



Steve Spencer
Superintendent

Sara Leroy
Assistant Superintendent

2025-2026
Board of Directors

Ed Dressel
Tyler Ferrari
Deena Loughary
Rob Ogilvie
Zach Steele

Juli Lichtenberger
Board Secretary

Please join us at our school board meetings. Unless otherwise scheduled the board meets the second and fourth Mondays of the month.

District Office
Board Room
6:00 p.m.

Mission Statement
Dallas School District is centered on students, powered by collaboration, built on equity, and driven by excellence.

Our Vision
Each student is known by name, strength, and need – pursuing a life of engagement, innovation, and success.

Tagline:
Ask yourself...Is it good for kids?

Dallas School District
111 SW Ash Street
Dallas OR 97338
503.623.5594 ph

Agenda
Board Meeting
August 25, 2025
6:00 p.m.

<https://dsd2-org.zoom.us/j/84855147461>
District Office Board Room

1.0	Welcome/Pledge of Allegiance	
2.0	Approval of the Agenda	
3.0	Good News	
4.0	Public Comment	
5.0	Announcements	104
5.1	August & September Calendars	
5.1.1	Next Board Meeting September 8, 2025 at 6:00 p.m.	
5.1.2	Citizens Oversight Committee Meeting September 2, 2025 at 5:30 p.m.	
6.0	Consent Agenda	
6.1	Approval of the August 11, 2025 Board Minutes	106
6.2	Policy GCAB – Personal Communication Devices and Social Media	109
6.3	Policy JFCEB – Personal Electronic Devices – Students	111
7.0	Administrative Rule (Information Only) – Shannon Ritter	
7.1	IKF – AR – Honors Diploma Requirements	113
8.0	Work Session Topics	
8.1	Financial Training – Steve Spencer & Tami Larson	
9.0	Adjourn	



Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled “public comment.” It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board’s work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item. All public comment during a Board meeting is limited to 3 minutes for each individual. Up to 5 minutes may be granted to one person who represents a group of 3 or more with similar testimony. The Board Chairperson may adjust or extend allowable time limits, if necessary.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

There are three ways to provide public comment at a Board meeting.

- 1) If you wish to address the Board in person during a Board meeting, please fill out the request for public comment form available outside the boardroom. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board executive assistant with your request by simply handing them the public participation form. This will be directed to the board chair.
- 2) If you wish to address the Board remotely (via Zoom) during a Board meeting, please email Juli Lichtenberger, Executive Assistant to the Superintendent and Board, (juli.lichtenberger@dsd2.org) at least two hours prior to the start of the meeting. Clearly label the subject line as “Public Comment”. In the email state that you would like to address the board remotely during the meeting, and include the topic.

Steve Spencer, Superintendent

Sara Leroy, Assistant Superintendent

Board of Directors: Ed Dressel • Tyler Ferrari • Deena Loughary • Rob Ogilvie • Zach Steele

- 3) If you wish to address the Board in hard copy or email please submit to Juli Lichtenberger, Executive Assistant to the Superintendent and Board, at juli.lichtenberger@dsd2.org at least two hours prior to the start of the meeting. Clearly label the subject line or document as "Public Comment"

If you have questions about the district, we encourage you to contact our superintendent.

Thank you for your interest in Dallas School District.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

DO Reception
Dallas School District 2
111 SW Ash Street
Dallas, OR 97338
503-623-5594

Or: e-mail compliance.officer@dsd2.org

AUG 2025

SOUTH ASIAN HERITAGE MONTH

SUN	MON	TUE	WED	THU	FRI	SAT
					01	02
03	04	05 Citizens Oversight Committee Meeting	06	07	08 OSBA Conference	09 OSBA Conference
10 OSBA Conference	11 Board Meeting 6:30 p.m.	12	13	14	15	16
17	18	19	20	21	22	23
24	25 Inservice Board Meeting 6:30 p.m.	26 Inservice District Wide Welcome Back Meeting 8:00 a.m.	27 Inservice	28 Inservice	29 Inservice	30
31						

SEP 2025

HISPANIC HERITAGE MONTH

SUN	MON	TUE	WED	THU	FRI	SAT
	01 No School Holiday	02 Orientation Day for Buildings Citizens Oversight Committee Meeting 5:30 p.m.	03 First Day of School for All Grades	04	05	06
07	08 Board Meeting 6:30 p.m.	09	10	11	12	13
14	15	16	17	18	19	20
21	22 Board Meeting 6:30 p.m.	23	24	25	26	27
28	29	30				

**Minutes
Board Meeting
August 11, 2025
6:00 p.m.
<https://dsd2-org.zoom.us/j/84855147461>
District Office Board Room**

Present: Rob Ogilvie, Zach Steele, Deena Loughary, Tyler Ferrari, Steve Spencer, Juli Lichtenberger, Sara LeRoy, Sean Johnson, Todd Baughman, Tim Larson, Tami Larson, Reed Langdon, Tyler Lalack, Pam Lybarger

Visitors: Jennifer Reinhart, Kristine Blanchard, Jennifer Lenoue, Arriel Robinson, Judy White

Excused: Ed Dressel

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

Zach Steele moved to approve the agenda, seconded by Tyler Ferrari. The motion passed unanimously by the board members present; Rob Ogilvie, Zach Steele, Deena Loughary, and Tyler Ferrari.

3.0 Good News

3.1 The Kindergarten Jump Start summer program has 85% of the district's registered kindergarteners participating.
Good news was shared with the board.

4.0 Public Comment

No public comment.

5.0 Announcements

5.1 August Calendar

5.1.1 Next Board Meeting August 25, 2025 at 6:00 p.m.

5.1.2 Citizens Oversight Committee Meeting September 2, 2025 at 5:30 p.m.

6.0 Consent Agenda

6.1 Approval of the July 14, 2025 Board Minutes

6.2 Staffing Report

Zach Steele moved to approve the Consent Agenda, seconded by Tyler Ferrari. The motion passed unanimously by the board members present; Rob Ogilvie, Zach Steele, Deena Loughary, and Tyler Ferrari.

7.0 Financial Report – Tami Larson

7.1 Monitoring School District Financial Health

Tami Larson, Director of Fiscal Services, shared the Financial Report for month ending July 31, 2025. Tami Larson provided training regarding district financial information and how to read the monthly financial report. Discussion was held.

8.0 Policies First Read – Sara LeRoy

8.1 GCAB – Personal Communication Devices and Social Media – Staff

8.2 JFCEB - Personal Electronic Devices – Students

Sara LeRoy, Assistant Superintendent, shared information regarding the policies listed. Request for Personal Electronic Devices Exception form was provided to the Board. Discussion was held. Move to Consent Agenda at the next meeting.

9.0 2025-2026 District Goals – Steve Spencer

Steve Spencer, Superintendent, shared the 2025-2026 district goals with board members. These goals align with the Strategic Plan and the Accountability Plan required by the State. Discussion was held.

10.0 Citizens Oversight Committee Charge and Finance Committee Charge (Board Action) – Steve Spencer

Steve Spencer is bringing this to the Board after working through this with the Citizens Oversight Committee last week. These charges are a heavy lift for these committees and will require some data analysis. Tyler Ferrari moved to approve the Citizens Oversight Committee Charge and Finance Committee Charge, seconded by Zach Steele. The motion passed unanimously by the board members present; Rob Ogilvie, Zach Steele, Deena Loughary, and Tyler Ferrari.

11.0 Discussion Items

11.1 Oregon School Boards Association Conference Report

Rob Ogilvie, Tyler Ferrari, and Steve Spencer attended various topics throughout the conference. They shared information which was gathered during the conference. An adjustment of the structure of the summer conference will begin next year.

11.2 Board Development Plan

Rob Ogilvie, Board Chair, shared background on previous board development plans. The Board discussed what their focus would look like this school year. The Board decided to have Steve Spencer provide some policy refresher information at the next meeting. A board work session with the admin team will be held on October 27, 2025 to discuss community outreach and communication.

11.3 Board Retreat Planning

The Board asked Steve Spencer to provide some financial policy refresher and training at the next meeting. A board work session with the administrative team will be held on October 27, 2025 to discuss community outreach and communication.

12.0 Reports

12.1 Draft Citizens Oversight Committee Minutes
Recruitment discussion was held.

13.0 Adjourn at 7:23 p.m.

Board Chair / Rob Ogilvie

Date

Board Secretary / Juli Lichtenberger

Date

Dallas School District 2

Code: GCAB
 Adopted: 3/10/15
 Revised/Readopted: 1/09/23
 Orig. Code: GCAB

Personal Communication Devices and Social Media - Staff**

Staff possession or use of personal electronic devices on district property, in district facilities during the work day and while the staff is on duty in attendance at district-sponsored activities may be permitted subject to the limitations set forth in this policy, **outlined in the Dallas School District Workplace Expectations**, and consistent with any additional school rules as may be established by the superintendent or designee. At no time, whether on duty or off duty, will a personal electronic device be used in a manner that interferes with staff duty and responsibility for the supervision of students.

A “personal electronic device” is a device not issued by the district and is capable of electronically communicating, sending, receiving, storing, recording, reproducing, and/or displaying information and data.

Personal electronic devices should be silenced during instructional or class time, while on duty or at any other time where such use of the device would cause a disruption of school activities or interfere with a work assignment. Devices, which have the capability to take photographs or record video or audio, shall not be used for such purposes while on district property or while a staff member is on duty at district-sponsored activities, unless as expressly authorized by the principal or designee for a use directly related to and consistent with the employee’s assigned duties. Computers, tablets, iPads or similar devices brought to school will be restricted to academic activities during on duty time.

The district will not be liable for loss or damage to personal electronic devices brought to district property and district-sponsored activities.

Staff members, while on duty and off duty, will utilize social media websites, public websites, and blogs, judiciously by not posting confidential information about students, staff or district business.¹ Staff members, while on duty and off duty, will treat fellow employees, students and the public with respect while posting on social media websites, etc., in order to prevent substantial disruption in school.

Communication with students using personal electronic devices regarding non-school-related matters must demonstrate the professional boundaries between students and staff. If communicating with students electronically regarding school-related matters, staff should use district established communication protocols. Texting a student during work hours is discouraged. Texting a student while off duty is strongly discouraged.

Exceptions to the prohibitions set forth in this policy may be made for health, safety or emergency reasons with superintendent or designee approval.

¹ Nothing in this policy is intended in any form to limit the right of employees to engage in protected labor activities via the use of social media.

Staff are subject to disciplinary action up to and including dismissal for using a personal electronic device in any manner that is illegal or violates the terms of this policy. Staff actions on social media websites, public websites and blogs, while on or off duty, which disrupt the school environment, or fail to demonstrate the professional boundaries between students and staff are subject to disciplinary action up to and including dismissal.

The taking, disseminating, transferring or sharing of obscene, pornographic or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, sexting, e-mailing etc.) may constitute a crime under state and/or federal law. Any person taking, disseminating, transferring or sharing obscene, pornographic or otherwise illegal images or photographs, will be reported to law enforcement and/or other appropriate state or federal agencies.

Licensed staff are subject at all times to the Standards for Competent and Ethical Performance of Oregon Educators. (See Board policy GCAA)

The superintendent or designee shall ensure that this policy is available to all employees.

END OF POLICY

Legal Reference(s):

ORS 163.432
ORS 163.433
ORS 163.684
ORS 163.686
ORS 163.687
ORS 163.688
ORS 163.689

ORS 163.693
ORS 163.700
ORS 167.057
ORS 326.011
ORS 326.051
ORS 332.072
ORS 332.107

ORS 336.840
ORS 339.372
OAR 584-020-0000 – 020-0035
 Senate Bill 155 (2019)

18 U.S.C. § 1466A (2018).
 18 U.S.C. § 1470 (2018).
 20 U.S.C. § 7131 (2018).
 20 U.S.C. § 7906 (2018).

Copyrights, Title 17, as amended, United States Code (2018); 19 C.F.R. Part 133 (2019).

Melzer v. Bd. Of Educ., City of New York, 336 F.3d 185 (2d Cir. 2003).

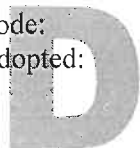
Ross v. Springfield Sch. Dist., No. FDA 80-1, aff'd, 56 Or. App. 197, rev'd and remanded, 294 Or. 357 (1982), order on remand (1983), aff'd, 71 Or. App. 111 (1984), rev'd and remanded, 300 Or. 507 (1986), order on second remand (1987), revised order on second remand (1988).

Cross Reference(s):

GBNAA/JHFF - Suspected Sexual Conduct with Students and Reporting Requirements
 JHFF/GBNAA - Suspected Sexual Conduct with Students and Reporting Requirements

Dallas School District 2

Code: JFCEB
 Adopted:



Personal Electronic Devices–Students */**

Student use of a personal electronic device is prohibited from the start of regular instructional hours until the end of regular instructional hours, except as provided below. Personal electronic devices can be used when students are not on school grounds and are not under the supervision of school personnel (other than a school bus driver)¹.

Except as otherwise provided in this policy, “personal electronic device” means any portable, electrically powered device that is capable of making and receiving calls, text messages, and/or accessing the internet independently from the school’s network infrastructure.² This includes headphones and earbuds connected to personal electronic devices. This does not include a laptop computer or other device required to support academic activities.

Personal electronic devices may be used when use complies with the terms of:

1. The student’s medical provider’s order for the care and treatment of a medical condition;³
2. The student’s individualized education program, as defined in ORS 343.035 or an education plan developed for the student in accordance with section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);⁴
3. A written exception provided for the student based on a request received in a Request for a Personal Electronic Device Exception form. School administration will respond to such a request within ten school days.⁵

Personal electronic devices must be silenced or turned off and put away. Students are expected to follow school expectations for proper storage of personal electronic devices. Examples of proper storage are pouches, lockers, backpacks, etc. Personal electronic devices are not to be stored on the student’s person or in the student’s clothing.

¹ If students are under the supervision of school personnel other than a school bus driver, the use of personal electronic devices is prohibited during regular instructional hours.

² ODE’s document *Fostering Student Learning, Well-Being, and Belonging* provides: “This includes personal electronic devices that can make calls, send texts, or access the internet via cellular data are restricted. This includes smartphones, web-enabled flip phones, cellular-capable tablets and e-readers, smartwatches, smart glasses, and connected headphones or earbuds. This does not include laptop computers or other devices required to support academic activities.”

³ A Request for a Personal Electronic Device Exception form must be submitted to the building administrator, along with a copy of the order.

⁴ If use of the personal electronic device is included in the individualized education program or education plan, a Request for a Personal Electronic Device Exception form submission is not required.

⁵ A Request for a Personal Electronic Device Exception form must be submitted to the building administrator.

Students in violation of this policy will be subject to disciplinary action. Discipline for mere possession or use of a personal electronic device may not include loss of instructional time for the student (suspension or expulsion), but could include non-exclusionary forms of discipline such as detention, loss of privileges, exclusion from extra-curricular activities, etc. However, if the actions taken by a student violate another conduct policy, the student may be subject to discipline up to and including expulsion.⁶ Schools will follow discipline procedures as described in their student handbooks.

Necessary communications between students and parents or caregivers can be made through the school office.

The district will not be liable for theft or damage to personal electronic devices brought to district property and district-sponsored activities.

The superintendent or designee shall ensure this policy is posted on the district website and made available to district personnel, students, parents, guardians, partners who are in school buildings during the school day, and the Oregon Department of Education.

In accordance with ORS 336.840, students may be allowed to use personal electronic devices⁷ that support academic activities and independent communications⁸, except as prohibited by this policy.

Requests for exceptions to this policy can be processed through a Request for Personal Electronic Devices Exception form. Appeals can be filed with the superintendent or designee in accordance with KL-AR, Public Complaints.

END OF POLICY

Legal Reference(s):

ORS 332.107

ORS 336.840

Oregon Executive Order 25-09

⁶ For example: a student could be disciplined with lost instructional time for using a personal electronic device to bully another student. Discipline will be in accordance with Board policies.

⁷ The use of “personal electronic device” in this paragraph comes from ORS 336.840, which does not define the term. However, the definition in EO 25-09 wouldn’t necessarily apply. Consequently, items like laptop computers or other devices required to support academic activities would likely be considered personal electronic devices within this paragraph.

⁸ “Independent communication means communication that does not require assistance or interpretation by an individual who is not part of the conversation, but that may require the use or assistance of an electronic device. ORS 336.840(1).

Dallas School District 2

Code: IKF-AR(1)
 Adopted: 7/24/18
 Revised/Readopted: 2/27/23; 4/14/25
 Orig. Code: IKF-AR(3)

Honors Diploma Requirements

Dallas High School students may elect to complete a planned course of study that culminates in the awarding of an Honors Diploma. It allows students to receive recognition for outstanding work at Dallas High School.

1. General Requirements:

- a. Honors diploma candidates will complete no fewer than 26 credits in a planned course of study that meets or exceeds all minimum standards for a diploma established by Dallas School District and the state of Oregon.
- b. Candidates must complete the following specific course requirements as part of a planned course of study:

4 credits	Language Arts
3 credits	Social Science
3 credits	Science
3 credits	Math
2.5 3 credits	Applied Arts, Fine Arts and/or World Language
.5 credits	Higher Education and Career Path Skills
.5 credits	Personal Financial Education
1 credit	Physical education
1 credit	Health education
7 credits minimum	Electives

- c. Candidates must successfully complete no fewer than 2 credits of Advanced Placement or college level coursework as part of the 26 credit minimum.
- d. Candidates must have a cumulative grade point average of 3.5 or higher.

2. Transcript

- a. The transcript of any student awarded an Honors Diploma shall bear the “Honors Diploma” notation.