

TITLE:	GroundsKeeper
QUALIFICATIONS:	Demonstrated aptitude or competence for assigned responsibilities. Recommended: Degree and/or Certifications or Applicator licenses Required: Experience in Turf Management and/or horticulture
REPORTS TO:	Head of Maintenance & Chief School Business Official
JOB GOAL:	To provide students with an attractive and safe, natural environment in which to learn.

PERFORMANCE RESPONSIBILITIES:

1. Maintains and cares for school grounds and all athletic fields.
2. Prepares seeding or transplanting beds by cultivating soil and adding fertilizer or chemicals, as needed.
3. Plants seeds, bulbs, tree seedlings, and shrubbery so that resulting growth will produce attractive appearance.
4. Experiments with different varieties of lawn and flower seeds to determine those best suited to the soil.
5. Prunes trees and trims hedges to promote growth and improve appearance.
6. Oversees mowing of lawns with hand or power mower.
7. Connects sprinkling equipment and waters lawn and flowerbeds.
8. Inspects flowers, shrubs, and trees for evidence of insects, fungi, and other pests and sprays or dusts chemicals on infected areas.
9. Adjusts and repairs such equipment as lawnmowers, sprinklers, and hedge shears.
10. Removes snow from sidewalks, parking lots and driveways and spreads sand or salt to prevent slipping.
11. Collects and disposes of leaves and refuse.
12. Keeps grounds clear of rubbish.

13. Assists Maintenance Staff in delivery of materials and supplies from storage to buildings and other duties as capable.
14. Manages athletic fields and facilities for the following: Middle School Baseball, Softball & Track; High School Football, Soccer, Tennis, Baseball, Softball & Track; Intermediate School Baseball field, etc.
15. Pre-Season - Performing duties related to getting practice areas and competition areas ready for use such as clean up, trimming, marking, adding fill, getting necessary equipment out, repair, top dressing, aeration, over-seeding, etc.
16. In-Season - Performing duties related to getting areas ready for practice and actual competition such as cutting/trimming grass, manicuring dirt areas, marking fields for competition, assuring that equipment is in working order, checking seating areas, assisting in clean up after events, checking conditions of court and track areas, making necessary applications to turf area, assist with set up for events.
17. Post-Season - Performing duties needed such as moving equipment to storage areas, taking down signs, putting away screens, season ending grooming, making necessary applications to turf and equipment that may need it and cleaning up areas.
18. Provide information for purchase of field materials and also turf maintenance materials.
19. Monitor irrigation systems on fields such as start up, monitor for problems, and shut down of systems.
20. Report to Athletic Director whether areas are playable for a contest, perform needed tasks to try to get field/court/track in condition for competition, communicate with coaches in that regard.
21. Provide information in regard to portable restroom facilities needed and location of such
22. Provide Athletic Director/CSBO in regard to how we may be able to upgrade areas that we use for practice and competition.

TERMS OF EMPLOYMENT:

Full time employment on a contract year from July 1 to June 30. Starting Salary range \$50,000 – \$60,000 commiserate with experience. Continuing salary to be established by the Board annually.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's

policy on Evaluation of Support Services
Personnel.