



Meeting Agenda

Measure J Citizens' Oversight Committee

South San Francisco Unified School District

Meeting Type: Citizens' Bond Oversight Committee (Meeting No. 6)

Meeting Date: November 15, 2011, 7:00 pm

Location: Board Room
SSFUSD Office
398 B Street
South San Francisco, CA 94080

1. Preliminary
 - 1.1 Call to Order _____ pm
 - 1.2 Roll Call (Establishment of a Quorum)

ACTION Items

2. Approval of Meeting Minutes No. 5

DISCUSSION Items

3. Review of Measure J Bond Financial Report
 - 3.1 Open for discussion
4. Update on Swinerton Contract & Deliverables
5. Discussion on Proposed Audit
6. Newsletter & Messaging to the Public
7. Open Topics from Previous Meetings
 - 5.1 Prior Bond Information for Reference
 - 5.2 General Fund Budget Information
8. Current Calendar & Meeting Schedule
9. Public Comment (10 minutes maximum). *Public comments are limited to 3 minutes per person.*
10. Adjournment

**South San Francisco Unified School District
Fund 21 (Bond Fund) Financial Reports - FY09-10 Through 10-31-11 (FY11-12)**

Prepared for CBOC Meeting - 11/15/11

Fund 21 - Bond Fund		FY09-10	FY10-11	FY11-12	Total
Vendor	Description	Amount Paid	Amount Paid	Amount Paid	
TBWB Strategies	Flat Fee	4,000.00			4,000.00
	Consulting	5,000.00	9,000.00		14,000.00
	Mailing		11,000.00		11,000.00
GOBDE Research	Parcel Tax Survey	29,325.00			29,325.00
Atkinson	Legal Services		57.50		57.50
ARC	Printing			11,353.36	11,353.36
Bay Area News Group	Advertising		1,517.80		1,517.80
Chevron	Solar Energy Program		4,337,550.00	5,329,932.00	9,667,482.00
County Counsel	Legal Services		141.00		141.00
County of San Mateo	Election		37,389.15		37,389.15
Daily Journal	Energy Svc Adverting		60.20		60.20
Dell Computers	Program Mgt Office		7,609.45		7,609.45
Fagen Friedman	Legal Services		7,436.25		7,436.25
G Maturano	Translator for Bond		1,166.49		1,166.49
R Hitchcock	Translator for Bond		34.47		34.47
McGraw Hills	Dodge Bullentin			372.00	372.00
Miscellaneous Supplies	Bond Meetings		1,437.53	430.12	1,867.65
Orrick	Bond Services		-		-
Postage	General Mailing		46.35	27.84	74.19
SIMS Architects	Interim Bond Liasion		58,250.00	29,895.00	88,145.00
Standards & Poors	Rating Agency Fee		9,800.00		9,800.00
Swinerton	Program Mgt Fees		88,675.65	128,049.70	216,725.35
Travel	Bond Meetings		150.12		150.12
USPS	Bulk Mailing		3,000.00		3,000.00
		38,325.00	4,574,321.96	5,500,060.02	10,112,706.98

Funding Provided by Fund 40

PG&E Deposits - See Note Below

62,500.00

62,500.00

Deposits will be refunded by PG&E once solar project begins generating power and district meets required milestones.