NORTHERN LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

6:30 p.m., Thursday, August 21, 2025

AGENDA

Pledge of Allegiance

I. Call to Order

II. Roll Call

III. Recognition of Visitors and Public Participation

IV. Minutes

A. Board Meeting Minutes — Attachment

Recommend the Board approve the following Board meeting minutes:

1. June 19, 2025
2. June 30, 2025

V. Mid-East Vocational School Report – Richard France

VI. Superintendent's Report – Angela Gussler

VII. Business and Finance

A. Treasurer's Presentation – Jennie Clifton

B. Recommendation for Approval

1. June and July Financial Reports — Attachment

Recommend the Board approve the June 2025 and July 2025 financial reports, as presented.

2. Budget Adjustments

Recommend the Board approve the following budget adjustments:

Revenue:

a.)	FY25 STARS, Glenford (509-9125)	$1,890.64
b.)	FY25 STARS, Somerset (509-9225)	($1,890.64)
c.)	FY25 Expanding Opportunities (572-9226)	($1,903.92)
d.)	FY24 Stronger Connections (584-9224)	($12.71)
e.)	FY25 School Improvement (536-9225)	($86,681.81)
f.)	FY26 IDEA Title VI-B (516-9226)	$533,373.30
g.)	FY26 Title I-A (572-9227)	$399,559.37
h.)	FY26 Title II-A (590-9226)	$67,840.32
i.)	FY26 Title IV-A (584-9226)	$33,716.09
j.)	FY26 School Improvement & Support (536-9226)	$183,488.45
k.)	FY26 Expanding Opportunities (572-9228)	$89,729.89
l.)	FY26 21st Century STARS - Somerset (509-9226)	$200,000.00

Appropriations:

a.)	Middle School Cheerleaders (300-950W)	$502.58
b.)	Washington DC (200-920J)	$62,500.00
c.)	FY25 Safety Grant (499-9225)	$38,483.80
d.)	FY25 IDEA (516-9225)	$125,766.35
e.)	FY25 Title I-A (572-9225)	$144,461.26
f.)	FY25 Title II-A (590-9225)	$11,876.72
g.)	FY25 School Improvement (536-9225)	$8,958.21
h.)	FY26 IDEA Title VI-B (516-9226)	$533,373.30
i.)	FY26 Title I-A (572-9227)	$399,559.37
j.)	FY26 Title II-A (590-9226)	$67,840.32
k.)	FY26 Title IV-A (584-9226)	$33,716.09
l.)	FY26 School Improvement & Support (536-9226)	$183,488.45
m.)	FY26 Expanding Opportunities (572-9228)	$89,729.89
n.)	FY26 21st Century STARS - Somerset (509-9226)	$200,000.00

3. Then & Now Certificates

Recommend the Board approve the following Then & Now Certificates:

a.)	PO# 132430	Aqua Science, Boiler Testing
b.)	PO# 132424	Barnes & Noble, CCP Books
c.)	PO# 132465	Matheny Motor, Bus Parts & Supplies
d.)	PO# 132458	Elizabeth Gibson, Mileage
e.)	PO# 132470	JD Walters, Team Meal Reimbursement
f.)	PO# 132461	Showcase Lawn & Landscape, HS/MS Lawn Treatment
g.)	PO# 132611	Affordable Portables, Biddy League Cheer Port-A-Johns
h.)	PO# 132589	American Pride, Grounds Parts & Supplies
i.)	PO# 132679	Crisis Prevention Institute, Annual Instructor Fee
j.)	PO# 132443	Jenna McCandlish, Mileage
k.)	PO# 132639	Kirsten Hone, Licensure Reimbursement
l.)	PO# 132744	Laura's Custom Embroidery, Boys Soccer Youth Camp Shirts
m.)	PO# 143901	Lisa Duerson, Licensure Reimbursement
n.)	PO# 132665	Modern Office Methods, Copier & Printer Lease
o.)	PO# 132495	COSI, Family Memberships (Grant Funded)
p.)	PO# 132633	Eastern Truck & Trailer, Bus Parts & Supplies
q.)	PO# 132494	Franklin Park Conservatory, Family Memberships (Grant Funded)
r.)	PO# 132606	Johnson Controls, HVAC Parts & Supplies
s.)	PO# 132743	Kinsel Embroidery, MS Cheer Sponsor Shirts
t.)	PO# 132717	Landmark Auto Parts, CTE Supplies
u.)	PO# 132581	Laura's Custom Embroidery, Girls Soccer Youth Camp Shirts
v.)	PO# 132762	Ohio Health, Bus Driver Physical
w.)	PO# 132799	Gordon Food Service, Summer STARS Food
x.)	PO# 132767	Gofer Parts, Custodial Parts & Supplies
y.)	PO# 132769	Gofer Parts, Custodial Parts & Supplies
z.)	PO# 132800	Licking County ESC, OT & PT Services

4. 2025-26 Statements of Intent & Purpose Attachment

Recommend the Board the 2025-26 Student Activity and Support Fund Statements of Intent & Purpose, as presented.

5. Perry County Transit — Attachment

   Recommend the Board approve a contract with Perry County Transit for student transportation, as presented.

6. Licking Regional Educational Service Center — Attachment

   Recommend the Board approve a contract with Licking Regional Educational Service Center for Gifted Services, as presented.

7. Reach Educational Services, LLC — Attachment

   Recommend the Board approve a contract with Reach Educational Services, LLC for the 2025-26 school year, as presented.

8. Resolution to Participate — Attachment

   Recommend the Board adopt a Resolution to Participate in the META Bus Purchasing Program for the 2025-26 school year, as presented.

9. Licking Rehabilitation Services, Inc. — Attachment

   Recommend the Board approve a contract with Licking Rehabilitation Service, Inc., DBA Rehab Associates – Newark, for the 2025-26 school year, as presented.

10. Bus Routes for 2025-2026 School Year — Attachment
    Recommend the Board approve the 2025-2026 Bus Routes, as presented.

11. Adult Meal Prices

    Recommend the Board approve the following meal prices for the 2025-26 school year:
    a.) Adult Meals - $3.50

12. Donations

    Recommend the Board approve the following donations:
    a.) Somerset American Legion; 4x6 American Flag to Somerset Elementary
    b.) Somerset American Legion; 4x6 American Flag to Thornville Elementary
    c.) Somerset American Legion; 3x5 American Flag to Sheridan Middle School
    d.) Levi Dupler; American Flag to Glenford Elementary
    e.) Cheryl Salyers; various school supplies to Glenford Elementary
    f.) Amber Blackwell; science supplies to Sheridan High School
    g.) Athletic Boosters; food serving and prep supplies to Sheridan High School
    h.) Grace Lutheran Church; clothing and school supplies to Sheridan High School
    i.) Jacob Casto Family; Nintendo Switch console to High School Esports team
    j.) Lisa Casto; Mario Kart 8 Deluxe to High School Esports team.

VIII. Employment

A. Recommendation for Approval

1. Resignations

   Recommend the Board accept the following resignations:
   a) Brittany Butcher, Bus Driver, effective July 25, 2025
   b) Jamie Reichley, Educational Assistant, July 28, 2025
   c) Isaiah Peck, Custodian, effective July 28, 2025
   d) Ambir McDonald, Assistant Cook, effective August 7, 2025

e) Courtney Helser, One-On-One Attendant, effective August 11, 2025
f) Kelly Dupler, Gymnastics, Head Coach, effective immediately
g) Connor Larimer, Assistant Coach, 7th Grade Boys Basketball, effective immediately
h) Aubrie White, Assistant Coach, 8th Grade Girls Basketball, effective immediately

2. Paternity Leave

Recommend the Board approve the following paternity leave request:
a.) Caleb Bennett, 6 weeks, beginning approximately November 14, 2025

3. Termination of Employment

Recommend the Board approve the following termination of employment, effective August 21, 2025:
a.) Kelly Ferguson, Vehicle Transporter

4. Administrator / District Office Contract Attachment

Recommend the Board approve the following administrator/district office contracts:
a) Lori Larimer, Food Service Coordinator, 3-year contract
b) Andrea Emmert, Workforce Development Coordinator, 1-year contract, funded by the Supplemental School Improvement grant.

5. Certified Employees

Recommend the Board approve the following certified employees for the 2025-26 school year:
a) Ashley Norman, Glenford 2nd Grade, MA, Step 10

6. Long-Term Certified Substitutes

Recommend the Board approve the following 1-year long-term substitute for the 2025-26 school year with automatic non-renewal:
a) Morgan Boch, Thornville Intervention Specialist, BA, Step 0

7. Certified Substitutes

a) Tom Willison (pending certification)
b) MVESC Substitutes, as presented

8. Classified Employees

Recommend the Board approve the following classified employees for the 2025-26 school year:
a) Gina Kaetzel, Vehicle Transporter, Step 0, 5.5 hours per day
b) Darrin Blosser, Bus Driver, Step 0, 6.75 hours per day
c) Brandi Ridenour, One-on-One Assistant, Step 0, 7 hours per day
d) Dawn Reichley, Nurse Assistant, Step 9, 7.5 hours per day
e) Heather Brumage, Educational Assistant, Step 1, 7 hours per day

9. Classified Substitutes

Recommend the Board approve the following classified substitutes for the 2025-26 school year:
a) Matthew Linkous, Substitute Custodian, effective August 5, 2025
b) Mary Smith, Substitute Secretary

c) Stephanie Ryder, Substitute Secretary
d) Jennifer Wiseman, Substitute Cook, effective August 13, 2025
e) Samantha Johnson, Substitute Custodian, effective July 14, 2025
f) Brittany Butcher, Substitute Custodian, effective July 14, 2025
g) Alyson Hay, Substitute Educational Aide, effective August 13, 2025
h) Brittany Butcher, Substitute Bus Driver, effective August 13, 2025
i) Phillip Dodson, Substitute Bus Driver, effective August 13, 2025
j) Sharon Wise, Substitute Secretary (Bus Garage), effective August 13, 2025
k) Sharon Wise, Substitute Bus Driver, effective August 13, 2025
l) Julie Solomon, Substitute Bus Driver, effective August 13, 2025
m) Daniel Leasure, Substitute Custodian, effective August 21, 2025
n) Brandy Chubb Swickard, Substitute Bus Driver, pending certification
o) Britteny Sigler, Substitute Cook

10. Degree Advancements

Recommend the Board approve the following degree advancement for the 2025-26 school year:

a.) Kari Stute, MA+
b.) Brady Blattner, BA5
c.) Elizabeth Hoover, BA5
d.) Melissa Thompson, BA5
e.) Hunter McCartney, BA5
f.) Stephanie Cologie, MA+
g.) Grace Conrad, BA5

11. Step Correction

Recommend the Board approve the following step correction for the 2025-26 school year:

a.) Melissa Thompson, Step 4

12. Supplemental Contracts

Recommend the Board approve the following supplemental contracts for the 2025-26 school year:

a.) Alicia Stockler, After-School Detention, $35 per session
b.) Matt Kinnaird, Assistant Coach, Freshman Boys Basketball, Step 0
c.) Craig Axline, Assistant Coach, 8th Grade Girls Basketball, Step 23
d.) Kim Thomas, Head Coach, Gymnastics, Step 3

13. Supplemental Contracts

Recommend the Board approve the following supplemental contract for the 2024-25 school year:

a.) Alicia Stockler, After-School Detention, $35 per session

14. Student Athletic Event Workers

Recommend the Board approve payment for Student Athletic Event workers at the current minimum wage rate for the 2025-26 school year.

15. Work Study Students

Recommend the Board approve payment for Work Study Students at the current minimum wage rate for the 2025-26 school year.

16. Volunteers

Recommend the Board approve the following volunteers for the 2025-26 school year:

a.) Collin Hill, Football
b.) Brady Blattner, Football
c.) Wendy Eby, Glenford Elementary
d.) Bonita Leach, Glenford Elementary
e.) Sharon Bailey, Glenford Elementary
f.) Marilyn Downour, Somerset Elementary

IX. Curriculum & Instruction

A. Recommendation for Approval:

1. Field Trips

Recommend the Board approve the following field trips for the 2025-26 school year:

a.) April 7/8, 2026 Choir to Ohio Theatre in Columbus
b.) October 1/29, 2025 Freshman to Hocking College
c.) October 28, 2025 Sophomores to COTC
d.) November 13, 2025 Mideast, Buffalo Campus
e.) November 21, 2025 Mideast, Zanseville Campus

2. Memorandum of Understanding with Future Plans Attachment

Recommend the Board approve a MOU with Future Plans for the 2025-26 school year, as presented.

3. Memorandum of Understanding with COAD Attachment

Recommend the Board approve a MOU with corporation for Ohio Appalachian Development for the 2025-2026 school year, as presented.

4. Title I Parent and Family Engagement Policy Attachment

Recommend the Board approve the Title I District Parent and Family Engagement policy, as presented.

X. Board Policy & Procedure

A. Recommendation for Approval:

1. Board Policies – First Reading Attachment

Recommend the Board approve the following Board policies upon First Reading:

a.) PO# 2464; Gifted Education and Identification
b.) PO# 5410; Promotion, Academic Acceleration, Placement, and Retention

XI. Executive Session

Discussion in executive session is permitted only for the following specified purposes:

1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or the investigation of charges or complaints against an

employee or student unless the employee or official or student requests a public hearing.

2. To consider the purchase of property for public purposes or the sale of property at competitive bidding.
3. Conferences with the board's attorney to discuss matters, which are the subject of pending or imminent court action.
4. Preparing for, conducting, or reviewing negotiations or bargaining / sessions with employees.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Details relative to the security arrangements and emergency response protocols.
7. To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiate with other political subdivisions respecting requests for economic development assistance.

XVI. Adjournment