

Dear Purchase School Families,

In this letter, you will find critical information about our arrival, dismissal, and building access procedures. For the duration of the construction project, the current main entrance will be inaccessible. To ensure the safety of our students and families, we have developed a comprehensive plan for safe movement across campus during drop-off, pickup, and throughout the school day.

We recognize that these new procedures may take time to refine and may make drop-off and pickup less convenient. However, we are all committed to building an appropriately sized school and cafeteria—and, most importantly, creating a safer and more secure main entrance for students, faculty, staff, and parents. To help lessen the inconvenience, we have constructed a temporary parking lot next to the lower lot to accommodate arrival and dismissal traffic.

Movement Across Campus

Until the project is completed, all student and parent foot traffic will be confined to a gated crosswalk and walkway.

The gated walkway will separate students and parents from traffic as they move on and off campus. The crosswalk will be identified by ground markings and the fenced area that leads across the parking lot and around the portable building to the front of the school.

Arrival

- **Before 8:50 a.m.:** All students must enter the building by following the gated area and entering through the side gym door. A staff member will be stationed at the door during arrival.
- **After 8:50 a.m.:** Students must enter through the bus circle doors. A buzzer and greeter will be present at this entrance.

Early Pick-Up and Visitors

- If you need to pick up your child between 8:50 a.m. and 2:45 p.m., please park your car and proceed to the bus circle entrance, where you may sign your child out.
- Visitors must also park in the lot and walk around the portables to enter the building via the bus circle entrance.

Dismissal

- **Kindergarten, First, and Second Grade:** Dismissal will take place at the gym side door.

- **Third, Fourth, and Fifth Grade:** Students will be dismissed from the entrance along Purchase Street nearest the flagpole.
- Please park in the main or lower lot during dismissal. Parking in the bus circle is prohibited.

We will have extra staff on-site during the first few days of the school year to support the arrival and dismissal of students. I have included an image below to illustrate these procedures.

The safety of our students and families is our utmost priority. Thank you for your attention and cooperation with these procedures, which help us maintain a safe school environment.

Sincerely,
Adam Gutterman
Principal, Purchase School

