

REGULAR MEETING  
05/20/2025 05:30 PM  
BOARD OF TRUSTEES  
CARUTHERS UNIFIED SCHOOL DISTRICT  
CARUTHERS HIGH MEDIA CENTER

**MEETING MINUTES**

**Attendance**

**Board Members**

James Cummings, Board President  
Valori Gallaher, Board Clerk  
Darren Gilmore, Board Member  
Kathy Spate, Board Member  
Mario Alvarado Jr., Board Member

**Administration**

Orin Hirschhorn, Superintendent  
Susan McCoy, Director of Admin Services  
Marla Enmark, Assistant Superintendent  
Debra Haney, Chief Business Official  
Alisha Cogburn, CES Principal  
Barry Watts, CHS Principal

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1. **CALL TO ORDER by President James Cummings at 5:29 PM**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**

Motion made by: Valori Gallaher

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

5. **APPROVAL OF MINUTES - April 28, 2025**

Motion made by: Kathy Spate

Motion seconded by: Mario Alvarado Jr.

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. – Yes

## 6. ADMINISTRATIVE REPORTS

1. **Alisha Cogburn** – Band Concert/Field Trips/Comcast Event/JDA Celebration/Promotion/Testing
2. **Marla Enmark** – Testing/ELPAC Scores/Promotion/Attending Drama Production/Preparing for 2025/2026
3. **Barry Watts** – Drama Production/Dual Enrollment-AP Issues/CHS Band Competition/Honor Roll/ELPAC Scores/Science Testing
4. **Tod Tompkins - Absent**

## 7. COMMUNICATIONS

1. **STUDENTS – None**
2. **PUBLIC** – Parents Karina Anguiano and Nancy Alvarado addressed the Board regarding concerns with the process used with Caruthers High Cheer tryouts recently. It was expressed that the tryouts did not seem fair and the parents wanted to make sure all students are treated fair and equal.
3. **STAFF – None**

## 8. BUSINESS

### 1. **Public Hearing - Local Control and Accountability Plan (LCAP) - Draft**

Marla Enmark went over the goals and LCAP and the alignment with the State Dashboard information. Meetings were held with PAC and DELAC committees as well as surveys for parents, staff and students. Kathy Spate mentioned one correction on page 4 regarding the placement of a decimal point. The plan will be brought back in June for approval along with the Local Indicators.

### 2. **Review - 2024/2025 Budget Revision and 2025/2026 Original Budget - Draft**

Debra Haney - budget put together prior to May Revise coming out so adjustments will be made accordingly as this is a draft and the final will be updated and brought back in June for approval.

### 3. **Review - 2025/2026 Balances in Excess of Minimum Reserve Requirements - Draft**

Debra went over the particulars of the report – will be brought back in June.

### 4. **Review/Approve - Resolution #2025-04 - Small School Districts - SB 1315**

Motion to approve Resolution #2025-04 - Small School Districts - SB 1315 as presented.

Motion made by: Kathy Spate

Motion seconded by: Mario Alvarado Jr.

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

### 5. **Review/Approve - 2025/2026 Certificated Salary Schedule**

### 6. **Review/Approve - 2025/2026 Classified Salary Schedules**

### 7. **Review/Approve - 2025/2026 Management Salary Schedule**

**8. Review/Approve - 2025/2026 Caruthers Unified Elementary School Extended Learning Program Salary Schedule**

Motion to approve Agenda Items 8.5 – 8.8 as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

**9. Review/Approve - Public Service Agreement - The Regents of the University of California and Caruthers Unified Juniors Doctor's Academy and Doctor's Academy Programs**

Motion to approve the Public Service Agreement - The Regents of the University of California and Caruthers Unified Junior Doctor's Academy and Doctor's Academy Programs as presented.

Motion made by: Darren Gilmore

Motion seconded by: Mario Alvarado Jr.

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

**10. Review/Approve - 2025/2026 Wilson Occupational Therapy Contract**

Motion to approve the 2025/2026 Wilson Occupational Therapy Contract as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

**11. Review/Approve - Universal Coatings Contract - Monroe Elementary School Roof Project**

Motion to ratify Universal Coatings Contract - Monroe Elementary School Roof Project as presented.

Motion made by: Kathy Spate

Motion seconded by: Mario Alvarado Jr.

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

**12. Review/Approve - Harris Construction Contract - Caruthers Education and Community Activity Center**

Motion to approve the Harris Construction - Caruthers Education and Community Activity Center as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

**13. Review/Ratify - Wally Gonzales Inspector of Record Contract - Caruthers Education and Community Activity Center**

Motion to ratify - Wally Gonzales Inspector of Record Contract - Caruthers Education and Community Activity Center as presented.

Motion made by: Kathy Spate

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

**14. Review/Ratify - Bedrock Engineering, Inc. Contract - Underground Locating Services - Caruthers Education and Community Activity Center**

Motion to ratify the Bedrock Engineering, Inc. Contract - Underground Locating Services - Caruthers Education and Community Activity Center as presented.

Motion made by: Kathy Spate

Motion seconded by: Mario Alvarado Jr.

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

**15. Review/Ratify - Executive Interiors, Inc. Contract and Change Order #1 - Monroe Elementary School Office**

Motion to ratify the Executive Interiors, Inc. Contract and Change Order #1 - Monroe Elementary School Office as presented.

Motion made by: Darren Gilmore

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

**16. Review/Approve - Financials**

Motion to approve the Financials as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

**9. CONSENT AGENDA (may be done with one motion)**

Motion to approve Consent Agenda Items 9.1 through 9.7 as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

**1. Review/Approve - Warrants**

**2. Review/Approve - Purchase Order Report**

**3. Review/Approve - Inter-district Transfer Requests**

**4. Review/Approve - Overnight Field Trip Request - Caruthers and Monroe Elementary - Sixth Grade Camp**

**5. Review/Approve - Overnight Field Trip Request - Caruthers and Monroe Elementary - Migrant**

**6. Review/Approve - Overnight Field Trip Request - Caruthers High School - Migrant**

**7. Review/Approve - Overnight Field Trip Requests - Caruthers High Girls Basketball**

**10. SUPERINTENDENT REPORT**

- State Budget updates
- Comcast Event \$10,000 to Caruthers Foundation
- Youth Football Practice

**11. CLOSED SESSION 6:18 PM**

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

1. **CLOSED SESSION AGENDA ITEMS SECTION 54957** Public Employee Appointment/Employment Title: Administration/Certificated/Classified Formal Compliant – citing Board Policy 1312.3 **SECTION 54957** Public Employee Discipline/Dismissal/Release Title: Administration/Certified/Classified **SECTION 54957** Public Employee Evaluation Title: Superintendent – Orin Hirschhorn **SECTION 54957.6** Conference with Labor Negotiator Agency Negotiator: Orin Hirschhorn Employee Organization: CUTA, CSEA **SECTION 54957.6** Conference with Labor Negotiator Agency Negotiator: Orin Hirschhorn Unrepresented Employee(s) Classified Confidential/Site Administrators/Superintendent

2. **OPEN SESSION AND REPORT ON CLOSED SESSION**

1. **Review/Approve - 2025/2026 Stipend Schedule - Raisin City Elementary Management Agreement**

The Board reconvened at 8:30 PM taking action to approve the 2025/2026 Raisin City Management Agreement Stipend Schedule as presented.

Motion made by: Darren Gilmore

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

12. **ITEMS FOR EMERGENCY CONSIDERATION**

13. **ADJOURNMENT 8:32 PM**

Motion made by: Darren Gilmore

Motion seconded by: Mario Alvarado, Jr.

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore – Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes