OFFICIAL CONSTITUTION OF SEHOME HIGH SCHOOL

PREAMBLE:

We, the students of Sehome High School, in order to establish school unity, to further cooperation between faculty and students, to deal with common problems that arise in the student body, and to provide the best high school experience possible, do hereby ordain and establish this Constitution for the Associated Student Body of Sehome High School.

ARTICLE I: NAME

The name of this organization shall be “The Associated Student Body of Sehome High School” and will be henceforth abbreviated as “ASB”.

ARTICLE II: MISSION STATEMENT

The mission of this organization is to protect the rights and interests of the students of Sehome High School while providing and organizing worthwhile student activities.

ARTICLE III: MEMBERSHIP

1. The membership shall consist of students enrolled at Sehome High School.
2. All members participating in performing arts, athletics, on or seeking a position on the ASB, or in any groups receiving ASB funds must hold a current ASB identification card.

ARTICLE IV: STRUCTURE OF GOVERNMENT

The student government shall consist of two bodies elected by the ASB, and one advisor appointed by the administration. All ASB powers are vested in these bodies as delineated by the appropriate article of this Constitution.

1. Executive Council.
    a. ASB Officers
2. Representative Council.
    b. Class Representatives
3. One non-voting advisor appointed by the administration.

ARTICLE V: EXECUTIVE COUNCIL

SECTION 1: MEMBERSHIP AND TERM OF OFFICE

1. Membership: The Executive Council shall be composed of the following elected officers: President, Vice President, Secretary, Treasurer, and two Spirit Coordinators.
2. Term of Office: The executive powers vested in the above-mentioned officers shall be granted to them for a period of one year, beginning on the first day of summer break (the day following the last day of the school year) and ending on the last day of school the following year.

SECTION 2: DUTIES AND POWERS

1. Duties of the Executive Council
    a. Formation of task-specific committees as deemed necessary.
    b. To serve as official representation of the Associated Student Body.
    c. To act as a liaison between the students and faculty.
    d. To uphold the Constitution to the best of its ability.
    e. Regulation of student elections.
    f. Establish and approve the ASB budget.
    g. Review and make recommendations for charters of new extracurricular organizations.
    h. Approve or disapprove any changes in policies involving the collection of student money initiated at Sehome High School.
    i. Execute disciplinary actions against members of ASB abusing their held office including, but not limited to, removal from said office.
    j. Originate legislation to be considered by the Representative Council.
    k. Review legislation proposed by the Representative Council for approval.
    l. Review matters of student discipline with the administration upon the student's request.
    m. Meet weekly, or as the President directs.
    n. Execute all other administrative duties as need arises.
    o. Appoint replacements for Executive Council members who are unwilling or unable to serve the remainder of their term in their elected capacities.
    p. Approve student-initiated projects and events before being sent to the administration for approval. The Executive Council may only disapprove on the grounds of incomplete planning. Proposals may be submitted after the said problems are remedied.
2. Duties and Powers of Executive Council Members
    a. President
        i. The President must be currently enrolled in Leadership Class during their term of office.
        ii. The President shall be a member of the junior class at the time of elections.
        iii. The President shall preside over meetings of the Executive Council.
        iv. The President shall represent the ASB at all official functions, or delegate representation as they see fit.

v. The President shall have within their power to veto with a two thirds majority vote.
vi. The President shall support the Constitution and shall serve the interests of the Associated Student Body of Sehome High School.
vii. The President shall appoint three Inter-High Representatives if deemed necessary by the administration

b. Vice President
i. The Vice President must be currently enrolled in Leadership Class during their term of office.
ii. The Vice President shall preside over the Representative Council.
iii. The Vice President shall assume all duties as given to them by the President or the Representative Council and shall assume all Presidential duties in the President's absence.

c. Secretary
i. The Secretary must be currently enrolled in Leadership Class during their term of office.
ii. The Secretary is responsible for recording and storing the records for all Executive Council and Representative Council meetings.
iii. The Secretary is responsible for scheduling meetings for both the Executive Council and Representative Council.
iv. The Secretary must hold the responsibility of posting information of both the Executive and Representative Councils meeting in a public space for student viewing.
v. The Secretary is responsible for maintaining the ASB activities hallway calendar.
vi. The Secretary, along with assistance from other Executive Council members, is responsible for monitoring and maintaining all Sehome High School ASB affiliated social media accounts.

d. Treasurer
i. The Treasurer must be currently enrolled in Leadership Class during their term of office.
ii. The Treasurer shall be the sole releaser of ASB funds as directed by the Executive and Representative Councils.
iii. The Treasurer shall be responsible for the distribution of all ASB funds.
iv. The Treasurer shall be the chairman of the yearly Appropriations Committee, which shall prepare a budget for the following school year that will be presented to the Executive and Representative Councils.
v. The Treasurer is responsible for providing the ASB Secretary and ASB Bookkeeper with an account of all ASB expenditures.

e. Spirit Coordinator(s)
i. The Spirit Coordinator(s) must be currently enrolled in Leadership Class during their term of office.

ii. The Spirit Coordinator(s) shall assume all duties delegated to them by the President.
iii. The Spirit Coordinator(s) shall have responsibility for the organization and promotion of all student-run assemblies and programs.
iv. The Spirit Coordinator(s) shall form task specific committees and coordinate with Leadership Class to assist in the organization and promotion off student-run assemblies and programs.

SECTION 3: EXPECTATIONS AND MAINTAINING ELIGIBILITY

1. All Officers are expected to lead by example and model the Sehome Core Covenants of Integrity, Inclusivity, Perseverance, and Respect.
   a. Consequences for violations of the Sehome Core Covenants are as follows:
      i. 1st Offence: a written and signed plan between the ASB advisor(s) and the Officer.
      ii. 2nd Offence: a three-week probation where duties are assigned to other Officers.
      iii. 3rd Offence: Impeachment proceedings will begin.
2. All Officers shall follow the grade eligibility process in place for athletics.
   b. Consequences for grade ineligibility are as follows:
      i. 1st Offence: a written and signed plan between the ASB advisor(s), teacher of class the Officer is failing, and the Officer.
      ii. 2nd Offence: a three-week probation where duties are assigned to other Officers.
      iii. 3rd Offence: Impeachment proceedings will begin.
3. All officers are expected to be in regular attendance of ASB Council meetings.
   c. Consequences for habitually and intentionally missing Council meetings are as follows
      i. 1st Offence: a written and signed plan between the ASB advisor(s) and the Officer.
      ii. 2nd Offence: a three-week probation where duties are assigned to other Officers.
      iii. 3rd Offence: Impeachment proceedings will begin.

ARTICLE VI: REPRESENTATIVE COUNCIL

SECTION 1: MEMBERSHIP AND TERM OF OFFICE

1. Membership: The Representative Council shall be composed of the following elected Representatives: Four Senior Class Representatives, four Junior Class Representatives, four Sophomore Class Representatives, and four Freshman Class Representatives
2. Term of Office: The powers vested in the Representatives shall be granted to them for one school year with the election of representatives happening at the discretion of the Executive Council.

3. All official clubs and activities may designate an official representative in addition to members of a club/activity already sitting in the Representative Council by submitting an ASB Activity Representation Form. The club/activity designated members will have full voting rights.
4. Executive Council members shall be non-voting members.
5. The Vice President shall cast a vote in the event of a vote tie.

SECTION 2: DUTIES AND POWERS

1. The Representative Council shall be presided over by the Vice President
2. In the absence of the Vice President, the Spirit Coordinator(s) shall preside.
3. The Representative Council shall meet at least once per month. More meetings may be called at the discretion of the Executive Council.
4. All club and extracurricular activity charters, and amendments to them, must be approved by the Representative Council. It may revoke said charters at any time.
5. The Representative Council shall serve as a body through which students and faculty may express grievances pertaining to classes and actions taken by any organization of Sehome High School.
6. Any student-initiated project that will alter the appearance of the Sehome High School campus must be approved by the Representative Council before being sent to administration for final approval.
7. The Representative Council shall assume all other legislative duties as delegated to it by the Executive Council.
8. Each Representative shall be responsible for all matters concerning their respective class.
9. To withdraw money from the class account, a Class Representative and a sufficient second must sign for moneys to be received
10. Class Representatives are responsible for planning, supervising student conduct, and clean up responsibilities in all class competitions, decorating, and fundraising that involves their respective class.

SECTION 3: EXPECTATIONS AND MAINTAINING ELIGIBILITY

1. Class Representatives shall be held to the same eligibility standards as Executive Officers as detailed in Article V Section 3 of this Constitution.

ARTICLE VII: ELECTION OF OFFICERS

SECTION 1: ELECTION OVERVIEW

The election of members of the Executive Council and Representative Council shall be conducted at the discretion of an appointed Elections Committee, with preference being placed to elections being held in the spring. The office of President, Vice President, Secretary, Treasurer, and Spirit Coordinator(s) shall be elected by a vote of all enrolled students of Sehome High School via a popular electoral method deemed fit by the Elections Committee. All Class

Representatives shall be elected by a vote of all enrolled students of Sehome High School within a respective grade via a popular electoral method deemed fit by the Elections Committee.

SECTION 2: QUALIFICATIONS AND REGULATIONS

1. Qualifications for Office: Anyone wishing to be elected to an aforementioned office must possess the following:
    a. A valid ASB card.
    b. A passing grade in all enrolled classes.
    c. Executive Council members must attend a majority of classes at Sehome High School.
    d. As deemed necessary by the Elections Committee, two letters of recommendation from current staff members verifying the integrity of the potential candidate.
2. Election Regulations: Anyone wishing to be elected to an aforementioned office must follow the election guidelines, rules, and protocols established by the Elections Committee.

ARTICLE VIII: IMPEACHMENT

SECTION 1: IMPEACHMENT OVERVIEW

Any person holding a position in the Associated Student Body—elected or appointed—having been negligent in their duties, having committed an act to bring discredit or dishonor to the Sehome High School ASB, having majorly violated this Constitution, or having other reason for impeachment subject to the ASB Executive and Representative Council regulations, shall be subject to the impeachment process.

SECTION 2: IMPEACHMENT PROCESS

1. Any student wishing to impeach an officer may submit, in writing, a formal request for impeachment stating a rational reason to the school Principal.
2. Upon receiving the request, the Principal will meet with the Executive Council and discuss any details that are allowable to share. A majority vote will be taken by the Executive council using secret ballots on the question to move to the next step. An accused Executive council member is not allowed to vote.
3. If the Executive Council deems it necessary to continue the impeachment process, the Executive Council will review the case to determine its legitimacy.
4. If the Executive Council and Administration feel the charges are legitimate enough to warrant calling the accused before a joint meeting of the Executive Council and the Administration, such will be done so.
5. Following an interview with the accused, and if the Executive Council deems it is necessary to continue with the case, the Executive Council may invoke the impeachment process.
6. The Executive Council will request a written resignation from the accused. If not provided by the accused, the Executive Council will vote on official impeachment.

7. If impeached, the member may appeal to the Representative Council. The impeached member will present their case to the Representative Council and the Representative Council shall vote on the matter immediately following the appeal. A two thirds vote is required to overturn the impeachment.
8. If the accused member is a Class Representative, they will undergo the same process.

ARTICLE IX: AMENDMENT

SECTION 1: MAJOR AMENDMENTS

1. In order to amend the Constitution, the amendment(s) must be passed in both the Executive Council and Representative Council by a two thirds majority.
2. After the Council vote, the amendment(s) must be signed into effect by the Principal.
3. If no action is taken by the Principal within five school days from the date of passage, the amendment will become automatically binding on an interim basis.
4. Amendments worthy of this process must be objectively large in nature and majorly change the meaning of the Constitution.

SECTION 2: MINOR CHANGES

1. Small edits to the Constitution (e.g. punctuation, grammar edits) may be changed without a full council vote at the discretion of the ASB.