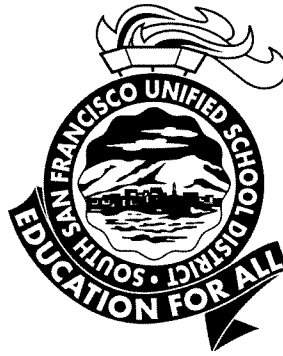


Measure "J" Bond Program
Citizens' Bond Oversight Committee
JUNE 30, 2013 ANNUAL REPORT



Submitted to the
South San Francisco Unified School District Board of Trustees
July 25, 2013

Citizens' Bond Oversight Committee

Dana Abarca
Member

America Guiterrez
Member

Rich Blank
Clerk

Richard Holt
Member

Rick Ochsenhirt
Chairperson

Julia Lopez
Member

Martin Romero
Member

Patricia Turpo Ames
Member

John Sanna
Vice Chairperson

Statement of Compliance

This Annual Report is submitted to the Board of Trustees by South San Francisco Unified School District Measure "J" Citizens' Bond Oversight Committee.

The Committee advises that, to the best of its knowledge, the South San Francisco Unified School District is in compliance with the requirements of Article XIII A, Section 1(b) (3) of the California Constitution. Furthermore, the Committee has reviewed expenditure reports produced by the District to ensure that (a) bond proceeds have been expended only for the purposes set forth in the ballot measure; (b) and not for any other purposes, including teacher and administrative salaries and other school operating expenses; (c) and that bond proceeds have been maximized. A summary of the Committee's proceedings and activities for the year ended June 30, 2013 is provided below.

Respectfully Submitted: 

Rick Ochsenhirt, Chair

Measure "J" Citizens' Bond Oversight Committee

Date: 7/23/13

Summary of the Committee's Proceedings and Activities for 2013

The South San Francisco Unified School District was successful at the election conducted on November 2, 2010, in obtaining authorization from the District's voters to issue up to \$162 million aggregate principal amount of the District's general obligation bonds, pursuant to a greater than 55% vote. The election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 et seq. of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District established the Citizens' Bond Oversight Committee (the "Committee") and By-laws at a regular meeting of the Board of Education held on January 27, 2011 in order to satisfy the accountability requirements of Prop 39.

To satisfy Prop 39 requirements, the Committee has met and reviewed expenditure reports, been updated on the Bond Program's progress (planning, design, and construction) and visited project sites to verify work progress.

Meetings of the Proposition 39 Citizens' Bond Oversight Committee

The Committee conducts its meetings in accordance with provisions of the Ralph M. Brown Public Meetings Act, contained in Section 54950 et seq. of the Government Code. Meeting notices and agendas are sent to members of the Committee, local newspapers, and posted on the front window of the District Office, front window of the pupil personnel building and on the SSFUSD website for the required period of time. Meeting notices, agendas, minutes and all documents and reports received by the committee members are a matter of public record and are available at the South San Francisco Unified School District Office. Also, information is available on the Measure J Bond website located at http://ssfusd.bond.swinerton.com/job/ssfusd/bond_oversight_committee

July 17, 2012 (Regular Meeting #10) – District Office Board Room

- Call to Order
- Approval of Meeting Minutes #9
- Measure J Update
- Review of Measure J Bond Financial Report
- Review of 2010-11 Annual Audit – This item was removed
- Discuss & approve CBOC 2010/11 & 2011/12 Annual Report to Board of Trustees
- Newsletter and Messaging to the Public
- Open Topics from Previous Meetings
- Meeting Schedule
- Public Comments

Documents Received During Meeting:

- CBOC Annual Reports for 2010/11 & 2011/12
- Financial Report

September 11, 2012 (Regular Meeting #11)- District Office Board Room

- Call to Order – No Quorum
- Approval of Agenda – deferred to next meeting
- Approval of Meeting Minutes #10 – deferred to next meeting
- Measure J Update – Introduction of new Bond Director – Larry Scott
- Review of Measure J Bond Financial Report
- Newsletter and Messaging to the Public
- Open Topics from Previous Meetings
- Discussion on Attendance Report
- Meeting Schedule
- Public Comment

Documents Received During Meeting:

- Financial Report
- Attendance Report
- Letter from Winston Manor Community Association

November 13, 2012 (Regular Meeting #12)- SSFHS Library

- Call to Order
- Approval of Agenda
- Approval of Meeting Minutes #10

- Approval of Summary Report of September 11 , 2012
- Measure J Update
- Review of Measure J Bond Financial Reports
- Newsletter and Messaging to the Public
- Attendance Report Review
- Open Topics from Previous Meetings
- Meeting Schedule
- Public Comments

Documents Received During Meeting:

- Financial Report
- Attendance Report

January 8, 2013 (Regular Meeting #13)- District Office Board Room

- Call to Order
- Approval of Agenda
- Approval of Meeting Minutes #12
- Board Action Update
- Measure J Update
- Review of Measure J Bond Financial Reports
- Newsletter & Messaging to the Public
- Attendance Report Review
- Meeting Schedule
- Public Comments

Documents Received During Meeting:

- Binders with project budgets and reports

March 12, 2013 (Regular Meeting #14)- District Office Board Room

- Call to Order – No Quorum
- Approval of agenda – deferred to next meeting
- Approval of Meeting Minutes #13 – deferred to next meeting
- Measure J Update
- Review of Bond Audit
- Review of Measure J Bond Financial Reports
- Newsletter & Messaging the Public
- Attendance Report Review

- Public Comments
- Meeting Schedule

Documents Received During Meeting:

- Audit Report
- Project Budgets & Reports for CBOC Members' binders
- Attendance Report
- Letter from Winston Manor Community Association

May 14, 2013 (Regular Meeting #15)- District Office Board Room

- Call to Order
- Approval of Agenda
- Approval of Meeting Minutes #13
- Approval of Summary Report of March 12, 2013
- Measure J Update
- Review of Measure J Bond Financial Reports
- Newsletter & Messaging to the Public
- Attendance Report Review
- Public Comment
- Meeting Schedule

Documents Received During Meeting:

- Project Budgets & Reports for CBOC Members' binders
- Attendance Report
- Letter from Winston Manor Community Association

Consolidated Budget Status Report

Budget versus Commitments and Expenditures for Multiple Projects (thru 06/30/2013)

Budget vs. Commitments and Expenditures

Activity (07/01/2012 thru 06/30/2013)

School Name/Project Name	Budget		Commitments		Expenditures		Commitments Activity			Expenditures Activity		
	Total Budget		Total Commitments		Total Expenditures		Initial AMT	Change AMT	Totals	Paid	Held Retention	Totals
Adult Education												
Adult Education - Seismic	13,079		13,079		13,079		6,529	983	7,511	7,511		7,511
	13,079		13,079		13,079		6,529	983	7,511	7,511		7,511
Alta Loma Middle School												
Alta Loma Middle School - Chevron Energy Solutions Solar Project	1,133,937		1,133,937		1,133,937		21,834	302,708	324,542	324,542	(66,806)	257,736
Alta Loma Middle School - Modular Buildings including Science	4,088,574		3,831,719		2,130,446		3,723,943	107,776	3,831,719	2,032,671	97,775	2,130,446
Alta Loma Middle School - Seismic	19,622		19,622		19,622		13,422	930	14,352	14,352		14,352
Alta Loma Middle School - Technology Infrastructure Upgrades	22,269		20,215		20,215		6,983	1,751	8,734	8,734		8,734
	5,244,403		5,005,493		3,304,220		3,766,182	413,165	4,179,347	2,380,299	30,969	2,411,268
Baden Continuation High School												
Baden Continuation High School - Chevron Energy Solutions Solar Project	6,401,039		6,401,039		6,401,039		123,936	1,724,030	1,847,966	1,847,966	(379,211)	1,468,755
Baden Continuation High School - Modular Buildings	878,708		767,180		501,424		765,611	1,569	767,180	480,426	20,998	501,424
Baden Continuation High School - Seismic	11,809		11,809		11,809		5,259		983	6,242		6,242
	7,291,556		7,180,028		6,914,272		894,807	1,726,581	2,621,388	2,334,634	(358,213)	1,976,421
Baden Continuation High School/Adult Ed												
Baden Continuation High School/Adult Ed - Technology Infrastructure Upgrades	22,269		20,215		20,215		6,983	1,751	8,734	8,734		8,734
	22,269		20,215		20,215		6,983	1,751	8,734	8,734		8,734
Buri Buri Elementary School												
Buri Buri Elementary School - Chevron Energy Solutions Solar Project	742,266		742,266		742,266		14,219	197,135	211,354	211,354	(43,505)	167,849
Buri Buri Elementary School - New School Replacement	20,535,126		18,238,496		618,280		18,238,496		18,238,496	590,951	27,330	618,280
Buri Buri Elementary School - Playground	311,292		256,292		256,292		256,292		256,292			
Buri Buri Elementary School - Seismic	2,800		2,800		2,800			420	420	420		420
Buri Buri Elementary School - Technology Infrastructure Upgrades	22,269		20,215		20,215		6,983	1,751	8,734	8,734		8,734
	21,613,753		19,260,069		1,383,561		18,515,990	199,306	18,715,296	811,459	(16,175)	795,283
El Camino High School												
El Camino High School - Athletic Fields Phases 1 and 2	5,113,086		4,393,387		1,215,373		4,387,637	5,750	4,393,387	1,173,546	41,828	1,215,373
El Camino High School - Chevron Energy Solutions Solar Project	4,766,082		4,766,082		4,766,082		92,156	1,283,455	1,375,611	1,375,611	(281,973)	1,093,638
El Camino High School - Modular Buildings including Science	7,539,976		5,514,051		444,764		5,551,666	(37,614)	5,514,051	431,136	13,628	444,764
El Camino High School - Seismic	33,554		33,554		30,872		22,854	1,605	24,459	21,777		21,777
El Camino High School - Technology Infrastructure Upgrades	22,269		20,215		20,215		6,983	1,751	8,734	8,734		8,734
	17,474,968		14,727,289		6,477,307		10,061,296	1,254,946	11,316,242	3,010,804	(226,517)	2,764,287
Junipero Serra Elementary School												
Junipero Serra Elementary School - ADA Path of Travel	637,779		583,567		115,242		589,192	(5,625)	583,567	110,808	4,434	115,242
Junipero Serra Elementary School - Chevron Energy Solutions Solar Project	736,391		736,391		736,391		13,954	193,470	207,424	207,424	(42,696)	164,728
Junipero Serra Elementary School - Modular Buildings	3,589,003		3,236,454		123,736		3,236,454		3,236,454	117,663	6,073	123,736
Junipero Serra Elementary School - Playground	286,833		248,188		247,132		233,363	14,825	248,188	235,043	12,089	247,132
Junipero Serra Elementary School - Seismic												
Junipero Serra Elementary School - Technology Infrastructure Upgrades	22,269		20,215		20,215		6,983	1,751	8,734	8,734		8,734
	5,272,275		4,824,815		1,242,716		4,079,946	204,421	4,284,367	679,673	(20,100)	659,573
Los Cerritos Elementary School												
Los Cerritos Elementary School - ADA Path of Travel	226,079		202,306		76,720		207,931	(5,625)	202,306	73,899	2,821	76,720
Los Cerritos Elementary School - Chevron Energy Solutions Solar Project	672,903		672,903		672,903		12,891	178,731	191,622	191,622	(39,443)	152,178

Consolidated Budget Status Report

Budget versus Commitments and Expenditures for Multiple Projects (thru 06/30/2013)

Budget vs. Commitments and Expenditures

Activity (07/01/2012 thru 06/30/2013)

School Name/Project Name	Budget		Commitments		Expenditures		Commitments Activity			Expenditures Activity		
	Total Budget	Total Commitments	Total Commitments	Total Expenditures	Initial AMT	Change AMT	Totals	Paid	Held Retention	Totals		
Los Cerritos Elementary School - Modular Buildings	1,906,675	1,716,554	1,716,554	52,078	1,716,554		1,716,554	49,474	2,604	52,078		
Los Cerritos Elementary School - Playground	157,214	120,274	120,274	91,507	118,744	1,530	120,274	87,051	4,456	91,507		
Los Cerritos Elementary School - Seismic	21,957	21,957	21,957	21,957	13,057	14,392	14,392	14,392		14,392		
Los Cerritos Elementary School - Technology Infrastructure Upgrades	22,269	20,215	20,215	20,215	6,983	1,751	8,734	8,734		8,734		
	3,007,097	2,754,209	2,754,209	935,380	2,076,160	177,722	2,253,882	425,172	(29,561)	395,610		
Martin Elementary School												
Martin Elementary School - ADA Path of Travel	235,079	210,750	210,750	114,562	216,375	(5,625)	210,750	109,777	4,784	114,562		
Martin Elementary School - Chevron Energy Solutions Solar Project	612,668	612,668	612,668	612,668	11,612	161,004	172,617	172,617	(35,531)	137,086		
Martin Elementary School - Martin Modernization	7,905,906	547,906	547,906	60,124	697,906	(150,000)	547,906	60,124		60,124		
Martin Elementary School - Modular Buildings	3,987,921	1,809,529	1,809,529	79,768	1,809,688	(160)	1,809,529	77,218	2,550	79,768		
Martin Elementary School - Playground	200,959	158,019	158,019	122,186	156,489	1,530	158,019	116,132	6,054	122,186		
Martin Elementary School - Seismic	26,585	26,585	26,585	26,585	19,085	1,125	20,210	20,210		20,210		
Martin Elementary School - Technology Infrastructure Upgrades	22,269	20,215	20,215	20,215	6,983	1,751	8,734	8,734		8,734		
	12,991,387	3,385,671	3,385,671	1,036,108	2,918,139	9,626	2,927,764	564,813	(22,143)	542,670		
Monte Verde Elementary School												
Monte Verde Elementary School - ADA Path of Travel	190,079	162,425	162,425	65,680	167,316	(4,891)	162,425	63,374	2,307	65,680		
Monte Verde Elementary School - Chevron Energy Solutions Solar Project	799,845	799,845	799,845	799,845	17,208	218,515	235,723	235,723	(46,885)	188,838		
Monte Verde Elementary School - Modular Buildings	4,556,730	4,323,377	4,323,377	2,478,235	4,302,647	20,730	4,323,377	2,362,779	115,456	2,478,235		
Monte Verde Elementary School - Playground	290,972	242,502	242,502	104,980	242,502		242,502	99,731	5,249	104,980		
Monte Verde Elementary School - Seismic												
Monte Verde Elementary School - Technology Infrastructure Upgrades	22,269	20,215	20,215	20,215	6,983	1,751	8,734	8,734		8,734		
	5,859,894	5,548,363	5,548,363	3,468,956	4,736,656	236,105	4,972,760	2,770,341	76,126	2,846,468		
Parkway Heights Middle School												
Parkway Heights Middle School - Chevron Energy Solutions Solar Project	604,188	604,188	604,188	604,188	11,650	161,528	173,178	173,178	(35,646)	137,532		
Parkway Heights Middle School - Parkway Replace./Modern./Greenschool/Modular	26,127,905	21,186,465	21,186,465	609,199	5,539,956	15,646,510	21,186,465	581,845	27,354	609,199		
Parkway Heights Middle School - Seismic	20,819	20,819	20,819	19,478	10,519	1,545	12,064	10,723		10,723		
Parkway Heights Middle School - Technology Infrastructure Upgrades	22,269	20,215	20,215	20,215	6,983	1,751	8,734	8,734		8,734		
	26,775,181	21,831,687	21,831,687	1,253,080	5,569,108	15,811,334	21,380,441	774,480	(8,292)	766,188		
Ponderosa Elementary School												
Ponderosa Elementary School - ADA Path of Travel	125,079	101,306	101,306	50,815	106,931	(5,625)	101,306	49,219	1,596	50,815		
Ponderosa Elementary School - Chevron Energy Solutions Solar Project	747,544	747,544	747,544	747,544	14,319	204,538	218,857	218,857	(43,812)	175,044		
Ponderosa Elementary School - Modular Buildings	3,960,404	3,488,066	3,488,066	128,334	3,488,226	(160)	3,488,066	122,210	6,123	128,334		
Ponderosa Elementary School - Playground	249,669	205,729	205,729	74,734	204,199	1,530	205,729	71,125	3,609	74,734		
Ponderosa Elementary School - Seismic												
Ponderosa Elementary School - Technology Infrastructure Upgrades	22,269	20,215	20,215	20,215	6,983	1,751	8,734	8,734		8,734		
	5,104,965	4,562,860	4,562,860	1,021,642	3,820,658	202,034	4,022,692	470,146	(32,484)	437,662		
Skyline Elementary School												
Skyline Elementary School - ADA Path of Travel	153,079	129,956	129,956	57,834	135,181	(5,225)	129,956	55,990	1,845	57,834		
Skyline Elementary School - Chevron Energy Solutions Solar Project	730,381	730,381	730,381	730,381	14,158	196,288	210,446	210,446	(43,318)	167,127		
Skyline Elementary School - Modular Buildings	2,945,143	2,793,824	2,793,824	1,574,461	2,781,124	12,700	2,793,824	1,502,966	71,495	1,574,461		
Skyline Elementary School - Playground	244,923	197,453	197,453	88,272	197,453		197,453	83,858	4,414	88,272		
Skyline Elementary School - Seismic												
Skyline Elementary School - Technology Infrastructure Upgrades	22,269	20,215	20,215	20,215	6,983	1,751	8,734	8,734		8,734		
	4,095,794	3,871,828	3,871,828	2,471,163	3,134,898	205,514	3,340,412	1,861,994	34,435	1,896,429		



Consolidated Budget Status Report

Budget versus Commitments and Expenditures for Multiple Projects (thru 06/30/2013)

Budget vs. Commitments and Expenditures

Activity (07/01/2012 thru 06/30/2013)

School Name/Project Name	Budget		Commitments		Expenditures		Commitments Activity			Expenditures Activity		
	Total Budget		Total Commitments		Total Expenditures		Initial AMT	Change AMT	Totals	Paid	Held Retention	Totals
South San Francisco High School												
South San Francisco High School - Athletic Fields Phase 1 and 2	6,155,940		542,615		306,039		588,055	(25,440)	542,615	306,039		306,039
South San Francisco High School - Chevron Energy Solutions Solar Project	3,333,798		3,333,798		3,333,798		66,414	899,622	966,036	966,036	(197,440)	768,596
South San Francisco High School - Seismic	36,497		36,497		36,497		25,797	1,605	27,402	27,402		27,402
South San Francisco High School - Technology Infrastructure Upgrades	22,269		20,215		20,215		6,983	1,751	8,734	8,734		8,734
South San Francisco High School - Twenty Classroom Addition	11,730,181		9,708,626		398,741		9,708,786	(160)	9,708,626	380,875	17,865	398,741
	21,278,685		13,641,752		4,095,290		10,376,035	877,378	11,253,413	1,689,087	(179,575)	1,509,512
South San Francisco Unified School District												
South San Francisco Unified School District - Measure J General Expenses	7,561,662		1,569,220		1,445,422		170,690	569,592	740,282	616,485		616,485
South San Francisco Unified School District - Measure J PM/CM	6,136,293		5,482,019		1,634,992		2,711,000	1,626,501	4,337,501	490,475		490,475
	13,697,955		7,051,238		3,080,415		2,881,690	2,196,093	5,077,783	1,106,960		1,106,960
Spruce Elementary School												
Spruce Elementary School - ADA Path of Travel	210,079		179,614		44,446		185,239	(5,625)	179,614	43,253	1,192	44,446
Spruce Elementary School - Chevron Energy Solutions Solar Project	1,293,720		1,293,720		1,293,720		24,790	349,542	374,332	374,332	(75,851)	298,481
Spruce Elementary School - Modular Buildings	4,395,629		3,910,239		153,985		3,910,239	(160)	3,910,239	146,579	7,406	153,985
Spruce Elementary School - Playground	315,037		265,842		146,538		264,567	1,275	265,842	139,351	7,187	146,538
Spruce Elementary School - Ramp	783,000		279,461		107,665		306,461	(27,000)	279,461	107,665		107,665
Spruce Elementary School - Seismic	13,571		13,571		12,230		9,471	615	10,086	8,745		8,745
Spruce Elementary School - Technology Infrastructure Upgrades	22,269		20,215		20,215		6,983	1,751	8,734	8,734		8,734
	7,033,305		5,962,662		1,778,798		4,707,910	320,398	5,028,308	828,660	(60,066)	768,593
Sunshine Gardens Elementary School												
Sunshine Gardens Elementary School - ADA Path of Travel	130,079		98,306		47,542		103,931	(5,625)	98,306	46,179	1,363	47,542
Sunshine Gardens Elementary School - Chevron Energy Solutions Solar Project	924,082		924,082		924,082		17,768	246,337	264,104	264,104	(54,364)	209,740
Sunshine Gardens Elementary School - Modular Buildings	2,861,670		2,680,060		84,548		2,680,219	(160)	2,680,060	80,500	4,048	84,548
Sunshine Gardens Elementary School - Playground	238,809		198,969		197,658		192,339	6,630	198,969	187,915	9,743	197,658
Sunshine Gardens Elementary School - Seismic	22,540		22,540		22,540		13,240	1,395	14,635	14,635		14,635
Sunshine Gardens Elementary School - Technology Infrastructure Upgrades	22,269		20,215		20,215		6,983	1,751	8,734	8,734		8,734
	4,199,449		3,944,171		1,296,584		3,014,480	250,328	3,264,808	602,068	(39,211)	562,856
Westborough Middle School												
Westborough Middle School - Chevron Energy Solutions Solar Project	1,207,130		1,207,130		1,207,130		23,344	323,644	346,988	346,988	(71,427)	275,561
Westborough Middle School - Modular Buildings including Science	3,361,418		1,983,670		123,411		1,846,790	136,880	1,983,670	119,757	3,654	123,411
Westborough Middle School - Seismic	33,167		33,167		31,826		21,767	1,710	23,477	22,136		22,136
Westborough Middle School - Technology Infrastructure Upgrades	22,269		20,215		20,215		6,983	1,751	8,734	8,734		8,734
	4,623,984		3,244,183		1,382,583		1,895,884	463,985	2,362,869	497,615	(67,772)	429,843
Totals	165,600,000		126,829,612		41,175,370		82,466,351	24,551,669	107,018,020	20,824,447	(918,580)	19,905,868