



Memorandum of Understanding
Dual Enrollment Program (DE)
Academic Year 2025-26
Sayreville War Memorial High School

Student Information

Eligibility: To be eligible for DE college credit, students must be currently enrolled in the approved courses at Sayreville War Memorial High School and must complete the enrollment process as determined within this agreement.

Cost and Payment for Individual Students

Students will be charged at the current discounted DE tuition rate. For 2025-26, rates are as follows:

- 3-credit course \$135
- 4-credit course \$135
- 3-credit course + 1 credit lab \$135

Refunds are not available once registration is processed.

Registration

Prior to enrollment, all students will receive information regarding the DE program, included courses offered and pricing. Information distributed will clearly demonstrate that neither Middlesex College nor Sayreville War Memorial High School can guarantee transfer of courses to any institution other than Middlesex College.

All students who wish to register must complete the online application process prior to the posted deadline. Payment must be submitted online after roster verification is complete. Your school's registration deadline(s) are as follows: **September; February**

Awarding of Credit

Middlesex College will provide grading rosters to Sayreville War Memorial High School listing registered students in all approved courses. A representative from your district will insert the correct grade, based on Middlesex College's grade scale, for each registered student and emailed to the Office of K-12 Partnerships. All recorded grades will be available to students on a Middlesex County College transcript. Students must complete their course(s) with a grade of 'C' or better in order to receive college credit. Transcripts must be requested electronically at www.middlesexcc.edu/registrar/transcripts/ after final grades have been posted.

Faculty Information

DE courses will be taught by approved high school faculty members who will remain employees of the High School. High School faculty will be approved based on the current policies and procedures in effect for adjunct faculty at Middlesex College.

Institutional Information

Curriculum Alignment

Curriculum must be submitted by Sayreville War Memorial High School to K-12 Partnerships for review by the corresponding Middlesex College academic department. Both curriculum and faculty must be approved by an academic Chairperson and/or Dean at Middlesex College before a course can be offered to students for college credit.

Educational Equivalency

Middlesex College will provide periodic reviews of programs to ensure curriculum and textbooks are equivalent to the college courses. Sayreville War Memorial High School may be asked to provide syllabi, curriculum changes, course learning outcomes, copies of exams, and/or lesson plans for assessment of student learning. MC Chairpersons may elect to conduct site/classroom visits of dual enrollment faculty at the high school during the academic year.

Direct Cost of Instruction

Middlesex College will award a stipend of \$100 to approved High School faculty members with 10 or more students participating in the DE program. High School faculty can only earn one \$100 stipend, regardless of how many courses or sections are being taught with 10 or more students.

Responsibility of Participating Institutions to Inform of Changes

Each institution shall have the responsibility to inform the other of important changes as they occur in their respective programs, course content, or other instructional matters that could affect the basis for awarding credits.

Annual Review of Agreement

Annually, either party may request a review of the terms of this agreement to reflect changes in programs and course offerings. Changes to the agreement made during this review period will be effective for the next academic year for all students enrolled at Sayreville War Memorial High School. Such changes may not be applied retroactively to students who have already registered for courses or graduated from Sayreville War Memorial High School. Request for review of the agreement must come in writing from either party by April 15 for changes to be effective at the start of the next academic year.

Effect on Other Relationships

This Memorandum of Understanding is limited in scope to the receipt of Middlesex College credit for students taking courses listed on the attached course list. It shall have no effect on any other agreements between Middlesex College and Sayreville War Memorial High School.

Termination

This agreement may be terminated by either party upon written notice submitted prior to the commencement of an academic year.

Signature of Mark McCormick, President, MC



Signature of District Representative

Approved DE Courses – Sayreville War Memorial High School

MC Course Code	MC Course Title	HS Course Code	HS Course Title	HS Teacher	# MC Credits
ACC 101*	Financial Accounting	95461	Financial Accounting Honors	Marybeth Drabik	4
ACC 102*	Managerial Accounting	95561	Managerial Accounting Honors	Marybeth Drabik	4
BUS 101	Intro to Business	95212	Business Organization	Marybeth Drabik	3
CHM 121/125	General Chemistry I/Lab	94431	AP Chemistry	Roshen Benoy	4
CSC 105	Computer Applications & System	93521 93390	AP Computer Science Principles Computer Science Principles	Darci Santella	3
CSC 125	Web Markup Languages	93522	Front End Web Design	Darci Santella	3
CSC 135	Intro to Python	93522	Intro to Python	Darci Santella	4
CSC 161	Comp. Science w/ Java	93511	AP Comp. Science A	Darci Santella	4
ENG 121	English Composition I	91441	English 12 Honors	Mary Beth Kolber Theresa Chuntz	3
HIS 221	US History I	92411	AP US History I	Joseph Pastva	3
HIS 222	US History II	92421	AP US History II	Joseph Pastva	3
MAT 116	College Algebra	93342	Fundamentals of College Algebra	Amanda Spayder Valarmathi Jayarmaran	3
MAT 123	Statistics I	93270 93381	Statistics AP Statistics	Christine Boyd Manmeet Sachar	3
MAT 129	Pre-calculus	93262 93262 93351	Pre-calculus PreCalculus Honors AP Pre-Calculus	Sarah Rodis Manmeet Sachar Melissa Prignoli Christine Boyd	4
MAT 131	Analytic Geometry & Calculus I	93282 93361 93371	Calculus Honors AP Calculus AB AP Calculus BC	Jennifer Vasquez Manmeet Sachar	4
MAT 132	Analytic Geometry & Calculus II	93371	AP Calculus BC	Jennifer Vasquez	4
PHY 101	Principles of Physics	94411	Physics 11	James Coleman	4
SCI 206	Intro Forensic Science	94370	Forensic Science	Sonya Goldstein	3

SPA 221*	Intermediate Spanish I	90310	SWMHS Spanish 3	Genevieve Corrales Digna Mathias Erica Messina	3
SPA 222*	Intermediate Spanish II	90320	SWMHS Spanish 4	Genevieve Corrales Digna Mathias Erica Messina	3
THE 105	Intro to Theatre	91660	Theatre I	Angelo Palma	3
THE 131	Acting I	91630	Theatre II	Angelo Palma	3

*Denotes sequential course – courses must be taken in the proper sequence to earn college credit.