

PLANNING AND DECISION-MAKING PROCESS:
CAMPUS-LEVEL

BQB
(REGULATION)

NOMINATIONS AND
ELECTIONS

Prior to the end of the school year, each principal shall announce the dates for nominations of professional staff members for the Campus Improvement Team (CIT) and the date for the election.

The period for nominations shall be one week.

Each nominee shall submit a written acceptance of the nomination to the principal.

CATEGORIES OF
ELECTED MEMBERS

Categories for elected members of the Campus Improvement Team are classroom teacher; nonteaching campus professional; non-teaching district professional. A list of nonteaching district professionals eligible for election shall be provided annually by the Superintendent's cabinet.

VOTING

The election of the Campus Improvement Team shall be by secret ballot.

Ballots shall be made available on the election day with names of each nominee placed in the appropriate category and with instructions for marking the ballot.

Only classroom teachers may vote for nominees in the classroom teacher category. All professionals assigned to the campus may vote for nominees in the non-teaching categories.

ELECTION RESULTS

At the conclusion of the election the ballots shall be counted by the principal and a member appointed by the CIT. Nominees may also be present for the vote tabulation.

Nominees receiving the highest number of votes in each category shall be declared elected.

RUN-OFF ELECTION

An election to break a tie in voting shall be held within two school days immediately following the first election.

OTHER COMMITTEE
MEMBERS

Individuals representing parents, community, and the business establishment shall be appointed by the elected representatives on the Campus Improvement Team.

MEETINGS

Minutes of each meeting shall be kept on file and copies distributed to all committee members and made available for staff review.

CLASSIFIED STAFF
AND STUDENT
REPRESENTATION

Classified staff and secondary level students (Grades 7-12) may be appointed by the Campus Improvement Team to serve in an advisory capacity with no vote.