

**CENTRAL SUSQUEHANNA INTERMEDIATE UNIT BOARD OF DIRECTORS
MINUTES OF THE REGULAR MONTHLY MEETING
Wednesday, June 18, 2025**

CSIU Central Office
90 Lawton Lane
Milton, PA 17847

DINNER – 5:45 p.m.

COMMITTEE MEETINGS – 6:30 p.m.

Budget and Finance Committee
Buildings and Grounds Committee
Human Resources Committee
Technology/Marketplace Committee

BUSINESS MEETING – 7 p.m.

1. INTRODUCTION

1.1 Call to Order

President Rhoads called the meeting to order at 7:02 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call – Directors present: 10; Directors absent: 5; Vacant: 2

Director	District	Present	Absent
Terry Boonie	Mid-West	X	
William Brecker	Mount Carmel Area	X	
Thomas Eberhart	Mifflinburg Area	X	
Dr. John (Jove) Graham	Lewisburg Area		X
Lauren Hackenburg, Treasurer	Line Mountain		X
David Hess	Selinsgrove Area	X	
Robert Hormell	Warrior Run	X	
Jeffrey Kashner	Shamokin Area	X	
Brianna Maciejewski	Southern Columbia Area		X
Susan Myers	Millville Area		X
William Pasukinis	Benton Area	X	
Brenda Post	Berwick Area		X
Bruce Rhoads, President	Central Columbia	X	
Slade Shreck, Vice President	Shikellamy	X	
Dr. Alvin Weaver, Secretary	Milton Area	X	
Vacant	Bloomsburg Area		
Vacant	Danville Area		

1.4 Announcements

President Rhoads called an executive session to be held following the board meeting for School Safety and Security Coordinator, Rae Ann Crispell, to present the Annual School Safety Practices Report.

The next regular monthly meeting will begin at 7 p.m. on Wednesday, August 20, 2025 at the

CSIU central office.

There is no July board meeting.

1.5 Recognition of Guests and Opportunity for Public Comment

Contrell Armor, Pennsylvania Statewide Afterschool/Youth Development Network (PSAYDN)

Director

Debra Barren, Business Support and Trust Accounting Manager

Bernadette Boerckel, Chief Outreach Officer

Rae Ann Crispell, Administrative Support Director

Kenneth Erb, Manager of Buildings and Grounds

Alan Hack, Chief Academic Officer

Kaitlyn Hall, Director of Early Childhood Education

Kevin Kilgus, Director of Financial Services

John Kurelja, Executive Director

Jared Lehman, Chief Innovation Officer

Terri Locke, Director of Special Education and Alternative Placement

Shileste Overton-Morris, Chief Programs Officer

Brian Paulhamus, Information Security Officer

Amy Pflieger, Executive Office Manager/Board Recording Secretary

Laura Saccente, Center for Schools and Communities Assistant Director

Eric Shearer, Telecommunications Technology Network Coordinator

Brian Snyder, Chief Financial and Operations Officer

1.6 Approval of Minutes (Attachment)

Directors were asked to approve the minutes of the CSIU Board of Directors meeting held on Wednesday, May 21, 2025.

Motion to approve the minutes of the meeting held on Wednesday, May 21, 2025 as presented.

Motion by David Hess, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

1.7 Spotlight Segment

Shileste Overton Morris, chief programs officer, and **Contrell Armor**, Pennsylvania Statewide Afterschool/Youth Development Network (PSAYDN) director, shared highlights from the recent Advocacy Day held at the state capital.

2. BOARD GOVERNANCE

2.1 Board Reorganization

Act 102 of 1970 requires intermediate unit directors to elect officers annually by July. In May, the board's Nominations Committee reported there was a full slate of candidates for the board offices and that additional nominations would be considered at the June meeting.

The committee presented the following slate of candidates for board officers, effective July 1, 2025 through June 30, 2026:

President - Bruce Rhoads (Central Columbia)

Vice President - Slade Shreck (Shikellamy)

Secretary - Alvin Weaver (Milton Area)

Treasurer - Lauren Hackenburg (Line Mountain)

Motion to approve board officers as presented.

Motion by David Hess, second by William Pasukinis.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

2.2 PSBA Voting Delegate Update

The CSIU previously received incorrect information regarding the number of CSIU Board representatives permitted to attend the 2025 PSBA Delegate Assembly on Oct. 21, 2025. Administration has since confirmed that only one voting delegate may be appointed.

Directors were asked to approve **David Hess** (Selinsgrove Area) to serve as the voting delegate.

Motion to approve a delegate to attend the 2025 PSBA Delegate Assembly as presented.

Motion by Terry Boonie, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

2.3 Susquehanna Education Foundation (SEF) – CSIU Board Representative

The SEF by-laws state that two members of the CSIU Board of Directors shall serve on the SEF Board.

In accordance with Article V of the SEF by-laws, directors were asked to approve the following:

- Re-election of member Lauren Hackenberg (Line Mountain School District) to the SEF Board of Directors for a term of three (3) years beginning July 1, 2025 and ending on June 30, 2028

Motion to approve the CSIU Board of Directors' appointment to the SEF Board of Directors as presented.

Motion by Terry Boonie, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

3. BUDGET AND FINANCE COMMITTEE - Lauren Hackenburg, Chair; Robert Hormell and Brenda Post, Committee Members

3.1 Monthly Financial Statements for May 2025 (Attachments)

Directors were asked to approve the following May 2025 financial statements:

- Financial Report;
- Program Balance Sheet; and
- General Fund Accounting Payment Summary. Funds for payment are available in program budgets.

Motion to approve monthly financial statements for May 2025 as presented.

Motion by Robert Hormell, second by Alvin Weaver.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

3.2 CSIU Revised 2024-25 and Proposed 2025-26 Programs and Services Budgets (PSB) (Attachment)

Directors were asked to approve revisions to the 2024-25 Programs and Services Budget of \$135.4 million and to approve the Proposed 2025-26 Programs and Services Budget of \$137.6

million.

Motion to approve the revisions to the 2024-25 Programs and Services Budget and to approve the Proposed 2025-26 Programs and Services Budget as presented.

Motion by Robert Hormell, second by Terry Boonie.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

3.3 Worker's Compensation

Administration recommended approving the 2025-26 Workers' Compensation Insurance Policy with Key Risk Insurance, Greensboro, N.C., through the brokerage firm of Engle-Hambright & Davis, Inc. of Wyomissing, Pa. The maximum cost of the insurance is \$215,947, based on an estimated payroll of \$38,800,000. However, this is a dividend-eligible program providing an opportunity for additional savings.

Motion to approve the 2025-26 Workers' Compensation Insurance Policy with Key Risk Insurance as presented.

Motion by Robert Hormell, second by Thomas Eberhart.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

3.4 Authorization for Banking Transactions

According to board policy, directors annually must authorize staff to make banking transactions, such as depositing funds, making investment transactions, transferring funds between accounts, signing stop-payment and certified check authorizations, and initiating debits for payments to PSERS and other government agencies. Directors were asked to name the following staff as authorized agents of the Board for conducting such transactions during the 2025-26 fiscal year:

John Kurelja, Executive Director
 Brian Snyder, Chief Financial and Operations Officer
 Kevin Kilgus, Director of Financial Services
 Jennifer Gardner, Grants and Accounting Manager
 Holly Thomas, Business Office Supervisor
 Ellen Wilhour, Payroll Supervisor
 Kelli Eichenlaub, Accounts Receivable Specialist
 Tammy Boyer, Purchasing Specialist

The board president, secretary and treasurer, whose signatures appear on all checks, are responsible for disbursement of funds.

Motion to authorize staff to make bank transactions during the 2025-26 fiscal year as presented.

Motion by Robert Hormell, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

3.5 Depositories

Directors were asked to authorize the following financial institutions as CSIU depositories for the 2025-26 fiscal year:

- First National Bank
- Pennsylvania Local Government Investment Trust (PLGIT)

- Pennsylvania School District Liquid Asset Fund (PSDLAF)

Motion to approve the 2025-26 depositories as presented.

Motion by Robert Hormell, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

4. TECHNOLOGY/MARKETPLACE COMMITTEE - Thomas Eberhart, Chair; Terry Boonie, John Graham and Alvin Weaver, Committee Members

4.1 Pennsylvania Association of School Business Officials (PASBO) Sponsorship Agreement (Attachment)

Directors were asked to approve a sponsorship agreement extension with PASBO at a projected annual amount of \$50,000 to sponsor and promote the Keystone Purchasing Network and PEPPM cooperative purchasing programs for a one-year term, effective July 1, 2025.

Motion to approve a sponsorship agreement extension with PASBO as presented.

Motion by Thomas Eberhart, second by William Brecker.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

4.2 Association of School Business Officials (ASBO) Affinity Partnership Agreement (Attachment)

Directors were asked to approve an Affinity Partnership Agreement with ASBO at a projected annual amount of \$80,000 to sponsor and promote the Keystone Purchasing Network and PEPPM cooperative purchasing programs, effective June 18, 2025 through Dec. 31, 2026.

Motion to approve an Affinity Partnership Agreement with ASBO as presented

Motion by Thomas Eberhart, second by William Brecker.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

4.3 Cooperative Purchasing Customer Appreciation Rebate for Local Districts

The CSIU sponsors a customer appreciation program to reward local school districts and career and technical centers for participating in its cooperative purchasing programs. Now entering its thirteenth year, the program provides CSIU-region Local Education Agencies (LEAs) a rebate of a percentage of the fee the CSIU receives from contract sales. Administration proposed the rebate be offered again at 35 percent for 2025-26.

Motion to approve the cooperative purchasing customer appreciation rebate for local CSIU districts as presented.

Motion by Thomas Eberhart, second by William Brecker.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

5. HUMAN RESOURCES COMMITTEE - Slade Shreck, Chair; Brianna Maciejewski and Bruce Rhoads, Committee Members

5.1 Full-Time Personnel

New Employee - Instructional Staff

- **Cora Stackhouse**, Jersey Shore, received a bachelor's degree from Commonwealth University of Pennsylvania. She has been employed as a server with Broken Axe Brew House, Lock Haven. Ms. Stackhouse is recommended as a **special education teacher** at the bachelor's step 1 classification, effective Aug. 5, 2025, at an annual salary of \$53,247, according to the terms of the Collective Bargaining Agreement. Funds for this new position are available in the special education budget.

New Employees – Non-Instructional Staff

- **Dana J. Shrawder**, Watsonstown, received a diploma from Lewisburg Area High School. She has been employed as a business office accountant with Warrior Run Area School District, Turbotville. Ms. Shrawder is recommended as a **grant and budget analyst** at an hourly rate of \$25.64 (\$49,998 annually), effective July 14, 2025 (contingent upon receipt of required clearances). Funds for this replacement position are available in the finance budget.
- **Kristie B. Starzel**, Sunbury, received a bachelor's degree from Bloomsburg University. She has been employed as a substitute teacher and previously as a behavior intervention assistant with the CSIU, Milton. Ms. Startzel is recommended as a **mental health support specialist** at an hourly rate of \$26.75 (\$40,125 annually), effective Aug. 5, 2025. Funds for this replacement position are available in the special education budget.

Position Transfers

- **Bernadette Aunkst**, from Head Start floater senior instructor at a current hourly rate of \$21.76 (\$36,034.56 annually) to **Head Start senior instructor**, also at an hourly rate of \$21.76 (\$36,034.56 annually), effective Aug. 4, 2025
- **Barbara Y. Brodie**, from transition work experience job coach at a current hourly rate of \$24.27 (\$33,674.63 annually) to **recreation and community engagement coach**, also at an hourly rate of \$24.27 (\$33,674.63 annually), effective Aug. 5, 2025
- **Rebecca L. Crawford**, from Head Start senior instructor at a current hourly rate of \$23.40 (\$38,750.40 annually) to **Head Start floater senior instructor**, also at an hourly rate of \$23.40 (\$38,750.40 annually), effective Aug. 4, 2025
- **Amy L. Moroski**, from physical therapist (full-time) at a current annual salary of \$75,054 to **physical therapist (part-time)** at an hourly rate of \$53.23, effective July 7, 2025

Salary Adjustment

- **Michelle L. Wills**, behavior intervention assistant, from a current hourly rate of \$23.39 (\$32,453.63 annually) to \$24.62 (\$34,160.25 annually), due to the salary increase for obtaining her Registered Behavior Technician certificate approved at the May board meeting, effective July 1, 2025

Title Change

- **Heather A. Goshert**, from practical nursing program instructor/nursing assistant educator supervisor to **practical nursing program instructor**, effective July 1, 2025

Changes in Start Date

- **Theresa E. Bartholomew**, director of educational planning, from June 19, 2025 to June 9, 2025
- **Andrew Crago**, Migrant Education student support specialist, from May 1, 2025 to May 12, 2025

Furlough

- **Heather A. Haynos**, bilingual workforce career coach, effective Sept. 14, 2025, due to the end of program funding

Resignations

- **Noelle Gotshall**, Early Head Start nurse/health monitor, effective June 13, 2025

- **Leslie Lozano**, Migrant Education family engagement and special project coordinator, effective June 2, 2025

*Please note that the effective date listed above is the last paid working day.

Updated Resignation Date

- **Emily Bear**, Early Intervention teacher, from Sept. 1, 2025, to June 13, 2025

*Please note that the effective date listed above is the last paid working day.

Retirements

- **Charles W. Jelley**, special education due process hearing officer, effective July 31, 2025
- **Kerry V. Smith**, director of the Office for Dispute Resolution, effective Dec. 31, 2025

*Please note that the effective date listed above is the last paid working day.

Motion to approve full-time personnel recommendations as presented.

Motion by Slade Shreck, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

5.2 Part-Time Personnel

New Employees – Non-Instructional Staff

- **Collin Geise**, student mental health intern, at an hourly rate of \$12, effective July 1, 2025 (contingent upon receipt of required clearances)
- **Cameron Kline**, computer programmer intern, at an hourly rate of \$14, effective June 23, 2025 (contingent upon receipt of required clearances)

Termination

- **Leonessy Rolffot-Ramirez**, Migrant Education student support specialist, effective May 16, 2025

Resignations

- **Ruth A. Kraus**, student mental health intern, effective May 24, 2025
- **Lisa Neuhauser**, Migrant Education student support specialist, effective June 17, 2025

Updated Resignation Date

- **Jennifer S. Gurski**, online learning and post-secondary partnerships manager, from June 30, 2025 to June 3, 2025

Motion to approve part-time personnel recommendations as presented.

Motion by Slade Shreck, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

5.3 Substitute Personnel

Directors were asked to approve substitute personnel to work in CSIU classrooms and programs for the 2024-25 school year.

Substitute Teachers

Vanessa Beck

Laura Rice

Motion to approve substitute personnel recommendations as presented.

Motion by Slade Shreck, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

6. BUILDINGS AND GROUNDS COMMITTEE – William Brecker, Chair; Jeffrey Kashner and William Pasukinis, Committee Members

6.1 Lease Agreement Renewals – Adult Education

Directors were asked to approve the following lease agreement renewals. Funds for these leases are available in the adult education budget.

- NAM Futures, LLC for 850 sq. ft. of currently leased office space located at 1000 Market Street, Suite 37, Bloomsburg, at a cost of \$735 per month. There is no increase from last year. The renewal agreement is for the term July 1, 2025 through June 30, 2026.
- Housing Authority of Northumberland County for 1,550 sq. ft. of currently leased office space used for adult education and English classes located at 1050 Hepburn Street, Milton, at a cost of \$440 per month. This is an increase of \$10.00 per month from last year. The renewal agreement is for the term July 1, 2025 through June 30, 2026.
- Central Pennsylvania Workforce Development Corporation for currently leased office space located at 225 Market Street, Room 202, Sunbury, at an annual cost of \$14,000, which is an increase of \$1,426 from last year. The total cost will be divided into quarterly payments. The renewal agreement is for the term July 1, 2025 through June 30, 2026.

Motion to approve adult education lease agreement renewals as presented.

Motion by William Brecker, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

6.2 Roofing Restoration Contract

Directors were asked to approve a contract with Weatherproofing Technologies, Inc., Beachwood, Ohio, to perform roof restoration at the CSIU central office at a cost of \$1,174,962.02 under KPN Contract #KPN-A-0250-D. Funds for this contract are available in the capital reserve budget.

Motion to approve a contract with Weatherproofing Technologies, Inc. as presented.

Motion by William Brecker, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

7. POLICY COMMITTEE - Slade Shreck, Chair; Bruce Rhoads, Committee Member

No report.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

Mr. Pasukinis shared information about the CSIU Safety Committee monthly meetings and the work being done to help reduce insurance premiums.

10. EDUCATIONAL PROGRAM MATTERS

10.1 Northumberland Area Head Start and Early Head Start (Attachment)

According to federal regulations, the CSIU Board of Directors is the governing body of the CSIU's Head Start programs; therefore, the following item was presented for approval.

- Head Start/Early Head Start Monthly Report for April 2025

Motion to approve the Head Start/Early Head Start item as presented.

Motion by Robert Hormell, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

10.2 Assurance for the Operation of Early Intervention Special Education Services and Programs (Attachment)

The CSIU is required to submit documentation annually to the Pennsylvania Department of Education, assuring that all Early Intervention Special Education services and regulations/quality space operated by the CSIU are in compliance with all state and federal laws, regulations and procedures. Directors were asked to authorize staff to submit the Assurance for the Operation of Early Intervention Special Education Services and Programs for the 2025-26 school year.

Motion to approve the Assurance for the Operation of Early Intervention Special Education Services and Programs for the 2025-26 school year as presented.

Motion by Robert Hormell, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

10.3 IDEA-B Eligibility Application

Directors were asked to approve the 2025-26 Individuals with Disabilities Education Act, Part B (IDEA-B) Funds Application, with a request for an additional four percent. To be eligible to apply for funds under IDEA, any local education agency must have in effect policies and procedures consistent with state and federal regulations. The CSIU special education office annually submits the Sub-grantee Application under Part B of the IDEA as Amended in 2004.

Motion to approve the 2025-26 Individuals with Disabilities Education Act, Part B (IDEA-B) Funds Application as presented.

Motion by Robert Hormell, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

10.4 In-School Nursing Service Contract

Directors were asked to approve a contract with Bayada Home Health Care, Inc., Selinsgrove, to provide basic nursing and aide care to students in the CSIU Early Intervention and school-age programs at a rate of \$44 per hour for RN or LPN services, and \$30 per hour for HHA/CNA services, effective July 1, 2025 to June 30, 2026. This contract will automatically renew for an additional one-year period.

Motion to approve a contract with Bayada Home Health Care, Inc., as presented.

Motion by Robert Hormell, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

10.5 Interpretrek Contracts

Directors were asked to approve contracts with Interpretrek, Bloomsburg, for an educational sign language interpreter, at a rate of \$65 per hour, and a communication facilitator, at a rate of \$55 per hour, for CSIU deaf/hearing impaired support programs, effective July 1, 2025 to June 30, 2026. Funds for these contracts are available in the special education budget.

Motion to approve contracts with Interpretrek as presented.

Motion by Robert Hormell, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

10.6 Kidswork Therapy Services Contract

Directors were asked to approve a contract with T & R Enterprises of Lewisburg, Inc., T/A Kidswork Therapy Services, Catawissa, to provide physical, occupational and speech therapy services at North Central Secure Treatment Unit (NCSTU), at a rate of \$200 per hour, effective July 1, 2025 through June 30, 2026. In addition, there will be a \$20 per hour travel fee between buildings and a \$350 per hour fee for all independent evaluations that are requested. Funds for this contract are available in the NCSTU budget.

Motion to approve a contract with Kidswork Therapy Services as presented.

Motion by Robert Hormell, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

10.7 Purchase of Dell Laptops

Directors were asked to approve the purchase of 10 Dell Pro 16 Plus laptops at a cost of \$8,540 and 65 Dell Latitude 3140 BTX laptops at a cost of \$25,277.85 from Winslow Technology Group, a PEPPM vendor. These laptops will be used by school-age special education program staff and students. Funds for this purchase are available in the special education budget.

Motion to approve the purchase of Dell laptops as presented.

Motion by Robert Hormell, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

10.8 Purchase of Classroom Emergency Preparedness Go-kits (Attachment)

Directors were asked to approve the purchase of 750 Classroom Emergency Preparedness Go-Kits from More Prepared LLC, Torrance, Calif., at a cost of \$54,644.97. More Prepared LLC provided the lowest responsible bid in a public bid process. The go-kits will be used as a resource at the sites of 21st Century Community Learning Centers (CCLC) grantees throughout the Commonwealth. Funds for this purchase are available in the 21st CCLC support and technical services budget.

Motion to approve the purchase of classroom Emergency Preparedness Go-kits as presented.

Motion by Robert Hormell, second by David Hess.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

11. ADMINISTRATIVE MATTERS

11.1 Legal Services 2025-26 (Attachment)

Directors were asked to approve the proposed listing of legal counsel, including the scope of each firm's services and fees for 2025-26.

Motion to approve solicitor and legal counsel for 2025-26 as presented.

Motion by William Pasukinis, second by Terry Boonie.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

11.2 Executive Committee Action Authority

Directors were asked to authorize the Executive Committee to approve any matters prior to the Aug. 20, 2025 board meeting. Any and all matters will be affirmed by the Board at the Aug. 20, 2025 meeting.

Motion to authorize the Executive Committee to approve any matters prior to the Aug. 20, 2025 board meeting as presented.

Motion by William Pasukinis, second by Terry Boonie.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, David Hess, Robert Hormell, Jeffrey Kashner, William Pasukinis, Bruce Rhoads, Slade Shreck, Alvin Weaver

12. ADMINISTRATIVE REPORTS

12.1 Executive Leadership - Dr. John Kurelja, Executive Director

Dr. Kurelja recognized Susan Myers, Millville Area School District, for her support and service on the CSIU Board of Directors. Mrs. Myers resigned effective June 30, 2025.

13. ADJOURNMENT

13.1 Adjourn Meeting

President Rhoads asked if there was any further action to come before the board. There was none.

President Rhoads called an executive session following adjournment for School Safety and Security Coordinator, Rae Ann Crispell, to present the Annual School Safety Practices Report.

President Rhoads adjourned the meeting at 7:46 p.m.

The executive session began at 7:48 p.m. and ended at 8:03 p.m.

Respectfully submitted,



Alvin Weaver
Board Secretary



Amy Pfleeger
Board Recording Secretary

14. INFORMATION ONLY

14.1 Board Governance – Election of Directors

Directors from Benton Area, Line Mountain, Millville Area, Mount Carmel Area, Southern Columbia Area and Warrior Run school districts were nominated by their district boards to serve full three-year terms on the CSIU Board of Directors beginning July 1, 2025 and continuing through June 30, 2028. The Lewisburg Area school district representative was appointed by their district board to fill a vacancy and complete the balance of an unexpired term on the CSIU Board. Their appointment was received after the 2024 ballot.

Directors from the CSIU's 17 member districts were given the opportunity to vote for the slate of candidates for the CSIU Board of Directors. All candidates were approved.

14.2 Board Governance – Terms of Office

The terms of office for the CSIU Board of Directors are as follows:

(* indicates reappointment, ** indicates completing balance of unexpired term)

District	Director	Began CSIU	Current Term Expires
Benton Area	William Pasukinis	January 2022	June 2028*
Berwick Area	Brenda Post	December 2023	June 2026
Bloomsburg Area	Vacant		June 2026
Central Columbia	Bruce Rhoads	July 2011	June 2026
Danville Area	Vacant		June 2027
Lewisburg Area	Dr. John Graham	September 2024	June 2027**
Line Mountain	Lauren Hackenburg	April 2019	June 2028*
Midd-West	Terry Boonie	November 2023	June 2026
Mifflinburg Area	Thomas Eberhart	December 2023	June 2027
Millville Area	Jessica Whitmoyer	July 2025	June 2028
Milton Area	Alvin Weaver	May 2018	June 2027
Mount Carmel Area	William Brecker	December 2013	June 2028*
Selinsgrove Area	David Hess	December 2022	June 2027
Shamokin Area	Jeffrey Kashner	December 2012	June 2027
Shikellamy	Slade Shreck	December 2017	June 2026
So. Columbia Area	Brianna Maciejewski	December 2023	June 2028*
Warrior Run	Robert Hormell	December 2023	June 2028*

14.3 Human Resources – Stipend Payments

The executive director authorized the following:

- monthly stipend payments to **Shirley A. Bastian**, special education executive assistant, in the amount of \$250 per month from July 1, 2025 to June 30, 2026 for providing administrative duties for the school nutrition program during the 2025-26 school year, which are above and beyond her job description
- per pay stipend payments to **Megan M. Carr**, occupational therapist, in the amount of \$1,500 for National Board Certification as per the current Collective Bargaining Agreement
- one-time stipend payment to **Benjamin F. Simmons**, Center for Schools and Communities project specialist, in the amount of \$2,500 for an expanded scope of duties above and beyond his job description

14.4 Human Resources – Staff Leaves of Absence

Paid Leaves of Absence

- **Jasmine B. Mendez**, Migrant Education student support specialist, from June 28, 2025 to Aug. 9, 2025
- **Christine L. Miller**, Pre-K Counts teacher, from April 20, 2025 to May 16, 2025
- **Jessica Roberts**, Pre-K Counts team supervisor, from June 3, 2025 to June 23, 2025

Return from Paid Leave of Absence

- **Christine L. Miller**, Pre-K Counts teacher, May 19, 2025

14.5 Human Resources – Probationary Period

The following staff members have completed their new employee probationary periods:

- **Shannon L. Ballard**, behavior intervention assistant, effective May 9, 2025
- **Nicole Cowperthwait**, practical nursing program instructor, effective May 29, 2025
- **Vincent Evans**, instructional support program assistant floater, effective May 22, 2025
- **Jessarai Martinez**, Migrant Education student support specialist, effective May 15, 2025
- **Arlyn Morales Barbosa**, Migrant Education program project specialist, effective May 15, 2025
- **Lorenza Perez-Martinez**, recruitment specialist, effective May 21, 2025
- **Ayesha H. Spradley**, out-of-school-time professional learning and instruction coordinator, effective May 8, 2025
- **Bethany Warner**, practical nursing program instructor, effective May 29, 2025

14.6 Administration – Staff Travel

Tyler Germer, digital media and communications specialist, and **Heather Taggart**, communications coordinator, will attend the **Finalsite University Conference** on June 25-27, 2025 in Orlando, Fla. While there, they will gain immediate actionable insights, build connections, stay ahead with industry-leading expertise, experience fresh ideas and inspiring solutions to improve marketing tactics, and enhance website/social media engagement. Funds for estimated expenses of \$2,250.37 each are available in the communications budget.

Amber Lind, cooperative purchasing programs manager, and **Vickie Norman**, cooperative purchasing order specialist, will attend the **ISTELive 25 and ASCD Annual Conference and Expo** on June 29 to July 2, 2025 in San Antonio, TX. While there, they will be an exhibitor to promote the PEPPM program. Funds for estimated expenses in the amount of \$2,874 each are available in the joint purchasing budget.

Bernadette Boerckel, chief communications officer, **Rae Ann Crispell**, chief administrative officer, **Alan Hack**, assistant executive director/chief academic officer; **Jeffrey Kay**, special projects technology manager, **Terri Locke**, director of special education and alternative placement; **Shileste Overton Morris**, chief programs officer, **Julie Petrin**, director of behavioral health support; **Anthony Serafini**, director of professional development, training and consultation, and **Danielle Thomas**, non-traditional education support coordinator, will attend the **2025 Association of Educational Service Agencies Summer Leadership Conference** on July 15-17, 2025 in Austin, TX. While there, they will hear from keynote speakers and attend leadership development breakout sessions from federal legislation to entrepreneurship. They will also learn about nationwide issue impacting education agencies and the schools served, highlighting the work taking place at the CSIU and in CSIU programs. Funds for estimated expenses in the amount of \$2,512, \$1,863, \$2,112, \$2,018, \$2,190, \$2,220, \$1,853 and \$1,999, respectively, are available in the admin, special education and Project AWARE grant budgets.

Thomas Caruso, director of cooperative purchasing, and **Amber Lind**, cooperative purchasing programs manager, will attend the **Arizona Association of School Business Officials Conference** on July 16-18, 2025 in Tucson, Ariz. While there, they will be an exhibitor to promote the Keystone Purchasing Network and PEPPM programs. Funds for estimated expenses in the amount of \$1,786 each are available in the joint purchasing budget.

Thomas Caruso, director of cooperative purchasing, **Lynne Howard**, cooperative purchasing marketing specialist, and **Jared Lehman**, chief innovation officer, will attend the **NIGP: The Institute for Public Procurement Forum 2025** on July 28-29, 2025 in Denver, Colo. While there, they will be an exhibitor to promote the Keystone Purchasing Network and PEPPM programs. Funds for estimated expenses in the amount of \$1,793, \$1,900.46 and \$1,793, respectively, are available in the joint purchasing budget.

Samuel Faulkner, clinical director of outpatient psychological services, will attend the **American Psychological Association 2025 Conference** on August 6-9, 2025 in Denver, Colo. While there, he will present a live session and attend professional development necessary for maintaining his licensure. Funds for estimated expenses in the amount of \$2,807 are available in the Project AWARE Impact Grant budget.

14.7 Fiscal Communications

May 12, 2025, an email from Jarrad Minnich (Economic Development Analyst II – Pennsylvania Department of Community & Economic Development, Site Development Office) notifying CSIU of the approved application for the Solar for Schools Grant Program. Funding in the amount of \$300,000 is available through the Public School Facility Improvement Grant Program for a timeframe that will be established by a forthcoming grant agreement.

May 12, 2025, an email from Amanda Harrison (Division Chief – Pennsylvania Department of Education, Division of Adult Education) notifying CSIU of the funding allocation for Program Year (PY) July 1, 2025 through June 30, 2026 for the Adult Basic Education Direct Service Grant. The total allocation is \$552,510, which includes \$259,889 in state funds and \$292,621 in federal funds.

May 28, 2025, an email from Lisa Lockwood (ELECT Program Officer – Pennsylvania Department of Education, Bureau of School Support) notifying CSIU of the 2025-26 ELECT allocation of \$425,280 for the period of July 1, 2025 through June 30, 2026.

May 30, 2025, an email from Falina Jumper (Procurement Specialist 2 – Pennsylvania Department of Education, Bureau of Management Services) notifying CSIU of Purchase Order #4300817525 for the PIMS Support App Helpdesk in the amount of \$610,380 for the period of July 1, 2025 through June 30, 2026.