

FIRE ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION

Regular Meeting & Work Session
June 24, 2025
4:30 p.m.

Call to Order

Pledge of Allegiance

ITEM 1 **Executive Session**

Motion, for the Board to enter Executive Session to discuss and receive legal counsel pertaining to the employment of a particular person/s.

ITEM 2 **Action Items** – Recommended for Approval

a. Financial:

- Warrant
- Cash Transfer

b. Resolution – Creation and Appointments of Employee Stipend Positions:

RESOLVED, upon the recommendation of the Superintendent of Schools, effective July 1, 2025, the Board of Education hereby creates the stipend positions set forth in schedule “B” for the 2025-2026 school year at the rates of pay set forth in such schedule; and

BE IT FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following employees to such stipend positions:

- Instructional Systems & Teaching Practices Coordinator: *Danielle Flaumenhaft*;
- Student Support & School Climate Coordinator: *Colleen Ferry*;
- Instructional Data Coordinator: *Kerry Stertz*;
- Technology & Scheduling Coordinator: *Chris Forget*;
- District Data Coordinator: *Rob Swierkowski*

c. Resolution – Appointment/Employee Agreement: *Jacqueline Lizza*

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Agreement with Ms. Jacqueline Lizza, Assistant Superintendent for Business and Operations; and authorizes the President of the Board of Education of the Fire Island Union Free School District to execute such Agreement on behalf of the District.

d. Website Development and District Communication Platform Contract – *Finalsite*

e. 2025-2026 Non-Resident Instruction Contracts:

- Four (4) students @ \$3,222.70 each
- Four (4) students @ \$3,748.60 each

ITEM 3 **Public Hearing/1st Reading of Policy**

- #7316 – Use of Internet -Enabled Devices During the School Day

ITEM 4 **Public Hearing/2nd Reading & Adoption of Policy**

- # 5685 – Maximum Temperature for School Buildings and Indoor Facilities

ITEM 5 **Adjournment**

**FOLLOWING THE MEETING A DRAWING WILL BE HELD TO CHOOSE THE RECIPIENT
OF THE FIRE ISLAND ASSOCIATION TUITION SCHOLARSHIP
FOR A NON-RESIDENT STUDENT ATTENDING WOODHULL SCHOOL
IN THE 2025-2026 SCHOOL YEAR**

FIRE ISLAND UFSD



Check Warrant Report For A - 33: Cash Disbursement June 2025 (cleanup warrant) For Dates 6/1/2025 - 6/30/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3102	06/18/2025	2981	Advanced Industrial Maintenanc	8065	325.00
3103	06/18/2025	4091	Andrew V. Becher	8269	750.00
3104	06/18/2025	2734	ANNE NILAND	8388	140.00
3105	06/18/2025	3189	Asset(Suffolk Supervisors for	8348	179.00
3106	06/18/2025	4073	AutoZone	8048	10.29
3107	06/18/2025	2947	**CONTINUED** Baldwin Automotive		0.00
3108	06/18/2025	2947	Baldwin Automotive	8030	13,022.61
3109	06/18/2025	1029	BARNWELL HOUSE OF TIRES	8047	826.52
3110	06/18/2025	3832	Benetech, Inc.	8115	111.00
3111	06/18/2025	4030	Coffee Distributing Corp	8062	181.79
3112	06/18/2025	3899	Cornell Cooperative Extension of Sufflok County	8401	255.00
3113	06/18/2025	1144	EAST ISLIP LUMBER CO., INC.	8082	126.00
3114	06/18/2025	1835	EASTERN SUFFOLK BOCES	8018	36,526.02
3115	06/18/2025	4132	Emkay Consulting LLC	8365	875.00
3116	06/18/2025	3061	Fevola Reporting & Transcripti	8363	538.50
3117	06/18/2025	4082	Follett Contect Solutions, Inc.	*See Detail Report	2,705.75
3118	06/18/2025	1063	ISLIP BULLETIN	*See Detail Report	185.05
3119	06/18/2025	3981	James W. Ferguson	8110	1,000.00
3120	06/18/2025	4004	Land Sea & Air	8043	65.00
3121	06/18/2025	1064	LONG ISLAND ADVANCE	*See Detail Report	186.65
3122	06/18/2025	2840	MUSIC And ARTS CENTER	*See Detail Report	217.88
3123	06/18/2025	2261	PEGGY DANZIGER	8386	840.00
3124	06/18/2025	2813	PEST PRO EXTERMINATING COMPANY	8053	115.00
3125	06/18/2025	3022	Philip Tamberino	8260	239.80
3126	06/18/2025	4033	Robert Swierkowski	*See Detail Report	1,064.40
3127	06/18/2025	3327	RS Abrams & CO. LLP	8019	5,200.00
3128	06/18/2025	3050	Shore Drugs	8231	49.99
3129	06/18/2025	3185	Suffolk County Music Educators' Association	8100	20.00
3130	06/18/2025	2485	TOWN OF ISLIP	8045	3,920.11
3131	06/18/2025	2111	Verizon Communication	8024	23.06
3132	06/18/2025	4034	WB MASON	8109	32.38
3133	06/24/2025	4100	Carolines's Flower Shop	8120	175.00
3134	06/24/2025	1718	GRAINGER	8059	117.52
3135	06/24/2025	2507	GUERCIO AND GUERCIO	*See Detail Report	5,413.36
3136	06/24/2025	3981	James W. Ferguson	8110	2,000.00
3137	06/24/2025	4124	Joady Feiner	8306	11,558.00
3138	06/24/2025	1184	Jostens, Inc	8128	1,754.50

FIRE ISLAND UFSD



Check Warrant Report For A - 33: Cash Disbursement June 2025 (cleanup warrant) For Dates 6/1/2025 - 6/30/2025

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
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Number of Transactions: 37

Warrant Total: 90,750.18

Vendor Portion: 90,750.18

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 37 in number, in the total amount of \$90,750.18. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Fire Island School CASH Transfer Form

FM BT		General Ledger		
Date	Account and Description	To:	From:	Reason
6/30/2025	General Fund Checking (A204) ***3958	91,000.00		
6/30/2025	General Fund Money Market (A205) ***0539		91,000.00	
6/30/2025	Capital checking (H204) ***3982	-		
6/30/2025	Capital Reserve 2 (A207)***0554		-	
6/30/2025	General Fund Checking (A204-1) Payroll ***3966			
6/30/2025	General Fund Money Market (A205) ***0539		0.00	
		91,000.00	91,000.00	-
		-	Difference	-

SCHEDULE “B”

WOODHULL SHARED LEADERSHIP MODEL (2025-2026 SY PILOT)

Instructional Systems & Teaching Practices Coordinator

Focus: Curriculum, pedagogy, coaching, teacher development

Orientation: Internal + staff-facing; occasional external (e.g., PD vendors)

Responsibilities:

- Lead curriculum articulation, mapping, and resource alignment
- Serve as lead instructional coach
- Plan, coordinate, and facilitate professional development
- Support APPR goal setting (non-evaluator role)
- Oversee resource ordering for instructional materials
- Coordinate master schedule development
- Maintain and curate internal data dashboards to support instructional decision-making
- Coordinate integration and support for instructional technology tools

Estimated Time Commitment Per Week: 6-8 hours	Compensation	<i>Annual Stipend:</i> \$10,000
		<i>Summer Work:</i> \$48/hour (est. 5 days)

Student Support & School Climate Coordinator

Focus: Student supports, inclusion, climate, public communications

Orientation: Public-facing and student-facing

Responsibilities:

- Coordinate and facilitate Student Support Team (SST)
- Advise Student Council and National Elementary Honor Society
- Monitor climate data and lead Tier 1 team involvement
- Lead Tier 1 supports and implementation of inclusive, equity-focused practices across settings
- Collaborate with Supt./Principal on student behavior systems and celebrations
- Attend Shared Decision-Making meetings
- Participate as a member of the Building and District-Wide Safety Teams

Estimated Time Commitment Per Week: 4-6 hours	Compensation	<i>Annual Stipend:</i> \$6,500
		<i>Summer Work:</i> \$48/hour (est. 2-3 days)

Instructional Data Coordinator

Focus: Academic and state reporting data systems

Orientation: Internal-facing; teacher and leadership team support

Responsibilities:

- Track and organize internal assessment data (iReady, school grading and reporting tasks, F&P, state test results, etc.)
- Develop and maintain simplified dashboards for instructional planning
- Support data interpretation and use of data for intervention and enrichment
- Participate on Building and District-Wide Safety Teams

Estimated Time Commitment Per Week: 4 hours	Compensation	<i>Annual Stipend:</i> \$5,000
		<i>Summer Work:</i> \$48/hour (est. 2 days)

Technology & Scheduling Coordinator

Focus: Information systems, scheduling, and staff technology onboarding

Orientation: Internal-facing; daily teacher and staff interactions

Responsibilities:

- Oversee student rostering and master schedule input in eSchool (SMS)
- Set up and manage staff digital access across platforms (Google, IEP Direct, Frontline, etc.)
- Maintain and organize shared Google Drive systems: forms, calendars, and key documents
- Provide technical guidance and system support for staff-facing tools
- Participate on Building and District-Wide Safety Teams

Estimated Time Commitment Per Week: 4 hours	Compensation	<i>Annual Stipend:</i> \$5,000
		<i>Summer Work:</i> \$48/hour (2-3 days)

SCHEDULE "B" (p.2)

District Data Coordinator

Focus: NYSED compliance reporting, state-mandated data systems

Orientation: Internal-facing; district-level accountability

Responsibilities:

- Serve as primary Data Coordinator for NYSED submissions (e.g., BEDS, SIRS, L2RPT)
- Collaborate with Supt./Principal and BOCES for accuracy and submission of compliance reports
- Maintain up-to-date knowledge of state reporting protocols and attend required trainings
- Ensure alignment between eSchool, state portals, and data verification processes
- Oversee timelines for submissions and maintain compliance documentation
- Liaise with technology and student services as needed for data validation
- Participate on Building and District-Wide Safety Teams

Estimated Time Commitment Per Week: *4 hours*

Compensation

Annual Stipend: \$5,000

**Attend Summer/Annual BOCES Training*

AGREEMENT

THIS AGREEMENT, made and entered into on this 24th day of June, 2025, by and between the BOARD OF EDUCATION OF THE FIRE ISLAND UNION FREE SCHOOL DISTRICT, with offices for the transaction of business located at 75 Surf Road, Ocean Beach, New York 11770 (“Board” or “District”) (hereinafter “Board” or “District”), and MS. JACQUELINE LIZZA residing at _____ hereinafter “Ms. Lizza” or “Assistant Superintendent”).

WITNESSETH:

WHEREAS, Ms. Lizza was previously appointed by the Board as Assistant Superintendent for Business & Operations effective July 1, 2022; and

WHEREAS, the Board granted Ms. Lizza tenure in the area of Assistant Superintendent for Business & Operations effective July 1, 2025; and

WHEREAS, the parties wish to enter into a further Agreement covering the period of July 1, 2025 through June 30, 2030; and

WHEREAS, it is the parties’ belief that a written contract specifying the terms and conditions of Ms. Lizza’s employment will promote effective communication between the parties; and

WHEREAS, Ms. Lizza represents that she is duly qualified and licensed under the laws of the State of New York and Rules and Regulations of the Commissioner of Education, to act in the capacity for which she is being employed, namely as ”Assistant Superintendent for Business and Operations”; and

WHEREAS, the parties have mutually agreed upon the following terms and conditions relative to Ms. Lizza’s employment.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, and agreements set forth herein, and of this good and valuable consideration, it is hereby agreed as follows:

ARTICLE I –EMPLOYMENT

A. Term

This Agreement shall govern the terms and conditions of the Assistant Superintendent’s employment for the period beginning July 1, 2025 through and including June 30, 2030, during and at the conclusion of which time her performance shall be evaluated by the Superintendent and the Board of Education. The provisions of the Agreement shall not be construed as a guarantee of employment for the entire period of July 1, 2025 through June 30, 2030. The parties agree that Ms. Lizza shall be a tenured administrator effective July 1, 2025 subject to termination during the term of

this Agreement pursuant to the appropriate provisions of law. This Agreement may be terminated by the Board or the Assistant Superintendent upon sixty (60) days notice to the other party.

B. Certification

Throughout her employment by the Board, the Assistant Superintendent shall possess and furnish to the Board a valid and appropriate certificate to act as Assistant Superintendent for Business & Operations. In the event the Assistant Superintendent shall fail to possess a valid and appropriate certificate to act as Assistant Superintendent for Business & Operations, the Board, in its sole discretion, shall have the right to terminate this Agreement.

ARTICLE II – WORK YEAR

The Assistant Superintendent is a twelve-month employee whose work year shall cover the period from July 1 to June 30 of each school year.

ARTICLE III – LEAVE

A. Sick Leave

The Assistant Superintendent shall be credited with thirteen (13) sick days each school year at her regular rate of compensation, which days shall accumulate as of the first day of the school year to a maximum of 180 accumulated days.

At the end of each school year, the Assistant Superintendent will be given the option of either redeeming any unused sick days accumulated during said school year (to be determined upon the following formula: Number of unused sick days times the Assistant Superintendent's daily rate [annual salary divided by 240 less usual deductions]) or accumulating such sick days. In no event shall the total compensation for sick days received by the Assistant Superintendent under this article exceed a maximum of 180 days pay. The Assistant Superintendent must give written notice to the District of whether or not she elects to redeem the unused sick days under this Article by the last scheduled day of each school year for that year and if such written notice is not so given, then it shall be deemed that the Assistant Superintendent has elected to accumulate such days. The Assistant Superintendent can elect to redeem sick days annually or at the conclusion of her employment on the basis of one-for-one, based on the current year's rate.

A. Personal Days

Permission for absence for personal business shall be obtained in advance from the Superintendent of Schools. Four (4) days with pay per year shall be allotted to the Assistant Superintendent for this purpose. Any personal days which are not used by June 30 of each school year may be converted to sick days and accumulated as such.

B. Bereavement Leave

The Assistant Superintendent shall be entitled to five (5) days per year for death in the immediate family.

C. Vacation Days

The Assistant Superintendent shall be entitled to twenty (20) days annual vacation, exclusive of holidays. Vacation days shall be credited on July 1st each year. The Assistant Superintendent shall also be entitled to all recess periods and holidays while school is in session as they appear on the school calendar, including July 4th and Labor Day. Prior to September 1st of each year during this Agreement, the Assistant Superintendent shall present to the Board a schedule of her vacation days, if feasible. The Assistant Superintendent shall obtain prior approval of the Superintendent for use of vacation days. There shall be no accumulation of unused vacation days from year to year.

ARTICLE IV – INSURANCE BENEFITS

A. Health Insurance

The Assistant Superintendent shall be entitled to family coverage pursuant to the District's health insurance plan with eighty (80%) percent of the premium paid by the District and twenty (20%) percent of the premium paid by the Assistant Superintendent.

After completion of five (5) years of service in the District, the Assistant Superintendent shall be eligible for continued coverage in the District's health insurance plan in retirement, with 80% of the premium paid by the District, and provided further these benefits will be available only upon the Assistant Superintendent's permanent retirement from the New York State Teachers' Retirement System ("TRS") and the District at the same time.

The Assistant Superintendent and her spouse, if any, shall be covered under the plan and upon the Assistant Superintendent's death, the surviving spouse may elect to remain on the plan by contributing 100% of the individual or family premium. Such election by the surviving spouse shall be within two (2) months after the Assistant Superintendent's date of death.

B. Dental Insurance – The Assistant Superintendent will be provided with family dental insurance during the term of her employment with the District.

Upon separation from service in the District for the purpose of retirement with the TRS and actual retirement from the TRS and the District, the District shall pay 100% of the premium payment for the Assistant Superintendent's individual or family coverage under any then-current District dental plan, for ten (10) years. Upon the Assistant Superintendent's death, the surviving spouse may elect to remain on the plan by contributing 100% of the premium cost of such dental coverage for the balance of that ten (10)-year period.

C. Life Insurance - The District shall pay the annual premium on a term life insurance policy with a death benefit equal to the Assistant Superintendent's annual salary.

ARTICLE V – SALARY

The Assistant Superintendent's salary during the term of this Agreement shall be as set forth in the table below for each school year (i.e. July 1 – June 30), subject to early termination as

provided herein. Thereafter, any increases to the salary of the Assistant Superintendent shall be at the discretion of the Board of Education.

School Year	Salary
2025-2026	\$186,000
2026-2027	\$192,045
2027-2028	\$198,286
2028-2029	\$204,730
2029-2030	\$211,384

ARTICLE VI – LONGEVITY

At the end of each school year, the Assistant Superintendent will be given the option of redeeming up to ten (10) unused, accumulated vacation days to be added to the Assistant Superintendent’s base salary in a lump sum (i.e. the “Longevity payment”) in the last paycheck of the school year (i.e. prior to June 30th). The Longevity payment shall be determined upon the following formula: Number of unused accumulated vacation days up to a maximum of ten (10) days, multiplied by the Assistant Superintendent’s daily rate of pay (i.e. annual salary divided by 240, less usual deductions). The Assistant Superintendent must give written notice to the District of whether or not she elects to receive the Longevity payment under this Article by May 1st of each school year for that year and if such written notice is not so given, then it shall be deemed that the Assistant Superintendent has elected not to receive the Longevity payment for that year.

ARTICLE VI – PROFESSIONAL ASSOCIATIONS

The District shall pay the cost of the Assistant Superintendent’s membership in the following professional organizations, during her service in the District in such position:

- NYS Association of School Business Officials (NYS ASBO)

ARTICLE VII – AUTOMOBILE AND GENERAL BUSINESS EXPENSE

A. The Assistant Superintendent shall receive reimbursement for automobile mileage expenses at the rate provided by the State of New York for employees receiving a mileage allowance to the extent such mileage is incurred in the performance of District business. Mileage to and from the District’s designated daily parking area is not eligible for reimbursement. In addition, the District shall reimburse the Assistant Superintendent for the cost of ferry fees for those periods in which the District is unable to provide her with bus transportation on or off Fire Island.

B. The Assistant Superintendent shall also be reimbursed for ordinary and reasonable business expenses incurred in the performance of her duties as Assistant Superintendent for Business and Operations.

ARTICLE VIII – EVALUATION FORMAT

The Superintendent of Schools shall evaluate and assess in writing the performance of the Assistant Superintendent at least once per year during the term of this Agreement. Said evaluation and assessment shall be reasonably related to the position description of the Assistant Superintendent for Business and Operations and the goals and objectives of the District for the year in question. The Assistant Superintendent shall have the right to respond, in writing, to the Superintendent's evaluation which will be discussed by the Board and the Superintendent in an Executive Session.

ARTICLE IX – LEGAL COUNSEL

The Board agrees to provide the Assistant Superintendent with counsel for the purpose of defending actions, claims or other controversies relating to the Assistant Superintendent for Business and Operations services performed within the scope of her employment, as well as such indemnification as may be appropriate according to law, specifically excluding attorneys' fees and other expenses incurred in connection with charges or disputes which might arise between the Assistant Superintendent and Board relating to this employment agreement or the Assistant Superintendent's performance as Assistant Superintendent for Business and Operations.

ARTICLE X – TAX DEFERRED ANNUITY PLAN

The Assistant Superintendent shall at her own contribution, cost, and expense have the right to participate in the Fidelity Investments, Inc. Tax Deferred Annuity Plan, Aetna Life Insurance and Annuity Company, or any other tax deferred annuity program of her choice with the approval of the Board of Education.

ARTICLE XI – MISCELLANEOUS

If any provision of this agreement is found to be contrary to law, then only such provision will be deemed invalid, and all other provisions will remain in full force and effect. The benefits referred to herein shall be subject to annual review, re-affirmation by the Board of Education and/or modification.

Provisions of this Agreement may not be amended, altered, or eliminated except in writing upon mutual consent of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

FIRE ISLAND UNION FREE
SCHOOL DISTRICT BOARD OF
EDUCATION

By: _____
JACQUELINE LIZZA
Assistant Superintendent for
Business & Operations

By: _____
JAY LIPPERT
President, Board of Education

FINALSITE ORDER

This **Finalsite Order (the 'Order')** is entered into by and between Active Internet Technologies, dba Finalsite ('Finalsite') and Fire Island Union Free School District ("Customer") and sets forth the terms of Customer's use of the products and services set forth below ("**Pricing Summary**"). This Order, together with the Master Terms and Conditions for Services (the "**Master Terms**") located at <https://www.finalsite.com/masterterms/useducationagencies> and incorporated herein by this reference, form the entire agreement between the parties in respect of the products and services set forth below. Each of the individuals executing this Order represent and warrant that he or she is authorized to execute this Order on behalf of Customer or Finalsite, as applicable. Unless otherwise specified herein, any capitalized terms used in this Order shall have the meaning defined in the Master Terms. The "**Effective Date**" of this Order is the date on which both parties have signed this Order as reflected in the signature lines below.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

A. Pricing Summary

* Indicates products added

[x] Indicates products removed

CMS Platform

Platform	
* CMS Core (Website)	

Setup and Creative and Professional Services	
* CMS Core (Website) Setup	* Content Migration
* Theme Design View a detailed description of what is included in your software package here https://www.finalsite.com/sowpt	

Training	
* Online Training Qty. 2 The Statement of Work ('SOW') for Training Services can be reviewed here www.finalsite.com/SOWOLT	

Products Included in CMS Core	
Calendar	Roles & Permissions
Posts	Standard Search
Forms	People Manager
Payments	Resource Manager
Faculty Portals	MFA / Authentication
Staff Directories	24/7 Support
Crisis Mode	Social Media Feeds (2)
Page Pops	Number of Sites (2)

Cloud Storage 10 GB/Site	
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Communications

Platform	
* Messages XR Enterprise	<input checked="" type="checkbox"/> CONNECT SERVICE PER USER K-12
<input checked="" type="checkbox"/> CONNECT CARE ANNUAL FEE	

Setup	
* Messages XR Enterprise Setup View a detailed description of what is included in your software package here www.finalsite.com/sowmxre	* 2-Way Chat Mobile App Setup View a detailed description of what is included in your software package here http://www.finalsite.com/sow-2-way-chat-mobile-app-setup

Add-Ons	
* 2-Way Chat Mobile App	

Special Provisions:

- 1) The client's billing date of 12/1 will be moved to 7/1. The full contract now runs until 6/30/2030.
- 2) Online Training will cover 2 hours.
- 3) Client agrees to upgrade from Connect to Messages XR or Messages XR Enterprise. Such upgrade will be initiated by Client by providing written notice to the Client's point of contact at Finalsite between September 15, 2025 and November 1, 2026. If Client does not provide Finalsite such notice by November 1, 2026, then Client will be deemed to have approved the upgrade. Client agrees that the upgrade will be completed on or before December 31, 2026.
- 4) The Content migration service listed includes content migration of 100 pages from the Customer's current district and school sites to the Customer's new district and school sites. Content migration includes text, images, and links.

5) This is a 5-year term consisting of one-year increments that auto-renew, provided that the Client may provide written notice not to renew at least 90 days prior to the expiration of the then-current term. The Client may otherwise terminate the Agreement prior to the end of the full term as provided in the Finalsite Master Terms and Conditions.

Services: Initial Term and Fees:

The initial term of this Order is for the (5) year period beginning from the Effective Date, unless otherwise outlined in the schedule below (the "Initial Term").

Fees for the Initial Term for the Services specified in the table above are set forth below:

Total Setup Cost (USD)
\$5,840

Schedule	Amount
Period 1 - Jul 01 2025	\$ 6,000
Period 2 - Jul 01 2026	\$ 6,000
Period 3 - Jul 01 2027	\$ 6,000
Period 4 - Jul 01 2028	\$ 6,000
Period 5 - Jul 01 2029	\$ 6,000

B. Payment Terms

1. All fees for the initial year of this Order shall be due as follows: (i) Set Up fees shall be invoiced on the Effective Date of this Order and shall be due and payable upon receipt of invoice; (ii) fees for Year 1 (described in the fee table above) shall be invoiced on the Effective Date of this Order or the first day of Year 1, whichever is later, and shall be due and payable upon receipt of invoice; (iii) fees for each subsequent Year of the Initial Term, and for each Renewal Term, shall be invoiced on the commencement of such Year or Renewal Term (as applicable) and shall be due and payable upon receipt of invoice. Fees for any other Services, and for reimbursable expenses, shall be invoiced in accordance with the Master Terms or this Order and shall be due and payable upon receipt of invoice.
2. Unless otherwise specified in the Special Provisions above, this Order Form shall be renewed automatically for successive periods of (5) years (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Customer provides Finalsite, or Finalsite provides Customer, with a written notice to the contrary ninety (90) days prior to the end of the Initial Term or Renewal Term, as applicable.
3. Unless otherwise specified, all dollars (\$) are United States currency.
4. Sales/VAT Tax: If applicable, a copy of Customer's Sales/VAT Tax Direct Pay Certificate or its Sales/VAT Tax Exemption Certificate must be returned with this Order Form. Otherwise, Finalsite will invoice Customer for applicable sales, use and other transactional taxes due in connection with the Services or the fees due therefor.
5. Except as otherwise specified in this Order, fees are subject to increase in accordance with the applicable provisions of the Master Terms.
6. In addition to Customer's obligations to pay the fees described in the fee table above, Customer agrees to reimburse Finalsite for all travel and other out-of-pocket expenses reasonably incurred by Finalsite in rendering any services described in this Order.

Any SOWs to which links are provided above in Section A, "Pricing Summary," are incorporated into this Order by reference, and any professional services described therein are included as part of your software package. By signing below, Finalsite and Customer each agree to the terms and conditions of this Order, the Master Terms, and any SOWs incorporated by reference. By signing below, Finalsite and Customer each agree to the terms and conditions of this Order and the Master Terms.

On Behalf Of: Fire Island Union Free School District
Signature
Name (printed)
Title (printed)
Date

Active Internet Technologies ('Finalsite')
Signature
Name (printed)
Title (printed)
Date

C. Customer Contact Information

Please fill out the following information, which will be used by our deployment & accounting teams.

Billing Contact
Title
Address PO Box 428
City, State Zip Ocean Beach, NY 11770
Phone
Email

Project Contact
Title
Phone
Email

*Executive Sponsor (Superintendent, Head of School, CFO, etc.)
Title
Email

*The Executive Sponsor should be separate from the Project Contact and is typically the Superintendent, Head of School, Business Manager, CFO, etc.

Students

SUBJECT: STUDENT USE OF INTERNET-ENABLED DEVICES DURING THE SCHOOL DAY

The District recognizes the importance of maintaining a focused, respectful, and academically rigorous environment. The growing prevalence of personal internet-enabled devices, such as smartphones and smartwatches, has introduced new challenges related to distraction, equity, and safety. In response, and in accordance with state law, the District prohibits student use of personal internet-enabled devices during the school day on school grounds.

However, this policy is not intended to discourage the thoughtful and meaningful use of technology in the classroom. On the contrary, the District strongly supports the integration of digital tools-particularly those provided and managed by the school-to enhance instruction, foster engagement, and prepare students for success in a digitally connected world. Educators are empowered to incorporate technology in ways that align with curricular goals and instructional best practices.

This policy reflects a balanced approach: limiting non-educational distractions from personal devices while encouraging the structured, supervised use of technology for learning, accessibility, and communication when necessary. The goal is to ensure all students can learn in an environment that is safe, inclusive, and future-ready.

I. Purpose

This policy establishes guidelines for student use of internet-enabled devices during the school day on school grounds. The district aims to foster a safe, equitable, and academically focused learning environment while responsibly incorporating technology into instruction.

II. Definitions

- **Internet-Enabled Devices:** Smartphones, tablets, smartwatches, and other devices capable of internet access, excluding district-issued devices for educational purposes.
- **School Day:** All instructional and non-instructional time during a required school day.
- **School Grounds:** Any building, structure, athletic playing field, playground, or land contained within the real property boundary line of the school district.

III. General Prohibition

Students are prohibited from using personal internet-enabled devices during the school day anywhere on school grounds, unless explicitly authorized under Section V of this policy.

IV. Stakeholder Involvement

Students

SUBJECT: STUDENT USE OF INTERNET-ENABLED DEVICES DURING THE SCHOOL DAY

This policy was developed in consultation with teachers, union representatives, school counselors, students, and parent representatives, ensuring alignment with community values and educational goals.

V. Exceptions for Educational and Essential Use

Student use of internet-enabled devices may be permitted:

1. For specific educational purposes under teacher or administrator authorization.
2. When necessary for healthcare management (e.g., diabetes monitoring apps).
3. During emergencies or safety drills.
4. For translation services for English Language Learners.
5. For caregiving students, when determined appropriate by a counselor or school psychologist.
6. As required by law, including:
 - A student's Individualized Education Program (IEP) or
 - A Section 504 Plan under the Rehabilitation Act of 1973.

VI. Communication with Parents/Guardians

- During the school day, students and their parents or persons in parental relation may communicate via the school. The District will establish and maintain a dedicated phone line for parental communication with students during the school day.
- Parents/guardians will be informed, in writing, at the beginning of each school year and upon enrollment of methods to contact students during the school day.
- Emergency contact protocols will be maintained and communicated in writing.

VII. On-Site Storage

- Students must store personal internet-enabled devices in designated locations, such as lockers or district provided secured device pouches.
- Students are responsible for the safekeeping of personal devices; the district is not liable for loss or damage.

Students

**SUBJECT: STUDENT USE OF INTERNET-ENABLED DEVICES DURING
THE SCHOOL DAY****VIII. Publication & Accessibility**

- This policy will be posted on the district's website by August 1, 2025.
- Upon parental or student request, the policy will be translated into the twelve most common non-English languages spoken by limited-English proficient individuals in New York State based on the most recent American community survey published by the United States census bureau

IX. Annual Reporting and Equity Monitoring

- Beginning September 1, 2026, the district will publish an annual report analyzing enforcement data and any demographic disparities.
- If disparities are found, the report will include a mitigation plan.
- No student may be suspended solely for violating this policy.

SUBJECT: MAXIMUM TEMPERATURE FOR SCHOOL BUILDINGS AND INDOOR FACILITIES

The District is responsible for addressing the health, safety, and comfort of students and staff on extreme heat conditions days.

For purposes of this policy, the following definitions apply:

- a) Extreme heat condition days means days when occupiable educational and support services spaces are 82 degrees Fahrenheit or higher.
- b) Room temperature means the temperature measured at a shaded location, three feet above the floor near the center of the room.
- c) Support services spaces do not include kitchen areas used in the preparation of food for consumption by students.

Implementation Plan When the Temperature Reaches Eighty-Two Degrees Fahrenheit

The District is required to take action to relieve heat-related discomfort when the occupiable educational and support services spaces temperatures reach 82 degrees Fahrenheit. These actions may include, but are not limited to:

- a) Turning off the overhead lights;
- b) Pulling down shades or blinds;
- c) Turning on fans;
- d) Opening classroom doors and windows to increase circulation, if permitted;
- e) Turning off unused electronics that produce heat; and
- f) Providing water breaks.

Air conditioners, where available, may also be used to keep room temperatures from reaching 82 degrees Fahrenheit. The District may take the actions above earlier in the day or before school starts in an effort to keep the room temperature below 82 degrees Fahrenheit. This does not prohibit using air conditioning in response to a student's Individualized Education Plan, Section 504 Plan, or in response to a documented student medical need.

(Continued)

SUBJECT: MAXIMUM TEMPERATURE FOR SCHOOL BUILDINGS AND INDOOR FACILITIES (Cont'd.)Implementation Plan When the Temperature Reaches Eighty-Eight Degrees Fahrenheit

The District will remove students and staff from educational and support services spaces when the room temperature reaches 88 degrees Fahrenheit where practicable. The Superintendent or designee may direct building principals to evacuate the space by:

- a) Moving students and staff to cooler spaces within the school building(s); or
- b) Closing school early and sending students and staff home according to the District's emergency school closing policy and/or procedure which include communicating with parents and persons in parental relation.

The Board will consider the anticipated number of extreme heat condition days when adopting or adjusting the District's school calendar. The District will also be mindful of collective bargaining agreements.

Education Law Section 409-n

NOTE: Refer also to Policy #3510 -- Emergency School Closings

Adoption Date