SAFETY SITUATIONS
TYPES OF ACTION & NOTIFICATION PROCESS

BROOKLYN CENTER COMMUNITY SCHOOLS



HOLD

Hold is called when the hallways need to be kept clear due to a situation. Students and staff are instructed to clear the halls and remain in a classroom until the situation is resolved.

Example:
• Medical situation in hallway allowing responders clear access

DISTRICT ACTION:
Monitoring

PARENT/GUARDIAN ACTION:
Remain home unless told otherwise

HOW WILL YOU KNOW?
✉
Further communication if situation impacts daily operations.



SECURE

Building locked, students brought inside as a precaution
due to activity in the area.

Example:
• Law enforcement activity nearby

DISTRICT ACTION:
Monitoring

PARENT/GUARDIAN ACTION:
Remain home unless told otherwise

HOW WILL YOU KNOW?
✉
Further communication if situation impacts daily operations.



LOCKDOWN

Danger inside or very near building. Locks, Lights, Out of Sight.

Examples:
• Threat inside school
• Emergency or dangerous situation very near the building

DISTRICT ACTION:
Active with district and emergency responders

PARENT/GUARDIAN ACTION:
Remain home unless told otherwise

HOW WILL YOU KNOW?
✆ 💬 ✉
Updated communication as situation progresses.



EVACUATE

Students and staff moved to a new or safe location.
Examples:

• Gas leak or fire in school building

DISTRICT ACTION:
Active with district and emergency responders

PARENT/GAURDIAN ACTION:
Remain home unless told otherwise

HOW WILL YOU KNOW?
✆ 💬 ✉
Updated communication as situation progresses.



SHELTER

Students and staff take safe shelter.

Examples:
• Tornado, severe weather, or other natural events

DISTRICT ACTION:
Active with district and emergency responders

PARENT/GUARDIAN ACTION:
Remain home unless told otherwise

HOW WILL YOU KNOW?
✆ 💬 ✉
Updated communication as situation progresses.



REUNIFICATION

As a result of any of the above scenarios, students may need to be reunified with parents through a controlled release at the school or a reunification at an identified location.

DISTRICT ACTION:
Active with district response team

PARENT/GUARDIANACTION:
Once told, meet at specified location

HOW WILL YOU KNOW?
✆ 💬 ✉
Updated communication as situation progresses.

LEARN MORE ABOUT SAFETY PROTOCOLS AT HTTPS://WWW.BCCS286.ORG/FAMILIES