Big Spring School District
Newville, Pennsylvania
DIG Committee Meeting Minutes
May 5, 2025

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The Disenrollment Investigation & Grievance Committee of the Board of School Directors for the Big Spring School District met in the Big Spring Middle School Auditorium. The meeting was called to order at 6:30 pm

Present: Julie Boothe- chair, Lisa Shade, Seth Cornman, Dr. Guarente, Kendra Shaffer, Kathy Livengood and members of the public

Welcome by Committee chair, Julie Boothe

Public Comment Time: no public comments offered

Continued Items of discussion:

A. Approve the committee minutes from 4/15/25
   Motion: S. Corman
   2nd: L. Shade Vote:all in favor
B. Any Old Business- none

1. New Items for Discussion:
   A. School Performance Snapshot Staff Survey: Discussion and revisions based on specific suggestions from Dr. Guarente and Mrs. Farrands emails. Committee chair, Mrs. Boothe went through each suggestion and applicable question and group discussion of changes to meet the requests. Open discussion was had, and clarifying questions asked of Dr. Guarente and Mrs. Farrands to ensure request for improvement was met. Each question will have a "prefer not to answer" option, and opening statement will instruct that they may choose to not answer questions not applicable to them. Mrs. Shade mentioned a few typos and grammatical errors needing fixed.

   Motion: To make all discussed changes to the survey by L. Shade

   2nd: S. Cornman Vote: all in favor

   Motion: To move the School Performance Snapshot survey to the board for approval to distribute to all staff by S. Cornman

   2nd: L. Shade Vote: all in favor

   B. Parent Reporting Steps addition to website: Reviewed proposed graphic provided by Dr. Guarente

Motion: To move suggestion to board for Dr. Guarente's Bullying/ Incident reporting instructional graph to be added to website under parent tab by L. Shade

2nd: S. Cornman Vote: all in favor

C. DIG Webpage update: Change description to include information about current disenrollment survey. No students who have disenrolled this year have had the opportunity to answer a survey yet. Description will need updated on webpage when new survey is distributed. Motion to allow administration to change the webpage information when the survey is sent by K. Shaffer
2nd: S. Cornman Vote: all in favor

2. New Items / Motions for Discussion? none

Motion to Adjourn? Motion: K. Shaffer 2nd: L. Shade Vote: all in favor **Ended @ 6:55**

Julie S. Boothe