

FIRE ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION

Regular Meeting Agenda
February 27, 2024
4:30 p.m.

Call to Order

Pledge of Allegiance

Voice of the Taxpayer

Executive Session

It is anticipated the Board will enter Executive Session for legal advice with respect to the Regulatory Amendments relating to the Definition of Income in connection with the Real Property Tax Exemption for Persons Age 65 & Older with Limited Income and Persons with Disabilities and Limited Income

Discussion

Regulatory Amendments relating to the Income of Real Property Tax Exemption for Persons Age 65 & Older with Limited Income and Persons with Disabilities and Limited Income

PUBLIC HEARING

To discuss Local Options I, II and III described below; It is anticipated the Board of Education will make a determination with respect to the Local Options to be voted on at this same meeting.

- Proposed resolution relating to the exemption of school taxes for qualifying persons aged over 65 and over with limited income; AND
- Proposed resolution relating to the exemption of school taxes for qualifying persons with limited income and disabilities.

Local Option I. Excludes non-federally taxed social security benefits from income for the purposes of exemption

Local Option II. Includes taxable IRA distributions or distributions from a retirement account in income

Local Option III. Allows income to be offset by all medical and prescription drug expenses actually paid that were not reimbursed or paid for by insurance

REGULAR MEETING

ITEM 1 Approval of Minutes

- a. Regular Meeting of January 11, 2024
- b. Budget Review/Work Session of January 23, 2024

ITEM 2 Finance

- a. Treasurer's Report
- b. Trial Balance Reports
- c. Appropriation Status Report
- d. Revenue Status Reports
- e. Cash Disbursement Reports
- f. Voided Check Report
- g. Cash Balance Report
- h. Budget Transfer
- i. Claims Auditor Report
- j. Warrant(s)
- k. Cash Transfer

ITEM 3 **Superintendent's Report**

ITEM 4 **Discussion**

- a. Review of NYS Comptroller's Fiscal and Environmental Stress Reports

ITEM 5 **Correspondence – no correspondence**

ITEM 6 **Action Items – Recommended for Approval**

- a. 2023-2024 Health and Welfare Service Agreement w/West Islip School District – *1 student attending St. John's HS, and 1 student attending Bridges Academy @ \$1,145.69 per student.*
- b. Corrective Action Plan – *New York State Comptroller's Report 2023M-114 Dec. 2023*
- c. 2023-2024 Workplace Violence Prevention Coordinator – *P. Tamberino*
- d. 2023-2024 Substitute Teacher – *J. Cole @ \$176.42 daily*
- e. 2023-2024 Substitute Nurse – *P. Fogarty @ \$230.86 daily*
- f. 2023-2024 Annual Calendar Revision – *to reflect an Inclement Weather Day school closure on February 12, 2024, and the make-up day of June 27, 2024*
- g. 2023-2024 Board of Education Calendar Revision - *to reflect the cancellation of February 12, 2024, and the reschedule to February 27, 2024*
- h. Teacher Resignation – *M. Appell,, effective June 30, 2024*
- i. Teacher Resignation – *S. Rickard, effective June 30, 2024*
- j. 2024-2025 School Physician Agreement – *Dr. James W. Ferguson, Physician, @ \$9,000.00 for the 2024-2025 school year*
- k. 2024-2025 Fire Island Water Taxi Agreement - *\$140.00 daily rate*
- l. 2024-2025 Non-Resident Tuition Rates – *Prekindergarten-Kindergarten @ \$3,001.05; Grades 1-6 @ \$3,469.78*
- m. 2024-2025 Annual School Calendar
- n. 2024-2025 Annual School Board Meeting Calendar
- o. 2024-2025 Maintenance Holiday Schedule Calendar
- p. 2024 Real Property Tax Exemptions for Persons Aged 65 & Over with Limited Income
- q. 2024 Real Property Tax Exemption for Persons with Limited Income and Disabilities

ITEM 7 **Public Hearing/1st Reading of Policy Revisions/Adoption of Policy Revisions**

- a. #6190 – Workplace Violence Prevention Policy Statement
- b. #6190R – Workplace Violence Prevention Program
- c. #6190F – Workplace Violence Incident Report Form

RESOLUTION

WHEREAS, Labor Law § 27-b was recently amended, effective January 4, 2024, to require school districts to adopt a Workplace Violence Prevention Policy and accompanying forms released by the Department of Labor including: Record and Policy Review; Evaluation of the Physical Environment; List of Risks and Mitigation Efforts; Workplace Violence Training Outline; and Workplace Violence Incident Report; and

WHEREAS, the Board of Education has revised the above-referenced policies and forms in conformity with updates from the Department of Labor;

BE IT RESOLVED, the Board of Education hereby temporarily suspends all policies requiring a first and/or second reading prior to the adoption of the policy; and it is further

RESOLVED, the Board of Education hereby authorizes the adoption of the enclosed Workplace Violence Prevention Policy and accompanying forms.

ITEM 8 **Executive Session**

It is anticipated the Board will enter Executive Session to discuss matters pertaining to the employment of a particular person/s.

ITEM 9 **Adjournment**

Rev. 2/27/2024

Regular Meeting
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
January 11, 2024

DRAFT

CALL TO ORDER	The meeting was called to order at 4:36 p.m. by President J. Lippert
MEMBERS PRESENT	J. Lippert, L. Kaufman, J. Phelan, K. Skelly-Kurka, A. Wood, M. Wyckoff
MEMBERS ABSENT	L. Nowachek
OTHERS PRESENT	T. Davey, Superintendent J. Lizza, Assistant Superintendent for Business & Operations R. Roth, School Attorney T. Murphy, District Clerk R. Swierkowski, Treasurer
APPROVAL OF MINUTES	Minutes of the following meeting were accepted as read: • Regular Meeting of December 12, 2023 (A. Wood, L. Kaufman; 6-0)
TREASURER'S REPORT	Treasurer's Report for the month ended December 2023 was accepted as hereby attached. (K. Skelly- Kurka, M. Wyckoff; 6-0)
TRIAL BALANCE REPORTS	The Board accepts the Trial Balance Report for the month ending December 2023 as hereby attached. (K. Skelly- Kurka, M. Wyckoff; 6-0)
APPROPRIATION & REVENUE STATUS REPORTS	The Board accepts the Appropriation and Revenue Status Reports for December 2023 as hereby attached. (K. Skelly- Kurka, M. Wyckoff; 6-0)
CASH DISBURSEMENT REPORT	The Board accepts the Cash Disbursement report for December 2023 as hereby attached. (K. Skelly- Kurka, M. Wyckoff; 6-0)
VOIDED CHECK REPORT	The Board accepts the Voided Check report for December 2023 as hereby attached. (K. Skelly- Kurka, M. Wyckoff; 6-0)
CASH BALANCE REPORT	The Board accepts the Cash Balance report as hereby attached. (K. Skelly- Kurka, M. Wyckoff; 6-0)
BUDGET TRANSFER	The Board approves the Budget Transfer totaling \$13,175.00 as hereby attached. (A. Wood, K. Skelly-Kurka; 6-0)
CASH TRANSFER	The Board approves a Cash Transfer in the amount of \$260,000.00 as hereby attached. (J. Phelan, L. Kaufman; 6-0)
WARRANT	The Board hereby approves the General Fund Warrant in the amount of \$58,311.08 as presented. (K. Skelly-Kurka, M. Wyckoff; 6-0)

Regular Meeting Minutes of January 11, 2024 continued on next page...

SUPERINTENDENT'S REPORT

Mr. Davey reported on the following:

- School cancelation due to tide surge and flooding on January 10, 2023. A big thank you to all involved with getting information out.
- Visit and interviews with News 12 and Newsday TV regarding the flooding around the school and how it affected us.
- Winter program has been rescheduled from January 10 to January 16, 2024.
- Visit from Guidance Counselor who spoke to the students about professions and special skills.
- Another BOCES Environmental Education visit with Bay Shore Middle School is scheduled for Friday, January 12, 2024.
- New Interest rates have been secured on our bank accounts (change from .05% - 3.25%) resulting an approximate \$12,000 increase on our balances from November 2023 – December 2023.
- Property Tax exemption limits and how taxable income is calculated.
- Final Comptroller's Audit has been posted on the Office of the New York State Comptroller's website. A corrective Action Plan will be submitted.
- Our 5-year plan arrived. We will schedule a visit with the architects for a future BOE meeting.
- Attended NYSED's Literacy Symposium – information was spread about what is known about effective literacy instruction and to better prepare us in what we do, make changes in practices, and add what may be missing.
- Strategic Planning – presentation will be posted to our website.
- Received letter from Corneille Homeowners Association regarding Pickleball noise on outdoor courts and discussed plans on how to move forward in ways to help mitigate the sound.

2023-2024 BOARD OF EDUCATION CALENDAR REVISION

On the recommendation of the Superintendent, the Board hereby approves the revised 2023-2024 Board of Education calendar to reflect the meeting date change of January 9, 2024, to January 11, 2024.

(A. Wood, J. Phelan; 6-0)

2022-23 SUBSTITUTE TEACHER APPOINTMENTS

On the recommendation of the Superintendent, the Board hereby approves the following Substitute Teacher appointment @ daily rate of \$176.42: A. Bainbridge

(J. Phelan, M. Wyckoff; 6-0)

CPSE RECOMMENDATIONS

On the recommendation of the Superintendent, the Board hereby approves the recommendations of the Committee on Preschool Special Education as presented.

(A Wood, J. Phelan; 6-0)

PUBLIC HEARING/1st READING AND ADOPTION OF POLICY/RESOLUTION

A Public Hearing, 1st Reading and Adoption was held of policy #1335 – Appointment and Duties of the Claims Auditor.

RESOLUTION

RESOLVED, the Board of Education hereby suspends Policy #1410 requiring two readings of a draft policy and/or policy revision prior to adoption by the Board of Education and hereby adopts with one reading of Policy #1335 – Appointment and Duties of the Claims Auditor.

(K. Skelly-Kurka, A. Wood; 6-0)

Regular Meeting Minutes of January 11, 2024 continued...

EXECUTIVE SESSION

The Board entered Executive Session at 5:21 p.m. to discuss matters related to the employment of a particular person/s and to receive legal advice from counsel.
(J. Phelan, A. Wood; 6-0)

ADJOURNMENT

The regular meeting resumed and immediately adjourned at 6:34 p.m.
(K. Skelly-Kurka, J. Phelan; 6-0)

Traci Murphy
District Clerk

Budget Review Meeting/Work Session
BOARD OF EDUCATION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
January 23, 2024

DRAFT

CALL TO ORDER	The meeting was called to order 4:30 p.m. by Vice President, A. Wood.
MEMBERS PRESENT	L. Kaufman, L. Nowachek, J. Phelan, A. Wood, M. Wyckoff
MEMBERS ABSENT	J. Lippert, K. Skelly-Kurka
OTHERS PRESENT	Travis Davey, Superintendent J. Lizza, Administrative Assistant for Business & Operations T. Murphy, District Clerk R. Swierkowski, Treasurer
2023-2024 CALENDAR REVISION	On the recommendation of the Superintendent, the Board approves the 2023-2024 school calendar revision to reflect the Inclement Weather school closure day on January 10, 2024, and the make-up, in session school day on May 23, 2024. (L. Kaufman, L. Nowachek; 5-0)
ADDITION OF BUS STOP	On the recommendation of the Superintendent, the Board approves the additional bus stop at Midway and Cottage Walk in Ocean Beach. (J. Phelan, L. Nowachek; 5-0)
CLAIMS AUDITOR REPORT	The Board hereby approves the Claims Auditor Report as presented. (J. Phelan, M. Wyckoff; 5-0)
CASH TRANSFER	The Board hereby approves the Cash Transfer in the amount of \$193,000.00 as hereby attached. (J. Phelan, M. Wyckoff; 5-0)
CHECK WARRANT	The Board hereby approves the Check Warrant in the amount of \$192,351.57 as presented. (L. Kaufman, L. Nowachek; 5-0)
REVIEW OF PROPOSED 2024-2025 BUDGET	J. Lizza presented a preliminary 2024-2025 budget and discussed known expenses for the coming school year as well as items for which expenses are unknown at this time.
BOARD DISCUSSION	The Board discussed the options for the regulatory amendments relating to the income eligibility for real property tax exemption for persons age 65 & older and persons with disabilities and limited income.
EXECUTIVE SESSION	The Board entered Executive Session at 5:16 p.m. to discuss the employment of a particular person/s. (L. Nowachek, L. Kaufman; 5-0)
ADJOURNMENT	The regular meeting resumed at 5:38 p.m. and immediately adjourned. (J. Phelan, L. Nowachek; 5-0)

Traci Murphy
District Clerk

FIRE ISLAND UFSD

Cash Account Transactions Report From 1/1/2024 To 1/31/2024



Account	Account Name							
Date	Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
A 204	FNBLI CHECKING							
			BALANCE 07/01/2023 - 12/31/2023		0.00	0.00	49,512.17	
01/16/2024	9502		A/R Receipt for James Fitz - A/R Receipt for James Fitz	CR-7	219.58	0.00	49,731.75	
01/16/2024	9503		A/R Receipt for Janet LaViolette - A/R Receipt for Janet LaViolette	CR-7	219.58	0.00	49,951.33	
01/16/2024	9504		A/R Receipt for Peggy Danziger - A/R Receipt for Peggy Danziger	CR-7	3,595.20	0.00	53,546.53	
01/16/2024	9505		A/R Receipt for Dawn Lippert - A/R Receipt for Dawn Lippert	CR-7	599.20	0.00	54,145.73	
01/16/2024	9506		A/R Receipt for Linda Howe - A/R Receipt for Linda Howe	CR-7	219.58	0.00	54,365.31	
01/16/2024	9507		A/R Receipt for Gerard Rohan - A/R Receipt for Gerard Rohan	CR-7	219.58	0.00	54,584.89	
01/16/2024	9508		A/R Receipt for Donna Clock - A/R Receipt for Donna Clock	CR-7	599.20	0.00	55,184.09	
01/16/2024	9509		A/R Receipt for Evelyn Rahne - A/R Receipt for Evelyn Rahne	CR-7	219.58	0.00	55,403.67	
01/16/2024	9510		A/R Receipt for Appell, Marialaina - A/R Receipt for Appell, Marialaina	CR-7	126.96	0.00	55,530.63	
01/16/2024	9511		A/R Receipt for Appell, Marialaina - A/R Receipt for Appell, Marialaina	CR-7	3,175.87	0.00	58,706.50	
01/16/2024	9512		Florence JanovicAdult Education winter YogaCheck 204	CR-7	40.00	0.00	58,746.50	
01/16/2024	9513		Carin Roth Medvin Check #2154Adult Ed winter, Crystals 101, Haydn and Seals	CR-7	100.00	0.00	58,846.50	
01/16/2024	9514		Donna clock Check 4101Adult Ed Winter Yoga	CR-7	50.00	0.00	58,896.50	
01/16/2024	9515		Laura Keegan Check # 731Adult Ed winter Yoga	CR-7	40.00	0.00	58,936.50	
01/16/2024	9516		Wendy Gaynor Check #7496Adult Ed Winter- haydn	CR-7	40.00	0.00	58,976.50	
01/16/2024	9517		Blair Burke- Check #5651Adult Ed Winter- Yoga	CR-7	50.00	0.00	59,026.50	
01/16/2024	9518		Angela Fortgang- Check # 10082Adult Ed Winter- Yoga	CR-7	25.00	0.00	59,051.50	
01/16/2024	9519		Judith Smith- Check# 25Adult Ed Winter- Yoga	CR-7	25.00	0.00	59,076.50	
01/16/2024	9520		A/R Receipt for Lisa & Ryan D'Elisa - A/R Receipt for Lisa & Ryan D'Elisa	CR-7	1,734.89	0.00	60,811.39	
01/16/2024	9521		A/R Receipt for Wendell Chu - A/R Receipt for Wendell Chu	CR-7	449.40	0.00	61,260.79	
01/16/2024	9522		A/R Receipt for Roberta Roesch - A/R Receipt for Roberta Roesch	CR-7	109.79	0.00	61,370.58	

FIRE ISLAND UFSD

Cash Account Transactions Report From 1/1/2024 To 1/31/2024



Account	Account Name							
Date	Ref Number Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
A 204	FNBLI CHECKING							
01/16/2024	9523		A/R Receipt for Lois Thornberg - A/R Receipt for Lois Thornberg	CR-7	219.58	0.00	61,590.16	
01/16/2024	9524		A/R Receipt for Renee Weil - A/R Receipt for Renee Weil	CR-7	219.58	0.00	61,809.74	
01/16/2024	9525		Lise Thornberg Check 2303Adult Ed Winter- yoga	CR-7	50.00	0.00	61,859.74	
01/16/2024	9526		Stephanie Rogers- Check #2705Adult Ed winter- Crystals 101 and seals	CR-7	60.00	0.00	61,919.74	
01/16/2024	9527		Kristen Carlson- check #2701Adult Ed Winter - Yoga	CR-7	25.00	0.00	61,944.74	
01/18/2024	9528		Alma Kuttruff and Jeremy Conway Check# 163Adult Ed Winter2024- Haydn	CR-7	80.00	0.00	62,024.74	
01/18/2024	9529		Elizabeth Tschurr- Check # 327Adult Ed Winter- Haydn	CR-7	40.00	0.00	62,064.74	
01/18/2024	9530		Bette Berman- Check number 217Adult Ed Winter- Fresnel and Yoga	CR-7	90.00	0.00	62,154.74	
01/19/2024	9531		Robert Lamar Stack- Check 1255Adult Education Winter -Mah Jong	CR-7	80.00	0.00	62,234.74	
01/19/2024	9532		Maria Burke- Check #432Adult Ed Winter- Mah Jongg	CR-7	80.00	0.00	62,314.74	
01/19/2024	9533		CASH Receipt- 394317Donna clock- Mah Jongg 1/18/24	CR-7	10.00	0.00	62,324.74	
01/22/2024	9534		Regina Demarco-Check #3702Adult Education- Crystals 101 and fresnel	CR-7	60.00	0.00	62,384.74	
01/22/2024	9535		Theresa Davidson- Check number 210Adult Education- Fresnel	CR-7	40.00	0.00	62,424.74	
01/22/2024	9536		A/R Receipt for Patricia Purnhagen - A/R Receipt for Patricia Purnhagen	CR-7	599.20	0.00	63,023.94	
01/24/2024	9537		Mark Tschurr-check #330Adult Education Winter - Haydn	CR-7	40.00	0.00	63,063.94	
01/26/2024	9538		A/R Receipt for Margery McKeivitt - A/R Receipt for Margery McKeivitt	CR-7	219.58	0.00	63,283.52	
01/26/2024	9539		A/R Receipt for John & Rachel Gold Longo - A/R Receipt for John & Rachel Gold Longo	CR-7	3,469.78	0.00	66,753.30	
01/26/2024	9540		A/R Receipt for Sean & Elin Garell - A/R Receipt for Sean & Elin Garell	CR-7	1,387.92	0.00	68,141.22	
01/29/2024	56		January 2024 Money Transfers	JE-9	253,000.00	0.00	321,141.22	
01/29/2024	57		To Record Receipt of Star Aid	JE-9	5,192.03	0.00	326,333.25	
01/30/2024	9541		A/R Receipt for Roberta Roesch - A/R Receipt for Roberta Roesch	CR-7	109.79	0.00	326,443.04	
01/31/2024			See Cash Disbursement Schedule 14	CD-14	0.00	58,311.08	268,131.96	

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2024 To 1/31/2024

Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #						
A 204	FNBLI CHECKING							
01/31/2024				See Cash Disbursement Schedule 16	CD-16	0.00	192,351.57	75,780.39
01/31/2024		59		To record receipt of January Lottery Aid	JE-9	1,788.19	0.00	77,568.58
Grand Totals:						278,719.06	250,662.65	77,568.58

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2024 To 1/31/2024

Account	Account Name		Vendor ID	Explanation	Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #						
A 204-1	FNBLI Payroll			BALANCE 07/01/2023 - 12/31/2023		0.00	0.00	194,806.82
01/09/2024	52			Payroll 1/12/24	JE-9	2,198.59	0.00	197,005.41
01/23/2024	53			Payroll 1/26/24	JE-9	2,198.59	0.00	199,204.00
01/29/2024	56			January 2024 Money Transfers	JE-9	200,000.00	0.00	399,204.00
01/31/2024				See Cash Disbursement Schedule 15	CD-15	0.00	219,999.32	179,204.68
Grand Totals:						204,397.18	219,999.32	179,204.68

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2024 To 1/31/2024

Account	Account Name							
Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 205	FNBLI Money Market							
				BALANCE 07/01/2023 - 12/31/2023		0.00	0.00	2,611,930.97
01/29/2024	55			January 2024 Tax Receipts	JE-9	2,552,067.23	0.00	5,163,998.20
01/29/2024	56			January 2024 Money Transfers	JE-9	0.00	453,000.00	4,710,998.20
01/31/2024	58			To Record Monthly Interest	JE-9	10,580.27	0.00	4,721,578.47
Grand Totals:						2,562,647.50	453,000.00	4,721,578.47

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2024 To 1/31/2024

Account	Account Name								
Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
A 206	FNBLI Repair Reserve								
				BALANCE 07/01/2023 - 12/31/2023		0.00	0.00	109,186.47	
01/31/2024	58			To Record Monthly Interest	JE-9	319.06	0.00	109,505.53	
Grand Totals:						319.06	0.00	109,505.53	

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2024 To 1/31/2024

Account	Account Name							
Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance
A 207	FNBLI Capital Reserve #2							
				BALANCE 07/01/2023 - 12/31/2023		0.00	0.00	1,028,957.99
01/31/2024	58			To Record Monthly Interest	JE-9	3,006.75	0.00	1,031,964.74
Grand Totals:						3,006.75	0.00	1,031,964.74

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2024 To 1/31/2024

Account	Account Name								
Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
A 208	FNBLI Capital Reserve								
				BALANCE 07/01/2023 - 12/31/2023		0.00	0.00	818,974.58	
01/31/2024	58			To Record Monthly Interest	JE-9	2,393.15	0.00	821,367.73	
Grand Totals:						2,393.15	0.00	821,367.73	

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2024 To 1/31/2024

Account	Account Name				Schedule	Debits	Credits	Balance
Date	Ref Number	Invoice #	Vendor ID	Explanation				
CM 204	FIA Scholarship							
				BALANCE 07/01/2023 - 12/31/2023		0.00	0.00	415.55
Grand Totals:						0.00	0.00	415.55

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2024 To 1/31/2024

Account	Account Name								
Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
CM 204-1	Conrad Muriel Wirostek Schholarship								
				BALANCE 07/01/2023 - 12/31/2023		0.00	0.00	92,294.94	
01/31/2024				See Cash Disbursement Schedule 16	CD-16	0.00	0.00	92,294.94	
Grand Totals:						0.00	0.00	92,294.94	

FIRE ISLAND UFSD



Cash Account Transactions Report From 1/1/2024 To 1/31/2024

Account	Account Name								
Date	Ref Number	Invoice #	Vendor ID	Explanation	Schedule	Debits	Credits	Balance	
H 204	FNBLI Capital Fund Checking								
				BALANCE 07/01/2023 - 12/31/2023		0.00	0.00	9,918.37	
Grand Totals:						0.00	0.00	9,918.37	

FIRE ISLAND UFSD

Trial Balance Report From 7/1/2023 - 1/31/2024



Account	Description	Debits	Credits
A 204	FNBLI CHECKING	77,568.58	0.00
A 204-1	FNBLI Payroll	179,204.68	0.00
A 205	FNBLI Money Market	4,721,578.47	0.00
A 206	FNBLI Repair Reserve	109,505.53	0.00
A 207	FNBLI Capital Reserve #2	1,031,964.74	0.00
A 208	FNBLI Capital Reserve	821,367.73	0.00
A 210	Petty Cash	200.00	0.00
A 380	Accounts Receivable	26,326.68	0.00
A 391-2	Due From Capital Fund	420,000.00	0.00
A 510	Estimated Revenue	6,417,436.00	0.00
A 521	Encumbrances	2,373,598.08	0.00
A 522	Expenditures	2,499,394.80	0.00
A 599	Appropriated Fund Balance	0.00	509,016.81
A 601	Accrued Liabilities	0.00	688.47
A 630	Due To Other Funds	11,764.00	0.00
A 630-1	Due To Special Aid Fund (F)	0.00	13,764.00
A 630-2	Due To Capital Fund	0.00	797,945.33
A 632	Due To Teachers Retirement System	0.00	167,351.19
A 637	Due To Employees Retirement	0.00	34,135.00
A 691	Deferred Revenue	0.00	5,175.88
A 693	Deferred Revenues - Suffolk County	0.00	630,000.00
A 718	State Retirement	0.00	492.89
A 720	Group Insurance AFLAC	1,787.59	0.00
A 721	NYS Income Tax	267.37	0.00
A 722	Federal Income Tax	0.48	0.00
A 724	Association and Union Dues	0.00	1,245.96
A 727	Teachers Retirement	0.00	6,642.93
A 738	Student Deposits	0.00	1,880.00
A 814	Reserve For Workers Compensation	0.00	888,109.49
A 815	Unemployment Insurance Reserve	0.00	50,689.28
A 821	Reserve For Encumbrances	0.00	1,639,205.15
A 827	Retirement Contribution Reserve	0.00	1,001,340.12
A 828	TRS Contribution Reserve	0.00	62,537.32
A 867	Reserve For Employee Benefits	0.00	163,706.16
A 878	Reserve For Capital	0.00	2,645,347.83
A 882	Reserve For Repairs	0.00	129,963.44
A 909	Fund Balance, Unreserved	0.00	1,086,873.12
A 914	Assigned Appropriated Fund Balance	0.00	150,000.00
A 960	Appropriations	0.00	5,908,419.19
A 980	Revenues	0.00	2,797,435.17
A Fund Totals:		18,691,964.73	18,691,964.73
CM 204	FIA Scholarship	415.55	0.00
CM 204-1	Conrad Muriel Wirostek Scholarship	92,294.94	0.00
CM 522	Expenditures	3,469.78	0.00
CM 909	Fund Balance, Unreserved	0.00	86,121.49
CM 980	Revenues	0.00	10,058.78

FIRE ISLAND UFSD

Trial Balance Report From 7/1/2023 - 1/31/2024



Account	Description	Debits	Credits
CM Fund Totals:		96,180.27	96,180.27
F 391	Due From Other Funds	11,836.00	0.00
F 510	Estimated Revenue	21,764.00	0.00
F 522	Expenditures	11,764.00	0.00
F 599	Appropriated Fund Balance	0.00	10,000.00
F 630	Due To Other Funds	0.00	9,836.00
F 960	Appropriations	0.00	11,764.00
F 980	Revenues	0.00	13,764.00
F Fund Totals:		45,364.00	45,364.00
H 204	FNBLI Capital Fund Checking	9,918.37	0.00
H 391	Due From Other Funds	377,945.21	0.00
H 522	Expenditures	496,863.23	0.00
H 599	Appropriated Fund Balance	860,730.33	0.00
H 600	Accounts Payable	0.00	23,996.48
H 909	Fund Balance, Unreserved	0.00	860,730.33
H 960	Appropriations	0.00	860,730.33
H Fund Totals:		1,745,457.14	1,745,457.14
Grand Totals:		20,578,966.14	20,578,966.14

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 1/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.20	Board Of Education		500.00	0.00	500.00	0.00	0.00	500.00
A 1010.40	Board Of Education		10,926.00	0.00	10,926.00	10,437.00	0.00	489.00
A 1010.45	Board Of Education		1,001.00	78.00	1,079.00	380.77	145.23	553.00
1010	BOARD OF EDUCATION	*	12,427.00	78.00	12,505.00	10,817.77	145.23	1,542.00
A 1040.16	District Clerk		85,082.18	0.00	85,082.18	49,365.77	35,715.41	1.00
A 1040.20	District Clerk		1,000.00	0.00	1,000.00	0.00	540.00	460.00
A 1040.40	District Clerk		500.00	0.00	500.00	0.00	0.00	500.00
A 1040.45	District Clerk		500.00	0.00	500.00	0.00	350.00	150.00
1040	DISTRICT CLERK	*	87,082.18	0.00	87,082.18	49,365.77	36,605.41	1,111.00
A 1060.40	District Meeting		8,985.65	0.00	8,985.65	0.00	6,330.00	2,655.65
1060	DISTRICT MEETING	*	8,985.65	0.00	8,985.65	0.00	6,330.00	2,655.65
10		**	108,494.83	78.00	108,572.83	60,183.54	43,080.64	5,308.65
A 1240.15	Central Administration		223,696.49	0.00	223,696.49	129,019.80	94,676.69	0.00
A 1240.16	Central Administration		24,783.15	0.00	24,783.15	14,894.68	9,476.01	412.46
A 1240.20	Central Administration		2,000.00	0.00	2,000.00	1,181.16	0.00	818.84
A 1240.40	Central Administration		4,000.00	0.00	4,000.00	3,873.17	125.00	1.83
A 1240.45	Central Administration		700.00	0.00	700.00	307.85	0.00	392.15
1240	CHIEF SCHOOL ADMINISTRATOR	*	255,179.64	0.00	255,179.64	149,276.66	104,277.70	1,625.28
12		**	255,179.64	0.00	255,179.64	149,276.66	104,277.70	1,625.28
A 1310.15	Business Administration		159,549.75	0.00	159,549.75	92,048.85	67,500.90	0.00
A 1310.40	Business Admin		24,938.00	-2,300.00	22,638.00	11,964.10	5,342.50	5,331.40
A 1310.49	Business Administration		1,383.52	-1,000.00	383.52	473.60	0.00	-90.08
1310	BUSINESS ADMINISTRATION	*	185,871.27	-3,300.00	182,571.27	104,486.55	72,843.40	5,241.32
A 1320.40	Auditing		30,400.00	18,600.00	49,000.00	15,000.00	34,000.00	0.00
1320	AUDITING	*	30,400.00	18,600.00	49,000.00	15,000.00	34,000.00	0.00
A 1325.16	District Treasurer		86,922.06	0.00	86,922.06	50,147.40	36,774.66	0.00
A 1325.20	District Treasurer		500.00	0.00	500.00	0.00	0.00	500.00
A 1325.40	District Treasurer		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1325.45	District Treasurer		2,000.00	0.00	2,000.00	0.00	1,122.50	877.50
1325	TREASURER	*	90,422.06	0.00	90,422.06	50,147.40	37,897.16	2,377.50
A 1345.49	BOCES Services		0.00	1,173.63	1,173.63	1,173.63	0.00	0.00
1345	PURCHASING	*	0.00	1,173.63	1,173.63	1,173.63	0.00	0.00
13		**	306,693.33	16,473.63	323,166.96	170,807.58	144,740.56	7,618.82

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 1/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1420.40	Legal		55,500.00	0.00	55,500.00	19,258.30	27,241.70	9,000.00
1420	LEGAL	*	55,500.00	0.00	55,500.00	19,258.30	27,241.70	9,000.00
A 1430.49	Personnel		19,042.50	0.00	19,042.50	3,588.99	15,453.51	0.00
1430	PERSONNEL	*	19,042.50	0.00	19,042.50	3,588.99	15,453.51	0.00
A 1460.16	Records Management Officer		500.00	0.00	500.00	0.00	0.00	500.00
A 1460.40	Records Management-Con Expenditure		5,000.00	0.00	5,000.00	2,932.37	2,067.63	0.00
1460	RECORDS MANAGEMENT OFFICER	*	5,500.00	0.00	5,500.00	2,932.37	2,067.63	500.00
A 1480.49	Public Information Services - BOCES		15,380.25	0.00	15,380.25	7,784.55	7,595.70	0.00
1480	PUBLIC INFORMATION & SERVICES	*	15,380.25	0.00	15,380.25	7,784.55	7,595.70	0.00
14		**	95,422.75	0.00	95,422.75	33,564.21	52,358.54	9,500.00
A 1620.16	Operations Of Plant		119,315.20	0.00	119,315.20	69,790.91	42,635.43	6,888.86
A 1620.16B	Operations of Plant - Overtime		4,000.00	0.00	4,000.00	1,545.46	0.00	2,454.54
A 1620.20	Operations Of Plant		3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
A 1620.40	Operations Of Plant		80,250.00	-500.00	79,750.00	27,596.10	48,950.76	3,203.14
A 1620.45	Operations Of Plant		56,708.00	0.00	56,708.00	24,947.99	30,039.00	1,721.01
1620	OPERATION OF PLANT	*	263,273.20	-500.00	262,773.20	123,880.46	124,625.19	14,267.55
A 1621.16	Maintenance Of Plant		86,921.74	0.00	86,921.74	50,724.15	37,197.58	-999.99
A 1621.16B	Maintenance of Plant - Overtime		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 1621.20	Maintenance Of Plant		104,500.00	-75,446.22	29,053.78	7,974.37	2,585.37	18,494.04
A 1621.40	Maintenance Of Plant		27,050.00	40,530.00	67,580.00	47,540.20	19,539.80	500.00
A 1621.45	Maintenance Of Plant		5,200.00	-350.00	4,850.00	456.86	2,127.78	2,265.36
1621	MAINTENANCE OF PLANT	*	226,671.74	-35,266.22	191,405.52	106,695.58	61,450.53	23,259.41
A 1622.2	Security		83,075.44	0.00	83,075.44	996.71	3,966.92	78,111.81
1622	SECURITY	*	83,075.44	0.00	83,075.44	996.71	3,966.92	78,111.81
A 1660.45	Central Storeroom		3,500.00	0.00	3,500.00	509.81	448.19	2,542.00
1660	CENTRAL STOREROOM	*	3,500.00	0.00	3,500.00	509.81	448.19	2,542.00
A 1670.40	Central printing & mailing		6,299.88	1,280.00	7,579.88	3,178.40	2,121.48	2,280.00
A 1670.45	Central printing & mailing		2,240.00	0.00	2,240.00	2,163.00	0.00	77.00
1670	CENTRAL PRINTING & MAILING	*	8,539.88	1,280.00	9,819.88	5,341.40	2,121.48	2,357.00
A 1680.45	Central Data Processing		8,500.00	0.00	8,500.00	5,696.11	2,279.11	524.78
A 1680.49	Central Data Processing		105,788.26	0.00	105,788.26	35,320.51	70,467.75	0.00
1680	CENTRAL DATA PROCESSING	*	114,288.26	0.00	114,288.26	41,016.62	72,746.86	524.78
16		**	699,348.52	-34,486.22	664,862.30	278,440.58	265,359.17	121,062.55

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 1/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1910.40	Unallocated Insurance		86,200.00	0.00	86,200.00	80,476.00	497.00	5,227.00
1910	UNALLOCATED INSURANCE	*	86,200.00	0.00	86,200.00	80,476.00	497.00	5,227.00
A 1981.49	Boces Administrative Charge		8,652.00	0.00	8,652.00	5,047.01	3,604.99	0.00
1981	BOCES ADMINISTRATIVE COSTS	*	8,652.00	0.00	8,652.00	5,047.01	3,604.99	0.00
19		**	94,852.00	0.00	94,852.00	85,523.01	4,101.99	5,227.00
1		***	1,559,991.07	-17,934.59	1,542,056.48	777,795.58	613,918.60	150,342.30
A 2010.49	Curriculum Development		11,409.00	0.00	11,409.00	6,299.83	5,109.17	0.00
2010	CURRICULUM DEVEL & SUPERVISION	*	11,409.00	0.00	11,409.00	6,299.83	5,109.17	0.00
A 2020.15	Curriculum Development Administrative		131,700.90	0.00	131,700.90	75,981.30	55,719.60	0.00
2020	SUPERVISION-REGULAR SCHOOL	*	131,700.90	0.00	131,700.90	75,981.30	55,719.60	0.00
A 2070.40	In-Service Training		30,000.00	0.00	30,000.00	15,775.87	8,225.00	5,999.13
2070	INSERVICE TRAINING-INSTRUCTION	*	30,000.00	0.00	30,000.00	15,775.87	8,225.00	5,999.13
20		**	173,109.90	0.00	173,109.90	98,057.00	69,053.77	5,999.13
A 2110.10	Teaching Regular School		69,799.02	0.00	69,799.02	29,530.38	40,268.65	-0.01
A 2110.12	Teaching Regular School		619,649.96	40,141.22	659,791.18	289,500.23	216,042.34	154,248.61
A 2110.12--01	Teaching Regular School Art		27,080.18	0.00	27,080.18	11,457.05	15,623.13	0.00
A 2110.12--02	Teaching Regular School Music		31,715.52	0.00	31,715.52	13,418.13	18,297.40	-0.01
A 2110.12--03	Teaching Regular School P/E		76,849.15	0.00	76,849.15	40,254.28	36,594.87	0.00
A 2110.14	Teaching Regular School - Substitut		44,056.08	0.00	44,056.08	14,703.95	22,352.13	7,000.00
A 2110.20	Teaching Regular School		5,000.00	0.00	5,000.00	4,999.55	0.00	0.45
A 2110.40	Teaching Regular School		15,000.00	-4,476.10	10,523.90	4,480.85	2,852.05	3,191.00
A 2110.40--01	Teaching Regular School Art		0.00	0.00	0.00	0.00	0.00	0.00
A 2110.40--02	Teaching Regular School Music		1,200.00	1,177.74	2,377.74	2,424.74	153.00	-200.00
A 2110.45	Teaching Regular School		13,200.00	3,782.60	16,982.60	15,099.73	1,804.48	78.39
A 2110.45--01	Teaching Regular School Art		1,500.00	0.00	1,500.00	393.35	128.02	978.63
A 2110.45--02	Teaching Regular school Music		1,300.00	0.00	1,300.00	566.04	162.30	571.66
A 2110.45--03	Teaching Regular School P/E		500.00	650.92	1,150.92	0.00	1,090.00	60.92
A 2110.47	Teaching Regular School		127,543.86	0.00	127,543.86	-119,228.60	127,543.86	119,228.60
A 2110.48	Teaching Regular School		5,000.00	0.00	5,000.00	1,781.10	0.00	3,218.90
A 2110.49	Teaching Regular School		5,888.12	0.00	5,888.12	1,848.20	3,889.92	150.00
2110	TEACHING-REGULAR SCHOOL	*	1,045,281.89	41,276.38	1,086,558.27	311,228.98	486,802.15	288,527.14
21		**	1,045,281.89	41,276.38	1,086,558.27	311,228.98	486,802.15	288,527.14
A 2250.15	Programs for Students w/ Disabilities		88,132.55	0.00	88,132.55	39,928.68	48,203.87	0.00

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 1/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2250.20	Programs for Students w/ Disabilities		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2250.40	Programs for Students w/ Disabilities		11,000.00	0.00	11,000.00	1,504.62	1,995.38	7,500.00
A 2250.45	Programs for Students w/ Disabilities		500.00	0.00	500.00	0.00	0.00	500.00
A 2250.47	Programs for Students w/ Disabilities		85,996.49	0.00	85,996.49	-81,258.00	85,996.49	81,258.00
A 2250.49	Programs for Students w/ Disabilities		114,213.28	-173.63	114,039.65	36,847.10	77,192.55	0.00
2250	PROGRAMS-STUDENTS W/ DISABIL	*	300,842.32	-173.63	300,668.69	-2,977.60	213,388.29	90,258.00
22		**	300,842.32	-173.63	300,668.69	-2,977.60	213,388.29	90,258.00
A 2330.49	Environmental Education - BOCES		30,000.00	0.00	30,000.00	0.00	30,000.00	0.00
2330	TEACHING-SPECIAL SCHOOLS	*	30,000.00	0.00	30,000.00	0.00	30,000.00	0.00
23		**	30,000.00	0.00	30,000.00	0.00	30,000.00	0.00
A 2610.15	School Library		54,160.35	0.00	54,160.35	22,913.99	31,246.36	0.00
A 2610.20	School Library		300.00	0.00	300.00	282.04	0.00	17.96
A 2610.40	School Library		4,000.00	0.00	4,000.00	780.00	0.00	3,220.00
A 2610.45	School Library		5,000.00	0.00	5,000.00	1,994.20	0.00	3,005.80
A 2610.49	School Library		6,130.30	0.00	6,130.30	7,409.15	0.00	-1,278.85
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	69,590.65	0.00	69,590.65	33,379.38	31,246.36	4,964.91
A 2620.49	Educational TV - BOCES		1,324.00	0.00	1,324.00	939.55	384.45	0.00
2620	EDUCATIONAL TELEVISION	*	1,324.00	0.00	1,324.00	939.55	384.45	0.00
A 2630.15	Computer Assisted Instruction		126,680.13	0.00	126,680.13	73,084.80	53,595.33	0.00
A 2630.20	Computer Assisted Instruction		13,000.00	1,376.05	14,376.05	1,376.05	13,000.00	0.00
A 2630.22	Computer Hardware		60,095.00	799.69	60,894.69	52,929.69	0.00	7,965.00
A 2630.40	Computer Assisted Instruction		23,730.00	1,228.31	24,958.31	9,701.76	10,545.95	4,710.60
A 2630.45	Computer Assisted Instruction		2,500.00	0.00	2,500.00	1,577.10	146.88	776.02
A 2630.46	Computer Software		2,500.00	987.95	3,487.95	1,136.30	2,006.59	345.06
2630	COMPUTER ASSISTED INSTRUCTION	*	228,505.13	4,392.00	232,897.13	139,805.70	79,294.75	13,796.68
26		**	299,419.78	4,392.00	303,811.78	174,124.63	110,925.56	18,761.59
A 2815.16	Health Services		66,640.62	0.00	66,640.62	35,138.52	29,502.11	1,999.99
A 2815.20	Health Services		500.00	0.00	500.00	0.00	0.00	500.00
A 2815.40	Health Services		9,000.00	0.00	9,000.00	3,000.00	6,000.00	0.00
A 2815.41	Health Svc's- Other Dist		1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
A 2815.45	Health Services		800.00	0.00	800.00	785.62	23.04	-8.66
2815	HEALTH SERVICES-REGULAR SCHOOL	*	78,440.62	0.00	78,440.62	38,924.14	37,025.15	2,491.33
A 2820.40	Psychological Services		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 1/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2820.45	Psychological Services		600.00	0.00	600.00	0.00	0.00	600.00
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	*	1,600.00	0.00	1,600.00	0.00	0.00	1,600.00
A 2830.49	Pupil Personnel		1,500.00	0.00	1,500.00	1,969.24	0.00	-469.24
2830	PUPIL PERSONNEL SRVC-SPEC SCHL	*	1,500.00	0.00	1,500.00	1,969.24	0.00	-469.24
A 2850.15	Co Curricular Activities		26,600.00	0.00	26,600.00	5,580.00	0.00	21,020.00
A 2850.40	Co Curricular Activities		27,000.00	0.00	27,000.00	4,650.00	9,957.50	12,392.50
A 2850.45	Co Curricular Activities		1,000.00	0.00	1,000.00	301.45	0.00	698.55
2850	CO-CURRICULAR ACTIV-REG SCHL	*	54,600.00	0.00	54,600.00	10,531.45	9,957.50	34,111.05
28		**	136,140.62	0.00	136,140.62	51,424.83	46,982.65	37,733.14
2		***	1,984,794.51	45,494.75	2,030,289.26	631,857.84	957,152.42	441,279.00
A 5510.16	District Transportation		338,109.81	0.00	338,109.81	161,194.26	138,867.78	38,047.77
a 5510.16b	Overtime		19,500.00	0.00	19,500.00	13,189.81	0.00	6,310.19
A 5510.20	District Transportation		1,000.00	0.00	1,000.00	522.36	0.00	477.64
A 5510.21	District Transportation		0.00	94,558.00	94,558.00	0.00	94,558.00	0.00
A 5510.40	District Transportation		105,350.00	0.00	105,350.00	89,519.17	15,105.83	725.00
A 5510.45	District Transportation		65,000.00	500.00	65,500.00	18,147.10	47,352.90	0.00
A 5510.49	District Transportation		3,436.00	0.00	3,436.00	466.00	2,970.00	0.00
5510	DISTRICT TRANSPORT-MEDICAID	*	532,395.81	95,058.00	627,453.81	283,038.70	298,854.51	45,560.60
A 5530.16	Garage Building		9,171.12	0.00	9,171.12	5,291.10	3,880.02	0.00
A 5530.20	Garage Building		2,000.00	0.00	2,000.00	487.00	113.00	1,400.00
A 5530.40	Garage Building		10,000.00	-500.00	9,500.00	2,472.83	5,527.17	1,500.00
A 5530.45	Garage Building		500.00	0.00	500.00	500.00	0.00	0.00
5530	GARAGE BUILDING	*	21,671.12	-500.00	21,171.12	8,750.93	9,520.19	2,900.00
A 5581.49	Mobile Safety Bus - BOCES		1,020.00	0.00	1,020.00	0.00	1,020.00	0.00
5581	TRANSPORTATION FROM BOCES	*	1,020.00	0.00	1,020.00	0.00	1,020.00	0.00
55		**	555,086.93	94,558.00	649,644.93	291,789.63	309,394.70	48,460.60
5		***	555,086.93	94,558.00	649,644.93	291,789.63	309,394.70	48,460.60
A 7140.16	Community Recreation		21,898.27	0.00	21,898.27	14,986.65	2,700.76	4,210.86
A 7140.40	Community Recreation		15,000.00	0.00	15,000.00	4,760.00	5,040.00	5,200.00
A 7140.45	Community Recreation		5,000.00	0.00	5,000.00	954.00	1,000.00	3,046.00
A 7140.45 -CL	Community Recreation - Library		5,000.00	0.00	5,000.00	2,975.74	467.90	1,556.36
7140	RECREATION	*	46,898.27	0.00	46,898.27	23,676.39	9,208.66	14,013.22
71		**	46,898.27	0.00	46,898.27	23,676.39	9,208.66	14,013.22

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 1/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
7		***	46,898.27	0.00	46,898.27	23,676.39	9,208.66	14,013.22
A 9010.80	State Retirement		130,446.45	0.00	130,446.45	106,652.00	0.00	23,794.45
9010	STATE RETIREMENT	*	130,446.45	0.00	130,446.45	106,652.00	0.00	23,794.45
A 9020.80	Teacher Retirement		175,000.00	0.00	175,000.00	0.00	0.00	175,000.00
9020	TEACHERS' RETIREMENT	*	175,000.00	0.00	175,000.00	0.00	0.00	175,000.00
A 9030.80	Social Security		210,000.00	0.00	210,000.00	94,955.35	115,044.65	0.00
9030	SOCIAL SECURITY	*	210,000.00	0.00	210,000.00	94,955.35	115,044.65	0.00
A 9040.80	Worker Compensation		1,000.00	0.00	1,000.00	14,131.00	14,131.00	-27,262.00
9040	WORKERS' COMPENSATION	*	1,000.00	0.00	1,000.00	14,131.00	14,131.00	-27,262.00
A 9045.80	Life Insurance		3,000.00	0.00	3,000.00	1,357.87	316.50	1,325.63
9045	LIFE INSURANCE	*	3,000.00	0.00	3,000.00	1,357.87	316.50	1,325.63
A 9050.80	Unemployment Insurance		1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
9050	UNEMPLOYMENT INSURANCE	*	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
A 9055.80	Disability Insurance		100.00	287.44	387.44	387.44	0.00	0.00
9055	DISABILITY INSURANCE	*	100.00	287.44	387.44	387.44	0.00	0.00
A 9060.80	Hospital & Dental Insurance		985,026.83	-1,422.60	983,604.23	524,740.90	333,808.62	125,054.71
9060	HOSPITAL, MEDICAL & DENTAL INS	*	985,026.83	-1,422.60	983,604.23	524,740.90	333,808.62	125,054.71
A 9070.80	Unused Sick Leave Payment		85,000.00	0.00	85,000.00	0.00	0.00	85,000.00
9070	UNION WELFARE BENEFITS	*	85,000.00	0.00	85,000.00	0.00	0.00	85,000.00
A 9089.80	Medicare Reimbursement		50,092.13	0.00	50,092.13	32,050.80	19,622.93	-1,581.60
9089	OTHER	*	50,092.13	0.00	50,092.13	32,050.80	19,622.93	-1,581.60
90		**	1,640,665.41	-1,135.16	1,639,530.25	774,275.36	483,923.70	381,331.19
9		***	1,640,665.41	-1,135.16	1,639,530.25	774,275.36	483,923.70	381,331.19
Fund ATotals:			5,787,436.19	120,983.00	5,908,419.19	2,499,394.80	2,373,598.08	1,035,426.31
CM 2989.40	Scholarships & Awards		0.00	0.00	0.00	3,469.78	0.00	-3,469.78
2989		*	0.00	0.00	0.00	3,469.78	0.00	-3,469.78
29		**	0.00	0.00	0.00	3,469.78	0.00	-3,469.78
2		***	0.00	0.00	0.00	3,469.78	0.00	-3,469.78
Fund CMTotals:			0.00	0.00	0.00	3,469.78	0.00	-3,469.78
F 2060.40	Research Planning Evaluation		11,764.00	0.00	11,764.00	11,764.00	0.00	0.00
2060		*	11,764.00	0.00	11,764.00	11,764.00	0.00	0.00

FIRE ISLAND UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 1/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
20		**	11,764.00	0.00	11,764.00	11,764.00	0.00	0.00
2		***	11,764.00	0.00	11,764.00	11,764.00	0.00	0.00
Fund FTotals:			11,764.00	0.00	11,764.00	11,764.00	0.00	0.00
H 1620.293-20-21	HVAC Upgrade 2021 General Construction		764,070.00	-400,202.90	363,867.10	0.00	0.00	363,867.10
1620		*	764,070.00	-400,202.90	363,867.10	0.00	0.00	363,867.10
H 1622.240-20-21	HVAC Upgrade 2021 Contractual Other		35,151.98	8,008.96	43,160.94	43,160.94	0.00	0.00
H 1622.245-20-21	Materials & Supplies		61,508.35	392,193.94	453,702.29	453,702.29	0.00	0.00
1622		*	96,660.33	400,202.90	496,863.23	496,863.23	0.00	0.00
16		**	860,730.33	0.00	860,730.33	496,863.23	0.00	363,867.10
1		***	860,730.33	0.00	860,730.33	496,863.23	0.00	363,867.10
Fund HTotals:			860,730.33	0.00	860,730.33	496,863.23	0.00	363,867.10
Grand Totals:			6,659,930.52	120,983.00	6,780,913.52	3,011,491.81	2,373,598.08	1,395,823.63

FIRE ISLAND UFSD

Revenue Status Report By Function From 7/1/2023 To 1/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Tax	5,120,531.00	0.00	5,120,531.00	2,652,943.84	2,467,587.16
A 1040	Appropriation Of Planned Balance	150,000.00	0.00	150,000.00	0.00	150,000.00
A 1041	Special Taxes - Suffolk County	630,000.00	0.00	630,000.00	0.00	630,000.00
A 1085	School Tax Relief " Star "	7,500.00	0.00	7,500.00	5,192.03	2,307.97
A 1311	Day School Tuition From individuals	51,109.24	0.00	51,109.24	50,640.51	468.73
A 1315	Adult Education	3,500.00	0.00	3,500.00	2,465.00	1,035.00
A 1335	Student Fees & Charges	2,000.00	0.00	2,000.00	1,395.44	604.56
A 2401	Interest & Earnings	4,000.00	0.00	4,000.00	29,706.82	-25,706.82
A 2650	Sale Of Surplus Material	0.00	0.00	0.00	7,232.23	-7,232.23
A 2665	Sale Of Equipment	3,000.00	0.00	3,000.00	0.00	3,000.00
A 2666	Sale Of Transportation Equipment	10,000.00	0.00	10,000.00	0.00	10,000.00
A 2701	Refund Of Prior Year Expense	6,808.76	0.00	6,808.76	0.00	6,808.76
A 2703	Refund of prior year expense - Other	0.00	0.00	0.00	1,155.82	-1,155.82
A 2705	Gifts & Donations	0.00	0.00	0.00	1,000.00	-1,000.00
A 3101	Basic State Aid	293,935.00	0.00	293,935.00	28,949.84	264,985.16
A 3101.EX	Excess Cost Aid	50,000.00	0.00	50,000.00	8,018.75	41,981.25
A 3102	Lottery Aid	16,264.00	0.00	16,264.00	8,734.89	7,529.11
A 3103	Boces Aid	66,806.00	0.00	66,806.00	0.00	66,806.00
A 3260	Textbook Aid	1,407.00	0.00	1,407.00	0.00	1,407.00
A 3262	Computer Software Aid	450.00	0.00	450.00	0.00	450.00
A 3263	Library Aid	125.00	0.00	125.00	0.00	125.00
A Totals:		6,417,436.00	0.00	6,417,436.00	2,797,435.17	3,620,000.83
Grand Totals:		6,417,436.00	0.00	6,417,436.00	2,797,435.17	3,620,000.83

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 16: Cash Disbursement #2

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
1004	☐	01/16/2024	4064	Danny Vega			**VOID**		
						CM 2989.40		-750.00	0.00
Check Totals:								-750.00	0.00
1005	☐	01/16/2024	4065	Lydon Cole			**VOID**		
						CM 2989.40		-750.00	0.00
Check Totals:								-750.00	0.00
1007	☒	01/16/2024	4064	Danny Vega					
						CM 2989.40		750.00	0.00
Check Totals:								750.00	0.00
1007	☐	01/18/2024	4064	Danny Vega			**VOID**		
						CM 2989.40		-750.00	0.00
Check Totals:								-750.00	0.00
1008	☒	01/16/2024	4065	Lydon Cole					
						CM 2989.40		750.00	0.00
Check Totals:								750.00	0.00
1009	☒	01/18/2024	4064	Danny Vega					
						CM 2989.40		750.00	0.00
Check Totals:								750.00	0.00
2180	☐	01/18/2024	2947	Baldwin Automotive					
				7017		A 5510.40		8,757.20	8,757.20
				7017		A 5510.40		759.75	759.75
				7017		A 5510.40		3,092.00	3,092.00
				7017		A 5510.40		497.25	497.25
				7017		A 5510.40		1,030.30	1,030.30
Check Totals:								14,136.50	14,136.50
2181	☐	01/18/2024	2971	Barnes & Noble Booksellers					

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 16: Cash Disbursement #2

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
					7277	A 2110.48		74.95	74.95
							Check Totals:	74.95	74.95
2182	☐	01/18/2024	4069	Campbell Cassetta Architects PC					
					7193	A 1621.40		6,000.00	6,000.00
							Check Totals:	6,000.00	6,000.00
2183	☐	01/18/2024	4030	Coffee Distributing Corp					
					7029	A 1620.45		150.20	150.20
							Check Totals:	150.20	150.20
2184	☐	01/18/2024	1351	DAWN LIPPERT					
						A 9089.80		1,978.80	0.00
							Check Totals:	1,978.80	0.00
2185	☐	01/18/2024	1569	DONNA CLOCK					
						A 9089.80		1,978.80	0.00
							Check Totals:	1,978.80	0.00
2186	☐	01/18/2024	1835	EASTERN SUFFOLK BOCES					
					7023	A 1430.49		1,002.29	1,002.29
					7023	A 1680.49		10,611.75	10,611.75
					7023	A 1981.49		721.01	721.01
					7023	A 2010.49		558.79	558.79
					7023	A 2110.49		750.00	750.00
					7023	A 2250.49		7,226.40	7,226.40
					7023	A 2610.49		1,184.00	0.00
					7023	A 2830.49		857.24	388.00
					7023	A 5510.49		272.00	272.00
					7023	A 1480.49		1,991.84	1,991.84
							Check Totals:	25,175.32	23,522.08
2187	☐	01/18/2024	2468	FIRST RELIANCE STANDARD LIFE INSUR.					

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 16: Cash Disbursement #2

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
					7022	A 9060.80		2,394.09	2,394.09
							Check Totals:	2,394.09	2,394.09
2188	☐	01/18/2024	3849	Follett School Solutions, Inc					
					7256	A 2610.45		824.65	824.65
					7256	A 2610.45		228.16	228.16
					7279	A 7140.45 -CL		72.82	72.82
							Check Totals:	1,125.63	1,125.63
2189	☐	01/18/2024	4047	Forrest Clock					
						A 9089.80		1,978.80	0.00
							Check Totals:	1,978.80	0.00
2190	☐	01/18/2024	3985	Frank B. Ferraro					
						A 9089.80		2,769.60	0.00
							Check Totals:	2,769.60	0.00
2191	☐	01/18/2024	1718	GRAINGER					
					7295	A 1621.20		1,047.45	1,047.45
							Check Totals:	1,047.45	1,047.45
2192	☐	01/18/2024	2507	GUERCIO AND GUERCIO					
					7063	A 1420.40		270.00	270.00
					7063	A 1420.40		378.00	378.00
					7062	A 1420.40		3,041.66	3,041.66
							Check Totals:	3,689.66	3,689.66
2193	☐	01/18/2024	4076	IDESCO CORP.					
					7292	A 1622.2		323.88	323.88
							Check Totals:	323.88	323.88
2194	☐	01/18/2024	1063	ISLIP BULLETIN					
					7289	A 1240.40		41.00	41.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 16: Cash Disbursement #2

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
Check Totals:								41.00	41.00
2195	☐	01/18/2024	1269	JANET LAVIOLETTE		A 9089.80		6,330.00	0.00
Check Totals:								6,330.00	0.00
2196	☐	01/18/2024	3482	Jay Lippert		A 9089.80		1,978.80	0.00
Check Totals:								1,978.80	0.00
2197	☐	01/18/2024	1369	KEVIN GILLESPIE		A 9089.80		1,978.80	0.00
Check Totals:								1,978.80	0.00
2198	☐	01/18/2024	4072	Leadership Solutions Advisers, LLC					
			7259			A 1010.40		3,650.00	3,650.00
			7259			A 9060.80		11,764.00	11,764.00
			7259			A 1310.40		686.00	686.00
Check Totals:								16,100.00	16,100.00
2199	☐	01/18/2024	1284	LINDA HOWE		A 9089.80		6,330.00	0.00
Check Totals:								6,330.00	0.00
2200	☐	01/18/2024	1301	LOIS THORNBURG		A 9089.80		1,978.80	0.00
Check Totals:								1,978.80	0.00
2201	☐	01/18/2024	1064	LONG ISLAND ADVANCE					
			7288			A 1240.40		41.00	41.00
Check Totals:								41.00	41.00
2202	☐	01/18/2024	1119	NYS EMP. HEALTH INS PENDING A/					

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 16: Cash Disbursement #2

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
					7011	A 9060.80		80,198.72	80,198.72
Check Totals:								80,198.72	80,198.72
2203	☐	01/18/2024	1612	Pitney Bowes	7001	A 1670.40		227.97	227.97
Check Totals:								227.97	227.97
2204	☐	01/18/2024	1283	RENEE WEIL		A 9089.80		1,978.80	0.00
Check Totals:								1,978.80	0.00
2205	☐	01/18/2024	1751	Roberta D. Roesch		A 9089.80		2,769.60	0.00
Check Totals:								2,769.60	0.00
2206	☐	01/18/2024	2456	STAPLES Contract & Commercial	7038	A 1660.45		44.78	44.78
Check Totals:								44.78	44.78
2207	☐	01/18/2024	3963	The Living Literacy Network, LLC	7087	A 2070.40		2,000.00	2,000.00
Check Totals:								2,000.00	2,000.00
2208	☐	01/18/2024	2485	TOWN OF ISLIP	7111	A 5510.45		2,878.49	2,878.49
Check Totals:								2,878.49	2,878.49
2209	☐	01/18/2024	3814	Windstream Communications, Inc	7173	A 1620.45		1.13	1.13
Check Totals:								1.13	1.13
2210	☐	01/18/2024	1750	Young men's Christian Association of Long Island	7199	A 2850.40		4,650.00	4,650.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 16: Cash Disbursement #2

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated	
								Check Totals:	4,650.00	4,650.00
Number of Cash Disbursements: 37								Grand Totals:	192,351.57	158,647.53
Account Distribution Totals										
Account		Description				Total Expensed		Total Liquidated		
A 1010.40		Board Of Education				3,650.00		3,650.00		
A 1240.40		Central Administration				82.00		82.00		
A 1310.40		Business Admin				686.00		686.00		
A 1420.40		Legal				3,689.66		3,689.66		
A 1430.49		Personnel				1,002.29		1,002.29		
A 1480.49		Public Information Services - BOCES				1,991.84		1,991.84		
A 1620.45		Operations Of Plant				151.33		151.33		
A 1621.20		Maintenance Of Plant				1,047.45		1,047.45		
A 1621.40		Maintenance Of Plant				6,000.00		6,000.00		
A 1622.2		Security				323.88		323.88		
A 1660.45		Central Storeroom				44.78		44.78		
A 1670.40		Central printing & mailing				227.97		227.97		
A 1680.49		Central Data Processing				10,611.75		10,611.75		
A 1981.49		Boces Administrative Charge				721.01		721.01		
A 2010.49		Curriculum Development				558.79		558.79		
A 2070.40		In-Service Training				2,000.00		2,000.00		
A 2110.48		Teaching Regular School				74.95		74.95		
A 2110.49		Teaching Regular School				750.00		750.00		
A 2250.49		Programs for Students w/ Disabilities				7,226.40		7,226.40		
A 2610.45		School Library				1,052.81		1,052.81		
A 2610.49		School Library				1,184.00		0.00		
A 2830.49		Pupil Personnel				857.24		388.00		
A 2850.40		Co Curricular Activities				4,650.00		4,650.00		
A 5510.40		District Transportation				14,136.50		14,136.50		
A 5510.45		District Transportation				2,878.49		2,878.49		
A 5510.49		District Transportation				272.00		272.00		
A 7140.45 -CL		Community Recreation - Library				72.82		72.82		

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 16: Cash Disbursement #2

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation				
				PO Number	Account			Paid	Liquidated
Account	Description				Total Expensed	Total Liquidated			
A 9060.80	Hospital & Dental Insurance				94,356.81	94,356.81			
A 9089.80	Medicare Reimbursement				32,050.80	0.00			
Fund A Totals:					192,351.57	158,647.53			
CM 2989.40	Scholarships & Awards				0.00	0.00			
Fund CM Totals:					0.00	0.00			
Grand Totals:					192,351.57	158,647.53			

General Ledger Summary Postings

Account	Description	Debits	Credits
A 204	FNBLI CHECKING	0.00	192,351.57
A 521	Encumbrances	0.00	158,647.53
A 522	Expenditures	192,351.57	0.00
A 821	Reserve For Encumbrances	158,647.53	0.00
CM 204-1	Conrad Muriel Wirotek Schholarship	0.00	0.00
CM 522	Expenditures	0.00	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 14: Cash Disbursement January 2024

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
2141	☐	01/01/2024	1999	Bank of America Business Card					
				7056		A 2110.45		16.99	16.99
Check Totals:								16.99	16.99
2142	☐	01/03/2024	4013	Inc Amazon.com Services					
				7293		A 1621.45		38.99	38.99
				7272		A 2110.45		12.99	12.99
				7265		A 2110.45		29.67	29.67
				7276		A 2110.45		9.99	9.99
				7271		A 2110.45		23.96	23.96
				7275		A 2850.45		33.24	33.24
Check Totals:								148.84	148.84
2143	☐	01/03/2024	4073	AutoZone					
				7264		A 5510.45		91.59	91.59
				7264		A 5530.45		27.61	27.61
Check Totals:								119.20	119.20
2144	☐	01/03/2024	3170	Bagel Boss					
				7287		A 1240.45		86.96	86.96
Check Totals:								86.96	86.96
2145	☐	01/03/2024	2947	Baldwin Automotive					
				7017		A 5510.40		1,055.73	1,055.73
				7017		A 5510.40		1,204.50	1,204.50
				7017		A 5510.40		533.20	533.20
				7017		A 5510.40		725.00	725.00
Check Totals:								3,518.43	3,518.43
2146	☐	01/03/2024	1999	Bank of America Business Card					
				7056		A 2110.45		16.99	16.99
Check Totals:								16.99	16.99

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 14: Cash Disbursement January 2024

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
2147	☐	01/03/2024	1029	BARNWELL HOUSE OF TIRES	7060	A 5510.45		1,001.04	1,001.04
Check Totals:								1,001.04	1,001.04
2148	☐	01/03/2024	4041	Beach Bay Plumbing	7294	A 1621.40		4,864.32	4,864.32
Check Totals:								4,864.32	4,864.32
2149	☐	01/03/2024	3832	Benetech, Inc.	7035	A 1310.40		95.00	95.00
Check Totals:								95.00	95.00
2150	☐	01/03/2024	2530	Blick Art Materials	7274	A 2110.45--01		393.35	393.35
Check Totals:								393.35	393.35
2151	☐	01/03/2024	3872	Canon Solutions America, Inc	7034	A 1680.45		1,166.27	1,166.27
Check Totals:								1,166.27	1,166.27
2152	☐	01/03/2024	4030	Coffee Distributing Corp	7029	A 1620.45		158.75	158.75
Check Totals:								158.75	158.75
2153	☐	01/03/2024	3282	David A. Levenson	7057	A 2250.40		429.89	429.89
Check Totals:								429.89	429.89
2154	☐	01/03/2024	1835	EASTERN SUFFOLK BOCES	7023	A 1310.49		473.60	383.52
					7023	A 1430.49		631.46	631.46
					7023	A 1680.49		8,558.00	8,558.00
					7023	A 1981.49		720.99	720.99

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 14: Cash Disbursement January 2024

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
				PO Number	Account		
				7023	A 2010.49	558.78	558.78
				7023	A 2110.49	382.02	382.02
				7023	A 2250.49	7,226.40	7,226.40
				7023	A 2830.49	278.00	278.00
				7023	A 5510.49	46.00	46.00
				7023	A 1480.49	1,991.84	1,991.84
Check Totals:						20,867.09	20,777.01
2155	☐	01/03/2024	1115	FIRE ISLAND BOTTLE GAS CORP.			
				7052	A 1620.40	948.10	948.10
				7052	A 1620.40	2,690.11	2,690.11
Check Totals:						3,638.21	3,638.21
2156	☐	01/03/2024	1054	FIRE ISLAND FERRIES, INC.			
				7061	A 1620.40	291.00	291.00
Check Totals:						291.00	291.00
2157	☐	01/03/2024	4071	Fisher Scientific Company			
				7253	A 2110.45	67.70	67.70
				7253	A 2110.45	-45.90	-45.90
Check Totals:						21.80	21.80
2158	☐	01/03/2024	1718	GRAINGER			
				7046	A 1620.45	680.66	680.66
Check Totals:						680.66	680.66
2159	☐	01/03/2024	2507	GUERCIO AND GUERCIO			
				7062	A 1420.40	3,041.66	3,041.66
Check Totals:						3,041.66	3,041.66
2160	☐	01/03/2024	1023	I. JANVEY AND SONS, INC.			
				7047	A 1620.45	947.31	947.31
Check Totals:						947.31	947.31

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 14: Cash Disbursement January 2024

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
2161	☐	01/03/2024	3156	Iron Mountain	7005	A 1460.40		418.91	418.91
Check Totals:								418.91	418.91
2162	☐	01/03/2024	1020	KING KULLEN GROCERY CO., INC.	7069	A 1010.45		23.88	23.88
					7069	A 1010.45		114.98	114.98
					7255	A 2110.45		494.52	494.52
Check Totals:								633.38	633.38
2163	☐	01/03/2024	1441	LAKESHORE LEARNING MATERIALS	7278	A 2110.45		4.99	4.99
Check Totals:								4.99	4.99
2164	☐	01/03/2024	4024	Neptune's Nurseries Inc	7018	A 1621.40		5,000.00	5,000.00
Check Totals:								5,000.00	5,000.00
2165	☐	01/03/2024	4070	New York State Insurance Fund Disability Benefits Fund	7247	A 9055.80		387.44	387.44
Check Totals:								387.44	387.44
2166	☐	01/03/2024	2261	PEGGY DANZIGER	7215	A 7140.40		1,120.00	1,120.00
Check Totals:								1,120.00	1,120.00
2167	☐	01/03/2024	2813	PEST PRO EXTERMINATING COMPANY	7055	A 1620.40		115.00	115.00
Check Totals:								115.00	115.00
2168	☐	01/03/2024	3580	PSEG Long Island, LLC	7065	A 1620.45		1,668.29	1,668.29

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 14: Cash Disbursement January 2024

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
					7064	A 5530.40		692.30	692.30
Check Totals:								2,360.59	2,360.59
2169	☐	01/03/2024	3102	Richard Security	7002	A 1620.40		137.34	137.34
Check Totals:								137.34	137.34
2170	☐	01/03/2024	2214	SCHOOL SPECIALTY	7267	A 2110.45		95.50	95.50
Check Totals:								95.50	95.50
2171	☐	01/03/2024	2456	STAPLES Contract & Commercial	7038	A 1660.45		20.81	20.81
					7038	A 2110.45		116.69	116.69
					7038	A 2110.45		131.43	131.43
					7038	A 2110.45		59.64	59.64
Check Totals:								328.57	328.57
2172	☐	01/03/2024	2913	Stephanie Rogers	7213	A 7140.40		1,120.00	1,120.00
Check Totals:								1,120.00	1,120.00
2173	☐	01/03/2024	3351	Suffolk County Comm., Inc.	7004	A 5510.40		499.20	499.20
Check Totals:								499.20	499.20
2174	☐	01/03/2024	3309	Suffolk Printing	7273	A 7140.45		474.00	474.00
Check Totals:								474.00	474.00
2175	☐	01/03/2024	3963	The Living Literacy Network, LLC	7087	A 2070.40		2,000.00	2,000.00
Check Totals:								2,000.00	2,000.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 14: Cash Disbursement January 2024

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
2176	☐	01/03/2024	2111	Verizon Communication	7076	A 1620.45		1,104.71	1,104.71
Check Totals:								1,104.71	1,104.71
2177	☐	01/03/2024	2431	VERIZON WIRELESS	7078	A 1620.45		682.16	682.16
Check Totals:								682.16	682.16
2178	☐	01/03/2024	3814	Windstream Communications, Inc	7173	A 1620.45		0.53	0.53
Check Totals:								0.53	0.53
2179	☐	01/03/2024	2981	Advanced Industrial Maintenanc	7027	A 1621.40		325.00	325.00
Check Totals:								325.00	325.00
Grand Totals:								58,311.08	58,221.00

Number of Cash Disbursements: 39

Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
A 1010.45	Board Of Education	138.86	138.86
A 1240.45	Central Administration	86.96	86.96
A 1310.40	Business Admin	95.00	95.00
A 1310.49	Business Administration	473.60	383.52
A 1420.40	Legal	3,041.66	3,041.66
A 1430.49	Personnel	631.46	631.46
A 1460.40	Records Management-Con Expenditure	418.91	418.91
A 1480.49	Public Information Services - BOCES	1,991.84	1,991.84
A 1620.40	Operations Of Plant	4,181.55	4,181.55
A 1620.45	Operations Of Plant	5,242.41	5,242.41
A 1621.40	Maintenance Of Plant	10,189.32	10,189.32
A 1621.45	Maintenance Of Plant	38.99	38.99
A 1660.45	Central Storeroom	20.81	20.81

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 14: Cash Disbursement January 2024

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
			PO Number	Account			
Account	Description	Total Expensed	Total Liquidated				
A 1680.45	Central Data Processing	1,166.27	1,166.27				
A 1680.49	Central Data Processing	8,558.00	8,558.00				
A 1981.49	Boces Administrative Charge	720.99	720.99				
A 2010.49	Curriculum Development	558.78	558.78				
A 2070.40	In-Service Training	2,000.00	2,000.00				
A 2110.45	Teaching Regular School	1,035.16	1,035.16				
A 2110.45--01	Teaching Regular School Art	393.35	393.35				
A 2110.49	Teaching Regular School	382.02	382.02				
A 2250.40	Programs for Students w/ Disabilities	429.89	429.89				
A 2250.49	Programs for Students w/ Disabilities	7,226.40	7,226.40				
A 2830.49	Pupil Personnel	278.00	278.00				
A 2850.45	Co Curricular Activities	33.24	33.24				
A 5510.40	District Transportation	4,017.63	4,017.63				
A 5510.45	District Transportation	1,092.63	1,092.63				
A 5510.49	District Transportation	46.00	46.00				
A 5530.40	Garage Building	692.30	692.30				
A 5530.45	Garage Building	27.61	27.61				
A 7140.40	Community Recreation	2,240.00	2,240.00				
A 7140.45	Community Recreation	474.00	474.00				
A 9055.80	Disability Insurance	387.44	387.44				
		Fund A Totals:	58,311.08	58,221.00			
		Grand Totals:	58,311.08	58,221.00			

General Ledger Summary Postings

Account	Description	Debits	Credits
A 204	FNBLI CHECKING	0.00	58,311.08
A 521	Encumbrances	0.00	58,221.00
A 522	Expenditures	58,311.08	0.00
A 821	Reserve For Encumbrances	58,221.00	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 15: Payroll Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
2792	☐	01/08/2024	1123	NYS INCOME TAX			Trust & Agency Payment		
						A 721		4,706.96	0.00
						A 728		192.58	0.00
Check Totals:								4,899.54	0.00
2793	☐	01/08/2024	2076	FICA			Trust & Agency Payment		
						A 726		6,290.75	0.00
						A 726		6,290.75	0.00
						A 726		1,471.24	0.00
						A 726		1,471.24	0.00
Check Totals:								15,523.98	0.00
2794	☐	01/08/2024	2910	Federal 941 Withholding			Trust & Agency Payment		
						A 722		11,395.66	0.00
Check Totals:								11,395.66	0.00
2795	☐	01/08/2024	3228	Fire Island UFSD			Trust & Agency Payment		
						A 720.1		2,198.59	0.00
Check Totals:								2,198.59	0.00
2796	☐	01/08/2024	3272	Fire Island UFSD - T & A			Trust & Agency Payment		
						A 729		1,475.50	0.00
						A 729		3,209.61	0.00
Check Totals:								4,685.11	0.00
2797	☐	01/08/2024	3453	Net Pay - Fire Island UFSD			Trust & Agency Payment		
						A 710		68,399.50	0.00
Check Totals:								68,399.50	0.00
2798	☐	01/08/2024	3990	Vanguard			Trust & Agency Payment		
						A 729		850.00	0.00
Check Totals:								850.00	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 15: Payroll Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
2799	☐	01/23/2024	1123	NYS INCOME TAX		A 721	Trust & Agency Payment	4,789.06	0.00
						A 728		192.58	0.00
Check Totals:								4,981.64	0.00
2800	☐	01/23/2024	1126	NYS EMPLOYEES' RETIREMENT SYSTEM		A 718	Trust & Agency Payment	1,048.80	0.00
Check Totals:								1,048.80	0.00
2801	☐	01/23/2024	2076	FICA		A 726	Trust & Agency Payment	6,364.88	0.00
						A 726		6,364.88	0.00
						A 726		1,488.55	0.00
						A 726		1,488.55	0.00
Check Totals:								15,706.86	0.00
2802	☐	01/23/2024	2910	Federal 941 Withholding		A 722	Trust & Agency Payment	11,685.33	0.00
Check Totals:								11,685.33	0.00
2803	☐	01/23/2024	3228	Fire Island UFSD		A 720.1	Trust & Agency Payment	2,198.59	0.00
Check Totals:								2,198.59	0.00
2804	☐	01/23/2024	3272	Fire Island UFSD - T & A		A 729	Trust & Agency Payment	1,588.00	0.00
						A 729		3,209.61	0.00
Check Totals:								4,797.61	0.00
2805	☐	01/23/2024	3453	Net Pay - Fire Island UFSD		A 710	Trust & Agency Payment	68,797.64	0.00
Check Totals:								68,797.64	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 15: Payroll Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Account	Explanation	Paid	Liquidated
2806	☐	01/23/2024	3990	Vanguard	A 729	Trust & Agency Payment	1,050.00	0.00
Check Totals:							1,050.00	0.00
10108	☐	01/09/2024	1940	NYS UNITED TEACHERS	A 724	Trust & Agency Payment - FIUNION	220.57	0.00
Check Totals:							220.57	0.00
10109	☐	01/09/2024	2592	AFLAC	A 720		1,339.33	0.00
Check Totals:							1,339.33	0.00
10110	☐	01/23/2024	1940	NYS UNITED TEACHERS	A 724	Trust & Agency Payment - FIUNION	220.57	0.00
Check Totals:							220.57	0.00
1122024	☐	01/12/2024	2941	PAYROLL EXPENDITURE		Payroll Summary 1/12/2024		
				202324	A 521		-101,046.69	0.00
				202324	A 522		102,049.04	0.00
				202324	A 821		101,046.69	0.00
				202324	A 1040.16		3,272.35	3,272.35
				202324	A 1240.15		8,601.32	8,601.32
				202324	A 1240.16		933.97	933.97
				202324	A 1310.15		6,136.53	6,136.53
				202324	A 1325.16		3,343.16	3,343.16
				202324	A 1620.16		4,884.59	4,884.59
				202324	A 1621.16		3,381.61	3,381.61
				202324	A 2110.10		2,684.58	2,684.58
				202324	A 2110.12		26,651.95	26,651.95
				202324	A 2110.14		2,293.46	2,293.46
				202324	A 2250.15		3,629.88	3,629.88
				202324	A 2610.15		2,083.09	2,083.09
				202324	A 2630.15		4,872.32	4,872.32

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 15: Payroll Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
				PO Number	Account		
				202324	A 2815.16	3,114.28	3,114.28
				202324	A 2850.15	60.00	0.00
				202324	A 5510.16	13,333.39	13,333.39
				202324	A 5530.16	352.74	352.74
				202324	A 7140.16	491.19	491.19
				202324	A 500	-102,049.04	0.00
				202324	a 5510.16b	921.11	0.00
				202324	A 2020.15	5,065.42	5,065.42
				202324	A 1620.16B	21.24	0.00
				202324	A 2110.12--01	1,041.55	1,041.55
				202324	A 2110.12--03	3,659.48	3,659.48
				202324	A 2110.12--02	1,219.83	1,219.83
Check Totals:						102,049.04	101,046.69
1262024	☐	01/26/2024	2941	PAYROLL EXPENDITURE	Payroll Summary 1/26/2024		
				202324	A 521	-100,453.51	0.00
				202324	A 522	103,245.83	0.00
				202324	A 821	100,453.51	0.00
				202324	A 1040.16	3,272.35	3,272.35
				202324	A 1240.15	8,601.32	8,601.32
				202324	A 1240.16	1,174.97	1,174.97
				202324	A 1310.15	6,136.53	6,136.53
				202324	A 1325.16	3,343.16	3,343.16
				202324	A 1620.16	4,487.83	4,487.83
				202324	A 1621.16	3,381.61	3,381.61
				202324	A 2110.10	2,684.58	2,684.58
				202324	A 2110.12	26,780.39	26,780.39
				202324	A 2110.14	1,648.87	1,648.87
				202324	A 2250.15	3,629.88	3,629.88
				202324	A 2610.15	2,083.09	2,083.09
				202324	A 2630.15	4,872.32	4,872.32
				202324	A 2815.16	3,114.28	3,114.28
				202324	A 2850.15	300.00	0.00

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 15: Payroll Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation	Paid	Liquidated
				PO Number	Account		
				202324	A 5510.16	13,378.57	13,378.57
				202324	A 5530.16	352.74	352.74
				202324	A 7140.16	524.74	524.74
				202324	A 500	-103,245.83	0.00
				202324	a 5510.16b	1,878.27	0.00
				202324	A 2020.15	5,065.42	5,065.42
				202324	A 1620.16B	614.05	0.00
				202324	A 2110.12--01	1,041.55	1,041.55
				202324	A 2110.12--03	3,659.48	3,659.48
				202324	A 2110.12--02	1,219.83	1,219.83
Check Totals:						103,245.83	100,453.51
Grand Totals:						425,294.19	201,500.20

Number of Cash Disbursements: 20

Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
A 1040.16	District Clerk	6,544.70	6,544.70
A 1240.15	Central Administration	17,202.64	17,202.64
A 1240.16	Central Administration	2,108.94	2,108.94
A 1310.15	Business Administration	12,273.06	12,273.06
A 1325.16	District Treasurer	6,686.32	6,686.32
A 1620.16	Operations Of Plant	9,372.42	9,372.42
A 1620.16B	Operations of Plant - Overtime	635.29	0.00
A 1621.16	Maintenance Of Plant	6,763.22	6,763.22
A 2020.15	Curriculum Development Administrative	10,130.84	10,130.84
A 2110.10	Teaching Regular School	5,369.16	5,369.16
A 2110.12	Teaching Regular School	53,432.34	53,432.34
A 2110.12--01	Teaching Regular School Art	2,083.10	2,083.10
A 2110.12--02	Teaching Regular School Music	2,439.66	2,439.66
A 2110.12--03	Teaching Regular School P/E	7,318.96	7,318.96
A 2110.14	Teaching Regular School - Substitute	3,942.33	3,942.33
A 2250.15	Programs for Students w/ Disabilities	7,259.76	7,259.76
A 2610.15	School Library	4,166.18	4,166.18

FIRE ISLAND UFSD



Cash Disbursement Schedule Report For A - 15: Payroll Cash Disbursement

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Explanation				
				PO Number	Account			Paid	Liquidated
Account		Description			Total Expensed		Total Liquidated		
A 2630.15		Computer Assisted Instruction			9,744.64		9,744.64		
A 2815.16		Health Services			6,228.56		6,228.56		
A 2850.15		Co Curricular Activities			360.00		0.00		
A 500		Payroll Clearing			-205,294.87		0.00		
A 521		Encumbrances			-201,500.20		0.00		
A 522		Expenditures			205,294.87		0.00		
A 5510.16		District Transportation			26,711.96		26,711.96		
a 5510.16b		Overtime			2,799.38		0.00		
A 5530.16		Garage Building			705.48		705.48		
A 710		Consolidated Payroll			137,197.14		0.00		
A 7140.16		Community Recreation			1,015.93		1,015.93		
A 718		State Retirement			1,048.80		0.00		
A 720		Group Insurance AFLAC			1,339.33		0.00		
A 720.1		Groud Health Insurance			4,397.18		0.00		
A 721		NYS Income Tax			9,496.02		0.00		
A 722		Federal Income Tax			23,080.99		0.00		
A 724		Association and Union Dues			441.14		0.00		
A 726		Social Security Tax			31,230.84		0.00		
A 728		NYC Income Tax			385.16		0.00		
A 729		Employee Tax Shelter Annuities			11,382.72		0.00		
A 821		Reserve For Encumbrances			201,500.20		0.00		
				Fund A Totals:	425,294.19	201,500.20			
				Grand Totals:	425,294.19	201,500.20			

General Ledger Summary Postings

Account	Description	Debits	Credits
A 204-1	FNBLI Payroll	0.00	219,999.32

FIRE ISLAND UFSD

Voided Checks Report For The Period 1/1/2024 - 1/31/2024



Check Number	Voided Date	Vendor ID	Vendor Name	Description	Voided Amount
1004	01/16/2024	4064	Danny Vega	**VOID**	750.00
1005	01/16/2024	4065	Lydon Cole	**VOID**	750.00
1007	01/18/2024	4064	Danny Vega	**VOID**	750.00
Total Voided Checks:			3	Grand Total:	2,250.00

FIRE ISLAND UFSD
Cash Balance From 7/1/2023 - 1/31/2024



Bank Account Name	Reference	Receipts	Disbursements	General Ledgers	Balance
CAP RESERVE 1	PERIOD ACTIVITY 07/01/2023 - 01/31/2024	0.00	0.00	821,367.73	821,367.73
CAP RESERVE 2	PERIOD ACTIVITY 07/01/2023 - 01/31/2024	0.00	0.00	1,031,964.74	1,031,964.74
Capital Fund Checking	PERIOD ACTIVITY 07/01/2023 - 01/31/2024	0.00	496,863.23	506,781.60	9,918.37
Conrad Muriel Wirostek Scholarship	PERIOD ACTIVITY 07/01/2023 - 01/31/2024	6,589.00	0.00	85,705.94	92,294.94
FI Assoc. Scholarship	PERIOD ACTIVITY 07/01/2023 - 01/31/2024	3,469.78	3,469.78	415.55	415.55
General Fund Checking	PERIOD ACTIVITY 07/01/2023 - 01/31/2024	141,411.29	1,618,525.91	1,554,683.20	77,568.58
General Fund Payroll	PERIOD ACTIVITY 07/01/2023 - 01/31/2024	455.00	1,403,468.51	1,582,218.19	179,204.68
Money Market	PERIOD ACTIVITY 07/01/2023 - 01/31/2024	0.00	0.00	4,721,578.47	4,721,578.47
REPAIR RESERVE	PERIOD ACTIVITY 07/01/2023 - 01/31/2024	0.00	0.00	109,505.53	109,505.53
Grand Totals:		151,925.07	3,522,327.43	10,414,220.95	
Ending Balance: 01/31/2024					7,043,818.59

FIRE ISLAND UFSD



Budget Transfer Schedule Report For A - 7: Budget Transfer

Ref Number	Date	Budget Transfer Description	Approval Status	Transfer Out	Transfer In
Account	Account Description	Detail Description			
153	01/03/2024	To cover cost of Lanscaping Fall clean up & pruning	Not Required		
A 1621.20	Maintenance Of Plant			1,830.00	
A 1621.40	Maintenance Of Plant				1,830.00
154	01/03/2024	To Cover cost of Disability insurance	Not Required		
A 9055.80	Disability Insurance				287.44
A 9060.80	Hospital & Dental Insurance			287.44	
155	01/18/2024	To cover cost of Supplies needed for Busses	Not Required		
A 5510.45	District Transportation				500.00
A 5530.40	Garage Building			500.00	
156	01/18/2024	To cover cost of Boiler inspection	Not Required		
A 1621.40	Maintenance Of Plant				350.00
A 1621.45	Maintenance Of Plant			350.00	
157	01/31/2024	To cover the cost of electrical work on circualtors	Not Required		
A 1620.40	Operations Of Plant			500.00	
A 1621.40	Maintenance Of Plant				500.00

FIRE ISLAND UFSD



Budget Transfer Schedule Report For A - 7: Budget Transfer

Ref Number	Date	Budget Transfer Description	Approval Status		
Account		Account Description	Detail Description	Transfer Out	Transfer In
			Grand Totals:	3,467.44	3,467.44
Number of Budget Transfers: 5			Net Amount:	0.00	
Account Distribution Totals					
Account		Description	Debits	Credits	
A 1620.40		Operations Of Plant	500.00	0.00	
A 1621.20		Maintenance Of Plant	1,830.00	0.00	
A 1621.40		Maintenance Of Plant	0.00	2,680.00	
A 1621.45		Maintenance Of Plant	350.00	0.00	
A 5510.45		District Transportation	0.00	500.00	
A 5530.40		Garage Building	500.00	0.00	
A 9055.80		Disability Insurance	0.00	287.44	
A 9060.80		Hospital & Dental Insurance	287.44	0.00	
Fund A Totals:			3,467.44	3,467.44	
Grand Totals:			3,467.44	3,467.44	

February 7, 2024

VIA EMAIL

Board of Education
Fire Island Union Free School District

***Re: Claims Audit Report for the Month of
January 19, 2024 through February 7, 2024.***

Board of Education:

I have completed my claims auditing services to the Fire Island Union Free School District covering the time period of ***January 19, 2024 through February 7, 2024***. The services I performed, as outlined within my proposal, include reviewing all claims against the district. The purpose of this report is to update the Board of Education on work performed to date, my findings, and recommendations.

For ease of reference, I have categorized the remainder of this report as follow:

Claims Audit Services

Exhibits

CLAIMS AUDIT SERVICES

The claims audit services performed on each claim against the district consisted of:

1. Verification of the accuracy of invoices and claim forms.
2. Ensuring proper approval of all purchases; checking that purchases constitute legal expenses of the school district.
3. Determining that purchase orders have been issued in accordance with Board of Education policy, and applicable state law.

**Board of Education
Fire Island Union Free School District
February 7, 2024
Page 2**

***Re: Claims Audit Report for the Month of
January 19, 2024 through February 7, 2024***

4. Comparison of invoices or claims with previously approved contracts.
5. Reviewing price extensions, claiming of applicable discounts, inclusion of shipping and freight charges.
6. Approving all charges that are presented for payment which are supported with documentary evidence indicating compliance with all pertinent laws, policies and regulations.

Over the time period of January 19, 2024 through February 7, 2024 I have reviewed 44 claims against the District in the amount of **\$229,114.70** (See attached Exhibit I) I made inquiries and/or observations into 1 claim in the amount of **\$994.28**. It should be noted that currently, there are no outstanding inquiries in regard to the audit of claims made against the district for the period of January 1, 2024 through February 7, 2024. I have summarized the inquiries and/or observations as well as the resolutions within Exhibit II.

Please note that for comparative purposes, I have attached Exhibit II – “Summary of Inquiries/Resolutions” for each of the prior months.

.....

I trust that the foregoing comments are clear. If you have any questions or you would like to discuss this matter further, please contact me at Jofilipkowski@outlook.com or (631)662-2779.

Very truly yours,

Jo-Anne Filipkowski

Claims Audit By Fund

Fire Island Union Free School District

Exhibit I

Legend:

A - General	H - Capital
C - Cafeteria	T - Trust & Agency
F - Federal	WC - Workers Compensation

Feb-24

# of										
Warrant				# of		# of	\$ Value of	# of Resolved	# of	
Date	Audit Date	Warrant #	Fund	Checks	\$ Value of Checks	Inquiries	Inquiries	Inquiries	Outstanding	Check Sequence
02/07/24	02/07/24	17	A	44	229,114.70	2	994.28	2	-	2211-2254
TOTAL				44	\$ 229,114.70	2	\$ 994.28	2	-	
GRAND TOTAL				44	\$ 229,114.70	2	\$ 994.28	2	-	

2023/ 2024 YTD

Reason For Inquiry	Resolution	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Duplicate payment	Check voided	0.00000%	0.00000%	0.00000%	0.00000%	#DIV/0!	#DIV/0!
Incorrect check amount	Adjust next invoice	0.00000%	0.00000%	0.00000%	0.00000%	#DIV/0!	0.00000%
Incorrect purchase order	n/a	0.00000%	0.00000%	0.00000%	0.00000%	#DIV/0!	0.00000%
Incorrect remittance address	Address verified	0.00000%	0.00000%	0.00000%	0.00000%	0.00000%	0.00000%
Incorrect vendor name	n/a	0.00000%	0.00000%	0.00000%	0.00000%	0.00000%	0.00000%
Insufficient supporting documentation	Check voided	0.00000%	0.00000%	0.00000%	0.00000%	0.00000%	#DIV/0!
Insufficient supporting documentation	Noted by Business Office	1 2.70270%	1 2.27273%	0.00000%	0.00000%	0.00000%	0.00000%
Invoice date precedes purchase order date	Noted by Business Office	0.00000%	1 2.27273%	#DIV/0!	0.00000%	#DIV/0!	#DIV/0!
Invoice over 90 days outstanding	Documentation provided	0.00000%	0.00000%	0.00000%	0.00000%	#DIV/0!	0.00000%
Missing receiving or approval signature	n/a	0.00000%	0.00000%	0.00000%	0.00000%	0.00000%	0.00000%
Not an original invoice or receipt	n/a	0.00000%	0.00000%	0.00000%	0.00000%	0.00000%	0.00000%
Paid sales tax	n/a	0.00000%	0.00000%	0.00000%	0.00000%	0.00000%	0.00000%
Receipts not itemized	n/a	0.00000%	0.00000%	0.00000%	0.00000%	0.00000%	0.00000%
Total Number (#) of Inquiries		37 100.00000%	2 4.55%	#DIV/0!	2.60000%	#DIV/0!	#DIV/0!
Total Claims Audited		37 100.00000%	44 100.00%	0.00000%	100.0000%	100.0000%	100.0000%
Total Outstanding Inquiries		none					

Reason For Inquiry	Resolution	Jan-24	Feb-24
Duplicate payment	Check voided	0.00000%	0.00000%
Incorrect check amount	Adjust next invoice	0.00000%	0.00000%
Incorrect purchase order	n/a	0.00000%	0.00000%
Incorrect remittance address	Address verified	0.00000%	0.00000%
Incorrect vendor name	n/a	0.00000%	0.00000%
Insufficient supporting documentation	Check voided	0.00000%	0.00000%
Insufficient supporting documentation	Documentation provided	14,136.507.34930%	264.680.11552%
Invoice date precedes purchase order date	Noted by Business Office	7.34930%	729.600.31844%
Invoice over 90 days outstanding	Documentation provided	0.00000%	0.00000%
Missing receiving or approval signature	n/a	0.00000%	0.00000%
Not an original invoice or receipt	n/a	0.00000%	0.00000%
Paid sales tax	n/a	0.00000%	0.00000%
Receipts not itemized	n/a	0.00000%	0.00000%
Total Value (\$) of Inquiries	\$ 14,136.50	7.34930%	\$ 994.280.43%
Total Claims Audited	\$ 192,351.57	100.00000%	\$ 229,114.70100.00000%
Total Outstanding Inquiries	none	none	none

Fire Island Union Free School District
Claims Audit
Schedule of Inquiries by Warrant Date
Exhibit III

Feb-24

Fund: A							
Inquiry #	Ck #	Amount \$	Vendor	Warrant #	Warrant Date	Reason For Inquiry	Resolution
1	2237	264.68	King Kullen Grocery Co.	A-17	02/07/24	District funds should not be used to provide refreshments for an afterschool event	Noted by Business Office
2	2238	729.60	Medieval Times USA	A-17	02/07/24	PO Dated 01/31/24, Invoice Dated 01/19/24	Noted by Business Office
TOTALS		994.28					
GRAND TOTAL		994.28					

FIRE ISLAND UFSD

Check Warrant Report For A - 17: Cash Disbursement For Dates 2/1/2024 - 2/29/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2211	02/07/2024	4078	AARCO Enviromental Services	7305	5,114.67
2212	02/07/2024	2981	Advanced Industrial Maintenanc	7027	325.00
2213	02/07/2024	4073	AutoZone	7264	200.72
2214	02/07/2024	2947	Baldwin Automotive	7017	1,691.61
2215	02/07/2024	1999	Bank of America Business Card	*See Detail Report	993.98
2216	02/07/2024	4041	Beach Bay Plumbing	7294	2,207.91
2217	02/07/2024	3832	Benetech, Inc.	7035	95.00
2218	02/07/2024	2530	Blick Art Materials	7301	128.02
2219	02/07/2024	4023	BSN Sports LLC	7263	145.00
2220	02/07/2024	4030	Coffee Distributing Corp	7029	243.10
2221	02/07/2024	3879	David Purnhagen	7313	2,769.60
2222	02/07/2024	2822	EVELYN RAHNE	7317	1,978.80
2223	02/07/2024	4080	FINALSITE (Active Internet Technologies)	7324	319.00
2224	02/07/2024	1115	FIRE ISLAND BOTTLE GAS CORP.	7052	7,133.21
2225	02/07/2024	1054	FIRE ISLAND FERRIES, INC.	7061	322.65
2226	02/07/2024	2468	FIRST RELIANCE STANDARD LIFE INSUR.	7022	3,000.09
2227	02/07/2024	3849	Follett School Solutions, Inc	7279	365.99
2228	02/07/2024	3074	GovConnection	7300	2,153.47
2229	02/07/2024	1718	GRAINGER	7046	327.41
2230	02/07/2024	2507	GUERCIO AND GUERCIO	*See Detail Report	3,338.66
2231	02/07/2024	1186	HARTFORD STEAM BOILER INS. CO.	7307	315.00
2232	02/07/2024	3156	Iron Mountain	7005	418.91
2233	02/07/2024	3641	James Fitz	7312	1,978.80
2234	02/07/2024	3981	James W. Ferguson	7103	1,000.00
2235	02/07/2024	4075	Joanne Filipkowski	7290	600.00
2236	02/07/2024	3799	Johnson Controls Security Solutions	7003	606.70
2237	02/07/2024	1020	KING KULLEN GROCERY CO., INC.	7268	264.68
2238	02/07/2024	4081	Medieval Times USA	7325	729.60
2239	02/07/2024	3154	Nesco Bus and Truck Sales, Inc	6009	94,558.00
2240	02/07/2024	2455	New York Schools Insurance Reciprocal	7032	497.00
2241	02/07/2024	1119	NYS EMP. HEALTH INS PENDING A/	7011	78,700.71
2242	02/07/2024	3880	Patricia Purnhagen	7314	2,769.60
2243	02/07/2024	2261	PEGGY DANZIGER	7310	1,978.80
2244	02/07/2024	2813	PEST PRO EXTERMINATING COMPANY	7055	115.00
2245	02/07/2024	1612	Pitney Bowes	7072	79.49
2246	02/07/2024	3580	PSEG Long Island, LLC	*See Detail Report	3,355.36
2247	02/07/2024	3102	Richard Security	7319	847.50
2248	02/07/2024	2456	STAPLES Contract & Commercial	7038	192.60
2249	02/07/2024	3351	Suffolk County Comm., Inc.	7004	998.40
2250	02/07/2024	3727	The Juice Plus+ Company, LLC	7323	96.00
2251	02/07/2024	2485	TOWN OF ISLIP	7111	4,053.09
2252	02/07/2024	1062	U.S. POSTAL SERVICE	7330	320.00
2253	02/07/2024	2111	Verizon Communication	7076	1,103.36
2254	02/07/2024	2431	VERIZON WIRELESS	7078	682.21



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 44				Warrant Total:	229,114.70
				Vendor Portion:	229,114.70

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 44 in number, in the total amount of \$229,114.70. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

DateSignatureTitle

Fire Island School CASH Transfer Form

FM BT		General Ledger		
Date	Account and Description	To:	From:	Reason
2/29/2024	General Fund Money Market (A205) 286700539		160,000.00	
2/29/2024	General Fund Checking (A204) 287003958	160,000.00		To Cover Warrant
2/29/2024	General Fund Money Market (A205) 286700539		200,000.00	
2/29/2024	General Fund Checking (A204-1) Payroll 287003966	200,000.00		
		360,000.00	360,000.00	
		Difference	-	

County: Suffolk
MuniCode: 470942101400

Fire Island Union Free School District

Fiscal Year: 2023
Stress Level: No Designation

Category	Indicator	Scoring	Fiscal Year End	Points			
Year End Fund Balance	1 Unassigned Fund Balance	General Fund 25 Points ≤ 1% 16.67 Points > 1% But ≤ 2% 8.33 Points > 2% But ≤ 3% 0 Points > 3%	2023	Data Required Unassigned Fund Balance (codes 916 & 917) 231,497	0.00		
				Gross Expenditures 5,212,875			
				Calculation Unassigned Fund Balance ÷ Gross Expenditures 4.44%			
	2 Total Fund Balance	General Fund 25 Points ≤ 0% 16.67 Points > 0% But ≤ 5% 8.33 Points > 5% But ≤ 10% 0 Points > 10%	2023	Data Required Total Fund Balance (code 8029) 5,444,173	0.00		
				Gross Expenditures 5,212,875			
				Calculation Total Fund Balance (code 8029) ÷ Gross Expenditures 104.44%			
Operating Deficits	3 Operating Deficit	General Fund 20 Points = Deficits ≤ -1% in 3/3 of the Last Fiscal Years 13.33 Points = Deficits ≤ -1% in 2/3 of the Last Fiscal Years 6.67 Points = Deficit ≤ -1% in 1/3 Last Fiscal Years 0 Points = Deficit ≤ -1% in 0/3 Last Fiscal Years	2021	Data Required Gross Revenues 5,544,582	0.00		
				Gross Expenditures 5,498,532			
				Calculation (Gross Revenues - Gross Expenditures) ÷ Gross Expenditures 0.84%			
			2022	Data Required Gross Revenues 5,498,931			
				Gross Expenditures 5,116,372			
				Calculation (Gross Revenues - Gross Expenditures) ÷ Gross Expenditures 7.48%			
			2023	Data Required Gross Revenues 5,607,035			
				Gross Expenditures 5,212,875			
				Calculation (Gross Revenues - Gross Expenditures) ÷ Gross Expenditures 7.56%			
Cash Position	4 Cash Ratio	General Fund 10 Points ≤ 50% 6.67 Points > 50% But ≤ 75% 3.33 Points > 75% But ≤ 100% 0 Points > 100%	2023	Data Required Cash and Investments (codes 200-223, 450, 451) 2,526,624	0.00		
				Net Current Liability (codes 600-626 & 631-668) 639,658			
				Calculation Cash and Investments ÷ Net Current Liability 395.00%			
	5 Cash % of Monthly Expenditures	General Fund 10 Points ≤ 33.33% 6.67 Points > 33.33% But ≤ 66.67% 3.33 Points > 66.67% But ≤ 100% 0 Points > 100%	2023	Data Required Cash and Investments (codes 200, 201, 450, 451) 2,526,618	0.00		
				Average Monthly Gross Expenditures (Gross Expenditures ÷ 12) 434,406			
	Calculation Cash and Investments ÷ Average Monthly Gross Expenditures 581.63%						
Reliance on Short-Term Cash-Flow Debt	6 Short-Term Cash-Flow Debt Reliance	All Funds 10 Points ≥ 10% Change in Short-Term Cash-Flow Debt Issued or Current Year Short-Term Cash-Flow Debt Issued and No Prior Year Issuance 6.67 Points ≥ 6.67% But < 10% Change in Short-Term Cash-Flow Debt Issued 3.33 Points ≥ 3.33% But < 6.67% Change in Short-Term Cash-Flow Debt Issued 0 Points < 3.33% Change in Short-Term Cash-Flow Debt Issued or No Current Year Issuance	2022	Data Required Short-Term Cash-Flow Debt Issued (Revenue Anticipation Notes, Tax Anticipation Notes, Budget Notes, and Deficiency Notes) 0	0.00		
			2023	Data Required Short-Term Cash-Flow Debt Issued (Revenue Anticipation Notes, Tax Anticipation Notes, Budget Notes, and Deficiency Notes) 0			
				Calculation (Current Year Short-Term Cash-Flow Debt Issued - Prior Year Short-Term Cash-Flow Debt Issued) ÷ Prior Year Short-Term Cash-Flow Debt Issued 0.00%			
Total ¹ :							
0.0							

Gross Revenues = General Fund's Revenues and Other Sources (Transfer Activity)

Gross Expenditures = General Fund's Expenditures and Other Uses (Transfer Activity) - 9950.9 (Transfers to Capital Project's Fund)

¹Indicator points are rounded to two decimal places. Total points are rounded to one decimal place.

Data as of 12/29/2023

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Point Range (Out of 100 total pts)

Significant Fiscal Stress	65 - 100
Moderate Fiscal Stress	45 - 64.9
Susceptible Fiscal Stress	25 - 44.9
No Designation	0 - 24.9

Fire Island Union Free School District

Category	Indicator	Scoring	Year	Points	
Poverty	1 Percentage of Economically Disadvantaged Students	25 Points ≥ 75% 16.67 Points ≥ 65% But < 75% 8.33 Points ≥ 55% But < 65% 0 Points < 55%	2022	Data Required Percentage of Economically Disadvantaged Students 0%	0.00
Student to Teacher Ratio	2 Student to Teacher Ratio	15 Points ≥ 15 10 Points ≥ 13 But < 15 5 Points ≥ 12 But < 13 0 Points < 12	2022	Data Required Student to Teacher Ratio 4.20	0.00
Teacher Turnover	3 Turnover Rate of All Teachers	15 Points ≥ 18% 10 Points ≥ 14% But < 18% 5 Points ≥ 10% But < 14% 0 Points < 10%	2022	Data Required Turnover Rate of All Teachers 0%	0.00
Tax Base	4 Percent Change in Property Value	15 Points ≤ -4% 10 Points ≤ -2% But > -4% 5 Points ≤ -1% But > -2% 0 Points > -1%	2018	Data Required Property Full Value 2,433,528,826	0.00
			2019	Data Required Property Full Value 2,589,095,772	
				Calculation (2019 Property Full Value - 2018 Property Full Value) ÷ 2018 Property Full Value 6.39%	
			2020	Data Required Property Full Value 2,766,566,155	
				Calculation (2020 Property Full Value - 2019 Property Full Value) ÷ 2019 Property Full Value 6.85%	
			2021	Data Required Property Full Value 3,000,386,665	
				Calculation (2021 Property Full Value - 2020 Property Full Value) ÷ 2020 Property Full Value 8.45%	
			2022	Data Required Property Full Value 3,143,474,575	
				Calculation (2022 Property Full Value - 2021 Property Full Value) ÷ 2021 Property Full Value 4.77%	
				Calculation (Average) 4 Year Average (Property Full Value - Prior Year Property Full Value) ÷ Prior Year Property Full Value 6.62%	
Budget Support	5 Budget Vote Approval Percent	15 Points ≤ 60% 10 Points ≤ 65% But > 60% 5 Points ≤ 70% But > 65% 0 Points > 70%	2024	Data Required Budget Vote Approval Percent 100.00%	0.00
English Language Learners	6 Percent of English Language Learners	15 Points ≥ 9% 10 Points ≥ 5% But < 9% 5 Points ≥ 3% But < 5% 0 Points < 3%	2022	Data Required Percent of English Language Learners 3%	5.00
Total [†] :					5.0

[†] Indicator points are rounded to two decimal places. Total points are rounded to one decimal place.

Data as of 12/29/2023

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Point Range (Out of 100 total pts)

Significant Environmental Stress	60 - 100
Moderate Environmental Stress	45 - 59.9
Susceptible Environmental Stress	30 - 44.9
No Designation	0 - 29.9

HEALTH AND WELFARE SERVICES AGREEMENT

This Agreement is entered into this 1st day of July 2023 by and between the Board of Education of Fire Island Union Free School District (hereinafter "SENDER"), having its principal place of business for the purpose of this Agreement at P.O. Box 428, Ocean Beach, NY 11770 and the Board of Education of the West Islip School District (hereinafter "PROVIDER"), having its principal place of business for the purpose of this Agreement at 100 Sherman Avenue, West Islip, NY 11795.

W I T N E S S E T H

WHEREAS, Sender is authorized pursuant to Section 912 of the Education Law, to enter into a contract with PROVIDER for the purpose of having PROVIDER provide health and welfare services to children residing in SENDER and attending a non-public school located in PROVIDER,

WHEREAS, certain students who are residents of SENDER are attending non-public schools located in PROVIDER,

WHEREAS, PROVIDER has received a request(s) from said non-public schools for the provision of health and welfare services to the aforementioned students,

NOW THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby mutually agree as follows.

1. The term of this Agreement shall be from July 1, 2023 through June 30, 2024 inclusive.
2. PROVIDER warrants that the health and welfare services will be provided by licensed health care providers. PROVIDER further represents that such services shall be performed by health care providers that are licensed under the laws of the State of New York, including New York State Department of Health and the State Education Department licensing requirements, if applicable. PROVIDER further represents that such services will be in accordance with all applicable provisions of Federal, State, and local laws, rules, and regulations, including Section 912 of the Education Law, and the student's IEP/IESP, if applicable. PROVIDER shall certify that all service providers possess documentation evidencing such license qualifications as required by Federal, State, and local laws, rules, regulations and orders.
3. PROVIDER understands and agrees that it will comply and is responsible for complying with all applicable Federal, State, and local laws, rules, and regulations with respect to the services provided pursuant to this Agreement.
4. The services provided by PROVIDER shall be consistent with the services available to students attending public schools within the PROVIDER School District; and may include, but are not limited to:

11. Both parties to this Agreement understand that they may receive and/or come into contact with protected health information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA). The parties hereby acknowledge their respective responsibilities pursuant to HIPAA and shall comply with said Regulations, if applicable.
12. Both parties, their employees, and/or agents agree that all information obtained in connection with the services performed pursuant to this Agreement is deemed confidential information. Both parties, their employees, and/or agents shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement. Both parties further agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents, and/or students will be treated as confidential and will not be revealed to any other persons, firms, organizations, or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall not be released except as provided for by applicable law, rule, or regulation, including but not limited to the Family Educational Rights and Privacy Act (FERPA).
13. Services provided pursuant to this Agreement shall be provided without regard to race, creed, color, sex, sexual orientation, national origin, religion, age, disability, or sponsorship.
14. All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:

SENDER: Superintendent of Schools
Fire Island Union Free School District
P.O. Box 428, Ocean Beach, NY 11770

PROVIDER: Superintendent of Schools
West Islip Union Free School District
100 Sherman Avenue, West Islip, NY 11795

15. It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.
16. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.
17. Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.



Fire Island Union Free School District

P.O. Box 428, Ocean Beach, NY 11770-0428

Ph: (631) 583-5626 Fax: (631) 583-5167

www.fi.k12.ny.us

Travis Davey, Superintendent

Board of Education

Jay Lippert, President

Amy Wood, Vice President

Lisa Kaufman

Linda Nowachek

Judi Phelan

Kathleen Skelly-Kurka

Marisa Wyckoff

February 7, 2024

Mr. Ira McCracken, Chief of Municipal Audits
NYS Office Building, Room 3A10
250 Veterans Memorial Highway
Hauppauge, NY 11788-5533

RE: Fire Island Union Free School District
Claims Auditing
2023M-114 – December 2023

Dear Mr. McCracken,

For each recommendation included in the audit report, the following is our corrective action(s) taken or proposed.

Audit Recommendation:		
<i>“The Board and District officials should:</i> <i>Update the claims auditing policy to adequately define the Board’s claims audit duties and what documentation a claims packet should include and to provide guidance for carrying out those responsibilities.”</i>		
Implementation Plan of Action(s):	Implementation Date	Person Responsible for Implementation:
1. Research Claims Auditing Policy	October & November, 2023	District Officials
2. BOE Adopts Claims Auditing Policy including “Duties of the Claims Auditor”	December 12, 2023	Board of Education
Audit Recommendation:		
<i>“The Board should:</i> <i>Conduct a thorough and deliberate audit of each claim before authorizing payment to ensure each claim is accurate, properly authorized and approved for a valid District purpose and incompliance with District policies.</i> <i>Ensure that claims contain sufficient supporting documentation to demonstrate compliance with District policies and that goods and/or services were received prior to approving them for payment.</i>		

Implementation Plan of Action(s):	Implementation Date:	Person Responsible for Implementation:
1. Hire an external claims auditor	December 12, 2023	Board of Education and District Officials
2. Retrain business office personnel to review all claims for accuracy <i>prior</i> to checks being cut, including: • Signed POs • Invoice accuracy • Requestor copies • PO Checklist followed • Proper account codes	December, 2023	Assistant Superintendent for Business and Operations
3. Maintain an up-to-date vendor list • W-9's • Address changes • Tax exemption certificates 4. Maintain and make available up to date listing of approved State Contract Vendors 5. Create Open POs for Contractual use or frequently used vendors 6. Designate Central Administration to enter all valid POs	July, 2023	Assistant Superintendent for Business and Operations
7. Update Purchasing Policy • Include the ability to deny all confirming purchase orders.	March, 2024	District Officials & Board of Education

Sincerely,



Travis Davey
Superintendent

Jay Lippert,
President, Board of Education

FIRE ISLAND UNION FREE SCHOOL DISTRICT
**** DRAFT ** 2023-2024 SCHOOL CALENDAR ** DRAFT ****

July 2023				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

4 Independence Day

August 2023				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	[30]	[31]	

(+2)
[30-31] Superintendent Conference Days

September 2023				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

(18)
4 Labor Day
5 **First Day for Students**
25 Yom Kippur

October 2023				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

(21)
9 Columbus Day

November 2023				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	*21	22	23	24
27	28	29	30	

(18)
10 Veterans Day (observed)
21 Emergency Rapid Dismissal –
(Early Dismissal at 2:15 pm)
22-24 Thanksgiving Recess

December 2023				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	{14}	{15}
18	19	20	21	22
25	26	27	28	29

(15)
14, 15 Half Day Parent-Teacher Conferences
22-29 Winter Recess

January 2024				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

(20)
1 New Year's Day
2 **Return to School**
10 Inclement Weather Day - **USED**
15 Martin Luther King, Jr. Day

February 2024				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

(16)
13 Inclement Weather Day - **USED**
19-23 Mid-Winter Recess

March 2024				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

(19)
28-29 Easter Recess

April 2024				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

(15)
1-2 Easter Recess
22-26 Spring Recess

May 2024				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

(20)
~~23 Snow Day - no school if unused~~
24-27 Memorial Day Recess

June 2024				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	{26}	{27}	28

(18)
19 Juneteenth
26 Half Day
27 Last Day of School – Make-up
Inclement Weather Day - Half Day

Holiday (Students & Teachers)



Inclement Weather Days (no school if unused)



Parent-Teacher Conferences half day { }
Superintendent's Conference Day []

$$180 + 2 = 182$$

Revised: 2/15/2024
BOE Approved:

*November 21, 2024 – Emergency Rapid Dismissal @ 2:15 pm

If a third inclement weather day is needed, April 2, 2024 will be used as a make-up day.

The Board of Education reserves the right to revise this calendar if emergency school closings during the school year require additional teaching days.

**FIRE ISLAND UNION FREE SCHOOL DISTRICT
BOARD MEETING CALENDAR
2023-2024**

Unless otherwise noted, meetings start at 4:30 p.m.

July	11	Annual Organizational Meeting
	11	Regular
August	15	Regular
September	19	Regular/Work Session
October	10	Regular
	24	Work Session
November	14	Regular
	29	Work Session
December	12	Regular
January	9	Regular CANCELED
	11	Regular
	23	Budget Review/Work Session
February	13	Regular CANCELED
	27	Regular
March	12	Regular
	26	Budget Review/Work Session
April	9	Regular
	16	Special – BOCES Election & Budget Vote, 8:00 a.m.
May	14	Regular, 5:00 p.m.
	14	Public Hearing – Proposed Budget, 7:00 p.m.
	21	Annual Budget Vote and Election, 3:00-9:00 p.m.
	28	Work Session
June	11	Regular
	25	Work Session

Revised: 2/15/2024

BOE Approved:

Subject: thank you

Date: Monday, January 29, 2024 at 11:43:38 AM Eastern Standard Time

From: Marialaina Appell

To: Travis Davey

CC: m.appell822@gmail.com

Dear Mr. Davey,

I want to thank you and the district for the opportunity to be home with my children the past two years. This time has been irreplicable. After careful consideration, I have decided that I will not be returning. I have valued the moments, experiences and relationships I have developed teaching at Woodhull. This is a truly special place that I am grateful to have been a part of, I wish everyone the best.

Please let me know if you would like me to send a separate email to the board.

Thank you,
Marialaina Appell

Shannon Rickard
55 Crosby Street
Sayville, NY 11782

February 26, 2024

Mr. Travis Davey
Fire Island School District
PO Box 426
Ocean Beach, NY 11770

Dear Mr. Davey,

Please accept this letter as a formal notice of resignation from my position as an elementary teacher in Fire Island School District effective June 30, 2024.

I would like to take this opportunity to thank both you and the Fire Island School District's Board of Education for allowing me to be part of the Woodhull family for almost 12 years and extending my leave to help me stay with my children. As you know from last year's conversation, I felt conflicted with how much time I would be away from home and the amount of childcare our family would need if I returned to work. I wish I could say that the internal conflict became less of a burden but instead I keep thinking of how time is precious.

My hope is that the Fire Island School District will remember me and my work with appreciation and a positive spirit. At this time, I need to put being a mother first but deep down inside I will always identify as an elementary school teacher. One day when my children are older, I hope to be back in a classroom where I can advocate and provide students with the ability to learn and grow as individuals. My hope is in the near future you will see my resume come across your desk again and consider me as a candidate.

Sincerely,

A handwritten signature in cursive script that reads "Shannon Rickard". The ink is dark and the signature is fluid, with a large 'S' and a prominent 'R'.

Shannon Rickard

FIRE ISLAND UNION FREE SCHOOL DISTRICT
MEDICAL CONSULTANT SERVICES CONTRACT

THIS AGREEMENT is entered into this 1st day of July, 2024 by the Board of Education of the Fire Island Union Free School District (hereinafter the "DISTRICT"), and Dr. James W. Ferguson (hereinafter "DOCTORS").

I. TERM:

This AGREEMENT shall commence on July 1, 2024, and continue thereafter in full force and effect through the period ending June 30, 2025 inclusive, unless terminated earlier as hereinafter specified in this AGREEMENT. It is understood that the DISTRICT is under no obligation to renew this contract upon its expiration on June 30, 2025.

II. CONDITIONS:

In performing services specified in this AGREEMENT, it is understood that:

1. DOCTORS will be engaged as an independent Contractor and therefore be solely responsible for the payment of federal and state income taxes applicable to this AGREEMENT.
2. DOCTORS will not be eligible for any employee benefits whatsoever relative to this contract including, but not limited to, social security, New York State Worker's Compensation, unemployment insurance, New York State Employee's Retirement System, health or dental insurance, or malpractice insurance, or the like. It is recognized by the DISTRICT and DOCTORS that the DOCTORS have authority to perform services only as expressly set forth in this Agreement, and neither party has authority to act for, or on behalf of, the other party, or to bind the other party to any agreement or in any other manner except as provided in this Agreement, unless such authority is expressly given in writing.
3. The DISTRICT, in accordance with Federal and State requirements, will submit a Form 1099 and IT 2102.1 respectively at year end to the Federal Government for all individuals having a gross income exceeding \$600,

which thereupon will be reported for income tax purposes.

4. This AGREEMENT, and any amendments to this AGREEMENT, will not be in effect unless and until agreed to in writing and signed by an authorized representative of both Parties.
5. DOCTORS agree to defend, indemnify, and hold harmless the DISTRICT, its agents, officers, trustees, employees and attorneys from and against all claims, damages, losses and expenses, including but not limited to reasonable attorneys' fees arising out of or resulting from any act or omission of the DOCTORS and/or any of DOCTORS employees in connection with the terms of this Agreement. The obligations pursuant to this section shall survive the termination or expiration of this Agreement.
6. The DISTRICT reserves the right to reject any of the DOCTOR'S staff, if any, which the DISTRICT at its sole discretion, deems unqualified.
7. DOCTORS represents itself to be a Licensed Health Facility whose physicians and other professionals are duly licensed and/or certified in accordance with all applicable New York State Regulations.
8. DOCTORS agrees to maintain and operate a professional office outside the public schools of the District and DOCTORS further agrees to see DISTRICT students and employees, as directed by the DISTRICT through the Superintendent of schools, in their office any day the office is open for business.
9. Both parties, their employees, and/or agents agree that all information obtained in connection with the services performed pursuant to this Agreement is deemed confidential information. Both parties, their employees, and/or agents shall not sue, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement and/or by law. Both parties further agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents, and/or students

will be treated as confidential and will not be revealed to any other persons, firms, organizations, or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall not be released except as provided for by applicable law, rule, or regulation, including, but not limited to, the Family Educational Rights and Privacy Act (FERPA).

10. Both parties to this Agreement understand that they may receive and/or come into contact with protected health information as defined by the Health Insurance portability and Accountability Act of 1996 (HIPAA). The parties hereby acknowledge their respective responsibilities pursuant to HIPAA and shall comply with said Regulations, if applicable.
11. DOCTORS shall perform all services under this Agreement in accordance with all applicable Federal, State and local laws, rules, and regulations, as well as established policy guidance from the New York State Education Department ("NYSED") and the New York State Public High School Athletic Association Inc. ("NYSPHSAA").
12. DOCTORS shall provide all services pursuant to this Agreement in a competent, professional, and timely manner.
13. The DISTRICT shall have the right to examine any and all records or accounts maintained by the DOCTORS in connection with this Agreement.
14. DOCTORS shall observe and comply with all DISTRICT Policies and Regulations while on the grounds of the DISTRICT or providing services under this Agreement.
15. DOCTORS shall comply with all applicable provisions of the Safe Schools Against Violence in Education (SAVE) Act, including, but not limited to, background checks and fingerprinting of all staff directly providing services to students. All persons providing services to the DISTRICT pursuant to this Agreement must receive clearance for employment by the New York State Education Department prior to the provision of such services.

16. DOCTORS shall attempt to provide substitute coverage in the event of the absence of the regularly scheduled service provider. The services of the substitute provider shall be in accordance with all terms and conditions of this Agreement.
17. Notwithstanding any Federal, State and local laws, rules, and regulations to the contrary, the DISTRICT and DOCTORS agree that no services pursuant to this Agreement will be provided to any student without the express written consent of the parent.

III. SERVICES AND RESPONSIBILITIES:

1. During the term of this AGREEMENT the DOCTORS will provide medical services, including the rendering of medical advice, as directed and/or requested by the DISTRICT. When requested by the DISTRICT in writing, said services and advice will be provided by the DOCTORS in a format specified by the DISTRICT.
2. DOCTORS shall conduct Sports physicals for DISTRICT students on an appointment basis.
3. DOCTORS shall conduct physicals for new employees as requested by the DISTRICT.
4. DOCTORS shall conduct working-paper physicals as requested by DISTRICT.
5. DOCTORS shall administer immunizations as requested by the DISTRICT.
6. DOCTORS shall provide counseling on emergency communicable disease health concerns as requested by the DISTRICT.
7. DOCTORS shall help develop, monitor and improve DISTRICT health services program policy and procedures.
8. DOCTORS shall help resolve differences of professional opinion between private physicians and DISTRICT personnel in such matters as pupil participation in sports activities, pupil employability, pupil transportation needs, pupil home instruction needs, pupil absenteeism, pupil immunization needs, modified program needs and the like.

9. DOCTORS shall interpret for health services program personnel and other professional, administrative and lay staff, Public Health Laws, especially regarding communicable diseases.
10. DOCTORS shall help establish policies and procedures governing the exclusion or re-admission of pupils in connection with infectious or contagious diseases.
11. DOCTORS shall help develop, implement, and regularly review policies and procedures to be followed in each building in the event of injury, emergency illness or similar crisis involving pupil(s) and/or employee(s).
12. DOCTORS shall serve as a full-time, mandated Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) physician as defined by law and regulation.
13. DOCTORS shall provide health appraisals for students in Grades Pre-K or K, 1, 3, 5, 7, 9 & 11 and newly registered children who do not present health certificates from family physicians.
14. DOCTORS shall conduct special examinations as indicated for special class placement.
15. DOCTORS shall conduct special examinations as may be indicated after referrals by the school nurse, the classroom teacher, or the District's Committee on Special Education.
16. DOCTORS shall work closely with health services staff in reviewing, upgrading and maintaining health records of each child.
17. DOCTORS shall recommend adjustments of educational programs in accordance with individual pupils' health needs and consult with parents, teachers, administrators, and pupils periodically in this regard.
18. DOCTORS shall assist the school nurse in follow-through efforts to secure remedial care for children as indicated.
19. DOCTORS shall participate in pupil case conferences as indicated.

20. DOCTORS shall review accident reports if requested and excuses from any school activities and make appropriate recommendations to school personnel.
21. DOCTORS shall provide health information to pupils, teachers, school nurses, administrators and civil service and lay staff.
22. DOCTORS shall act as consultant to school nurses and administrators on medical problems and public health procedures.
23. DOCTORS shall act as liaison between school physicians practicing in the area.
24. DOCTORS shall provide initiative in development of new programs based upon community need.
25. The DISTRICT agrees that, with regard to a student's participation in sports, the decision of the DOCTOR will be final insofar as which players shall not be permitted to participate in the event. The DOCTORS will examine all students participating in interscholastic athletic activities at the beginning of each season and periodically thereafter. DOCTORS agrees to review sports physical recommendations as provided by the DISTRICT.
26. DOCTORS will provide its own medical equipment, will assume full responsibility for the operation of such equipment, and agrees to hold harmless the DISTRICT from any liability that may arise from the use of such equipment in accordance with Paragraph II(5), above.
27. DOCTORS will provide conscientious, competent and diligent services throughout the entire term of this AGREEMENT.
28. DOCTORS attests that the following physicians and other licensed professionals, without substitution (unless prior written consent is provided and obtained by the DISTRICT), shall render all services required by this AGREEMENT:

<u>Name</u>	<u>S.S. #</u>	<u>Medical/State License #</u>
James W. Ferguson	131-50-3029	150415

29. DOCTORS will provide on-site services within the DISTRICT as required and provide for medical screenings in the schools as well as in their private office. DOCTORS agree to provide on-call service for the DISTRICT whenever its physicians are not on-site within the DISTRICT.
30. DOCTORS will, when providing a physical screening or examination, conduct such a screening or examination in accordance with established and acceptable medical practice and requirements of the State Education Department for the conduct or components of such screening or examination. Whenever any such screening or examination is conducted, said examination will be conducted in the presence of either a student's parent, or second licensed medical professional (physician or nurse).
31. DOCTORS will provide services and maintain records, logs and reports including, but not limited to, those pertaining to confidentiality of student records, in accordance with all applicable laws, regulations, requirements of the New York State Education Department or Health Department and DISTRICT policies and procedures in force during the term of this AGREEMENT. All students' records, logs, etc., will be the property of the DISTRICT and will be considered as mandated records. The DISTRICT shall have the right to examine any or all records or accounts maintained and/or created by the DOCTORS in connection with this Agreement, and upon request shall be entitled to copies of same.
32. DOCTORS will serve as the DISTRICT'S emergency healthcare provider for the DISTRICT'S Public Access Defibrillation Program as required for public schools under New York State law.

IV. REPRESENTATIONS:

1. DOCTORS represents that all medical services will be provided by physicians of good character who are in good professional standing and who possess current and valid licenses to practice medicine in the State

of New York, and that no physician provided by DOCTORS currently faces, nor has in the past faced, any criminal or professional charges and that copies of licenses of all physicians and other service professionals servicing the DISTRICT will be provided to the DISTRICT upon the execution of this AGREEMENT.

2. In the event that the license of any of DOCTORS' physicians is revoked, terminated, suspended, or otherwise impaired, or if any litigation becomes pending against any physician listed herein, or in the event that DOCTORS receives notice of such impending action, DOCTORS shall immediately notify the DISTRICT through the Superintendent of Schools, in accordance with the requirements for all notices pursuant to this Agreement set forth below.

V. COMPENSATION:

1. The DISTRICT agrees to pay DOCTORS the total of Nine Thousand (\$9,000.00) Dollars, which amount represents the total fees for all services provided to the DISTRICT for the term of the AGREEMENT. The fee will be paid upon receipt of an invoice(s) from DOCTORS commencing no earlier than on or about July 1, 2024 and no later than on or about June 30, 2025.
2. The DISTRICT shall pay DOCTORS within thirty (30) days of the DISTRICT'S receipt of a detailed written invoice from the DOCTORS. Said invoice shall include the total hours, dates that the invoice covers, and the total amount due for the period specified.
3. The DISTRICT shall give DOCTORS notice of any invoice disputes within twenty (20) days of its receipt of the invoice, and reserves the right to withhold payment pending the resolution of the dispute.
4. In the event that a scheduled session is cancelled by the DOCTORS or DOCTORS, its employees and/or agents fail to attend a session for any reason whatsoever, the DISTRICT shall not be billed for that session. If, however, a scheduled session is cancelled by the DISTRICT, the DISTRICT will be billed for that session

unless the DISTRICT provides the DOCTORS with reasonable notice of cancellation.

5. DOCTORS shall bear the cost of all expenses incurred as the result of doing business, including, but not limited to, all fees, fines, licenses, bonds, or taxes as well as the cost of all tools, vehicles or other equipment necessary for the implementation of services pursuant to this Agreement.
6. Neither DOCTORS nor any of its personnel shall share or accept any fee or gratuity for services provided pursuant to this Agreement except as expressly set forth in this Agreement.

VI. INSURANCE:

1. DOCTORS, at their sole expense, shall procure and maintain such policies of comprehensive general liability, malpractice and other insurance as shall be necessary to insure the DISTRICT, Board of Education, employees and volunteers, as additional insured, against any claim for liability, personal injury, or death occasioned directly or indirectly by DOCTORS in connection with the performance of DOCTORS' responsibilities under this AGREEMENT; each such policy shall provide a minimum coverage of One Million (\$1,000,000.00) Dollars in the event of injury or death to one person, and Three Million (\$3,000,000.00) Dollars in the event of injury or death to more than one person as the result of the same incident. The Insurance is to be underwritten by a licensed New York State Insurer with a minimum Bests rating of A-minus. The DISTRICT shall be notified in writing within thirty (30) days in the event of cancellation or non-renewal.
2. DOCTORS acknowledge that failure to obtain such insurance on behalf of the DISTRICT constitutes a material breach of contract and subjects DOCTORS to liability for damages, indemnification and all other legal remedies available to the DISTRICT.
3. Upon the execution of this Agreement, the DOCTORS shall supply the DISTRICT with a Certificate of Insurance including the DISTRICT, Board of Education, Employees and Volunteers as Additional Insured, a copy

IX. SUCCESSORS AND ASSIGNS:

It is expressly understood that this AGREEMENT shall not be assigned or transferred without prior written consent of the other party.

X. WAIVER OF RIGHTS:

The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.

XI. SEVERABILITY:

Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.

XII. GOVERNING LAW:

This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with, and governed by, the laws and regulations of the State of New York and applicable Federal laws and regulations.

XIII. VENUE:

Any dispute arising under this Agreement shall be litigated in the Courts of Suffolk County, New York.

XIV. ENTIRE AGREEMENT:

This AGREEMENT is the complete and exclusive statement of the AGREEMENT between the parties, and supersedes all prior contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the AGREEMENT.

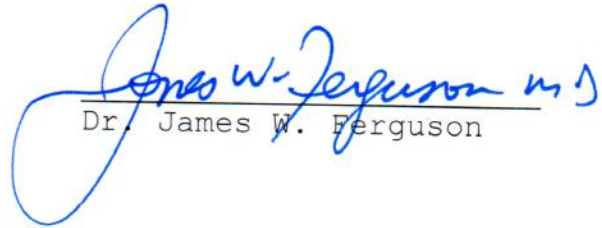
This AGREEMENT may not be changed orally, but only by an AGREEMENT, in writing, signed by authorized representatives of both parties.

XIV. EXECUTION:

This Agreement, and any amendments to this Agreement, will not be in effect until agreed to in writing and signed by authorized representatives of both parties.

IN WITNESS THEREOF, the parties hereto have executed this Agreement the day and year first above written.

Jay Lippert
President, Board of Education
Fire Island UFSD



Dr. James W. Ferguson



Fire Island Union Free School District

P.O. Box 428, Ocean Beach, NY 11770-0428

Ph: (631) 583-5626 Fax: (631) 583-5167

www.fi.k12.ny.us

Travis Davey, Superintendent

Board of Education

Jay Lippert, President

Amy Wood, Vice President

Lisa Kaufman

Linda Nowachek

Judi Phelan

Kathleen Skelly-Kurka

Marisa Wyckoff

FIRE ISLAND SCHOOL DISTRICT CONSULTANT SERVICES CONTRACT

This Agreement is entered into on this February 8, 2024, by and between the Board of Education of the Fire Island Union Free School District (hereinafter the "DISTRICT"), having its principal place of business for the purpose of this Agreement at 75 Surf Road, PO Box 428, Ocean Beach, NY 11770 and Fire Island Water Taxi (hereinafter "CONSULTANT"), having the principle place of business for the purpose of this Agreement at PO Box 5311, Bay Shore, NY 11706.

A. TERM:

1. The term of this Agreement shall be from July 1, 2024 – September 1, 2024, inclusive, as more fully described in attached Schedule "A", unless terminated early as provided for in this Agreement. It is understood that the DISTRICT is under no obligation to renew this Agreement upon its expiration.

B. CONDITIONS:

In performing services specified in this Agreement, it is understood that:

1. CONSULTANT will be engaged as an independent contractor, and therefore be solely responsible for the payment of federal and state income taxes applicable to this Agreement.
2. Neither CONSULTANT nor any of its employees, agents, or assigns will be eligible for any employee benefits whatsoever relative to this contract including, but not limited to, social security, New York State Worker's Compensation, unemployment insurance, New York State Employee's Retirement System, health or dental insurance, or malpractice insurance, or the like.
3. DISTRICT, if required by Federal or State requirements, will submit a Form 1099 and IT 2102.1 respectively at year-end to the Federal Government for all individuals having a gross income exceeding \$600, which thereupon will be reported for income tax purposes.
4. This Agreement, and any amendments to this Agreement, will not be in effect until agreed to in writing and signed by authorized representatives of both parties.
5. Consultant, and all persons providing services hereunder by or through the Consultant, agrees to defend, indemnify, and hold harmless the District, its agents, officers, trustees, employees and attorneys from and against all claims, damages, losses and expenses, including but not limited to reasonable attorneys' fees arising out of or resulting from any act or omission of the Consultant and/or any of Consultant's employees in connection with the terms of this Agreement. The obligations pursuant to this section shall survive the termination or expiration of this Agreement.

C. SERVICES AND RESPONSIBILITIES:

1. The CONSULTANT shall provide the services set forth in this Agreement, as listed on the attached "Schedule A," incorporated by reference herein and made a part of this agreement.
2. CONSULTANT shall perform all services under this Agreement in accordance with all applicable Federal, State and local laws, rules, and regulations, as well as the established policy guidance from the New York State Education Department.
3. CONSULTANT will provide their own equipment, will assume full responsibility for the operation of such equipment, and, in addition to any other "hold harmless" provisions contained in this Agreement, will hold the DISTRICT safe harmless from any liability that may arise from the use of such equipment.

D. REPRESENTATIONS:

1. CONSULTANT represents that all services under this Agreement will be provided by individuals who are of good character, who are in good professional standing, and who possess current and valid licenses/certifications (if required), necessary to perform the services under this Agreement.
2. In the event that the license / certification of CONSULTANT or any agent or employee thereof is revoked, terminated, suspended, or otherwise impaired, CONSULTANT shall immediately notify the DISTRICT in accordance with the requirements for all notices pursuant to this Agreement set forth below.

E. COMPENSATION:

1. In return for the Consultant's performance of the services set forth on Schedule A, the DISTRICT shall pay CONSULTANT the fee as described in Schedule A, after the DISTRICT'S receipt of the CONSULTANT'S invoice describing, as relevant, the services performed and the date of the same. The DISTRICT shall pay CONSULTANT within thirty (30) days of the DISTRICT'S receipt of said invoice which shall set forth the dates that the invoice covers and the total amount due for the period specified.
2. The District shall give Consultant notice of any invoice disputes within twenty (20) days of its receipt of the invoice and reserves the right to withhold payment pending the resolution of the dispute.
3. Consultant shall bear the cost of all expenses incurred as the result of doing business, including but not limited to, all fees, fines, licenses, bonds, or taxes, as well as the cost of all tools, vehicles or other equipment necessary for the implementation of services pursuant to this Agreement.

F. TERMINATION:

1. Either the CONSULTANT or the DISTRICT may terminate this Agreement upon thirty (30) days prior written notice to the other party. Such notice shall be given in accordance with the requirements for all notices pursuant to this Agreement as set forth below.
2. The parties agree that CONSULTANT'S failure to comply with any terms or conditions of this Agreement will be deemed a material breach of contract, and will provide a basis for the DISTRICT to immediately terminate this Agreement without any further liability to CONSULTANT.
3. In the event the CONSULTANT or the DISTRICT terminates this Agreement with or without cause, such termination of the Agreement shall not discharge the parties' existing obligations to each other as of the effective date of termination.

G. INSURANCE:

1. Consultant, at his/her sole expense, shall procure and maintain such policies of comprehensive general liability, malpractice and other insurance as shall be necessary to insure the District, Board of Education, employees and volunteers, as additional insured, against any claim for liability, personal injury, or death occasioned directly or indirectly by Consultant in connection with the performance of Consultant's responsibilities under this AGREEMENT; each such policy shall provide a minimum coverage of One Million (\$1,000,000) Dollars in the event of injury or death to one person and Three Million (\$3,000,000) Dollars in the event of injury or death to more than one person as a result of the same incident.
2. Consultant acknowledges that failure to obtain such insurance on behalf of the District constitutes a material breach of contract and subjects Consultant to liability for damages, indemnification and all other legal remedies available to the District.
3. The Insurance is to be underwritten by a licensed New York State Insurer with a minimum Bests rating of A-minus. The DISTRICT shall be notified in writing within thirty (30) days in the event of cancellation or non-renewal.
4. In the event any of the aforementioned insurance policies are cancelled or not renewed, the CONSULTANT shall notify the DISTRICT in writing within thirty (30) days of such cancellation or non-renewal.

H. NOTICES

All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:

To District: Office of the Superintendent of Schools
 Fire Island Union Free School District
 PO Box 428
 Ocean Beach, NY 11770

To Consultant: Fire Island Water Taxi, LLC
 PO Box 5311
 Bay Shore, NY 11706

I. SUCCESSORS AND ASSIGNS:

It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.

J. WAIVER OF RIGHTS

The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.

K. SEVERABILITY

Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions

shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.

L. GOVERNING LAW

This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with, and governed by, the laws and regulations of the State of New York and applicable Federal laws and regulations.

M. VENUE

Any dispute arising under this Agreement shall be litigated in the Courts of Suffolk County, New York.

N. ENTIRE AGREEMENT

1. This Agreement, along with the attached "Schedule A," is the complete and exclusive statement of the Agreement between the parties, and supersedes all prior or contemporaneous, oral or written: proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of this Agreement.

2. This Agreement may not be changed orally, but only by an Agreement, in writing, signed by authorized representatives of both parties.

3. Signatures to this Agreement may be provided by facsimile transmission or electronic/digital replication, which shall suffice as and be deemed original signatures.

O. EXECUTION

1. This Agreement, and any amendments to this Agreement, will not be in effect until agreed to in writing and signed by the Board of Education.

2. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument. Counterparts may be delivered via electronic mail (including .pdf) or other transmission method and any counterpart so delivered shall be deemed to have been duly and validly delivered and be valid and effective for all purposes.

IN WITNESS THEREOF, the parties hereto have executed this Agreement the day and year first above written.

CONSULTANT

DISTRICT



By: Sean P. Carlin
Manager

By: _____

Schedule A

Consultant shall provide water taxi transportation between Ocean Beach, Fire Island and Bay Shore, New York for the following dates:

- July: 1, 2, 3, 8, 9, 10, 11, 12, 15, 16, 17, 18, 19, 22, 23, 24, 25, 26, 29, 30, 31
- Aug: 1, 2, 5, 6, 7, 8, 9, 12, 13, 14, 15, 16, 19, 20, 21, 22, 23, 26, 27, 28*, 29*, 30

Monday – Thursday departure time from the Ocean Beach Water Taxi Landing at 3:00 p.m., arriving at Maple Avenue, Bay Shore Marina at approximately 3:30 p.m.

Friday departure time from the Ocean Beach Water Taxi Landing at 12:00 p.m., arriving at Maple Avenue Marina, Bay Shore, at approximately 12:30 p.m.

The cost per trip will be \$140.00 for a daily total of \$140.00.

*Departures on August 28th & 29th at 7:00 a.m. from the Maple Avenue Marina (west side), Bay Shore to Kismet for an additional pick up of four passengers, and then continuing to the Ocean Beach terminal, for an additional \$140.00 per trip.

Passenger count will be ten or less, unless otherwise agreed to. Changes in passenger counts above ten passengers should be brought to the attention of the manager in writing. Furthermore, this service shall only be for employees of the Fire Island School District, and have proof of employment (badge) with them upon boarding.

FIRE ISLAND UNION FREE SCHOOL DISTRICT
****DRAFT 2024-2025 SCHOOL CALENDAR DRAFT****

July 2024				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

4 Independence Day

August 2024				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	[28]	[29]	30

(+2)
[28-29] Superintendent Conference Days

September 2024				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

(20)
2 Labor Day
3 **First Day for Students**

October 2024				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

(20)
3-4 Rosh Hashanah
14 Columbus Day/Indigenous People's Day

November 2024				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26*	27	28	29

(17)
11 Veterans Day (observed)
*26 Emergency Rapid Dismissal – (Early Dismissal at 2:15 pm)
27-29 Thanksgiving Recess

December 2024				
M	T	W	T	F
2	3	4	5	6
9	10	11	{12}	{13}
16	17	18	19	20
23	24	25	26	27
30	31			

(15)
12, 13 Half Day Parent-Teacher Conferences
23-31 Winter Recess

January 2025				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

(18)
1-3 Winter Recess
20 Martin Luther King, Jr. Day
29 Lunar New Year

February 2025				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

(15)
17-21 Mid-Winter Recess

March 2025				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

(21)

April 2025				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

(16)
14-18 Spring Recess
21 Easter Monday

May 2025				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

(20)
23 Inclement Weather Day – No school if unused
26 Memorial Day Recess

June 2025				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26L	27
30				

(18)
19 Juneteenth
26 Last Day of School – Half Day
27 Inclement Weather Day – No school if unused (Graduation to be determined)

Holiday (Students & Teachers)



Inclement Weather Days (no school if unused)



Parent-Teacher Conferences half day { }
Superintendent's Conference Day []

180 + 2 = 182

Revised:
BOE Approved:

*November 26, 2024 – Emergency Rapid Dismissal @ 2:15 pm

In the event of inclement weather, June 27, 2025 (#1), May 23, 2025 (#2) will be used as a make-up days. If a third day is needed, April 21, 2025 will be used as a make-up day.

The Board of Education reserves the right to revise this calendar if emergency school closings during the school year require additional teaching days.

**FIRE ISLAND UNION FREE SCHOOL DISTRICT
BOARD MEETING CALENDAR
2024-2025**

****DRAFT****

Unless otherwise noted, meetings start at 4:30 p.m.

July	2/9 2/9	Annual Organizational Meeting Regular
August	13	Regular
September	17	Regular/Work Session
October	8 22	Regular Work Session
November	5 19	Regular Work Session
December	10	Regular
January	14 28	Regular Budget Review/Work Session
February	11 25	Regular Budget Review/Work Session
March	11 25	Regular Budget Review/Work Session
April	8 TBD	Regular Special – BOCES Election & Budget Vote
May	13 13 20 27	Regular, 5:00 p.m. Public Hearing – Proposed Budget, 7:00 p.m. Annual Budget Vote and Election, 3:00-9:00 p.m. Work Session
June	10 24	Regular Work Session

BOE Approved:

2024-2025

****DRAFT**** Holiday Schedule for Maintenance Department ****DRAFT****

Daily Hours: 8 hours

# of Days	Month	Holiday	Date
1	July	Independence Day	Thursday– 7/4/24
2	September	Labor Day	Monday – 9/2/24
3	October	Columbus Day/Indigenous People's Day	Monday – 10/14/24
4	November	Veterans Day	Monday– 11/11/24
5		Thanksgiving	Thursday – 11/28/24
6		Day after Thanksgiving	Friday – 11/29/24
7	December	Christmas Eve	Tuesday – 12/24/24
8		Christmas Day	Wednesday – 12/25/24
9		New Year's Eve	Tuesday – 12/31/24
10	January	New Year's Day	Wednesday – 1/1/25
11		Martin Luther King, Jr. Day	Monday – 1/20/25
12	February	Presidents' Day	Monday – 2/17/25
13	April	Good Friday	Friday – 4/18/25
14	May	Memorial Day	Monday – 5/26/25

****Holiday Recess:**

- Winter – 12/23/24, 12/26/24, 12/27/24 **OR** 12/30/24, 1/2/25, 1/3/25
- Mid-Winter – 2/18/25, 2/19/25, 2/20/25, 2/21/25
- Spring – 4/14/25, 4/15/25, 4/16/25, 4/17/25

Five (5) consecutive days (Monday-Friday) during Winter, Mid-Winter or Spring Recess under the following conditions:

- 1) The five (5) consecutive days must be from Monday through Friday.
- 2) Any holidays listed above that fall within the recess period requested are considered absorbed (taken) and are not to be made up.
- 3) Only one person may be granted recess holidays / vacation during any given recess period.
- 4) The request for recess holiday time for each recess shall be granted on a reverse seniority rotating schedule. As of June 14, 2022, the Seniority order by title is: (1) School Maintenance Crew Chief, (2) Custodial Worker II, (3) Custodial Worker I. See chart below. This request must be made in writing on the employee action form and turned into the Superintendent by July 15th for that school year.

Choice Rotation for Requisitioning Recess Holiday Time

2023-24	2024-25
1. Custodial Worker I	1. Custodial Worker II
2. Custodial Worker II	2. School Maintenance Crew Chief
3. School Maintenance Crew Chief	3. Custodial Worker I

****Inclement Weather:**

When the district closes or delays opening, maintenance & custodial employees, due to the critical nature of their job functions, must report as scheduled.

All staff required to work when schools are officially closed because of inclement weather shall be compensated with an additional day for regular shift worked. No compensation is provided for delayed openings.

***In the event that the maintenance vehicle is not available, the District transportation department is required to transport maintenance and custodial to work.

BOE Approved:

SUBJECT: WORKPLACE VIOLENCE PREVENTION POLICY STATEMENT**Overview**

The District is committed to the safety and security of its employees. Workplace violence presents a serious occupational safety hazard. The goal of this policy is to promote the safety and well-being of all people in the workplace.

Acts of violence against any employee where any work-related duty is performed will be thoroughly investigated and appropriate action will be taken, including involving law enforcement authorities when warranted. All employees are responsible for: helping to create an environment of mutual respect for each other, as well as students, parents, and other visitors; following all applicable documents; and for assisting in maintaining a safe and secure work environment.

This policy was developed in consultation with the authorized employee representative(s) and is designed to meet the requirements of New York State Labor Law.

Definitions

For purposes of this policy, the following definitions apply:

- a) "Authorized employee representative" means an employee authorized by the employees or the designated representative of an employee organization recognized or certified to represent the employees pursuant to Article 14 of the Civil Service Law, the Public Employees' Fair Employment Act.
- b) "Imminent danger" means any conditions or practices in any place of employment which are such that a danger exists which could reasonably be expected to cause death or serious physical harm immediately or before the imminence of the danger can be eliminated through the enforcement procedures.
- c) "Retaliatory action" means the discharge, suspension, demotion, penalization, or discrimination against any employee, or other adverse employment action taken against an employee in the terms and conditions of employment.
- d) "Serious physical harm" means physical injury which creates a substantial risk of death, or which causes death or serious and protracted disfigurement, protracted impairment of health, or protracted loss or impairment of the function of any bodily organ or a sexual offense as defined in Penal Law.
- e) "Serious violation" means a serious violation of the public employer workplace violence prevention program is the failure to:
 - 1. Develop and implement a program;

(Continued)

Personnel

SUBJECT: WORKPLACE VIOLENCE PREVENTION POLICY STATEMENT (Cont'd.)

2. Address situations which could result in serious physical harm.

- f) "Supervisor" means any person within the District who has the authority to direct and control the work performance of an employee or who has the authority to take corrective action regarding the violation of a law, rule, or regulation to which an employee submits written notice.
- g) "Workplace" means any location away from an employee's domicile, permanent or temporary, where an employee performs any work-related duty in the course of their employment by the District.

What is Workplace Violence

Workplace violence is any physical assault or acts of aggressive behavior occurring where an employee performs any work-related duty in the course of their employment including, but not limited to:

- a) An attempt or threat, whether verbal or physical, to inflict physical injury upon an employee;
- b) Any intentional display of force which would give an employee reason to fear or expect bodily harm;
- c) Intentional and wrongful physical contact with an employee without their consent that entails some injury;
- d) Stalking an employee with the intent of causing fear of material harm to the physical safety and health of the employee when the stalking has arisen through and in the course of employment.

Workplace violence may be committed by:

- a) Other employees;
- b) Former employees;
- c) Students;
- d) Parents;
- e) Visitors;
- f) Individuals who have no connection to the workplace, but enter to commit a robbery or other crime; or

(Continued)

SUBJECT: WORKPLACE VIOLENCE PREVENTION POLICY STATEMENT (Cont'd.)

- g) An individual who has a personal relationship with an employee.

Prohibited Conduct

The District prohibits workplace violence and will not tolerate violence, threats of violence, or intimidating conduct in the workplace.

Workplace Violence Prevention Advisory Committee

The District will establish a Workplace Violence Prevention Advisory Committee that will meet periodically throughout the year. The purpose of the Workplace Violence Prevention Advisory Committee is to assist the District in coordinating its efforts to comply with its responsibilities related to workplace violence prevention, including overseeing the development and maintenance of the District's Workplace Violence Prevention Program (WVPP).

The Workplace Violence Prevention Advisory Committee will include:

- a) The Workplace Violence Prevention Coordinator;
- b) All authorized employee representatives;
- c) The Chief Emergency Officer.

It may also include one or more representatives from the following groups:

- a) District-wide school safety team;
- b) The building level emergency response team(s);
- c) District/building administrators;
- d) Teachers, including at least one special education teacher; and
- e) Other District staff.

Workplace Violence Prevention Coordinator

The District has designated the following District employee to serve as its Workplace Violence Prevention Coordinator:

Philip Tamberino – Director of Curriculum
631-583-5626
ptamberino@fi.k12.ny.us

(Continued)

SUBJECT: WORKPLACE VIOLENCE PREVENTION POLICY STATEMENT (Cont'd.)

The Workplace Violence Prevention Coordinator convenes and coordinates the activities and plans of the Workplace Violence Prevention Advisory Committee. The Workplace Violence Prevention Coordinator is also responsible for answering employee questions about this policy and related materials, as well as receiving workplace violence incident reports.

Authorized Employee Representatives

Authorized employee representatives will participate on the Workplace Violence Prevention Advisory Committee. Other responsibilities of the authorized employee representatives include, but are not limited to:

- a) Participating in the development and implementation of this policy.
- b) Evaluating the physical environment.
- c) Developing the WVPP.
- d) Reviewing workplace violence incident reports at least annually to identify trends in the types of incidents reported, if any.
- e) Reviewing the effectiveness of the mitigating actions taken.
- f) Reporting violations of the District's WVPP.

Reporting Workplace Violence

The District has established and implemented a reporting system for incidents of workplace violence. If there is a developing pattern of workplace violence incidents which may involve criminal conduct or a serious injury, the District will attempt to develop a protocol with the District Attorney or police to ensure that violent crimes committed against employees in the workplace are promptly investigated and appropriately prosecuted. The District will provide information on these protocols and contact information to employees who wish to file a criminal complaint after a workplace violence incident.

All employees and authorized employee representatives are responsible for providing written notice to a supervisor or Workplace Violence Prevention Coordinator of any violent incidents, threatening behavior, including threats they have witnessed, received, or have been told that another person has witnessed or received. Reports of workplace violence must be made in writing. All reports must be immediately forwarded to the Workplace Violence Prevention Coordinator.

(Continued)

Personnel

SUBJECT: WORKPLACE VIOLENCE PREVENTION POLICY STATEMENT (Cont'd.)

Written notice is not required where imminent danger exists to the safety of a specific employee and the employee reasonably believes in good faith that reporting to a supervisor or the Workplace Violence Prevention Coordinator would not result in corrective action.

After the District receives notice, the District will be afforded a reasonable opportunity to correct the activity, policy, or practice. The District will immediately respond to all reported incidents of violence or threatening behavior upon notification.

In addition to complying with the reporting requirements in this policy, District employees must comply with all other applicable reporting requirements contained in any District policy, regulation, procedure, collective bargaining agreement, or other document such as the District's *Code of Conduct*.

Inspections by the Commissioner of LaborAt the Request of an Employee or Authorized Employee Representative

If the District has been given notice and opportunity to resolve the activity, policy, or practice and the employee or authorized employee representative still believes that a serious violation of the WVPP remains, or that an imminent danger exists, the employee or authorized employee representative may request an inspection by notifying the Commissioner of Labor of the alleged violation or danger. The notice and request will be in writing, describing with reasonable particularity the grounds for the notice, and be signed by the employee or authorized employee representative. A copy of the written notice will be provided by the Commissioner of Labor to the District or the person in charge no later than the time of inspection, except that on the request of the person giving the notice, the person's name and the names of individual employees or authorized employee representative will be withheld.

A District representative and an authorized employee representative will be given the opportunity to accompany the Commissioner of Labor during an inspection for the purpose of aiding the inspection. Where there is no authorized employee representative, the Commissioner of Labor will consult with a reasonable number of employees concerning matters of safety in the workplace.

The authority of the Commissioner of Labor to inspect a premises pursuant to an employee complaint will not be limited to the alleged violation contained in the complaint. The Commissioner of Labor may inspect any other area of the premises in which they have reason to believe that a serious violation of the workplace violence prevention law exists.

Initiated by the Commissioner of Labor

The Commissioner of Labor may inspect any premises occupied by the District if they have reason to believe that a violation of the workplace violence prevention law has occurred. The current Public Employee Safety and Health (PESH) administrative plan will be used for the enforcement of the workplace violence prevention law, including a general schedule of inspection, which provides a rational administrative basis for the inspection.

(Continued)

SUBJECT: WORKPLACE VIOLENCE PREVENTION POLICY STATEMENT (Cont'd.)**Workplace Risk Evaluation and Developing a Workplace Violence Prevention Program (WVPP)**

The District will engage in a process of workplace evaluation designed to identify the risks of workplace violence to which employees could be exposed.

The District will then develop and implement a written WVPP to prevent, minimize, and respond to any workplace violence. The Workplace Violence Advisory Committee, which includes all authorized employee representatives, will oversee and participate in the development of the WVPP. During the development process, the authorized employee representative(s) will provide input on those situations in the workplace that pose a threat of workplace violence.

The WVPP will include the following:

- a) A list of the risk factors identified in the workplace evaluation.
- b) The methods the District will use to prevent incidents of workplace violence. Examples include, but are not limited to:
 1. Making high-risk areas more visible to more people;
 2. Installing good external lighting;
 3. Using drop safes or other methods to minimize cash on hand;
 4. Posting signs stating that limited cash is on hand;
 5. Providing training in conflict resolution and nonviolent self-defense responses; and
 6. Establishing and implementing reporting systems for incidents of aggressive behavior.
- c) A hierarchy of controls to which the program will adhere as follows: engineering controls, work practice controls, and personal protective equipment (PPE).
- d) The methods and means by which the District will address each specific hazard identified in the workplace evaluation.
- e) A system designed and implemented by the District to report any workplace violence incidents that occur in the workplace. The reports must be in writing and maintained for the annual program review.
- f) A written outline or lesson plan for employee program training.

(Continued)

SUBJECT: WORKPLACE VIOLENCE PREVENTION POLICY STATEMENT (Cont'd.)

- g) A plan for program review and update on at least an annual basis. This review and update will detail any mitigating steps taken in response to any incident of workplace violence.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The District will not take retaliatory action against any employee because the employee exercises any right accorded to them under this policy.

Training

At the time of hire and annually thereafter, all employees will participate in the District's workplace violence prevention training program.

Notification

This policy will be posted where notices to employees are typically posted. The District will make its WVPP available to employees, authorizes employee representatives, and the Commissioner of Labor upon request and in the work area.

Whenever significant changes are made to the WVPP, the District will provide relevant information to affected employees.

Labor Law Section 27-b
12 NYCRR Section 800.6

NOTE: Refer also to Policies #3410 -- Code of Conduct
#3411 -- Prohibition of Weapons on School Grounds
#3412 -- Threats of Violence in School
#3420 -- Non-Discrimination and Anti-Harassment in the District
#3421 -- Title IX and Sex Discrimination
#5681 -- School Safety Plans
#5684 -- Use of Surveillance Cameras in the District on School Buses
#5690 -- Exposure Control Program
#6121 -- Sexual Harassment in the Workplace
#6122 -- Employee Grievances
#7350 -- Timeout and Physical Restraint
#7360 -- Weapons in School and the Gun-Free Schools Act

Adoption Date

Personnel

SUBJECT: WORKPLACE VIOLENCE PREVENTION PROGRAM ***Overview**

New York State requires public employers, including school districts, to develop and implement programs to prevent and minimize workplace violence and help ensure the safety of public employees.

This written document serves as the District's Workplace Violence Prevention Program (WVPP). The District's Workplace Violence Prevention Advisory Committee, which includes all authorized employee representatives and the Chief Emergency Officer, oversaw and participated in the development of the WVPP. During the development process, all authorized employee representatives provided input on those situations in the workplace that pose a threat of workplace violence.

Purpose of the WVPP

The WVPP is designed to prevent, minimize, and respond to any workplace violence. The goals of the WVPP are to:

- 1) Reduce the probability of threats or acts of violence in the workplace; and
- 2) Ensure that any incident, complaint, or report of violence is taken seriously and dealt with in a timely manner.

Scope

All District employees are required to comply with the WVPP.

Reporting Workplace Violence

All employees and authorized employee representatives are responsible for providing written notice to a supervisor or Workplace Violence Prevention Coordinator of any violent incidents, threatening behavior, including threats they have witnessed, received, or have been told that another person has witnessed or received. Reports of workplace violence must be made in writing. All reports must be immediately forwarded to the Workplace Violence Prevention Coordinator.

(Continued)

SUBJECT: WORKPLACE VIOLENCE PREVENTION PROGRAM (Cont'd.)

Written notice is not required where imminent danger exists to the safety of a specific employee and the employee reasonably believes in good faith that reporting to a supervisor or the Workplace Violence Prevention Coordinator would not result in corrective action.

Following the notice, the District will be afforded a reasonable opportunity to correct the activity, policy, or practice. The District will promptly respond to all reported incidents of violence or threatening behavior upon notification.

Investigating and Responding to Reports of Workplace Violence

Upon receipt of written notice of an incident of workplace violence, the Workplace Violence Prevention Coordinator will work with the other individuals, such as those on the Workplace Violence Prevention Advisory Committee and/or the Superintendent, to:

- 1) Ensure that the District takes any actions that are required to address a situation in a prompt manner. When necessary, such as when there is criminal conduct or a serious injury, responding may involve working with the District Attorney or police to ensure that violent crimes committed against employees in the workplace are promptly and appropriately investigated.
- 2) Confirm any injured employees receive prompt and appropriate medical care.
- 3) Complete a Workplace Violence Incident Report, which, at a minimum, will contain the following information:
 - a. Workplace location where incident occurred;
 - b. Time of day/shift when incident occurred;
 - c. A detailed description of the incident, including events leading up to the incident and how the incident ended;
 - d. Names and job titles of involved employees;
 - e. Name or other identifier of other individual(s) involved;
 - f. Nature and extent of injuries arising from the incident; and
 - g. Names of witnesses.

(Continued)

Personnel

SUBJECT: WORKPLACE VIOLENCE PREVENTION PROGRAM (Cont'd.)

If the case is a privacy concern case, a Workplace Violence Incident Report will still be completed. However, before sharing a copy of the Workplace Violence Incident Report with any party other than the Commissioner of Labor, the District will remove the name of the employee who was the victim of the workplace violence and will instead enter "PRIVACY CONCERN CASE" in the space normally used for the employee's name.

The District will treat incidents involving the following injuries or illnesses as privacy concern cases:

- a. An injury or illness to an intimate body part or the reproductive system;
- b. An injury or illness resulting from a sexual assault;
- c. Mental illness;
- d. HIV infection;
- e. Needle stick injuries and cuts from sharp objects that are or may be contaminated with another person's blood or other potentially infectious material; and
- f. Other injuries or illnesses, if the employee independently and voluntarily requests that their name not be entered on the Workplace Incident Report.

The District will maintain all Workplace Violence Incident Reports for use in the District's annual program review and updates.

- 4) Identify and implement actions to prevent similar occurrences from happening in the future.

Risk Evaluation and Determination

The District's workplace will be annually evaluated to determine the presence of factors or situations in the workplace that might place employees at risk of workplace violence. During the workplace evaluation process, the following will be examined:

- 1) Records

The District will examine any records from the past year that concern workplace violence incidents to identify patterns in the type and cause of injuries. The examination will look to identify patterns of injuries in particular areas of the workplace or incidents which involve specific operations or specific individuals. Examples of records that may be examined include, but are not limited to:

- a. Workplace violence incident reports;

(Continued)

SUBJECT: WORKPLACE VIOLENCE PREVENTION PROGRAM (Cont'd.)

- b. Injury and illness documentation;
- c. Worker's compensation reports;
- d. Disciplinary reports.

2) Administrative Risk Factors

The District will examine relevant policies, work practices, and work procedures that may impact the risk of workplace violence. Examples include, but are not limited to:

- a. District-wide school safety plan;
- b. Building-level emergency response plan(s);
- c. Policies related to non-discrimination and anti-harassment, visitors to the school, school safety plans, threats of violence in school, prohibition of weapons on school grounds, use of timeout and physical restraint, and weapons in school;
- d. Use of ID badges;
- e. Procedures related to controlling or diffusing a potentially violent situation.

3) The Physical Environment

The District, with the participation of authorized employee representative(s), will evaluate the workplace to determine the presence of factors or situations which may place employees at risk of workplace violence. Factors which might place an employee at risk include, but are not limited to:

- a. Working in public settings;
- b. Working late night or early morning hours;
- c. Exchanging money with the public;
- d. Working alone or in small numbers;
- e. Uncontrolled access to the workplace;
- f. Areas of previous security problems.

(Continued)

Personnel

SUBJECT: WORKPLACE VIOLENCE PREVENTION PROGRAM (Cont'd.)

This evaluation may also include:

- a. Considering security features such as whether there is a reception area, there is adequate lighting in and around the workplace, there are multiple exits, door controls, panic buttons, and video monitors.
- b. Reviewing whether there are security guards present and, if so, where they are posted, if they patrol the building, and if they are provided with communication.
- c. Describing the building.

Program Controls

In situations where a hazard cannot be completely eliminated, the District will adhere to the following hierarchy of controls to reduce the risk to employees:

- 1) Engineering Controls

Engineering controls reduce the hazard through substitution or design. An example of an engineering control would be the installation of a physical barrier to protect employees from a member of the public (windows, deep counters). Engineering controls are not always feasible. If engineering controls are not feasible, the District will then consider work practice controls.

- 2) Work Practice Controls

Work practice controls reduce the hazard by changing organizational policies and procedures. An example of a work practice control would be requiring check-in procedures and/or itineraries to account for employees who work alone and are not under the direct supervision of management.

- 3) Personal Protective Equipment (PPE)

Generally, this type of intervention is not relevant to workplace violence prevention. An example of personal protective equipment would be ballistic body armor for law enforcement personnel.

(Continued)

SUBJECT: WORKPLACE VIOLENCE PREVENTION PROGRAM (Cont'd.)**Workplace Risks and Methods of Addressing*****General to the District**

The following chart lists general risks in the District which are not limited to a specific workplace, and the method for addressing each risk.

Risk	Program Control Type	Method to Address

***Workplace Specific**

The following chart lists risks in the District which are for specific workplace(s), and the method for addressing each risk.

Workplace Location	Risk	Program Control Type	Method to Address

Preventing Workplace Violence Incidents

- Enforcing existing workplace rules,
- Training to increase employee awareness of the signs/effects of workplace violence'
- The importance of reporting workplace violence

Confidentiality

The WVPP does not require the disclosure of information otherwise kept confidential for security reasons. This information may include information which, if disclosed, would:

- 1) Interfere with law enforcement investigations or judicial proceedings;
- 2) Deprive a person of a right to a fair trial or impartial adjudication;

(Continued)

Personnel

SUBJECT: WORKPLACE VIOLENCE PREVENTION PROGRAM (Cont'd.)

- 3) Identify a confidential source or disclose confidential information relating to a criminal investigation;
- 4) Reveal criminal investigative techniques or procedures, except routine techniques and procedures; or
- 5) Endanger the life or safety of any person.

Training

At the time of hire and annually thereafter, all employees will participate in the District's WVPP training. At a minimum, this training will include information on:

- 1) The requirements in law related to workplace violence prevention;
- 2) The risks in the workplace that were identified in the District's risk evaluation and determination of their workplace and do not need to be kept confidential for security reasons;
- 3) The measures that employees can take to protect themselves from the identified risks including specific procedures that the District has implemented to protect employees such as incident alert and notification procedures, appropriate work practices, emergency procedures, and use of security alarms and other devices;
- 4) The details of the District's written workplace violence prevention program; and
- 5) The location of the written workplace violence prevention program and how to obtain a copy.

Annual Review

On an annual basis, the District will use the Workplace Incidence Reports from the previous year to review and, if necessary, update its WVPP. As part of this process, the District will:

- 1) Conduct a risk evaluation and determination;
- 2) With the participation of the authorized employee representative, review past Workplace Incident Reports to identify trends in the types of incidents in the workplace and review the effectiveness of the mitigating actions taken.

**FIRE ISLAND SCHOOL DISTRICT
WORKPLACE VIOLENCE INCIDENT REPORT FORM**

The District prohibits workplace violence and will not tolerate violence, threats of violence, or intimidating conduct in the workplace.

Workplace violence is any physical assault or acts of aggressive behavior occurring where an employee performs any work-related duty in the course of their employment including, but not limited to:

- a) An attempt or threat, whether verbal or physical, to inflict physical injury upon an employee;
- b) Any intentional display of force which would give an employee reason to fear or expect bodily harm;
- c) Intentional and wrongful physical contact with an employee without their consent that entails some injury;
- d) Stalking an employee with the intent of causing fear of material harm to the physical safety and health of the employee when the stalking has arisen through and in the course of employment.

Instructions

This report will be completed by the Workplace Violence Prevention Coordinator following a report of workplace violence. It will be maintained for use in the annual Workplace Violence Prevention Program review and update.

Information about the Alleged Victim

(The person alleged to have been injured by the workplace violence.)

Name: _____

If this is a privacy concern case, "Privacy Concern Case" should be entered above in the Name section. The District treats incidents involving the following injuries or illnesses as privacy concern cases: (1) an injury or illness to an intimate body part or the reproductive system; (2) an injury or illness resulting from a sexual assault; (3) mental illness; (4) HIV infection; (5) needle stick injuries and cuts from sharp objects that are or may be contaminated with another person's blood or other potentially infectious material; and (6) other injuries or illnesses, if the employee independently and voluntarily requests that their name not be entered on the Report.

Job title: _____

Work address: _____

Home phone: _____ Cell phone: _____ Work phone: _____

Email: _____

(Continued)

**FIRE ISLAND SCHOOL DISTRICT
WORKPLACE VIOLENCE INCIDENT REPORT FORM (Cont'd.)****Information about the Alleged Perpetrator***(The person alleged to have committed the workplace violence.)*

Name: _____

Alleged perpetrator's relationship to the District:

☐ Student	☐ Employee	☐ Job applicant
☐ Parent/legal guardian	☐ Volunteer	☐ Contractor/subcontractor/vendor/consultant
☐ Student teacher	☐ Intern	☐ Other _____

Primary building or location: _____

Further details including, if applicable, grade or title: _____

Alleged perpetrator's contact information:

Address: _____

Home phone: _____ Cell phone: _____ Work phone: _____

Email: _____

Information about the Alleged Incident

Date: _____ Time: _____

Location: _____

Provide a detailed description of the alleged incident, including events leading up to the incident and how the incident ended:

(Continued)

**FIRE ISLAND SCHOOL DISTRICT
WORKPLACE VIOLENCE INCIDENT REPORT FORM (Cont'd.)**

Describe the nature and extent of any injuries arising from the incident, including the name of the individual(s) injured:

Information about Witnesses

If possible, please list the names and known contact information for any witnesses, individuals who may have information related to this report, or individuals you have discussed the alleged incident(s) with:

District Response

Detail the actions that the District has taken in response to this incident of workplace violence:

Detail the actions that the District has taken or is considering as a result of the incident to prevent similar occurrences from happening in the future:

Completed by: _____
(Name and Title)

Completed on: _____
(Date)