

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of June 20, 2024

SSFUSD Equity Definition

Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

OPEN SESSION - 6:00 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:00 p.m.

1. To consider the appointment of one (1) public employee to the position of Director of Human Resources, in accordance with Government Code Section 54956.
2. Conference with Labor Negotiators
Agency Designated Representative: District Assistant Superintendent for HR/Student Services
Employee Organization: SSFCTA
3. Superintendent evaluation.

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

Board Members:	Ms. Amanda Anthony - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Absent Mrs. Mina Richardson - Present
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Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. J. Marwan Hannon, Assistant Superintendent, Human Resources and Student Services - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present
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C. PLEDGE OF ALLEGIANCE - was led by President Daina Lujan.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

MOTION #123 (Hsieh/Richardson) to approve the appointment of Jennifer Smith to the position of Director of Human Resources. (AYES: Anthony, Hsieh, Richardson; NOES: None; ABSTAIN: Lujan). Motion Carried on a 3-0-1 vote.

F. REVIEW OF AGENDA

Assistant Superintendent Ted O requested to pull Action Item 4f and Assistant Superintendent J. Marwan Hannon requested to pull Action Item 3e.

G. PTA COUNCIL REMARKS - None

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators - President Elizabeth Bales Stutes expressed her support for the CTA's tentative agreement and urged the Board to pass it. The Adult Education program is in the middle of their summer school session. She attended the CACAS conference remotely with some fantastic sessions on new teaching techniques and practices shared from other Adult Ed. programs in the State.

South San Francisco Classroom Teachers Association - President Shari Giusti reported that 96% of the District's teachers approved the CTA tentative agreement. "I feel that this agreement shows the dedication and commitment to work together for our teachers and students. It is an extensive list of updated contract language, including some groundbreaking work in the subject of class size, providing hopefully a more equitable approach to Title 1 elementary schools. It will also allow for continued conversations that might lead to more permanent changes for secondary class size language in the future. As much as this process has had a positive outcome, in reflection, there is still some work to do in communication between teachers and the administration." She said stronger and more transparent communication this year might not have resulted in so much turbulence during negotiations. Ms. Giusti said she hopes the District and SSFCTA can continue to create community and connection in the future. She thanked the Trustees and Cabinet members for working with the CTA and being patient with them.

California School Employees Association Chapter 197 - None

- I. PERSONNEL COMMISSION** - Assistant Superintendent Hannon reported that the last Commission meeting was held on June 17, 2024. The next Commission meeting will take place on August 19, 2024.

J. ITEMS FROM THE BOARD

Trustee Mina Richardson reported a Juneteenth celebration was being held on Saturday, June 22 at the SSF main library. “There will be a short film and talk on buffalo soldiers and African Americans in the Civil War. The program will end with a Q & A session, a display of Civil War artifacts, and traditional Juneteenth red velvet cupcakes.”

K. SUPERINTENDENT’S REPORT

- a. Summer School** - Superintendent Shawnterra Moore provided an update on the District’s summer school programs which are catering to the different educational needs. The Big Lift Inspiring Summers is being held at Spruce ES and Los Cerritos ES, STEAM is happening at ALMS, and high school credit recovery is at SSFHS. Baden is hosting the ATP and the extended school year. The first day went smoothly and teams are making attendance calls and continue to manage enrollment and wait lists effectively.
- b. New Los Cerritos ES Principal** - Dr. Moore introduced Karen Hong, the new Los Cerritos ES Principal. Ms. Hong said she attended Monte Verde ES and WMS before her family moved to San Francisco. “My educational journey in SSFUSD has provided me the skills to learn, to navigate my future, and to serve this community that I hold very dear in my heart as the principal at Los Cerritos is truly an honor. I would like to thank the Board and the District for placing your trust in me. The responsibility of leading a school is something that I do not take lightly, and I'm committed to learning from the Los Cerritos community and ensuring that the school is a place where every student can thrive. I want to take this opportunity to also acknowledge the pain that is in the community. There are deep emotions and uncertainty of the unknown as shared. In partnership with the school district, I look forward to leading the work to help the community rebuild, heal, and thrive. I'm committed to being present to support the healing as I work alongside the staff. I look forward to listening and collaborating with parents and community members, and serving the students so that they can learn, navigate their future, and have a positive impact on the community. I know that by working together, we can achieve great things. Thank you again for this incredible opportunity to serve in the SSFUSD. I look forward to leading with integrity and collaborating with all of you to ensure the success of the school community.”

L. PUBLIC COMMENTS

Megan Connery, an ECHS teacher, spoke about transfers from SSFHS to her school. Last year, ECHS had 230 students with room for at least 70 more students, but few transfers were approved. She said, “According to the District's website, approvals are based on space availability with priority based on school board policy. Well, the Board's policy says it desires to provide enrollment options that meet the diverse needs and options of District students and parents/guardians.” “This low number of students in one grade level will affect all classes, from core classes to electives. This is now going to be an ongoing problem for the next three years. There won't be enough students to have multiple sections of certain classes, particularly electives.” She noted that SSFHS had over 350 students last year. For 2024-25, ECHS will have room for at least another 30 students. She asked the Board to reevaluate the transfer policy between the two schools. “Maybe the District could open enrollment again for parents who want to transfer their children from SSFHS to ECHS.

M. INFORMATION ONLY PRESENTATIONS

1. ADMINISTRATION

a. 2023-24 and 2024-25 Priorities

Superintendent Moore reviewed the 2023-24 District priorities, how they are aligned to the Strategic Plan, the highlights and challenges, and discussed the 2024-25 priorities which will focus on exceptional instruction and implementing equity-centered systems.

2023-24 Priorities

Last year, the Board adopted the following priorities aligned to their expectation and vision of being equity-centered and increasing access for all District students.

Academic Excellence (Teaching and Learning) DP 1

- Prioritize efforts and implement systems to improve academic excellence across the District (the “what”)
- Aligned, coherent CIA & PL (prof. learning - below is “the how”)
 - Collaborative Cycle of Inquiry with a specific focus on planning rigorous, engaging lessons and teaching in ways that are relevant and engaging to students (more student discourse and agency in their learning).
 - Use and monitor the use of scope and sequence via classroom visits
 - Provide professional learning tied to the collaborative Cycle of Inquiry planning and teaching steps and supporting HR in other EDS specific learning opportunities.
 - Work in collaboration with HR regarding the FfT instructional framework.

- Visiting classrooms, collecting data, giving feedback, and reporting out
- Performance management (process and tools for turning our strategies into actions that are progress monitored (continuous improvement))
- Implementation of programs and strengthening systems to be more equitable

Talent Management (Human Resources) DP 2

- Recruitment, hiring, placement, training, retention, and negotiations through an equity lens
 - Utilize evaluation system to establish baseline data and determine a plan and system for more targeted support for continued growth & improvement in order to improve student outcomes.
 - Targeting recruitment more intentionally; utilizing engaging methods to show our commitment to inclusion, equity, and excellence
 - Shifting hiring practices that align to our aspirations for DEIB
 - Work in collaboration with EDS to align to professional learning to gauge teacher and staff performance and support needed (eventually compare to student outcome data)
- Performance management (process and tools for turning our strategies into actions that are progress monitored (continuous improvement))
 - Monitoring and reporting out on goals and actions to gauge success
- Implementation of programs and strengthening systems to be more equitable
 - Launching a PL system (tiered and differentiated)

Community Engagement and Connectedness (School Climate & Safety) DP 3

- Prioritize efforts and implement systems to improve chronic absenteeism across the District
- Deepen systematic implementation of programs, practices, processes and alternative supports with:
 - Restorative discipline practices
 - School safety (including MOU with police)
 - Social, emotional, and mental health supports
 - Alternative to Suspension/Expulsion Program
 - Online registration
 - Student Advisory committee
- Performance management (process and tools for turning our strategies into actions that are progress monitored (continuous improvement))

- Implementation of programs and strengthening systems to be more equitable

Operational and Fiscal Stewardship (Budgeting) DP 4

- Allocation of resources equitably
 - Deepen understanding of needs at each site and align resources and monitor implementation to gauge success
- Implement beginning phases of the school bond facility measure
- Securing grants to support priorities
- Investment in staff via financial resources
 - PL and negotiations
- Performance management (process and tools for turning our strategies into actions that are progress monitored (continuous improvement)
 - Implementation of programs and strengthening systems to be more equitable

Continued Efforts 2023-24 and beyond

Educational Equity

- Educational Equity as our throughline and anchor for everything we implement
- Equity & Student Centered Strategic Plan

Culture

- Building positive, trusting, inclusive relationships & excellent customer service across all sites
- Strengthen and evaluate partnerships
- Further establishing that of a data-driven culture to understand progress and use that to drive our professional learning foci

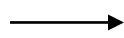
Communication

- Continue to utilize communication tools to ensure two-way communication and transparent information sharing

In February, they aligned the priorities to the District's new Strategic Plan. Community feedback was used to integrate the new 5-year Strategic Plan Priorities.

2023-24 Priorities

Academic Excellence

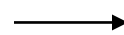


5-Year Strategic Plan Priorities

Exceptional Instruction



Community Engagement
(Absenteeism & student culture)



Engaged Students

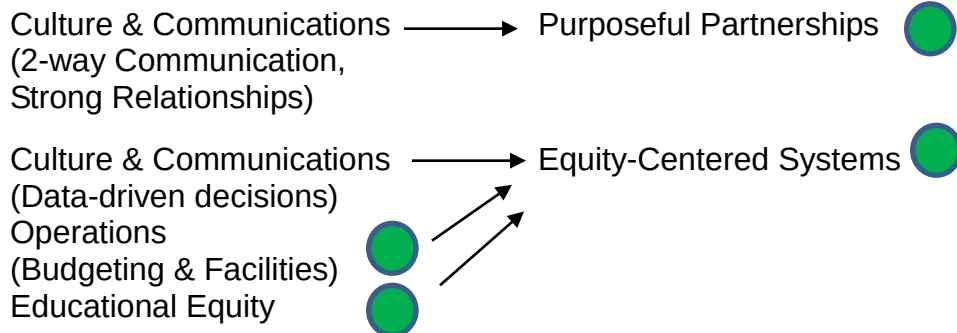


Talent
(Hiring/recruitment &
Professional learning)



Empowered Educators





Dr. Moore said they monitored their progress to see if they were on track in completing each priority. Some priorities were on track with significant progress made and some were still in progress. They slowed down and refocused their efforts on where they are headed. “What worked well, what didn’t work well, what were our intended impacts and did we meet them or not.” The colored dots above indicate priorities with significant progress made (green) and those in progress (yellow).

Challenges

Clarity: During this past year we focused on many new initiatives

- Solution: Next year we will focus on two main priorities - Exceptional Instruction and Equity-Centered Systems and align our professional learning. This will allow us to go deep on how to continually improve our instructional practices.

Capacity: Our central office team is stretched between responding to site needs + launching and leading these change efforts.

- Solution - Hired a new Chief of Strategy and Communications and will develop a reorganization plan that demonstrates how resources can/will be used to more effectively support the SSFUSD Strategic Plan.

Data: It is taking more time than expected to create the tools and gather/analyze the data we need to measure the impact of our work.

- Solution - Hiring a partner to help with an equity audit of our finances and work closely with our Chief of Strategy and Communications to help with progress monitoring.

Next School Year – The main focus will be on **exceptional instruction** at all grade levels and continue to implement **equity-centered systems**.

1. Exceptional Instruction

- Continue our Collaborative Inquiry Cycles (a process of continuous improvement) at schools, so we can reflect on what is working instructionally, and where/how we can adjust with a laser like focus on equity.

- Roll out science curriculum, and train leaders and staff on what exceptional instruction looks like using these curricula and pilot new math curriculum.
- Build a bank of high-quality instructional strategies.
- 2. Engaged Students
 - Engage students to co-create a vision for welcoming, self-affirming, and inclusive learning environments.
- 3. Purposeful Partnerships
 - Provide customer service training for office and District staff.
- 4. Empowered Educators
 - Develop a Portrait of an Educator that is aligned to a Portrait of a Graduate.
- 5. Equity-Centered Systems
 - Portrait of a Graduate will be embedded in everything that we do.
 - Implement a focused, transparent annual planning process.
 - Implement an equity-centered school facilities plan to meet the needs of all students and staff.

Superintendent Moore said these priorities are ones which align professional learning and collaboration “...so that we can really prioritize how we engage students and how we prepare students to exemplify and embody the outcomes in the Portrait of a Graduate.” She shared that the Board has adopted this as part of their work as indicated in the Governance Handbook. “The rationale is to make sure that we are aligned and coherent from the boardroom to the classroom, and the idea is that we continue to work together to serve all students exceptionally well but also equitably well. And this is part of our long term Strategic Plan and vision.”

Trustee Richardson thanked Dr. Moore for the clear direction which anyone can follow and she has noticed that the District is moving in the right direction. “...it's a slow process, and we have challenges...but we're hopeful that we're going forward with your leadership.”

Dr. Chialin Hsieh shared with the public that the entire District, staff, and the leadership team is working nonstop to achieve the Strategic Plan next year. She said she appreciated Dr. Moore's leadership in moving forward. Dr. Hsieh noted regarding capacity, “...that the Chief of Strategy and Communication will develop a reorganization plan that demonstrate how resources can be used to support our Strategic Plan.” She asked if the current staffing structure and the budget are equipped to support the Strategic Plan implementation. Also, are there outdated positions to update or revise to meet current demands. She

recommended taking time to reflect and embrace changes. “Change is never going to be easy, and we want to make sure that we bring people along with us.” Lastly, she spoke about building trust which increases speed and decreases costs. “...we continue to build our trust among our faculty, our teachers, and our administration. And our Strategic Plan will be there.” She thanked Dr. Moore for her leadership.

President Lujan thanked Dr. Moore for the presentation and said this plan was driven through being open to feedback and reflection.

Superintendent Moore acknowledged the Board and said “...none of this would have been possible without your support, and I really just have an incredible team, a team that sits with me there on the dais but also the team of teachers and classified staff and parents and community members who really came forward to help develop this plan. This is our community's plan. It is our promise to our students about what we want and we aspire for all of them.”

N. PRESENTATION WITH POTENTIAL ACTION

PRESENTATION

1. HUMAN RESOURCES

a. Law Enforcement Contacts Summary for 2023-24

Director Ryan Sebers reviewed the end-of-year law enforcement contacts summary for the 2023-24 school year. He introduced SLO Michael Valdes with whom he works.

Law Enforcement Contact Summary 2023-24

Mr. Sebers said this is the year of stability where everyone has had the chance to understand the expectations of the MOU.

- There were a total of 164 contacts as reported by the school site administrators in which officers or some form of law enforcement, excluding the probation department, was involved. 104 were initiated by a school site, 60 instances were initiated either by police, parents, a community member, or another agency, and 84 included SLO consultations and assistance in a partnership situation.
- 144 incidents were handled by SSFPD, 11 by DCPD, 4 by San Bruno PD, 3 by BART PD, and 2 by the San Mateo County Probation Department.

Contacts by school sites

Director Sebers explained that a contact does not mean an issue or an illegal thing occurred. It means the police could be following up on

information or possibly some criminal activity. He showed the distribution for schools with the highest number of contacts being the secondary sites.

Purpose of contacts

The most common reasons for police to come to a school were to investigate a CPS report or follow-up, and any kind of threats, sexual harassment, trespassing, doing risk assessments for mental health or suicidal ideation, welfare checks, or attendance-related issues which have a counseling component.

Student information

Mr. Sebers provided a grade distribution with the number of contacts, which could change with any given year. He said there is no real reason why one grade level would be higher than any others. 8th, 10th and 11th grade had the largest number of contacts in 2023-24. 46 students were involved with the SpEd contacts and 36 students were English Language Learners. Homeless and foster youth accounted for three students involved in the cases. Male students had 94 contacts and female students had 74 contacts. He noted that the data indicates multiple students can be involved within a contact.

Contacts by race/ethnicity and enrollment

This information shows the ethnicity/race breakdown against the baseline of the District's student population. Mr. Sebers noted the proportionality is consistent with the District's student population. The highest subgroup is Hispanic/Latinx with 85 students, which is the highest subgroup of District students at 49%.

Race/Ethnicity		Enrollment	
		Students	Percentage
85	Hispanic/Latinx	4062	48.82%
21	Filipino	1690	20.31%
15	Chinese	1175	14.12%
12	African America	145	1.74%
10	White	544	6.54%
4	Amer. Indian/Alaska Native	90	1.08%
2	Cambodian	14	0.17%
2	Other Asian	134	1.61%
2	Other Pacific Is.	88	1.06%
1	Asian Indian	127	1.53%
17	Unknown		

Student/Staff Survey

Director Sebers said a clause in the MOU indicates the following: “An internal survey of school administration, staff, and student representatives who have had interactions with law enforcement officers on campus will be conducted. The number of student representatives whose input will be sought will vary according to grade level. The survey will be primarily concerned with perceptions of safety and security relative to the program.”

A survey was sent to students, staff, and administrators, who had any contact with SLOs in any way. School teams encouraged families to participate and employees that worked with these situations to provide their feedback. He reported that out of the 24 responses received, 5 were students, 10 were school staff, and 9 were school administrators.

Survey responses

Scoring values: 1 = unsafe to 5 = very safe

- ***Do you feel safe at school?***

3 respondents listed ‘3’, 8 listed ‘4’, and 13 listed ‘5’.

“We did have three responses that indicated a medium level of feeling safe at school, which that's something that we have to address and that is an important perception to improve.”

- ***How do you view police school liaison officers (SLOs) when they visit the school campuses?***

91.7% responded that it was a positive experience and 8.3% had no opinion.

- ***Do SLOs have a positive impact on the culture and climate of the school?***

91.7%% said ‘yes’, 8.3% had no opinion.

Mr. Sebers said this year an open feedback section was added to give the community an opportunity to share their opinions. The feedback was overwhelmingly positive, especially with comments for Officer Valdes for the work he has done at the schools. Responders indicated they felt the SLO presence was positive and they appreciated the interaction. “...there's definitely a shift away from anything that would resemble some kind of a heavy-duty structured strict law enforcement system, but instead to someone that just is positive almost like a school staff member that can be consulted and be spoken to.” The police assisting at events, such as Ruby Bridges Day, was well received. Other comments included, “The officers are wonderful with the students. They definitely help make the kids feel safe in the community and help them feel more comfortable around officers in general.” Mr. Sebers said having the officers back visiting campus and establishing positive relationships is healthy for the environment.

Growth, Partnership, and Improvement

Director Sebers spoke about the two following programs.

Every 15 Minutes

This is a two-day anti-drunk driving education program to change some of the students' decision-making habits. It is a dramatized real-time emergency response to a situation. It is held annually at either ECHS or SSFHS, managed by school staff, and put on by the police. Students viewed a video of the accident and aftermath at a school assembly. This program is funded by a grant made available by the CA Office of Traffic Safety, facilitated by the California Highway Patrol. SSFPD applies for the grant on behalf of SSFUSD.

Youth Enrichment Series (YES) Program

It is a five-week program for 5th graders and focuses on positive decision-making, communication, handling peer situations, bullying, online dangers, and substance abuse.

SSFUSD Staff Training Opportunities

The District wants to provide more opportunities to train staff in various reporting procedures and different best practices for handling prevention of social media/electronic financial and personal information exploitation, reporting procedures for cases of sexual assault/battery and improving emergency response drills and procedures.

Dr. Hsieh said the District has come a long way and every year things are improving. "I really appreciate everything you do and build the trust among our schools and with our SLO officer and then all the comments here. It's so amazing how we appreciate their work to support our students. So please continue doing this amazing job."

Trustee Richardson said the District is moving forward with the program but wanted to know how punitive behaviors are being handled. Mr. Sebers replied, "The main thing is that we're looking comprehensively at what is going on in the life of a student, and there is no such thing as one disciplinary response fits all." The District Expectation for Student Success document is a thorough look at how certain issues can occur and the range of possible responses. "These can be anything from student counseling to referring students to additional mental health resources to a combination of those, to a combination of what we would consider to be certain traditional disciplinary measures. And then we infuse all of that with a restorative lens by using our Alternative to Suspension program, which has within it several ways in which we do things like substance use prevention and education, we do what's called brief intervention counseling, we do customized restorative practice work, so it's a fairly large world of how we address a student's issues through what's called a progressive

disciplinary lens. And using restorative practices.” He noted that he has data which shows a significant reduction in suspensions. Trustee Richardson asked if Mr. Sebers ever had a reason to call the police to come to a school for this. He said he does not call on this since he consults at a different level that is more procedural and a process, which does not count as a school contact-related issue. Trustee Richardson said in next year’s report, she would like to see if the behavior of some students is considered offensive to staff and if it has improved.

Trustee Richardson inquired whether officers show up in civilian clothes instead of their uniform, which is part of the MOU. Mr. Sebers said in the MOU Section 3g, it states “...if doing so is practical and will not interfere with other duties when working on District campuses, the SLO will wear an alternate uniform to present a more casual appearance.” This is how Officer Valdes is usually dressed when visiting staff. If an officer is doing double duty, responding to community issues and assisting schools, they would wear their usual uniform.

Vice President Amanda Anthony thanked Mr. Sebers for the presentation. She noted that African American students continue to be disproportionally represented in calls. She asked when the survey was distributed. Mr. Sebers replied it happens during the end of the school year. She wondered, “If that’s part of the reason we don’t get the student response we want to see. If we could look at doing the student follow-ups more closely to when the incident happened?” Mr. Sebers said he would consider that. She asked if there is a way to gather more student feedback since the comments are mostly from adults. Mr. Sebers said “...the assistant principals that were in charge at the secondary sites were really trying their best to encourage student feedback.” She said a student who came from a home where some things may have happened might not want to reflect on it.

Vice President Anthony commented on the numbers beginning to rise in middle school, but the main program, such as substance abuse is later in high school. She asked if it would be possible to look at middle schools for other programs that might help with some of these things. He replied, “We have our Restorative Processes Coordinator who’s been working on building site teams rather than having a District kind of central place to do the Alternate to Suspension Program.” One of the biggest pushes they are trying to make is customizing the programs for a school’s need.

President Lujan said she is grateful for the SSF PD partnership and the support from the City and the police for some programs. “...when we have a community focused on students and coming together for

students, good things can happen. And I've watched a big transition, and good things are happening.” She thanked Officer Valdes and also Chief Campbell for his support of the program.

ACTION

1. HUMAN RESOURCES

a. Approval of the SSFUSD SSFPD MOU Version #16 Renewal with Changes

MOTION #124 (Hsieh/Anthony) to approve the renewal of version #16 of the MOU between SSFUSD and SSFPD, updated for the 2024-25 school year, and for the Board to consider biannual or triennial renewal terms for subsequent years. Motion Carried. (Unanimous)

N. CONSENT AGENDA

Trustee Richardson asked about Item 1b, the updated Board meetings calendar and whether the date for the reorganization had changed. President Lujan replied it was changed since she was unable to attend on December 17 and the other Trustees wanted to honor her as she leaves the Board. So there will be two meetings in the month of December. On the 12th, the regular meeting will be held and on the 18th, the reorganization will be the only item on the agenda. The reorganization cannot be held until 15 days after the elections. Vice President Anthony confirmed that the Board Policies and Bylaws Committee met last year and the Board approved having a separate December meeting just for the reorganization in election years.

MOTION #125 (Hsieh/Anthony) to approve Item 1a, Minutes to the regular Board meeting, May 23, 2024; Item 1b, Revised 2024-25 Board calendar; Item 1c, Children’s Center Program 2023-24 annual self-evaluation; Item 1d, Children’s Center CSPP AB 110 rate increase contract for 2024-25; Item 1e, Star Vista agreement for 2024-25; Item 2a, SSFHS staff member to travel to San Diego, CA; Item 2b, Director to travel to Anaheim, CA; Item 2c, SSFHS staff member to travel to Downingtown, PA; Item 2d, District staff members to travel to San Diego, CA; Item 2e, Special Education staff member to travel to Anaheim, CA; Item 2f, PHMS ASB students to travel to Anaheim; Item 3a, Certificated Personnel Assignment Order; Item 3b, Classified Personnel Assignment Order; Item 4a, Purchase Order Listing, April 1-30, 2024; Item 4b, Warrant Register, April 1-30, 2024; Item 4c, Cash Receipts, April 1-30, 2024; Item 4d, Declaration of surplus items; Item 4e, Gifts to the District for June 2024; Item 4f, Fundraiser events for the 2024-25 school year; Item 4g, Professional service agreements under \$25,000; Item 4h, District facility use fees increase for FY2024-25; Item 4i, District lease rates increases for FY2024-25. Motion Carried. (Unanimous)

INFORMATION/DISCUSSION

1. BUSINESS SERVICES

a. 2024-25 District Budget

Assistant Superintendent O provided highlights of the updated 2024-25 Proposed District Budget and Multi-Year Projections for 2025-26 and 2026-27.

Education Code Reporting Requirements

Education Code Section 42127 (a)(1) states that:

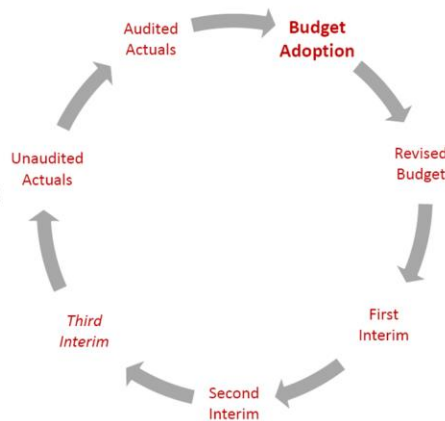
On or before July 1 of each year, the governing board of each school district shall accomplish the following:

- Hold a public hearing on the budget to be adopted for the subsequent fiscal year
- Adopt the budget in a separate meeting
- Submit the budget to the SMCOE for approval - if the District cannot balance the budget for all three years, it is not approved.

Annual Budget Cycle

At each period, we:

- Update budget
- Certify District's financial condition
- Present summary to Board of Education
- Submit copies to County Office of Education and State



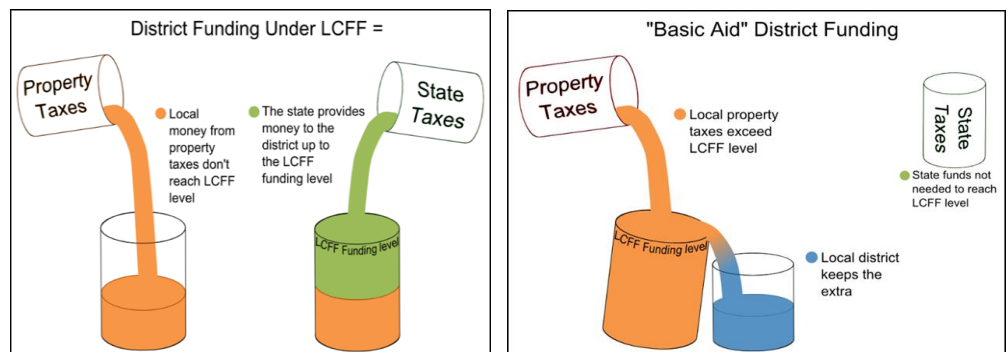
Considerations When Developing a Budget

- Can the District consolidate services or oversight to achieve efficiencies?
- Can the District apply technology or identify workarounds to reduce costs?
- What costs can be cut versus small allocations of positions?
- Can fees or grants cover the costs of providing the service?
- Can the District reduce service levels rather than cut a program?
- Is there a growing demand for the service or does it reach vulnerable population?
- Is the program mandated? If so, can costs be reduced?

LCAP Goals/Actions in Budget

- Under the Local Control Accountability Plan (LCAP), districts are required to put aside funds to provide additional support for the unduplicated students in the District.
- The unduplicated students include English Learners, Students on Free and Reduced-Price Meals, Foster Youth, and Homeless.
- For 2024-25, the District has budgeted \$7,855,225 as LCAP-Supplement Funds to support these students.
- The LCAP is made up of multiple goals and multiple actions within each goal.
 - **Goal 1** - Academic Achievement
 - **Goal 2** - Professional Development
 - **Goal 3** - Student, Parent and Community Engagement
 - **Goal 4** - Special Education

Funding for School District – LCFF vs. Basic Aid



The State backfills LCFF money. With Basic Aid districts, any overflow goes to the district and the State pays nothing to reach the LCFF level. SSFUSD is among the 10% of California school districts which are basic aid.

2024-25 SSFUSD Budget Assumptions

- Projected increase in property tax
- District will remain Community Funded/Basic Aid
- Estimated Step & Column cost included
- Enrollment/ADA declining
- LCAP Goals/Actions are included in the budget
- Maintain contribution to Routine Restricted Maintenance
- Estimated STRS/PERS increase included
- Contribution to Special Ed and Transportation are budgeted
- Lottery, Mandated Cost Block Grant and EPA are budgeted
- Est. Prop 28 Arts Education Program Funding is budgeted
- Gifts and donations are budgeted when received
- Program carryovers, including one-time stimulus funds, not budgeted until books are closed

2024-25 Proposed Budget General Fund Projected Revenues

The majority of revenue for SSFUSD is from property taxes.

REVENUES	2024-25	PERCENTAGE
LCFF Revenue	\$144,785,192	86.82%
Federal Revenue	\$3,549,575	2.13%
Other State	\$11,851,097	7.11%
Other Local	\$6,560,880	3.93%
Transfers In	\$13,301	0.01%
TOTAL	\$166,760,045	100%

The State requires school districts to use the same categories for consistency in revenue and expenditures reporting. These amounts, include both restricted and unrestricted funds.

2024-25 Proposed Budget General Fund Projected Expenditures

EXPENDITURES	2024-2025	PERCENTAGE
Certificated Salaries	\$65,703,579	39.76%
Classified Salaries	\$25,934,556	15.69%
Benefits	\$43,848,466	26.54%
Books & Supplies	\$4,650,496	2.81%
Services	\$19,840,629	12.01%
Capital Outlay	\$151,156	0.09%
Other Outgo	\$1,483,971	0.90%
Transfers Out	\$3,634,220	2.20%
TOTAL	\$165,247,073	100%

2025-26 & 2026-27 MYP Assumptions

- Property tax increases – estimated at 4% & 4%
- Estimated RDA revenue is budgeted
- Estimated STRS/PERS increase included
- Estimated Step & Column costs included
- Enrollment/ADA projected to decrease by 2% per year
- LCAP Goals/Actions are included in the budget
- Mandated Block Grant and Lottery Funds are budgeted
- Contributions to Special Ed and Transportation
- Maintains contributions to Routine Restricted Maintenance program

	STRS	PERS	SUI	COLA	Lottery	Mandated Block Grant	ADA
23-24	19.10%	26.68%	0.05%	8.22%	\$249	\$110.65	7,384.95
24-25	19.10%	27.05%	0.05%	1.07%	\$249	\$111.83	7,238.09
25-26	19.10%	27.60%	0.05%	2.93%	\$249	\$115.11	7,094.17
26-27	19.10%	28.00%	0.05%	3.08%	\$249	\$118.65	6,953.12

SSFUSD's contribution to the employee pensions is a significant cost to the District and increase each year. The PERS rate is projected to be 28% by 2026-27. The reason for the increase is because the State is no longer putting any funds towards buying down the cost to districts.

Multi Year Projection Unrestricted (Before Designations)

GENERAL FUND UNRESTRICTED	Proposed Budget 2024-2025	Projected Budget 2025-2026	Projected Budget 2026-2027
Multi-Year Projections			
Revenues & Other Financing Sources			
LCFF/State Aid/Property Tax	\$ 138,607,312	\$ 142,557,867	\$ 146,660,605
Federal Revenues	\$ -	\$ -	\$ -
State Income	\$ 2,942,999	\$ 2,946,177	\$ 2,949,892
Local Income	\$ 2,394,223	\$ 2,394,223	\$ 2,394,223
Transfers in	\$ 13,301	\$ 13,301	\$ 13,301
Other Sources	\$ -	\$ -	\$ -
Contributions	\$ (37,362,094)	\$ (39,012,094)	\$ (40,662,094)
Total	\$ 106,595,741	\$ 108,899,474	\$ 111,355,927
Expenditures & Other Financing Uses			
Certificated Salaries	\$ 48,170,716	\$ 48,893,276	\$ 49,626,675
Classified Salaries	\$ 15,659,035	\$ 15,893,921	\$ 16,132,330
Employee Benefits	\$ 25,807,063	\$ 26,711,044	\$ 27,629,088
Books & Supplies	\$ 2,742,653	\$ 2,852,654	\$ 2,852,654
Services and Operating	\$ 12,674,339	\$ 13,683,924	\$ 14,846,811
Capital Outlay	\$ 87,316	\$ 87,316	\$ 87,316
Other Outgo	\$ (170,649)	\$ (243,937)	\$ (307,273)
Transfers Out	\$ 112,296.00	\$ 112,296	\$ 112,296
Other Uses	\$ -	\$ -	\$ -
Total	\$ 105,082,769	\$ 107,990,494	\$ 110,979,897
Net Increase / (Decrease)	\$ 1,512,972	\$ 908,980	\$ 376,030
Beg. Balance	\$ 26,134,690	\$ 27,647,662	\$ 28,556,642
Ending Fund Balance	\$ 27,647,662	\$ 28,556,642	\$ 28,932,672

Multi Year Projection Restricted (Before Designations)

GENERAL FUND RESTRICTED	Proposed Budget	Projected Budget	Projected Budget
Multi-Year Projections	2024-2025	2025-2026	2026-2027
Revenues & Other Financing Sources			
LCFF/State Aid/Property Tax	\$ 6,177,879	\$ 6,177,879	\$ 6,177,879
Federal Revenues	\$ 3,549,575	\$ 3,549,575	\$ 3,549,575
State Income	\$ 8,908,098	\$ 8,585,214	\$ 8,585,214
Local Income	\$ 4,166,658	\$ 4,166,657	\$ 4,166,657
Transfers in	\$ -	\$ -	\$ -
Other Sources	\$ -	\$ -	\$ -
Contributions	\$ 37,362,094	\$ 39,012,094	\$ 40,662,094
Total	\$ 60,164,304	\$ 61,491,419	\$ 63,141,419
Expenditures & Other Financing Uses			
Certificated Salaries	\$ 17,532,864	\$ 17,795,857	\$ 18,062,795
Classified Salaries	\$ 10,275,521	\$ 10,242,728	\$ 10,396,369
Employee Benefits	\$ 18,041,403	\$ 18,334,589	\$ 18,769,111
Books & Supplies	\$ 1,907,842	\$ 2,121,437	\$ 2,405,760
Services and Operating	\$ 7,166,290	\$ 7,643,155	\$ 8,085,357
Capital Outlay	\$ 63,841	\$ 108,103	\$ 108,103
Other Outgo	\$ 1,654,619	\$ 1,723,626	\$ 1,792,000
Transfers Out	\$ 3,521,924.00	\$ 3,521,924	\$ 3,521,924
Other Uses	\$ -	\$ -	\$ -
Total	\$ 60,164,304	\$ 61,491,419	\$ 63,141,419
Net Increase / (Decrease)	\$ -	\$ -	\$ -
Beg. Balance	\$ 7,122,141	\$ 7,122,141	\$ 7,122,141
Ending Fund Balance	\$ 7,122,141	\$ 7,122,141	\$ 7,122,141

Mr. O said the restricted or categorical program funds must be used for a specific purpose.

Multi-year Projection - Projected Ending Fund Balances

This shows the District's projected Ending Fund Balance for both the Unrestricted and Restricted budgets combined. These amounts are prior to the State required designations and the District designations.

	Estimated	Proposed	Projected	Projected
Unrestricted and Restricted Funds	Actual	Budget	Budget	Budget
	2023-24	2024-25	2025-26	2026-2027
Revenues	\$ 175,451,755	\$ 166,746,744	\$ 170,377,593	\$ 174,484,046
Interfund Transfer In	13,301	13,301	13,301	13,301
Total Sources of Funds	\$ 175,465,056	\$ 166,760,045	\$ 170,390,894	\$ 174,497,347
Expenditures *	\$ 196,654,035	\$ 161,612,853	\$ 165,847,694	\$ 170,487,097
Interfund Transfer Out	3,590,257	3,634,220	3,634,220	3,634,220
Total Usage of Funds	\$ 200,244,292	\$ 165,247,073	\$ 169,481,914	\$ 174,121,317
Net Incr/Decr in Fund Balance	\$ (24,779,236)	\$ 1,512,972	\$ 908,980	\$ 376,030
Beginning Fund Balance	\$ 58,036,067	33,256,831	34,769,803	35,678,783
Projected Ending Fund Balance	\$ 33,256,831	\$ 34,769,803	\$ 35,678,783	\$ 36,054,813

The bottom row shows the projected ending fund balance for the District for the next three years. This is still before some of the State required designations, as well as some of the District designations that we have to put aside.

Ending Fund Balance Designations

GENERAL FUND	Estimated	Proposed	Projected	Projected
Unrestricted and Restricted Funds	Actual	Budget	Budget	Budget
	2023-24	2024-25	2025-26	2026-27
<i>Estimated Actual/Projected Ending Fund Balance</i>	<i>33,256,831</i>	<i>34,769,803</i>	<i>35,678,783</i>	<i>36,054,813</i>
Nonspendable				
Revolving Cash	25,103	25,100	25,100	25,100
Stores	73,576	75,000	75,000	75,000
Prepaid Expenditures	236,562	200,000	200,000	200,000
Restricted	7,122,141	7,122,141	7,122,141	7,122,141
Committed	0	0	0	0
Assigned/Designated				
STRS/PERS Increases: 2026-27	359,384	401,688	401,688	401,688
STRS/PERS Increases: 2026-27 & 2027-28	733,791	763,393	763,393	763,393
Property Tax Repayment - Litigation (Est.)	8,500,000	8,120,127	8,417,366	8,361,426
Cover Salaries Paid w/One-time Stimulus Funds	0	6,800,000	6,800,000	6,800,000
Cover Programs Paid w/One-time Stimulus Funds	379,000	3,000,000	3,400,000	3,600,000
Reserve:				
Reserved for Economic Uncertainties	10,011,665	8,262,354	8,474,096	8,706,066
Undesignated Reserve	6,194,612	0	0	0

For consistency, the State requires districts to separate their ending fund balances into five categories. These designations are non-spendable, restricted, committed, assigned, and undesignated/unassigned. SSFUSD's designations fall under the assigned/designated category.

Positions Funded with One-time Funds

SSFUSD has many positions that are funded with one-time State stimulus funds that are ending or will be depleted in 2024-25. Once these funds expire or are used up, these positions will need to be eliminated unless another funding source is identified. These positions equal about 28.3 FTEs and \$3.2M.

Grant	Resource Description	Expires	FTE	Positon Types	Amount
6053	Chd Dev CA PreK Plan & Implementation	6/30/2025	4.80	Para-Transitional TK	\$ 335,939.00
6266	Educator Effectiveness Block Grant	6/30/2026	1.00	Coordinator-Multi-Tier Systm	\$ 200,750.00
			0.83	TOSA - Social Science	\$ 106,283.00
7435	Learning Recovery Emergency Block Grant (Approx. \$2.8M left at end of 2023-24))	6/30/2025 All Spent	1.00	Administrative Assistant	\$ 92,761.00
			4.00	Counselor-Wellness	\$ 484,604.00
			1.00	Counselor on Special Asgmt	\$ 155,627.00
			3.67	Office Assistant-Attendance	\$ 285,545.00
			1.00	Psychologist-Special Assgn	\$ 172,010.00
			3.00	School Communtiy Liaison	\$ 239,072.00
			1.00	Teacher - ELD Intervention	\$ 163,721.00
			4.00	Teachers (TOSA)-RTI	\$ 528,317.00
			2.00	TOSA - Special Ed	\$ 312,165.00
			1.00	TOSA -Tech	\$ 106,587.00
			28.30	Yearly Total	\$ 3,183,381.00

Positions Paid with One-time Stimulus Funds

SSFUSD has some large expenditures that are funded with one-time stimulus funds that will end or be depleted in 2024-25. Once these funds expire or are used up, they will need to be eliminated unless

another funding source is identified. These positions equal about 21.7 FTEs and \$2.6M.

Grant	Description Of Resource	Funds Expiring	PO Amount	Grand Total
6266	EDUCATOR EFFECTIVENESS GRANT Various PD Opportunities for Staff (Estimate)	6/30/2026	\$ 336,000.00	\$ 336,000.00
6762	ARTS, MUSIC, & INSTR. MTLS DISCRETIONARY BLK GRANT Air Tutors LLC Legarza Sports Touchmath, Spire, Goalbook, Teen Talk, Etc. SIPPS Trace & Write Workbooks PAX Training via online IXL Learning Licenses Qualtrics Districtwide License Youth Service Bureau (YSB) - Mental Health	6/30/2025	\$ 390,000.00 \$ 777,650.00 \$ 251,000.00 \$ 80,000.00 \$ 15,000.00 \$ 85,000.00 \$ 15,000.00 \$ 637,000.00	\$ 2,250,650.00
	TOTAL			\$ 2,586,650.00

Next Steps

- June 20, 2024 - Adoption of the 2024-25 Proposed Budget
- September 2024 - 2023-24 Unaudited Actuals
- December 2024 - 2024-25 First Interim Report

Trustee Hsieh thanked Mr. O for the wonderful presentation. The Board may use the slide with questions when considering planning a budget when they plan how the budget aligns with the Strategic Plan. Also, she appreciates the set aside for the block grants so there are funds to support the Strategic Plan. Mr. O confirmed that those are one-time funds to cover the balance for the next three years and other ongoing funding will be needed to continue beyond that.

Trustee Richardson asked if the TOSAs will continue to be State funded with one-time stimulus funds so they can be counted on for the following year. Mr. O referenced his presentation of last year where the TOSAs and paraeducators were charged to the one-time stimulus funds, but the District was fortunate enough to move some of them to the unrestricted side so they can continue to work. He said, "However, we do have still a lot that's expiring for the year after next, so we can't cover everything unless we get some huge increase in General Ed funds that's ongoing. So, because these are one-time funds, we'll need to make some tough decisions unless we get some additional funding to cover that or to keep all or some of the positions.

Vice President Anthony thanked Mr. O for his presentation and said she hopes they will not need to make too many hard decisions going forward.

ACTION (continued)

1. ADMINISTRATION

a. Approval of Individual Board Member Annual Spending Accounts and Possible Increase

President Lujan stated that each Trustee has a total annual spending allowance of \$2,000 and it was requested to bring this item back for discussion.

Trustee Richardson recommended increasing the allotment by \$500.

Vice President Anthony said the intention of this spending account is to ensure the budget allowed for Board members to attend events and be present in the community. "The CSBA annual conference...Delegate assemblies, Masters in Governance, all of those things are exempted from this \$2,000 limit." She has found the \$2,000 is more than sufficient for the events she attends. She wondered about a conference beyond the CSBA one and if a different process would be needed to evaluate that instead of the spending account.

Trustee Richardson said she sees it as professional development and part of the governance mindset acquired by going to these conferences. "People from the community need to understand that there's another way of doing things...and you only learn that in these conferences."

President Lujan said she likes the idea of a Trustee bringing something forward where the Board considers whether it aligns with District priorities. She suggested a process where one Trustee could gift some of the funds to another Trustee if they are not using them. Vice President Anthony equated this idea to a bank. Dr. Hsieh said they would not need to increase the amount, but could support one another using this concept.

President Lujan recommended, if the Board was in agreement, that the Board Policies and Bylaws Committee codify the sharing of funds is included in the policy. She reiterated what was being proposed was "...to implement the addition of creating a bank where if someone didn't spend \$2,000...the person [who] needed some money, could come to the Board and...if [the request] aligns with District priorities, let's add my balance to the bank so that way you would have additional funds to draw from. So that way we keep our spending amount the same as staff and we don't put ourselves above staff but we give ourselves the flexibility to support each other."

MOTION #126 (Anthony/Hsieh) to approve keeping their current annual spending accounts at \$2,000 for each Board Member and

having the Board Policies and Bylaws Committee update the bylaw to implement the addition of creating a bank where a Trustee's unused funds could be used by another Trustee with Board approval. Motion Carried. (Unanimous)

2. EDUCATIONAL SERVICES

a. Approval of 2024-25 Local Control Accountability Plan (LCAP)

Assistant Superintendent Keith Irish said on June 7, he, Assistant Superintendent O, and Director Raj Bal met with the SMCOE who provided feedback on the LCAP. They incorporated the feedback to make sure the LCAP is compliant. He is thankful that along with all the team members in Business Services, Director Marianne Hew helped make corrections and that the LCAP is now in alignment with the District's Strategic Plan and will be approved by the County office

MOTION #127 (Hsieh/Richardson) to approve the 2024-25 LCAP and authorize submission of same to the San Mateo County Office of Education. Motion Carried. (Unanimous)

b. Approval of SSFUSD Local Performance Indicators Self-reflection for 2024-25

Vice President Anthony asked why the District self-rated a '3' on Common Core math and only a '2' on NGSS as she thought we were further along on NGSS than math. Mr. Irish replied that the self-rating occurs in May. "When I look at LCFF priority two implementation of State standards...I judge our progress in every subject area, ELA math, science, social science, health, [and] world language, that we would have District adopted curriculum, scope and sequence with end of unit assessments. So, for South City, we have ELA and math scope and sequence already in place. Obviously we're going to have to shift and update it with our new adoption after the year. So that's how I rate it. NGSS has just been implemented and we're building the scope and sequence for elementary..." "Next year is the first year that all teachers are going to be required to implement multiple units so that's why I judge it like that." It is the same with science starting at middle and high school. When it was adopted, staff was sent for OpenSciEd training and there is no existing scope and sequence which is why he self-rated it. "And maybe with your suggestion, I'm being too harsh on us and I can definitely reflect that for next year."

MOTION #128 (Hsieh/Anthony) to approve the District's 2024-25 self-assessment of its progress on local performance indicators based on the LCFF State priorities. Motion Carried. (Unanimous)

a. Approval of an Agreement with the College and Career Access Pathways (CCAP) for the 2024-2027 School Years

Mr. Irish said SSFUSD would like to maintain the partnership with the community colleges and continue building pathways and dual enrollment.

Dr. Hsieh said she supports this, but had to recuse herself.

Trustee Richardson asked about bringing back Home Economics as a career pathway or whether it is in line with the Culinary Arts program. Mr. Irish confirmed that the Culinary Arts program is what was previously referred to as Home Economics and it is one of the District's most successful dual partnerships. She is glad to see some District students go from that program to further their education.

Vice President Anthony said she was excited about the college success and student success strategies. "I think that's really beneficial for all students, whether or not you're in the specific career pathways. And in my day job, one of the things we talk a lot about is getting kids ready for the workplace, and how many soft skills and things that they still need to learn before they take their first jobs. And I hope that more students can access this."

MOTION #129 (Anthony/Richardson) to approve an agreement for a dual enrollment partnership with the CCAP for the July 1, 2024-June 20, 2027 school years. (AYES: Anthony, Hsieh, Richardson; NOES: None; ABSTAIN: Lujan). Motion Carried on a 3-0-1 vote.

The Board recessed at 8:30 p.m. for a break and reconvened at 8:40 p.m.

b. Approval of the Qualtrics Agreement for the 2024-27 School Years

MOTION #130 (Anthony/Hsieh) to approve the Qualtrics 3-year agreement and trainer support to provide District users a tool to collect input and feedback from educational partners where precise analytics are desired to inform policies and decision-making for the 2024-27 school years. Motion Carried. (Unanimous)

c. Approval for Teachers to Participate in a Pilot with Imagine Learning's Illustrative Mathematics (IM)

MOTION #131 (Anthony/Hsieh) to for teachers to participate in a year-long pilot with Imagine Learning's Illustrative Mathematics (IM) during the 2024-25 school year. Motion Carried. (Unanimous)

d. Approval of Renaissance DnA Agreement for the 2024-27 School Years

Mr. Irish pointed out Illuminate was bought by Renaissance DnA, a web-based assessment and data system that enables staff to create assessments in ELA, Math, and science. Vice President Anthony asked about that the Qualtrics agreement that was just approved. Mr. Irish said Qualtrics tracks what students respond and ties that in to a parent or guardian response. Renaissance DnA helps them analyze data quicker and see who is actually participating. Previously, a Google survey was used where participants had to self-report. They use Qualtrics for surveys data.

MOTION #132 (Anthony/Hsieh) to approve an agreement with Renaissance DnA, formerly Illuminate DnA, to provide a data management system for the District. Motion Carried. (Unanimous)

3. HUMAN RESOURCES

b. Approval of CTA Tentative Agreement

MOTION #133 (Hsieh/Richardson) to approve the tentative agreement, dated June 5, 2024, between the SSFUSD and the SSFCTA. Motion Carried. (Unanimous)

c. Approval of Contracts with the Youth Services Bureau (YSB) School Counseling, Safe School Advocates Services, and the Alternative to Suspension Program for 2024-25

MOTION #134 (Anthony/Richardson) to approve the contracts for services with the YSB of the YMCA to continue supporting additional counseling at all District schools for the 2024-25 school year. Motion Carried. (Unanimous)

d. Approval of Daybreak Health MOU for the 2024-25 School Year

MOTION #135 (Richardson/Anthony) to approve the Daybreak Health MOU to provide the District with counseling services for students for the 2024-25 school year. Motion Carried. (Unanimous)

e. Approval of the Director of Policy, Operations, and Special Projects Unrepresented Classified Management Position and Job Description

This item was pulled.

f. Approval of the Reclassification of the HR Personnel Assistant Position, Salary, and Job Description Following the CSEA Chapter #197 Ratification

MOTION #136 (Anthony/Hsieh) once CSEA Chapter #197 ratifies the reclassification of the Personnel Assistant to the position, salary, and job description of the Leaves and Benefits Technician, the Board approves the reclassification. Motion Carried. (Unanimous)

4. BUSINESS SERVICES

a. Adoption of 2024-25 Proposed District Budget

MOTION #137 (Anthony/Hsieh) to adopt the 2024-25 Proposed District Budget and the Multi-Year Projections for 2025-26 and 2026-27 and authorize submission of same to the San Mateo County Office of Education. Motion Carried. (Unanimous)

b. Resolution No. 24-39 for Education Protection Account Funds

MOTION #138 (Anthony/Hsieh) to adopt Resolution #24-39: To receive and disburse the revenues derived from Proposition 30 taxes into the Education Protection Account fund. (AYES: Anthony, Hsieh, Lujan, Richardson; NOES: None). Motion Carried. (Unanimous)

c. Approval of an Award of Contract to R & S Construction for the Repair of a Retaining Wall on off Parkway Heights MS

Vice President Anthony thanked the City's Public Works Department for bringing this to the District's attention.

MOTION #139 (Richardson/Hsieh) to approve the award of contract to R & S Construction, in the amount of \$267,000, for the repair of a retaining wall on Chestnut Avenue off Parkway Heights MS. Motion Carried. (Unanimous)

d. Approval of Change Order #3 to the E. F. Brett and Co. Agreement for the HVAC Project Package B, Project #16-23

MOTION #140 (Hsieh/Anthony) to approve Change Order #3 to the E. F. Brett Co. agreement, in the amount of \$152,193, for the HVAC Project Package B, Project #16-23. Motion Carried. (Unanimous)

e. Approval of Amendment #1 to the Kathleen Moore and Associates Agreement for Measure T Bond Program

MOTION #141 (Hsieh/Richardson) to approve amendment #1 to the agreement with Kathleen Moore and Associates, in the amount of \$60,000, for the development of educational specifications for the Measure T Bond Program. Motion Carried. (Unanimous)

f. Approval of the Designation of Authority to the Superintendent or Designee to Award a Contract for the Alta Loma MS AV System

This item was pulled.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Trustee Hsieh asked about two potential study sessions, one on math and the other on college readiness. President Lujan said she would work with Dr. Moore on scheduling them.

July 18, 2024

- Presentation on Facilities Department
- Presentation on College and Career Readiness
- Approval of Superintendent's contract extension
- Approval for Superintendent and Board to participate in the annual CSBA Conference
- Approval for Superintendent to participate in 2024-25 conferences and seminars
- Public Hearing and resolution for confirmation of sufficient student textbooks/instructional materials
- Approval of Bay Ed Fund MOU
- Approval of Scoot Education MOU
- Approval of Swing Education MOU
- Approval of Education Team MOU
- Williams report for 4th quarter ending 6/30/24

August 15, 2024

- Introduction of Student Trustees/ASB High School Presidents
- Presentation on Information Technology Department
- Presentation on SSF Education Foundation
- Presentation on Summer School
- Approval of San Mateo Co. 2024-25 CSPP preschool contract
- Approval of Consolidated Application and Reporting System Spring 2023 data collection
- Resolution for Attendance Awareness Month (September)

September 12, 2024

- Teaching and learning presentation - TBD
- Presentation and approval of year end unaudited actuals

- Discussion of October 24 Community Forum topic(s)
- Resolution Honoring Hispanic Heritage Month (September 15 - October 15)
- Nomination(s) for CSBA Directors-at-large Asian American and Hispanic
- Resolution on GANN limit

September 26, 2024

- Teaching and learning presentation - TBD
- Update on enrollment for the 2024-25 school year
- Resolution honoring Filipino American History Month (October)
- Approval of the Board Governance calendar for 2024-25
- Approval of SMCOE Induction Program (BTSA) agreement for 2024-25
- Resolution for California Week of the School Administrator (October)

October 10, 2024

- Teaching and learning presentation - TBD
- Presentation on Genentech and Science
- Presentation on Fiscal Services
- Williams report for 1st quarter ending 9/30/24
- Update on OpTerra Energy solar savings
- Resolution honoring Native American and Alaska Native Heritage Month (November)
- Approval of Local Indicators
- Approval of ESSER III Expenditure Plan for 2024-25

October 24, 2024 - Community Forum

- Topic(s) TBD

November 14, 2024

- Teaching and learning presentation - TBD
- Presentation on Assessment/Accountability (CAASPP, CAST)
- Update on Safe School Plans

December 12, 2024

- Teaching and learning presentation - TBD
- Presentation on Performance Management - CTE
- Approval of San Mateo Co. QRIS block grant for 2024-25
- Presentation and approval of First interim budget report "positive certification"
- Resolution for School Board Recognition Month
- CSBA Delegate Assembly nomination(s)
- Approval of 2025 Summer School Program

December 18, 2024 - Reorganization meeting

- Resolution ratifying November 5 election
- Ceremonial Oath of Office for new Board member(s)

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Trustee Richardson reported that she attended the Personnel Commission meeting and found the numerous paraeducator openings are discouraging. She wished everyone a nice summer.

Trustee Hsieh told everyone to have a great summer and stay healthy.

President Lujan also wished everyone a great summer.

ADJOURNMENT - 9:03 p.m.