

FIRE ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION

Work Session Agenda
May 28, 2024
4:30 p.m.

Call to Order
Pledge of Allegiance

ITEM 1 **Executive Session**

Motion, for the Board to enter Executive Session to discuss negotiations with the Fire Island Teacher's Association and receive legal advice regarding matters of District policy.

ITEM 2 **Certification of Results – May 21, 2024 Budget Vote & Election**

***WHEREAS**, the Annual Budget Vote and Election of the Fire Island Union Free School District of the Towns of Islip and Brookhaven, New York, was duly called to be held on May 21, 2024, and was held on said date within said School District for the purpose of voting on the Propositions and Elections set forth in the notice calling said Annual Budget Vote and Election; now therefore,*

***BE IT RESOLVED**, that the Board of Education of the Fire Island Union Free School District hereby determines that said election was held in all respects in the manner prescribed by Education Law of the State of New York and accepts the results as declared by Chairperson, Traci Murphy:*

Proposition #1 – School Budget \$6,581,754.00

40 yes 2 no

Proposition #2 – Appropriation and Expenditure of Funds from Existing Capital Reserve Funds

39 yes 2 no

Proposition #3 – Establishment of 2024 Capital Reserve Fund

38 yes 2 no

The vote for Board Members was as follows:

- 39 – Amy Wood for a 3-year term commencing July 1, 2024 through June 30, 2027*
- 38 – Lisa Kaufman for a 3-year term commencing July 1, 2024 through June 30, 2027*
- 33 – Kathleen Skelly-Kurka for a 3-year term commencing July 1, 2024 through June 30, 2027*

ITEM 3 **Action Items – Recommended for Approval**

- a. Employee Appointments:
 - Elementary Teacher – D. Flaumenhaft ~ Step 6, MA+60 @ \$104,905.18
 - Elementary Teacher – K. Huber ~ Step 1, BA45/MA @ \$70,750.02
- b. Letter of Resignation – M. Ringen, Part-time Speech Pathologist
- c. Letter of Resignation – M. Vitale, Part-time Music Teacher
- d. Letter of Resignation – M. Stewart, Probationary Teaching Assistant
- e. Disposition of Ballots – May 16, 2023 Budget Vote & Election – *pursuant to the new records retention schedule, LGS-1, Schedule Items 363(b) and 363(f).*

May 28, 2024 Agenda continued on next page...

ITEM 4 **Public Hearing/1st Reading of Policy Revisions**
#2110 – Orienting and Training Board Members
#3110 – Media/Municipal Governments/Senior Citizens
#3271 – Solicitation of Charitable Donations
#5130 – Budget Adoption
#5140 – Administration of the Budget

ITEM 5 Adjournment

Martha Ringen



RECEIVED
5/21/24
②

May 21, 2024

Dear Travis,

As the academic year comes to a close I have found other areas of my life changing as well. It is with mixed emotions that I am writing to inform you of my decision to resign my position as the Speech Pathologist at The Woodhull School. The changes in my life include a move to the Carolinas, and with the closing dates looming I need to tender my last day as June 4, 2024.

I want to express my gratitude for the enriching experience and positive culture that you have developed and promoted. Woodhull is a vibrant and positive place to work and I have been privileged to be a part of it for thirteen years. Thank you for your understanding. I am excited about the opportunities that lie ahead and will always hold Woodhull close to my heart.

Regards,

A handwritten signature in cursive script that reads "Martha Ringen".

Martha Ringen M.S. SLP -TSSLD

Dear Mr. Davey,

It is with a heavy heart and mixed emotions that I must inform you that this will be my last year as Music Teacher at FISD. This was a decision that took its toll on my emotions as I have loved and always looked forward to coming into Woodhull. Experiencing the most breath-taking views seen on the bus ride and the look on the children's faces as I introduced not only musical concepts but also taking sincere interests in their lives and overall development has made this an experience I will cherish forever.

I will be changing careers to becoming a full-time musician and to study music production. An opportunity was brought to my attention that would need dedicated time in the day to pursue a whole new area of music that I have yet to explore in full. Music education will still be a part of my life as I will be teaching private students and my hope is to also distribute great content on the subject matter as well.

This is by no means "Goodbye". I would like to register as a substitute teacher for Woodhull. I would also like to know what is entailed on my end in becoming a contractor to be available to do sound, repairs for band instruments, and other potential activities to stay connected in this incredible network that feels like home to me.

It's hard not to still feel tentative in my decision. I am still open to being a music teacher in the future, and if that opportunity returns to me once I orient around this new shift, I would like to explore it once established.

I would like to express how grateful I am for this world-changing opportunity. Making an impact in young individuals lives and it showing me how capable I can be has given me great meaning.

I am looking forward to staying in touch and to work on keeping our relationship a priority in any capacity.

Thank you for this opportunity.

Sincerely,
Mr. Vitale

May 23, 2024

Mr. Travis Davey
Fire Island Union Free School
P.O. Box 428
Ocean Beach, NY 11770-0428



Dear Mr. Davey,

It is with a heavy heart that I am tendering my resignation from my position as TA, effective June 30, 2024. These three years have been a wonderful experience, one I will always treasure. I don't make this decision lightly as I have been so happy here.

I am grateful to the Woodhull School Board, staff and faculty for the wonderful opportunity to work in such a unique environment. The students and staff have been a joy to work with. I wish them all the best as I move on to my next chapter. Thank you for making me a part of such an incredible school.

Sincerely,

A handwritten signature in blue ink that reads "Maryann Stewart". The signature is written in a cursive, flowing style.

Maryann Stewart

Internal Operations

SUBJECT: ORIENTING AND TRAINING BOARD MEMBERS

The Board and its staff will assist each new member-elect to understand the Board's functions, policies, and procedures before he or she takes office, by:

- a) Giving the electee selected materials relating to the responsibilities of Board membership supplied by local, state, or national school-board associations or other professional organizations;
- b) Inviting the electee to attend Board meetings and to participate in its discussions;
- c) Having the Clerk supply material pertinent to meetings and explaining its use;
- d) Inviting the electee to meet with the Superintendent and other administrative personnel to discuss services they perform for the Board;
- e) Having the clerk provide a copy of or access to the Board's policies and bylaws;
- f) Providing the opportunity to attend a local, state, or national school-board association's orientation program.

Board Member Training

Within the first year of election or appointment, each Board member must complete a minimum of six hours of training on the financial oversight, accountability, and fiduciary responsibilities of a school board member and a training course acquainting him or her with the powers, functions, and duties of Boards, as well as the powers and duties of other governing and administrative authorities affecting public education. Re-elected Board members will not be required to repeat this training. The curriculum and provider of this training must be approved by the Commissioner of Education.

Upon completing the required training, the Board member will file with the District Clerk a certificate of completion issued by the provider of the training. Actual and necessary expenses incurred by a Board member in complying with these requirements are a lawful charge to the District.

Education Law Section 2102-a
8 NYCRR Section 170.12(a)

Adoption Date: 7/5/2011

Community Relations

SUBJECT: MEDIA/MUNICIPAL GOVERNMENTS/SENIOR CITIZENS**School District Media**

The Superintendent/Principal is responsible for the preparation of news releases concerning the activities within that building. ~~and for reviewing them with the Superintendent prior to release. Copies of all final news releases will be sent to the Superintendent's Office.~~

In addition, a periodic newsletter may be prepared and sent to each resident of the District or posted on its website. Included in the newsletter will be information regarding school activities, a monthly calendar, and other items of interest to the community. The Board accepts the funding obligation for the necessary staff and production costs.

As the official spokesperson, the Superintendent or designee will issue all news releases concerning the District. All statements of the Board will be released through the Office of the Superintendent and/or the District Clerk.

Municipal Governments

The Board will establish and maintain a positive working relationship with the governing bodies of the municipality. The Board will also cooperate with municipal, county, and state agencies whose work affects the welfare of the children of the District, including, but not limited to, the County Social Services Department, the Board of Health, the Recreation Department, the Public Library, and all community emergency services agencies.

Senior Citizens

The Board will consider school-related programs for senior citizens in accordance with Education Law and/or the Commissioner's regulations. These programs include special use of school buildings or school buses, school lunches, and partial tax exemptions.

Education Law Sections 1501-b(1)(a), 1501-b(1)(b), and 1709(22)
Real Property Tax Law Section 467

Adoption Date: 7/5/2011
Rev.

SUBJECT: SOLICITATION OF CHARITABLE DONATIONS**School ~~Children~~ Students**

Direct solicitation of charitable donations from District students on school property during regular school hours is prohibited. It is a violation of District policy to ask District students directly to contribute money or goods for the benefit of a charity during the hours in which they are compelled to be on school grounds.

However, this policy does not prevent the following types of fundraising activities:

- a) Fundraising activities which take place off school grounds or outside of regular school hours during before-school or after-school extracurricular periods;
- b) Arms-length transactions, where the purchaser receives consideration for his or her donation. For example, the sale of goods or tickets for concerts or social events, where the proceeds go to charity;
- c) Indirect forms of charitable solicitation on school grounds that do not involve coercion, such as placing a bin or collection box in a hallway or other common area for the donation of food, clothing, other goods, or money.

The Board will ultimately decide which organizations, groups, etc. can solicit charitable donations and for what purposes, as long as the activities comply with the terms of this policy and the Rules of the Board of Regents.

School Personnel

Soliciting of funds from school personnel by persons or organizations representing public or private organizations is prohibited. The Superintendent has the authority to make exceptions to this policy in cases where solicitation is considered to be in the District's best interest. The Board will be notified of these instances.

Distribution of information about worthwhile area charities may be made through the Office of the Superintendent as a service to District personnel.

New York State Constitution Article 8, Section 1
Education Law Section 414
8 NYCRR Section 19.6

NOTE: Refer also to Policy #7450 -- Fundraising by Students

Adoption Date: 7/5/2011

SUBJECT: BUDGET ADOPTION

The Board will review the recommended budget of the Superintendent and seek public input and feedback regarding the recommended budget including, but not limited to, holding a public budget hearing not less than seven nor more than 14 days prior to the Annual District Meeting and Election at which the budget vote is to occur. The Board may modify the recommended budget of the Superintendent prior to its submission to District voters. Final authorization of the proposed budget is dependent upon voter approval unless a contingency budget is adopted by the Board.

The District budget for any school year, or any part of the budget, or any proposition(s) involving the expenditure of money for that school year, will not be submitted for a vote of the qualified District voters more than twice.

The District budget, once adopted, becomes the basis for establishing the tax levy on real property within the District. The District will post its final annual budget and any multi-year financial plan adopted by the Board on its website.

Contingency Budget

In the event the original proposed budget is not approved at the Annual District Meeting and Election, the Board may resubmit the original proposed budget or a revised budget for voter approval, or individual propositions may be placed before District voters, at a special meeting held on the third Tuesday of June. If the voters fail to approve the second budget submittal, or budget proposition(s), or if the Board elects not to put the proposed budget to a public vote a second time, the Board must adopt a contingency budget with a tax levy that is no greater than the prior year's levy (i.e., 0% levy growth).

The administrative component of the contingency budget is capped at the lesser of:

- a) The percent of the administrative component to the total budget in the prior year's budget, not including the capital component; or
- b) The percent that the administrative component comprised in the last proposed defeated budget for the subsequent year, not including, the capital component.

Education Law [Sections](#) 1608, 1716, 1804, 1906, 1950, 2007, 2022, 2023, 2023-a, and 2601-a
8 NYCRR Section 170.3

NOTE: Refer also to Policy #5110 -- [Budget Planning and Development](#)

Adoption Date: 7/5/2011

SUBJECT: ADMINISTRATION OF THE BUDGET

The Superintendent, working in conjunction with the administrative staff, is responsible to the Board for the administration of the budget. This includes, but is not limited to:

- a) Acquainting District employees with the final provisions of the program budget and guiding them in planning to operate efficiently and economically within these provisions.
- b) Providing direction to the District in maintaining those records of accounting control as are required by the New York State Uniform System of Accounts for School Districts, the Board, and other procedures, as are deemed necessary.
- c) Keeping the various operational units informed through periodic reports as to the status of their individual budgets.

Unless otherwise provided by law, no claim against the District will be paid unless such claims have been audited and approved by the *~~Board~~/Claims Auditor.

Budget Transfers

Within monetary limits as established by the Board, the Superintendent is authorized to transfer funds between and within functional unit appropriations for teachers' salaries and ordinary contingent expenses. Whenever changes are made, they are to be incorporated in the next Board agenda for informational purposes only.

~~Statement of the Total Funding Allocation~~

~~When required by law, the District will annually submit to the Commissioner of Education and the Director of the Budget a detailed statement of the total funding allocation for each school in the District for the upcoming School budget year. This statement will be in a form developed by the Director of the Budget, in consultation with the Commissioner of Education. The statement will be made publicly available and posted on the District website.~~

Education Law [Sections](#) 1604(35), 1709(20-a), 1711, 1718, 1724, 1950(4)(k), 2508, 2523-2526, and 2554(2-a)
8 NYCRR Sections 170.12(c) and 170.2(l)

Adoption Date: 7/5/2011
Revised: 12/11/18, 9/10/19