

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT

TYPES OF DAMAGE AND FINES – CURRENT ADOPTIONS:

The types of damage and suggested fines are as follows:

1. Ink markings..... \$ 2.00 per page
2. Torn pages..... \$ 2.00 per page
3. Missing pages..... \$ 3.00 per page
4. Moisture damage, loose covers and broken or damaged covers:
 - First Year..... 100% of book replacement price
 - Second Year 100% of book replacement price
 - Third Year 100% of book replacement price
 - Fourth Year 60% of book replacement price*
 - Fifth Year 40% of book replacement price*
 - Sixth Year 30% of book replacement price*

*Textbooks must be returned to the school's inventory. All fines collected must be submitted to the Textbook Department by the end of each school year.

The total fine assessed cannot exceed the price of the book. If the total fine equals the price of the book, the book becomes the property of the student/parent.

5. Textbooks damaged beyond use 100% of book replacement price
6. Students should not be charged for books with normal wear and tear. Worn-out textbooks should be reported to the Textbook Department at the end of the school year.
7. Lost textbook charge..... 100% of book replacement price

Students should not be charged for damage caused at no fault of the student to whom the book is issued. Complete a No-Fault Documentation Form found in the Instructional Materials Administrative Guidelines and Procedures Manual.

Textbook damage fees and fines may be waived for students on free or reduced lunch. Efforts should always be made to hold the parent and student responsible and accept whatever payment is made. The principal/designee will make the decision on how much the parent/student should pay.