BUCKEYE UNION SCHOOL DISTRICT

**DISTRICT VISION STATEMENT**

Working together with families, the community, and highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize their academic and personal success in a global society.

# REGULAR MEETING OF THE BOARD OF TRUSTEES

# MINUTES

## Wednesday, June 25, 2025

**Closed Session – 6:00 p.m.**
**Open Session – 7:00 p.m.**

Board of Education meetings are held in person in the Boardroom located at
**5049 Robert J. Mathews Parkway, El Dorado Hills, CA, 95762**
*(Please enter the Board Room from the rear of the building)*

If you would like to *view* the meeting remotely, please register at this link in order to receive a meeting link to your email to join the webinar:
https://buckeyeusd.zoom.us/webinar/register/WN_LFnKaJT3ThuZbtSeuvQmaw

BOARD OF TRUSTEES: Brenda Hanson-Smith, Ph.D., Kirk Seal, Jon Yoffie, Scott Masten, Ph.D., Melissa Keyzer
Superintendent, David Roth, Ph.D. / Assistant Superintendent, Jacqueline McHaney

## PUBLIC PARTICIPATION GUIDELINES

Public attendance is welcomed and encouraged. The district has taken the following steps in offering public comment:

1. **In-Person Public Comment**: Public comment may be offered in person during the board meeting.

2. **Written Public Comment**: Members of the public who are unable to attend and wish to address the Board can email the Board at *Board@BuckeyeUSD.org*. All correspondence will be shared with the entire Board as well as the Superintendent.

## I. CALL TO ORDER

Board President Hanson-Smith called the meeting to order at 6:00 p.m.

## II. PUBLIC COMMENTS **Related to closed session agenda items only*

None

## III. ADJOURN TO CLOSED SESSION

1. **DISCUSSION -** Conference with District Negotiators, Superintendent David Roth, Ph.D., and Assistant Superintendent Jackie McHaney, in reference to negotiations with the Buckeye Teachers Association (BTA) - Pursuant to Government Code § 54957.6

2. **DISCUSSION -** Conference with District Negotiators, Superintendent David Roth, Ph.D., and Assistant Superintendent Jackie McHaney, in reference to negotiations with the California School Employees Association (CSEA) - Pursuant to Government Code § 54957.6

3. **DISCUSSION -** Conference with District Negotiator Assistant Superintendent Jackie McHaney, in reference to negotiations with the Certificated Site Management, Certificated District Office Management, including Superintendent, Classified Management, and Confidential Employee Groups - Pursuant to Government Code § 54957.6

4. **DISCUSSION -** 2024-2025 Superintendent Evaluation

Board Member Masten called the closed session to order at 6:07 p.m.
Board Member Hanson-Smith seconded the motion.
Motion carried 3-0.

Board Member Masten moved to adjourn to open session at 6:50 p.m.
Board Member Keyzer seconded the motion.
Motion carried 3-0.

## IV. RECONVENE TO OPEN SESSION *(7:00 P.M.)*

Board Member Hanson-Smith called the meeting to order at 7:00 p.m.

## V. CLOSED SESSION ANNOUNCEMENTS

None

## VI. FLAG SALUTE

Board Member Hanson-Smith led the flag salute.

## VII. ROLL CALL

Present: Brenda Hanson-Smith, Ph.D.

Scott Masten, Ph.D.
Melissa Keyzer

Absent: Jon Yoffie
Kirk Seal

## VIII. APPROVAL OF AGENDA

Board Member Keyzer motioned to approve the agenda, as presented.
Board Member Masten seconded the motion.
Motion carried 3-0.

## IX. PUBLIC COMMENTS **Related to non-agenda items only*

The Board has received public comment via written correspondence from the following individual(s) since the previous regular board meeting: None

The following individual(s) provided in-person public comment: None

Public comment closed at 7:01 p.m.

## X. REPORTS

1. Superintendent's Report: David Roth, Ph.D.
    - Summer school program is ongoing; culminating in an event scheduled for Friday at 10:00 a.m. featuring a lemonade stand, baked goods, and animal rescue visit.
    - Recruitment process underway for new Principal at William Brooks; recent meeting held with site teachers and staff.
    - Preparing multiple reports and finalizing staffing for the upcoming school year.
    - Anticipated Principal appointment during the second week of July; Board special meeting proposed for July 8 or 9 at 6:00 p.m. to approve appointment.
2. Association Reports:
    - Buckeye Teachers Association (BTA) - Amy Gargani expressed appreciation for a great year, noted the lack of finalized State budget, and wished everyone an enjoyable summer break before returning in August.
    - California School Employees Association (CSEA) - None
3. Charter Quarterly Reports:
    - Clarksville Charter School Report: Jenell Sherman
4. Reports and Requests by Board Members - None

***Following all reports, the Board will accept Public Comments regarding any report(s).***

Public Comment: None

## XI. CONSENT AGENDA

*All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the items(s). The Superintendent and staff recommend approval of all Consent Agenda items.*

1. Board Meeting Minutes - June 11, 2025
2. Personnel Update - June 25, 2025
3. 2025/2026 SchoolWorks Professional Services Agreement and Demographics & Enrollment Projections Report
4. 2025-2026 Prop 28 Arts and Music in Schools (AMS) Annual Site Spending Plans
5. Declaration of Surplus Items:
    - Oak Meadow (5/29/25)
    - Rolling Hills (6/10/25)
6. Approval of Overnight Field Trip(s) for 2025/2026:
    - Buckeye Elementary, Sly Park Outdoor Education (December 8-12, 2025)
    - Buckeye Elementary, Coloma Outdoor Discovery School (March 2-3, 2026)
    - Blue Oak, Sly Park Outdoor Education (November 17-21, 2025)

***The Board will accept Public Comment regarding any Consent Agenda item(s) prior to the Board's action.***

Board Member Masten motioned to approve the Consent Agenda, as presented.
Board Member Keyzer seconded the motion.
Public Comment: None
Motion carried 3-0.

## XII. DISCUSSION & ACTION ITEMS

***Public Comment is welcomed prior to the Board's action on any of the following items or in response to any discussion item(s).***

1. **ACTION -** Adoption of Amira Learning Reading Difficulties Screener
   *(Rachelle Ball, Director of Curriculum and Instruction)*

   Rachelle Ball reported on the state requirement under SB 114 to implement a reading difficulties screener for students in kindergarten through second grade and asked the Board to approve the adoption of the Amira Learning Screener for the 2024–2025 school year. Rachelle noted that the program was piloted successfully, and that licensing and recommended headset costs are expected to remain within the allocated funding.

   Board Discussion: Discussed logistics around administering the screener, including microphone quality, background noise, and hygiene concerns. Rachelle confirmed that small group administration will be used initially and that alternative

arrangements will be made for students using personal headsets or needing quieter testing environments.

Board Member Masten motioned to adopt the Amira Learning Reading Difficulties Screener, as presented.
Board Member Keyzer seconded the motion.
Public Comment: None
Motion carried 3-0.

2. **DISCUSSION -** 2024-2025 Local Performance Indicator Self-Reflection Reports for the following entities *(reports linked)*:
   - Buckeye Union School District
   - Buckeye Union Mandarin Immersion Charter School
   - Valley View Charter Montessori School

   *(David Roth, Ph.D., Superintendent)*

   Superintendent Roth provided an overview of the state-mandated Local Performance Indicator Reports, which are submitted annually and will be posted by the State on the California School Dashboard, typically in the fall. The reports reflect that the District has appropriately assigned teachers, curriculum aligned with state standards, clean and functional facilities, ongoing family engagement efforts, a positive school climate, standards-aligned instruction, and access to a broad course of study. Superintendent Roth shared that data was gathered through teacher, parent, and student surveys, with overall results showing strong satisfaction and alignment. Final data, including written parent comments and subgroup analysis, will be presented in more detail at a future meeting before being submitted to the state system.

   Board Discussion: Board members asked about the nature of parent comments. Superintendent Roth explained that while most responses were highly positive, written comments—though fewer—often highlight individual concerns such as social or academic challenges. He emphasized that these comments are taken seriously and reviewed at both the District and site levels to ensure ongoing responsiveness and improvement.

   Public Comment: Eric Courville

3. **ACTION -** Adopt and Approve the 2024-2027 Local Control and Accountability Plan (LCAP) for the following entities *(reports linked)*:
   - Buckeye Union School District
   - Buckeye Union Mandarin Immersion Charter School
   - Valley View Charter Montessori School

   *(David Roth, Ph.D., Superintendent)*

Superintendent Roth reported on all three LCAP's (linked above). The District surveyed the parent community for input on the plans. A Public Hearing was held on June 11, 2025.

Board Member Keyzer motioned to approve the three LCAP's for 1) Buckeye Union School District, 2) Buckeye Union Mandarin Immersion Program, and 3) Valley View Charter Montessori, as presented.
Board Member Masten seconded the motion.
Public Comment: None
Motion carried 3-0.

4. **ACTION -** Adopt Resolution **No. #25-20**: Approving the Special Tax Levy Report for Fiscal Year 2025-2026 and Levying and Apportioning the Special Tax as Provided Therein for the Buckeye Union School District Community Facilities District CFD No. 2007-1 (Valley View) *(report linked)*

*(Brian McCahon, Director of Facilities)*

Ms. McHaney reminded the Board that this is an annual item and advised the Board that the District is required to prepare the annual tax roll to be submitted to the El Dorado County Assessor in August. The Special tax levy and apportioning of the special tax requires the adoption of Resolution No. 25-20.

Ms. McHaney clarified for the Board that the Certificates of Participation (COP) expire in November 2038.

Board Member Masten motioned to approve the Special Tax Levy Report and Resolution 25-20, as presented.
Board Member Keyzer seconded the motion.
Public Comment: None
Motion carried 3-0.

5. **ACTION -** Adopt Resolution **No. #25-21**: Determination of Use of Education Protection Account (EPA) Funds for 2025-2026

*(Jackie McHaney, Asst. Superintendent)*

Ms. McHaney reminded the Board that this is an annual item required per Proposition 30, approved by voters in 2012 and later extended by Proposition 55, which dedicates certain income and sales tax revenues to the Education Protection Account (EPA). She noted that Proposition 55 is set to expire in June 2030, and while EPA funds may be used for salaries and program costs (excluding administrative expenses), the expiration could place future pressure on State funding. For the current year, EPA funds are projected at $7,876,478, and staff recommended adoption of Resolution 25-21 to determine their use in accordance with the proposition's guidelines.

Board Member Keyzer motioned to approve Resolution 25-21, as presented.
Board Member Masten seconded the motion.
Public Comment: None
Motion carried 3-0.

6. **ACTION -** Approve 2024-2025 Estimated Actuals and Adopt 2025-2026 Budget with a Positive Certification

*(Jackie McHaney, Asst. Superintendent)*

Ms. McHaney shared the Budget Presentation. The revised 2025-2026 Budget will be brought to the Board in August 2025 to adjust for any material revisions, if needed. The conclusion is that Buckeye District is in a good financial position and it is recommended that the Board approve the 2024-2025 Estimated Actuals and the 2025-2026 Budget with a Positive Certification as presented.

Ms. McHaney thanked Mike Henkel, Director of Fiscal Services, for his excellent work on the budget and District finances.

Board Member Masten motioned to approve 2024-2025 Estimated Actuals and Adopt 2025-2026 Budget with a Positive Certification.
Board Member Keyzer seconded the motion.
Board Discussion: Board Member Masten asked for clarification on whether funds could be transferred from discretionary (unrestricted) accounts to special (restricted) accounts, noting that the transfer could occur in that direction but not the reverse, which Ms. McHaney confirmed.
Public Comment: None
Motion carried 3-0.

7. **ACTION -** Approve Salary Schedule for Contracted Employees

*(Jackie McHaney, Asst. Superintendent)*

Ms. McHaney reported that recent legislation (AB 1997, effective September 30, 2024) requires all certificated and classified employees, including positions not previously placed on a salary schedule such as superintendents, to be included on a publicly posted salary schedule meeting specific requirements. She explained that the proposed schedule applies to the District's only two contracted employees, Dr. Roth and herself, and that a comprehensive compensation study was conducted comparing salaries with nine similar districts to ensure competitiveness. Staff recommended Board approval of the contracted employees' salary schedule as presented.

Board Member Keyzer motioned to approve Salary Schedule for Contracted Employees, as presented.
Board Member Masten seconded the motion.
Public Comment: None

Motion carried 3-0.

8. **ACTION -** Approval of the 2025-2026 Superintendent Contract

*(Jackie McHaney, Asst. Superintendent)*

Ms. McHaney reported that Superintendent Roth has received a satisfactory evaluation from the Board. As a result, Addendum No. 15 to his contract extends the term by one year to June 30, 2028, maintaining a rolling three-year contract. The addendum also incorporates the new salary schedule language, placing him at Step 10 for the 2025–26 school year.

Board Member Masten motioned to approve the revisions to the Superintendent Contract, as presented.
Board Member Keyzer seconded the motion.
Public Comment: None
Motion carried 3-0.

9. **ACTION -** Approval of the 2025-2026 Assistant Superintendent, Administrative Services Contract

*(David Roth, Ph.D., Superintendent)*

Superintendent Roth reported that Assistant Superintendent, Jackie McHaney, has received a satisfactory evaluation. As a result, Addendum No. 15 to her contract places her on Step 9 of the newly adopted salary schedule for the 2025–26 school year and extends her contract for an additional two-year term. He praised her problem-solving skills, leadership, and dedication to ensuring resources reach students while keeping District operations on course, noting her significant contributions across multiple areas of the organization.

Board Member Keyzer motioned to approve the revisions to the Assistant Superintendent, Administrative Services Contract, as presented.
Board Member Masten seconded the motion.
Public Comment: None
Motion carried 3-0.

## XIII. NEXT MEETING

- ~~*There are no meetings scheduled in July*~~ **SPECIAL Board Meeting TBA**
- Regular Board Meeting - Wednesday, August 20, 2025, at 7:00 p.m.
  @ Buckeye Union School District - VIA Zoom and in-person

## XIV. ADJOURNMENT

Board Member Hanson-Smith stated that this meeting stands adjourned at 8:17 p.m.

Board Member Masten motioned to adjourn.
Board Member Keyzer seconded the motion.
Motion carried 3-0.

Approval Date:_____

By: _____ By: _____
Kirk Seal, Clerk David Roth, Ph.D., Secretary

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Any writings or documents that are public records and are provided to a majority of the governing Board regarding an open session item (or closed session statement threatening litigation) on this agenda will be made available for public inspection in the District Office located at 5049 Robert J. Mathews Parkway, El Dorado Hills, CA 95762 during normal business hours.

Individuals requiring special accommodations (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent at least two days before the meeting date at (916) 985-2183 ext. 1012.

Parents/guardians may request that directory information or personal information of the student or parent/guardian, provided at the Board meeting, be redacted from the minutes. To request information be redacted, please contact the Superintendent at (916) 985-2183 ext. 1012.