High School Board Policy and the C.I.F.-SS academic standards. PUHSD requires that a student be enrolled in and passing at least 4 CORE classes with a GPA of at least 2.0. **Core classes EXCLUDE Teacher Aide, and/or A SECOND, concurrent P.E. CLASS.** (if enrolled in P.E. class twice in one semester, only one counts toward the 20 credits). **BOARD POLICY 6145(a) requires that students earn a minimum of 20 credits, not including Pass/Fail classes.**

- **EXAMPLE #1:** A student that is enrolled in four classes, one of them being T.A. would be enrolled in only 3 "CORE" classes and declared ineligible.
- **EXAMPLE #2:** A student is enrolled in four CORE classes and earns the required 2.0 GPA but fails one class. The student will have only passed 3 CORE classes and thus be declared ineligible.

Lastly, students must be working towards minimum graduation requirements to be eligible. Eligibility is based upon the student's last grading period. If a student does not meet these requirements, they become immediately ineligible and cannot participate in any games. They can regain their athletic eligibility at the end of the next grading period upon successful completion of the requirements mentioned above. A period of eligibility will be equal to a period of ineligibility. Athletes become eligible and ineligible on the Monday after the grades are reported - approximately every 6-weeks. Ineligible athletes may (at the coaches direction) practice with a team, but may not dress for a game, participate in any contest, or travel with a team when doing so would excuse them from class participation.

Liberty Bison are a member of the Raincross Conference and we offer the following athletic programs:

<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Football	Boys Basketball	Baseball
Girls Golf	Girls Basketball	Softball
Girls Tennis	Boys Soccer	Co-Ed Track & Field
Girls Volleyball	Girls Soccer	Boys Golf
Co-Ed Cross Country	Boys and Girls Wrestling	Boys Tennis
Cheerleading	Traditional Sport Cheerleading	Boys Volleyball
Boys Water Polo	Girls Water Polo	Stunt Cheerleading
		Co-Ed Swimming
		Boys and Girls Lacrosse

## **THANK YOU**

Your support of this positive environment and behavior plan is necessary for us to complete our mission at Liberty High School. By following the expectations, code and policies, all students can learn to behave respectfully and to develop the necessary character to expect and achieve excellence.

**Department Extensions**

**FAX Number**

Administration	23101	(951) 926-6696
Athletics	23119	
Attendance	23113	
Counseling	23145	
Behavior Support	23133	
Nutrition Services	23206	
Library	23211	

**Absence Reporting Line (951) 940-5700**

Transportation (Hemet Unified School District): (951) 943-6640

Menifee Community Library (951) 679-2527