

## Parents Reviewing Student Information in College & Career Pathway Program Courses

### Overview:

Dual Enrollment courses offered through College and Career Access Pathways (CCAP) partnerships provide high school students with the opportunity to earn college credits while still in high school. Specific privacy regulations govern these courses due to their dual nature in the K-12 and higher education systems.

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### Parent Rights Under FERPA (Family Educational Rights and Privacy Act)

#### ❖ Access to Student Records:

- Parents have rights to access their child's educational records at the high school level under FERPA until the student turns 18 or attends a postsecondary institution.
- For dual enrollment courses, once a student submits their application, rights under FERPA transfer to the student, *regardless of age*.

#### ❖ Communication with Instructors:

- Parents may request general information about course structure and expectations from high school staff, such as the student's high school counselor, MPC dual enrollment counselor, and other dual enrollment support staff.

#### ❖ Reviewing Grades and Progress in CCAP Courses:

- Parents can review grades and progress for dual enrollment courses through the high school once grades are recorded on the high school transcript. In-progress grades are not reported to the high school and cannot be shared with parents.
  - Access to specific college records (e.g., attendance, assignments) requires students to share with parents. If a request is to know the student's progress, the request must originate from the student and can be obtained through the student portals. Other directory information may be shared between the instructor and high school, such as attendance records, which are part of the high school record and accessible to parents.
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### Parental Responsibilities in Dual Enrollment

- ❖ **Encourage Student Autonomy:** Dual enrollment courses are college courses. Students are expected to manage their own coursework and communicate regularly with their instructor.
  - ❖ **Support Academic Success:** Parents can provide support by helping students manage their time effectively, develop effective study strategies, and utilize available resources.
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### How to Request Information

- ❖ **High School Records:** Contact the high school counselor or administrator overseeing dual enrollment.
  - ❖ **College Records:** Admissions & Records will not release records directly to parents. Parents need to work with their student to access account(s).
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## Balancing Privacy and Support

While parents play a vital role in supporting their child's education, dual enrollment helps foster independence in college students. Understanding the boundaries of privacy laws is essential for maintaining a collaborative partnership among parents, schools, and colleges.

For more information, visit:

- ❖ FERPA Overview For Parents:  
[https://studentprivacy.ed.gov/sites/default/files/resource\\_document/file/A%20parent%20guide%20to%20ferpa\\_508.pdf](https://studentprivacy.ed.gov/sites/default/files/resource_document/file/A%20parent%20guide%20to%20ferpa_508.pdf)
- ❖ Local College Dual Enrollment Office: <https://www.mpc.edu/academics/dual-enrollment>

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### Frequently Asked Questions

- ❖ **Can I review my child's college records?**
  - Students will have to provide access to their accounts and share information with you. The college, including dual enrollment instructors, high school counselors, and administrators, will not release information directly to parents regarding in-progress dual enrollment courses.
- ❖ **How can I find out my child's grades?**
  - High school grades for dual enrollment courses may be available through the high school. Final college grades are typically available on the student's college transcript, which they can share. High school transcripts are still accessible to parents, which includes the final grade in the class after final grades have been transferred between MPC and the high school.
- ❖ **Can I communicate with my child's college instructor?**
  - Specifics about your child's performance will not be shared to parents. Requests for information must originate from the student and are provided directly to the student. Information about the course may be obtained from your child's school counselor or administrator.
- ❖ **What resources are available if my child is struggling?**
  - Dual enrollment students can access college resources like tutoring, counseling, and office hours. High school counselors can also provide guidance.
- ❖ **What happens if my child drops or fails a dual enrollment course?**
  - Dropped or failed courses may affect high school graduation requirements, college transcripts, academic standing, and future financial aid eligibility. Consult with the high school and college for specific implications. Ultimately, students are responsible for dropping a dual enrollment course with the college via the student portal.

This document is intended for informational purposes and does not constitute legal advice.