

OFFICIAL MINUTES
GENESEE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION
REGULAR MEETING
TUESDAY, JULY 22, 2025 AT 5:15 P.M.
MEDIA LAB ROOM #1121

The meeting was livestreamed on the school's website: www.genvalley.org

The regular meeting was called to order at 5:32 p.m. by Heath Gordon, President presiding.

Roll Call was taken by District Clerk:

Members Present: Heath Gordon, President, Max Gilluly, Vice-President, Tim Hand, Michelle Kelley, Jamie Willson (in at 5:33 pm), Shawn Grusendorf, James Cartwright

District Personnel: Dr. Paige Kinnaird, Superintendent; Erin Ostrander, Business Official/Deputy District Clerk, Pam Winterhalter, District Clerk

Staff Members: Brandy Hutchison

Guests: Thomas Emrich, Mr. & Mrs. Davenport

The Pledge of Allegiance was recited.

Persons to Address the Board:

- No person(s) to address the Board

Presentations to the Board:

- No presentations scheduled

APPROVE MINUTES: Motion made by Max Gilluly, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the Regular Meeting dated July 22, 2025, as submitted.

VOTE: Yes 5, No 0, Abs.0 Motion carried.

BOARD COMMITTEE REPORTS: Nothing new to report since the last Board meeting

FINANCIAL REPORTS:

- Business Office/District Treasurer's Report by Erin Ostrander – year end audit was last week, hoping to put \$100,000 back into Reserve Account for next school year

APPROVE TREASURER'S REPORTS: Motion made by Tim Hand, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Extra-Curricular Activity 6/1-6/30/2025; Payroll Account 6/1-6/30/2025; Agency Account 6/1-6/30/2025; General Fund – Community Bank, N.A. 6/1 – 6/30/2025; School Lunch Fund 6/1-6/30/2025; Scholarship Fund 6/1-6/30/2025; Risk Retention (U.I. Reserve) 6/1-6/30/2025; Capital Fund 6/1-6/30/2025, Special Aid Account 6/1-6/30/2025.

VOTE: Yes 5, No 0, Abs.0 Motion carried.

APPROVE WARRANT REPORTS: Motion made by Jamie Willson, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports: June Warrants - Dated July 14, 2025, as submitted: School Lunch Fund #12, Federal Fund #12, General Fund #12, Capital Fund (HADD) #10
VOTE: Yes 5, No 0, Abs.0 Motion carried.

APPROVE BOCES COOPERATIVE ELECTRICITY BID: Motion made by Max Gilluly, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the cooperative electricity bid, as follows:

GENERAL RESOLUTION

FOR THE PURPOSE OF

PARTICIPATING IN A COOPERATIVE BID COORDINATED BY

THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF

ONTARIO, SENECA, WAYNE AND YATES COUNTIES

FOR

Cooperative Electricity Bid WFL 2026-12
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WHEREAS, The Board of Education, *Genesee Valley School District* of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of electricity. And...

WHEREAS, The Board of Education, *Genesee Valley School District* of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, *Genesee Valley School District* of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, *Genesee Valley School District* of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The Board of Education, *Genesee Valley School District* Of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education **Genesee Valley School District** of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education **Genesee Valley School District** of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The **Superintendent** on behalf of the Board of Education, **Genesee Valley School District** of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of electricity and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid Specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

VOTE: Yes 5, No 0, Abs.0 Motion carried.

AUTHORIZE SHARED SERVICES: Motion made by Jamie Willson, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes the Superintendent to share services for the 2025-26 school year, as needed, with **Belfast Central School, Cuba-Rushford Central School, Fillmore Central School, Friendship Central School, Scio Central School and Wellsville Central School**. GVCS will provide special education classes for students and Will receive payment for such services.

VOTE: Yes 5, No 0, Abs.0 Motion carried.

SET RATE FOR NON-RESIDENT STUDENT TUITION: Motion made by Tim Hand, seconded By Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School sets the tuition rate for Non-Resident Students, K-12 at \$1,000.00 per student for the 2025-26 school year. ****The BOE agreed to the following payment schedule: \$250 by 9/1/25, \$250 by 11/1/25, and \$500 by 2/1/26****

VOTE: Yes 5, No 0, Abs.0 Motion carried.

CONSENT AGENDA/GENERAL ACTION ITEMS:

APPROVE CONSENT AGENDA: Motion made by Max Gilluly, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve CSE & CPSE Committee member: Parent Representative, **Penny Shipman**
2. Approve **Lindsay Webb** as a volunteer with the JV Boys Soccer team under the supervision of Chad Prosser
3. Approve to **Excise** 12 teacher desks from the old Angelica and Belmont buildings, as submitted.
4. Approve **Alyssa Heitman** as a clerical substitute during the summer of 2025 to help as needed, pay shall be 1/200th of salary, pro-rated to hourly

VOTE: Yes 5, No 0, Abs. 0 Motion carried.

PERSONNEL ACTION ITEMS:

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School hereby accepts the resignation of **Julia Moffat** from the position 1st Grade Teacher, effective July 18, 2025.

VOTE: Yes 5, No 0, Abs. 0 Motion carried.

ABOLISH TEACHER ASSISTANT POSITION: Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by James Cartwright - BE IT RESOLVED that due to budget cuts the Board of Education of Genesee Valley Central School hereby abolishes one (1) position in the Teacher Assistant tenure area retroactively effective June 30, 2025. The Board of Education has determined that **Abby Marsh** is one of having the least seniority in the Teacher Assistant tenure area and such Teacher Assistant shall be excessed effective June 30, 2025. In accordance with Education Law § 3013(3) such Teacher Assistant shall be placed on the Preferred Eligibility List in the Teacher Assistant tenure area for a period of seven (7) years from the effective date of this abolition.

VOTE: Yes 5, No 0, Abs. 0 Motion carried.

APPOINT ELEMENTARY TEACHER: Acting on the recommendation of the Superintendent: Motion made by Max Gilluly, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School retroactively appoints **Abby Marsh** who holds an Initial New York State Teaching Certificate in Childhood Education (Grades 1-6), to a full-time probationary position of Elementary Teacher effective July 1, 2025 in the Elementary tenure area. There is a probationary period of four (4) years, to commence on July 1, 2025, and conclude on June 30, 2029. The base salary for the 2025-26 school year shall be Step 2, \$49,354, benefits in accordance with the GVEA contract.

VOTE: Yes 5, No 0, Abs. 0 Motion carried.

AMEND RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School hereby accepts the amended resignation of **Charity Cline** from the position of Teacher Assistant, from September 1, 2025, to an effective date of August 25, 2025.

VOTE: Yes 5, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School hereby accepts the resignation of **Caitlyn Whitfield** from the position of Teacher Aide, effective August 25, 2025.

VOTE: Yes 5, No 0, Abs. 0 Motion carried.

APPOINT TEACHER ASSISTANT: Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School hereby appoints **Caitlyn Whitfield**, who holds a current New York State Teacher Assistant Certificate and who has been on the Preferred Eligibility List in the teacher assistant tenure area since the position was excessed effective June 30, 2025, is hereby reappointed from the PEL to the full-time position of teaching assistant in the teaching assistant tenure area, effective August 26, 2025. Caitlin Whitfield's name will be removed from the PEL. She will resume her four-year probationary period with credit from August 26, 2024 to June 30, 2025. Her probationary period will be commenced on August 26, 2025, and end on June 30, 2028. The salary during 2025-26 School Year will be 50% of Step 2 as outlined in the Genesee Valley Educators Association Collective Bargaining Agreement with benefits and other terms per the Collective Bargaining Agreement.

VOTE: Yes 5, No 0, Abs. 0 Motion carried.

APPOINT THE FOLLOWING MENTORS: Acting on the recommendation of the Superintendent – Motion made by Jamies Willson, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following teacher mentors for the 2025-26 school year, pay as per GVEA contract:

Mentee

Zachary Smith (HS Math Teacher)

Kaylee Elliott (PK4 Teacher)

Abby Marsh (4th Grade Teacher)

TBA (SPED 8:1:1 Teacher)

Mentor

Raegan Ryan

Kathy Johnson

Kellie Schmidt

Donna Faller

VOTE: Yes 5, No 0, Abs. 0 Motion carried.

APPOINT COOK/MANGER: Acting on the recommendation of the Superintendent – Motion made By Tim Hand, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints ***Amy Halbert*** as Cook/Manager effective September 10, 2025. There is a 10-month probationary period to commence on September 10, 2025 and conclude on July 9, 2026, pay shall be \$50,000 for the 2025-26 school year, benefits under Confidential/Managerial agreement.

VOTE: Yes 5, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent - Motion made by Max Gilluly, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of ***Kara Capozza*** from the position of Mental Health Technician, effective August 3, 2025.

VOTE: Yes 5, No 0, Abs. 0 Motion carried.

APPROVE MEMORANDUM OF AGREEMENT WITH GVEA: Acting on the recommendation of the Superintendent - Motion made by Tim Hand, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School hereby approves the terms of the Memorandum of Agreement between the District and the Genesee Valley Educators' Association, as presented to the Board, providing terms and conditions for the assignment of ***Thomas Emrich*** to serve as the Committee on Special Education Chairperson. The Board further authorizes the Superintendent to acknowledge the Memorandum of Agreement accordingly.

VOTE: Yes 5, No 0, Abs. 0 Motion carried.

APPOINT SPECIAL EDUCATION TEACHER: Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints ***Thomas Emrich***, effective August 20, 2025, to the position of Special Education Teacher, in the Special Education tenure area. The Board further confirms the Superintendent's initial assignment of Thomas Emrich to serve as the District's Committee on Special Education Chairperson. Thomas holds a professional New York State teaching certificate in the following areas: Students with Disabilities (1-6); Students with Disabilities Generalist (7-12) SOCE Extension in English and Math; Childhood Education (1-6) certification area. There is a probationary period of three (3) years to commence on August 20, 2025, and conclude on August 19, 2028, (Thomas received tenure at his previous New York State school). The base salary for the 2025-26 school year shall be Step 25, \$70,873, plus 16 sick days, benefits in accordance with the GVEA contract.

VOTE: Yes 5, No 0, Abs. 0 Motion carried.

INFORMATIONAL/DISCUSSION:

Upcoming Board Meetings:

- Friday, August 8, 2025 at 8:30 a.m. – Board of Education Retreat at the Beef Haus
- Tuesday, August 19, 2025 at 5:30 p.m. - Regular Board of Education Meeting
- Tuesday, September 9, 2025 at 5:30 p.m. – Regular Board of Education Meeting

Informational / Discussion:

- Dr. Kinnaird spoke about the following items:
 - a) If you have any topics you want to discuss at the BOE Retreat please send them to her.
 - b) Congratulations to Tim Hand on his recent award of Level 4 for NYSSBA training
 - c) Erin & Dr. Kinnaird were recently updated from our grant writer on 3 of the 7 current grants we are engaged in.
 - d) Board Committee Meetings - finalize signups at Board Retreat
 - e) GVCS Stand – need ideas to utilize the stand more
 - f) GVCS Stand – monthly rent at the Angelica Fair Grounds – discuss at BOE Retreat about helping to pay the rent

ADJOURNMENT: Motion made by Tim Hand, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 6:19 p.m.
VOTE: Yes 5, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Pamela A. Winterhalter
District Clerk