

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Voting Meeting  
District Board Room  
Hybrid  
(In-person or via Zoom)

June 23, 2025

The Regular Board of Education Voting Meeting was called to order by President, Jack Kahl at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session with President Kahl presiding.

Mr. Kahl noted the District is audio recording the meeting, which will be posted on the District website. Mr. Kahl also inquired if anyone in attendance was recording the meeting; no one indicated audio recording the meeting.

The Pledge of Allegiance was led by Mr. Jack Kahl.

#### Roll Call

Board Secretary, Lori Mosser, called the roll. The following members were present: Mrs. Kantner, Mrs. Morrissey, Mrs. Moyer; and Messer's Ferrari, Kahl, Kramer, Ondrusek, Santos, and Ziegler. Also in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Mrs. Mathias, Mrs. DeHaven, Ms. Haas, Mr. Dornes, Mr. Treese, Dr. Gerhart, Mrs. Ressler, Mrs. Houck, Mrs. Smith, Mrs. Springborn, Mrs. Shoemaker, Dr. Mecca, Mr. Mealy, Mr. Boltz, Mr. Ludwig, Mrs. Hanichak, Lori Mosser, Board Secretary; and faculty/staff and community residents (in-person and via Zoom).

#### Board President Communications

- Welcome to everyone attending.
- There was an executive meeting at 5:00 tonight to discuss matters involving employment and conditions of employment.
- There will be an executive meeting directly following the Regular Board of Education Voting meeting for the purpose of discussing the School and Safety Report per Act 44.

#### Public Comments – Items On the Agenda

- No comments were made.

#### Student Recognition – District Office Wall Mural – Ms. Taryn Showalter, High School Art Teacher

At 6:10 p.m. the board took a brief intermission to allow students and parents the opportunity to leave prior to the start of the business meeting.

The meeting reconvened at 6:12 p.m.

#### Board Committee and Rep Reports

- Policy Committee – Mrs. Rachel Moyer
  - Policies 800 through 818 were recommended to move forward for first reading.
  - Discussed revisions to Policy 253. The committee recommends Mr. Litts, School Solicitor provide additional information.

- General Services Committee – Mr. Ferrari on behalf of Mr. JP Santos
  - Presentation by Raymond James regarding Solar Energy options.
  - Upgrading the school Gate Guardian visitor management system.
  - Discussed annual contract renewals.
  - Renaming the ELCO Planetarium.
- Finance Committee – Mr. Ray Ondrusek
  - Proposed 2025-2026 Final Budget Update.
  - Debt Restructure Presentation by Raymond James and PFM.
  - Discussed annual contract renewals.
  - Food Service Equipment quotes.
- Curriculum Committee – Mrs. Bonnie Kantner
  - No meeting was held this month.
- Personnel Committee – Mrs. Joya Morrissey
  - Discussed new hires, resignations, and changes to employment status
  - Revised job description for Director of Buildings and Grounds
- IU13 Rep Report – Mr. Ray Ondrusek
  - The next meeting is scheduled for June 25, 2025
- PSBA Report – Mr. David Ziegler
  - June 27 is the last day to make Delegate Assembly appointments and Legislative Platform proposals.
  - PSBA Guide to hiring and working with solicitors is available on the PSBA website.
- CTC Report – Mr. JP Santos
  - No Report was given
- Lebanon Co. Tax Collection Rep Report – Mr. Thomas Ferrari, Jr.
  - No Report was given
- ELCO Education Foundation – Mr. Howard Kramer
  - Meetings will now be scheduled on a bi-monthly basis going forward
  - Discussed programs and teacher grants that were awarded

### Approval of Minutes

On a motion by Mrs. Moyer, seconded by Mrs. Morrissey and approved by Voice vote, all voting Aye, the Minutes of 05-19-2025 were approved.

### Approval of Treasurer's Report

On a motion by Mr. Ferrari, seconded by Mrs. Morrissey and approved by Voice vote, all voting Aye, the Treasurer's Report of 05-31-2024 was approved.

## **ACTION ITEMS FOR APPROVAL**

### Personnel Committee – Mrs. Joya Morrissey, Chairperson

No Items were requested to be separated from the overall vote.

On a motion by Mrs. Morrissey, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, Personnel Committee Items A - BB were approved:

- A. Approved the employment of Melody Makosch on a “Temporary Professional Contract” as a First Grade teacher at Jackson Elementary at a salary of Bachelor’s – Step 1 (\$56,099), start date effective beginning of the 2025-2026 school year.  
*Background: This position is being filled due a resignation.*

- B. Approved a “Letter of Temporary Employment” to Hannah Kibby, as a long-term Intermediate School Special Education substitute teacher at a salary of Bachelor’s – Step 1 (\$56,099), effective the start of the 2025-2026 school year, pending receipt of all required documentation, clearances, and disclosures.  
*Background: This position is being filled due to a permanent teacher on leave.*
- C. Approved the change in employment status of Danielle Seldomridge *from* High School Science teacher *to* Middle School Sixth Grade Science teacher, effective the beginning of the 2025- 2026 school year, with no change in salary.  
*Background: This position was suspended to align with the district’s overall budget reduction plan.*
- D. Approved the change in employment status of Jennifer Schooley *from* Middle School Sixth Grade Science teacher to Middle School Sixth Grade Language Arts teacher, effective the beginning of the 2025-2026 school year, with no change in salary.  
*Background: This change in employment status is due to a retirement and aligns with the district’s overall budget reduction plan.*
- E. Approved Dennis Morgan as a seasonal grounds worker at an hourly rate of \$12.75, start date effective and retroactive to May 9, 2025.  
*Background: This is a seasonal position. The costs have been budgeted.*
- F. Approved the following individuals as summer maintenance employees at their individual hourly rates, as listed, start date effective and retroactive to June 23, 2025. (pending receipt of all required documentation, clearances, and disclosures)  
*Background: These are seasonal summer positions. The costs have been budgeted.*

1. Samuel Keener \$10.50/hour
2. Braden Edris \$10.87/hour

- G. Amended the \$2.00 increase in hourly rate for Haley Thunberg to receiving the substitute paraprofessional hourly rate to support Extended School Year (ESY) services, effective and retroactive to June 16, 2025.  
*Background: Ms. Thunberg was originally approved for the increased rate of the Specialized Paraprofessional, she will be serving as a substitute paraprofessional during ESY, thus being paid the substitute hourly rate. This motion modifies and corrects the motion from the previous month.*
- H. Approved the following individual as a Specialized Paraprofessional to provide Extended School Year (ESY) services to students, during the period of June 16, 2025, through July 24, 2025, at their individual hourly rate.  
*Background: The District will provide ESY services to students attending district-operated special education programming during Summer 2025.*

Melissa Krioneris

- I. Approved the following individual as a substitute paraprofessional to provide Extended School Year (ESY) services to students, during the period of June 16, 2025, through July 24, 2025, at the substitute paraprofessional rate.  
*Background: The District will provide ESY services to students attending district-operated special education programming during Summer 2025.*

Linda Sheetz

- J. Accepted a “Letter of Resignation” from Courtney Shirk, Jackson Elementary K-2 Life Skills teacher, effective and retroactive to June 6, 2025.
- K. Accepted a “Letter of Resignation” from Douglas Dresch, Director of Buildings and Grounds, effective and retroactive to June 19, 2025.

- L. Accepted a “Letter of Resignation” from Bruce Althouse, High School Special Education teacher, effective August 1, 2025.
- M. Accepted a “Letter of Resignation” from Erika Showers, Library Assistant, Jackson Elementary, effective and retroactive to June 6, 2025.
- N. Accepted a “Letter of Resignation” from Jennifer Smith, Intermediate School 5<sup>th</sup> grade teacher, effective and retroactive to June 16, 2025.
- O. Accepted a “Letter of Resignation” from Ashley Titler, Jackson Elementary Kindergarten teacher, effective and retroactive to August 1, 2025.
- P. Accepted a “Letter of Resignation” from Melodie Fair, High School Spring Musical Director, effective and retroactive to June 16, 2025.
- Q. Accepted a “Letter of Resignation” from Donna Bixby, full-time Paraprofessional, effective July 11, 2025.
- R. Approved the official start date of Brianna Wentzel, Specialized Paraprofessional, effective and retroactive to May 27, 2025.  
*Background: This Specialized Paraprofessional was approved May 19, 2025, with a TBD start date with the district.*
- S. Approved the administrative transfer of Kaitlyn Strayer *from* Jackson Elementary First Grade teacher *to* Intermediate School 5<sup>th</sup> Grade teacher, effective the start of the 2025-2026 school year with no change in salary.  
*Background: This transfer is due to the suspension of the mathematics coach position for the 2025-2026 school year and aligns with the district’s overall budget reduction plan.*
- T. Approved the employment of Molly Gray on a “Temporary Professional Contract” as a Kindergarten teacher at Jackson Elementary at a salary of Bachelor’s – Step 1 (\$56,099), start date effective beginning of the 2025-2026 school year.  
*Background: This position is being filled due a resignation.*
- U. Approved Sara Faust as Bookmobile Coordinator, effective 2024-2025 school year.  
*Background: The Bookmobile Coordinator provides oversight for the Bookmobile schedule, securing Bookmobile staff to assist with book selection/checkout, and overall maintenance of books available to students.*
- V. Approved the new and/or revised job description: (Board Attachment)

#### Director of Building and Grounds

- W. Approved the following individuals as Book Mobile staff at a rate of \$50.00 per event, effective June 25, 2025, through August 21, 2025, as listed (noting all required documentation, clearances, and disclosures are on file):

Kristin Hartman	Alyse Crandall	Amy Zelinske	Carrie Fitzkee
Jamie Yocum	Kristi Hummer	Katie Jackson	Anissa Mogel
Ashley Hawbaker	McKenna Kolovani	Sarah Stuart	Michelle Zurick
Sue Gingrich	Kori Landis	Jonelle Edris	Amy Davis
Katherine Brosius	Meg Gantz	Heather Miller	Hayley Meisenhelter
Jess Auman	Laura Leonard	Erin Marquette	Ashley Withrow
Ashley Ellingsworth	Ruthanne Gray	Jen Sorrick	

X. Approved the following extra-curricular positions for the 2025-2026 school year as listed:

Marching Band Director – David Fair  
 Asst. Marching Band Director – Craig DeVore  
 Band Percussion Instructor – Mark Doll  
 Band Percussion Arranger – Mark Doll  
 Band March Instructor – Kaloni Doll  
 Band Drill Instructor – TBD

Y. Approved the following individuals as coaches for the 2025-2026 Fall Sports Season, (pending receipt of all required documentation, clearances, and disclosures), as listed:

Cheerleading	Varsity Head Coach Asst. Coach JH Coach	Liana Raihl Marysia Daly Elizabeth Martin
Girls' Volleyball	Volunteer Coaches Varsity Head Coach JV Coach Volunteer Coaches	Stevie Domagalski Wes Harpold TBD Gene Kreitzer, Josh Glant, Ron Sholl, Paul Zook
Boys' Soccer	Varsity Head Coach Asst. Coach JV Coach JH Coaches	Brian Marquette Sean Miller Blaine Troutman Kirk Keppley, Travis Hibshman
Girls' Soccer	Varsity Head Coach Asst. Coach JV Coach JH Coaches Volunteer Coaches	Derek Fulk Amy Thome Emma Strickler Diane Bidelsbach, Josh Deck Bob Smith, Allison Wagner, Nate Snee, Kristen Nelson
Football	Varsity Head Coach Asst. Coaches  JH Coaches	Robert Miller Earl Thomas Jr., Derek Thomas, Erik Williams Robert Williams, Wyatt Hall, Warren Zimmerman
Cross Country	Volunteer Coaches Varsity Head Coach JH Coach Volunteer Coaches	Matt Rissinger, John Wetzel Mike Harnish Mitchell Gray Haley Thunberg, Holly Hartman, Cynthia Harnish
Girls' Tennis	Varsity Head Coach Volunteer Coaches	Chris Gyorke Cathy Shaak Malachi Bomgardner
Field Hockey	Varsity Head Coach Asst. Coaches JH Coaches Volunteer Coach	Kelsey Thorley Erin Harris, Molly Gray Addie Bird, Tasha Ness Kristi Fields
Golf	Varsity Head Coach Volunteer Coach	Dave Meyer Megan Schaeffer
Fall Weight Room Monitor		Chad Miller

Z. Approved the following individual as a coach for the 2025-2026 Winter Sports season:

Girls Basketball	Assistant Coach	Zoe Zerman
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- AA. Approved adding the following individuals to the ELCO volunteer listing for the 2025-2026 school year, as listed, (noting all required documentation, clearances, and trainings are on file):

Emily Huie

Kristen Whitman

- BB. Authorized the Superintendent to make employment offers to qualified applicants for the purpose of filling vacancies that occur after the June 23, 2025, Board Meeting with action to be approved by the School Board at the next official voting meeting on August 18, 2025.

Curriculum Committee – Mrs. Bonnie Kantner, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mrs. Kantner, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, Curriculum Committee Items A-M were approved:

- A. Approved a trip and travel request from Madison Balthaser, FFA Advisor, chaperones, and approximately 10 students to travel and participate in a FFA Officer Retreat to be held at Lake Wynonah, Schuylkill County, PA on June 30 – July 1, 2025.  
*Background: This retreat is for the new officer team. The team will focus on planning for the upcoming school year and team bonding. Costs have been budgeted.*
- B. Approved a trip and travel request from Madison Balthaser and Lucas Sandoe, FFA Advisors, and approximately 10 students to travel and participate in a FFA Officer Retreat at the Sandoe Cabin, Pitman, PA on August 22-23, 2025.  
*Background: This retreat is for the new officer team. The team will focus on leadership and teamwork workshops. Costs have been budgeted.*
- C. Approved a trip and travel request from Madison Balthaser, FFA Advisor, and approximately 10 students to travel and participate in the National FFA Convention to be held October 28 – November 1, 2025, in Indianapolis, IN.  
*Background: This is an annual trip providing students with the opportunity to attend leadership workshops, listen to speakers, and attend industry tours. Costs have been budgeted.*
- D. Approved a trip and travel request from Jonathan Bickel, Yearbook Advisor, and four (4) students to travel and attend the Walsworth Yearbook Conference to be held July 14-17, 2025, at James Madison University, Harrisonburg, VA.  
*Background: The students will learn best practices in yearbook journalism. They will also plan, design, and create a yearbook theme and pages for this year's yearbook. Costs have been budgeted.*
- E. Approved the annual renewal of Adobe Cloud through GovConnection, Inc. in the amount of \$2,460.00. (Board Attachment)  
*Background: This is an annual subscription of 500 licenses that are used within the High School for a variety of departments including Business Education, Art, and Yearbook. This item has been budgeted.*
- F. Approved the annual renewal of ClassLink through ClassLink, Inc., in the amount of \$9,369.24. (Board Attachment)  
*Background: This is an annual subscription providing single sign-on and rostering services for online resources such as digital textbooks and LLIU13 IMS digital services. This item has been budgeted.*
- G. Approved the annual renewal of S'more through Fireplace, Inc. in the amount of \$1,890.00. (Board Attachment)  
*Background: This is an annual subscription for online newsletters used by Administrators to communicate news and events to parents and staff. This item has been budgeted.*

- H. Approved the annual renewal of Securly Filter and Pass Core through Securly, Inc. in the amount of \$14,255.50. (Board Attachment)  
*Background: This is an annual subscription that provides both web filtering for staff and student iPads as well as digital hall passes for secondary students. This item has been budgeted.*
- I. Approved the annual renewal IXL site licensing through IXL Learning in the amount of \$43,037.50. (Board Attachment)  
*Background: This is an annual subscription used for ELA, Math, Science personalized learning, diagnostics, and analytics. This is used by all buildings and all grade levels as well as professional development for staff. This item has been budgeted.*
- J. Approved the annual renewal of Naviance software from PowerSchool for the 2025-2026 school year in the amount of \$7,232.86. (Board Attachment)  
*Background: Naviance software is used by students to develop career and postsecondary plans aligned with Chapter 339 and graduation requirements. This is a budgeted expense.*
- K. Approved the annual renewal of LinkIt data and assessment dashboard for the 2025-2026 school year in the amount of \$38,603.54. (Board Attachment)  
*Background: The LinkIt! Purchase includes data dashboards, assessment data uploads, benchmark assessments, and roster integration. This is a budgeted expense.*
- L. Approved the articulation agreement for College in the High School between ELCO School District and Lebanon Valley College beginning in the 2025-2026 school year. (Board Attachment)  
*Background: This agreement will enable ELCO students to earn college credit when enrolled in college courses taught by ELCO teachers.*
- M. Approved the list of established Booster Clubs for the 2025-2026 school year to ensure continued authorization for fundraising and activities. (Board Attachment)  
*Background: The board shall approve auxiliary organizations annually to identify which groups are covered by the District's liability insurance, per Policy 915.*

Policy Committee - Mrs. Rachel Moyer, Chairperson

Item X was separated from the overall vote.

On a motion by Mrs. Moyer, seconded by Mrs. Kantner and approved by Voice vote, all voting Aye, Policy Committee Items A-W were approved.

- A. Approved Policy 800 – Records Management for first reading. (Board Attachment)  
*Background: This policy was reviewed by committee. There are no revisions to the policy; the review date will change.*
- B. Approved Policy 800.1 – Electronic Signatures/Records for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.*
- C. Approved Policy 801 – Public Records for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. Language was added to clearly articulate the Board's authority regarding anonymous requests, acceptable forms for records requests, and appeals process.*
- D. Approved Policy 802 – School Organization for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.*

- E. Approved Policy 803 – School Calendar for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. Language was added addressing alteration of the school calendar in cases of emergency to reflect school code and address temporary provisions established by the board.*
- F. Approved Policy 804 – School Day for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.*
- G. Approved Policy 805 – Emergency Preparedness and Response for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. The term “local police department” was replaced with the term “law enforcement agency” to align with school code.*
- H. Approved Policy 805.1 – Relations With Law Enforcement Agencies for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. The term “local police department” was replaced with the term “law enforcement agency” to align with school code. Revised language addressing incident reporting to reflect school code reporting requirements. The Memorandum of Understanding section was updated to reflect school code and align with law.*
- I. Approved Policy 805.2 – School Security Personnel for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. Language was added requiring school districts to have at least one full-time trained security personnel on duty during the school day. Updated language on training requirements for School Safety and Security Coordinator, annual reports, incident reporting, and employment of school police officers that is consistent with school code.*
- J. Approved Policy 806 – Child Abuse for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. Definitions were updated for child abuse and perpetrator in compliance with federal requirements. Language was revised to address incident reporting to reflect current school code.*
- K. Approved Policy 807 – Opening Exercises/Moment of Silence/Flag Displays. (Board Attachment)  
*Background: The policy was reviewed by committee. The policy title was revised to more closely align with the language in the policy.*
- L. Approved Policy 808 – Food Services for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.*
- M. Approved Policy 810 – Transportation for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.*
- N. Retire Policy 810.1 – Drug/Alcohol Testing – Covered Drivers for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. PSBA recommends retiring this policy due to changes in legislation and topics discussed in this policy are now covered in the draft policy 810.1- School Bus Drivers and School Commercial Motor Vehicle Drivers and Policy 810.3- School Vehicle Drivers, and Policy 818- Contracted Services Personnel.*
- O. Approved Policy 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers. (Board Attachment)  
*Background: The policy was reviewed by committee. This new draft policy outlines practices for management of covered drivers of school buses and commercial motor vehicles and the requirements consistent with state law and applicable state and federal regulations.*

- P. Approved Policy 810.2 – Transportation – Video/Audio Recording for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.*
- Q. Approved Policy 810.3 – School Vehicle Drivers for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. Language was updated regarding the requirement of school vehicle drivers to report when they have been issued a citation, violated federal or state law or local ordinance relating to motor vehicle traffic laws. Language was clarified as to when the district may require vehicle drivers to submit to drug and alcohol testing.*
- R. Approved Policy 811 – Bonding for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.*
- S. Approved Policy 812 – Property Insurance for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.*
- T. Approved Policy 813 – Other Insurance for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.*
- U. Approved Policy 814 – Copyright Material for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. There are no revisions to the policy; the review date will change.*
- V. Approved Policy 816 – District Social Media for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. This is a new policy recommended by PSBA to establish the process and standards and operation of District-owned social media accounts and identify the difference between personally owned accounts and those maintained by the District.*
- W. Approved Policy 818 – Contracted Services Personnel for first reading. (Board Attachment)  
*Background: The policy was reviewed by committee. Updated language throughout policy to outline how the district monitors contractor compliance in accordance with current law and regulations.*

On a motion from Mrs. Moyer, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Policy Item X was approved.

- X. Approved the following policies (revised/reviewed and/or new) for 2<sup>nd</sup> reading. (Board Attachment)
1. Policy 701 – Facilities Planning
  2. Policy 702 - Gifts, Grants, Donations
  3. Policy 702.1 – Crowdfunding
  4. Policy 703 – Sanitary Management
  5. Policy 704 – Maintenance
  6. Policy 705 – Facilities and Workplace Safety
  7. Policy 705.1 – School Police Equipment
  8. Policy 706 – Property Records
  9. Policy 706.1 – Disposal of Surplus Property
  10. Policy 707 – Use of School Facilities
  11. Policy 708 – Lending Equipment and Books
  12. Policy 709 – Building Security
  13. Policy 709.1 – Camera Surveillance (Retire)
  14. Policy 710 – Use of Facilities by Staff
  15. Policy 716 – Integrated Pest Management
  16. Policy 717 – Cellular Telephones and Radios

17. Policy 718 – Service Animals in Schools
18. Policy 621 – Local Taxpayer Bill of Rights
19. Policy 317 – Conduct/Disciplinary Procedures
20. Policy 317.1 – Educator Misconduct

General Services Committee – Mr. Thomas Ferrari, Acting Chairperson

Items G was separated for Roll Call vote.

On a motion by Mr. Ferrari, seconded by Mrs. Morrissey and approved by Voice vote, all voting Aye, General Services Committee Items A-F were approved.

- A. Approved a contract with Waste Management of Pennsylvania, for a period of one-year to begin July 1, 2025, at a cost of \$32,604.00. (Board Attachment)  
*Background: This is an annual renewal for commercial non-hazardous waste pick-up. This is a budgeted expense.*
- B. Approved the renewal of IU Cloud Service through the Lancaster-Lebanon IU13 in the amount of \$10,540.00. (Board Attachment)  
*Background: This is an annual subscription that includes hosted directory domain, virtual domain controller at IU13 for redundancy, support for Active Directory/Microsoft services, email archiving, and offsite backup. This is a budgeted expense.*
- C. Approved a contract with CSM Consulting, Inc., for assistance in securing E-Rate funding for Category 1 and Category 2 services that include federal reimbursement for Internet Services and bid proposals for networking equipment for the Fund Year rate at \$3,500.00 plus 3.5% of the committed amount for Category 2. (Board Attachment)  
*Background: This is a reoccurring service assisting the district in seeking federal E-Rate funding reimbursement for network equipment that results in federal reimbursement of up to 60% of the cost of equipment. CSM also serves as a consultant for the Lancaster-Lebanon IU13 for E-Rate services of which ELCO is a member of these services for Category 1 WAN services. This is a budgeted expense.*
- D. Approved five preventative maintenance proposals from McClure Company for boilers, chillers, and hot water heaters for the 2025-2026 school year in the amount of \$23,042.00. (Board Attachment)  
*Background: This is a renewal contract for one-year in the amounts listed: Fort Zeller Elementary \$4,004.00, Jackson Elementary \$4,536.00, Intermediate School \$1,000.00, Middle School \$5,830.00, and High School \$7,672.00. This is a budgeted expense.*
- E. Approved an annual software contract with Brightly Software, Inc., in the amount of \$19,886.79. (Board Attachment)  
*Background: This is an annual software renewal for the maintenance work order system in the amount of \$17,559.51, Arbiter Connect and facility usage in the amount of \$779.43, and Custodial Inventory in the amount of \$1,547.85. This is a budgeted expense.*
- F. Approved a three-year subscription service with Navigate 360 for a Visitor Management System and required hardware. The total cost for the 2025-2026 school year includes the one-time purchase of webcams, scanners, and label printers at a cost of \$8,465.70 and the yearly license and Power School Writeback fees of \$2,375.00. (Board Attachment)  
*Background: This item was discussed in General Services Committee and is moving forward on their recommendation. This visitor management system is needed to update the existing system and will integrate with Navigate 360 Emergency Management Suite which the District is already utilizing. All costs are budgeted.*

On a motion by Mr. Ferrari, seconded by Mrs. Morrissey and approved by a unanimous Roll Call vote, 7-0, General Services Committee Item G was approved.

- Mrs. Morrissey – Aye
- Ray Ondrusek – Aye
- David Ziegler – Aye
- Thomas Ferrari – Aye
- Howard Kramer – Abstain
- Mr. Santos – Absent for vote
- Mrs. Kantner – Aye
- Mrs. Moyer – Aye
- Mr. Kahl - Aye

- G. Approved the signage design and naming of the Middle School planetarium to “The Kramer Family Planetarium” as per Policy 715: Commercial Advertising, Partnerships, Sponsorships, and Naming Rights. (Roll call vote)  
*Background: The ELCO Education Foundation submitted a proposal to formally name the planetarium “The Kramer Family Planetarium.” The General Services Committee discussed the proposal and design. The committee recommended moving forward for full board consideration.*

Finance Committee – Mr. Ray Ondrusek, Chairperson

Items K, Item P, and Item Q were separated from the overall vote.

Item R, Item S, and Item T were separated for Roll Call vote.

On a motion by Mr. Ondrusek, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, Finance Committee Items A-J and L - O, were approved:

- A. Approved payment of bills as found listed and attached to the June 23, 2025, Board Agenda for payments made May 2025, in the amounts indicated: (Board Attachments).

General Fund payments in the amount of	\$2,546,569.59
Cafeteria Fund payments in the amount of	\$216,056.29
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$2,175,984.38
Construction Fund payments in the amount of	\$0.00
Flex Spending payments in the amount of:	\$748.22
Student Activity payments in the amount of	\$24,339.18

- B. Approved lunch prices for the 2025-2026 school year, as listed:  
*Background: Student breakfast will continue to be free for the 2025-2026 school year. Student lunch prices were increased by \$.10 and adult prices will remain the same.*

Elementary (K-5)	\$3.15 for lunch
Secondary (6-12).	\$3.35for lunch
Adult	\$3.00 for breakfast, \$5.50 for lunch

- C. Approved a Special Education Contracting Agreement with John Paul II Center for Special Learning for the 2025-2026 school year. (Board Attachment)  
*Background: This is an approval for contracted services for two (2) academic placements. Costs have been budgeted.*

- D. Approved a Special Education Contracting Agreement with New Story Schools for the 2025-2026 school year to include Extended School Year (ESY) services for 2026. (Board Attachment)  
*Background: This is an approval for contracted services for the 2025-2026 school year for three (3) academic placements. Costs have been budgeted.*
- E. Approved the renewal of IEP Writer, for development of student IEP's, Section 504 Service Agreements, and Child Accounting purposes during the period of July 1, 2025, through June 30, 2026, at a cost of \$12,025.00. (Board Attachment)  
*Background: This is an annual subscription, and costs have been budgeted for the 2025-2026 school year.*
- F. Approved a Special Education Contracting Agreement with IU13 for the 2025-2026 school year – Lancaster Consortium – in the amount of \$704,446.87 (Board Attachment)  
*Background: This is an annual approval for contracted services for the 2025-2026 school year. Costs have been budgeted.*
- G. Approved a Special Education Contracting Agreement with the IU13 for the 2025-2026 school year – Lebanon Consortium – in the amount of \$410,084.12. (Board Attachment) *Background: This is an annual approval for contracted services for the 2025-2026 school year. Costs have been budgeted.*
- H. Move to approve a Special Education Contracting Agreement with the IU13 for the 2025-2026 school year – Supplemental Services Contracts – which include Speech and Language Therapy, Occupational and Physical Therapy, Instruction in the Home services, and Personal Care Assistants (PCA's) for students attending IU13 operated programming in the amount of \$362,570.00 (Board Attachment)  
*Background: This is an annual approval for contracted services for the 2025-2026 school year.*
- I. Approved the purchase of licenses for the online career planning and portfolio platform SmartFutures for students in grades three (3) through eight (8) for the 2025-2026 school year in the amount of \$4,000.00  
*Background: The platform is used to facilitate career exploration activities utilizing the PA Academic Standards for Career Education and Work. Costs have been budgeted.*
- J. Approved the purchase of one (1) reach-in freezer and one (1) ice maker from Singer Equipment Company in the amount of \$13,909.64. (Board Attachment)  
*Background: The reach-in freezer will be installed at Jackson Elementary to provide extra freezer storage, the ice make will be installed at the High School. The costs will be taken from the Food Service account.*
- K. Move to approve the membership renewal with PSBA for the 2025-2026 school year in the amount of \$17,552.20. (Board Attachment)  
*Background: This is an annual membership renewal. This is a budgeted expense.*
- L. Approved a contract with Frontline Education to provide Human Resource Information System (HRIS) and Absence and Substitute Management software in the amount of \$28,802.61. (Board Attachment)  
*Background: The contract for the Absence and Substitute Management software reflects an annual renewal of the software. The HRIS software is a component upgrade that will enable the district to provide a better onboarding experience for new employees through a paperless system.*
- M. Approved the annual insurance renewal program in the total amount of \$368,761.00 for the 2025-2026 school year. (Board Attachment)  
*Background: The policy renewal premiums increased 3.5% from the previous year. This is a budgeted expense.*

- N. Approved bank accounts and depositories for the 2025-2026 school year. (Board Attachment)  
*Background: This is an annual end of fiscal year motion.*
- O. Approved a proposal from LowV Systems, Inc. for the purchase and installation of five (5) cameras at the ELCO Intermediate School. Several existing cameras will also be relocated to optimize surveillance in interior and exterior locations. The total amount for the project is \$15,042.00. (Board Attachment)  
*Background: The cost of this project will be covered by the 2022 Mental Health & Safety and Security Grant which was awarded to the District by the PA Commission on Crime and Delinquency. (Grant ID#38484)*
- P. *Move to approve Act 93 Administrative increases, Non-Act 93 Supervisory increases, and Support Staff increases, effective July 1, 2025. (Board Attachment)*
- Q. *Move to approve salary increases for Mrs. Julia Vicente – Superintendent, Dr. Barbara Davis – Assistant Superintendent, Mrs. Elaine Mathias - Business Manager, and Mrs. Darbe DeHaven - Director of Human Resources, effective July 1, 2025. (Board Attachment)*

On a motion from Mr. Ondrusek, seconded by Mr. Ferrari and approved by Voice vote, 5-Ayes and 3-Nays from Mrs. Moyer, Mrs. Kantner, and Mr. Ondrusek, Finance Item K was approved.

- K. Approved the membership renewal with PSBA for the 2025-2026 school year in the amount of \$17,552.20. (Board Attachment)

On a motion from Mr. Ondrusek, seconded by Mr. Ferrari, and approved by Voice vote, all voting Aye, Finance Items P and Q were approved.

- P. Approved Act 93 Administrative increases, Non-Act 93 Supervisory increases, and Support Staff Increases , effective July 1, 2025. (Board Attachment)
- Q. Approved salary increases for Julia Vicente – Superintendent, Dr. Barbara Davis – Assistant Superintendent, Mrs. Elaine Mathias – Business Manager, and Mrs. Darbe DeHaven - Director Of Human Resources, effective July 1, 2025. (Board Attachment)

On a motion from Mr. Ondrusek, seconded by Mrs. Moyer, and approved by unanimous Roll Call vote, Finance Item R, was approved.

Mr. Ziegler – Aye  
Mr. Ondrusek – Aye  
Mrs. Kantner -Aye  
Mr. Ferrari – Aye  
Mr. Kramer – Aye  
Mr. Santos – Absent for vote  
Mrs. Morrissey – Aye  
Mrs. Moyer – Aye  
Mr. Kahl - Aye

- R. Approved Resolution #06-23-2025 I, concerning fund balance designations at June 30, 2025. (Board Attachment) (Roll Call Vote).

On a motion from Mr. Ondrusek, seconded by Mr. Ferrari, and approved by unanimous Roll Call vote, Finance Item S was approved.

Mr. Kramer – Aye  
 Mr. Santos – Absent for vote  
 Mr. Ondrusek – Aye  
 Mrs. Morrissey – Aye  
 Mrs. Kantner – Aye  
 Mr. Ziegler – Aye  
 Mr. Ferrari – Aye  
 Mrs. Moyer – Aye  
 Mr. Kahl – Aye

- S. Approved Resolution #06-23-2025 II, setting Homestead/Farmstead exemptions for the 2025-2026 school year. (Board Attachment) (Roll Call Vote).

On a motion from Mr. Ondrusek, seconded by Mrs. Morrissey, and approved by Roll Call vote 5 – Ayes and 3 – Nays, Finance Item T was approved.

Mr. Santos – Absent for vote  
 Mr. Kramer – Aye  
 Mr. Ferrari – Aye  
 Mr. Ziegler – Aye  
 Mrs. Kantner – Nay  
 Mrs. Morrissey – Aye  
 Mr. Ondrusek – Nay  
 Mrs. Moyer – Nay  
 Mr. Kahl - Aye

- T. Approved Resolution #06-23-2025 III, adopting the Final 2025-2026 ELCO School District General Fund Budget. (Board Attachment) (Roll Call Vote).  
*Background: The 2025-2026 Budget includes a 4.5% millage increase.*

### Superintendent's Report

#### Principals' and Directors' Reports:

- Mrs. Megan Ressler - Principal Jackson Elementary
  - Our students had a great end of year and had the opportunity to meet their next year's teacher.
  - Our students will have the opportunity to participate in our Summer Reading Challenge.
- Mrs. Jody Houck - Principal Fort Zeller
  - Our students had so much fun with their end of year celebrations and students had the opportunity to meet their next year's teacher.
  - Our students will have the opportunity to participate in our Summer Reading Challenge. There will be a variety of activities they can participate in.
- Mr. Michael Gerhart - Principal Intermediate School
  - We recognized our students moving up to 5<sup>th</sup> grade.
  - Our end of year celebrations included a Carnival and Field Day – we had 40 parents who volunteered to help with these events.
  - Awards Ceremony was held the last day of school.

- Mr. Jonathan Treese - Principal Middle School
  - We had our Raider Rally Recognition assembly. We recognized our Junior High track team, our What's So Cool About Manufacturing team, and the leadership of our WEB leaders.
  - We had numerous students being recognized for academics and outstanding attendance.
- Ms. Jennifer Haas – Principal High School
  - ELCO+ program started June 23. This is a six-week course for students.
  - Senior pictures are scheduled for July 21 -24, 2025.
  - Schedule change days will be July 30, August 5, and August 7, 2025.
- Mrs. Amy Shoemaker – Director of Pupil Services
  - MOUs with our law enforcement partners are being finalized, they are renewed every two years.
  - I will be participating in an Emergency Operations Plan training, and several members of our administration and pupil services will be participating in Drug Impairment training.
- Mrs. Amy Shoemaker on behalf of Dr. Kimberly Mecca, Director of Special Education
  - ELCO is providing Extended School Year services to eligible students. ESY will operate June 16 through July 25, 2025. We are grateful to all staff from maintenance, food service, transportation, nursing and payroll for supporting this program.
- Mr. Robert Boltz – Director of Technology
  - Over the past month the technology team collected 1,273 student iPads. Parents provided consent for 102 students in grades 9 -12 to keep their iPads over the summer.
  - All staff computers and iPads have or will be upgraded.
  - The technology team will be upgrading all computer labs as well as upgrading all 2,300 iPads for the upcoming school year.
- Mrs. Vicente on behalf of Mr. Tommy Mealy, Athletic Director
  - Athletes named LL Section III All-Stars  
Baseball – Austin Smith, Braden Gettle, Tyce Boyer, and Zach Martin  
Softball - Gabby Smith, Abby Hassler, Morgan Wilson, Chloe Shirk, Abby Ruth
  - All Raider Fall athletic schedules have been updated and are available online in Arbiter.

Mrs. Vicente shared the following:

- Our EMT Advisory Group is in the process of reviewing and updating their procedure manual that governs the student and adult EMT programs. We are meeting next month to finalize the document.
- The Book Mobile schedule is on our website and on Facebook. There are many opportunities for students to visit over the summer.

### **Upcoming Dates/Announcements:**

No Committee Meetings or Regular Board of Education Voting Meeting to be held in July 2025

August 4, 2025 – 5:30 p.m. – Policy Committee Meeting

August 5, 2025 – 5:00 p.m. – General Services Committee Meeting

August 5, 2025 – 5:45 p.m. – Finance Committee Meeting

August 7, 2025 – 5:00 p.m. – Curriculum Committee Meeting

August 7, 2025 – 6:00 p.m. – Personnel Committee Meeting

August 18, 2025 – 6:00 p.m. – Regular Board of Education Voting Meeting

August 19, 2025 – Opening Day for all staff K-12

August 20, 2025 – In-Service Day for all staff K-12

August 21, 2025 – 5:30 pm – 7:30 pm Back to School Picnic

August 25, 2025 – First Day of School for students K-12

August 29, 2025 – NO SCHOOL

September 1, 2025 – NO SCHOOL in observance of Labor Day

Public Comments – Items On/Off the Agenda

- No Comments were made.

Board Announcements/Comments

- No Comments were made.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mrs. Moyer, seconded by Mrs. Morrissey and approved by Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:54 p.m.

Respectfully submitted,

Lori Mosser  
Board Secretary