

FIRE ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION

Budget Review Meeting/Work Session Agenda
March 26, 2024
4:30 p.m.

Call to Order

Pledge of Allegiance

- ITEM 1 Action Items – *Recommended for Approval*
- a. 2024 Notice of Annual Meeting, Budget Vote, and Election
 - b. 2023-2024 Board of Education Annual Calendar Revision
 - c. State Environmental Quality Review Act (SEQRA) Resolution:

“Be it resolved that the Board of Education of the Fire Island Union Free School District declares the District as the lead agency under SEQRA for the following construction projects to be undertaken at the Woodhull School: Interior and Exterior Door Replacement, Window Replacement, Roof, Masonry and Steel lintel Restoration, Electrical Service Equipment and Surge Protection Upgrades and the expansion of the District’s Building Management System.

Be it further resolved that the Board of Education adopts the recommendations of Campbell Cassetta Architects PC that these projects are Type II Actions and are therefore exempt from further Environmental Review under Section 617.5 (c) (10) of the State Regulations.”

- ITEM 2 Review of Proposed 2024-2025 Budget

- ITEM 3 Executive Session – *it is anticipated that the Board will enter executive session to discuss the employment of a particular person.*

- ITEM 4 Adjournment

NOTICE OF ANNUAL MEETING, BUDGET VOTE AND ELECTION
FIRE ISLAND UNION FREE SCHOOL DISTRICT
TOWNS OF ISLIP AND BROOKHAVEN, SUFFOLK COUNTY, NEW YORK

NOTICE IS HEREBY GIVEN, that a public hearing of the qualified voters of the Fire Island Union Free School District, Corneille Estates, Suffolk County, New York, will be held in the gymnasium of the Woodhull School building in said District on Tuesday, May 14, 2024, at 7:00 p.m. prevailing time, for the transaction of business as authorized by the Education Law, including the following items:

1. To present to the voters a detailed statement (proposed budget) of the amount of money which will be required for the 2024-2025 fiscal year.
2. To discuss all the items hereinafter set forth to be voted upon at the vote and election to be held on Tuesday, May 21, 2024.
3. To transact such other business as may properly come before the meeting pursuant to Education Law of the State of New York and acts amendatory thereto.

AND FURTHER NOTICE IS HEREBY GIVEN, that the annual meeting of the qualified voters of the Fire Island Union Free School District of the Towns of Islip and Brookhaven, Suffolk County, New York, will be held at the Woodhull School in said District on Tuesday, May 21, 2024, between the hours of 3:00 p.m. and 9:00 p.m., prevailing time, in the gymnasium of the Woodhull School, at which time the polls will be opened to vote by voting by ballot upon the following items:

1. To adopt the annual budget of the School District for the fiscal year 2024-2025 and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the District.
2. To elect three (3) members of the Board of Education, each for a three (3) year term commencing July 1, 2024, and expiring on June 30, 2027, to succeed Lisa Kaufman, Kathleen Skelly-Kurka and Amy Wood whose terms expire June 30, 2024.

Candidates run at large and vacancies on the Fire Island UFSD Board are not considered separate, specific offices. The three candidates with the greatest number of votes shall each receive a three (3) year term, commencing on July 1, 2024, and ending on June 30, 2027.

AND FURTHER NOTICE IS HEREBY GIVEN that a vote will be held on Tuesday, May 21, 2024, between the hours of 3:00 p.m. and 9:00 p.m., prevailing time, in the gymnasium of the Woodhull School, at which time the polls will be opened to vote by voting by ballot for the purpose of voting on the following items:

**PROPOSITION II:
CAPITAL IMPROVEMENTS**

RESOLVED, that the Board of Education of the Fire Island Union Free School District is hereby authorized to appropriate and expend funds in an amount not to exceed an estimated total cost of One Million, Six Hundred Thousand Dollars (\$1,600,000.00), already deposited in the Fire Island Union Free School District Capital Reserve Fund, which was established by the voters on May 21, 2019 ("Reserve Fund") pursuant to Section 3651 of

the Education Law, for Capital Improvements to the Woodhull School building, including the replacement of deteriorated exterior and interior doors, frames and hardware, incorporating security access; replacement of exterior window systems; roof, masonry and steel lintel restoration; electrical service equipment and surge protection upgrades; acoustical fence construction; installation of eye wash station in the maintenance garage; overhead door replacement in the maintenance garage; and the expansion of the existing Building Management System (“BMS”) to incorporate additional equipment; and ancillary or related work required in connection with such projects and to expend from the Reserve Fund, including preliminary costs and costs incidental thereto.

PROPOSITION III: CAPITAL RESERVE FUND

RESOLVED, that the Board of Education be authorized to establish a Capital Reserve Fund pursuant to Section 3651 of the Education Law to be known as the Fire Island Union Free School District 2024 Capital Reserve Fund for a probable term of ten (10) years in an ultimate amount of Two Million Dollars (\$2,000,000.00), whose purpose shall be to finance, in whole or part, capital improvements to the facilities of the District, including but not limited to the renovation and/or reconstruction of existing school buildings and other related work, with such funds to be obtained from end of year budget surplus funds and and/or other funds that may be legally appropriated, and the interest accrued on such funds over the term of the Capital Reserve fund.

AND FURTHER NOTICE IS HEREBY GIVEN that a copy of the statement of the amount of money which will be required to fund the School District’s budget for school fiscal year 2024-2025, exclusive of public monies, may be obtained by any resident of the District during business hours beginning May 7, 2024, except Saturday, Sunday or holidays, at the Woodhull School and on the District’s website at www.fi.k12.ny.us.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to Chapter 258 of the Laws of 2008, Section 495 was added to the Real Property Tax Law and requires the School District to attach to its proposed budget an exemption report. Said exemption report, which will also become part of the final budget, will show how the total assessed value of the final assessment roll used in the budgetary process is exempt from taxation, list every type of exemption granted by statutory authority, and show the cumulative impact of each type of exemption, the cumulative amount expected to be received as payments in lieu of taxes (PILOT) and the cumulative impact of all exemptions granted. In addition, said exemption report shall be posted on any bulletin board maintained by the District for public notices and on any website maintained by the District.

AND FURTHER NOTICE IS HEREBY GIVEN that petitions nominating candidates for the office of member of the Board of Education shall be filed with the Clerk of said School District at her office in the Woodhull School, not later than April 22, 2024, between 9:00 a.m. and 5:00 p.m. prevailing time. Each petition shall be directed to the Clerk of the District and shall be signed by at least twenty-five (25) voters of the District (representing the greater of 25 qualified voters or 2% of the number of voters who voted in the 2023 annual election), shall state the name and residence of each signer, and shall state the name and residence of the candidate.

AND FURTHER NOTICE IS HEREBY GIVEN that applications for absentee and early mail ballots will be available at the office of the District Clerk in the Woodhull School, between the hours of 8:00 a.m. and 3:00 p.m. Monday through Friday, except holidays, for eligible residents beginning April 22, 2024. In accordance with Education Law Sections §2018-b and §2018-f, completed applications for absentee ballots

or early mail ballots must be received by the District Clerk at least seven (7) days before the election, May 14, 2024, if the ballot is to be mailed to the voter, or the day before the election, May 20, 2024, if the ballot is to be delivered personally to the voter. Absentee and early mail ballots must be received by the District Clerk not later than 5:00 p.m. prevailing time, on Tuesday, May 21, 2024.

FURTHER NOTICE IS HEREBY GIVEN, that the District Clerk shall mail an absentee ballot to every qualified voter otherwise eligible for such ballot, who requests an absentee ballot from the District Clerk in a letter which is signed by the voter and received by the District Clerk not earlier than the thirtieth (30th) day (April 22, 2024) nor later than the seventh (7th) day (May 14, 2024) before the Special District Meeting and which states address where the voter resides and to which the ballot is to be mailed. The absentee ballot of a voter who requested such ballot by letter, rather than application, shall not be counted unless a valid application form, signed by such voter, is received by the District Clerk with such ballot.

FURTHER NOTICE IS HEREBY GIVEN, that the District Clerk shall mail an early mail ballot to every qualified voter otherwise eligible for such ballot, who requests an early mail ballot from the District Clerk in a letter which is signed by the voter and received by the District Clerk not earlier than the thirtieth (30th) day (April 22, 2024) nor later than the seventh (7th) day (May 14, 2024) before the Special District Meeting and which states address where the voter resides and to which the ballot is to be mailed. The early mail ballot of a voter who requested such ballot by letter, rather than application, shall not be counted unless a valid application form, signed by such voter, is received by the District Clerk with such ballot.

AND FURTHER NOTICE IS HEREBY GIVEN, that a list of persons to whom absentee ballots and early mail ballots are issued, will be available for inspection to qualified voters of the District in the office of the District Clerk on and after Thursday, May 16, 2024, between the hours of 8:00 a.m. and 3:00 p.m. on weekdays prior to the day set for the annual election and on May 21, 2024, the day set for the election. Any qualified voter may, upon examination of such list, file a written challenge of the qualifications as a voter of any person whose name appears on such list, and stating the reasons for such challenge. Any such written challenge shall be transmitted by the District Clerk or a designee of the Board of Education to the inspectors of election, on election day. A challenge to an absentee ballot may not be made on the basis that the voter should have applied for an early mail ballot nor shall a challenge to an early mail ballot be made on the basis that the voter should have applied for an absentee ballot.

AND FURTHER NOTICE IS HEREBY GIVEN, that military voters who are qualified voters of the Fire Island UFSD may request an application for a military ballot from the District Clerk in person, by mail to District Clerk, P.O. Box 428, Ocean Beach, NY 11770, by email to tmurphy@fi.k12.ny.us or fax sent to (631) 583-5167. In such request, the military voter may indicate their preference for receiving the application by mail, fax or email. A military voter must return the original military ballot application in person or by mail to the office of the District Clerk at P.O. Box 428, Ocean Beach, NY 11770. In order for a military voter to be issued a military ballot, a valid military ballot application must be received in the office of the District Clerk no later than 5:00 P.M., on April 25, 2024. Military ballot applications received in accordance with the foregoing will be processed in the same manner as a non-military ballot application under Sections 2018-b and 2018-f of the Education Law. The application for military ballot may include the military voter's preference for receipt of the military ballot by mail, fax, or email.

AND FURTHER NOTICE IS HEREBY GIVEN, a military voter's original military ballot must be returned by mail or in person, to the office of the District Clerk at P.O. Box 428, Ocean Beach, NY 11770. Military ballots shall be canvassed if they are received by the District Clerk before the close of polls on May 21, 2024 showing a cancellation mark of the United States Postal Service or a foreign country's postal service, or showing a dated endorsement of receipt by another agency of the United States Government; or received not later than 5:00 p.m. on May 21, 2024 and signed and dated by the military voter and one witness thereto, with a date which is ascertained to be not later than the day before the election.

A list of persons to whom military ballots are issued will be available for inspection to qualified voters of the District in the office of the District Clerk on and after May 16, 2024, between the hours of 8:00 a.m. and 3:00 p.m. on weekdays prior to the day set for the annual election and on May 21, 2024, the day set for the election. Any qualified voter present in the polling place may, upon examination of such list, file a written challenge of the qualifications as a voter of any person whose name appears on such list, and stating the reasons for such challenge. Any such written challenge shall be transmitted by the District Clerk or a designee of the Board of Education to the inspectors of election, on election day.

AND FURTHER NOTICE IS HEREBY GIVEN, that the qualified voters of the School District shall be entitled to vote at said annual vote and election. A qualified voter is one who is (1) a citizen of the United States of America, (2) eighteen years of age or older, and (3) a resident within the School District for a period of thirty (30) days preceding the annual vote and election. The School District may require all persons offering to vote at the budget vote and election to provide one form of proof of residency pursuant to Education Law 2018-c. Such form may include a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Upon offer of proof of residency, the School District may also require all persons offering to vote to provide their signature, printed name and address.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with Section 2035 of the Education Law, any referenda or propositions to amend the budget, otherwise to be submitted for voting at said election, must be filed with the Fire Island Union Free School District Board of Education at the Woodhull School on or before March 22, 2024, at 5:00 p.m. prevailing time; must be typed or printed in English, must be directed to the Clerk of the School District and signed by at least twenty-five (25) qualified voters of the District (representing the greater of 25 qualified voters or 5% of the number of voters who voted in the previous annual election); and must legibly state the name of each signer. However, the School Board will not entertain any petition to place before the voters any proposition the purpose of which is not within the powers of the voters to determine, which is unlawful or any proposition which fails to include a specific appropriation where the expenditure of monies is required by the proposition, or where other valid reason exists for excluding the proposition from the ballot.

Traci Murphy, District Clerk
Fire Island Union Free School District
Towns of Islip and Brookhaven, County of Suffolk, New York
Dated: April 4, April 18, May 2, May 16, 2024

**FIRE ISLAND UNION FREE SCHOOL DISTRICT
BOARD MEETING CALENDAR
2023-2024**

****DRAFT****

Unless otherwise noted, meetings start at 4:30 p.m.

July	11	Annual Organizational Meeting
	11	Regular
August	15	Regular
September	19	Regular/Work Session
October	10	Regular
	24	Work Session
November	14	Regular
	29	Work Session
December	12	Regular
January	9	~~Regular~~ CANCELED
	11	Regular
	23	Budget Review/Work Session
February	13	~~Regular~~ CANCELED
	27	Regular
March	12	Regular
	26	Budget Review/Work Session
April	9	Regular
	16	Work Session & Special – BOCES Election & Budget Vote
May	14	Regular, 5:00 p.m.
	14	Public Hearing – Proposed Budget, 7:00 p.m.
	21	Annual Budget Vote and Election, 3:00-9:00 p.m.
	28	Work Session
June	11	Regular
	25	Work Session

Revised: 3/12/2024

BOE Approved: