

TITLE: ASSISTANT COOK

QUALIFICATIONS: Demonstrate interest aptitude for work to be performed.
Ability to maintain effective working relationships with other people.
Be certified in Food Service Sanitation (4 hour or more personnel).
Pass physical examination.

REPORTS TO: K-8 Food Service Manager and/or Head Cook

JOB GOAL: To serve the students attractive and nutritional meals in an atmosphere of efficiency, cleanliness, and warmth.

PERFORMANCE RESPONSIBILITIES:

1. Assist the K-8 Food Service Manager and/or Head Cook in the planning and preparation of wholesome meals in accordance with health and safety standards required by state and federal laws and regulations.
2. Assist the K-8 Food Service Manager and/or Head Cook in the preparation and serving of food in a quick and pleasant manner and in accordance with the rules, regulations and laws that maintain required health and safety standards.
2. Assume responsibility for seeing that during meal service periods the supply of foods offered is prepared.
3. Assists in the daily clean up of kitchen and service work areas.
4. Maintains records of daily lunches served and/or milk consumption.
5. Assumes those duties as may be worked out and assigned by the Head Cook and/or K-8 Food Service Manager.

TERMS OF EMPLOYMENT: Employed student attendance days. Any extra days requested by Food Service Manager will be compensated according to salary.

EVALUATION: Performance of this job will be evaluated in accordance with the provisions of the Board's policy on Evaluation of Support Services Personnel.

Approved: May 5, 2015