SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
A G E N D A A N D O R D E R O F B U S I N E S S – REGULAR MEETING
Thursday, May 23, 2024

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition
Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

The Board of Trustees invites the community to participate in this meeting in-person.

The Board meeting will be streamed live and you can view it by visiting this web page streaming link: https://www.ssfusd.org/apps/pages/onlineboardmeeting
(The link will be active shortly before 7:00 p.m. on May 23)

Translation: For in-person attendees, a Spanish language translation will be provided if requested through the Superintendent's office, 650-877-8705, no later than 48 hours prior to the start of the meeting.

Traducción: La oficina de la superintendente, 650-877-8705, les proveerá una traducción en español a los asistentes si la piden 48 horas antes de empezar la reunión.

This meeting will include closed captions which require the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 6:00 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:00 p.m.

1. To consider the appointment of two (2) public employees to the positions of Principal of Los Cerritos ES and Principal of SSFHS, in accordance with California Government Code Section 54956.
2. To consider evaluations of performance and discipline/dismissal/release of Certificated personnel in accordance with Government Code Section 54957.
   - Non-reelection of probationary certificated employee(s) - Education Code Section 44929.21
3. Conference with Labor Negotiators
   Agency Designated Representative: District Assistant Superintendent for HR/Student Services
   Employee Organization: SSFCTA
4. Superintendent evaluation.

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

F. REVIEW OF AGENDA

G. PTA COUNCIL REMARKS

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

I. PERSONNEL COMMISSION

J. ITEMS FROM THE BOARD

- Announcements
- Board Calendar
- Board Committee Reports

K. SUPERINTENDENT'S REPORT

a. Golden Apple/Retirees ceremony

b. CSEA Classified Appreciation Week

c. Promotions and Graduations

d. End of the Year

e. Other

L. PUBLIC COMMENTS

For Items Not On the Agenda:
Public comment for items not on the agenda should not exceed 30 minutes. Public comments are limited to a maximum of three minutes per individual (per Board Bylaw 9323). In order to accommodate more speakers, the Board President may, at their discretion, limit the individual time per speaker to one or two minutes each if there are more than ten expected speakers.

To comment prior to the meeting:
Public comments may be submitted in advance of the meeting through the following link: https://bit.ly/boardmeeting05232024 beginning at 3:00 p.m. on Monday, May 20, until 3:00 p.m. on Thursday, May 23. These comments will be read by all Board members and posted on the District website's 2023-24 Board meetings at: https://www.ssfusd.org/apps/pages/meetings

To comment in-person during the meeting:
Public comments are limited to one to three minutes per individual (per Board Bylaw 9323). Name/address cards are placed in the back of the room to be completed and given to the secretary. The Board President will call upon individuals in random order who have requested to speak. Each person may only speak once, and is required to address the Board from the podium. The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

Special Meeting Comments:
In accordance with the law, the Brown Act, during special meetings, public comments are limited to only those items on the agenda.

The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

M. INFORMATION ONLY PRESENTATIONS

(Individual presentations are limited to a maximum of 10 minutes.)

1. EDUCATIONAL SERVICES

a. Teaching and learning presentation: Alternative Education

Principal Seemaa Prasad will present educational priorities and programs in the District's Alternative Education, including Baden HS and Adult Education.

N. PRESENTATION WITH POTENTIAL ACTION - None

O. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.

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a. Permission for a SSFHS teacher to attend the HHMI SEA-PHAGES Faculty meeting in Chevy Chase, MD, June 7-10, 2024.	1 - 2
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c. Increase of funding equivalent to three workdays for the Big Lift Supervisor to complete the 2023-24 school year.	5 - 6
d. Agreement between the District and the SMCOE for 5th graders to participate in the 2024-25 Outdoor Education program in La Honda, CA.	7 - 13
e. Finalize allocation of remaining funds for the professional service agreements with Non-Public Agencies for the 2023-24 school year.	14 - 16
2. HUMAN RESOURCES	
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b. Destruction of Class 3 Disposable Records	19 - 20
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INFORMATION/DISCUSSION

1. BUSINESS SERVICES

a. May Revision of the Governor's Budget 106

Assistant Superintendent Ted O will present information on the May revision of Governor Newsom's 2024-25 budget.

ACTION

1. ADMINISTRATION

a. Resolution No. 24-36 for Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) Pride Month 107

Staff recommends the adoption of Resolution #24-36: In support of 2024 LGBTQ+ Pride Month.

2. EDUCATIONAL SERVICES

a. Approval of an Agreement with DocuSign, Inc. for the 2024-26 School Years 108 - 113

Staff recommends the approval of the agreement with DocuSign, Inc. to provide secured and stored documents for the 2024-26 school years, as presented to the Board.

b. Approval of Skyline Middle College MOU for the 2024-25 School Year 114 - 133

Staff recommends the approval of the Skyline Middle College MOU for the 2024-25 school year, with the cost of $7,249 per student, as presented to the Board.

c. Approval of the Vista Get Ready Material for Newcomers for the 2024-25 School Year 134 - 135

Staff recommends the approval of the Vista Get Ready material to improve EL instruction across secondary schools and increase the language growth of newcomers for the 2024-25 school year, as presented to the Board.

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d. Approval of *Cengage's Grammar in Context* for Supplemental Curriculum for ELD for the 2024-25 School Year 136 - 137

Staff recommends the approval of *Cengage's Grammar in Context* for multilingual learners as a supplemental curriculum for ELD for the 2024-25 school year, as presented to the Board.

e. Approval of the Look Newcomer Curriculum for the 2024-25 School Year 138 - 139

Staff recommends the approval of the Look curriculum to improve EL instruction across elementary schools and increase the language growth of newcomers for the 2024-25 school year, as presented to the Board.

3. HUMAN RESOURCES

a. Approval of Agreement Renewal with EveryDay Labs Attendance Software 140 - 150

Staff recommends the renewal of an annual subscription to the EveryDay Labs Attendance Software, a web-based platform which provides real-time analysis of attendance trends and patterns at the District, school, and student levels, as presented to the Board.

4. BUSINESS SERVICES

a. Approval of Professional Services Agreement for Facilities Consulting Services 151 - 153

Staff recommends the approval of the 2024-25 professional services agreement, in an amount not to exceed $60,000, with K12 School Facilities consultant, William Savidge, for Facilities Consulting Services, as presented to the Board.

b. Approval of Agreement with Cornerstone Earth Group for Geotechnical Engineering Services for the ECHS Central Kitchen Project 154 - 175

Staff recommends the approval of the agreement with Cornerstone Earth Group Project, in the amount of $32,250, for geotechnical engineering services for the ECHS Central Kitchen Project, as presented to the Board.

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c. Approval of Award of Contract to EF Brett & Company for the HVAC Replacement and Reroofing Project at Baden HS 176 - 177

Staff recommends the approval of the award of contract to EF Brett & Company, in the amount of $675,000, for the HVAC Replacement and Reroofing Project at Baden HS, as presented to the Board.

d. Approval of Amendment #1 to the Kitchell/CEM, Inc., Agreement for Measure T Bond Program Management Services 178 - 181

Staff recommends the approval of amendment #1 to the agreement with Kitchell/CEM, Inc., in the amount of $1,177,537.00, for the Measure T Bond program management services, as presented to the Board.

e. Approval of Change Order #2 to the E. F. Brett and Co. Agreement for the HVAC Project Package B, Project #16-23 182 - 185

Staff recommends the approval of Change Order #1 to the E. F. Brett Co. agreement, in the amount of $60,769, for the HVAC Project Package B, Project #16-23, as presented to the Board.

f. Approval of Award of Contract to Zone 4 Construction for Electric Vehicle Charging Stations at the District Office 186 - 187

Staff recommends the approval of the award of contract to Zone 4 Construction, in the amount of $239,416, for the electric vehicle charging stations at the District Office, as presented to the Board.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings are being held in the Baden HS gym, unless otherwise noted.

June 6, 2024

- Presentation on 2024-25 LCAP draft plan
- Presentation on 2024-25 Preliminary Budget

- Presentation on Special Education School Services Study
- Presentation on Facilities Department
- Public Hearing 2024-25 LCAP draft plan
- Public Hearing 2024-25 Preliminary Budget
- Approval of Local Indicators
- Approval of SMCOE Induction Program agreement for 2024-25
- Approval of updated Board Governance Handbook
- Adoption of policies for November 5 election
- Resolution calling for election of SSFUSD Board members
- Approval of Board of Trustees Compensation increase for 2024-25
- Approval of supplementary instructional materials
- Approval of the agreement with Newsela for the 2024-25 school year
- Approval of Scoot Education MOU
- Resolution on Budgetary increases and year end transfers

June 20, 2024

- Presentation on YSB Counseling and Safe School Advocates Services and approval for 2024-25
- Presentation on SLO MOU with student data
- Information on Daybreak Mental Health and approval of MOU
- Approval of SMCOE Outdoor Education dates for 2024-25
- Approval of Paper Education Company agreement for 2024-25
- Approval to increase facility use fees for 2024-25
- Approval to increase District rental/leasing rates for 2024-25
- Adoption of 2024-25 LCAP
- Adoption of 2024-25 Preliminary Budget
- Approval to continue NPS contracts for 2024-25
- Resolution on Education Protection Account Funds

July 18, 2024

- Presentation on Information Technology Department
- Approval of Superintendent's contract extension
- Approval for Superintendent and Board to participate in the annual CSBA Conference
- Approval for Superintendent to participate in 2024-25 conferences and seminars
- Approval of Children's Center Program annual self-evaluation reports for 2023-24
- Williams report for 4th quarter ending 6/30/24

August 15, 2024

- Introduction of Student Trustees/ASB High School Presidents
- Presentation on Summer School

- Approval of Star Vista Early Childhood Mental Health Consultation Ser. agreement for 2024-25
- Approval of San Mateo Co. 2024-25 CSPP preschool contract
- Approval of Consolidated Application and Reporting System Spring 2023 data collection
- Public Hearing and resolution for confirmation of sufficient student textbooks/instructional materials
- Resolution for Attendance Awareness Month (September)

September 12, 2024

- Teaching and learning presentation - TBD
- Presentation and approval of year end unaudited actuals
- Approval of Renaissance Learning agreement for 2024-25
- Discussion of October 24 Community Forum topic(s)
- Resolution Honoring Hispanic Heritage Month (September 15 - October 15)
- Approval of Renaissance Learning agreement renewal for 2024-25
- Approval of Air Tutors for 2024-25
- Resolution on GANN limit

September 26, 2024

- Teaching and learning presentation - TBD
- Approval of San Mateo Co. 2024-25 CSPP preschool contract
- Update on enrollment for the 2024-25 school year
- Update on Safe School Plans
- Resolution honoring Filipino American History Month (October)
- Approval of the Board Governance calendar for 2024-25
- Approval of SMCOE Induction Program (BTSA) agreement for services in 2024-25
- Resolution for California Week of the School Administrator (October)

October 10, 2024

- Teaching and learning presentation - TBD
- Presentation on Genentech and Science
- Presentation on Fiscal Services
- Williams report for 1st quarter ending 9/30/24
- Update on OpTerra Energy solar savings
- Resolution honoring Native American and Alaska Native Heritage Month (November)
- Approval of Local Indicators
- Approval of ESSER III Expenditure Plan for 2024-25

October 24, 2024 - *Community Forum*

- Topic(s) TBD

November 14, 2024

- Teaching and learning presentation - TBD
- Presentation on Assessment/Accountability (CAASPP, CAST)
- Approval of Star Vista Early Childhood Mental Health Consultation Ser. agreement for 2024-25
- Update on Safe School Plans
- Public Hearing on Educator Effectiveness Block Grant

December 14, 2024

- Teaching and learning presentation - TBD
- Presentation on Performance Management - CTE
- Approval of San Mateo Co. QRIS block grant for 2024-25
- Presentation and approval of First interim budget report "positive certification"
- Resolution for School Board Recognition Month
- CSBA Delegate Assembly nomination(s)
- Approval of the Effectiveness Educator Block Grant
- Approval of 2025 Summer School Program

December 17, 2024 - ***Reorganization meeting***

- Resolution ratifying November 5 election
- Ceremonial Oath of Office for new Board member(s)
- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees

SUMMARY OF BOARD DIRECTIVES

GOOD AND WELFARE

- Comments from Board Members and Superintendent

ADJOURNMENT

Pursuant to Government Code 54954.2, Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, should contact Nalani Allen-Cantley, Senior Executive Assistant to the Superintendent, at least three working days prior to the meeting at (650) 877-8705. Notification in advance of this meeting will enable the District to make reasonable arrangements to ensure accessibility.

The agenda is available for review at the District's website: www.ssfusd.org (Click on *Board, Meetings*).

A recording is made of the Open Session of each meeting. Telephone--(650) 877-8705, Fax--(650) 588-8113 or e-mail: ncantley@ssfusd.org

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

Kevin Asbra, Principal, South San Francisco High School

DATE: May 23, 2024

RE: Approval of Permission for SSFHS Science Teacher to Attend the 2024 HHMI SEA-PHAGES Faculty Meeting in Chevy Chase, MD, on June 7-10, 2024.

BACKGROUND:

Howard Hughes Medical Institute's (HHMI) SEA-PHAGES (Science Education Alliance-Phage Hunters Advancing Genomics and Evolutionary Science) is a two-semester, discovery-based undergraduate research course that begins with simple digging in the soil to find new viruses, but progresses through a variety of microbiology techniques and eventually to complex genome annotation and bioinformatics analyses. SEA-PHAGES is jointly administered by Graham Hatfull's group at the University of Pittsburgh and the Howard Hughes Medical Institute's Science Education division. Biotechnology 5-6 (BTEC 480/484) is a dual-enrollment course and part of the SEA-PHAGES program under Skyline College. Joining the SEA-PHAGES program will allow students and faculty to expand our network and publish their research. Faculty from the SEA-PHAGES program attends the annual SEA Faculty Meeting hosted on June 7-10, 2024 in Chevy Chase, Maryland. One South San Francisco High School faculty member, Mr. Rocky Ng, requests to attend the meeting.

FISCAL IMPLICATIONS:

HHMI will cover registration, airfare, room/board, and meals. Compensation for staff will be paid for using the FutureLab grant which is estimated to be 6.5 hours per day x 4 days @ $60 = $1,560.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for SSFHS teacher Mr. Ng to attend the HHMI-sponsored meetings in Chevy Chase, MD, on June 7-10, 2024.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

Cregg Ramich, Principal, Buri Buri Elementary School

DATE: May 23, 2024

RE: Approval of Permission for Buri Buri ES Staff Members to Attend the Professional Learning Communities at Work Institute in Pasadena, CA, on November 13-15, 2024.

BACKGROUND:

The Professional Learning Communities at Work process is increasingly recognized as the most powerful strategy for sustained, substantive school improvement. This institute gives knowledge and tools to implement this powerful process in school or districts.

This three-day event will offer the opportunity to network with some of the most insightful minds in education. The presenters are all educators who have successfully led schools through the PLC process and are accessible to attendees throughout the event.

The program includes time for questions during the breakout sessions, a panel of experts to address questions from the audience, and time for teams to reflect and seek the advice of the presenters.

Buri Buri ES requests to send 6 staff members to participate in this PLC Institute.

FISCAL IMPLICATIONS:

Estimated total cost of $1,974, per person, will include the following:

- Registration $769

- Hotel approx. $717 (3-night stay)
- Food approx. $180
- Transportation approx. $241
- Ride share approx. $ 67

The cost for six staff members will be approximately **$11,844**.

The site Gift Fund will be used to cover the cost for six staff members to attend the PLC at Work Institute in Pasadena, CA, on November 13-15, 2024.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for staff members from Buri Buri ES to attend the Professional Learning Communities at Work Institute in Pasadena, CA, on November 13-15, 2024.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish – Assistant Superintendent of Educational Services and Categorical Programs

DATE: May 23, 2024

RE: Approval to Increase Funds for the Big Lift Supervisor Independent Contractor Agreement for the 2023-24 School Year

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BACKGROUND:

The Big Lift Supervisor position was historically a certificated position. Due to staffing challenges in 2021-22, the District opted to contract for the position. For the past two school years the District contracted with Ms. Roselle Loudon and has been impressed with her performance. Under her leadership, we have seen increased participation in the Big Lift Collaborative and more opportunities that support parent involvement in early literacy. She has also begun collaborating with Ed. Services teams to establish Preschool-Grade 3 alignment.

Ms. Roselle Loudon has supported the Strategic Plan Purposeful Partnership priority this year by coordinating training of the school community liaisons in the Parent Café model of two-way communication. She has been a lead facilitator of 8 parent cafes across our Title 1 campuses. As a result, we have seen increased family participation averaging about 45 participants each event. We need her support with the launch of the first community learning exchange held on May 22.

Due to an oversight in budget allocation, those funds were prematurely exhausted. In order to ensure the smooth continuation of the Big Lift Project, we are a requesting an increase of funding equivalent to three additional days to support the May community learning exchange and parent cafes.

FISCAL IMPLICATIONS:

For the remainder of the 2023-24 school year, an increase equivalent to three days at a daily rate of $506.99, for a total amount of $1,520.97, which will be paid using the via the District general fund.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the increase of funding equivalent to three workdays for the Big Lift Supervisor as a contractor to complete the 2023-24 school year.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: May 23, 2024

RE: Approval of SMCOE Contract with the South San Francisco Unified School District for Elementary Fifth Graders to Attend San Mateo County Outdoor Education, YMCA at Jones Gulch in La Honda, During the 2024-25 School Year

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BACKGROUND:

The purpose of the contract is to allow the fifth grade students to participate in the YMCA science education program for one week. Students will learn about nature and our relationship with nature, explore the different ecosystems and work together with peers as a community. **COVID-19 procedures are in place and will be followed under the guidance of SM County Health and the CA Department of Public Health adhering to the Pandemic Recovery Framework.**

Spaces have been reserved for all 9 SSFUSD elementary schools; the County will submit dates for each school to attend the San Mateo County Outdoor Education and will be submitted for future Board approval.

The students will travel by school bus with their fifth grade teachers, who will also serve as their chaperones. The students will stay overnight in the cabins provided at Jones Gulch in La Honda, California.

FISCAL IMPLICATIONS:

Expenses will be financed by the parents of the participating fifth grade students, donations from the PTA organizations, fundraising events and student body accounts. No student will be denied the opportunity to participate due to financial constraints.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the contract between the South San Francisco Unified School District and the San Mateo County Office of Education for participation in the 2024-25 Outdoor Education program.

AGREEMENT

This Agreement, made and entered into by and between the San Mateo County Superintendent of Schools, hereinafter referred to as the "Superintendent" and the South San Francisco Unified School District, hereinafter referred to as the "District;"

WITNESSETH

WHEREAS, Section 8763 of the Education Code authorizes the County Superintendent to enter into an Agreement with the governing board of any School District to provide programs and classes in outdoor science, conservation, and environmental education for students; and

WHEREAS, the District desires to have the Superintendent provide a program in outdoor science, conservation, and environmental education for the District at Camp Jones Gulch near La Honda, California;

NOW, THEREFORE, BE IT AGREED AS FOLLOWS:

I. Responsibilities of the District

THE DISTRICT SHALL:

A. During May 2024, designate a person to act as the District's liaison to the Superintendent's Outdoor Education program.
B. By May 31, 2024, provide the Superintendent with a copy of the District's calendar and a "Participation Planning Form" (Attachment A) containing an estimate of the number of students who will participate in Outdoor Education during the 2024-2025 school year.
C. Cooperate with the Superintendent's staff in following the procedures for planning and implementing the program as delineated in the Coordinator's Guide (Attachment B).
D. Provide transportation for the District's students and staff to and from the Outdoor Education site.
E. Ensure the presence of one teacher per 30 students during the District's attendance at Outdoor Education.

F. Provide adequate insurance coverage for District employees, officers, agents, contractors, volunteers and students, at and while traveling to and from, the Outdoor Education site.

G. Provide staffing support for any students that require support at school; e.g., if a student requires additional medical care at school (i.e. students with diabetes, students in wheelchairs) or an aide for behavioral or physical needs, that same care shall be provided by the District at Outdoor Education. Student needs should be communicated at least three weeks in advance of attending to ensure student safety.

H. Upon receipt of Superintendent's invoice, make payment for the projected number of students minus 10% or the actual number attending; whichever is greater. **No students in excess of the projected number will be permitted to attend unless the site/program capacity can accommodate the students. Site capacity for elementary and middle school students shall not exceed 225 students per week.**

I.. Recruit high school students as cabin leaders at a ratio of one to ten with the assistance of the Superintendent's Outdoor Education Director.

II. **Responsibilities of the Superintendent**

THE COUNTY SUPERINTENDENT SHALL:

A. Provide an educational program in outdoor science, conservation, and environmental education in accordance with standards as set forth by the State Department of Education requirements. If students are unable to participate in the residential outdoor education program due to County or State health requirements, an alternative program of field trips, school based outdoor and environmental education activities and live streams will be provided during the week the school is scheduled to attend the residential outdoor education program.

B. Provide such coordination services as the Superintendent may deem necessary to ensure an adequate program including, but not limited to, developing a master schedule, negotiating for facilities, employing a naturalist staff, disseminating materials, and coordinating registration and billing.

C. Provide the necessary insurance coverage to protect her own employees and agents.

D. Provide basic first aid supplies for District students and personnel during their attendance at the Outdoor Education program.

E. Provide food services for students and staff starting with the first evening meal.

III. Fees

IN CONSIDERATION of the services performed, the District agrees to pay the Superintendent a per student fee not to exceed *five hundred and thirty-five dollars ($535)* or a per student fee not to exceed *five hundred and ten dollars ($510)* for those who qualify for the national school breakfast and lunch program (for a five day program); a per student fee not to exceed *four hundred and sixty dollars ($460*) or a per student fee not to exceed *four hundred and thirty-five dollars ($435*) for those who qualify for the national school breakfast and lunch program (for a four day program); plus *two hundred fifty dollars* ($250.00) for each teacher in attendance from the District. The per student fee is based on either 90% of the estimated number of students projected in May 2024 or the actual number of students in attendance, whichever is greater. Transportation and stipends for teachers and substitute teachers are not included in these fees and are the responsibility of the school or District.

The District further agrees to pay the full amount due within 30 days of invoice by the Superintendent.

IV. Term of Agreement

The term of this Agreement shall be from July 1, 2024 through June 30, 2025 and may be reviewed and renewed for additional periods of one (1) year by mutual consent.

V. Termination of Agreement

The District may terminate this Agreement by providing written notice to the Superintendent not less than eight (8) weeks prior to the start date of the District's scheduled Outdoor Education program, and if timely notice is given, the District will not be invoiced. Upon written request by the District, the Superintendent may, but is not required, to reschedule the District's Outdoor Education program to a different week in the 2024-25 master schedule, as available space may permit. If the District terminates this Agreement or otherwise cancels its participation in the Outdoor Education program less than eight (8) weeks prior to the scheduled start date, the District shall be responsible for full payment of Fees due under Section III.

The Superintendent may terminate this Agreement, in whole or in part, by giving written notice specifying the effective date and scope of such termination upon thirty (30) days' written notice. The Superintendent may immediately terminate this Agreement, in whole or in part, due to the unavailability of Federal, State, or local funds by providing written notice to the District as soon as is reasonably possible after the Superintendent learns of said unavailability of funding. During inclement weather, emergency, or due to local order, the Superintendent may terminate this Agreement or otherwise cancel the District's scheduled Outdoor Education program if she reasonably believes that inclement weather or other emergency create unsafe conditions for the program to take place or to continue. In such cases, the Superintendent may reschedule the District's Outdoor Education program to a different week in the 2024-25 master schedule, as available space may permit, or may adjust the District's invoice based on actual number of days attended.

VI. Hold Harmless and Indemnification

The District agrees to indemnify and defend the Superintendent and her employees and agents from any and all claims, damages, and liability in any way occasioned by or arising out of the negligent or intentional acts or omissions of the District and/or its employees/officers/agents/contractors / volunteers / students in the performance of this Agreement.

The Superintendent agrees to indemnify and defend the District and its employees and agents from any and all claims, damages, and liability in any way occasioned by or arising out of the negligent or intentional acts or omissions of the Superintendent and/or her employees/officers/agents in the performance of this Agreement.

In the event of the concurrent negligence, the liability for any and all claims for injuries or damages to persons and/or property which arise out of the terms and conditions of this Agreement shall be apportioned according to California's theory of comparative negligence. The duty to indemnify shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

VI. Independent Contractor

It is expressly understood and agreed that this Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or

association between the District and the Superintendent, but it is an Agreement between independent contractors, those being the District and the Superintendent.

VII. Assignability

This Agreement may not be assigned by either party except on written consent of the other.

VIII. Alterations of Agreement

Notwithstanding anything contained herein to the contrary, this Agreement may be terminated, and provisions may be altered, changed, or amended by mutual written agreement of the parties.

The laws of the State of California shall govern the validity, construction, and effect of this Agreement. The parties agree that during the course of this Agreement, informal procedures and means will be adopted for informing, advising, clarifying, and resolving any disputes, differences, or topics of mutual concern, as well as changes required in policies and procedures. Any lawsuit concerning or arising out of this Agreement shall be venued in the Superior Court of the County of San Mateo.

This Agreement supersedes any and all other agreements either oral or in writing, between the parties hereto with regard to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid and binding.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands on the day and year set forth herein below.

_____ Date: _____

SAN MATEO COUNTY
SUPERINTENDENT OR DESIGNEE

_____ Date: _____

DISTRICT SUPERINTENDENT

AC 05/01/2024

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

Sabrina Yacoub, Director Pupil Personnel, Special Education

DATE: May 23, 2024

RE: Approval of Professional Service Agreements (PSAs) with the Following Non-Public Agencies (NPA) for the 2023-24 School Year

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BACKGROUND:

SSFUSD contracts with non-public agencies (NPA) in order to provide specialized services and supports for vacancies that the District either is not able to fill internally or does not have allocated internally and are required to provide.

On May 11, 2023, the Board approved a comprehensive listing of NPAs that we contract with the last two rows of the listing as a budgetary holding space for vacancies yet to be filled at that time. That section of that chart is included below.

Non-Public Agency	Category of Services	PSA or MOU	Description of Services Provided	Billing Details	Estimated Cost for 2023-24
TBD. No agency assigned. This is a holding spot	Staffing for vacant positions	Addendum to established PSA/MOU or creation of New PSA	**Outstanding INTERNAL VACANCIES:** 9 special education teachers	$130,000/ staff on average **Total Teaching Vacancies $1,170,000**	$1,170,000

for our budget to use to contract with agencies once a candidate is found to fill an Unfilled Vacant Position			**Service Providers required for IEP implementation:** ▪ 1 Adapted Physical Education teacher ▪ 1 Deaf & Hard of Hearing teacher ▪ 2 American Sign Language paras ▪ 1 ERMHS provider ▪ 1 Physical Therapist Assistant ▪ 2 Mental Health Providers & 1 School Psychologist ▪ 1 Licensed Vocational Nurse or Registered Nurse ▪ Other roles as become needed and/or vacant	$1,300,000	$1,300,000
			Total Expected Cost for Current Vacancies		**$ 2,470,000**

On September 21, 2023 the Board approved the following update to the above line item with an update as to where monies were allocated since the original Board approval. The chart below shows that update. At that point, $714,000 of the budgeted funds remained.

Non-Public Agency	Description of Services Provided	Estimated Cost for 2023-24
NPA: Every Child *PSA	2 Teachers ($95/hour)	$260,000
NPA: Ro Health *PSA	1 Licensed Vocational Nurse ($56/hour)	$71,000
NPA: Bisla *MOU with SELPA	25 Para Educators	$900,000
NPA: Welldom *PSA	1 Physical Therapist Assistant ($108/hour) 1 Specialized Para for students with mobility needs ($60/hour)	$205,000
	1 Adapted Physical Education Teacher ($145/hour) 1 Adapted Physical Education Teacher Assistant ($105/hour)	$320,000
Total Expected Cost for Contracted Non-Public Agency Services Listed Above		**$ 1,756,000**
Remaining of Total Approved on June 22, 2023		**$ 714,000**

FISCAL IMPLICATIONS:

Total estimated cost is net zero. This memo is to finalize allocation of the remaining $714,000 toward Bisla to increase their overall allocation to $1,614,000 in order to fill remaining para vacancies.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve continuing to work with these NPAs in order to fulfill Individualized Education Plan (IEP) service agreements by allowing the Assistant Superintendent of Business Services to sign all Professional Service Agreements (PSAs) and the Director of Special Education to sign off all Independent Service Agreements (ISAs) to finalize these agreements.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Certificated Personnel items be approved:

ADMINISTRATIVE APPOINTMENT 2024-2025

Albrecht, Barry, will be placed at the El Camino High School as the Assistant Principal on a Probationary contract effective July 1, 2024

CERTIFICATED CONTRACT 2024-2025

Dalisay, Reesa Eden, will be placed at the Special Education Department on a Probationary contract effective August 1, 2024. Salary placement P – 2

Mahendra, Ruchira, will be placed at South San Francisco High School on a Probationary contract effective August 12, 2024. Salary placement C – 1

Panosian, Sarin, will be placed at South San Francisco High School on a Probationary contract effective August 12, 2024. Salary placement D - 8

Hafter, Joshua, will be placed at El Camino High School on a Probationary contract effective August 12, 2024. Salary placement C – 1

Feliciano, Wilfredo, will be placed at El Camino High School on a Probationary contract effective August 12, 2024. Salary placement C – 5

Quintero, Barbara, will be placed at Parkway Heights Middle School on a Probationary contract effective August 12, 2024. Salary placement C – 2

Yang, Jonnie, will be placed at Parkway Heights Middle School on a Probationary contract effective August 12, 2024. Salary placement D – 10

La, Herman, will be placed at Westborough Middle School on a Probationary contract effective August 12, 2024. Salary placement C – 1

Wohl, Julia, will be placed at Westborough Middle School on a Probationary contract effective August 12, 2024. Salary placement C – 1

McLoughlin, Joseph, will be placed at Alta Loma Middle School on a Probationary contract effective August 12, 2024. Salary placement C - 12

Cumagun, Jose, will be placed at Junipero Serra Elementary School on a Probationary contract effective August 12, 2024. Salary placement D – 12E

Luchsinger, Savanna, will be placed at Martin Elementary School on a Probationary contract effective August 12, 2024. Salary placement C – 2

Ventura, Erika, will be placed at Buri Buri Elementary School on a Probationary contract effective August 12, 2024. Salary placement C – 8

Loftus, Triinity, will be placed at Los Cerritos Elementary School on a Probationary contract effective August 12, 2024. Salary placement C – 1

RESIGNATION

Christopoulos, Peter, a teacher at Westborough Middle School effective May 31, 2024

Kopf, Amber, a teacher at Parkway Heights Middle School effective May 31, 2024

Hsu, Liming Luke, a teacher at Parkway Heights Middle School effective May 31, 2024

Mesa, Thalia, a counselor at Parkway Heights Middle School effective May 31, 2024

Mailangi, Tanya, a teacher at South San Francisco High School effective May 31, 2024

Wai, Martin, a teacher at South San Francisco High School effective May 31, 2024

Mao, Ingrid, a counselor at El Camino High School effective May 31, 2024

Stewart, Rose, a teacher at El Camino High School effective May 31, 2024

Teerlink, Jessica, a Speech and Language Pathologist at the Special Education Department effective May 31, 2024

Mast, Taylor, a Speech and Language Pathologist at the Special Education Department effective May 31, 2024

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources and Student Services

Ryan Sebers, Director, Student Services

DATE: May 23, 2024

RE: Destruction of Class 3 Disposable Records

BACKGROUND:

Each year records are reviewed and destroyed as appropriate according to the age of the records.

FISCAL IMPLICATIONS:

None. This is an annual task within the regular scope of staff responsibilities.

RECOMMENDATION:

That the destruction of Class 3 disposable records for the years prior to the 2019-20 school year be approved as follows:

Grades K –12	Cumulative records of students who have left the district and have not been requested within the last three years.
Grades K –12	All Special Education records of students who have left the District and have not been requested within the last three years.*

	*Exception: If a student continues receiving services until his/her 22nd birthday, those records can be destroyed when the student reaches age 25.
Grades 7 – 12	Teachers' grade books
Grades 7 – 12	Student discipline records, attendance folders, counseling folders, emergency cards, and health cards.

The following records have been reclassified from 2-optional to Class 3-Disposable Records and are to be destroyed:

Psychological folders on students who have reached 22 years of age, as of August 30, 2021.

Welfare and Attendance folders of students who have reached 18 years of age as of June 1, 2021.

Student permanent records that have been scanned (PDF), microfilmed, or microfiched.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 23, 2024

RE: Purchase Order Listing – March 1 to March 31, 2024

BACKGROUND:

The attached report shows the total amount of all Purchase Orders, Change Orders and Printed Instructional Material Orders processed between March 1 to March 31, 2024 for the 2023-24 Fiscal Year.

FISCAL IMPLICATIONS:

These Purchase Orders and Change Orders represent the potential commitment and encumbrances during the period covered. Staff has obtained terms and conditions in dealing with accredited vendors.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Purchase Order Listing.

P.O.	Vendor	Description	Account	Amount
242512	4 IMPRINT	Student Recognition Rewards	01-3182-0-1110-1000-5810-031-387	3,653.05
242624	ACADEMIC THERAPY PUBLICATIONS	Decodables for K	01-3010-0-1110-1000-4320-013-301	265.90
242681	ACADEMIC THERAPY PUBLICATIONS	Phonics Books	01-3214-0-1110-1000-4200-007-339	4,050.11
242597	ALCATRAZ CRUISES LLC	Field Trip	01-3218-0-1110-1000-5815-025-439	2,006.80
242693	AMAZON CAPITAL SERVICES	Books	01-0000-0-3200-1000-4200-031-070	43.03
242455	AMAZON CAPITAL SERVICES	5th Grade Supplies	01-9010-0-1110-1000-4200-002-356	4.87
242376	AMAZON CAPITAL SERVICES	Kinder Supplies	01-9010-0-1110-1000-4320-002-356	1,851.74
242419	AMAZON CAPITAL SERVICES	2nd Grade Supplies	01-9010-0-1110-1000-4320-002-356	384.02
242446	AMAZON CAPITAL SERVICES	4th Grade Supplies	01-9010-0-1110-1000-4320-002-356	1,277.26
242454	AMAZON CAPITAL SERVICES	5th Grade Classroom Supplies	01-9010-0-1110-1000-4320-002-356	1,374.44
242455	AMAZON CAPITAL SERVICES	5th Grade Supplies	01-9010-0-1110-1000-4320-002-356	698.77
242690	AMAZON CAPITAL SERVICES	Supplies for 3/4/Library	01-9010-0-1110-1000-4320-002-356	849.86
242696	AMAZON CAPITAL SERVICES	Kinder Supplies	01-9010-0-1110-1000-4320-002-356	1,028.65
242610	AMAZON.COM	Tech Tools	01-0000-0-0000-2424-4320-090-735	622.28
242370	AMAZON.COM	Office Furniture	01-0000-0-0000-2700-4320-007-070	264.76
242619	AMAZON.COM	Office Supplies	01-0000-0-0000-7350-4320-090-717	103.79
242539	AMAZON.COM	Supplies for General Office and Custodians	01-0000-0-0000-8200-4320-032-759	170.81
242385	AMAZON.COM	Books & Supplies	01-0000-0-1110-1000-4200-012-070	541.86
242396	AMAZON.COM	Art Project Supplies & Books	01-0000-0-1110-1000-4200-012-070	67.69
242412	AMAZON.COM	Classroom Supplies & Books	01-0000-0-1110-1000-4200-012-070	349.75
242414	AMAZON.COM	Class Library Books	01-0000-0-1110-1000-4200-012-070	466.64
242428	AMAZON.COM	Class Books	01-0000-0-1110-1000-4200-012-070	833.78
242429	AMAZON.COM	Classroom Books	01-0000-0-1110-1000-4200-012-070	337.76
242437	AMAZON.COM	Classroom Books #5	01-0000-0-1110-1000-4200-012-070	489.36
242439	AMAZON.COM	Class Books #4	01-0000-0-1110-1000-4200-012-070	326.11
242441	AMAZON.COM	Class Books & Supplies TK	01-0000-0-1110-1000-4200-012-070	135.39
242443	AMAZON.COM	Class Books #16	01-0000-0-1110-1000-4200-012-070	1,073.78
242444	AMAZON.COM	Class Books 4th Grade	01-0000-0-1110-1000-4200-012-070	796.07
242445	AMAZON.COM	Class Books #6 + 4th Pt4	01-0000-0-1110-1000-4200-012-070	569.86
242448	AMAZON.COM	Class Books 4th Grade Pt2	01-0000-0-1110-1000-4200-012-070	362.31
242449	AMAZON.COM	Class Books 4th Pt3	01-0000-0-1110-1000-4200-012-070	451.85
242450	AMAZON.COM	Books & Supplies	01-0000-0-1110-1000-4200-012-070	201.26
242442	AMAZON.COM	Supplies	01-0000-0-1110-1000-4320-006-070	253.26
242362	AMAZON.COM	Classroom Supplies	01-0000-0-1110-1000-4320-007-070	155.27
242494	AMAZON.COM	Classroom Supplies	01-0000-0-1110-1000-4320-008-070	31.71
242691	AMAZON.COM	Classroom Supplies	01-0000-0-1110-1000-4320-008-070	167.62
242694	AMAZON.COM	Classroom Supplies	01-0000-0-1110-1000-4320-008-070	93.93
242385	AMAZON.COM	Books & Supplies	01-0000-0-1110-1000-4320-012-070	295.51
242396	AMAZON.COM	Art Project Supplies & Books	01-0000-0-1110-1000-4320-012-070	620.21
242412	AMAZON.COM	Classroom Supplies & Books	01-0000-0-1110-1000-4320-012-070	123.68
242441	AMAZON.COM	Class Books & Supplies TK	01-0000-0-1110-1000-4320-012-070	421.16

P.O.	Vendor	Description	Account	Amount
242450	AMAZON.COM	Books & Supplies	01-0000-0-1110-1000-4320-012-070	96.72
242406	AMAZON.COM	Supplies	01-0000-0-1110-1000-4320-021-070	308.36
242408	AMAZON.COM	TX Supplies	01-0000-0-1110-1000-4320-021-070	150.00
242420	AMAZON.COM	Electronic Whistles	01-0000-0-1110-1000-4320-025-322	43.50
242418	AMAZON.COM	Drama Supplies	01-0000-0-1110-1000-4320-032-070	21.87
242539	AMAZON.COM	Supplies for General Office and Custodians	01-0000-0-1110-1000-4320-032-070	21.70
242618	AMAZON.COM	HDMI Cable	01-0000-0-1110-1000-4320-032-070	60.42
242359	AMAZON.COM	Smartboard Bulbs	01-0000-0-1110-1000-4320-033-070	138.18
242432	AMAZON.COM	Projector Lamp/Supplies	01-0000-0-1110-1000-4320-033-070	179.21
242434	AMAZON.COM	Toner	01-0000-0-1110-1000-4320-033-070	531.77
242433	AMAZON.COM	Art Supplies	01-0000-0-1201-1000-4320-033-070	134.03
242347	AMAZON.COM	Pace Clock	01-0000-0-1202-1000-4420-033-070	904.26
242613	AMAZON.COM	Markers	01-0000-0-1216-1000-4320-032-070	63.73
242614	AMAZON.COM	Supplies for Social Science	01-0000-0-1236-1000-4320-032-070	257.56
242677	AMAZON.COM	Books	01-0000-0-3200-1000-4200-031-070	761.73
242479	AMAZON.COM	SpEd Class Supplies	01-0801-0-1110-1000-4200-002-123	100.36
242485	AMAZON.COM	4th Grade Books	01-0801-0-1110-1000-4200-002-123	194.49
242487	AMAZON.COM	Classroom Supplies	01-0801-0-1110-1000-4200-013-180	43.84
242352	AMAZON.COM	Class Support Supplies	01-0801-0-1110-1000-4320-012-180	891.92
242493	AMAZON.COM	Classroom Supplies/First Aid Kits	01-0801-0-1110-1000-4320-013-180	1,191.38
242406	AMAZON.COM	Supplies	01-0801-0-1110-1000-4320-021-180	490.98
242407	AMAZON.COM	Supplies	01-0801-0-1110-1000-4320-021-180	752.48
242408	AMAZON.COM	TX Supplies	01-0801-0-1110-1000-4320-021-180	459.59
242380	AMAZON.COM	TX Program Supplies	01-0801-0-1110-1000-4320-033-180	446.33
242382	AMAZON.COM	Toner	01-0801-0-1110-1000-4320-033-180	139.53
242486	AMAZON.COM	Soccer Balls	01-0801-0-1110-1000-4320-033-180	109.66
242492	AMAZON.COM	Scientific Calculators	01-0801-0-1110-1000-4320-033-180	1,976.10
242558	AMAZON.COM	World Language Supplies	01-0801-0-1110-1000-4320-033-180	480.54
242655	AMAZON.COM	AP Prep Book & Art Supplies	01-0801-0-1110-1000-4320-033-180	125.77
242379	AMAZON.COM	DELAC Prizes/Materials	01-0803-0-1110-1000-4320-090-411	152.45
242452	AMAZON.COM	Classroom Books (4th grade)	01-3010-0-1110-1000-4200-007-301	1,469.41
242487	AMAZON.COM	Classroom Supplies	01-3010-0-1110-1000-4200-013-301	960.39
242493	AMAZON.COM	Classroom Supplies/First Aid Kits	01-3010-0-1110-1000-4200-013-301	674.74
242354	AMAZON.COM	Reading Resource Cntr Student Support	01-3010-0-1110-1000-4320-008-301	29.64
242355	AMAZON.COM	Student Sleeping Bags for Outdoor Ed	01-3010-0-1110-1000-4320-008-301	153.77
242490	AMAZON.COM	Positive Behavior Incentives	01-3010-0-1110-1000-4320-008-301	47.99
242507	AMAZON.COM	Student Behavioral and Class Management Support	01-3010-0-1110-1000-4320-008-301	170.78
242487	AMAZON.COM	Classroom Supplies	01-3010-0-1110-1000-4320-013-301	454.88
242411	AMAZON.COM	Classroom Supplies/PBIS Prizes	01-3214-0-1110-1000-4320-013-339	524.64
242493	AMAZON.COM	Classroom Supplies/First Aid Kits	01-3214-0-1110-1000-4320-013-339	75.81
242508	AMAZON.COM	Study Hall Supplies	01-3218-0-1110-1000-4320-021-439	871.47

P.O.	Vendor	Description	Account	Amount
242557	AMAZON.COM	CTE-Photo Supplies	01-3550-0-3800-1000-4320-033-333	414.27
242676	AMAZON.COM	Earphones	01-6387-0-3800-1000-4320-025-CIG	40.60
242616	AMAZON.COM	Shelves for Video Arts	01-6387-0-3800-1000-4320-032-CIG	451.64
242617	AMAZON.COM	Advisory Meeting Catering	01-6387-0-3800-1000-4320-032-CIG	889.01
242378	AMAZON.COM	Culinary Arts-CTE	01-6387-0-3800-1000-4320-033-CIG	143.88
242348	AMAZON.COM	Anatomy Coloring Book for CTE Health Course	01-6388-0-3800-1000-4320-032-318	39.90
242678	AMAZON.COM	Refrigerator for CTE Health Science Class	01-6388-0-3800-1000-4320-032-318	179.10
242456	AMAZON.COM	Hot Water Dispenser	01-7032-0-0000-3700-4320-090-820	207.66
242476	AMAZON.COM	Insulated Bag	01-7032-0-0000-3700-4320-090-820	127.46
242397	AMAZON.COM	Wall Calendar/White Board for ECK	01-7032-0-0000-3700-4420-090-820	119.31
242451	AMAZON.COM	Portable Monitors	01-7032-0-0000-3700-4420-090-820	2,959.61
242655	AMAZON.COM	AP Prep Book & Art Supplies	01-7413-0-1110-1000-4200-033-363	347.80
242383	AMAZON.COM	Solar Animal Repellent	01-8150-0-0000-8110-4320-090-741	213.08
242384	AMAZON.COM	Maintenance Supplies	01-8150-0-0000-8110-4320-090-741	43.94
242390	AMAZON.COM	Kinder Supplies	01-9010-0-1110-1000-4320-002-356	315.54
242394	AMAZON.COM	2nd Grade Supplies	01-9010-0-1110-1000-4320-002-356	129.59
242413	AMAZON.COM	2nd Grade Supplies	01-9010-0-1110-1000-4320-002-356	505.70
242417	AMAZON.COM	1st Grade Supplies	01-9010-0-1110-1000-4320-002-356	314.97
242447	AMAZON.COM	2nd Grade Supplies	01-9010-0-1110-1000-4320-002-356	587.59
242453	AMAZON.COM	2nd Grade Classroom Supplies	01-9010-0-1110-1000-4320-002-356	385.74
242479	AMAZON.COM	SpEd Class Supplies	01-9010-0-1110-1000-4320-002-356	26.68
242416	AMAZON.COM	Reader Pen	01-9010-0-1110-1000-4320-010-356	181.29
242612	AMAZON.COM	Helix Cup #3	01-9010-0-1110-1000-4320-090-055	1,306.97
242474	AMAZON.COM	Biotech SSFHS	01-9010-0-1110-1000-4320-090-360	107.64
242351	AMAZON.COM	Instructional Tool Speech Therapy	01-9010-0-5001-3150-4200-090-350	22.91
242351	AMAZON.COM	Instructional Tool Speech Therapy	01-9010-0-5760-1190-4320-090-350	301.09
242353	AMAZON.COM	Speech Pathologist Supplies	01-9010-0-5760-1190-4320-090-350	54.42
242471	AMAZON.COM	Classroom Supplies	01-9010-0-5760-1190-4320-090-350	106.56
242522	AMAZON.COM	Twig K-5 Supplies	01-9044-0-1110-1000-4320-090-062	19.57
242375	AMAZON.COM	Books	01-9109-0-1110-1000-4200-033-356	701.02
242418	AMAZON.COM	Drama Supplies	01-9219-0-1208-1000-4320-032-356	446.91
242664	ANDERSON'S IT'S ELEMENTARY	Supplies	01-0000-0-1110-1000-4320-014-070	203.78
242567	ANDERSON'S IT'S ELEMENTARY	School Supplies	01-0801-0-1110-1000-4320-013-180	191.68
242680	ANDERSON'S IT'S ELEMENTARY	School Supplies	01-0801-0-1110-1000-4320-013-180	944.68
242644	APPLE COMPUTER INC	MacBooks for IT Techs	01-0000-0-0000-2424-4420-090-735	14,414.35
242571	APPLE COMPUTER INC	Apple TV	01-3218-0-1110-1000-4320-032-439	963.57
242461	APPLE COMPUTER INC	Laptops	01-6500-0-5760-1190-4420-090-245	3,442.30
242689	APPLE INC	Apple TVs	01-0000-0-1110-1000-4320-014-070	385.43
242647	APPLE INC	Apple TVs Replacement	01-3010-0-1110-1000-4320-013-301	385.43
242526	APPLE INC	Technology	01-3182-0-1110-1000-4420-031-387	30,474.62
242563	ARBORIST NOW INC.	Tree Removal	01-8150-0-0000-8110-5899-006-741	6,200.00

P.O.	Vendor	Description	Account	Amount
242562	ARBORIST NOW INC.	Tree Removal	01-8150-0-0000-8110-5899-090-741	8,640.00
242502	ARBORTECH TREE CARE INC	Tree Removal	01-8150-0-0000-8110-5899-032-741	3,800.00
242576	AVALON TRANSPORTATION LLC	ECHS/SSFHS FT to UC Davis	01-9010-0-1110-1000-5899-090-360	4,892.00
242462	AZENTA US INC.	Biotech SSFHS	01-9010-0-1110-1000-5899-090-360	55.44
242463	AZENTA US INC.	Biotech Supplies SSFHS	01-9010-0-1110-1000-5899-090-360	76.32
242345	B & H PHOTO-VIDEO INC	Photo Supplies	01-3550-0-3800-1000-4320-032-333	197.56
242475	B & H PHOTO-VIDEO INC	Photo Supplies	01-3550-0-3800-1000-4320-032-333	1,263.45
242477	B & H PHOTO-VIDEO INC	CTE-Photo Supplies	01-3550-0-3800-1000-4320-033-333	483.98
242643	B & H PHOTO-VIDEO INC	CTE_Photography Supplies	01-3550-0-3800-1000-4420-033-333	2,825.88
242531	BAY AREA BIOSCIENCE EDUCATION	Biotech Supplies SSFHS	01-9010-0-1110-1000-4320-090-360	412.03
242505	BELKORP AG LLC	Open P.O. for Lawn Mower Equipment & Supplies	01-8150-0-0000-8110-4320-090-741	10,000.00
242649	BELLWETHER MEDIA INC	Library Books	01-9010-0-1110-1000-4200-002-356	329.82
242404	BIO-RAD LABORATORIES INC.	Biology Supplies	01-0801-0-1110-1000-4320-033-180	670.88
242360	BIOSCIENCE CORE SKILLS	BCSI Evaluator Training	01-9010-0-1110-1000-5210-090-360	400.00
242363	BIOSCIENCE CORE SKILLS	BCSI Evaluator Training	01-9010-0-1110-1000-5210-090-360	400.00
242401	BIOSCIENCE CORE SKILLS	BCSI Evaluator Training	01-9010-0-1110-1000-5210-090-360	400.00
242628	BLAISDELL'S BUSINESS PRODUCTS	Copy Paper	01-0000-0-1110-1000-4320-008-070	746.93
242574	BLICK ART MATRLS - DICK BLICK	Art Supplies	01-3010-0-1110-1000-4320-022-301	643.87
242564	BLINDS USA LLC	Open P.O. for Window Coverings and Parts	01-8150-0-0000-8110-4320-090-741	5,000.00
242516	BLUUM HOLDINGS LLC	Diversitrack	01-3010-0-1110-1000-4420-022-301	2,615.03
242368	BSN SPORTS LLC	Banners	01-9128-0-1110-1000-5810-033-717	13,179.51
242583	BULLSEYE GLASS COMPANY	Art Supplies	01-0801-0-1110-1000-4320-033-180	732.26
242391	CALIFORNIA READING ASSOCIATION	CRA Webinar	01-6266-0-1110-1000-5899-090-341	160.00
242402	CAROLINA BIOLOGICAL SUPPLY CO	Biology Supplies	01-0801-0-1110-1000-4320-033-180	521.84
242604	CARRANZA, LUIS	Photo Booth for Graduation	01-3182-0-1110-1000-5899-031-387	1,042.71
242662	CATHOLIC CHARITIES -	Field Trip Transportation	01-3214-0-1110-1000-5821-013-339	2,211.00
242555	CDW GOVERNMENT INC	TVs & Diversitracks (Mounts)	01-0000-0-0000-2424-4420-006-735	33,196.85
242555	CDW GOVERNMENT INC	TVs & Diversitracks (Mounts)	01-0000-0-1110-1000-4420-006-070	2,000.00
242561	CDW GOVERNMENT INC	Document Cameras	01-0000-0-1110-1000-4420-007-070	1,111.94
242685	CDW GOVERNMENT INC	TVs	01-0000-0-1110-1000-4420-014-070	2,467.71
242637	CDW GOVERNMENT INC	TV	01-0000-0-3200-1000-4420-031-070	2,279.31
242586	CDW GOVERNMENT INC	Drama Supplies	01-0801-0-1110-1000-4320-033-180	2,750.31
242686	CDW GOVERNMENT INC	TV Cart	01-0801-0-1110-1000-4420-013-180	811.98
242627	CDW GOVERNMENT INC	TV for Instructional Use	01-3010-0-1110-1000-4420-013-301	1,365.82
242422	CDW GOVERNMENT INC	TVs	01-3010-0-1110-1000-4420-022-301	16,200.81
242582	CDW GOVERNMENT INC	TVs	01-3218-0-1110-1000-4420-032-439	27,364.94
242459	CDW GOVERNMENT INC	Monitors	01-6500-0-5760-1190-4320-090-245	905.61
242515	CDW GOVERNMENT INC	Software Program	01-8150-0-0000-8110-5813-090-741	448.14
242688	CDW GOVERNMENT INC	LCD Projectors	01-9010-0-1110-1000-4420-009-356	13,973.58
242529	CENTER FOR THE COLLABORATIVE	Sipps Books K / 2nd	01-0000-0-1110-1000-4200-012-070	506.87
242599	CENTER FOR THE COLLABORATIVE	Decodable Books	01-3010-0-1110-1000-4200-007-301	2,557.90

P.O.	Vendor	Description	Account	Amount
242430	CERTIFIED LANGUAGES	Open PO - Translation Services	01-0801-0-1110-1000-5899-090-127	20,000.00
242405	CK FIRST ENTERPRISES INC	Earbuds-Testing	01-0801-0-1110-1000-4320-033-180	259.31
242575	CLAY PLANET	Clay	01-0000-0-1207-1000-4320-032-070	1,612.56
242609	CLEARLITE TROPHIES	Plaque_Boys Soccer	01-0000-0-1202-1000-5810-033-070	60.77
242491	CONGLOBAL INDUSTRIES LLC	Storage Container	01-8150-0-0000-8110-4420-090-741	3,186.37
242621	CORE DISTRICTS	CORE Districts	01-9026-0-1110-1000-5899-090-356	20,000.00
242498	COSTCO	Washer and Dryer	01-0000-0-1110-1000-4420-021-070	1,867.85
242605	COUNTY OF SAN MATEO	RISE 2024 Women's Leadership Conference	01-0000-0-1110-1000-5210-090-762	220.00
242638	CRYSTAL COMMUNICATIONS	Walkie Talkies	01-0000-0-1110-1000-4320-006-070	2,410.92
242672	CRYSTAL COMMUNICATIONS	Radio Parts	01-0000-0-1110-1000-4320-014-070	183.83
242530	CYO TRANSPORTATION SERVICES	Bus for 2nd Randolf Museum	01-0000-0-1110-1000-5821-012-070	1,188.00
242659	CYO TRANSPORTATION SERVICES	4th Grade Field Trip	01-3010-0-1110-1000-5815-008-301	1,991.00
242660	CYO TRANSPORTATION SERVICES	2nd Grade Field Trip	01-3010-0-1110-1000-5815-008-301	1,764.00
242503	DAVEY TREE, THE	Tree Removal	01-8150-0-0000-8110-5899-009-741	7,000.00
242393	DECKER EQUIPMENT	MUR Supplies	01-0000-0-1110-1000-4320-021-070	1,540.20
242488	DELL MARKETING LP	Laptop	01-0000-0-1110-1000-4420-007-070	1,612.75
242634	DELL MARKETING LP	Desktop	01-0000-0-3200-1000-4420-031-070	1,683.71
242483	DELL MARKETING LP	Computer	01-3218-0-1110-1000-4420-021-439	1,467.22
242579	DEMCO INC.	Library Supplies	01-0000-0-1110-2421-4320-014-451	225.03
242537	DEMCO INC.	Book Tape	01-0000-0-1110-2421-4320-033-451	130.95
242547	DISCOUNT SCHOOL SUPPLY	2nd Grade Supplies	01-9010-0-1110-1000-4320-002-356	205.17
242523	DISCOUNTMUGS	Blue Mugs for Awards	01-9012-0-1110-1000-5810-025-356	546.75
242344	DISTRICT 1 SAN FRANCISCO	Soccer Referee	01-0000-0-1202-1000-5899-033-070	2,784.00
242377	DISTRICT 1 SAN FRANCISCO	Soccer Referee	01-9010-0-1202-1000-5899-033-322	2,320.00
242620	DOCUMENT TRACKING SERVICES-DTS	Document Tracker - Translation Services	01-0000-0-0000-3900-5813-090-305	12,435.24
242399	EAST BAY RESTAURANT SUPPLY INC	Microwave Oven	01-7032-0-0000-3700-4320-090-820	359.36
242386	EAST BAY RESTAURANT SUPPLY INC	Milk Cooler	01-7032-0-0000-3700-4420-090-820	4,176.26
242364	EIDE BAILLY LLP	Audit Services	01-0000-0-0000-7190-5887-090-717	16,000.00
242343	EVENTGROOVE	Spring Play Materials	01-9219-0-1208-1000-5810-032-356	111.85
242460	FAGEN FRIEDMAN & FULFROST LLP	Special Education Symposium (Virtual)	01-6500-0-5760-1190-5210-090-245	3,240.00
242469	FEDERAL CONTRACTS CORP	Light Tower	01-8150-0-0000-8110-4320-090-741	6,580.44
242482	FOLLETT CONTENT SOLUTIONS	Books for Book Club	01-3218-0-1110-1000-4200-021-439	3,887.25
242607	FOLLETT SCHOOL SOLUTIONS INC	Library Books	01-0000-0-1110-1000-4200-006-070	1,559.62
242646	FOLLETT SCHOOL SOLUTIONS INC	Library Books	01-0000-0-1110-2421-4200-002-451	61.94
242653	FOLLETT SCHOOL SOLUTIONS INC	Library Books	01-0000-0-1110-2421-4200-007-451	388.00
242501	FOLLETT SCHOOL SOLUTIONS INC	Library Books	01-0000-0-1110-2421-4200-008-451	309.96
242342	FOLLETT SCHOOL SOLUTIONS INC	Library Books	01-0000-0-1110-2421-4200-012-451	492.22
242646	FOLLETT SCHOOL SOLUTIONS INC	Library Books	01-0801-0-1110-1000-4200-002-123	103.99
242569	FOLLETT SCHOOL SOLUTIONS INC	Library Books	01-0801-0-1110-1000-4200-008-123	132.79
242653	FOLLETT SCHOOL SOLUTIONS INC	Library Books	01-3010-0-1110-1000-4200-007-301	36.88
242573	FOLLETT SCHOOL SOLUTIONS INC	Classroom Books	01-3010-0-1110-1000-4200-022-301	1,340.51

P.O.	Vendor	Description	Account	Amount
242646	FOLLETT SCHOOL SOLUTIONS INC	Library Books	01-9010-0-1110-1000-4200-002-356	341.99
242592	GOPHER SPORTS	Playground Equip.	01-0000-0-1110-1000-4320-014-070	503.34
242572	GOPHER SPORTS	PE Supplies	01-3010-0-1110-1000-4320-022-301	1,987.38
242350	GRAINGER (BRANCH 729)	Warehouse Inventory Restock	01-0000-0-0000-0000-9320-000	3,967.23
242533	GRAINGER (BRANCH 729)	Warehouse Inventory Stock	01-0000-0-0000-0000-9320-000	3,479.18
242395	GRAINGER (BRANCH 729)	Pallet Jack for ECK	01-7032-0-0000-3700-4420-090-820	584.03
242499	HANCOCK, THERESA A.	AVT PD	01-6266-0-1110-1000-5801-090-341	1,500.00
242440	HEGGERTY PHONEMIC AWARENESS	Class Books #4	01-0000-0-1110-1000-4200-012-070	241.64
242524	HEGGERTY PHONEMIC AWARENESS	Decodable Heggerty #6 & K22	01-0000-0-1110-1000-4200-012-070	523.36
242673	HEGGERTY PHONEMIC AWARENESS	1st Grade Phonemic	01-0000-0-1110-1000-4320-012-070	170.97
242541	HEGGERTY PHONEMIC AWARENESS	Phonemic Curriculum	01-0000-0-1110-1000-4320-014-070	844.89
242648	HEGGERTY PHONEMIC AWARENESS	Book Series Grades K-2	01-3010-0-1110-1000-4200-007-301	253.43
242409	HOME DEPOT PRO, THE	Custodial Supplies	01-0000-0-1110-1000-4320-006-070	161.44
242595	INTERACTIVE DIGITAL SOLUTIONS	Audio Equip Warranty Renewal	01-0000-0-0000-0000-9330-000	4,454.37
242595	INTERACTIVE DIGITAL SOLUTIONS	Audio Equip Warranty Renewal	01-0000-0-0000-2424-5899-090-735	1,484.79
242472	KAPLAN	Diversity Kit	01-0000-0-1110-1000-4320-012-070	618.73
242465	KAPLAN EARLY LEARNING CO.	Class Supplies	01-0000-0-1110-1000-4320-012-070	662.23
242699	KELLY SPICERS FACILITIES	Paper	01-0000-0-1110-1000-4320-009-070	1,334.24
242593	KELLY SPICERS INC.	Copy Paper	01-0000-0-1110-1000-4320-014-070	1,326.74
242600	KELLY SPICERS INC.	Paper	01-0801-0-1110-1000-4320-013-180	2,205.74
242374	KELLY SPICERS STORES	Copy Paper	01-9010-0-1110-1000-4320-002-356	1,765.50
242500	KNOWLES TEACHER INITIATIVE	Virtual Workshop Coaching	01-0000-0-1110-1000-5210-090-762	25.00
242581	KNOX RAPID ENTRY SYSTEM	Knox Box Gate & Key Switch	01-8150-0-0000-8110-4320-090-741	485.65
242481	KUTA SOFTWARE LLC	License Renewal for Math	01-3218-0-1110-1000-5813-032-439	784.00
242423	LAKESHORE	2nd Grade EL Supplies	01-0801-0-1110-1000-4320-002-123	490.48
242658	LAKESHORE	Classroom Supplies	01-3010-0-1110-1000-4320-013-301	575.00
242542	LAKESHORE LEARNING	Room Dividers	01-0000-0-1110-1000-4320-014-070	1,434.20
242357	LAKESHORE LEARNING	Manipulatives Kinder #2	01-0801-0-1110-1000-4320-012-180	233.91
242410	LAKESHORE LEARNING	Classroom Supplies	01-3214-0-1110-1000-4320-013-339	257.12
242598	LATINX PARENTING LLC	Training	01-0801-0-1110-1000-5210-022-123	1,191.00
242559	LEGAL AID SOCIETY	Lawyer Fees	01-0000-0-0000-7602-5888-090-726	4,000.00
242514	MARENEM INC.	Classroom Supplies	01-3010-0-1110-1000-4320-013-301	395.22
242625	MARENEM INC.	Classroom Materials	01-3010-0-1110-1000-4320-013-301	373.46
242692	MASTER TEACHER INC	Plaque	01-0000-0-1110-1000-5810-008-070	111.64
242635	MATH LEARNING CENTER, THE	Support Materials	01-0000-0-1110-1000-4320-006-070	2,659.26
242457	MEDCO SUPPLY COMPANY	CTE Health Science Supplies	01-6388-0-3800-1000-4320-032-318	2,940.21
242457	MEDCO SUPPLY COMPANY	CTE Health Science Supplies	01-6388-0-3800-1000-4420-032-318	10,984.24
242577	NCCER	NCCER HS Builder Registration SSF	01-6388-0-3800-1000-5899-090-318	500.00
242431	NORDISCO.COM	Plaques for Retirees	01-0000-0-0000-7110-5810-090-713	460.73
242506	ODP BUSINESS SOLUTIONS LLC	Office Supplies	01-0000-0-0000-7350-4320-090-717	319.71
242639	ODP BUSINESS SOLUTIONS LLC	Office Supplies	01-0000-0-0000-7350-4320-090-717	55.14

P.O.	Vendor	Description	Account	Amount
242358	ODP BUSINESS SOLUTIONS LLC	Kinder Supplies	01-9010-0-1110-1000-4320-002-356	111.07
242540	ODP BUSINESS SOLUTIONS LLC	School Supplies	01-9010-0-1110-1000-4320-002-356	509.92
242640	ODP BUSINESS SOLUTIONS LLC	5th Grade Class Supplies	01-9010-0-1110-1000-4320-002-356	823.71
242697	ODP BUSINESS SOLUTIONS LLC	3rd Grade Supplies	01-9010-0-1110-1000-4320-002-356	149.42
242478	OFFICE DEPOT INC	Office Supplies	01-0000-0-0000-7150-4320-090-714	313.67
242675	OFFICE DEPOT INC	Payroll Office Supplies	01-0000-0-0000-7340-4320-090-717	192.96
242580	OFFICE DEPOT INC	Office Supplies	01-0000-0-0000-8200-4320-090-760	489.16
242695	OFFICE DEPOT INC	Classroom Supplies	01-0000-0-1110-1000-4320-007-070	244.23
242545	OFFICE DEPOT INC	Office Supplies	01-0000-0-1110-1000-4320-008-070	302.75
242497	OFFICE DEPOT INC	Art Supplies for School Art Project	01-0000-0-1110-1000-4320-012-070	1,236.85
242544	OFFICE DEPOT INC	Supplies	01-0000-0-1110-1000-4320-014-070	488.23
242591	OFFICE DEPOT INC	Supplies	01-0000-0-1110-1000-4320-014-070	399.60
242666	OFFICE DEPOT INC	Supplies	01-0000-0-1110-1000-4320-014-070	1,745.71
242509	OFFICE DEPOT INC	Classroom Supplies	01-0000-0-1110-1000-4320-022-070	105.44
242590	OFFICE DEPOT INC	Supplies for the Library	01-0000-0-1110-1000-4320-032-070	9.66
242590	OFFICE DEPOT INC	Supplies for the Library	01-0000-0-1110-2421-4320-032-451	45.84
242608	OFFICE DEPOT INC	CTE Supplies	01-0000-0-1255-1000-4320-032-070	118.57
242510	OFFICE DEPOT INC	Supplies	01-0000-0-3200-1000-4320-031-070	210.04
242631	OFFICE DEPOT INC	Mouse for Testing	01-0801-0-1110-1000-4320-009-180	477.96
242365	OFFICE DEPOT INC	EL Class Support Materials	01-0801-0-1110-1000-4320-012-123	1,137.21
242656	OFFICE DEPOT INC	Classroom Supplies	01-3010-0-1110-1000-4320-013-301	2,299.90
242509	OFFICE DEPOT INC	Classroom Supplies	01-3010-0-1110-1000-4320-022-301	3,395.77
242510	OFFICE DEPOT INC	Supplies	01-3182-0-1110-1000-4320-031-387	1,071.32
242570	OFFICE DEPOT INC	Book Cart	01-3182-0-1110-1000-4320-031-387	379.36
242606	OFFICE DEPOT INC	Tissue	01-3182-0-1110-1000-4320-031-387	365.21
242654	OKAPI EDUCATIONAL PUBLISHING	Phonics Book Set	01-0801-0-1110-1000-4200-007-123	2,492.41
242521	ORIENTAL TRADING CO	Supplies for Walk-A-Thon	01-0000-0-1110-1000-4320-012-070	296.08
242400	ORIENTAL TRADING CO	PBIS Prizes	01-3214-0-1110-1000-4320-013-339	135.09
242549	ORIENTAL TRADING CO	1st Grade Supply	01-9010-0-1110-1000-4320-002-356	109.77
242565	P & R PAPER SUPPLY CO	Warehouse Inventory Stock - #008720	01-0000-0-0000-0000-9320-000	647.71
242596	P & R PAPER SUPPLY CO	Warehouse Inventory Stock - #008720	01-0000-0-0000-0000-9320-000	863.62
242623	PARTNERS IN SCHOOL INNOVATION	Partners in Schools Innovation	01-9026-0-1110-1000-5899-090-356	167,000.00
242633	PENINSULA FITNESS VENTURES	Field Trip	01-3218-0-1110-1000-5815-025-439	1,000.00
242566	PIONEER VALLEY BOOKS	Book Bags	01-0801-0-1110-1000-4320-007-123	612.59
242566	PIONEER VALLEY BOOKS	Book Bags	01-3010-0-1110-1000-4320-007-301	612.60
242389	PLURAL PUBLISHING INC.	Protocols	01-6500-0-5760-1190-4320-005-245	113.83
242371	POSITIVE PROMOTIONS	Tote Bags	01-0000-0-1110-1000-4320-008-070	1,101.13
242511	PRECITA EYES MURALISTS	Mural	01-0801-0-1110-1000-5899-021-180	19,901.00
242387	PROTECH	Consulting & Engineering	01-0000-0-0000-8200-5899-008-760	1,655.00
242388	PROTECH	Consulting & Engineering	01-0000-0-0000-8200-5899-032-760	1,125.00
242642	RESOURCE SOLUTIONS OF SF GROUP	Custodial Supplies	01-0000-0-0000-8200-4320-032-759	2,776.26

P.O.	Vendor	Description	Account	Amount
242642	RESOURCE SOLUTIONS OF SF GROUP	Custodial Supplies	01-0000-0-0000-8200-4420-032-759	4,566.96
242636	ROCHESTER 100 INC.	Communication Folders	01-0000-0-1110-1000-4320-006-070	104.38
242630	ROCHESTER 100 INC.	Communication Folders	01-0801-0-1110-1000-4320-009-180	637.28
242652	ROCHESTER 100 INC.	Communication Folders	01-3010-0-1110-1000-4320-013-301	638.65
242578	ROYAL PIN DONUTS	Open PO Royal Pin - Parent Cafe Meetings	01-3010-0-1110-2495-4322-007-301	500.00
242484	SAN MATEO UNION HIGH DISTRICT	Outdoor Ed Bus	01-0000-0-1110-1000-5821-090-764	3,000.00
242661	SAN MATEO UNION HIGH DISTRICT	Field Trip Bus	01-3214-0-1110-1000-5821-013-339	2,000.00
242568	SAVVAS LEARNING COMPANY LLC	Construction CTE SSFHS	01-6388-0-3800-1000-4200-090-318	2,262.98
242568	SAVVAS LEARNING COMPANY LLC	Construction CTE SSFHS	01-6388-0-3800-1000-5813-090-318	4,725.00
242584	SCANTRON CORPORATION	Scantrons	01-0801-0-1110-1000-4320-033-180	1,279.27
242473	SCHOLASTIC BOOK CLUB INC.	Class Books #13	01-0000-0-1110-1000-4200-012-070	846.74
242372	SCHOLASTIC BOOK FAIRS	Scholastic Book Fair	01-9010-0-1110-1000-4200-021-356	2,008.99
242467	SCHOLASTIC INC	Classroom Books #5	01-0000-0-1110-1000-4200-012-070	501.86
242468	SCHOLASTIC INC	Classroom Books #4	01-0000-0-1110-1000-4200-012-070	307.46
242496	SCHOLASTIC INC	Scholastic Books / #6	01-0000-0-1110-1000-4200-012-070	323.68
242682	SCHOLASTIC INC	Accelerated Reader Book Series	01-3214-0-1110-1000-4200-007-339	1,967.73
242629	SCHOOL DATEBOOKS	Planners	01-0801-0-1110-1000-4320-009-180	887.02
242698	SCHOOL OUTFITTERS	Desks & Bike Rack	01-0000-0-1110-1000-4320-013-070	10,467.65
242698	SCHOOL OUTFITTERS	Desks & Bike Rack	01-9010-0-1110-1000-4420-013-379	747.14
242683	SCHOOL SPECIALTY LLC	Classroom Supplies	01-0801-0-1110-1000-4320-013-180	1,546.48
242519	SEHI COMPUTER PRODUCTS INC	Toner	01-0000-0-0000-7340-4320-090-717	815.13
242687	SEHI COMPUTER PRODUCTS INC	Teacher Room Printer	01-0000-0-1110-1000-4320-014-070	341.44
242687	SEHI COMPUTER PRODUCTS INC	Teacher Room Printer	01-0000-0-1110-1000-4420-014-070	940.62
242684	SEHI COMPUTER PRODUCTS INC	Color Printer	01-9010-0-1110-1000-4320-022-430	1,498.30
242373	SERVICE PRESS INC.	Envelopes	01-0000-0-1110-1000-5810-032-070	273.21
242536	SERVICE PRESS INC.	Envelopes	01-0000-0-1110-1000-5810-032-070	339.23
242679	SIGNS BY TOMORROW	Vinyl Lettering	01-0801-0-1110-1000-4320-013-180	699.45
242369	SILICON VALLEY	Volleyball Officials	01-9010-0-1202-1000-5899-033-322	1,872.00
242366	SILICON VALLEY	Officials Fee for Softball	01-9010-0-1203-1000-5899-032-322	1,472.00
242534	SILICON VALLEY ED FOUNDATION	SVEF-Elevate Math	01-3214-0-1110-1000-5899-090-600	133,640.00
242553	SOLO SOCCER SHOP	ELL Soccer Gear	01-9025-0-1110-1000-5810-033-356	5,672.34
242543	SOUL SHOPPE	Student Supplies	01-0000-0-1110-1000-4320-014-070	41.75
242532	SOUTHWEST SCHOOL & OFFICE SUPP	Warehouse Inventory Restock - #008518	01-0000-0-0000-0000-9320-000	1,185.00
242546	STAPLES ADVANTAGE	Supplies	01-0000-0-1110-1000-4320-014-070	87.69
242594	STARVISTA	Counselling	01-3010-0-1110-1000-5899-014-301	11,200.00
242356	SUPER DUPER PUBLICATIONS	Oral Motor Mirrors Student Reading Instruction	01-3010-0-1110-1000-4320-008-301	192.94
242495	TEACHER'S DISCOVERY	Social Study Materials	01-3182-0-1110-1000-4320-031-387	828.61
242587	THOMPSON ENAMEL INC	Art Supplies	01-0801-0-1110-1000-4320-033-180	646.78
242346	UNITED COACH TOURS	Charter Bus_Badminton	01-0000-0-1202-1000-5821-033-070	6,650.00
242528	UNITED COACH TOURS	Charter Bus_Track & Field	01-0000-0-1202-1000-5821-033-070	3,975.00
242367	UNITED COACH TOURS	6th Grade Field Trip Transportation	01-3010-0-1110-1000-5815-022-301	5,500.00

P.O.	Vendor	Description	Account	Amount
242585	UNITED COACH TOURS	Field Trip to Skyline	01-3218-0-1110-1000-5815-032-439	1,340.00
242504	UNITED COACH TOURS	Transportation for CTE	01-6387-0-1110-1000-5821-032-CIG	2,520.00
242349	UNITED COACH TOURS	Charter Bus - Canada College_CTE	01-6387-0-3800-1000-5821-033-CIG	2,730.00
242650	UNITED COACH TOURS	Charter_CTE Skyline College	01-6387-0-3800-1000-5821-033-CIG	2,520.00
242551	UNIVERSITY OF CA. -BERKELEY	CRLP Training	01-0801-0-1110-1000-5210-012-123	850.00
242560	UNIVERSITY OF CA. -BERKELEY	CRLP Conference	01-3214-0-1110-1000-5210-013-339	1,400.00
242554	UT ARLINGTON	AP Summer Workshop	01-7412-0-1110-1000-5210-032-362	575.00
242480	UT HIGH SCHOOL-APSI PROGRAM	Summer Workshop	01-0000-0-1110-1000-5210-032-070	575.00
242520	VARITRONICS LLC	Poster Paper/Ink Replacement	01-0000-0-0000-2420-4320-090-450	1,051.42
242548	VENTRIS LEARNING LLC	Teacher Manuals	01-0000-0-1110-1000-4320-014-070	98.89
242513	VENTRIS LEARNING LLC	Teacher Manuals	01-3010-0-1110-1000-4200-013-301	175.81
242381	VERNIER SOFTWARE	LabQuest 3	01-7413-0-1110-1000-4320-033-363	2,647.99
242645	VIRCO INC	Library Shelving Unit	01-0000-0-1110-1000-4420-009-070	1,595.05
242645	VIRCO INC	Library Shelving Unit	01-0000-0-1110-2421-4420-009-451	1,015.00
242403	WARD'S SCIENCE	Biology Supplies	01-0801-0-1110-1000-4320-033-180	54.06
242436	WCR INCORPORATED	Mechanical Supplies	01-8150-0-0000-8110-4320-033-741	12,413.68
242518	WOODWIND & BRASSWIND	Band Supplies	01-3010-0-1110-1000-4320-022-301	954.73
242641	WORTHINGTON DIRECT	Science Desks	01-0000-0-3200-1000-4420-031-070	11,956.36
242552	YOUNG AUDIENCES OF NORTHERN	STEAM: Young Audiences of Northern CA	01-0801-0-1110-1000-5899-021-600	315,000.00
242550	YOUR PARTY RENTAL COMPANY	Chairs Rental for Graduation	01-0000-0-1110-1000-5600-032-070	3,400.00
	TOTAL FUND 01			**1,262,710.80**
242626	CDW GOVERNMENT INC	TVs	11-6391-0-4110-2490-4420-041-481	20,513.82
242632	DELL MARKETING LP	Desktops	11-6391-0-4110-2490-4420-041-481	15,153.37
242671	OFFICE DEPOT INC	Ink Cartridges & Office Supplies	11-6391-0-4110-2490-4320-041-481	415.04
	TOTAL FUND 11			**36,082.23**
242603	AMAZON.COM	Classroom Supplies	12-6105-0-8510-1000-4200-045-830	210.57
242415	AMAZON.COM	Classroom Supplies	12-6105-0-8510-1000-4320-045-830	32.45
242589	AMAZON.COM	Classroom Supplies	12-6105-0-8510-1000-4320-045-830	54.35
242603	AMAZON.COM	Classroom Supplies	12-6105-0-8510-1000-4320-045-830	774.95
242615	AMAZON.COM	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	33.99
242392	AMAZON.COM	Classroom Supplies	12-9010-0-8530-1000-4320-002-832	93.89
242651	AMAZON.COM	Classroom Supplies	12-9010-0-8533-1000-4200-045-833	135.72
242415	AMAZON.COM	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	32.42
242424	AMAZON.COM	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	40.58
242589	AMAZON.COM	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	54.36
242651	AMAZON.COM	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	130.73
242421	AMAZON.COM	Office Supplies	12-6105-0-8535-1000-4320-045-835	185.68
242421	AMAZON.COM	Office Supplies	12-9010-0-8533-1000-4320-045-833	185.68
242668	AMAZON.COM	Support Supplies	12-9010-0-8533-1000-4320-045-833	14.28
242668	AMAZON.COM	Support Supplies	12-9302-0-8510-1000-4320-005-LIFT	14.28
242458	CITY OF SOUTH SAN FRANCISCO	CPR Class for Child Dev Program Staff	12-6105-0-8510-1000-5899-045-830	100.00

P.O.	Vendor	Description	Account	Amount
242458	CITY OF SOUTH SAN FRANCISCO	CPR Class for Child Dev Program Staff	12-6105-0-8535-1000-5899-045-835	200.00
242458	CITY OF SOUTH SAN FRANCISCO	CPR Class for Child Dev Program Staff	12-9010-0-8533-1000-5899-045-833	200.00
242464	DISCOUNT SCHOOL SUPPLY	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	64.23
242535	DISCOUNT SCHOOL SUPPLY	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	122.88
242657	DISCOUNT SCHOOL SUPPLY	Classroom Supplies	12-9010-0-8533-1000-4200-045-833	62.61
242464	DISCOUNT SCHOOL SUPPLY	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	64.22
242657	DISCOUNT SCHOOL SUPPLY	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	359.16
242669	DISCOUNT SCHOOL SUPPLY	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	471.84
242669	DISCOUNT SCHOOL SUPPLY	Classroom Supplies	12-9302-0-8510-1000-4320-005-LIFT	471.93
242361	KELLY SPICERS STORES	Copy Paper	12-6105-0-8510-1000-4320-045-830	236.90
242361	KELLY SPICERS STORES	Copy Paper	12-6105-0-8535-1000-4320-045-835	236.90
242361	KELLY SPICERS STORES	Copy Paper	12-9010-0-8533-1000-4320-045-833	236.90
242602	KINDERSYSTEMS INC	Annual Software License (Hosted)	12-6105-0-8510-1000-5813-045-830	803.63
242602	KINDERSYSTEMS INC	Annual Software License (Hosted)	12-6105-0-8535-1000-5813-045-835	803.64
242602	KINDERSYSTEMS INC	Annual Software License (Hosted)	12-9010-0-8533-1000-5813-045-833	803.64
242663	LAKESHORE	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	498.03
242665	LAKESHORE	Classroom Supplies	12-9010-0-8533-1000-4200-045-833	79.85
242663	LAKESHORE	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	498.03
242665	LAKESHORE	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	920.36
242667	LAKESHORE	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	576.38
242667	LAKESHORE	Classroom Supplies	12-9302-0-8510-1000-4320-005-LIFT	576.51
242601	LOWE'S BUSINESS ACCOUNT/SYNCB	Appliances	12-6105-0-8535-1000-4420-045-835	1,211.00
242601	LOWE'S BUSINESS ACCOUNT/SYNCB	Appliances	12-9010-0-8533-1000-4320-045-833	26.26
242601	LOWE'S BUSINESS ACCOUNT/SYNCB	Appliances	12-9010-0-8533-1000-4420-045-833	706.58
242427	OFFICE DEPOT INC	Classroom Supplies	12-6105-0-8510-1000-4320-045-830	120.56
242426	OFFICE DEPOT INC	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	421.02
242588	OFFICE DEPOT INC	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	170.91
242622	OFFICE DEPOT INC	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	75.53
242527	OFFICE DEPOT INC	Classroom Supplies	12-9010-0-8530-1000-4320-002-832	69.52
242425	OFFICE DEPOT INC	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	60.57
242426	OFFICE DEPOT INC	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	421.02
242427	OFFICE DEPOT INC	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	120.56
242435	OFFICE DEPOT INC	Office Supplies	12-9010-0-8533-1000-4320-045-833	62.55
242470	OFFICE DEPOT INC	Office Supplies	12-9010-0-8533-1000-4320-045-833	44.33
242435	OFFICE DEPOT INC	Office Supplies	12-9302-0-8510-1000-4320-005-LIFT	62.55
242470	OFFICE DEPOT INC	Office Supplies	12-9302-0-8510-1000-4320-005-LIFT	44.36
242538	OFFICE DEPOT INC	Office Supplies/Toner	12-6105-0-8510-1000-4320-045-830	1,300.62
242538	OFFICE DEPOT INC	Office Supplies/Toner	12-6105-0-8535-1000-4320-045-835	1,300.62
242538	OFFICE DEPOT INC	Office Supplies/Toner	12-9010-0-8533-1000-4320-045-833	1,300.60
242670	OFFICE DEPOT INC	Office/Classrooms Supplies	12-6105-0-8510-1000-4320-045-830	801.86
242670	OFFICE DEPOT INC	Office/Classrooms Supplies	12-6105-0-8535-1000-4320-045-835	801.86

P.O.	Vendor	Description	Account	Amount
242670	OFFICE DEPOT INC	Office/Classrooms Supplies	12-9010-0-8533-1000-4320-045-833	801.89
242556	OFFICE DEPOT INC	Supplies	12-9010-0-8533-1000-4320-045-833	161.07
242556	OFFICE DEPOT INC	Supplies	12-9302-0-8510-1000-4320-005-LIFT	161.06
242466	SERVICE PRESS INC.	Envelopes	12-6105-0-8510-1000-5810-045-830	79.32
242466	SERVICE PRESS INC.	Envelopes	12-6105-0-8535-1000-5810-045-835	79.32
242466	SERVICE PRESS INC.	Envelopes	12-9010-0-8533-1000-5810-045-833	79.36
	TOTAL FUND 12			**20,866.47**
242674	AMAZON.COM	Chia Seeds	13-5310-0-0000-3700-4700-090-820	44.99
242611	GRAINGER (BRANCH 729)	Stretch Wrap for Warehouse	13-5310-0-0000-3700-4320-090-820	506.13
242398	US FOODS INC.	Food	13-5310-0-0000-3700-4700-090-820	5,000.00
	TOTAL FUND 13			**5,551.12**
242517	PLAYCORE WISCONSIN INC	Playground Equipment	14-0000-0-0000-8500-6270-005-980	66,762.01
242525	PLAYCORE WISCONSIN INC	Playground Equipment	14-0000-0-0000-8500-6270-005-980	102,141.68
242489	PROTECH	Environmental Consulting Services	14-0000-0-0000-8500-6285-008-945	1,780.00
242489	PROTECH	Environmental Consulting Services	14-0000-0-0000-8500-6285-013-945	2,470.00
242489	PROTECH	Environmental Consulting Services	14-0000-0-0000-8500-6285-031-945	4,995.00
	TOTAL FUND 14			**178,148.69**
242438	CODY ANDERSON WASNEY	Architectural Services	40-9010-0-0000-8500-6210-090-940	33,000.00
	TOTAL FUND 40			**33,000.00**
	TOTAL # OF PURCHASE ORDERS:	**358**	**TOTAL P.O. AMOUNT**	**1,536,359.31**
PURCHASE ORDERS BY FUND:				
1	GENERAL FUND	$ 1,262,710.80		
11	ADULT EDUCATION FUND	$ 36,082.23		
12	CHILD DEVELOPMENT FUND	$ 20,866.47		
13	FOOD SERVICE	$ 5,551.12		
14	DEFERRED MAINTENANCE	$ 178,148.69		
21	BOND			
25	CAPITAL FACILITIES			
35	MODERNIZATION FUND			
40	SPECIAL RESERVE	$ 33,000.00		
73	FOUNDATION TRUST FUND			
	TOTAL PURCHASE ORDERS	**$ 1,536,359.31**		
CHANGE ORDERS:				
240571	ACACIA GLASS CORP	Open P.O. for Glass Supplies	01-8150-0-0000-8110-4320-090-741	2,000.00
240094	AG PARTS WORLDWIDE INC	Chromebook - Repair Parts	01-0000-0-0000-2424-4320-090-735	10,700.00
240290	ALPHA ENTERPRISE CORP.	Open P.O. for Custodial Machine Repairs	01-8150-0-0000-8110-5600-090-741	2,400.00
240809	ANDRE-BOUDIN BAKERIES INC.	2023/24 Boudin OPEN PO for Meetings	01-0000-0-0000-2700-4322-090-762	2,000.00
240790	ARISE EDUCATIONAL CENTER	NPS Placement for Several Students (Arise)	01-6500-0-5760-1180-5820-090-230	-22,609.00
240790	ARISE EDUCATIONAL CENTER	NPS Placement for Several Students (Arise)	01-6500-0-5760-1180-5870-090-230	-37,391.00
240790	ARISE EDUCATIONAL CENTER	NPS Placement for Several Students (Arise)	01-6500-0-5760-1180-5880-090-230	-39,130.00
240790	ARISE EDUCATIONAL CENTER	NPS Placement for Several Students (Arise)	01-6500-0-5760-1180-5899-090-230	-870.00

P.O.	Vendor	Description	Account	Amount
241108	AVID TRANSLATION	OPEN PO for Interpreter	01-0000-0-1110-1000-5899-006-070	250.00
240612	AVID TRANSLATION	Translation Services	01-6500-0-5760-1190-5899-090-245	-50,000.00
240289	BATTERY SYSTEMS INC	Open P.O. - Battery Supplies	01-8150-0-0000-8110-4320-090-741	6,000.00
240615	BAY AREA COMMUNICATION ACCESS	NPA - BACA	01-6500-0-5760-1190-5899-090-245	-20,000.00
241001	BEACON SCHOOL	NPA - Beacon School	01-6546-0-5760-3120-5870-090-245	-90,000.00
240301	BRONSTEIN MUSIC	Open PO - Repairs	01-0000-0-1227-1000-4320-025-070	29.62
240301	BRONSTEIN MUSIC	Open PO - Repairs	01-0000-0-1227-1000-5600-025-070	250.00
240153	BRONSTEIN MUSIC	Open P.O. - Repair , Maintenance and Parts for Musical Instruments	01-9010-0-1215-1000-5600-032-322	150.58
241255	CERTIFIED LANGUAGES	Translations and Interpretation	01-6500-0-5760-1190-5899-090-245	168,000.00
240085	COUNTY COUNSEL	Legal Services	01-0000-0-0000-3130-5889-090-503	480.00
240085	COUNTY COUNSEL	Legal Services	01-0000-0-0000-7400-5889-090-715	60,000.00
240320	CRYSTAL COMMUNICATIONS	Portable Radio, Parts and Labor	01-0000-0-1110-1000-4320-032-070	296.57
240795	DOOLEY CORPORATION	Behavior Support Services	01-6500-0-5760-1190-5870-090-245	-20,000.00
240471	EVERDRIVEN TECHNOLOGIES LLC	Transportation for Special Ed	01-0000-0-5760-3600-5820-090-781	-100,000.00
240352	FAGEN FRIEDMAN & FULFROST LLP	Legal Services	01-0000-0-0000-7400-5889-090-715	7,000.00
241223	HILLYARD INC	OPEN PO for Custodial Supplies	01-0000-0-0000-8200-4320-006-759	1,805.15
240586	HILLYARD INC	Open P.O. - Custodial Supplies	01-0000-0-0000-8200-4320-008-759	2,985.00
240074	HILLYARD INC	Custodial Supplies	01-0000-0-0000-8200-4320-010-759	57.00
240655	HILLYARD INC	Janitorial Supplies	01-0000-0-0000-8200-4320-014-759	1,544.10
240540	HILLYARD INC	Open P.O. - Custodial Supplies	01-0000-0-0000-8200-4320-021-759	4,447.00
240091	HILLYARD INC	Open P.O. - Custodial Supplies	01-0000-0-0000-8200-4320-032-759	3,909.98
240887	HILLYARD/SAN FRANCISCO	Open P.O. - Custodial Supplies	01-0000-0-0000-8200-4320-007-759	1,000.00
240463	KELLY SPICERS FACILITIES	Custodial Supplies	01-8150-0-0000-8110-4320-090-741	5,000.00
240541	KELLY SPICERS INC.	OPEN PO - Paper	01-0000-0-1110-1000-4320-021-070	3,000.00
242169	KELLY SPICERS INC.	Paper	01-9010-0-1110-1000-4320-010-356	527.13
240900	RO HEALTH	NPA - Ro Health	01-6500-0-5760-1190-5899-090-245	38,000.00
240943	ROBERT HALF	Contracted I.T. Tech	01-0000-0-0000-2424-5899-090-735	35,000.00
240545	ROBERT HALF TECHNOLOGY	Robert Half for HR staffing (Receptionist), Robert Half for HR Staffing	01-0000-0-0000-7400-5899-090-715	10,000.00
240075	ROYAL PIN DONUTS	Royal Pin Open PO 23-24	01-0000-0-1110-1000-4322-090-762	1,000.00
241011	SAN MATEO COUNTY	Behavioral Health and Recovery Services (BHRS)	01-6500-0-5760-1190-5870-090-245	-100,000.00
240400	SAN MATEO LAWN MOWER SHOP	Open P. O. - Grounds Supplies	01-8150-0-0000-8110-4320-090-741	4,500.00
240462	SCHOOL SAFETY SOLUTIONS LLC	Open P.O. Hazardous Waste Removal	01-0000-0-0000-8200-5860-090-760	7,000.00
241888	SCIENCE FROM SCIENTISTS	Science Enrichment 3rd 4th 5th	01-0000-0-1110-1000-5899-012-070	6,250.00
241343	SCOOT EDUCATION INC.	Scoot Education Inc. Services for Substitute Staff SY 2023-2024	01-0000-0-0000-7400-5899-090-715	250,000.00
241114	SILICON VALLEY	Officials Fee for Volleyball	01-9010-0-1203-1000-5899-032-322	410.00
241863	THE EDUCATION TEAM	Substitute Staffing SY2023-2024	01-0000-0-0000-7400-5899-090-715	5,000.00
240117	UNITED COACH TOURS	Transportation for Students	01-0000-0-1202-1000-5821-032-070	320.00
242062	UNITED COACH TOURS	Passenger Coach Buses - Mini Course Field Trips	01-3218-0-1110-1000-5821-025-439	160.00
240117	UNITED COACH TOURS	Transportation for Students	01-9010-0-1203-1000-5899-032-322	1,632.00
240582	UPS STORE	LIVE SCAN SERVICE	01-0000-0-0000-7400-5840-090-715	500.00
240582	UPS STORE	LIVE SCAN SERVICE	01-0000-0-0000-7490-5841-090-716	1,000.00

P.O.	Vendor	Description	Account	Amount
242126	VERITIV OPERATING COMPANY	Warehouse Inventory Restock	01-0000-0-0000-0000-9320-000	8.24
240868	VRS CATERING CONNECTION	2023 - 2024 Open PO for District Meetings	01-0000-0-0000-2700-4322-090-762	1,000.00
240898	WELLDOM INC	Non-Public Agency - Welldom	01-6500-0-5760-1190-5870-090-245	100,000.00
240581	P G & E	Open P.O. for Gas and Electric	11-0000-0-0000-8200-5510-041-760	900.00
240281	DAYLIGHT FOODS INC	Food Products	13-5310-0-0000-3700-4700-090-820	30,878.00
241453	ROZZI'S REPRODUCTION & SUPPLY	Bond Document Solutions-Open PO	21-9010-0-0000-8500-6260-098-902	3,000.00
	TOTAL CHANGE ORDERS			**300,390.37**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 23, 2024

RE: Warrant Register – March 1 to March 31, 2024

BACKGROUND:

The attached report lists all the Warrants issued by the District from March 1 to March 31, 2024. For the period listed above the Warrants total $4,139,923.09 across all funds.

FISCAL IMPLICATIONS:

These Warrants represent the amount paid out of District accounts for the period of March 1 to March 31, 2024. Staff has obtained all required authorizations prior to issuing any Warrant.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Warrant Listing.

BOARD WARRANT REGISTER
MARCH 1 TO MARCH 31, 2024

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment Amount
360 DEGREE CUSTOMER INC	03/14/2024	925532	PO240794	01	6500	0	5760	1190	5899	090	245	16579	15,552.00
360 DEGREE CUSTOMER INC	03/14/2024	925532	PO240794	01	6500	0	5760	1190	5899	090	245	16492	9,504.00
360 DEGREE CUSTOMER INC	03/14/2024	925532	PO240794	01	6500	0	5760	1190	5899	090	245	16764	14,688.00
360 DEGREE CUSTOMER INC Total													39,744.00
A.R.T. CARPET	03/07/2024	923726	PO242332	01	8150	0	0000	8110	5899	013	741	605203 FEB2024	1,650.00
A.R.T. CARPET Total													1,650.00
A+ LIVE SCAN SERVICES	03/26/2024	929353	PO240834	01	0000	0	0000	7400	5840	090	715	17520A	84.00
A+ LIVE SCAN SERVICES Total													84.00
AAA FIRE PROTECTION SERVICES	03/12/2024	924734	PO240742	01	8150	0	0000	8110	5899	090	741	12485128	1,645.75
AAA FIRE PROTECTION SERVICES	03/12/2024	924734	PO240742	01	8150	0	0000	8110	5899	090	741	12485126	1,525.00
AAA FIRE PROTECTION SERVICES	03/12/2024	924734	PO240742	01	8150	0	0000	8110	5899	090	741	12485127	1,585.38
AAA FIRE PROTECTION SERVICES	03/19/2024	926591	PO240742	01	8150	0	0000	8110	5899	090	741	12485327	4,973.25
AAA FIRE PROTECTION SERVICES Total													9,729.38
ABRAHAM ESPIRITU JR	03/19/2024	926628	MV240017	01	0000	0	1202	1000	5899	032	070	449 GOLF 0324	415.50
ABRAHAM ESPIRITU JR Total													415.50
ACACIA GLASS CORP	03/19/2024	926598	PO240571	01	8150	0	0000	8110	4320	090	741	1343	76.02
ACACIA GLASS CORP Total													76.02
ACHIEVE KIDS	03/28/2024	929989	PO240791	01	6500	0	5760	1180	5820	090	230	32846	2,261.00
ACHIEVE KIDS	03/28/2024	929989	PO240791	01	6500	0	5760	1180	5820	090	230	32845	1,309.00
ACHIEVE KIDS	03/28/2024	929989	PO240791	01	6500	0	5760	1180	5870	090	230	32846	1,754.50
ACHIEVE KIDS	03/28/2024	929989	PO240791	01	6500	0	5760	1180	5870	090	230	32845	1,715.00
ACHIEVE KIDS	03/28/2024	929989	PO240791	01	6500	0	5760	1180	5880	090	230	32846	7,334.00
ACHIEVE KIDS	03/28/2024	929989	PO240791	01	6500	0	5760	1180	5880	090	230	32845	4,246.00
ACHIEVE KIDS	03/28/2024	929989	PO240791	01	6500	0	5760	1180	5899	090	230	32846	190.00
ACHIEVE KIDS	03/28/2024	929989	PO240791	01	6500	0	5760	1180	5899	090	230	32845	110.00
ACHIEVE KIDS Total													18,919.50
ADAM-HILL COMPANY, THE	03/07/2024	923743	PO240556	01	8150	0	0000	8110	4320	090	741	30091425	392.36
ADAM-HILL COMPANY, THE Total													392.36
ADEMCO INC	03/05/2024	923047	PO240287	01	8150	0	0000	8110	4320	090	741	MX9JNH01	144.90
ADEMCO INC	03/14/2024	925459	PO240287	01	8150	0	0000	8110	4320	090	741	NB6PLN01	169.05
ADEMCO INC	03/14/2024	925479	PO240287	01	8150	0	0000	8110	4320	090	741	NC0WRV01	72.45
ADEMCO INC	03/26/2024	929357	PO240287	01	8150	0	0000	8110	4320	090	741	NB9BMF02	156.98
ADEMCO INC	03/26/2024	929357	PO240287	01	8150	0	0000	8110	4320	090	741	NC3VHJ01	50.06
ADEMCO INC	03/26/2024	929357	PO240287	01	8150	0	0000	8110	4320	090	741	NC3VHJ02	184.55
ADEMCO INC	03/26/2024	929357	PO240287	01	8150	0	0000	8110	4320	090	741	NC9HYY02	224.12
ADEMCO INC	03/26/2024	929357	PO240287	01	8150	0	0000	8110	4320	090	741	ND4CDT01	120.75
ADEMCO INC Total													1,122.86
ADROIT ADVANCED	03/14/2024	925533	PO240797	01	0000	0	5760	3600	5820	090	781	48168	9,759.20
ADROIT ADVANCED	03/14/2024	925533	PO240797	01	0000	0	5760	3600	5820	090	781	48135	79,595.20
ADROIT ADVANCED Total													89,354.40

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ADVANCED CHEMICAL TRANSPORT	03/12/2024	924735	PO242330	01	8150	0	0000	8110	5860	090	741	549236	5,839.89
ADVANCED CHEMICAL TRANSPORT	03/12/2024	924735	PO242330	01	8150	0	0000	8110	5860	090	741	549252	1,411.58
ADVANCED CHEMICAL TRANSPORT	03/12/2024	924735	PO242330	01	8150	0	0000	8110	5860	090	741	549254	1,664.71
ADVANCED CHEMICAL TRANSPORT	03/12/2024	924735	PO242330	01	8150	0	0000	8110	5860	090	741	549258	1,755.39
ADVANCED CHEMICAL TRANSPORT	03/19/2024	926592	PO242330	01	8150	0	0000	8110	5860	090	741	549946	5,016.20
ADVANCED CHEMICAL TRANSPORT	03/19/2024	926592	PO242330	01	8150	0	0000	8110	5860	090	741	549954	2,427.00
ADVANCED CHEMICAL TRANSPORT	03/19/2024	926592	PO242330	01	8150	0	0000	8110	5860	090	741	549940	1,239.51
ADVANCED CHEMICAL TRANSPORT	03/19/2024	926592	PO242330	01	8150	0	0000	8110	5860	090	741	549942	162.45
ADVANCED CHEMICAL TRANSPORT	03/19/2024	926592	PO242330	01	8150	0	0000	8110	5860	090	741	549944	194.55
ADVANCED CHEMICAL TRANSPORT	03/19/2024	926592	PO242330	01	8150	0	0000	8110	5860	090	741	549934	3,633.30
ADVANCED CHEMICAL TRANSPORT	03/19/2024	926592	PO242330	01	8150	0	0000	8110	5860	090	741	549931	1,154.27
ADVANCED CHEMICAL TRANSPORT	03/19/2024	926592	PO242330	01	8150	0	0000	8110	5860	090	741	549949	3,921.07
ADVANCED CHEMICAL TRANSPORT	03/19/2024	926592	PO242330	01	8150	0	0000	8110	5860	090	741	549953	2,827.07
ADVANCED CHEMICAL TRANSPORT Total													31,246.99
ADVANCED INTEGRATED PEST MGMT	03/07/2024	923727	PO240388	01	0000	0	0000	8200	5807	090	760	156978 MARCH2024	4,840.00
ADVANCED INTEGRATED PEST MGMT Total													4,840.00
AG PARTS WORLDWIDE INC	03/21/2024	927300	PO240094	01	0000	0	0000	2424	4320	090	735	86259	3,422.06
AG PARTS WORLDWIDE INC Total													3,422.06
AIR TUTORS LLC	03/28/2024	929990	PO240479	01	7435	0	1110	1000	5813	090	349	SSF 0204-7	29,900.00
AIR TUTORS LLC Total													29,900.00
AIRGAS USA LLC	03/07/2024	923705	PO240396	01	8150	0	0000	8110	4320	090	741	9147256702	161.86
AIRGAS USA LLC	03/19/2024	926570	PO240396	01	8150	0	0000	8110	4320	090	741	9147302107	121.63
AIRGAS USA LLC Total													283.49
ALAMEDA ELECTRICAL	03/26/2024	929342	PO240554	01	8150	0	0000	8110	4320	090	741	S5769571.001	226.20
ALAMEDA ELECTRICAL Total													226.20
ALBERTSONS/SAFEWAY INC.	03/05/2024	923056	PO240161	01	0000	0	1110	1000	4320	032	070	434177-013024-0777	160.60
ALBERTSONS/SAFEWAY INC.	03/05/2024	923056	PO240161	01	0000	0	1110	1000	4320	032	070	801813-020624-0777	36.41
ALBERTSONS/SAFEWAY INC.	03/05/2024	923056	PO240161	01	0000	0	1110	1000	4320	032	070	806436-021324-3031	24.48
ALBERTSONS/SAFEWAY INC.	03/05/2024	923056	PO240161	01	0000	0	1110	1000	4320	032	070	801581-022724-0777	86.84
ALBERTSONS/SAFEWAY INC. Total													308.33
ALL CITY MANAGEMENT SVCS INC.	03/05/2024	923057	PO240073	01	0000	0	0000	7300	5899	090	717	91073	6,745.06
ALL CITY MANAGEMENT SVCS INC.	03/05/2024	923057	PO240073	01	0000	0	0000	7300	5899	090	717	91425	7,520.00
ALL CITY MANAGEMENT SVCS INC.	03/14/2024	925485	PO240073	01	0000	0	0000	7300	5899	090	717	91761	3,756.99
ALL CITY MANAGEMENT SVCS INC. Total													18,022.05
ALPHA ENTERPRISE CORP.	03/19/2024	926620	PO240290	01	8150	0	0000	8110	5600	090	741	60546	679.61
ALPHA ENTERPRISE CORP. Total													679.61
AMAZON CAPITAL SERVICES	03/05/2024	923048	PO242226	01	3214	0	1110	1000	4200	013	339	1GFP-CRR3-76VD	9.88
AMAZON CAPITAL SERVICES	03/07/2024	923714	PO242272	01	0000	0	1110	1000	4200	090	177	1TYX-V6DY-GPJN	77.52
AMAZON CAPITAL SERVICES	03/12/2024	924728	PO242153	01	3010	0	1110	1000	4200	008	301	1FMH-QN7D-6X7V	54.91
AMAZON CAPITAL SERVICES	03/12/2024	924728	PO242153	01	3010	0	1110	1000	4200	008	301	1N3P-FKGY-691D	38.40

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AMAZON CAPITAL SERVICES	03/14/2024	925522	PO242197	01	0000	0	1110	2421	4200	002	451	1QXN-VMP6-6P31	118.02
AMAZON CAPITAL SERVICES	03/14/2024	925522	PO242197	01	0000	0	1110	2421	4200	002	451	1HVN-3C96-Y4RT	(79.55)
AMAZON CAPITAL SERVICES	03/14/2024	925522	PO242197	01	0000	0	1110	2421	4200	002	451	1WCT-KP7G-6YDN	93.36
AMAZON CAPITAL SERVICES	03/19/2024	926571	PO242281	01	0801	0	1110	1000	4200	033	123	1TM6-4F3M-HCJQ	412.00
AMAZON CAPITAL SERVICES	03/26/2024	929347	PO242485	01	0801	0	1110	1000	4200	002	123	1CHP-R14J-7YQF	194.52
AMAZON CAPITAL SERVICES	03/28/2024	929983	PO242455	01	9010	0	1110	1000	4200	002	356	1CWF-TQNF-7FTG	4.87
AMAZON CAPITAL SERVICES	03/28/2024	929983	PO242493	01	3010	0	1110	1000	4200	013	301	1D1L-37FD-6XCD	674.74
AMAZON CAPITAL SERVICES	03/05/2024	923058	PO241713	01	6500	0	5760	1190	4320	090	245	1M7D-GNNF-HWK3	5.97
AMAZON CAPITAL SERVICES	03/05/2024	923058	PO241713	01	6500	0	5760	1190	4320	090	245	1HT1-XPK1-4FLR	1,167.49
AMAZON CAPITAL SERVICES	03/05/2024	923058	PO241713	01	6500	0	5760	1190	4320	090	245	1V97-GKY7-DDCV	(17.67)
AMAZON CAPITAL SERVICES	03/05/2024	923058	PO241713	01	6500	0	5760	1190	4320	090	245	1KHC-HNWF-C1VN	(17.57)
AMAZON CAPITAL SERVICES	03/05/2024	923058	PO241713	01	6500	0	5760	1190	4320	090	245	1GFY-1CN4-7DNJ	(17.57)
AMAZON CAPITAL SERVICES	03/05/2024	923048	PO242002	01	0801	0	1110	1000	4320	021	123	1WVQ-7XTH-91W9	593.31
AMAZON CAPITAL SERVICES	03/05/2024	923048	PO242136	01	0801	0	1110	1000	4320	021	180	1V6Y-6KK7-6MFK	668.10
AMAZON CAPITAL SERVICES	03/05/2024	923048	PO242168	01	0801	0	1110	1000	4320	021	180	1VH6-3GHW-9GRQ	1,970.21
AMAZON CAPITAL SERVICES	03/05/2024	923048	PO242226	01	3214	0	1110	1000	4320	013	339	1GFP-CRR3-76VD	540.63
AMAZON CAPITAL SERVICES	03/05/2024	923048	PO242226	01	3214	0	1110	1000	4320	013	339	1KCM-GC1Q-FYRL	27.97
AMAZON CAPITAL SERVICES	03/07/2024	923714	PO241911	01	0000	0	1230	1000	4320	033	070	1W11-GPDY-NF1L	162.33
AMAZON CAPITAL SERVICES	03/07/2024	923714	PO241928	01	0801	0	1110	1000	4320	022	123	1WTH-H3DX-Q9FG	154.42
AMAZON CAPITAL SERVICES	03/07/2024	923714	PO241928	01	0801	0	1110	1000	4320	022	123	1TTM-HQ4K-6W1P	375.60
AMAZON CAPITAL SERVICES	03/07/2024	923714	PO242220	01	0000	0	0000	8200	4320	008	070	1XCL-XQN9-6XCD	423.02
AMAZON CAPITAL SERVICES	03/07/2024	923744	PO242277	01	0000	0	1202	1000	4320	033	070	11F9-VWFC-H37H	54.92
AMAZON CAPITAL SERVICES	03/12/2024	924728	PO241812	01	9010	0	1110	1000	4320	041	212S	1YJD-F6NM-KT71	324.11
AMAZON CAPITAL SERVICES	03/12/2024	924728	PO241812	01	9010	0	1110	1000	4320	041	212S	196X-MFRH-JQWQ	992.83
AMAZON CAPITAL SERVICES	03/12/2024	924745	PO241922	01	9010	0	5760	1190	4320	090	350	1GHC-RHPW-PXH9	105.26
AMAZON CAPITAL SERVICES	03/12/2024	924728	PO241931	01	6500	0	5760	1190	4320	090	245	13KV-DCXW-NQ4F	131.24
AMAZON CAPITAL SERVICES	03/12/2024	924728	PO241932	01	0000	0	1110	1000	4320	033	070	1611-9HDV-NTHQ	117.22
AMAZON CAPITAL SERVICES	03/12/2024	924728	PO241933	01	6500	0	5760	1190	4320	090	245	1XNK-1CR4-MDTD	258.89
AMAZON CAPITAL SERVICES	03/12/2024	924728	PO241934	01	6500	0	5730	1190	4320	005	205	13KV-DCXW-NFG6	47.80
AMAZON CAPITAL SERVICES	03/12/2024	924728	PO242189	01	0000	0	1110	1000	4320	006	070	1TL3-QGWL-7QXY	181.46
AMAZON CAPITAL SERVICES	03/12/2024	924738	PO242219	01	3010	0	1110	1000	4320	022	301	1KTW-LT31-7KRN	556.06
AMAZON CAPITAL SERVICES	03/14/2024	925525	PO242083	01	8150	0	0000	8110	4320	090	741	1VTH-D9QD-77LY	119.88
AMAZON CAPITAL SERVICES	03/14/2024	925445	PO242147	01	9044	0	1110	1000	4320	090	062	16RP-7WWQ-4MRP	1.72
AMAZON CAPITAL SERVICES	03/14/2024	925445	PO242147	01	9044	0	1110	1000	4320	090	062	11F9-VWFC-HQX9	51.60
AMAZON CAPITAL SERVICES	03/14/2024	925522	PO242203	01	3182	0	1110	1000	4320	031	387	1QXN-VMP6-76FW	2,556.31
AMAZON CAPITAL SERVICES	03/14/2024	925522	PO242203	01	3182	0	1110	1000	4320	031	387	1DQ4-C699-GNVV	166.59
AMAZON CAPITAL SERVICES	03/14/2024	925445	PO242316	01	9010	0	1110	1000	4320	090	055	1KQV-RFGK-GY66	1,282.64
AMAZON CAPITAL SERVICES	03/14/2024	925445	PO242316	01	9010	0	1110	1000	4320	090	055	1XQD-GVGQ-7HR1	511.78
AMAZON CAPITAL SERVICES	03/14/2024	925445	PO242317	01	0000	0	0000	2424	4320	090	735	1DFF-N4RR-HJPG	19.81
AMAZON CAPITAL SERVICES	03/14/2024	925445	PO242317	01	0000	0	0000	2424	4320	090	735	1DYQ-WJM9-7M69	105.23

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AMAZON CAPITAL SERVICES	03/14/2024	925445	PO242326	01	3182	0	1110	1000	4320	031	387	16GJ-T9RG-73MF	583.81
AMAZON CAPITAL SERVICES	03/14/2024	925445	PO242326	01	3182	0	1110	1000	4320	031	387	134G-KFJM-HKCQ	73.91
AMAZON CAPITAL SERVICES	03/14/2024	925480	PO242327	01	3010	0	1110	1000	4320	008	301	1NPL-JHQ6-6KXX	453.26
AMAZON CAPITAL SERVICES	03/14/2024	925522	PO242340	01	0000	0	0000	7150	4320	090	714	1LK9-6K19-6X6V	174.67
AMAZON CAPITAL SERVICES	03/14/2024	925480	PO242354	01	3010	0	1110	1000	4320	008	301	1VTH-D9QD-7JHY	29.64
AMAZON CAPITAL SERVICES	03/19/2024	926571	CM240031	01	9010	0	1110	1000	4320	002	356	1KLQ-DJ96-1DKR	(16.43)
AMAZON CAPITAL SERVICES	03/19/2024	926571	CM240032	01	0000	0	1110	1000	4320	008	070	11GM-4MDC-G3PX	(144.64)
AMAZON CAPITAL SERVICES	03/19/2024	926643	PO241930	01	6500	0	5760	1190	4320	090	245	174M-7K7Y-LMM3	12.08
AMAZON CAPITAL SERVICES	03/19/2024	926643	PO241930	01	6500	0	5760	1190	4320	090	245	1611-9HDV-NPT3	144.12
AMAZON CAPITAL SERVICES	03/19/2024	926643	PO241930	01	6500	0	5760	1190	4320	090	245	13GN-XPCW-7DNR	306.60
AMAZON CAPITAL SERVICES	03/19/2024	926588	PO242355	01	3010	0	1110	1000	4320	008	301	17K4-CDJG-7F7N	92.25
AMAZON CAPITAL SERVICES	03/19/2024	926588	PO242355	01	3010	0	1110	1000	4320	008	301	13TM-D9HR-9FYP	61.50
AMAZON CAPITAL SERVICES	03/19/2024	926588	PO242359	01	0000	0	1110	1000	4320	033	070	1GG9-HDDD-9FFC	62.14
AMAZON CAPITAL SERVICES	03/19/2024	926588	PO242359	01	0000	0	1110	1000	4320	033	070	1NPF-6DTN-6NNQ	76.03
AMAZON CAPITAL SERVICES	03/19/2024	926643	PO242382	01	0801	0	1110	1000	4320	033	180	1W64-3RYC-7V6F	139.53
AMAZON CAPITAL SERVICES	03/19/2024	926588	PO242384	01	8150	0	0000	8110	4320	090	741	16NF-M74J-9C4H	43.94
AMAZON CAPITAL SERVICES	03/19/2024	926588	PO242394	01	9010	0	1110	1000	4320	002	356	1RHC-16JT-9CKN	129.58
AMAZON CAPITAL SERVICES	03/19/2024	926588	PO242416	01	9010	0	1110	1000	4320	010	356	1W64-3RYC-7FHC	181.29
AMAZON CAPITAL SERVICES	03/19/2024	926588	PO242433	01	0000	0	1201	1000	4320	033	070	1R1C-WKM3-99KT	134.02
AMAZON CAPITAL SERVICES	03/19/2024	926588	PO242434	01	0000	0	1110	1000	4320	033	070	1JX6-K6NC-6V7H	531.78
AMAZON CAPITAL SERVICES	03/19/2024	926588	PV240860	01	0000	0	1110	1000	4320	008	070	1Y13-HP9C-7TQC	168.05
AMAZON CAPITAL SERVICES	03/21/2024	927337	PO242348	01	6388	0	3800	1000	4320	032	318	16TP-RF67-77RC	39.90
AMAZON CAPITAL SERVICES	03/21/2024	927337	PO242411	01	3214	0	1110	1000	4320	013	339	1YK3-TXCG-7DJ1	524.65
AMAZON CAPITAL SERVICES	03/21/2024	927337	PO242442	01	0000	0	1110	1000	4320	006	070	17H4-J9JN-7R7V	253.19
AMAZON CAPITAL SERVICES	03/26/2024	929347	PO242379	01	0803	0	1110	1000	4320	090	411	1GTN-PDHP-6WNT	87.30
AMAZON CAPITAL SERVICES	03/26/2024	929347	PO242379	01	0803	0	1110	1000	4320	090	411	1QRW-NYHD-91NT	65.15
AMAZON CAPITAL SERVICES	03/26/2024	929347	PO242390	01	9010	0	1110	1000	4320	002	356	1YD7-L3LW-7NMY	99.44
AMAZON CAPITAL SERVICES	03/26/2024	929347	PO242390	01	9010	0	1110	1000	4320	002	356	1JX6-K6NC-76M7	216.04
AMAZON CAPITAL SERVICES	03/26/2024	929347	PO242413	01	9010	0	1110	1000	4320	002	356	1X3P-GKFD-9P3Y	505.69
AMAZON CAPITAL SERVICES	03/26/2024	929347	PO242417	01	9010	0	1110	1000	4320	002	356	1JGL-FTQ6-67D9	314.96
AMAZON CAPITAL SERVICES	03/26/2024	929347	PO242453	01	9010	0	1110	1000	4320	002	356	1D1L-37FD-6KFL	160.65
AMAZON CAPITAL SERVICES	03/26/2024	929347	PO242453	01	9010	0	1110	1000	4320	002	356	17HD-WJY7-6KMG	225.11
AMAZON CAPITAL SERVICES	03/26/2024	929377	PO242486	01	0801	0	1110	1000	4320	033	180	1YD7-L3LW-7G4C	109.64
AMAZON CAPITAL SERVICES	03/26/2024	929347	PO242492	01	0801	0	1110	1000	4320	033	180	1RWJ-WJ61-7GJW	1,975.50
AMAZON CAPITAL SERVICES	03/26/2024	929347	PO242494	01	0000	0	1110	1000	4320	008	070	1VQV-MTWY-6VNR	31.71
AMAZON CAPITAL SERVICES	03/28/2024	929983	CM240037	01	9010	0	1110	1000	4320	090	055	1RK9-7P9D-3KHW	(7.68)
AMAZON CAPITAL SERVICES	03/28/2024	930001	PO242038	01	9044	0	1110	1000	4320	090	063	111W-JWHM-F4XD	781.74
AMAZON CAPITAL SERVICES	03/28/2024	929983	PO242276	01	6387	0	3800	1000	4320	033	CIG	1VTP-FRPY-7VNP	76.18
AMAZON CAPITAL SERVICES	03/28/2024	929983	PO242276	01	6387	0	3800	1000	4320	033	CIG	1WGD-9V3P-HTYK	4,133.00
AMAZON CAPITAL SERVICES	03/28/2024	929983	PO242276	01	6387	0	3800	1000	4320	033	CIG	1VMH-KCYH-6RV7	198.34

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AMAZON CAPITAL SERVICES	03/28/2024	929983	PO242276	01	6387	0	3800	1000	4320	033	CIG	17P6-H1DF-6Y66	(226.40)
AMAZON CAPITAL SERVICES	03/28/2024	929963	PO242362	01	0000	0	1110	1000	4320	007	070	1VTH-D9QD-7FFC	155.28
AMAZON CAPITAL SERVICES	03/28/2024	929983	PO242370	01	0000	0	0000	2700	4320	007	070	1L7X-FCLF-C41C	264.76
AMAZON CAPITAL SERVICES	03/28/2024	929983	PO242378	01	6387	0	3800	1000	4320	033	CIG	1NVR-9TXV-7TRF	34.05
AMAZON CAPITAL SERVICES	03/28/2024	929983	PO242378	01	6387	0	3800	1000	4320	033	CIG	1G1T-KTWG-7N9J	109.83
AMAZON CAPITAL SERVICES	03/28/2024	929983	PO242455	01	9010	0	1110	1000	4320	002	356	1CWF-TQNF-7FTG	620.52
AMAZON CAPITAL SERVICES	03/28/2024	929983	PO242455	01	9010	0	1110	1000	4320	002	356	1Q1V-NNLC-6RTL	78.28
AMAZON CAPITAL SERVICES	03/28/2024	929980	PO242456	01	7032	0	0000	3700	4320	090	820	1691-TFQP-73GC	207.66
AMAZON CAPITAL SERVICES	03/28/2024	929980	PO242476	01	7032	0	0000	3700	4320	090	820	1JG4-MLTV-6NJQ	127.44
AMAZON CAPITAL SERVICES	03/28/2024	929983	PO242493	01	3214	0	1110	1000	4320	013	339	1D1L-37FD-6XCD	75.85
AMAZON CAPITAL SERVICES	03/28/2024	929983	PO242493	01	0801	0	1110	1000	4320	013	180	1D1L-37FD-6XCD	1,191.37
AMAZON CAPITAL SERVICES	03/28/2024	929983	PO242507	01	3010	0	1110	1000	4320	008	301	1KX7-7DVY-7JM7	170.78
AMAZON CAPITAL SERVICES	03/05/2024	923050	PO242164	01	7032	0	0000	3700	4420	090	820	1H6J-4V7G-1K3M	993.86
AMAZON CAPITAL SERVICES	03/21/2024	927312	PO242347	01	0000	0	1202	1000	4420	033	070	17LC-XXLL-79MC	904.27
AMAZON CAPITAL SERVICES	03/28/2024	929983	PO242276	01	6387	0	3800	1000	4420	033	CIG	1WGD-9V3P-HTYK	1,241.52
AMAZON CAPITAL SERVICES	03/28/2024	929980	PO242397	01	7032	0	0000	3700	4420	090	820	16NF-M74J-9N9T	119.31
AMAZON CAPITAL SERVICES	03/28/2024	929980	PO242451	01	7032	0	0000	3700	4420	090	820	1Y9T-6JKV-6XGF	2,959.62
AMAZON CAPITAL SERVICES Total													37,275.90
AMERICAN FIDELITY	03/12/2024	924739	PO240351	01	0000	0	0000	7350	5899	090	717	68258	1,420.30
AMERICAN FIDELITY Total													1,420.30
ANDRE-BOUDIN BAKERIES INC.	03/05/2024	923045	PO242289	01	6266	0	1110	1000	4322	090	341	1559141	188.88
ANDRE-BOUDIN BAKERIES INC.	03/19/2024	926615	PO240809	01	0000	0	0000	2700	4322	090	762	1548486	522.72
ANDRE-BOUDIN BAKERIES INC.	03/19/2024	926615	PO240809	01	0000	0	0000	2700	4322	090	762	1562485	481.69
ANDRE-BOUDIN BAKERIES INC. Total													1,193.29
ANGELOT, KAI	03/19/2024	926629	PV240872	01	0000	0	1110	1000	4320	032	070	451 SUPPLY 0324	56.84
ANGELOT, KAI Total													56.84
APPLE INC	03/05/2024	923078	PO241595	01	0000	0	0000	2424	4320	090	735	MA47551761	446.09
APPLE INC	03/26/2024	929354	PO242338	01	0000	0	0000	2424	4320	090	735	MA69043527	318.64
APPLE INC	03/26/2024	929354	PO242339	01	0000	0	0000	2424	4320	090	735	MA68664479	1,927.14
APPLE INC	03/05/2024	923078	PO241781	01	6388	0	3800	1000	4420	033	318	MA47719543	87.85
APPLE INC	03/14/2024	925460	PO242322	01	0801	0	1110	1000	4420	033	180	MA65973975	2,276.45
APPLE INC	03/21/2024	927304	PO241519	01	6500	0	5760	1190	4420	090	245	MA68439874	3,700.05
APPLE INC Total													8,756.22
ARBORTECH TREE CARE INC	03/05/2024	923091	PO242331	01	8150	0	0000	8110	5899	022	741	3215	4,800.00
ARBORTECH TREE CARE INC	03/12/2024	924736	PO242129	01	8150	0	0000	8110	5899	005	741	3223	7,800.00
ARBORTECH TREE CARE INC Total													12,600.00
ARCO'S AUTO BODY	03/14/2024	925526	PO240568	01	8150	0	0000	8110	4320	090	741	RO #037863	2,071.32
ARCO'S AUTO BODY	03/14/2024	925526	PO240568	01	8150	0	0000	8110	5600	090	741	RO #037863	5,454.00
ARCO'S AUTO BODY Total													7,525.32
ARISE EDUCATIONAL CENTER	03/26/2024	929381	PO240790	01	6500	0	5760	1180	5820	090	230	962	2,920.00

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ARISE EDUCATIONAL CENTER	03/26/2024	929381	PO240790	01	6500	0	5760	1180	5870	090	230	962	4,806.55
ARISE EDUCATIONAL CENTER	03/26/2024	929381	PO240790	01	6500	0	5760	1180	5880	090	230	962	4,728.20
ARISE EDUCATIONAL CENTER	03/26/2024	929381	PO240790	01	6500	0	5760	1180	5899	090	230	962	169.40
ARISE EDUCATIONAL CENTER Total													12,624.15
ARMOUR PETROLEUM SERVICE &	03/26/2024	929378	PO240490	01	8150	0	0000	8110	5600	090	741	WO-26531	195.00
ARMOUR PETROLEUM SERVICE & Total													195.00
ASBRA, KEVIN	03/26/2024	929325	PV240878	01	9119	0	1110	1000	5899	033	356	465FOOTBAL DINE	409.40
ASBRA, KEVIN Total													409.40
ASCEND SMARTER INTERVENTION	03/21/2024	927301	PO242156	01	3010	0	1110	1000	5210	014	301	2862	800.00
ASCEND SMARTER INTERVENTION Total													800.00
AT&T	03/07/2024	923730	PO240350	01	0000	0	0000	7200	5910	090	760	34701763 FEB2024	16,601.95
AT&T	03/07/2024	923730	PO240350	01	6500	0	5760	2700	5910	090	245	34701763 FEB2024	169.88
AT&T	03/07/2024	923731	PO240580	01	0000	0	0000	7200	5910	090	760	234 341-0882 686 2 FEB2024	289.40
AT&T	03/07/2024	923731	PO240580	01	0000	0	0000	7200	5910	090	760	231 371-2596 271 5FEB24	289.40
AT&T	03/07/2024	923731	PO240580	01	0000	0	0000	7200	5910	090	760	234 343-2495 285 6FEB24	3,339.60
AT&T	03/07/2024	923731	PO240580	01	0000	0	0000	7200	5910	090	760	231 371-0063 609 4FEB24	55.23
AT&T	03/07/2024	923731	PO240580	01	0000	0	0000	7200	5910	090	760	234 343-5989 547 5FEB24	1,007.59
AT&T	03/07/2024	923731	PO240580	01	0000	0	0000	7200	5910	090	760	234 343-0139 137 5FEB24	289.40
AT&T	03/07/2024	923731	PO240580	01	0000	0	0000	7200	5910	090	760	234 343-5507 597 3FEB24	2,441.60
AT&T Total													24,484.05
ATKINSON ANDELSON LOYA RUUD &	03/07/2024	923739	PO241997	01	6500	0	5760	1190	5210	090	245	68730023400201	159.00
ATKINSON ANDELSON LOYA RUUD &	03/07/2024	923739	PO241997	01	6500	0	5760	1190	5210	090	245	68730023400203	159.00
ATKINSON ANDELSON LOYA RUUD &	03/07/2024	923739	PO241997	01	6500	0	5760	1190	5210	090	245	68730023400204	159.00
ATKINSON ANDELSON LOYA RUUD &	03/07/2024	923739	PO241997	01	6500	0	5760	1190	5210	090	245	68730023400205	159.00
ATKINSON ANDELSON LOYA RUUD &	03/07/2024	923739	PO241997	01	6500	0	5760	1190	5210	090	245	68730023400206	159.00
ATKINSON ANDELSON LOYA RUUD &	03/07/2024	923739	PO241997	01	6500	0	5760	1190	5210	090	245	68730023400207	159.00
ATKINSON ANDELSON LOYA RUUD &	03/12/2024	924746	PO241997	01	6500	0	5760	1190	5210	090	245	68730023400202	159.00
ATKINSON ANDELSON LOYA RUUD & Total													1,113.00
AVALON ACADEMY, THE	03/05/2024	923069	PO240897	01	6500	0	5760	1180	5870	090	230	5855	3,347.25
AVALON ACADEMY, THE	03/05/2024	923069	PO240897	01	6500	0	5760	1180	5870	090	230	5854	10,805.00
AVALON ACADEMY, THE	03/05/2024	923069	PO240897	01	6500	0	5760	1180	5870	090	230	5853	10,762.00
AVALON ACADEMY, THE	03/28/2024	929991	PO240897	01	6500	0	5760	1180	5870	090	230	5889	11,639.00
AVALON ACADEMY, THE	03/28/2024	929991	PO240897	01	6500	0	5760	1180	5870	090	230	5890	9,942.00
AVALON ACADEMY, THE	03/28/2024	929991	PO240897	01	6500	0	5760	1180	5870	090	230	5891	7,204.00
AVALON ACADEMY, THE	03/05/2024	923069	PO240897	01	6500	0	5760	1180	5880	090	230	5855	5,598.00
AVALON ACADEMY, THE	03/05/2024	923069	PO240897	01	6500	0	5760	1180	5880	090	230	5854	5,598.00
AVALON ACADEMY, THE	03/05/2024	923069	PO240897	01	6500	0	5760	1180	5880	090	230	5853	5,598.00
AVALON ACADEMY, THE	03/28/2024	929991	PO240897	01	6500	0	5760	1180	5880	090	230	5889	5,598.00
AVALON ACADEMY, THE	03/28/2024	929991	PO240897	01	6500	0	5760	1180	5880	090	230	5890	5,598.00
AVALON ACADEMY, THE	03/28/2024	929991	PO240897	01	6500	0	5760	1180	5880	090	230	5891	5,598.00

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AVALON ACADEMY, THE Total													87,287.25
AVALOS, MARILLYN	03/19/2024	926611	PV240853	01	0000	0	0000	2700	5220	090	762	105 MILEAGE0224	6.30
AVALOS, MARILLYN Total													6.30
AVID TRANSLATION	03/07/2024	923721	PO240612	01	6500	0	5760	1190	5899	090	245	5542	16,255.94
AVID TRANSLATION	03/07/2024	923721	PO240612	01	6500	0	5760	1190	5899	090	245	5543	2,188.22
AVID TRANSLATION	03/07/2024	923721	PO240612	01	6500	0	5760	1190	5899	090	245	5541	916.50
AVID TRANSLATION	03/14/2024	925534	PO240612	01	6500	0	5760	1190	5899	090	245	5544	4,575.62
AVID TRANSLATION	03/14/2024	925534	PO240612	01	6500	0	5760	1190	5899	090	245	5545	6,670.69
AVID TRANSLATION	03/14/2024	925534	PO240612	01	6500	0	5760	1190	5899	090	245	5546	1,563.54
AVID TRANSLATION	03/14/2024	925534	PO240612	01	6500	0	5760	1190	5899	090	245	5564	43,090.00
AVID TRANSLATION	03/14/2024	925527	PO241108	01	0000	0	1110	1000	5899	006	070	5562	250.00
AVID TRANSLATION Total													75,510.51
AZENTA US INC.	03/19/2024	926572	PO242463	01	9010	0	1110	1000	5899	090	360	US80904897034	76.32
AZENTA US INC. Total													76.32
B & H PHOTO-VIDEO INC	03/07/2024	923745	PO242345	01	3550	0	3800	1000	4320	032	333	221943747	197.56
B & H PHOTO-VIDEO INC	03/28/2024	929986	PO242477	01	3550	0	3800	1000	4320	033	333	222309948	483.98
B & H PHOTO-VIDEO INC	03/05/2024	923079	PO242224	01	3218	0	1110	1000	4420	021	439	221503222	5,314.10
B & H PHOTO-VIDEO INC Total													5,995.64
BATTERY SYSTEMS INC	03/05/2024	923046	PO240289	01	8150	0	0000	8110	4320	090	741	32512402011014	348.97
BATTERY SYSTEMS INC	03/12/2024	924737	PO240289	01	8150	0	0000	8110	4320	090	741	32512402231032	459.23
BATTERY SYSTEMS INC	03/12/2024	924737	PO240289	01	8150	0	0000	8110	4320	090	741	32512402261048	175.69
BATTERY SYSTEMS INC	03/19/2024	926593	PO240289	01	8150	0	0000	8110	4320	090	741	32512403071144	1,861.16
BATTERY SYSTEMS INC	03/28/2024	929987	PO240289	01	8150	0	0000	8110	4320	090	741	32512403221142	149.15
BATTERY SYSTEMS INC Total													2,994.20
BAY AREA BIOSCIENCE EDUCATION	03/07/2024	923696	PO242337	01	9010	0	1110	1000	4320	090	360	INV-0522	440.00
BAY AREA BIOSCIENCE EDUCATION Total													440.00
BEACON SCHOOL	03/14/2024	925535	PO241001	01	6546	0	5760	3120	5870	090	245	027020-12 SVCS DEC2023	45,000.37
BEACON SCHOOL	03/14/2024	925535	PO241001	01	6546	0	5760	3120	5870	090	245	027020-12 SVCS FEB2024	45,000.37
BEACON SCHOOL	03/14/2024	925535	PO241529	01	6500	0	5760	1180	5880	090	230	SVCS FEB2024	2,408.00
BEACON SCHOOL	03/14/2024	925535	PO241529	01	6500	0	5760	1180	5899	090	230	SVCS FEB2024	78.00
BEACON SCHOOL Total													92,486.74
BIOSCIENCE CORE SKILLS	03/07/2024	923740	PO242360	01	9010	0	1110	1000	5210	090	360	1111	400.00
BIOSCIENCE CORE SKILLS	03/07/2024	923740	PO242363	01	9010	0	1110	1000	5210	090	360	1107	400.00
BIOSCIENCE CORE SKILLS	03/14/2024	925452	PO242401	01	9010	0	1110	1000	5210	090	360	1108	400.00
BIOSCIENCE CORE SKILLS Total													1,200.00
BLICK ART MATERIALS	03/05/2024	923072	PO240146	01	0000	0	1110	1000	4320	032	070	2575663	69.22
BLICK ART MATERIALS	03/14/2024	925461	PO240146	01	0000	0	1110	1000	4320	032	070	2156809	94.49
BLICK ART MATERIALS	03/14/2024	925461	PO240146	01	0000	0	1110	1000	4320	032	070	2239008	(94.49)
BLICK ART MATERIALS	03/14/2024	925461	PO242257	01	3010	0	1110	1000	4320	022	301	2548671	357.09
BLICK ART MATERIALS	03/19/2024	926573	PO240146	01	0000	0	1110	1000	4320	032	070	2327898	83.04

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BLICK ART MATERIALS Total													509.35
BLINDS USA LLC	03/28/2024	929960	PO242564	01	8150	0	0000	8110	4320	090	741	INV-11840	1,628.80
BLINDS USA LLC Total													1,628.80
BLUE LINE TRANSFER	03/19/2024	926599	PO240408	01	0000	0	0000	8200	5540	090	760	0001428082	8,606.19
BLUE LINE TRANSFER Total													8,606.19
BODWIN, DIANE LITLE	03/14/2024	925518	PO241172	01	0000	0	0000	2424	5801	090	762	MARCH 2024	348.15
BODWIN, DIANE LITLE Total													348.15
BOOKS INTERNATIONAL INC	03/07/2024	923706	PO241511	01	3214	0	1110	1000	4320	013	339	LTR1025046	3,132.25
BOOKS INTERNATIONAL INC Total													3,132.25
BOYD, AARON	03/28/2024	929970	PV240893	01	0000	0	1202	1000	4320	033	070	485 GOLF EQ 2024	10.96
BOYD, AARON	03/05/2024	923053	PV240827	01	0000	0	1203	1000	5810	033	070	424SOFTBAL BANER	114.78
BOYD, AARON	03/14/2024	925426	PV240838	01	0000	0	1202	1000	5810	033	070	431BVOLEYBALLCBAN	131.83
BOYD, AARON	03/21/2024	927314	PV240870	01	0000	0	1202	1000	5810	033	070	453 BASEBGOLF0224	148.28
BOYD, AARON	03/28/2024	929970	PV240891	01	0000	0	1202	1000	5810	033	070	477TRACK BAN24	117.54
BOYD, AARON	03/28/2024	929970	PV240892	01	0000	0	1202	1000	5810	033	070	472SP OLYMP 24	117.54
BOYD, AARON	03/28/2024	929970	PV240893	01	0000	0	1202	1000	5899	033	070	485 GOLF EQ 2024	502.00
BOYD, AARON Total													1,142.93
BOYS & GIRLS CLUBS	03/12/2024	924729	PO241829	01	2600	0	0000	8200	5899	090	358	202040229 SSFUSD	85,000.00
BOYS & GIRLS CLUBS Total													85,000.00
BRESCIA, BLAISE	03/14/2024	925427	PV240842	01	0801	0	1110	1000	5815	033	180	433 CA ACADEMY	209.30
BRESCIA, BLAISE Total													209.30
BROADMOOR LANDSCAPE SUPPLY	03/05/2024	923092	PO240407	01	8150	0	0000	8110	4320	090	741	64628	96.91
BROADMOOR LANDSCAPE SUPPLY	03/26/2024	929343	PO240407	01	8150	0	0000	8110	4320	090	741	64638	110.75
BROADMOOR LANDSCAPE SUPPLY Total													207.66
BROCKMEYER, JASON	03/26/2024	929370	PV240887	01	9010	0	1110	1000	4322	090	DNA	384RETREAT013124	261.95
BROCKMEYER, JASON	03/28/2024	930017	PV240899	01	6387	0	3800	1000	5210	090	CIG	159/175 CTE 0324	164.08
BROCKMEYER, JASON	03/26/2024	929370	PV240887	01	9010	0	1110	1000	5899	090	DNA	384RETREAT013124	652.47
BROCKMEYER, JASON Total													1,078.50
BSN SPORTS LLC	03/07/2024	923728	PO242368	01	9128	0	1110	1000	5810	033	717	924800613	13,179.51
BSN SPORTS LLC Total													13,179.51
BUCKLEY, DEDE	03/05/2024	923054	PV240821	01	6500	0	5001	2700	5220	090	245	NOV23 MILEAGE	27.19
BUCKLEY, DEDE	03/05/2024	923054	PV240822	01	6500	0	5001	2700	5220	090	245	DEC23 MILEAGE	15.79
BUCKLEY, DEDE	03/19/2024	926580	PV240854	01	6500	0	5001	2700	5220	090	245	JAN24 MILEAGE	18.06
BUCKLEY, DEDE Total													61.04
BUREAU OF EDUCATION & RESEARCH	03/14/2024	925477	PO241557	01	9010	0	5001	3900	5210	090	350	5146338	558.00
BUREAU OF EDUCATION & RESEARCH Total													558.00
CALIFORNIA DEPT. OF TAX & FEE	03/21/2024	927351	PV240879	01	0000	0	0000	8200	5860	090	760	044-033147 FY23	389.72
CALIFORNIA DEPT. OF TAX & FEE Total													389.72
CALIFORNIA READING ASSOCIATION	03/14/2024	925486	PO242391	01	6266	0	1110	1000	5899	090	341	INVOICE #2 2563	150.00
CALIFORNIA READING ASSOCIATION Total													150.00

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CALIFORNIA SCHOOL EMPLOYEES	03/19/2024	926644	PO242199	01	6266	0	1110	1000	5210	090	341	2024-PARA-0135	477.00
CALIFORNIA SCHOOL EMPLOYEES Total													477.00
CALIFORNIA WATER SERVICE	03/07/2024	923735	PO240711	01	0000	0	0000	8200	5530	090	760	6907544444 FEB24	24,350.50
CALIFORNIA WATER SERVICE Total													24,350.50
CALPERS	03/19/2024	926652	PV240871	01	0000	0	0000	7600	3701	090	810	APR24 PREMIUMS	649.58
CALPERS	03/21/2024	927316	PV240867	01	0000	0	0000	7600	3701	090	810	APR24 1354490268	25,277.00
CALPERS	03/21/2024	927316	PV240867	01	0000	0	0000	7600	3702	090	810	APR24 1354490268	37,847.79
CALPERS	03/19/2024	926652	PV240871	01	0000	0	0000	7600	5899	090	810	APR24 PREMIUMS	2.08
CALPERS	03/21/2024	927316	PV240867	01	0000	0	0000	7340	5899	090	717	APR24 1354490268	3,138.57
CALPERS	03/21/2024	927316	PV240867	01	0000	0	0000	7600	5899	090	810	APR24 1354490268	554.86
CALPERS	03/21/2024	927316	PV240867	01	0000	0	0000	0000	9564	000		APR24 1354490268	980,804.10
CALPERS Total													1,048,273.98
CAL-STEAM	03/07/2024	923746	PO240410	01	8150	0	0000	8110	4320	090	741	4811911	111.15
CAL-STEAM	03/14/2024	925462	PO240410	01	8150	0	0000	8110	4320	090	741	4925489	11.50
CAL-STEAM	03/14/2024	925462	PO240410	01	8150	0	0000	8110	4320	090	741	4925029	33.15
CAL-STEAM	03/14/2024	925462	PO240410	01	8150	0	0000	8110	4320	090	741	CM410072	(22.58)
CAL-STEAM	03/19/2024	926621	PO240410	01	8150	0	0000	8110	4320	090	741	4925029-1	318.44
CAL-STEAM	03/26/2024	929344	PO240410	01	8150	0	0000	8110	4320	090	741	4946322-1	1,678.21
CAL-STEAM	03/26/2024	929344	PO240410	01	8150	0	0000	8110	4320	090	741	4946322	533.03
CAL-STEAM	03/26/2024	929344	PO240410	01	8150	0	0000	8110	4320	090	741	4954985	210.19
CAL-STEAM	03/26/2024	929344	PO240410	01	8150	0	0000	8110	4320	090	741	4925442	301.19
CAL-STEAM Total													3,174.28
CAROLINA BIOLOGICAL SUPPLY CO	03/05/2024	923059	PO242181	01	3218	0	1110	1000	4320	032	439	52467789 RI	700.91
CAROLINA BIOLOGICAL SUPPLY CO	03/21/2024	927305	PO242402	01	0801	0	1110	1000	4320	033	180	52497906 RI	521.84
CAROLINA BIOLOGICAL SUPPLY CO Total													1,222.75
CBF INC.	03/19/2024	926600	PO240217	01	0000	0	0000	2424	5600	090	735	48737	3,369.00
CBF INC.	03/26/2024	929358	PO240217	01	0000	0	0000	2424	5600	090	735	48827	3,048.00
CBF INC.	03/26/2024	929358	PO240217	01	0000	0	0000	2424	5600	090	735	48806	864.00
CBF INC.	03/26/2024	929358	PO240217	01	0000	0	0000	2424	5600	090	735	48808	568.00
CBF INC.	03/28/2024	929976	PO240217	01	0000	0	0000	2424	5600	090	735	48807	572.00
CBF INC. Total													8,421.00
CDW GOVERNMENT INC	03/07/2024	923707	PO240216	01	0000	0	0000	2424	4320	090	735	PW40936	363.14
CDW GOVERNMENT INC	03/07/2024	923707	PO240216	01	0000	0	0000	2424	4320	090	735	PV25521	205.91
CDW GOVERNMENT INC	03/07/2024	923707	PO240216	01	0000	0	0000	2424	4320	090	735	PV21533	404.34
CDW GOVERNMENT INC	03/12/2024	924747	PO240216	01	0000	0	0000	2424	4320	090	735	PS96453	100.98
CDW GOVERNMENT INC	03/12/2024	924747	PO240216	01	0000	0	0000	2424	4320	090	735	PS25016	344.50
CDW GOVERNMENT INC	03/14/2024	925481	PO242029	01	3218	0	1110	1000	4320	032	439	PP88101	143.19
CDW GOVERNMENT INC	03/14/2024	925481	PO242029	01	3218	0	1110	1000	4320	032	439	PG56068	22.55
CDW GOVERNMENT INC	03/19/2024	926616	PO240216	01	0000	0	0000	2424	4320	090	735	PV96284	137.49
CDW GOVERNMENT INC	03/28/2024	929974	PO242459	01	6500	0	5760	1190	4320	090	245	QD63976	905.61

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CDW GOVERNMENT INC	03/05/2024	923061	PO242091	01	3010	0	1110	1000	4420	007	301	PM09593	8,903.37
CDW GOVERNMENT INC	03/07/2024	923722	PO242290	01	3010	0	1110	1000	4420	022	301	PT84663	555.97
CDW GOVERNMENT INC	03/12/2024	924747	PO242031	01	3218	0	1110	1000	4420	032	439	PG56064	175.35
CDW GOVERNMENT INC	03/12/2024	924747	PO242031	01	3218	0	1110	1000	4420	032	439	PH39483	3,474.51
CDW GOVERNMENT INC	03/28/2024	929974	PO242318	01	0000	0	0000	7300	4420	090	717	QF60413	758.64
CDW GOVERNMENT INC	03/28/2024	929974	PO242323	01	6388	0	3800	1000	4420	032	318	QF60410	906.98
CDW GOVERNMENT INC Total													17,402.53
CERTIFIED LANGUAGES	03/05/2024	923103	PO241255	01	6500	0	5760	1190	5899	090	245	5782020924T	657.68
CERTIFIED LANGUAGES	03/05/2024	923103	PO241255	01	6500	0	5760	1190	5899	090	245	5782020124T	2,505.66
CERTIFIED LANGUAGES	03/05/2024	923103	PO241255	01	6500	0	5760	1190	5899	090	245	578210013124	860.70
CERTIFIED LANGUAGES	03/14/2024	925536	PO241255	01	6500	0	5760	1190	5899	090	245	5782022924T	2,152.85
CERTIFIED LANGUAGES	03/14/2024	925536	PO242430	01	0801	0	1110	1000	5899	090	127	868007103123	3,050.25
CERTIFIED LANGUAGES	03/14/2024	925536	PO242430	01	0801	0	1110	1000	5899	090	127	868007113023	321.45
CERTIFIED LANGUAGES	03/14/2024	925536	PO242430	01	0801	0	1110	1000	5899	090	127	868007123123	145.20
CERTIFIED LANGUAGES	03/26/2024	929382	PO241255	01	6500	0	5760	1190	5899	090	245	5782030124T	5,865.00
CERTIFIED LANGUAGES	03/26/2024	929382	PO241255	01	6500	0	5760	1190	5899	090	245	81705602294	59.40
CERTIFIED LANGUAGES Total													15,618.19
CHAN, GENEVIEVE	03/21/2024	927315	PV240873	01	0000	0	1110	1000	4320	090	170	438 CHOCO FEB 24	19.99
CHAN, GENEVIEVE Total													19.99
CHAVEZ GROUP	03/07/2024	923697	PO240082	01	0000	0	0000	7110	5899	090	713	838	1,046.25
CHAVEZ GROUP Total													1,046.25
CHEF WORKS INC.	03/19/2024	926622	PO242230	01	6387	0	3800	1000	4320	032	CIG	IN3158975	230.84
CHEF WORKS INC. Total													230.84
CITY AUTO SUPPLY	03/07/2024	923729	PO240288	01	8150	0	0000	8110	4320	090	741	3-999667	119.69
CITY AUTO SUPPLY	03/14/2024	925463	PO240288	01	8150	0	0000	8110	4320	090	741	3-995300	239.53
CITY AUTO SUPPLY Total													359.22
CITY OF DALY CITY	03/26/2024	929375	PO240712	01	0000	0	0000	8200	5530	090	760	17314060-13FEB24	1,909.20
CITY OF DALY CITY	03/26/2024	929375	PO240712	01	0000	0	0000	8200	5530	090	760	18113860-10FEB24	1,181.27
CITY OF DALY CITY	03/14/2024	925520	PO241766	01	2600	0	0000	8200	5899	090	358	AYRP JS 23/24 - T2	15,680.00
CITY OF DALY CITY Total													18,770.47
CITY OF SAN BRUNO -	03/14/2024	925464	PO240713	01	0000	0	0000	8200	5530	090	760	630420 FEB2024	799.34
CITY OF SAN BRUNO -	03/14/2024	925464	PO240713	01	0000	0	0000	8200	5530	090	760	630440 FEB2024	191.42
CITY OF SAN BRUNO - Total													990.76
CONCORD THEATRICALS CORP	03/19/2024	926574	PO241890	01	9219	0	1208	1000	5899	032	356	10936478	322.31
CONCORD THEATRICALS CORP Total													322.31
CONTRACTORS ELECTRICAL	03/26/2024	929359	PO240529	01	8150	0	0000	8110	4320	090	741	7250-1171702	65.93
CONTRACTORS ELECTRICAL Total													65.93
CORODATA SHREDDING INC.	03/19/2024	926625	PO240585	01	0000	0	0000	8200	5899	090	760	DN 1461597	607.27
CORODATA SHREDDING INC. Total													607.27
COVACHA, JONATHAN	03/14/2024	925469	PV240849	01	9010	0	1110	1000	4322	008	430	441 LUNCH030124	92.18

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COVACHA, JONATHAN Total													92.18
CROWN CASTLE FIBER LLC	03/14/2024	925528	PO240702	01	0000	0	0000	2424	5899	090	735	1521148	7,302.23
CROWN CASTLE FIBER LLC	03/14/2024	925465	PO240703	01	0000	0	0000	2424	5899	090	735	1531379	9,804.00
CROWN CASTLE FIBER LLC Total													17,106.23
CRUZ RAMIREZ, JASMINE	03/21/2024	927338	PV240862	01	6266	0	1110	1000	5210	090	341	253 CABE FEB24	622.45
CRUZ RAMIREZ, JASMINE Total													622.45
CUE INC.	03/05/2024	923051	PO242206	01	0000	0	1110	1000	5210	090	762	INVOICE 022024-0866	389.00
CUE INC. Total													389.00
DANIEL, LUANN	03/07/2024	923691	PV240828	01	0801	0	1110	1000	5210	012	180	336 335 CRLP0224	1,497.58
DANIEL, LUANN Total													1,497.58
DAN'S DRILLING & FENCING INC.	03/14/2024	925466	PO242333	01	8150	0	0000	8110	5899	005	741	5691	2,975.00
DAN'S DRILLING & FENCING INC. Total													2,975.00
DEL CAMPO, DERICK	03/14/2024	925470	PV240847	01	7810	0	1110	1000	5210	090	365	323 ETHNIC 0324	22.58
DEL CAMPO, DERICK Total													22.58
DELL MARKETING L.P.	03/19/2024	926594	PO241211	01	0000	0	0000	2424	4320	090	735	10726197743	131.51
DELL MARKETING L.P.	03/19/2024	926594	PO241211	01	0000	0	0000	2424	4320	090	735	10710200968	60.96
DELL MARKETING L.P.	03/19/2024	926601	PO241211	01	0000	0	0000	2424	4320	090	735	10736346072	83.31
DELL MARKETING L.P.	03/05/2024	923093	PO242177	01	7032	0	0000	3700	4420	090	820	10733355440	4,776.83
DELL MARKETING L.P.	03/05/2024	923062	PO242252	01	3218	0	1110	1000	4420	033	439	10733625073	1,467.20
DELL MARKETING L.P.	03/07/2024	923732	PO242291	01	3182	0	1110	1000	4420	031	387	10734846523	1,612.77
DELL MARKETING L.P.	03/26/2024	929379	PO242488	01	0000	0	1110	1000	4420	007	070	10738456476	1,612.77
DELL MARKETING L.P. Total													9,745.35
DEMCO INC.	03/07/2024	923733	PO242233	01	0000	0	1110	2421	4320	002	451	7443720	99.56
DEMCO INC.	03/19/2024	926626	CM240035	01	0000	0	1110	1000	4320	021	451	C37485	(69.93)
DEMCO INC.	03/19/2024	926626	PO242229	01	0000	0	1110	2421	4320	032	451	7443719	167.34
DEMCO INC. Total													196.97
DISCOUNTMUGS	03/21/2024	927317	PO242523	01	9012	0	1110	1000	5810	025	356	DM5835194	541.82
DISCOUNTMUGS Total													541.82
DISTRICT 1 SAN FRANCISCO	03/05/2024	923089	PO240232	01	0000	0	1110	1000	5899	032	322	1216	2,110.00
DISTRICT 1 SAN FRANCISCO	03/05/2024	923089	PO240232	01	0000	0	1110	1000	5899	032	322	1239	1,646.00
DISTRICT 1 SAN FRANCISCO	03/12/2024	924740	PO242344	01	0000	0	1202	1000	5899	033	070	1225	2,784.00
DISTRICT 1 SAN FRANCISCO	03/14/2024	925454	PO242377	01	9010	0	1202	1000	5899	033	322	1248	2,320.00
DISTRICT 1 SAN FRANCISCO Total													8,860.00
DOOLEY CORPORATION	03/14/2024	925478	PO240795	01	6500	0	5760	1190	5870	090	245	8201	665.00
DOOLEY CORPORATION Total													665.00
DUNN-EDWARDS CORPORATION	03/05/2024	923063	PO240412	01	8150	0	0000	8110	4320	090	741	2020A03067	276.25
DUNN-EDWARDS CORPORATION	03/07/2024	923708	PO240412	01	8150	0	0000	8110	4320	090	741	2020ZB9976	259.48
DUNN-EDWARDS CORPORATION	03/14/2024	925487	PO240412	01	8150	0	0000	8110	4320	090	741	2020A03427	429.01
DUNN-EDWARDS CORPORATION	03/28/2024	929961	PO240412	01	8150	0	0000	8110	4320	090	741	2020A03621	420.24
DUNN-EDWARDS CORPORATION	03/28/2024	930002	PO240412	01	8150	0	0000	8110	4320	090	741	2020A03825	618.39

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DUNN-EDWARDS CORPORATION Total													2,003.37
EAST BAY RESTAURANT SUPPLY INC	03/12/2024	924743	PO242123	01	7032	0	0000	3700	4320	090	820	SI1043253	96.67
EAST BAY RESTAURANT SUPPLY INC	03/26/2024	929373	PO242399	01	7032	0	0000	3700	4320	090	820	SI1046477	359.36
EAST BAY RESTAURANT SUPPLY INC Total													456.03
EDUCATION TEAM, THE	03/05/2024	923104	PO241863	01	0000	0	0000	7400	5899	090	715	687311	1,113.41
EDUCATION TEAM, THE Total													1,113.41
ENGIE SERVICES U.S. INC.	03/26/2024	929376	PO241880	01	0000	0	0000	8200	5600	090	760	90060978	1,994.37
ENGIE SERVICES U.S. INC.	03/26/2024	929376	PO240926	01	8150	0	0000	8110	5899	021	741	90060973	2,535.96
ENGIE SERVICES U.S. INC. Total													4,530.33
EPS OPERATIONS LLC	03/05/2024	923080	PO241889	01	6500	0	5760	1190	5210	090	245	#INV900027079	19,000.00
EPS OPERATIONS LLC Total													19,000.00
ESTRADA, MARK	03/14/2024	925428	PV240839	01	3218	0	1110	1000	4320	032	439	413CAREER0224	101.31
ESTRADA, MARK Total													101.31
EVERDRIVEN TECHNOLOGIES LLC	03/07/2024	923723	PO240471	01	0000	0	5760	3600	5820	090	781	49002	33,808.95
EVERDRIVEN TECHNOLOGIES LLC	03/14/2024	925537	PO240471	01	0000	0	5760	3600	5820	090	781	49526	2,758.46
EVERDRIVEN TECHNOLOGIES LLC	03/14/2024	925537	PO240471	01	0000	0	5760	3600	5820	090	781	49262	35,650.45
EVERDRIVEN TECHNOLOGIES LLC	03/28/2024	929992	PO240471	01	0000	0	5760	3600	5820	090	781	50265	37,223.84
EVERDRIVEN TECHNOLOGIES LLC	03/28/2024	929992	PO240471	01	0000	0	5760	3600	5820	090	781	49986	35,977.50
EVERDRIVEN TECHNOLOGIES LLC	03/28/2024	929992	PO240471	01	0000	0	5760	3600	5820	090	781	1334-02/2024 FUEL	1,862.76
EVERDRIVEN TECHNOLOGIES LLC Total													147,281.96
EVERY SPECIAL CHILD LLC	03/07/2024	923709	PO240901	01	6500	0	5760	1190	5899	090	245	INV#24-1-	8,265.00
EVERY SPECIAL CHILD LLC	03/14/2024	925538	PO240901	01	6500	0	5760	1190	5899	090	245	INV#123-01202324	14,535.00
EVERY SPECIAL CHILD LLC	03/14/2024	925538	PO240901	01	6500	0	5760	1190	5899	090	245	INV#50-01-09202324	15,200.00
EVERY SPECIAL CHILD LLC	03/28/2024	929993	PO240901	01	6500	0	5760	1190	5899	090	245	INV#140-02202324	23,251.25
EVERY SPECIAL CHILD LLC Total													61,251.25
EWING IRRIGATION PRODUCTS INC	03/07/2024	923747	PO240395	01	8150	0	0000	8110	4320	090	741	21547310	472.67
EWING IRRIGATION PRODUCTS INC Total													472.67
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0514-0525	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0521-0532	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0516-0527	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0518-0529	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0524-0535	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0522-0533	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0519-0530	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0523-0534	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0515-0526	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0517-0528	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0520-0531	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0525-0536	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0526-0537	135.00

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FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0530-0541	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0534-0545	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0535-0546	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0532-0543	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0533-0544	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0528-0539	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0536-0547	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0531-0542	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0527-0538	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-012024-0537-0548	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926650	PO242460	01	6500	0	5760	1190	5210	090	245	F3SES-022024-1052-1085	135.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926602	PO240352	01	6500	0	5760	1190	5889	090	245	219832	949.00
FAGEN FRIEDMAN & FULFROST LLP	03/19/2024	926602	PO240352	01	0000	0	0000	7400	5889	090	715	219832	858.00
FAGEN FRIEDMAN & FULFROST LLP Total													5,047.00
FEDEX	03/19/2024	926603	PV240861	01	0000	0	1110	1000	5920	090	762	8-431-84427	75.05
FEDEX Total													75.05
FIRST ALARM	03/14/2024	925482	PO241563	01	8150	0	0000	8300	5806	090	741	807449	1,545.99
FIRST ALARM Total													1,545.99
FLINN SCIENTIFIC INC.	03/05/2024	923070	PO242074	01	9010	0	1110	1000	4320	090	360	2966133	168.11
FLINN SCIENTIFIC INC.	03/05/2024	923070	PO242074	01	9010	0	1110	1000	4320	090	360	2966133-1	47.30
FLINN SCIENTIFIC INC. Total													215.41
FLORES, JUANITA	03/19/2024	926630	PV240874	01	9010	0	1110	1000	4322	008	356	440STAFAPRECIATION	288.12
FLORES, JUANITA	03/19/2024	926581	PV240858	01	6266	0	1110	1000	5210	090	341	203 CABE FEB2024	710.89
FLORES, JUANITA Total													999.01
FLYERS ENERGY LLC	03/05/2024	923071	PO240385	01	8150	0	0000	8110	4320	090	741	24-012014	8,948.98
FLYERS ENERGY LLC Total													8,948.98
FOLLETT CONTENT SOLUTIONS LLC	03/07/2024	923741	PO240160	01	0000	0	1110	2421	4200	032	451	324197F	516.14
FOLLETT CONTENT SOLUTIONS LLC Total													516.14
FTUSA (FIELD TURF USA)	03/26/2024	929361	PO242334	01	8150	0	0000	8110	5899	033	741	711682	2,097.65
FTUSA (FIELD TURF USA) Total													2,097.65
GARCIA, MARCOS	03/19/2024	926612	PV240856	01	6266	0	1110	1000	5210	090	341	186 CABE 022024	239.90
GARCIA, MARCOS Total													239.90
GARDUNO FLETES, ANGELICA	03/19/2024	926589	PV240852	01	0801	0	1110	1000	4320	013	180	403 ELPAC022024	290.29
GARDUNO FLETES, ANGELICA Total													290.29
GNXCOR USA INC.	03/28/2024	929977	PO241176	01	0000	0	0000	8200	5899	090	760	6018213	190.00
GNXCOR USA INC. Total													190.00
GOLDSTEIN, ROB	03/05/2024	923096	PV240820	01	0000	0	1110	1000	4320	021	070	372 ARTSUP FEB24	52.86
GOLDSTEIN, ROB Total													52.86
GONZALEZ, LETICIA	03/26/2024	929371	PV240888	01	9010	0	1110	1000	4320	014	356	460 TALENT 2024	82.80
GONZALEZ, LETICIA	03/14/2024	925494	PV240837	01	9010	0	1110	1000	4322	014	430	422STRATEGIC0224	236.79

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GONZALEZ, LETICIA	03/26/2024	929371	PV240888	01	9010	0	1110	1000	4322	014	356	460 TALENT 2024	76.66
GONZALEZ, LETICIA Total													396.25
GOPHER SPORTS	03/07/2024	923715	PO242260	01	3182	0	1110	1000	4320	031	387	#IN351899	250.97
GOPHER SPORTS Total													250.97
GOW SUPPLY COMPANY	03/05/2024	915878	PO240446	01	8150	0	0000	8110	4320	090	741	72878	(358.96)
GOW SUPPLY COMPANY Total													(358.96)
GRAINGER	03/12/2024	924751	PO240405	01	8150	0	0000	8110	4320	090	741	7118821227	837.88
GRAINGER	03/14/2024	925488	PO240405	01	8150	0	0000	8110	4320	090	741	9033809758	156.51
GRAINGER	03/26/2024	929345	PO240405	01	8150	0	0000	8110	4320	090	741	9040577745	93.39
GRAINGER	03/28/2024	930003	PO240405	01	8150	0	0000	8110	4320	090	741	9054646659	645.77
GRAINGER	03/19/2024	926578	PO242395	01	7032	0	0000	3700	4420	090	820	9044250232	584.03
GRAINGER	03/07/2024	923742	PO242350	01	0000	0	0000	0000	9320	000		9039149829	3,967.22
GRAINGER	03/26/2024	929355	PO242533	01	0000	0	0000	0000	9320	000		9057877913	3,177.24
GRAINGER	03/26/2024	929355	PO242533	01	0000	0	0000	0000	9320	000		9057877905	301.94
GRAINGER Total													9,763.98
GREEN CAB PENINSULA	03/19/2024	926634	PO240798	01	0000	0	5760	3600	5820	090	781	2400	300.00
GREEN CAB PENINSULA	03/19/2024	926634	PO240798	01	0000	0	5760	3600	5820	090	781	2402	6,000.00
GREEN CAB PENINSULA	03/19/2024	926634	PO240798	01	0000	0	5760	3600	5820	090	781	2226	6,000.00
GREEN CAB PENINSULA Total													12,300.00
HANCOCK, THERESA A.	03/21/2024	927323	PO242499	01	6266	0	1110	1000	5801	090	341	002024-11	1,500.00
HANCOCK, THERESA A. Total													1,500.00
HANNA INTERPRETING	03/28/2024	929994	PO240659	01	6500	0	5760	1190	5899	090	245	535254	8,562.50
HANNA INTERPRETING	03/28/2024	929994	PO240659	01	6500	0	5760	1190	5899	090	245	530567	11,343.75
HANNA INTERPRETING Total													19,906.25
HARRIS, DINA	03/14/2024	925495	PV240841	01	0801	0	1110	1000	4320	033	180	439 CTE 030824	51.60
HARRIS, DINA Total													51.60
HENRY SCHEIN INC	03/12/2024	924748	PO240646	01	0000	0	1110	1000	4320	032	070	62608742	240.00
HENRY SCHEIN INC	03/19/2024	926635	PO242324	01	0000	0	0000	0000	9320	000		75460459	773.74
HENRY SCHEIN INC Total													1,013.74
HERFF JONES LLC	03/19/2024	926636	PO242250	01	6500	0	5760	1190	4320	041	212	3008644	262.50
HERFF JONES LLC Total													262.50
HILLYARD	03/14/2024	925489	PO240540	01	0000	0	0000	8200	4320	021	759	605417898	5,559.38
HILLYARD	03/14/2024	925467	PO240670	01	0000	0	0000	8200	4320	013	759	605415068	1,196.98
HILLYARD	03/14/2024	925489	PO240670	01	0000	0	0000	8200	4320	013	759	605417897	757.21
HILLYARD	03/19/2024	926637	PO240087	01	0000	0	0000	8200	4320	033	759	605417899	2,981.05
HILLYARD	03/28/2024	929975	PO240091	01	0000	0	0000	8200	4320	032	759	605424764	3,969.89
HILLYARD	03/28/2024	929975	PO240091	01	0000	0	0000	8200	4320	032	759	605421667	849.77
HILLYARD	03/28/2024	930004	PO240854	01	0000	0	0000	8200	4320	002	759	605424763	1,102.76
HILLYARD	03/28/2024	929985	PO241223	01	0000	0	0000	8200	4320	006	759	605424761	2,967.67
HILLYARD Total													19,384.71

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HITCHCOCK, ROSANNE	03/05/2024	923097	PV240826	01	6266	0	1110	1000	5210	090	341	147 CABE FEB24	591.33
HITCHCOCK, ROSANNE	03/14/2024	925471	PV240851	01	0000	0	0000	2700	5220	090	762	91 MILEAGE022024	51.46
HITCHCOCK, ROSANNE Total													642.79
HOWIES ATHLETIC TAPE	03/28/2024	930005	PO240643	01	0000	0	1110	1000	4320	032	070	INV000226030	186.09
HOWIES ATHLETIC TAPE Total													186.09
HUNTLEY, GRACE	03/07/2024	923692	PV240835	01	6500	0	5760	2490	5820	090	230	01/24 MILEAGE	110.88
HUNTLEY, GRACE Total													110.88
HUNTLEY, MELANIE	03/07/2024	923693	PV240833	01	6500	0	5760	2490	5820	090	230	01/24 MILEAGE	95.81
HUNTLEY, MELANIE Total													95.81
IMAGINE LEARNING INC.	03/21/2024	927313	PO241344	01	6266	0	1110	1000	5210	090	341	964719	3,750.00
IMAGINE LEARNING INC. Total													3,750.00
IMPERIAL DADE	03/28/2024	929962	PO242565	01	0000	0	0000	0000	9320	000		16192917	647.72
IMPERIAL DADE Total													647.72
INTERACTIVE DIGITAL SOLUTIONS	03/28/2024	930006	PO242595	01	0000	0	0000	2424	5899	090	735	PROP-17125	1,484.79
INTERACTIVE DIGITAL SOLUTIONS	03/28/2024	930006	PO242595	01	0000	0	0000	0000	9330	000		PROP-17125	4,454.37
INTERACTIVE DIGITAL SOLUTIONS Total													5,939.16
INTERCARE HOLDINGS	03/14/2024	925501	PV240840	01	0000	0	0000	0000	9589	000		CL#20224001279	2,256.37
INTERCARE HOLDINGS Total													2,256.37
INTERSTATE TRAFFIC CONTROL	03/26/2024	929346	PO240404	01	8150	0	0000	8110	4320	090	741	262049	282.19
INTERSTATE TRAFFIC CONTROL Total													282.19
J.W. PEPPER & SON INC	03/05/2024	923094	PO240092	01	0000	0	1110	1000	4320	032	322	365709576	339.50
J.W. PEPPER & SON INC Total													339.50
JOHNSTONE SUPPLY	03/12/2024	924733	PO240417	01	8150	0	0000	8110	4320	090	741	110-S100980896.001	119.70
JOHNSTONE SUPPLY	03/12/2024	924733	PO240417	01	8150	0	0000	8110	4320	090	741	110-S100979845.001	246.24
JOHNSTONE SUPPLY Total													365.94
KAPLAN EARLY LEARNING CO.	03/14/2024	925455	PO242262	01	0801	0	1110	1000	4320	012	180	0006855031	931.97
KAPLAN EARLY LEARNING CO. Total													931.97
KBA DOCUMENT SOLUTIONS LLC	03/14/2024	925468	PO240835	01	0000	0	1110	1000	5600	090	722	55Y1439395	6,552.22
KBA DOCUMENT SOLUTIONS LLC Total													6,552.22
KELLY SPICERS FACILITIES	03/28/2024	929978	PO240463	01	8150	0	0000	8110	4320	090	741	70010330	513.23
KELLY SPICERS FACILITIES Total													513.23
KELLY SPICERS STORES	03/05/2024	923081	PO240137	01	0000	0	1110	1000	4320	033	070	11548476	4,007.69
KELLY SPICERS STORES	03/05/2024	923095	PO240137	01	0000	0	1110	1000	4320	033	070	11537060	61.15
KELLY SPICERS STORES	03/05/2024	923095	PO240305	01	0000	0	1110	1000	4320	025	070	11538235	1,008.10
KELLY SPICERS STORES	03/05/2024	923081	PO242241	01	6500	0	5760	1190	4320	090	245	11550916	508.17
KELLY SPICERS STORES	03/05/2024	923064	PO242249	01	0000	0	0000	7550	4320	090	718	11546070	955.28
KELLY SPICERS STORES	03/05/2024	923064	PO242325	01	0000	0	1110	1000	4320	007	070	11552349	1,758.00
KELLY SPICERS STORES	03/07/2024	923698	PO240137	01	0000	0	1110	1000	4320	033	070	11537038	96.09
KELLY SPICERS STORES	03/14/2024	925456	PO242169	01	0000	0	1110	1000	4320	010	070	11538286	540.33
KELLY SPICERS STORES	03/14/2024	925456	PO242169	01	9010	0	1110	1000	4320	010	356	11538286	1,067.47

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KELLY SPICERS STORES	03/14/2024	925456	PO242374	01	9010	0	1110	1000	4320	002	356	11559658	1,766.24
KELLY SPICERS STORES	03/19/2024	926604	PO240541	01	0000	0	1110	1000	4320	021	070	11558402	1,326.74
KELLY SPICERS STORES Total													13,095.26
KROL, DANIELLE	03/14/2024	925512	PV240845	01	6500	0	5760	2490	5820	090	230	97 MILEAGE 0124	221.10
KROL, DANIELLE Total													221.10
KUTA SOFTWARE LLC	03/19/2024	926627	PO242481	01	3218	0	1110	1000	5813	032	439	INVOICE #30578	784.00
KUTA SOFTWARE LLC Total													784.00
LAKESHORE LEARNING	03/14/2024	925529	PO242256	01	3010	0	1110	1000	4320	008	301	251282022624	331.93
LAKESHORE LEARNING	03/19/2024	926613	PO242357	01	0801	0	1110	1000	4320	012	180	293370030524	233.92
LAKESHORE LEARNING	03/19/2024	926653	PO242410	01	3214	0	1110	1000	4320	013	339	302111030824	257.11
LAKESHORE LEARNING	03/21/2024	927331	PO242218	01	6500	0	5760	1190	4320	090	245	238949022324	156.32
LAKESHORE LEARNING	03/21/2024	927318	PO242423	01	0801	0	1110	1000	4320	002	123	305010031124	490.48
LAKESHORE LEARNING Total													1,469.76
LAM, RICHARD	03/19/2024	926590	PV240848	01	0000	0	0000	8200	4320	090	760	426 SUPPLY1223	44.41
LAM, RICHARD Total													44.41
LAMPE, SARINA	03/19/2024	926582	PV240855	01	3218	0	1110	1000	4320	021	439	370 ALU122023	64.52
LAMPE, SARINA Total													64.52
LAWSON PRODUCTS INC	03/14/2024	925430	PO240403	01	8150	0	0000	8110	4320	090	741	9311328629	271.73
LAWSON PRODUCTS INC	03/14/2024	925430	PO240403	01	8150	0	0000	8110	4320	090	741	9311328629-1	20.65
LAWSON PRODUCTS INC Total													292.38
LEADER SERVICES	03/19/2024	926638	PV240866	01	9010	0	5001	3900	5899	090	350	CDS 6626	5,641.79
LEADER SERVICES Total													5,641.79
LEARNING HEADPHONES	03/26/2024	929380	PO242405	01	0801	0	1110	1000	4320	033	180	LH25459	259.31
LEARNING HEADPHONES Total													259.31
LEDFORD, GABRIELA	03/19/2024	926631	PV240868	01	0000	0	1219	1000	4320	033	070	454 GROCER FEB24	52.61
LEDFORD, GABRIELA Total													52.61
LEGAL AID SOCIETY	03/26/2024	929332	PO242559	01	0000	0	0000	7602	5888	090	726	GONZALEZ VS USD	4,000.00
LEGAL AID SOCIETY Total													4,000.00
LINCOLN AQUATICS	03/14/2024	925496	PO240398	01	8150	0	0000	8110	4320	090	741	SL045811	997.67
LINCOLN AQUATICS	03/21/2024	927345	PO240398	01	8150	0	0000	8110	4320	090	741	SL046202	1,329.65
LINCOLN AQUATICS	03/21/2024	927345	PO240398	01	8150	0	0000	8110	4320	090	741	SL046219	(264.08)
LINCOLN AQUATICS	03/28/2024	930014	PO240398	01	8150	0	0000	8110	4320	090	741	SL046346	1,375.59
LINCOLN AQUATICS Total													3,438.83
LINDAMOOD-BELL	03/14/2024	925457	PO242251	01	0000	0	0000	7602	5888	090	726	SIN396809	2,672.96
LINDAMOOD-BELL Total													2,672.96
LOUDAN, ROSELLE MARIE	03/07/2024	923716	PO240307	01	0801	0	0000	2700	5801	090	LIFT	23-24_17	1,597.02
LOUDAN, ROSELLE MARIE	03/21/2024	927308	PO240307	01	0801	0	0000	2700	5801	090	LIFT	23-24_18	1,774.47
LOUDAN, ROSELLE MARIE Total													3,371.49
LOWE'S BUSINESS ACCOUNT/SYNCB	03/14/2024	925431	PO240393	01	8150	0	0000	8110	4320	090	741	821 3105 920566 1 FEB24	1,417.25
LOWE'S BUSINESS ACCOUNT/SYNCB	03/14/2024	925431	PO242167	01	9010	0	1110	1000	4320	010	356	821 3105 920566 1-1 FEB24	82.09

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LOWE'S BUSINESS ACCOUNT/SYNCB Total													1,499.34
LUAULU, ELIZABETH	03/14/2024	925429	PV240836	01	0000	0	1110	1000	5220	090	762	94 MILE 0224	4.49
LUAULU, ELIZABETH Total													4.49
LY, LE MY	03/28/2024	929965	PO240218	01	0000	0	0000	7602	5888	090	726	MAR24 TUITION-BALANCE	479.00
LY, LE MY Total													479.00
MAILANGI, TANYA	03/14/2024	925505	PV240843	01	0000	0	0000	0000	9589	000		REISSUE P/R CHK# 272402	6,594.80
MAILANGI, TANYA Total													6,594.80
MARTINEZ, LEILAHNIE	03/12/2024	924726	PV240834	01	0000	0	0000	2700	5220	032	070	106 MILE 0224	10.72
MARTINEZ, LEILAHNIE Total													10.72
MAXIM HEALTHCARE STAFFING	03/07/2024	923717	PO242231	01	0801	0	4760	1000	5899	033	128	E12414910132	22.50
MAXIM HEALTHCARE STAFFING	03/07/2024	923717	PO242232	01	0801	0	4760	1000	5899	022	128	E12414640132	1,476.90
MAXIM HEALTHCARE STAFFING	03/07/2024	923717	PO242234	01	0801	0	4760	1000	5899	014	124	E12414250132	1,251.45
MAXIM HEALTHCARE STAFFING	03/14/2024	925523	PO240899	01	6500	0	5760	1190	5899	090	245	E12039700132	44,064.60
MAXIM HEALTHCARE STAFFING	03/14/2024	925523	PO240899	01	6500	0	5760	1190	5899	090	245	E12354560132	56,851.98
MAXIM HEALTHCARE STAFFING	03/14/2024	925523	PO240899	01	6500	0	5760	1190	5899	090	245	E12414770132	12,814.49
MAXIM HEALTHCARE STAFFING	03/14/2024	925432	PO241839	01	9305	0	0000	3900	5899	090	391	E12470820132	280.00
MAXIM HEALTHCARE STAFFING	03/14/2024	925506	PO242231	01	0801	0	4760	1000	5899	033	128	E12470800132	1,491.75
MAXIM HEALTHCARE STAFFING	03/14/2024	925506	PO242232	01	0801	0	4760	1000	5899	022	128	E12471670132	1,476.90
MAXIM HEALTHCARE STAFFING	03/14/2024	925506	PO242234	01	0801	0	4760	1000	5899	014	124	E12471270132	1,314.00
MAXIM HEALTHCARE STAFFING	03/14/2024	925506	PO242237	01	0801	0	4760	1000	5899	008	124	E12470920132	1,004.85
MAXIM HEALTHCARE STAFFING	03/21/2024	927309	PO242231	01	0801	0	4760	1000	5899	033	128	E12564780132	1,424.25
MAXIM HEALTHCARE STAFFING	03/21/2024	927309	PO242232	01	0801	0	4760	1000	5899	022	128	E12563300132	1,476.90
MAXIM HEALTHCARE STAFFING	03/21/2024	927309	PO242234	01	0801	0	4760	1000	5899	014	124	E12564850132	1,313.55
MAXIM HEALTHCARE STAFFING	03/21/2024	927309	PO242237	01	0801	0	4760	1000	5899	008	124	E12062120132	270.00
MAXIM HEALTHCARE STAFFING	03/21/2024	927309	PO242237	01	0801	0	4760	1000	5899	008	124	E12563320132	1,425.60
MAXIM HEALTHCARE STAFFING	03/26/2024	929348	PO241839	01	9305	0	0000	3900	5899	090	391	E12654200132	280.00
MAXIM HEALTHCARE STAFFING	03/26/2024	929365	PO241839	01	9305	0	0000	3900	5899	090	391	E12638160132	280.00
MAXIM HEALTHCARE STAFFING Total													128,519.72
MAXX METALS	03/19/2024	926605	PO240564	01	8150	0	0000	8110	4320	090	741	205210	1,195.04
MAXX METALS	03/19/2024	926605	PO240564	01	8150	0	0000	8110	4320	090	741	205220	168.27
MAXX METALS Total													1,363.31
MEDCO SUPPLY COMPANY	03/19/2024	926639	PO242270	01	6388	0	3800	1000	4320	032	318	IN97351535	2,274.15
MEDCO SUPPLY COMPANY	03/19/2024	926639	PO242270	01	6388	0	3800	1000	4320	032	318	IN97352704	52.01
MEDCO SUPPLY COMPANY	03/19/2024	926639	PO242270	01	6388	0	3800	1000	4320	032	318	IN97406496	53.26
MEDCO SUPPLY COMPANY Total													2,379.42
METLIFE INSURANCE COMPANY	03/19/2024	926651	PV240869	01	0000	0	0000	7600	3701	090	810	APR24 PREMIUMS	13.79
METLIFE INSURANCE COMPANY	03/19/2024	926651	PV240869	01	0000	0	0000	0000	9573	000		APR24 PREMIUMS	4,146.56
METLIFE INSURANCE COMPANY	03/19/2024	926651	PV240869	01	0000	0	0000	0000	9573	000		APR24 PREMIUMS	5,589.72
METLIFE INSURANCE COMPANY Total													9,750.07
MORENO, DEANNA	03/26/2024	929326	PV240882	01	0000	0	1110	1000	5210	022	070	16CADA 2024	1,280.55

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MORENO, DEANNA Total													1,280.55
MRC	03/14/2024	925438	PO240701	01	0000	0	0000	7550	5600	090	718	IN4025634	29.45
MRC	03/14/2024	925438	PO240701	01	0000	0	0000	7350	5600	090	717	IN4025634	110.65
MRC Total													140.10
NASCO	03/28/2024	929966	PO240133	01	0000	0	1201	1000	4320	033	070	574704	2,077.65
NASCO Total													2,077.65
NATIONAL BENEFIT SERVICES	03/14/2024	925507	PV240844	01	0000	0	0000	0000	9579	000		MAR24 CONTRIBUTIONS	800.00
NATIONAL BENEFIT SERVICES Total													800.00
NCS PEARSON INC.	03/19/2024	926617	PO242329	01	3550	0	3800	1000	5899	033	333	24995876	2,768.85
NCS PEARSON INC. Total													2,768.85
NETWORK CRAZE TECHNOLOGIES INC	03/12/2024	924730	PO240356	01	0000	0	0000	2424	4320	090	735	INV/2024/01254	82.41
NETWORK CRAZE TECHNOLOGIES INC Total													82.41
NEW HAVEN RESIDENTIAL	03/14/2024	925508	PO241543	01	6500	0	5760	1180	5870	090	230	INV078850	11,970.00
NEW HAVEN RESIDENTIAL	03/14/2024	925508	PO241543	01	6500	0	5760	1180	5880	090	230	INV078850	7,310.00
NEW HAVEN RESIDENTIAL	03/14/2024	925508	PO241543	01	6500	0	5760	1180	5899	090	230	INV078850	2,370.00
NEW HAVEN RESIDENTIAL Total													21,650.00
NG, SHEK HANG (ROCKY)	03/26/2024	929372	PV240889	01	9010	0	1110	1000	5210	090	360	361BIOSCIENCE2024	43.85
NG, SHEK HANG (ROCKY) Total													43.85
NGUYEN, NATASSJA	03/28/2024	930018	PV240904	01	0000	0	1110	1000	5210	032	070	331/327 CADA0324	65.00
NGUYEN, NATASSJA Total													65.00
NORDISCO CORPORATION	03/28/2024	929967	PO242431	01	0000	0	0000	7110	5810	090	713	431524	419.80
NORDISCO CORPORATION Total													419.80
ODP BUSINESS SOLUTIONS LLC	03/05/2024	923105	PO240215	01	0000	0	0000	2424	4320	090	735	348053229001	56.07
ODP BUSINESS SOLUTIONS LLC	03/05/2024	923105	PO242198	01	0000	0	1110	1000	4320	014	070	355040078001	42.09
ODP BUSINESS SOLUTIONS LLC	03/05/2024	923105	PO242198	01	0000	0	1110	1000	4320	014	070	355039524001	110.40
ODP BUSINESS SOLUTIONS LLC	03/05/2024	923105	PO242215	01	0000	0	0000	8200	4320	090	760	350968976001	19.73
ODP BUSINESS SOLUTIONS LLC	03/05/2024	923105	PO242248	01	0000	0	0000	3130	4320	090	503	355365003001	176.02
ODP BUSINESS SOLUTIONS LLC	03/07/2024	923725	PO242215	01	0000	0	0000	8200	4320	090	760	350875244001	594.46
ODP BUSINESS SOLUTIONS LLC	03/14/2024	925540	PO242239	01	0000	0	1110	1000	4320	032	070	355051806001	197.68
ODP BUSINESS SOLUTIONS LLC	03/14/2024	925540	PO242239	01	0000	0	1110	1000	4320	032	070	355051807001	27.58
ODP BUSINESS SOLUTIONS LLC	03/14/2024	925540	PO242239	01	0000	0	1110	1000	4320	032	070	355047723001	97.99
ODP BUSINESS SOLUTIONS LLC	03/14/2024	925540	PO242242	01	9010	0	1110	1000	4320	010	356	355438951001	161.56
ODP BUSINESS SOLUTIONS LLC	03/14/2024	925540	PO242271	01	0000	0	1110	1000	4320	013	070	351229430001	32.95
ODP BUSINESS SOLUTIONS LLC	03/14/2024	925540	PO242271	01	0000	0	1110	1000	4320	013	070	351190131001	72.64
ODP BUSINESS SOLUTIONS LLC	03/14/2024	925540	PO242273	01	0000	0	0000	7300	4320	090	717	355019375001	238.35
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO240215	01	0000	0	0000	2424	4320	090	735	358146929001	56.71
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242185	01	3182	0	1110	1000	4320	031	387	353874243001	72.40
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242185	01	3182	0	1110	1000	4320	031	387	353874239001	56.53
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242185	01	3182	0	1110	1000	4320	031	387	353874235001	39.53
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242185	01	3182	0	1110	1000	4320	031	387	353874234002	12.06

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ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242185	01	3182	0	1110	1000	4320	031	387	353874234001	177.07
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242185	01	3182	0	1110	1000	4320	031	387	358174220001	72.40
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242185	01	3182	0	1110	1000	4320	031	387	357091750001	(72.40)
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929341	PO242185	01	3182	0	1110	1000	4320	031	387	353873597001	406.17
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242204	01	0000	0	0000	7400	4320	090	715	353991557001	158.02
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242204	01	0000	0	0000	7400	4320	090	715	353991557002	8.46
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242341	01	0000	0	0000	7340	4320	090	717	357422350001	113.84
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242341	01	0000	0	0000	7350	4320	090	717	357422350001	33.74
ODP BUSINESS SOLUTIONS LLC	03/28/2024	929973	PO242288	01	6500	0	5730	1190	4320	005	205	349156365001	122.26
ODP BUSINESS SOLUTIONS LLC	03/28/2024	929973	PO242288	01	6500	0	5730	1190	4320	005	205	349156353001	45.48
ODP BUSINESS SOLUTIONS LLC	03/28/2024	929973	PO242288	01	6500	0	5730	1190	4320	005	205	349117330001	125.80
ODP BUSINESS SOLUTIONS LLC	03/28/2024	929973	PO242358	01	9010	0	1110	1000	4320	002	356	354434710001	108.96
ODP BUSINESS SOLUTIONS LLC	03/28/2024	929973	PO242365	01	0801	0	1110	1000	4320	012	123	351896685001	33.18
ODP BUSINESS SOLUTIONS LLC	03/28/2024	929973	PO242365	01	0801	0	1110	1000	4320	012	123	351895414003	9.06
ODP BUSINESS SOLUTIONS LLC	03/28/2024	929973	PO242365	01	0801	0	1110	1000	4320	012	123	351895414001	916.19
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242204	01	0000	0	0000	7400	4322	090	715	353991557001	59.36
ODP BUSINESS SOLUTIONS LLC Total													4,382.34
OJO TECHNOLOGY	03/21/2024	927339	PO240991	01	0000	0	0000	2424	5600	090	735	11672	225.00
OJO TECHNOLOGY Total													225.00
ORIENTAL TRADING CO	03/26/2024	929333	PO242400	01	3214	0	1110	1000	4320	013	339	73024625301	162.55
ORIENTAL TRADING CO	03/28/2024	930010	PO242549	01	9010	0	1110	1000	4320	002	356	73043180401	109.77
ORIENTAL TRADING CO Total													272.32
OTIS ELEVATOR COMPANY	03/26/2024	929366	PO240709	01	8150	0	0000	8110	5600	090	741	100401498281	1,871.11
OTIS ELEVATOR COMPANY Total													1,871.11
P G & E	03/14/2024	925509	PO240581	01	0000	0	0000	8200	5510	090	760	7314282172-4 FEB24	273,414.03
P G & E Total													273,414.03
PHONOCOMP PUBLISHING	03/19/2024	926640	PO240291	01	9010	0	5001	3900	4320	090	350	HCAPP SFTWARE JUL23	137.95
PHONOCOMP PUBLISHING Total													137.95
POSITIVE PROMOTIONS	03/21/2024	927310	PO242371	01	0000	0	1110	1000	4320	008	070	07331547	1,002.16
POSITIVE PROMOTIONS Total													1,002.16
PROCARE THERAPY	03/14/2024	925458	PO240796	01	6500	0	5760	1190	5899	090	245	20886970	2,720.00
PROCARE THERAPY	03/14/2024	925458	PO240796	01	6500	0	5760	1190	5899	090	245	20897388	2,740.00
PROCARE THERAPY Total													5,460.00
PROTECH	03/14/2024	925513	PO242387	01	0000	0	0000	8200	5899	008	760	23409	1,655.00
PROTECH	03/14/2024	925446	PO242388	01	0000	0	0000	8200	5899	032	760	23258	1,125.00
PROTECH Total													2,780.00
QBS LLC	03/05/2024	923099	PO242012	01	6500	0	5760	1190	5899	090	245	138770	105.00
QBS LLC Total													105.00
QUADIENT LEASING USA INC	03/21/2024	927324	PO240264	01	0000	0	0000	7550	4320	090	718	17058794	342.20
QUADIENT LEASING USA INC Total													342.20

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QUIJANO, REVITCHE	03/21/2024	927302	PV240863	01	9010	0	1110	1000	5815	032	356	435 BART FEB24	140.30
QUIJANO, REVITCHE Total													140.30
R & H WHOLESALE SUPPLY INC	03/14/2024	925433	PO240437	01	8150	0	0000	8110	4320	090	741	603145-00	510.32
R & H WHOLESALE SUPPLY INC	03/14/2024	925433	PO240437	01	8150	0	0000	8110	4320	090	741	605605-00	471.50
R & H WHOLESALE SUPPLY INC	03/14/2024	925433	PO240437	01	8150	0	0000	8110	4320	090	741	605789-00	50.30
R & H WHOLESALE SUPPLY INC	03/14/2024	925433	PO240437	01	8150	0	0000	8110	4320	090	741	606671-00	2,336.53
R & H WHOLESALE SUPPLY INC	03/14/2024	925447	PO240437	01	8150	0	0000	8110	4320	090	741	607168-00	350.29
R & H WHOLESALE SUPPLY INC	03/14/2024	925447	PO240437	01	8150	0	0000	8110	4320	090	741	607170-00	139.54
R & H WHOLESALE SUPPLY INC	03/26/2024	929349	PO240437	01	8150	0	0000	8110	4320	090	741	607232-00	999.27
R & H WHOLESALE SUPPLY INC Total													4,857.75
RAFAH, AHMAD	03/05/2024	923055	PV240823	01	3010	0	1110	1000	4320	022	301	421 HUMANSUPLY	97.18
RAFAH, AHMAD Total													97.18
READY REFRESH	03/05/2024	923100	PO240155	01	0000	0	1110	1000	4322	032	070	14B0029550423	398.97
READY REFRESH	03/14/2024	925473	PO240155	01	0000	0	1110	1000	4322	032	070	14C0029550423	390.97
READY REFRESH	03/19/2024	926641	PO240136	01	9010	0	1110	1000	4322	033	356	24C3707625400	152.89
READY REFRESH Total													942.83
REFRIGERATION SUPPLIES	03/14/2024	925502	PO240416	01	8150	0	0000	8110	4320	090	741	39365276.00	270.08
REFRIGERATION SUPPLIES Total													270.08
RINGSEIS, MARLIS	03/28/2024	929997	PV240903	01	6387	0	3800	1000	4320	032	CIG	448 CCSF CTE 0324	190.00
RINGSEIS, MARLIS Total													190.00
RJMS CORP DBA/ TOYOTA MATERIAL	03/19/2024	926606	PO241040	01	8150	0	0000	8110	4320	090	741	CL7Y39	1,329.07
RJMS CORP DBA/ TOYOTA MATERIAL Total													1,329.07
RJP ENTERPRISES	03/21/2024	927333	PO241606	01	8150	0	0000	8110	4320	032	741	24017	565.43
RJP ENTERPRISES	03/21/2024	927333	PO241606	01	8150	0	0000	8110	5600	032	741	24017	570.00
RJP ENTERPRISES Total													1,135.43
ROBBINS, BREEANA	03/28/2024	929998	PV240900	01	6387	0	3800	1000	5210	090	CIG	176CTE CONF0324	131.32
ROBBINS, BREEANA Total													131.32
ROBERT HALF	03/14/2024	925439	PO240943	01	0000	0	0000	2424	5899	090	735	63253613	2,355.86
ROBERT HALF	03/14/2024	925439	PO240943	01	0000	0	0000	2424	5899	090	735	63279186	2,342.62
ROBERT HALF	03/19/2024	926584	PO240943	01	0000	0	0000	2424	5899	090	735	63323494	2,232.23
ROBERT HALF	03/21/2024	927340	PO240943	01	0000	0	0000	2424	5899	090	735	63111674	2,512.36
ROBERT HALF	03/21/2024	927340	PO240943	01	0000	0	0000	2424	5899	090	735	63154304	3,339.51
ROBERT HALF	03/21/2024	927340	PO240943	01	0000	0	0000	2424	5899	090	735	63180402	3,974.84
ROBERT HALF Total													16,757.42
ROCKETT, JENNIFER	03/28/2024	929979	PV240886	01	6387	0	3800	1000	5210	090	CIG	246CAAASA MAR24	417.20
ROCKETT, JENNIFER	03/28/2024	930019	PV240901	01	6387	0	3800	1000	5210	090	CIG	159CTE CONF 0324	150.43
ROCKETT, JENNIFER Total													567.63
ROYAL PIN DONUTS	03/14/2024	925511	PO240075	01	0000	0	1110	1000	4322	090	762	777196	198.25
ROYAL PIN DONUTS	03/19/2024	926585	PO240075	01	0000	0	1110	1000	4322	090	762	777197	146.95
ROYAL PIN DONUTS	03/19/2024	926654	PO240120	01	0000	0	0000	7110	4322	090	713	879552	54.65

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ROYAL PIN DONUTS Total													399.85
ROZZI'S REPRODUCTION & SUPPLY	03/28/2024	930015	PO240553	01	0000	0	0000	8200	5810	090	760	156288	39.01
ROZZI'S REPRODUCTION & SUPPLY Total													39.01
RUSSELL SIGLER INC.	03/26/2024	929350	PO240567	01	8150	0	0000	8110	4320	090	741	INV-BRS24001820	22.77
RUSSELL SIGLER INC. Total													22.77
SAELAW, ANGELA	03/28/2024	930013	PV240895	01	0000	0	1110	1000	4320	025	070	483 DISH SOAP	10.18
SAELAW, ANGELA Total													10.18
SAFETY TRAINING SEMINARS	03/14/2024	925474	PO241459	01	9010	0	0000	7400	5899	090	353	6429	1,230.00
SAFETY TRAINING SEMINARS Total													1,230.00
SAN FRANCISCO BAY AREA RAPID	03/05/2024	923060	PO242222	01	0000	0	1110	1000	5815	021	070	GP-004547B	271.40
SAN FRANCISCO BAY AREA RAPID	03/05/2024	923060	PO242222	01	0000	0	1110	1000	5815	021	070	GP-004547A	174.80
SAN FRANCISCO BAY AREA RAPID Total													446.20
SAN FRANCISCO WINDOW & DOOR CO	03/21/2024	927334	PO240432	01	8150	0	0000	8110	4320	090	741	46199	784.50
SAN FRANCISCO WINDOW & DOOR CO	03/21/2024	927334	PO240432	01	8150	0	0000	8110	4320	090	741	46209	753.74
SAN FRANCISCO WINDOW & DOOR CO Total													1,538.24
SAN MATEO COUNTY SCHOOLS	03/14/2024	925514	PO242080	01	7028	0	0000	3700	5450	090	820	ID#54DC4W1D2RS206195	580.22
SAN MATEO COUNTY SCHOOLS	03/14/2024	925490	PV240850	01	0000	0	0000	7602	5888	090	726	CLAIM# 2024-00196	298.20
SAN MATEO COUNTY SCHOOLS Total													878.42
SAN MATEO LAWN MOWER SHOP	03/14/2024	925440	PO240400	01	8150	0	0000	8110	4320	090	741	237634	88.40
SAN MATEO LAWN MOWER SHOP	03/19/2024	926647	PO240400	01	8150	0	0000	8110	4320	090	741	237635	1,203.08
SAN MATEO LAWN MOWER SHOP	03/28/2024	929968	PO240400	01	8150	0	0000	8110	4320	090	741	237958	1,186.02
SAN MATEO LAWN MOWER SHOP Total													2,477.50
SAN MATEO UNION HIGH DISTRICT	03/19/2024	926648	PO242484	01	0000	0	1110	1000	5821	090	764	24086	3,000.00
SAN MATEO UNION HIGH DISTRICT Total													3,000.00
SCHOLASTIC BOOK FAIRS	03/12/2024	924752	PO242372	01	9010	0	1110	1000	4200	021	356	W5422280BF	2,008.99
SCHOLASTIC BOOK FAIRS Total													2,008.99
SCHOLASTIC INC	03/01/2024	916715	PO241946	01	0000	0	1110	2421	4200	013	451	79916875	(199.32)
SCHOLASTIC INC	03/01/2024		PO241946	01	0000	0	1110	2421	4200	013	451	79916875	(19.68)
SCHOLASTIC INC	03/01/2024		PO241946	01	0000	0	1110	2421	4200	013	451	79916875-1	(1.77)
SCHOLASTIC INC	03/01/2024	916715	PO241946	01	0000	0	1110	2421	4200	013	451	79916875-1	(17.96)
SCHOLASTIC INC	03/07/2024	923699	PO242108	01	9010	0	1110	1000	4200	002	356	56531057	299.41
SCHOLASTIC INC	03/07/2024	923710	PV240824	01	0000	0	1110	2421	4200	013	451	56386221	244.63
SCHOLASTIC INC	03/14/2024	925448	PO242255	01	3010	0	1110	1000	4200	008	301	57084689	186.35
SCHOLASTIC INC	03/05/2024	923083	PO241986	01	3010	0	1110	1000	4320	007	301	M7472796 7-1	34.92
SCHOLASTIC INC	03/05/2024	923083	PO242090	01	3010	0	1110	1000	4320	007	301	M7477384 7	57.44
SCHOLASTIC INC	03/05/2024	923083	PO242090	01	3010	0	1110	1000	4320	007	301	M7477384 7-1	5.74
SCHOLASTIC INC	03/07/2024	923711	PO241986	01	3010	0	1110	1000	4320	007	301	M7472796 7	349.00
SCHOLASTIC INC	03/01/2024	916715	PO241946	01	0000	0	0000	0000	9580	000		79916875	19.68
SCHOLASTIC INC	03/01/2024	916715	PO241946	01	0000	0	0000	0000	9580	000		79916875-1	1.77
SCHOLASTIC INC Total													960.21

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SCHOOL DATEBOOKS	03/05/2024	923084	PO242254	01	3010	0	1110	1000	5810	008	301	S23-0275392	72.30
SCHOOL DATEBOOKS Total													72.30
SCHOOL SAFETY SOLUTIONS LLC	03/14/2024	925497	PO240462	01	0000	0	0000	8200	5860	090	760	2919	3,500.00
SCHOOL SAFETY SOLUTIONS LLC	03/14/2024	925497	PO240462	01	0000	0	0000	8200	5860	090	760	2920	3,875.00
SCHOOL SAFETY SOLUTIONS LLC Total													7,375.00
SCHOOL SERVICES OF CALIFORNIA,	03/14/2024	925530	PO240354	01	0000	0	0000	7350	5899	090	717	141097-IN	375.00
SCHOOL SERVICES OF CALIFORNIA, Total													375.00
SCIENCE FROM SCIENTISTS	03/21/2024	927348	PO241888	01	0000	0	1110	1000	5899	012	070	121416	6,250.00
SCIENCE FROM SCIENTISTS Total													6,250.00
SCOOT EDUCATION INC.	03/07/2024	923724	PO241343	01	0000	0	0000	7400	5899	090	715	64807	22,936.00
SCOOT EDUCATION INC.	03/07/2024	923724	PO241343	01	0000	0	0000	7400	5899	090	715	64826	8,524.00
SCOOT EDUCATION INC.	03/07/2024	923724	PO241343	01	0000	0	0000	7400	5899	090	715	65921	24,684.00
SCOOT EDUCATION INC.	03/07/2024	923724	PO241343	01	0000	0	0000	7400	5899	090	715	65943	7,700.00
SCOOT EDUCATION INC.	03/07/2024	923724	PO241343	01	0000	0	0000	7400	5899	090	715	66941	25,559.00
SCOOT EDUCATION INC.	03/07/2024	923724	PO241343	01	0000	0	0000	7400	5899	090	715	66957	6,532.00
SCOOT EDUCATION INC.	03/07/2024	923724	PO241343	01	0000	0	0000	7400	5899	090	715	68062	26,906.00
SCOOT EDUCATION INC.	03/07/2024	923724	PO241343	01	0000	0	0000	7400	5899	090	715	68063	6,510.00
SCOOT EDUCATION INC.	03/26/2024	929329	PO241343	01	0000	0	0000	7400	5899	090	715	69856	23,968.00
SCOOT EDUCATION INC.	03/26/2024	929329	PO241343	01	0000	0	0000	7400	5899	090	715	69883	9,110.00
SCOOT EDUCATION INC.	03/26/2024	929329	PO241343	01	0000	0	0000	7400	5899	090	715	70977	27,079.00
SCOOT EDUCATION INC.	03/26/2024	929329	PO241343	01	0000	0	0000	7400	5899	090	715	70978	6,014.00
SCOOT EDUCATION INC. Total													195,522.00
SEHI COMPUTER PRODUCTS INC	03/28/2024	930011	PO242519	01	0000	0	0000	7340	4320	090	717	I00244574	815.16
SEHI COMPUTER PRODUCTS INC Total													815.16
SEI (STRATEGIC ENERGY	03/14/2024	925503	PO240860	01	9010	0	1110	1000	5899	002	356	4819	15,000.00
SEI (STRATEGIC ENERGY Total													15,000.00
SERVICE PRESS INC.	03/05/2024	923085	PO242172	01	0000	0	0000	2424	5810	090	735	64139	55.34
SERVICE PRESS INC.	03/05/2024	923085	PO242274	01	0000	0	0000	7350	5810	090	717	64140	445.81
SERVICE PRESS INC.	03/14/2024	925515	PO242373	01	0000	0	1110	1000	5810	032	070	64171	272.60
SERVICE PRESS INC. Total													773.75
SHELTON, LORI	03/26/2024	929362	PV240881	01	8150	0	0000	8110	5210	090	741	199 CASH 2024	233.22
SHELTON, LORI Total													233.22
SILICON VALLEY	03/07/2024	923712	PO242335	01	0000	0	1202	1000	5899	033	070	SOFT-23425	2,024.00
SILICON VALLEY	03/07/2024	923736	PO242366	01	9010	0	1203	1000	5899	032	322	SOFT-23414	1,472.00
SILICON VALLEY	03/14/2024	925449	PO241114	01	0000	0	1110	1000	5899	032	322	VB-23438	535.00
SILICON VALLEY	03/14/2024	925449	PO241114	01	9010	0	1203	1000	5899	032	322	VB-23438	410.00
SILICON VALLEY	03/14/2024	925444	PO242369	01	9010	0	1202	1000	5899	033	322	VB-23445	1,872.00
SILICON VALLEY Total													6,313.00
SLAKEY BROTHERS	03/12/2024	924749	PO240418	01	8150	0	0000	8110	4320	090	741	857619390	186.20
SLAKEY BROTHERS	03/14/2024	925475	PO240418	01	8150	0	0000	8110	4320	090	741	857641216	9.55

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SLAKEY BROTHERS	03/14/2024	925475	PO240418	01	8150	0	0000	8110	4320	090	741	857648322	19.11
SLAKEY BROTHERS	03/19/2024	926595	PO240418	01	8150	0	0000	8110	4320	090	741	857653570	138.28
SLAKEY BROTHERS	03/21/2024	927319	PO240418	01	8150	0	0000	8110	4320	090	741	857683585	1,643.73
SLAKEY BROTHERS	03/21/2024	927319	PO240418	01	8150	0	0000	8110	4320	090	741	857687589	492.24
SLAKEY BROTHERS	03/21/2024	927319	PO240418	01	8150	0	0000	8110	4320	090	741	857692179	830.66
SLAKEY BROTHERS	03/28/2024	929969	PO240418	01	8150	0	0000	8110	4320	090	741	857708687	54.86
SLAKEY BROTHERS Total													3,374.63
SOLO SOCCER SHOP	03/26/2024	929367	PO242553	01	9025	0	1110	1000	5810	033	356	SC LOGOS MAR24	5,603.07
SOLO SOCCER SHOP Total													5,603.07
SONITROL/PACIFIC WEST SECURITY	03/19/2024	926586	PO240707	01	8150	0	0000	8300	5806	090	129	APR24/VARIOUS	10,766.00
SONITROL/PACIFIC WEST SECURITY Total													10,766.00
SOUTH CITY LUMBER & SUPPLY	03/14/2024	925517	PO240392	01	8150	0	0000	8110	4320	090	741	82026	32.91
SOUTH CITY LUMBER & SUPPLY	03/14/2024	925517	PO240392	01	8150	0	0000	8110	4320	090	741	82061	72.23
SOUTH CITY LUMBER & SUPPLY	03/14/2024	925517	PO240392	01	8150	0	0000	8110	4320	090	741	82372	2.42
SOUTH CITY LUMBER & SUPPLY	03/14/2024	925517	PO240392	01	8150	0	0000	8110	4320	090	741	82376	34.28
SOUTH CITY LUMBER & SUPPLY	03/14/2024	925517	PO240392	01	8150	0	0000	8110	4320	090	741	82554	24.70
SOUTH CITY LUMBER & SUPPLY	03/14/2024	925517	PO240392	01	8150	0	0000	8110	4320	090	741	82605	69.87
SOUTH CITY LUMBER & SUPPLY	03/14/2024	925517	PO240392	01	8150	0	0000	8110	4320	090	741	82685	34.54
SOUTH CITY LUMBER & SUPPLY	03/14/2024	925517	PO240392	01	8150	0	0000	8110	4320	090	741	82691	56.14
SOUTH CITY LUMBER & SUPPLY	03/14/2024	925517	PO240392	01	8150	0	0000	8110	4320	090	741	82728	62.00
SOUTH CITY LUMBER & SUPPLY	03/14/2024	925517	PO240392	01	8150	0	0000	8110	4320	090	741	83043	28.04
SOUTH CITY LUMBER & SUPPLY	03/14/2024	925517	PO240392	01	8150	0	0000	8110	4320	090	741	83063	17.01
SOUTH CITY LUMBER & SUPPLY	03/14/2024	925517	PO240392	01	8150	0	0000	8110	4320	090	741	83064	16.46
SOUTH CITY LUMBER & SUPPLY	03/14/2024	925517	PO240392	01	8150	0	0000	8110	4320	090	741	83162	104.41
SOUTH CITY LUMBER & SUPPLY	03/14/2024	925517	PO240392	01	8150	0	0000	8110	4320	090	741	83163	18.04
SOUTH CITY LUMBER & SUPPLY	03/14/2024	925517	PO240392	01	8150	0	0000	8110	4320	090	741	83215	51.82
SOUTH CITY LUMBER & SUPPLY Total													624.87
SOUTH CITY STAR SMOG TEST ONLY	03/07/2024	923700	PO240558	01	8150	0	0000	8110	5899	090	741	40182	71.70
SOUTH CITY STAR SMOG TEST ONLY	03/07/2024	923700	PO240558	01	8150	0	0000	8110	5899	090	741	40184	71.70
SOUTH CITY STAR SMOG TEST ONLY	03/14/2024	925504	PO240558	01	8150	0	0000	8110	5899	090	741	040368	71.70
SOUTH CITY STAR SMOG TEST ONLY	03/19/2024	926655	PO240558	01	8150	0	0000	8110	5899	090	741	40529	71.70
SOUTH CITY STAR SMOG TEST ONLY	03/19/2024	926655	PO240558	01	8150	0	0000	8110	5899	090	741	40560	71.70
SOUTH CITY STAR SMOG TEST ONLY	03/19/2024	926655	PO240558	01	8150	0	0000	8110	5899	090	741	40565	71.70
SOUTH CITY STAR SMOG TEST ONLY	03/21/2024	927320	PO240558	01	8150	0	0000	8110	5899	090	741	40567	71.70
SOUTH CITY STAR SMOG TEST ONLY	03/21/2024	927346	PO240558	01	8150	0	0000	8110	5899	090	741	40720	71.70
SOUTH CITY STAR SMOG TEST ONLY	03/21/2024	927346	PO240558	01	8150	0	0000	8110	5899	090	741	40738	71.70
SOUTH CITY STAR SMOG TEST ONLY	03/26/2024	929368	PO240558	01	8150	0	0000	8110	5899	090	741	40753	71.70
SOUTH CITY STAR SMOG TEST ONLY	03/28/2024	930016	PO240558	01	8150	0	0000	8110	5899	090	741	40815	71.70
SOUTH CITY STAR SMOG TEST ONLY Total													788.70
SOUTH SAN FRANCISCO SCAVENGER	03/14/2024	925450	PO240708	01	0000	0	0000	8200	5540	090	760	1425916	5,622.32

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SOUTH SAN FRANCISCO SCAVENGER	03/14/2024	925516	PO240230	01	6387	0	3800	1000	5899	032	CIG	1425916-1	125.54
SOUTH SAN FRANCISCO SCAVENGER Total													5,747.86
SOUTHWOOD PLUMBING AND HEATIN(	03/21/2024	927335	PO240729	01	8150	0	0000	8110	5899	090	741	63890	914.50
SOUTHWOOD PLUMBING AND HEATING Total													914.50
SPECTRUM CENTER INC.	03/07/2024	923718	PO240789	01	6500	0	5760	1180	5820	090	230	JAN24 SVC.	6,167.04
SPECTRUM CENTER INC.	03/07/2024	923718	PO240789	01	6500	0	5760	1180	5870	090	230	JAN24 SVC.	36,626.02
SPECTRUM CENTER INC.	03/07/2024	923718	PO240789	01	6500	0	5760	1180	5880	090	230	JAN24 SVC.	45,073.60
SPECTRUM CENTER INC.	03/07/2024	923718	PO240789	01	6500	0	5760	1180	5899	090	230	JAN24 SVC.	1,856.14
SPECTRUM CENTER INC. Total													89,722.80
SSF USD/REVOLVING CASH FUND	03/21/2024	927325	PV240876	01	0000	0	0000	7110	5210	090	713	CHK# 14434	20.00
SSF USD/REVOLVING CASH FUND	03/21/2024	927341	PV240877	01	0000	0	0000	0000	8699	000	000	CHK# 144436	3,000.00
SSF USD/REVOLVING CASH FUND Total													3,020.00
SSFUSD - DEDAP	03/14/2024	925441	PO241763	01	2600	0	0000	8200	5899	090	358	MAR24	7,360.00
SSFUSD - DEDAP Total													7,360.00
STANDARD PLUMBING SUPPLY CO.	03/14/2024	925451	PO240431	01	8150	0	0000	8110	4320	090	741	WJHJ08	206.52
STANDARD PLUMBING SUPPLY CO.	03/14/2024	925498	PO240431	01	8150	0	0000	8110	4320	090	741	WHGD51	33.63
STANDARD PLUMBING SUPPLY CO.	03/19/2024	926656	PO240431	01	8150	0	0000	8110	4320	090	741	WJM164	97.53
STANDARD PLUMBING SUPPLY CO.	03/26/2024	929338	PO240431	01	8150	0	0000	8110	4320	090	741	WKJT47	55.65
STANDARD PLUMBING SUPPLY CO. Total													393.33
STATE OF CA DEPT OF JUSTICE	03/12/2024	924731	PV240829	01	0000	0	0000	7400	5840	090	715	712176	388.00
STATE OF CA DEPT OF JUSTICE	03/26/2024	929334	PV240880	01	0000	0	0000	7400	5840	090	715	718859	358.00
STATE OF CA DEPT OF JUSTICE	03/12/2024	924731	PV240829	01	0000	0	0000	7400	5841	090	715	712176	1,724.00
STATE OF CA DEPT OF JUSTICE	03/26/2024	929334	CM240036	01	0000	0	0000	7400	5841	090	715	TGN 28656	(94.00)
STATE OF CA DEPT OF JUSTICE	03/26/2024	929334	PV240880	01	0000	0	0000	7400	5841	090	715	718859	1,555.00
STATE OF CA DEPT OF JUSTICE Total													3,931.00
SUNDARAM, RANGANATHAN	03/19/2024	926632	PV240875	01	0000	0	0000	2424	4320	090	735	459 TOOLKITBAT	344.95
SUNDARAM, RANGANATHAN Total													344.95
SUPER DUPER PUBLICATIONS	03/14/2024	925531	PO242356	01	3010	0	1110	1000	4320	008	301	2892458A	192.94
SUPER DUPER PUBLICATIONS Total													192.94
SZETO, IVAN	03/14/2024	925472	PV240846	01	3010	0	1110	1000	4320	022	301	425MATH PIBRACE	15.30
SZETO, IVAN Total													15.30
TESOL TRAINERS	03/14/2024	925434	PO241818	01	6266	0	1110	1000	5210	090	341	INV-0228	750.00
TESOL TRAINERS Total													750.00
THE BAY AREA	03/05/2024	923052	PO241475	01	0000	0	0000	2140	5210	090	762	INVOICE #2024-BCMS19473	10,900.00
THE BAY AREA Total													10,900.00
T-MOBILE	03/07/2024	923734	PO240081	01	0000	0	0000	7200	5910	090	714	968332944-8 FEB24	72.00
T-MOBILE	03/07/2024	923734	PO240423	01	0000	0	0000	7200	5910	090	760	968332944-4 FEB24	182.14
T-MOBILE	03/07/2024	923734	PO240658	01	0000	0	0000	2700	5910	033	480	968332944-7 FEB24	61.90
T-MOBILE	03/07/2024	923734	PO241209	01	0000	0	0000	2700	5910	090	735	968332944 FEB24	2,244.90
T-MOBILE	03/07/2024	923734	PO241945	01	6500	0	5760	2700	5910	090	245	968332944-6 FEB24	36.00

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T-MOBILE	03/07/2024	923734	PO242192	01	0000	0	0000	7200	5910	090	715	968332944-3 FEB24	25.90
T-MOBILE	03/07/2024	923734	PO242221	01	0000	0	0000	3130	5910	090	503	968332944-1 FEB24	61.90
T-MOBILE Total													2,684.74
TOLENO, ANGELA	03/19/2024	926633	PV240865	01	3010	0	1110	1000	5815	008	301	428CURIODYSSEY	41.52
TOLENO, ANGELA Total													41.52
TPX COMMUNICATIONS CO.	03/21/2024	927326	PO240534	01	0000	0	0000	2424	5899	090	735	177928938-0	4,648.97
TPX COMMUNICATIONS CO. Total													4,648.97
TSANG, VIVIEN WING YAN	03/14/2024	925499	PO241156	01	3010	0	1110	1000	5801	016	301	23-24-12	720.00
TSANG, VIVIEN WING YAN	03/21/2024	927327	PO241156	01	3010	0	1110	1000	5801	016	301	23-24-13	696.00
TSANG, VIVIEN WING YAN Total													1,416.00
TUITASI, MARIEFEDES	03/19/2024	926583	PV240857	01	6266	0	1110	1000	5210	090	341	219 CABE FEB24	195.64
TUITASI, MARIEFEDES Total													195.64
TUNKETT, ANDREA	03/21/2024	927303	PV240864	01	6266	0	1110	1000	5210	090	341	237 CABE FEB2024	615.26
TUNKETT, ANDREA Total													615.26
U.S POSTAL SERVICE	03/12/2024	924750	PO240084	01	0000	0	0000	7550	5920	090	718	32865623 MAR24	22,000.00
U.S POSTAL SERVICE Total													22,000.00
ULINE	03/05/2024	923101	PO242043	01	0000	0	1110	1000	4320	022	070	173618887	3,066.14
ULINE	03/05/2024	923101	PO242043	01	0000	0	0000	8200	4420	022	759	173618887	1,364.79
ULINE Total													4,430.93
UNITED COACH TOURS	03/07/2024	923737	PO242321	01	0801	0	1110	1000	5815	033	180	21516LF-3	2,030.00
UNITED COACH TOURS	03/07/2024	923737	PO242321	01	0801	0	1110	1000	5815	033	180	21516LF-4	2,705.00
UNITED COACH TOURS	03/19/2024	926596	PO242367	01	3010	0	1110	1000	5815	022	301	21615ST	5,500.00
UNITED COACH TOURS	03/12/2024	924732	PO242346	01	0000	0	1202	1000	5821	033	070	21527LF	6,650.00
UNITED COACH TOURS	03/12/2024	924732	PO242349	01	6387	0	3800	1000	5821	033	CIG	21655LF	2,730.00
UNITED COACH TOURS	03/14/2024	925443	PO242062	01	3218	0	1110	1000	5821	025	439	21431WF-2	160.00
UNITED COACH TOURS	03/19/2024	926587	PO240117	01	0000	0	0000	3900	5821	032	322	21679ST	6,850.00
UNITED COACH TOURS	03/19/2024	926642	PO242504	01	6387	0	1110	1000	5821	032	CIG	21805ST	2,520.00
UNITED COACH TOURS	03/21/2024	927342	PO242528	01	0000	0	1202	1000	5821	033	070	21803LF	1,325.00
UNITED COACH TOURS	03/21/2024	927342	PO242528	01	0000	0	1202	1000	5821	033	070	21807LF	2,650.00
UNITED COACH TOURS	03/19/2024	926587	PO240117	01	9010	0	1203	1000	5899	032	322	21679ST	1,632.00
UNITED COACH TOURS Total													34,752.00
UNITED RENTALS	03/14/2024	925435	PO240384	01	8150	0	0000	8110	5600	090	741	230215157-001	811.69
UNITED RENTALS	03/14/2024	925492	PO240384	01	8150	0	0000	8110	5600	090	741	212607124-018	29.67
UNITED RENTALS Total													841.36
UNITED SITE SERVICES	03/07/2024	923701	PO240633	01	0000	0	0000	8200	5600	090	760	INV-4179493	1,214.19
UNITED SITE SERVICES	03/14/2024	925476	PO240633	01	0000	0	0000	8200	5600	090	760	INV-4338422	1,214.19
UNITED SITE SERVICES Total													2,428.38
UNITED TEXTILE	03/26/2024	929335	PO240413	01	8150	0	0000	8110	4320	090	741	0507168-IN	666.66
UNITED TEXTILE Total													666.66
UNIVERSITY OF CA. -BERKELEY	03/26/2024	929330	PO242551	01	0801	0	1110	1000	5210	012	123	240304LHEWJM	850.00

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UNIVERSITY OF CA. -BERKELEY Total													850.00
UNIVERSITY OF CALIFORNIA,	03/26/2024	929339	PO242319	01	3010	0	1110	1000	5210	008	301	#240318MES.02	6,625.00
UNIVERSITY OF CALIFORNIA, Total													6,625.00
UPS STORE	03/05/2024	923086	PO240582	01	0000	0	0000	7400	5840	090	715	JAN24 SVCS	244.93
UPS STORE	03/28/2024	930012	PO240582	01	0000	0	0000	7400	5840	090	715	FEB24 SVCS.	209.94
UPS STORE	03/05/2024	923086	PO240582	01	0000	0	0000	7490	5841	090	716	JAN24 SVCS	1,189.66
UPS STORE	03/28/2024	930012	PO240582	01	0000	0	0000	7490	5841	090	716	FEB24 SVCS.	1,014.71
UPS STORE Total													2,659.24
UT ARLINGTON	03/21/2024	927349	PO242554	01	7412	0	1110	1000	5210	032	362	240157	575.00
UT ARLINGTON Total													575.00
UT HIGH SCHOOL-APSI PROGRAM	03/26/2024	929351	PO242480	01	0000	0	1110	1000	5210	032	070	INV799	575.00
UT HIGH SCHOOL-APSI PROGRAM Total													575.00
VERITIV OPERATING COMPANY	03/19/2024	926614	PO242126	01	0000	0	0000	0000	9320	000		035-32433485	8.24
VERITIV OPERATING COMPANY Total													8.24
VERIZON	03/07/2024	923702	PO240435	01	8150	0	0000	8110	5813	090	741	376000057496	871.70
VERIZON Total													871.70
VERNIER SCIENCE EDUCATION	03/21/2024	927328	PO242381	01	7413	0	1110	1000	4320	033	363	5484728	2,646.41
VERNIER SCIENCE EDUCATION Total													2,646.41
VEX ROBOTICS INC.	03/19/2024	926657	PO241949	01	6387	0	3800	1000	4320	090	CIG	726205	252.49
VEX ROBOTICS INC. Total													252.49
VIEYRA, GINA	03/12/2024	924727	PV240830	01	0000	0	0000	7602	5820	090	726	400RIDE0122-022124	312.45
VIEYRA, GINA	03/12/2024	924727	PV240831	01	0000	0	0000	7602	5820	090	726	420RIDE0212-2124	135.65
VIEYRA, GINA	03/28/2024	929971	PV240894	01	0000	0	0000	7602	5820	090	726	467RIDE0306-1424	284.23
VIEYRA, GINA Total													732.33
VRS CATERING CONNECTION	03/07/2024	923713	PO240868	01	0000	0	0000	2700	4322	090	762	23135	373.58
VRS CATERING CONNECTION	03/07/2024	923713	PO240868	01	0000	0	0000	2700	4322	090	762	23137	450.49
VRS CATERING CONNECTION Total													824.07
VWR INTERNATIONAL	03/26/2024	929340	PO242103	01	9010	0	1110	1000	4320	090	360	8815480191	517.12
VWR INTERNATIONAL Total													517.12
VWR INTERNATIONAL LLC	03/21/2024	927336	PO242403	01	0801	0	1110	1000	4320	033	180	8815504169	34.05
VWR INTERNATIONAL LLC	03/21/2024	927350	PO242102	01	6387	0	3800	1000	4420	032	CIG	8815262162	1,512.65
VWR INTERNATIONAL LLC	03/21/2024	927350	PO242102	01	6387	0	3800	1000	4420	032	CIG	8815280033	306.64
VWR INTERNATIONAL LLC Total													1,853.34
WAVE	03/19/2024	926597	PO240355	01	0000	0	0000	2424	5850	090	735	1501-0789343-01	1,775.95
WAVE Total													1,775.95
WELLDOM INC	03/07/2024	923719	PO240898	01	6500	0	5760	1190	5870	090	245	1545	19,575.00
WELLDOM INC	03/07/2024	923719	PO240898	01	6500	0	5760	1190	5870	090	245	1546	16,312.50
WELLDOM INC Total													35,887.50
WELLS FARGO	03/19/2024	926645	CM240034	01	0000	0	1219	1000	4320	033	070	4484 6100 0318 1180-1 FEB24	(26.39)
WELLS FARGO	03/19/2024	926645	PV240859	01	6388	0	3800	1000	4320	032	318	4484 6100 0318 1180 FEB24	2,071.80

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WELLS FARGO	03/19/2024	926645	PV240859	01	8150	0	0000	8110	4320	090	741	4484 6100 0318 1180 FEB24	982.25
WELLS FARGO	03/19/2024	926645	PV240859	01	8150	0	0000	8110	4320	090	741	4484 6100 0318 1180 FEB24	51.20
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	0000	2424	4320	090	735	4484 6100 0318 1180 FEB24	183.38
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	0000	2424	4320	090	735	4484 6100 0318 1180 FEB24	239.49
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	0000	2424	4320	090	735	4484 6100 0318 1180 FEB24	239.65
WELLS FARGO	03/19/2024	926645	PV240859	01	8150	0	0000	8110	4320	090	741	4484 6100 0318 1180 FEB24	145.79
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	1219	1000	4320	032	070	4484 6100 0318 1180 FEB24	513.48
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	1219	1000	4320	033	070	4484 6100 0318 1180 FEB24	81.86
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	1110	1000	4320	090	762	4484 6100 0318 1180 FEB24	153.05
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	1110	1000	4320	090	762	4484 6100 0318 1180 FEB24	87.44
WELLS FARGO	03/19/2024	926645	PV240859	01	9044	0	1110	1000	4320	090	061	4484 6100 0318 1180 FEB24	119.68
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	1110	1000	4320	090	177	4484 6100 0318 1180 FEB24	68.75
WELLS FARGO	03/19/2024	926645	PV240859	01	9010	0	1110	1000	4320	090	055	4484 6100 0318 1180 FEB24	1,863.84
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	1219	1000	4320	033	070	4484 6100 0318 1180 FEB24	496.29
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	1219	1000	4320	032	070	4484 6100 0318 1180 FEB24	737.34
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	1110	1000	4320	090	762	4484 6100 0318 1180 FEB24	57.00
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	0000	7110	4322	090	713	4484 6100 0318 1180 FEB24	122.57
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	0000	7110	4322	090	713	4484 6100 0318 1180 FEB24	155.02
WELLS FARGO	03/19/2024	926645	PV240859	01	0803	0	1110	2495	4322	090	411	4484 6100 0318 1180 FEB24	87.73
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	1110	1000	4322	090	762	4484 6100 0318 1180 FEB24	231.82
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	1110	1000	4322	090	762	4484 6100 0318 1180 FEB24	235.06
WELLS FARGO	03/19/2024	926645	PV240859	01	9010	0	1110	1000	4322	090	DNA	4484 6100 0318 1180 FEB24	95.46
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	1110	1000	4322	090	762	4484 6100 0318 1180 FEB24	223.29
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	1110	1000	4322	090	762	4484 6100 0318 1180 FEB24	121.65
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	0000	2424	4420	090	735	4484 6100 0318 1180 FEB24	549.36
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	0000	7490	5210	090	716	4484 6100 0318 1180 FEB24	565.41
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	0000	7350	5210	090	717	4484 6100 0318 1180 FEB24	1,300.00
WELLS FARGO	03/19/2024	926645	PV240859	01	6266	0	1110	1000	5210	090	341	4484 6100 0318 1180 FEB24	1,150.92
WELLS FARGO	03/19/2024	926645	PV240859	01	6266	0	1110	1000	5210	090	341	4484 6100 0318 1180 FEB24	1,354.50
WELLS FARGO	03/19/2024	926645	PV240859	01	6266	0	1110	1000	5210	090	341	4484 6100 0318 1180 FEB24	492.36
WELLS FARGO	03/19/2024	926645	PV240859	01	6266	0	1110	1000	5210	090	341	4484 6100 0318 1180 FEB24	922.77
WELLS FARGO	03/19/2024	926645	PV240859	01	8150	0	0000	8110	5210	090	741	4484 6100 0318 1180 FEB24	757.64
WELLS FARGO	03/19/2024	926645	PV240859	01	8150	0	0000	8110	5210	090	741	4484 6100 0318 1180 FEB24	787.64
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	0000	7110	5210	090	713	4484 6100 0318 1180 FEB24	20.00
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	0000	7110	5210	090	713	4484 6100 0318 1180 FEB24	81.88
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	0000	7110	5210	090	713	4484 6100 0318 1180 FEB24	78.38
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	0000	7110	5210	090	713	4484 6100 0318 1180 FEB24	70.00
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	0000	7110	5210	090	713	4484 6100 0318 1180 FEB24	20.00
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	0000	7110	5210	090	713	4484 6100 0318 1180 FEB24	35.00
WELLS FARGO	03/19/2024	926645	PV240859	01	7412	0	1110	1000	5210	090	362	4484 6100 0318 1180 FEB24	275.00

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WELLS FARGO	03/19/2024	926645	PV240859	01	6266	0	1110	1000	5210	090	341	4484 6100 0318 1180 FEB24	747.00
WELLS FARGO	03/19/2024	926645	PV240859	01	6266	0	1110	1000	5210	090	341	4484 6100 0318 1180 FEB24	60.00
WELLS FARGO	03/19/2024	926645	PV240859	01	6266	0	1110	1000	5210	090	341	4484 6100 0318 1180 FEB24	292.41
WELLS FARGO	03/19/2024	926645	PV240859	01	0801	0	1110	1000	5813	033	180	4484 6100 0318 1180 FEB24	95.88
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	1110	1000	5815	033	ASB	4484 6100 0318 1180 FEB24	29,417.31
WELLS FARGO	03/19/2024	926645	PV240859	01	6387	0	3800	1000	5815	032	CIG	4484 6100 0318 1180 FEB24	822.00
WELLS FARGO	03/19/2024	926645	CM240034	01	0000	0	0000	7400	5899	090	715	4484 6100 0318 1180-1 FEB24	(1,405.00)
WELLS FARGO	03/19/2024	926645	CM240034	01	0000	0	0000	7490	5899	090	716	4484 6100 0318 1180-1 FEB24	(1,405.00)
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	0000	2424	5899	090	735	4484 6100 0318 1180 FEB24	284.18
WELLS FARGO	03/19/2024	926645	PV240859	01	6387	0	3800	1000	5899	032	CIG	4484 6100 0318 1180 FEB24	1,125.00
WELLS FARGO	03/19/2024	926645	PV240859	01	0000	0	1110	1000	5899	090	762	4484 6100 0318 1180 FEB24	49.00
WELLS FARGO Total													47,882.14
WELLS FARGO VENDOR FIN SERV	03/21/2024	927311	PO240584	01	0000	0	1110	1000	5600	090	722	5028991063	165.25
WELLS FARGO VENDOR FIN SERV	03/26/2024	929336	PO240584	01	0000	0	1110	1000	5600	090	722	5029045874	6,766.80
WELLS FARGO VENDOR FIN SERV Total													6,932.05
WESTBOROUGH WATER DISTRICT	03/19/2024	926658	PO240714	01	0000	0	0000	8200	5530	090	760	JAN/FEB24 240-1250	991.37
WESTBOROUGH WATER DISTRICT	03/19/2024	926658	PO240714	01	0000	0	0000	8200	5530	090	760	JAN/FEB24 240-0470	2,049.05
WESTBOROUGH WATER DISTRICT Total													3,040.42
WESTERN HOTEL SUPPLY/TIDMORE	03/05/2024	923087	PO242114	01	0000	0	1110	1000	4320	009	070	425701	124.50
WESTERN HOTEL SUPPLY/TIDMORE	03/05/2024	923087	PO242114	01	0000	0	1110	1000	4320	009	070	425311	114.95
WESTERN HOTEL SUPPLY/TIDMORE Total													239.45
WINGS LEARNING CENTER	03/14/2024	925524	PO240792	01	6500	0	5760	1180	5870	090	230	8460	6,321.79
WINGS LEARNING CENTER	03/14/2024	925524	PO240792	01	6500	0	5760	1180	5880	090	230	8460	6,555.00
WINGS LEARNING CENTER Total													12,876.79
WORTHINGTON DIRECT	03/05/2024	923102	PO242060	01	0801	0	1110	1000	4320	031	123	INV410502-SOU156	3,120.00
WORTHINGTON DIRECT	03/05/2024	923102	PO242060	01	0801	0	1110	1000	4320	031	180	INV410502-SOU156	5,310.17
WORTHINGTON DIRECT Total													8,430.17
WRITE TOOLS, THE	03/07/2024	923720	PO241283	01	3010	0	1110	1000	5899	014	301	5707	5,600.00
WRITE TOOLS, THE Total													5,600.00
WWW.BANNERBUZZ.COM	03/26/2024	929356	PO241970	01	0000	0	1110	1000	5810	021	070	US307566921705699476	429.90
WWW.BANNERBUZZ.COM Total													429.90
XEROX FINANCIAL SERVICES	03/07/2024	923703	PO240700	01	0000	0	0000	7550	5600	090	718	5389565	485.81
XEROX FINANCIAL SERVICES	03/14/2024	925493	PO240700	01	0000	0	0000	7550	5600	090	718	5509485	485.81
XEROX FINANCIAL SERVICES	03/26/2024	929352	PO240697	01	0000	0	0000	7350	5600	090	717	5509484	21.62
XEROX FINANCIAL SERVICES Total													993.24
YOUNG AUDIENCES OF NORTHERN	03/19/2024	926607	PO241790	01	3010	0	1110	1000	5899	008	301	INV002197	1,352.00
YOUNG AUDIENCES OF NORTHERN	03/26/2024	929331	PO242552	01	0801	0	1110	1000	5899	021	600	STEAM SUMMER24	105,000.00
YOUNG AUDIENCES OF NORTHERN Total													106,352.00
YOUNG, ALICIA	03/07/2024	923694	PV240832	01	9305	0	1110	1000	5210	090	391	241186RESTORE EDU	450.00
YOUNG, ALICIA Total													450.00

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			FUND 01							**SUBTOTAL**			**3,515,189.91**
AT&T	03/07/2024	923730	PO240350	11	0000	0	4110	2700	5910	041	480	34701763 FEB2024	57.15
AT&T Total													57.15
BALES STUTES, ELIZABETH	03/26/2024	929369	PV240885	11	6391	0	4110	1000	5210	041	481	303OTAN MARC24	20.00
BALES STUTES, ELIZABETH Total													20.00
CAI, QING	03/28/2024	929995	PV240896	11	6391	0	4110	1000	5210	041	481	309OTAN MAR24	20.00
CAI, QING Total													20.00
CALIFORNIA WATER SERVICE	03/07/2024	923735	PO240711	11	0000	0	0000	8200	5530	041	760	6907544444 FEB24	1,549.68
CALIFORNIA WATER SERVICE Total													1,549.68
COSTAGLIO, CHRISTINA	03/28/2024	929996	PV240902	11	6391	0	4110	1000	5210	041	481	317 OTAN MAR24	20.00
COSTAGLIO, CHRISTINA Total													20.00
HERFF JONES LLC	03/19/2024	926636	PO242250	11	6391	0	4110	2490	4320	041	481	3008644	1,312.50
HERFF JONES LLC Total													1,312.50
P G & E	03/14/2024	925509	PO240581	11	0000	0	0000	8200	5510	041	760	7314282172-4 FEB24	8,225.77
P G & E Total													8,225.77
PRASAD, SEEMAA	03/26/2024	929327	PV240883	11	6391	0	4110	1000	5210	041	481	314 OTAN 314	20.00
PRASAD, SEEMAA Total													20.00
PSI SERVICES LLC	03/21/2024	927332	PO240241	11	0000	0	4152	1000	5817	041	152	#04-22515899	241.30
PSI SERVICES LLC Total													241.30
QUIA	03/21/2024	927347	PO240787	11	6391	0	4110	2700	5813	041	480	35474099	198.00
QUIA Total													198.00
SSF CHAMBER OF COMMERCE	03/14/2024	925491	PO240788	11	6391	0	4110	2490	5300	041	481	16150	300.00
SSF CHAMBER OF COMMERCE Total													300.00
TAM, RACHIL	03/28/2024	929999	PV240898	11	6391	0	4110	1000	5210	041	481	318 OTAN MAR24	20.00
TAM, RACHIL Total													20.00
YUEN, JANNY	03/28/2024	930000	PV240897	11	6391	0	4110	1000	5210	041	481	311 OTAN MAR24	20.00
YUEN, JANNY Total													20.00
			FUND 11							**SUBTOTAL**			**12,004.40**
AMAZON CAPITAL SERVICES	03/14/2024	925480	PO242195	12	9010	0	8530	1000	4320	002	832	1QXN-VMP6-6Q7Q	216.63
AMAZON CAPITAL SERVICES	03/14/2024	925480	PO242195	12	9010	0	8530	1000	4320	002	832	1HDT-41WM-74DP	116.20
AMAZON CAPITAL SERVICES	03/14/2024	925480	PO242195	12	9010	0	8530	1000	4320	002	832	1C9K-XFR7-6FWL	(42.28)
AMAZON CAPITAL SERVICES	03/14/2024	925480	PO242195	12	9010	0	8530	1000	4320	002	832	19HJ-JNRL-6LWD	(70.63)
AMAZON CAPITAL SERVICES	03/14/2024	925480	PO242195	12	9010	0	8530	1000	4320	002	832	1YCL-1Y3H-XMCM	(60.39)
AMAZON CAPITAL SERVICES	03/19/2024	926588	PO242392	12	9010	0	8530	1000	4320	002	832	1LXY-PH3D-7RVP	93.89
AMAZON CAPITAL SERVICES	03/19/2024	926643	PO242421	12	9010	0	8533	1000	4320	045	833	14D1-CTFF-9CM7	185.68
AMAZON CAPITAL SERVICES	03/19/2024	926643	PO242421	12	6105	0	8535	1000	4320	045	835	14D1-CTFF-9CM7	185.68
AMAZON CAPITAL SERVICES	03/19/2024	926643	PO242424	12	9010	0	8533	1000	4320	045	833	1W64-3RYC-9CWD	40.58
AMAZON CAPITAL SERVICES Total													665.36
AT&T	03/07/2024	923730	PO240350	12	6105	0	8510	2700	5910	045	830	34701763 FEB2024	57.16
AT&T Total													57.16

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CALIFORNIA WATER SERVICE	03/07/2024	923735	PO240711	12	6105	0	8535	8200	5530	045	835	6907544444 FEB24	68.59
CALIFORNIA WATER SERVICE	03/07/2024	923735	PO240711	12	6105	0	8510	8200	5530	045	830	6907544444 FEB24	49.87
CALIFORNIA WATER SERVICE	03/07/2024	923735	PO240711	12	9010	0	8533	8200	5530	045	833	6907544444 FEB24	68.59
CALIFORNIA WATER SERVICE Total													187.05
CHILDCARE CAREERS	03/05/2024	923088	PO240836	12	9010	0	8533	1000	5899	045	833	689467	4,325.29
CHILDCARE CAREERS	03/05/2024	923088	PO240836	12	9010	0	8533	1000	5899	045	833	689465	948.82
CHILDCARE CAREERS	03/05/2024	923088	PO240836	12	6105	0	8535	1000	5899	045	835	689465	948.83
CHILDCARE CAREERS	03/14/2024	925453	PO240836	12	9010	0	8533	1000	5899	045	833	691665	349.56
CHILDCARE CAREERS	03/14/2024	925453	PO240836	12	6105	0	8535	1000	5899	045	835	691665	349.57
CHILDCARE CAREERS	03/14/2024	925519	PO240836	12	9010	0	8533	1000	5899	045	833	681572	3,786.58
CHILDCARE CAREERS	03/19/2024	926623	PO240836	12	9010	0	8533	1000	5899	045	833	693616	1,583.02
CHILDCARE CAREERS	03/19/2024	926623	PO240836	12	6105	0	8535	1000	5899	045	835	693616	1,583.02
CHILDCARE CAREERS	03/21/2024	927306	PO240836	12	9010	0	8533	1000	5899	045	833	693617	3,827.01
CHILDCARE CAREERS Total													17,701.70
CITY OF SOUTH SAN FRANCISCO	03/19/2024	926624	PO242458	12	9010	0	8533	1000	5899	045	833	519928	200.00
CITY OF SOUTH SAN FRANCISCO	03/19/2024	926624	PO242458	12	6105	0	8535	1000	5899	045	835	519928	200.00
CITY OF SOUTH SAN FRANCISCO	03/19/2024	926624	PO242458	12	6105	0	8510	1000	5899	045	830	519928	100.00
CITY OF SOUTH SAN FRANCISCO Total													500.00
DISCOUNT SCHOOL SUPPLY	03/26/2024	929360	PO242464	12	9010	0	8533	1000	4320	045	833	P42753630101	64.22
DISCOUNT SCHOOL SUPPLY	03/26/2024	929360	PO242464	12	6105	0	8535	1000	4320	045	835	P42753630101	64.23
DISCOUNT SCHOOL SUPPLY Total													128.45
EDUCATION TEAM, THE	03/05/2024	923090	PO241113	12	9010	0	8530	1000	5899	045	832	689464	4,435.50
EDUCATION TEAM, THE	03/14/2024	925521	PO241113	12	9010	0	8530	1000	5899	045	832	681569	3,866.70
EDUCATION TEAM, THE	03/14/2024	925521	PO241113	12	9010	0	8530	1000	5899	045	832	691664	959.00
EDUCATION TEAM, THE	03/21/2024	927307	PO241113	12	9010	0	8530	1000	5899	045	832	693615	5,836.83
EDUCATION TEAM, THE Total													15,098.03
KELLY SPICERS STORES	03/28/2024	929988	PO242361	12	9010	0	8533	1000	4320	045	833	11558406	237.14
KELLY SPICERS STORES	03/28/2024	929988	PO242361	12	6105	0	8535	1000	4320	045	835	11558406	237.15
KELLY SPICERS STORES	03/28/2024	929988	PO242361	12	6105	0	8510	1000	4320	045	830	11558406	237.15
KELLY SPICERS STORES Total													711.44
LOUDAN, ROSELLE MARIE	03/07/2024	923716	PO240307	12	9302	0	8510	2700	5801	005	LIFT	23-24_17	2,965.89
LOUDAN, ROSELLE MARIE	03/21/2024	927308	PO240307	12	9302	0	8510	2700	5801	005	LIFT	23-24_18	3,295.43
LOUDAN, ROSELLE MARIE Total													6,261.32
ODP BUSINESS SOLUTIONS LLC	03/05/2024	923105	PO242154	12	9302	0	8510	1000	4320	005	LIFT	349742547001	112.75
ODP BUSINESS SOLUTIONS LLC	03/05/2024	923105	PO242154	12	9010	0	8533	1000	4320	045	833	349742547001	112.74
ODP BUSINESS SOLUTIONS LLC	03/05/2024	923105	PO242154	12	9302	0	8510	1000	4320	005	LIFT	349742547002	3.95
ODP BUSINESS SOLUTIONS LLC	03/05/2024	923105	PO242154	12	9010	0	8533	1000	4320	045	833	349742547002	3.95
ODP BUSINESS SOLUTIONS LLC	03/14/2024	925484	PO242246	12	9302	0	8510	1000	4320	005	LIFT	354406246002	28.93
ODP BUSINESS SOLUTIONS LLC	03/14/2024	925484	PO242246	12	9010	0	8533	1000	4320	045	833	354406246002	28.93
ODP BUSINESS SOLUTIONS LLC	03/14/2024	925484	PO242303	12	6105	0	8535	1000	4320	045	835	354622387001	102.82

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ODP BUSINESS SOLUTIONS LLC	03/14/2024	925484	PO242303	12	6105	0	8535	1000	4320	045	835	354620853001	58.77
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242246	12	9302	0	8510	1000	4320	005	LIFT	354406246003	26.37
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242246	12	9010	0	8533	1000	4320	045	833	354406246003	26.36
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242425	12	9010	0	8533	1000	4320	045	833	357794505001	60.57
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242435	12	9302	0	8510	1000	4320	005	LIFT	357413360001	32.78
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242435	12	9010	0	8533	1000	4320	045	833	357413360001	32.78
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242435	12	9302	0	8510	1000	4320	005	LIFT	358493267001	29.15
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242435	12	9010	0	8533	1000	4320	045	833	358493267001	29.14
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242470	12	9302	0	8510	1000	4320	005	LIFT	358445281001	44.35
ODP BUSINESS SOLUTIONS LLC	03/26/2024	929337	PO242470	12	9010	0	8533	1000	4320	045	833	358445281001	44.35
ODP BUSINESS SOLUTIONS LLC	03/28/2024	930009	PO242033	12	9010	0	8530	1000	4320	002	832	349049419001	74.56
ODP BUSINESS SOLUTIONS LLC	03/28/2024	930009	PO242033	12	9010	0	8530	1000	4320	002	832	352964299001	85.20
ODP BUSINESS SOLUTIONS LLC	03/28/2024	930009	PO242033	12	9010	0	8530	1000	4320	002	832	358908087001	(74.56)
ODP BUSINESS SOLUTIONS LLC	03/28/2024	929973	PO242426	12	9010	0	8533	1000	4320	045	833	358233377001	27.04
ODP BUSINESS SOLUTIONS LLC	03/28/2024	929973	PO242426	12	6105	0	8535	1000	4320	045	835	358233377001	27.05
ODP BUSINESS SOLUTIONS LLC	03/28/2024	929973	PO242427	12	9010	0	8533	1000	4320	045	833	357809374001	92.17
ODP BUSINESS SOLUTIONS LLC	03/28/2024	929973	PO242427	12	6105	0	8510	1000	4320	045	830	357809374001	92.17
ODP BUSINESS SOLUTIONS LLC Total													1,102.32
P G & E	03/14/2024	925509	PO240581	12	6105	0	8510	8200	5510	045	830	7314282172-4 FEB24	875.38
P G & E	03/14/2024	925509	PO240581	12	9010	0	8533	8200	5510	045	833	7314282172-4 FEB24	1,204.06
P G & E	03/14/2024	925509	PO240581	12	6105	0	8535	8200	5510	045	835	7314282172-4 FEB24	1,204.06
P G & E	03/14/2024	925509	PO240581	12	9302	0	8510	8200	5510	005	LIFT	7314282172-4 FEB24	1,361.90
P G & E Total													4,645.40
			FUND 12								**SUBTOTAL**		**47,058.23**
ADVANCED INTEGRATED PEST MGMT	03/05/2024	923049	PO240096	13	5310	0	0000	3700	5807	090	820	2223658	83.00
ADVANCED INTEGRATED PEST MGMT	03/05/2024	923049	PO240096	13	5310	0	0000	3700	5807	090	820	2224569	83.00
ADVANCED INTEGRATED PEST MGMT	03/05/2024	923049	PO240096	13	5310	0	0000	3700	5807	090	820	2224570	83.00
ADVANCED INTEGRATED PEST MGMT	03/07/2024	923704	PO240096	13	5310	0	0000	3700	5807	090	820	2228899	83.00
ADVANCED INTEGRATED PEST MGMT	03/07/2024	923704	PO240096	13	5310	0	0000	3700	5807	090	820	2229359	83.00
ADVANCED INTEGRATED PEST MGMT	03/07/2024	923704	PO240096	13	5310	0	0000	3700	5807	090	820	2229360	83.00
ADVANCED INTEGRATED PEST MGMT	03/19/2024	926575	PO240096	13	5310	0	0000	3700	5807	090	820	2231937	83.00
ADVANCED INTEGRATED PEST MGMT	03/19/2024	926575	PO240096	13	5310	0	0000	3700	5807	090	820	2231938	83.00
ADVANCED INTEGRATED PEST MGMT	03/19/2024	926575	PO240096	13	5310	0	0000	3700	5807	090	820	2232421	83.00
ADVANCED INTEGRATED PEST MGMT Total													747.00
AMAZON CAPITAL SERVICES	03/05/2024	923050	PO242161	13	5310	0	0000	3700	4700	090	820	1Y63-NR36-6CQL	44.99
AMAZON CAPITAL SERVICES Total													44.99
AT&T	03/07/2024	923730	PO240098	13	5310	0	0000	3700	5910	090	820	34701763-NS FEB2024	47.73
AT&T Total													47.73
DANIELSEN COMPANY	03/05/2024	923073	PO240270	13	5310	0	0000	3700	4700	090	820	321536	12,682.61
DANIELSEN COMPANY	03/05/2024	923073	PO240270	13	5310	0	0000	3700	4700	090	820	322685	8,857.92

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DANIELSEN COMPANY	03/12/2024	924741	PO240270	13	5310	0	0000	3700	4700	090	820	323987	8,820.55
DANIELSEN COMPANY	03/19/2024	926608	PO240270	13	5310	0	0000	3700	4700	090	820	324570	1,363.05
DANIELSEN COMPANY	03/28/2024	929981	PO240270	13	5310	0	0000	3700	4700	090	820	324522	6,633.19
DANIELSEN COMPANY Total													38,357.32
DAYLIGHT FOODS INC	03/05/2024	923074	PO240281	13	5310	0	0000	3700	4700	090	820	N99668	2,636.41
DAYLIGHT FOODS INC	03/05/2024	923074	PO240281	13	5310	0	0000	3700	4700	090	820	N99669	604.93
DAYLIGHT FOODS INC	03/05/2024	923074	PO240281	13	5310	0	0000	3700	4700	090	820	P10859	86.48
DAYLIGHT FOODS INC	03/05/2024	923074	PO240281	13	5310	0	0000	3700	4700	090	820	P12112	(722.75)
DAYLIGHT FOODS INC	03/05/2024	923074	PO240281	13	5310	0	0000	3700	4700	090	820	P12421	611.94
DAYLIGHT FOODS INC	03/05/2024	923074	PO240281	13	5310	0	0000	3700	4700	090	820	P13790	293.18
DAYLIGHT FOODS INC	03/05/2024	923074	PO240281	13	5310	0	0000	3700	4700	090	820	P17223	357.41
DAYLIGHT FOODS INC	03/05/2024	923074	PO240281	13	5310	0	0000	3700	4700	090	820	P17224	2,904.65
DAYLIGHT FOODS INC	03/07/2024	923738	PO240281	13	5310	0	0000	3700	4700	090	820	P18132	395.93
DAYLIGHT FOODS INC	03/07/2024	923738	PO240281	13	5310	0	0000	3700	4700	090	820	P18133	128.03
DAYLIGHT FOODS INC	03/07/2024	923738	PO240281	13	5310	0	0000	3700	4700	090	820	P21453	3,345.97
DAYLIGHT FOODS INC	03/07/2024	923738	PO240281	13	5310	0	0000	3700	4700	090	820	P21454	374.49
DAYLIGHT FOODS INC	03/07/2024	923738	PO240281	13	5310	0	0000	3700	4700	090	820	P21456	18.75
DAYLIGHT FOODS INC	03/12/2024	924742	PO240281	13	5310	0	0000	3700	4700	090	820	P10860	722.75
DAYLIGHT FOODS INC	03/12/2024	924742	PO240281	13	5310	0	0000	3700	4700	090	820	P19773	250.23
DAYLIGHT FOODS INC	03/12/2024	924742	PO240281	13	5310	0	0000	3700	4700	090	820	P21455	290.28
DAYLIGHT FOODS INC	03/19/2024	926576	PO240281	13	5310	0	0000	3700	4700	090	820	P23858	316.93
DAYLIGHT FOODS INC	03/19/2024	926576	PO240281	13	5310	0	0000	3700	4700	090	820	P25331	2,875.52
DAYLIGHT FOODS INC	03/19/2024	926609	PO240281	13	5310	0	0000	3700	4700	090	820	P23859	88.80
DAYLIGHT FOODS INC Total													15,579.93
GOLD STAR FOODS	03/05/2024	923075	PO240271	13	5310	0	0000	3700	4700	090	820	6984141	263.45
GOLD STAR FOODS	03/05/2024	923075	PO240271	13	5310	0	0000	3700	4700	090	820	7027498	838.25
GOLD STAR FOODS	03/05/2024	923075	PO240271	13	5310	0	0000	3700	4700	090	820	7038665	13,086.49
GOLD STAR FOODS	03/05/2024	923075	PO240271	13	5310	0	0000	3700	4700	090	820	7095281	1,981.80
GOLD STAR FOODS	03/05/2024	923075	PO240271	13	5310	0	0000	3700	4700	090	820	7100495	1,627.48
GOLD STAR FOODS	03/05/2024	923075	PO240271	13	5310	0	0000	3700	4700	090	820	7105706	202.00
GOLD STAR FOODS	03/05/2024	923075	PO240271	13	5310	0	0000	3700	4700	090	820	7059966	6,728.96
GOLD STAR FOODS	03/05/2024	923075	PO240271	13	5310	0	0000	3700	4700	090	820	7061825	1,402.64
GOLD STAR FOODS	03/05/2024	923075	PO240271	13	5310	0	0000	3700	4700	090	820	7125723	492.40
GOLD STAR FOODS	03/05/2024	923075	PO240271	13	5310	0	0000	3700	4700	090	820	7133273	1,990.80
GOLD STAR FOODS	03/05/2024	923075	PO240271	13	5310	0	0000	3700	4700	090	820	7165064	171.00
GOLD STAR FOODS	03/12/2024	924744	PO240271	13	5310	0	0000	3700	4700	090	820	6937036	838.25
GOLD STAR FOODS	03/12/2024	924744	PO240271	13	5310	0	0000	3700	4700	090	820	7027506	886.15
GOLD STAR FOODS	03/12/2024	924744	PO240271	13	5310	0	0000	3700	4700	090	820	7027510	838.25
GOLD STAR FOODS	03/12/2024	924744	PO240271	13	5310	0	0000	3700	4700	090	820	7095267	8,287.43
GOLD STAR FOODS	03/12/2024	924744	PO240271	13	5310	0	0000	3700	4700	090	820	7112201	36.38

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GOLD STAR FOODS	03/19/2024	926577	PO240271	13	5310	0	0000	3700	4700	090	820	7027522	838.25
GOLD STAR FOODS	03/19/2024	926577	PO240271	13	5310	0	0000	3700	4700	090	820	7185033	9,756.11
GOLD STAR FOODS	03/19/2024	926577	PO240271	13	5310	0	0000	3700	4700	090	820	7187135	941.72
GOLD STAR FOODS	03/19/2024	926577	PO240271	13	5310	0	0000	3700	4700	090	820	7192518	215.88
GOLD STAR FOODS	03/19/2024	926610	PO240271	13	5310	0	0000	3700	4700	090	820	7159650	275.40
GOLD STAR FOODS	03/19/2024	926610	PO240271	13	5310	0	0000	3700	4700	090	820	7187146	97.72
GOLD STAR FOODS	03/28/2024	929982	PO240271	13	5310	0	0000	3700	4700	090	820	7171799	838.25
GOLD STAR FOODS	03/28/2024	929982	PO240271	13	5310	0	0000	3700	4700	090	820	7206333	9,571.56
GOLD STAR FOODS	03/28/2024	929982	PO240271	13	5310	0	0000	3700	4700	090	820	7214977	2,646.35
GOLD STAR FOODS	03/28/2024	929982	PO240271	13	5310	0	0000	3700	4700	090	820	7227903	880.50
GOLD STAR FOODS	03/28/2024	929982	PO240271	13	5310	0	0000	3700	4700	090	820	7247624	27.28
GOLD STAR FOODS Total													65,760.75
IMPERIAL DADE	03/05/2024	923076	PO240275	13	5310	0	0000	3700	4340	090	820	15864049	1,034.25
IMPERIAL DADE	03/19/2024	926579	PO240275	13	5310	0	0000	3700	4340	090	820	16051264	1,237.63
IMPERIAL DADE Total													2,271.88
INDIVIDUAL FOODSERVICE	03/05/2024	923077	PO240282	13	5310	0	0000	3700	4340	090	820	700115-00	17,489.52
INDIVIDUAL FOODSERVICE	03/05/2024	923077	PO240282	13	5310	0	0000	3700	4340	090	820	725676-00	356.00
INDIVIDUAL FOODSERVICE	03/05/2024	923077	PO240282	13	5310	0	0000	3700	4340	090	820	722627-00	1,447.60
INDIVIDUAL FOODSERVICE	03/05/2024	923077	PO240282	13	5310	0	0000	3700	4340	090	820	776924-00	328.40
INDIVIDUAL FOODSERVICE	03/26/2024	929374	PO240282	13	5310	0	0000	3700	4340	090	820	813439-00	255.60
INDIVIDUAL FOODSERVICE	03/26/2024	929374	PO240282	13	5310	0	0000	3700	4340	090	820	812949-00	3,720.00
INDIVIDUAL FOODSERVICE Total													23,597.12
ODP BUSINESS SOLUTIONS LLC	03/05/2024	923065	PO240268	13	5310	0	0000	3700	4320	090	820	353263709001	48.47
ODP BUSINESS SOLUTIONS LLC	03/05/2024	923065	PO240268	13	5310	0	0000	3700	4320	090	820	352853790001	115.35
ODP BUSINESS SOLUTIONS LLC	03/05/2024	923065	PO240268	13	5310	0	0000	3700	4320	090	820	353263709002	25.26
ODP BUSINESS SOLUTIONS LLC	03/05/2024	923082	PV240825	13	5310	0	0000	3700	4320	090	820	340215248001-REISSUE	130.54
ODP BUSINESS SOLUTIONS LLC	03/21/2024	927329	PO240268	13	5310	0	0000	3700	4320	090	820	358051876001	432.63
ODP BUSINESS SOLUTIONS LLC	03/28/2024	930007	PO240268	13	5310	0	0000	3700	4320	090	820	352463016001	67.36
ODP BUSINESS SOLUTIONS LLC Total													819.61
PRODUCERS DAIRY FOODS INC.	03/05/2024	923066	PO240276	13	5310	0	0000	3700	4700	090	820	48085312634	1,010.29
PRODUCERS DAIRY FOODS INC.	03/05/2024	923066	PO240276	13	5310	0	0000	3700	4700	090	820	48085313186	2,466.28
PRODUCERS DAIRY FOODS INC.	03/05/2024	923066	PO240276	13	5310	0	0000	3700	4700	090	820	48085314204	750.24
PRODUCERS DAIRY FOODS INC.	03/05/2024	923066	PO240276	13	5310	0	0000	3700	4700	090	820	48085314861	769.19
PRODUCERS DAIRY FOODS INC.	03/07/2024	923695	PO240276	13	5310	0	0000	3700	4700	090	820	48085312341	1,792.92
PRODUCERS DAIRY FOODS INC.	03/07/2024	923695	PO240276	13	5310	0	0000	3700	4700	090	820	48085313802	1,393.65
PRODUCERS DAIRY FOODS INC.	03/07/2024	923695	PO240276	13	5310	0	0000	3700	4700	090	820	48085316316	2,817.39
PRODUCERS DAIRY FOODS INC.	03/14/2024	925436	PO240276	13	5310	0	0000	3700	4700	090	820	48085317001	2,013.74
PRODUCERS DAIRY FOODS INC.	03/14/2024	925436	PO240276	13	5310	0	0000	3700	4700	090	820	48085317840	2,732.00
PRODUCERS DAIRY FOODS INC.	03/14/2024	925500	PO240276	13	5310	0	0000	3700	4700	090	820	48085317344	1,186.91
PRODUCERS DAIRY FOODS INC.	03/14/2024	925539	PO240276	13	5310	0	0000	3700	4700	090	820	48085318473	2,372.30

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PRODUCERS DAIRY FOODS INC.	03/14/2024	925539	PO240276	13	5310	0	0000	3700	4700	090	820	48085318851	1,234.90
PRODUCERS DAIRY FOODS INC.	03/14/2024	925539	PO240276	13	5310	0	0000	3700	4700	090	820	48085319346	2,821.19
PRODUCERS DAIRY FOODS INC.	03/21/2024	927330	PO240276	13	5310	0	0000	3700	4700	090	820	48085319974	2,251.05
PRODUCERS DAIRY FOODS INC.	03/21/2024	927330	PO240276	13	5310	0	0000	3700	4700	090	820	48085320773	2,885.39
PRODUCERS DAIRY FOODS INC.	03/21/2024	927343	PO240276	13	5310	0	0000	3700	4700	090	820	48085320310	1,098.00
PRODUCERS DAIRY FOODS INC.	03/28/2024	930008	PO240276	13	5310	0	0000	3700	4700	090	820	48085321398	1,947.93
PRODUCERS DAIRY FOODS INC.	03/28/2024	930008	PO240276	13	5310	0	0000	3700	4700	090	820	48085322223	2,467.19
PRODUCERS DAIRY FOODS INC. Total													34,010.56
SAN MATEO COUNTY ENVIRONMENTAL	03/05/2024	923067	PO240269	13	5310	0	0000	3700	5899	090	820	101829	126.99
SAN MATEO COUNTY ENVIRONMENTAL Total													126.99
STOOKEY, MELISSA	03/26/2024	929363	PV240884	13	5310	0	0000	3700	4320	090	820	473NUTRITION0224	9.78
STOOKEY, MELISSA	03/26/2024	929363	PV240884	13	5310	0	0000	3700	4700	090	820	473NUTRITION0224	436.85
STOOKEY, MELISSA	03/26/2024	929363	PV240884	13	5310	0	0000	3700	5899	090	820	473NUTRITION0224	182.93
STOOKEY, MELISSA Total													629.56
SYSCO FD SVCS OF SAN FRANCISCO	03/05/2024	923068	PO240514	13	5310	0	0000	3700	4340	090	820	650365874	67.05
SYSCO FD SVCS OF SAN FRANCISCO	03/05/2024	923068	PO240514	13	5310	0	0000	3700	4700	090	820	650365874	790.40
SYSCO FD SVCS OF SAN FRANCISCO	03/05/2024	923068	PO240514	13	5310	0	0000	3700	4700	090	820	650380188	236.80
SYSCO FD SVCS OF SAN FRANCISCO	03/14/2024	925483	PO240514	13	5310	0	0000	3700	4700	090	820	650345659	28.41
SYSCO FD SVCS OF SAN FRANCISCO	03/21/2024	927344	PO240514	13	5310	0	0000	3700	4700	090	820	650414683	1,751.28
SYSCO FD SVCS OF SAN FRANCISCO Total													2,873.94
T-MOBILE	03/07/2024	923734	PO242194	13	5310	0	0000	3700	5910	090	820	968332944-5 FEB24	61.90
T-MOBILE Total													61.90
US FOODS INC.	03/14/2024	925437	PO242398	13	5310	0	0000	3700	4700	090	820	5316809	1,433.20
US FOODS INC. Total													1,433.20
VITUG, ALVIN	03/28/2024	929972	PV240890	13	5310	0	0000	3700	4700	090	820	469 FOOD SA CH	430.24
VITUG, ALVIN Total													430.24
WELLS FARGO	03/19/2024	926645	PV240859	13	5310	0	0000	3700	5899	090	820	4484 6100 0318 1180 FEB24	60.00
WELLS FARGO Total													60.00
			FUND 13									**SUBTOTAL**	**186,852.72**
CIS INC.	03/26/2024	929364	PO241381	14	0000	0	0000	8500	6285	005	945	SSF HVAC PAC 1&A-004	1,127.50
CIS INC.	03/26/2024	929364	PO241381	14	0000	0	0000	8500	6285	008	945	SSF HVAC PAC 1&A-004	1,127.50
CIS INC.	03/26/2024	929364	PO241381	14	0000	0	0000	8500	6285	013	945	SSF HVAC PAC 1&A-004	1,127.50
CIS INC.	03/26/2024	929364	PO241381	14	0000	0	0000	8500	6285	022	945	SSF HVAC PAC 1&A-004	1,127.50
CIS INC.	03/26/2024	929364	PO241381	14	0000	0	0000	8500	6285	005	945	SSF HVAC PAC 1&A-005	1,760.00
CIS INC.	03/26/2024	929364	PO241381	14	0000	0	0000	8500	6285	008	945	SSF HVAC PAC 1&A-005	1,760.00
CIS INC.	03/26/2024	929364	PO241381	14	0000	0	0000	8500	6285	013	945	SSF HVAC PAC 1&A-005	1,760.00
CIS INC.	03/26/2024	929364	PO241381	14	0000	0	0000	8500	6285	022	945	SSF HVAC PAC 1&A-005	1,760.00
CIS INC. Total													11,550.00
PROTECH	03/19/2024	926646	PO242489	14	0000	0	0000	8500	6285	013	945	23195.3	2,470.00
PROTECH	03/19/2024	926646	PO242489	14	0000	0	0000	8500	6285	008	945	23197.3	1,780.00

BOARD WARRANT REGISTER
MARCH 1 TO MARCH 31, 2024

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment Amount
PROTECH	03/19/2024	926646	PO242489	14	0000	0	0000	8500	6285	031	945	23397	4,995.00
PROTECH Total													9,245.00
SAVIDGE, WILLIAM	03/19/2024	926649	PO241308	14	0000	0	0000	8500	6272	005	925	FEB24 SVCS.	1,344.56
SAVIDGE, WILLIAM Total													1,344.56
			FUND 14									**SUBTOTAL**	**22,139.56**
BKF ENGINEERS	03/05/2024	923044	PO241893	21	9010	0	0000	8500	6140	007	743	24010708R	10,000.00
BKF ENGINEERS	03/05/2024	923044	PO241893	21	9010	0	0000	8500	6140	007	743	24020759R	7,000.00
BKF ENGINEERS	03/19/2024	926618	PO241893	21	9010	0	0000	8500	6140	007	743	24030535	9,310.00
BKF ENGINEERS Total													26,310.00
HAMILTON & AITKEN ARCHITECTS	03/28/2024	929959	PO242205	21	9010	0	0000	8500	6210	098	926	AE2-2021.225-001	92,642.50
HAMILTON & AITKEN ARCHITECTS Total													92,642.50
KATHLEEN MOORE	03/21/2024	927321	PO241397	21	9010	0	0000	8500	5801	098	721	KMA 2024-224	11,800.00
KATHLEEN MOORE Total													11,800.00
KITCHELL/CEM INC.	03/21/2024	927322	PO241307	21	9010	0	0000	8500	6205	098	900	118170	75,436.00
KITCHELL/CEM INC. Total													75,436.00
SAVIDGE, WILLIAM	03/19/2024	926649	PO241308	21	9010	0	0000	8500	6272	098	902	FEB24 SVCS.	464.40
SAVIDGE, WILLIAM Total													464.40
T-MOBILE	03/07/2024	923734	PO242193	21	9010	0	0000	8200	5910	090	902	968332944-2 FEB24	44.48
T-MOBILE Total													44.48
VERDE DESIGN INC.	03/28/2024	929964	PO241896	21	9010	0	0000	8500	6210	025	960	AE2-1-2320400	3,600.00
VERDE DESIGN INC.	03/28/2024	929964	PO241896	21	9010	0	0000	8500	6210	025	960	AE2-2-2320400	6,694.00
VERDE DESIGN INC. Total													10,294.00
WELLS FARGO	03/19/2024	926645	CM240034	21	9010	0	0000	8500	5813	090	902	4484 6100 0318 1180-1 FEB24	(240.00)
WELLS FARGO	03/19/2024	926645	PV240859	21	9010	0	0000	8500	5813	090	902	4484 6100 0318 1180 FEB24	240.00
WELLS FARGO Total													-
WELLS FARGO VENDOR FIN SERV	03/19/2024	926619	PO242287	21	9010	0	0000	8200	5600	098	902	5028977115	183.48
WELLS FARGO VENDOR FIN SERV Total													183.48
			FUND 21									**SUBTOTAL**	**217,174.86**
CONEXWEST	03/05/2024	923098	PO240329	40	9010	0	0000	8200	5600	032	926	#INV-283214	1,030.63
CONEXWEST Total													1,030.63
CUMMING CONSTRUCTION	03/26/2024	929328	PO240737	40	9010	0	0000	8500	6272	090	945	138931	17,247.50
CUMMING CONSTRUCTION	03/26/2024	929328	PO240737	40	9010	0	0000	8500	6272	090	945	140428	32,480.00
CUMMING CONSTRUCTION	03/26/2024	929328	PO240737	40	9010	0	0000	8500	6272	090	945	141835	41,767.50
CUMMING CONSTRUCTION Total													91,495.00
ENGIE SERVICES U.S. INC.	03/28/2024	929984	PO240774	40	9010	0	0000	8110	5899	090	985	90060972	3,956.62
ENGIE SERVICES U.S. INC. Total													3,956.62
PROTECH	03/14/2024	925510	PO240778	40	9010	0	0000	8500	6210	009	954	23122	8,320.00
PROTECH	03/14/2024	925510	PO240778	40	9010	0	0000	8500	6210	012	954	23126	8,320.00
PROTECH	03/14/2024	925510	PO240778	40	9010	0	0000	8500	6210	021	954	23127	8,320.00
PROTECH Total													24,960.00

BOARD WARRANT REGISTER
MARCH 1 TO MARCH 31, 2024

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment Amount
SAVIDGE, WILLIAM	03/19/2024	926649	PO241308	40	9010	0	0000	8500	6272	090	945	FEB24 SVCS.	1,344.56
SAVIDGE, WILLIAM	03/19/2024	926649	PO241308	40	9010	0	0000	8500	6272	032	926	FEB24 SVCS.	1,344.56
SAVIDGE, WILLIAM	03/19/2024	926649	PO241308	40	9010	0	0000	8500	6272	021	931	FEB24 SVCS.	1,344.56
SAVIDGE, WILLIAM	03/19/2024	926649	PO241308	40	9010	0	0000	8500	6272	090	954	FEB24 SVCS.	1,344.56
SAVIDGE, WILLIAM Total													5,378.24
TUFF SHED	03/14/2024	925442	PO242056	40	9010	0	0000	8110	6490	033	741	3005998	9,539.92
TUFF SHED Total													9,539.92
WELLS FARGO	03/19/2024	926645	PV240859	40	9010	0	0000	8110	5899	090	902	4484 6100 0318 1180 FEB24	91.25
WELLS FARGO	03/19/2024	926645	PV240859	40	9010	0	0000	8110	5899	090	902	4484 6100 0318 1180 FEB24	3,051.75
WELLS FARGO Total													3,143.00
			FUND 40									**SUBTOTAL**	**139,503.41**
Grand Total													**4,139,923.09**

WARRANTS BY FUND SUMMARY		
01	GENERAL FUND	3,515,189.91
11	ADULT EDUCATION FUND	12,004.40
12	CHILD DEVELOPMENT FUND	47,058.23
13	NUTRITION SERVICES FUND	186,852.72
14	DEFERRED MAINTENANCE	22,139.56
21	BUILIDING FUND (BOND)	217,174.86
25	CAPITAL FACILITES FUND	-
40	SPECIAL RESERVE FUND	139,503.41
73	FOUNDATION TRUST FUND	-
TOTAL WARRANT REGISTER		**4,139,923.09**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 23, 2024

RE: Cash Receipts Summary – March 1 to March 31, 2024

BACKGROUND:

The attached list is a Cash Receipts Summary Report for the period of March 1 to March 31, 2024. The Report is shown by Fund.

FISCAL IMPLICATIONS:

The Cash Receipts Summary Report represents revenues received by the District for the period of March 1 to March 31, 2024.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Cash Receipts Summary Report.

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 3/1/2024 To: 3/31/2024)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 01 GENERAL FUND								
Revenue								
8011	REV LIMIT ST AID CURR YR	3,356,626.00	302,097.00	2,450,336.00	-	906,290.00	0.7	0.3
8012	EPA ENTITLEMENT	1,555,128.00	357,092.00	1,134,656.00	-	420,472.00	0.7	0.3
8021	HOMEOWNERS' EXEMPTION	362,748.00	-	181,744.47	-	181,003.53	0.5	0.5
8029	OTHR SUBVENT/IN-LIEU TAX	5,869.97	-	-	-	5,869.97	-	1.0
8041	SECURED ROLLS TAX	93,154,481.00	4,638,159.45	60,282,443.29	-	32,872,037.71	0.6	0.4
8042	UNSECURED ROLL TAXES	-	307,536.62	(20,492.88)	-	20,492.88	-	-
8043	PRIOR YEARS' TAXES	(10,987.00)	1,767.46	(5,404.12)	-	(5,582.88)	0.5	0.5
8047	COMM REDEVLPMNT FUNDS	35,672,294.37	-	24,672,724.70	-	10,999,569.67	0.7	0.3
8091	REVENUE LIMIT TRANSFERS	(5,000,000.00)	-	-	-	(5,000,000.00)	-	1.0
8097	PROPERTY TAXES TRANSFERS	6,012,598.61	37,659.69	2,794,088.00	-	3,218,510.61	0.5	0.5
8181	SP ED ENTITL PER UDC	1,644,487.25	(1,635,949.25)	95,245.11	-	1,549,242.14	0.1	0.9
8182	SP ED DISCRETNARY GRANTS	174,785.18	(73,249.50)	4,605.13	-	170,180.05	0.0	1.0
8285	INTAGENCY CONTR BETW LEAS	13,119.00	-	2,778.11	-	10,340.89	0.2	0.8
8290	ALL OTHER FEDERAL REVENUE	4,133,645.62	173,371.00	2,452,164.34	-	1,681,481.28	0.6	0.4
8319	OTHER ST APPORTNMNT-PR YR	21,734.00	-	21,734.00	-	-	1.0	-
8550	MANDATED COST REIMBURSE	352,909.00	-	352,909.00	-	-	1.0	-
8560	STATE LOTTERY REVENUE	1,911,911.00	594,327.52	1,389,245.93	-	522,665.07	0.7	0.3
8587	P-THU REV FROM ST SOURCES	151,721.50	-	151,721.50	-	-	1.0	-
8590	ALL OTHER STATE REVENUES	13,204,919.85	513,267.00	4,940,458.00	-	8,264,461.85	0.4	0.6
8625	COM REDEVEL FUND NOT SUBJ	3,521,924.00	-	1,821,923.38	-	1,700,000.62	0.5	0.5
8631	SALE OF EQUIP & SUPPLIES	4,375.00	-	-	-	4,375.00	-	1.0
8650	LEASES AND RENTALS	816,851.29	89,444.07	656,274.30	-	160,576.99	0.8	0.2
8660	INTEREST/FY21 INTEREST INCOME	1,544,075.60	-	800,642.88	-	743,432.72	0.5	0.5
8699	ALL OTHER LOCAL REVENUE	3,167,319.52	242,380.81	3,386,011.21	-	(218,691.69)	1.1	(0.1)
8919	OTH AUTH INTRFND XFERS IN	13,301.00	-	-	-	13,301.00	-	1.0
Total Revenue		165,785,837.76	5,547,903.87	107,565,808.35	-	58,220,029.41		
Total Fund 01 GENERAL FUND		165,785,837.76	5,547,903.87	107,565,808.35	-	58,220,029.41		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 3/1/2024 To: 3/31/2024)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 11 ADULT EDUCATION FUND								
Revenue								
8290	ALL OTHER FEDERAL REVENUE	215,042.00	55,881.00	84,995.00	-	130,047.00	0.4	0.6
8590	ALL OTHER STATE REVENUES	1,343,346.00	-	895,562.00	-	447,784.00	0.7	0.3
8631	SALE OF EQUIP & SUPPLIES	720.00	-	500.00	-	220.00	0.7	0.3
8660	INTEREST/FY21 INTEREST INCOME	58,889.25	-	30,265.72	-	28,623.53	0.5	0.5
8671	ADULT EDUCATION FEES	32,048.00	-	17,049.00	-	14,999.00	0.5	0.5
8699	ALL OTHER LOCAL REVENUE	100.00	-	-	-	100.00	-	1.0
Total Revenue		1,650,145.25	55,881.00	1,028,371.72	-	621,773.53		
Total Fund 11 ADULT EDUCATION FUND		1,650,145.25	55,881.00	1,028,371.72	-	621,773.53		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 3/1/2024 To: 3/31/2024)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 12 CHILD DEVELOPMENT FUND								
Revenue								
8290	ALL OTHER FEDERAL REVENUE	257,290.31	19,558.80	211,971.05	-	45,319.26	0.8	0.2
8590	ALL OTHER STATE REVENUES	2,050,062.30	258,198.20	2,033,599.51	-	16,462.79	1.0	0.0
8660	INTEREST/FY21 INTEREST INCOME	39,450.22	-	26,318.64	-	13,131.58	0.7	0.3
8673	CHILDREN'S CENTERS FEES	325.30	-	325.90	-	(0.60)	1.0	(0.0)
8689	ALL OTHR FEES & CONTRACTS	546,728.33	7,360.00	279,469.60	-	267,258.73	0.5	0.5
8699	ALL OTHER LOCAL REVENUE	1,878,600.82	283,990.08	816,657.40	-	1,061,943.42	0.4	0.6
Total Revenue		4,772,457.28	569,107.08	3,368,342.10	-	1,404,115.18		
Total Fund 12 CHILD DEVELOPMENT FUND		4,772,457.28	569,107.08	3,368,342.10	-	1,404,115.18		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 3/1/2024 To: 3/31/2024)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 13 CAFETERIA FUND								
Revenue								
8222	CHILD NUTRITION-FEDERAL REIMB	1,900,000.00	-	856,108.81	-	1,043,891.19	0.5	0.5
8227	FED.REIMB.-CHILD CARE	43,576.00	6,133.17	36,023.37	-	7,552.63	0.8	0.2
8290	ALL OTHER FEDERAL REVENUE	3,063.00	-	3,063.00	-	-	1.0	-
8522	CHILD NUTRITION-STATE REIMB	2,500,000.00	-	1,374,229.45	-	1,125,770.55	0.5	0.5
8523	STATE REIMB.-CHILD CARE	3,000.00	170.54	1,169.17	-	1,830.83	0.4	0.6
8634	CHILD NUTRITION-DAILY SALES	81,667.00	6,369.79	52,465.10	-	29,201.90	0.6	0.4
8637	CHILD NUTRITION-STDNT CATERING	154,582.00	4,971.40	89,442.69	-	65,139.31	0.6	0.4
8638	CHILD NUTRITION-ADULT CATERING	297.00	-	415.23	-	(118.23)	1.4	(0.4)
8660	INTEREST/FY21 INTEREST INCOME	36,042.10	-	15,676.96	-	20,365.14	0.4	0.6
Total Revenue		4,722,227.10	17,644.90	2,428,593.78	-	2,293,633.32		
Total Fund 13 CAFETERIA FUND		4,722,227.10	17,644.90	2,428,593.78	-	2,293,633.32		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 3/1/2024 To: 3/31/2024)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 14 DEFERRED MAINTENANCE FUND								
Revenue								
8091	REVENUE LIMIT TRANSFERS	5,000,000.00	-	-	-	5,000,000.00	-	1.0
8660	INTEREST/FY21 INTEREST INCOME	375,000.00	-	184,058.02	-	190,941.98	0.5	0.5
Total Revenue		5,375,000.00	-	184,058.02	-	5,190,941.98		
Total Fund 14 DEFERRED MAINTENANCE FUND		5,375,000.00	-	184,058.02	-	5,190,941.98		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 3/1/2024 To: 3/31/2024)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 17 SP RESRV FD(OT CPTL OTLY PROJ)								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	539,000.00	-	279,445.21	-	259,554.79	0.5	0.5
Total Revenue		539,000.00	-	279,445.21	-	259,554.79		
Total Fund 17 SP RESRV FD(OT CPTL OTLY PROJ		539,000.00	-	279,445.21	-	259,554.79		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 3/1/2024 To: 3/31/2024)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 21 BUILDING FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	5,410,000.00	-	2,717,581.49	-	2,692,418.51	0.5	0.5
Total Revenue		5,410,000.00	-	2,717,581.49	-	2,692,418.51		
Total Fund 21 BUILDING FUND		5,410,000.00	-	2,717,581.49	-	2,692,418.51		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 3/1/2024 To: 3/31/2024)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 25 CAPITAL FACILITIES FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	281,000.00	-	137,833.01	-	143,166.99	0.5	0.5
8681	MITIGATION/DEVELOPER FEES	700,000.00	7,769.50	512,676.26	-	187,323.74	0.7	0.3
Total Revenue		981,000.00	7,769.50	650,509.27	-	330,490.73		
Total Fund 25 CAPITAL FACILITIES FUND		981,000.00	7,769.50	650,509.27	-	330,490.73		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 3/1/2024 To: 3/31/2024)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 35 CO SCHOOL FACILITIES FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	500.00	-	26.43	-	473.57	0.1	0.9
Total Revenue		500.00	-	26.43	-	473.57		
Total Fund 35 CO SCHOOL FACILITIES FUND		500.00	-	26.43	-	473.57		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 3/1/2024 To: 3/31/2024)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 40 SPECIAL RESERVE FUND CAP								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	70,000.00	-	35,748.43	-	34,251.57	0.5	0.5
8912	BTW GENERAL & SP RESERVE	3,521,924.00	-	-	-	3,521,924.00	-	1.0
Total Revenue		3,591,924.00	-	35,748.43	-	3,556,175.57		
Total Fund 40 SPECIAL RESERVE FUND CAP		3,591,924.00	-	35,748.43	-	3,556,175.57		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 3/1/2024 To: 3/31/2024)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 73 FOUNDATION TRUST FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	15,600.00	-	8,936.60	-	6,663.40	0.6	0.4
8699	ALL OTHER LOCAL REVENUE	101,100.00	-	104,200.00	-	(3,100.00)	1.0	(0.0)
Total Revenue		116,700.00	-	113,136.60	-	3,563.40		
Total Fund 73 FOUNDATION TRUST FUND		116,700.00	-	113,136.60	-	3,563.40		

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 23, 2024

RE: Declaration of Surplus Items

BACKGROUND:

The attached report is a list of items throughout the District that are unusable, not operable or obsolete. The District has determined each of the items is not under warranty and is not cost effective to repair due to its age.

The South San Francisco Unified School District would like to declare all the items obsolete and/or inoperable. The four (04) items are detailed on the attached list, and the total net book value for all the items is zero dollars ($0).

FISCAL IMPLICATIONS:

No money will be lost from the above recommended transaction because the items do not hold any value that has not already been amortized. Any funds generated from the disposal (sale, recycle, etc.) will be deposited into Fund 01. Upon Board approval, the District will dispose of the items.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees declare the four (04) items unusable and obsolete as surplus items with a net book value of zero dollars ($0). It is further recommended that the District be authorized to dispose of these items.

Declaration of Surplus Items					
Fixed Asset Tag #	**Date in Service**	**Qty**	**Description**	**Serial Number**	**Location**
45715	3/7/2018	1	CROPRINT MODEL: ET W/UP & LOWER PLA	0303815CZ	D.O. / ACCOUNTING
45714	3/7/2018	1	CROPRINT MODEL: ET W/UP & LOWER PLA	0303816CZ	D.O. / ACCOUNTING
N/A	5/1/2017	1	CROPRINT MODEL: ETC	0292808BY	D.O. / ACCOUNTING
06467	5/1/2017	1	CONTROL SIGNATURE SYSTEM MODEL: T9620	Y9064	D.O. / ACCOUNTING
	Total Items:	**4**			

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 23, 2024

RE: Acceptance of Gifts

BACKGROUND:

The District has received the attached list of cash and in-kind gifts during the month of May 2024.

FISCAL IMPLICATIONS:

The gifts will benefit the District Office or school sites that has been requested by the donors.

RECOMMENDATION:

Staff recommends that the Board of Trustees accepts the gifts on behalf of the District.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT – ACCEPTANCE OF GIFTS FOR MAY 2024.

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

$50 from Thuy Lam to Alta Loma Middle School in support of the 6th Grade class.

$144 from FrontStream SPV LLC to Alta Loma Middle School in support of academic excellence.

$2,818.53 from American Online Giving Foundation a Partner Foundation of the Benevity Giving Platform to South San Francisco USD in support of student and staff needs.

$68,708.46 from 99 Pledges LLC to Buri Buri Elementary School in support of the academic and enrichment growth of Buri Buri students.

$2,000 from Mary Bishop and Christopher Faust to El Camino High School for the Joan Bissen Memorial Scholarship.

$2,500 from Micheal F. Coyne to South San Francisco High School in support of the Principal's Outstanding AVID Senior Award.

$1,000 from SSF Education Foundation to Monte Verde Elementary School for library books promoting inclusion.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 23, 2024

RE: Acceptance of 2023-24 and 2024-25 Fundraisers

BACKGROUND:

Each year, the Board of Trustees approves all fundraisers to be held on behalf of the schools and students of the District.

The following fundraisers are being submitted for approval:

Alta Loma Middle School

Leadership	See's Candies Lollipop Sale – Selling lollipops after school throughout the months of December 2024 through January 2025.
	Wreath Sale – Online sale for winter decorations from an online company (TBD). Commencing October 2024 through November 2024.
	Holiday Grams – Selling cards with candy for the upcoming Halloween, Winter, and Valentine's Day holidays. Commencing during the 2024-25 school year.
	Spirit Gear Sale – Selling leftover 2023-24 shirts, socks, water bottles and more. Commencing throughout the 2024-25 school year.
	New Spirit Gear Sale – Selling new 2024-25 shirts, beanies, sweatshirts and more. Commencing throughout the 2024-25 school year.

In-N-Out Restaurant Cards – Sold throughout the 2024-25 school year.

Restaurant Takeover – Each month, the Leadership Club will host a Restaurant Takeover event from the following local restaurants: Panda Express, Red Ribbon, MOD Pizza, Round-Table Pizza, BJ's Restaurant, and Chipotle. Commencing monthly, throughout the 2024-25 school year.

Spam Musubi Sale – Sold after school, on the Day-on-the-Green event, and during Fall 2024 events/club activities. Commencing throughout the 2024-25 school year.

Boba Sale – Selling Boba drinks from either T-Pumps or Coco3 after school. Commencing throughout the 2024-25 school year.

Jamba Juice Cards Sale - Commencing throughout the 2024-25 school year.

Jamba Juice Smoothie Sale – Selling smoothies during the 2024-25 Back-to-School-Night event/Parent Night.

Krispy Kreme Sale – Selling a variety of donuts before or after school. Commencing throughout the 2024-25 school year.

Hot Chocolate Sale – Selling before school. Commencing throughout the 2024-25 school year.

Food Stick Sale – Selling pretzel, chocolate, and meat sticks after school. Commencing throughout the 2024-25 school year.

Movie Night/After-School Hangout Concessions Sale - Commencing quarterly, throughout the 2024-25 school year.

Star Bread/Conchas Sale – Selling bread during the Day-on-the-Green event.

Turtle Game, Teacher-Student Volleyball Event Concessions Sale – Selling chips, sodas, and a variety of candies. Commencing quarterly, throughout the 2024-25 school year.

Ozark Lollipop Sale – Commencing April 2025.

Goodies Sale – Selling chips, sodas, and a variety of candies during the Halloween and the Day-on-the-Green event. Commencing October 2024 and May 2024.

Dippin' Dots Sales – Selling ice cream during the Halloween and the Day-on-the-Green event. Commencing October 2024 and May 2025.

Promotion Sale – Selling kukui nut leis, lawn signs, and ribbon leis via online for promotion. Commencing April 2025 through May 2025.

Quick Quack Car Wash Gift Card Sale – Commencing September 2024 through October 2024.

Picture this for Fun Photo-booth – Photo booth for the Day-on-the-Green event. Commencing October 2024 and May 2025.

Concessions Fundraiser – Selling leftover concessions after an event during after school hours. Commencing throughout the 2024-25 school year.

Giants Baseball Tickets – Selling tickets online. Commencing March 2025 through May 2025.

Round Table Pizza Restaurant Takeover – Commencing monthly, throughout the 2024-25 school year.

Uniforms Sale – Selling PE uniforms throughout the 2024-25 school year.

Day-on-the-Green Sale – Selling Otter pops during the Day-on-the-Green event. Commencing May 2025.

Water Bottle Sale – Selling water bottles for PE. Commencing throughout the 2024-25 school year.

	Water Bottle Sale – Selling water bottles for PE. Commencing throughout the remaining 2023-24 school year.

El Camino High School

Class of 2024	Senior Class Hoodie and Sweatshirt Fundraiser – Selling hoodies and/or sweatshirts for $50 each designed from Custom Ink with all senior names. Commencing May 2024.

FISCAL IMPLICATIONS:

All funds from approved fund raisers are accounted for in the School Site Associated Student Body (ASB).

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the fundraisers listed above.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 23, 2024

RE: Professional Services Agreements Under $25,000

BACKGROUND:

The following Professional Service Agreements are being submitted for approval:

District Office – Business Services

$2,965	Protech Consulting & Engineering – To conduct limited environmental consulting services to assess conditions associated with asbestos-containing material (ACM) and lead-based paint (LBP) at the ECHS Science Lab. Commencing May 2024.
$6,720	Protech Consulting & Engineering – To perform project monitoring services documenting the contractor's activities related to asbestos abatement at the ECHS science lab conversion to classroom. Services will include: development of written project documents, project inspections, air monitoring during active remediation, post-work inspections, and final testing. Commencing May 2024.
$8,566	Protech Consulting & Engineering – To conduct limited environmental consulting services to assess conditions associated with asbestos-containing material (ACM) and lead-based paint (LBP), universal waste, and auto-lift hydraulic oil for the SSFHS Auto-shop Renovation Project. Commencing May 2024.

FISCAL IMPLICATIONS:

Listed above.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreements as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 23, 2024

RE: Approval of Two-Year Legal Firm Contract Renewal with DWK

BACKGROUND:

The District does business with the legal firm of Dannis Woliver Kelley (DWK) for education law issues such as construction litigation, bond, and property, as well as other business. This is a two-year agreement and covers the fiscal years 2024-25 and 2025-26. Staff are satisfied with the services provided and would like to renew the contract for another two years.

FISCAL IMPLICATIONS:

The fee structure for the firm is within reasonable amounts paid for similar services.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the renewal of the DWK contract for 2024-25 and 2025-26 as presented.

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into on May 7, 2024, by and between the South San Francisco Unified School District, hereinafter referred to as District, and Dannis Woliver Kelley, a professional corporation, hereinafter referred to as Attorney.

In consideration of the promises and the mutual agreements hereinafter contained, District and Attorney agree as follows:

SCOPE OF SERVICES. District appoints Attorney to represent, advise, and counsel it from July 1, 2024, through and including June 30, 2026, and continuing thereafter as approved. Any services performed during the period between the above commencement date and the date of governing board action approving this Agreement are hereby ratified by said governing board approval.

Attorney agrees to prepare periodic reviews of relevant court decisions, legislation, and other legal issues. Attorney agrees to keep current and in force at all times a policy covering incidents of legal malpractice. Nothing in this Agreement and nothing in Attorney's statements to District should be construed as a promise or guarantee about the outcome of any matter.

DISTRICT DUTIES. District shall be truthful with Attorney, cooperate with Attorney, keep Attorney informed of developments, ensure access for Attorney to communicate with the District's governing board as appropriate, perform the obligations it has agreed to perform under this Agreement and pay Attorney bills in a timely manner.

FEES AND BILLING PRACTICES. Except as hereinafter provided, District agrees to pay Attorney at the following hourly rates: three hundred ninety-five dollars ($395) to four hundred seventy-five dollars ($475) for Shareholder Emeritus; two hundred sixty-five dollars ($265) to three hundred ninety-five dollars ($395) for Shareholders and Of Counsel; two hundred forty-five dollars ($245) to three hundred fifteen dollars ($315) for Special Counsel; one hundred ninety-five dollars ($195) to two hundred seventy-five dollars ($275) for Associates; one hundred thirty dollars ($130) to one hundred ninety-five dollars ($195) for Law Clerks; and one hundred thirty dollars ($130) to two hundred ten dollars ($210) per hour for Paralegals. Rates for individual attorneys and paralegals may vary within the above ranges depending on the level of experience and qualifications and the nature of the legal services to be provided with the exception of Greg Dannis whose hourly rate shall be $485.

Agreements for fees for legal services at other than the hourly rates set forth above may be made by mutual agreement for special projects, particular scopes of work, or for attorneys with specialized skills. The rates specified in this Agreement are subject to change at any time by Attorney following written notice to District and shall apply to all services rendered after such notice is given.

Time is billed in minimum increments of one-tenth (.1) of an hour, except the first communication (e.g., by telephone, voice-mail, e-mail, text) of any day containing substantive advice which is charged a minimum of three-tenths (.3) of an hour. Actual travel time and time spent attending in-person or remote meetings is charged at the rates above. In the course of travel for a District matter, or while attending meetings with or for District, it may be necessary for Attorney to concurrently work for and bill other clients. If, during the course of representation of District, an insurance or other entity assumes responsibility for payment of all or partial fees of Attorney on a particular case or matter, District shall remain responsible for the difference between fees paid by the other entity and Attorney's hourly rates as specified in this Agreement unless otherwise agreed by the parties.

OTHER CHARGES. District agrees to reimburse Attorney for actual and necessary expenses and costs with respect to providing the above services, including support services such as copying charges (charged at $0.10 per page), postage (only charged if in excess of $1.00), and computerized legal research and electronic record review platforms (i.e., Westlaw, e-discovery). District agrees that such actual and necessary expenses may vary according to special circumstances necessitated by request of District or emergency conditions

which occasionally arise. Such expenses shall be provided at cost unless otherwise specified. Any discount received on such services is passed along to District by Attorney.

District further agrees to pay third parties, indirectly through Attorney, for major costs and expenses including, but not limited to, costs of serving pleadings, filing fees and other charges assessed by courts and other public agencies, arbitrators' fees, court reporters' fees, jury fees, witness fees, investigation expenses, consultants' fees, and expert witness fees. District will reimburse Attorney for such costs or may, upon agreement of District and Attorney, advance payment to Attorney for such costs and expenses.

Occasionally Attorney may provide District officials and/or employees with food or meals at Attorney-sponsored trainings or when working with District officials and/or employees. Attorney may provide such food or meals without additional charge in exchange for the consideration provided by the District under this Agreement.

BILLING STATEMENT. Attorney shall send District a statement for fees and costs every calendar month. Attorney's statements shall clearly state the basis thereof, including the amount, rate and basis for calculations or other methods of determination of Attorney's fees. Upon District's request for additional statement information, Attorney shall provide a bill to District no later than ten (10) days following the request. District is entitled to make subsequent requests for bills at intervals of no less than thirty (30) days following the initial request. District shall pay Attorney's statements within thirty (30) days after each statement's date.

ARBITRATION OF FEE DISPUTE. In order to avoid litigation in the event of any dispute concerning billings, it is agreed that any such dispute shall be submitted exclusively to binding arbitration before the American Arbitration Association. The arbitrator shall determine the rights and obligations of the parties according to the substantive and procedural laws of California. You acknowledge that by agreeing to arbitration, you are giving up the right to a jury trial. Judgement on any arbitration award may be entered by any court of competent jurisdiction.

INDEPENDENT CONTRACTOR. It is expressly understood and agreed to by both parties that Attorney, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District. Attorney does not anticipate that in the course and scope of performing legal services it will have any interaction with any pupil that is not under the immediate supervision and control of a District employee or a pupil's parent or guardian. If District requests legal services in which Attorney will have unsupervised interaction with pupils, Attorney will comply with any applicable fingerprinting, background check, vaccine, or testing requirements.

CONSENT TO USE OF ELECTRONIC COMMUNICATION AND CLOUD SERVICES. To provide District with efficient and convenient legal services, Attorney will communicate and transmit documents using electronic communication services. Because electronic communication continues to evolve, there may be risks communicating in this manner, including risks related to confidentiality and security. By entering into this Agreement, District is consenting to such use of electronic communication services with District and District's representatives and agents. In addition, Attorney uses cloud computing services with servers located in a facility other than Attorney's office. Most of Attorney's electronic data, including emails and documents, are stored in this manner. By entering into this Agreement, District understands and consents to having communications, documents and information pertinent to the District's matters stored through such cloud-based services.

FILE RETENTION. Attorney will retain files related to representation of District for a minimum period of seven (7) years after the conclusion of the Attorney's services for District. During this period, Attorney may retain such files exclusively in digital format and may destroy original paper documents provided by the District after they are digitized unless requested by the District to return the originals. At the expiration of the seven (7)-year period, Attorney may destroy such files, including paper or digital copies, unless District notifies Attorney in writing that District wishes to take possession of them. Attorney agrees to provide a digital copy of all files related to representation of District upon District's request, excluding

Attorney's internal files (e.g., administrative records and attorney work product, including drafts, notes, internal memoranda, and research prepared for Attorney's internal use) which are the Attorney's property.

PRIVACY NOTICE OF COLLECTION OF PERSONAL INFORMATION. Attorney respects the District's privacy and aims to be transparent with District. For this reason, Attorney has adopted a privacy policy that describes all the information Attorney collects from or about District employees in the course of providing the District with legal services, as well as how Attorney uses this information and how long Attorney will retain it. Attorney's privacy policy, which also describes the District's rights as a consumer under applicable law, is accessible on Attorney's website at https://www.dwkesq.com/ccpa/. The terms and disclosures of this privacy policy are incorporated herein, and the signature on the agreement below confirms that District has read or will read Attorney's privacy policy. If the District has any questions regarding Attorney's privacy policy or its rights, the District should email Attorney at DataSecurity@dwkesq.com.

CONFLICT OF INTEREST. In some situations, where Attorney has relationships with other entities, the Rules of Professional Conduct and Business & Professions Code may require Attorney to provide disclosure or to obtain informed written consent before it can provide legal services for a client. Attorney represents many school and community college districts, county offices of education, joint powers authorities, SELPAs and other entities throughout California. The statutory and regulatory structure of the provision of education services results in many ways in which these entities interact which could result in a conflict between the interests of more than one of Attorney's clients. If Attorney becomes aware of a specific conflict of interest involving District, Attorney will comply with the legal and ethical requirements to fulfill its duties of loyalty and confidentiality to District. If District has any question about whether Attorney has a conflict of interest in its representation of District in any matter, it may contact Attorney or other legal counsel for clarification.

TERMINATION OF CONTRACT. District or Attorney may terminate this Agreement by giving reasonable written notice of termination to the other party.

COUNTERPARTS. This Agreement may be executed in duplicate originals, including facsimiles, each of which shall fully bind each party as if all had signed the same copy. Electronic copies of signatures shall be treated as originals for all purposes.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement for Professional Services.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

_____ _____

Shawnterra Moore, Ed.D. Date
Superintendent

DANNIS WOLIVER KELLEY

_____ May 7, 2024

Stephen L Cali Date
Attorney at Law

At its public meeting of_____, 2024, the District's governing board approved this Agreement and authorized the Board President, Superintendent or Designee to execute this Agreement.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Robert Chan, Director of Nutrition Services

DATE: May 23, 2024

RE: Approval of Dairy Products IFB Rollover for FY 2024-25

BACKGROUND:

In compliance with the Child Nutrition program procurement regulations, the South San Francisco Unified School District establishes annual contracts with vendors after competitive bidding for food products and food supplies purchases. There are two types:

- Invitation for Bid (IFB) - When the primary consideration is cost and the expectation is that competitive bids will be received and an award will be made to the responsive and responsible respondent whose publicly opened bid is lowest in price. This is used for Dairy Products.
- Request for Proposal (RFP) - When vendors are requested to submit a proposal for servicing the needs of the District, this is called an RFP. This is used for Commercial (non-commodity) food products, food supplies, fresh produce, and the distribution of Commodity food products.

Typically, the contracts awarded include the possibility of rolling over the contract for two subsequent school years with the same price or a price adjusted to account for inflation. Districts inform their vendors of their intention of extending the contract for an additional year and negotiate the price. Then the vendor can accept or refuse.

The Board approved the Bid for Dairy Supply for 2023-24. Staff is very satisfied with the service offered by the vendor and the quality of their products and is requesting the Board to approve it to roll over into 2024-25.

FISCAL IMPLICATIONS:

This RFP recommendation represents the potential commitment and encumbrances of the Nutrition Services Fund in the amount of **$213,113.56**.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Dairy Product Bid rollover into FY 2024-25, as presented, in the amount of $213,113.56.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Robert Chan, Director of Nutrition Services

DATE: May 23, 2024

RE: Approval of Fresh Produce RFP Rollover for FY 2024-25

BACKGROUND:

In compliance with the Child Nutrition program procurement regulations, the South San Francisco Unified School District establishes annual contracts with vendors after competitive bidding for food products and food supplies purchases. There are two types:

- Invitation for Bid (IFB) - When the primary consideration is cost and the expectation is that competitive bids will be received and an award will be made to the responsive and responsible respondent whose publicly opened bid is lowest in price. This is used for Dairy Products.
- Request for Proposal (RFP) - When vendors are requested to submit a proposal for servicing the needs of the District, this is called an RFP. This is used for Commercial (non-commodity) food products, food supplies, fresh produce, and the distribution of Commodity food products.

Typically, the contracts awarded include the possibility of rolling over the contract for two subsequent school years with the same price or a price adjusted to account for inflation. Districts inform their vendors of their intention of extending the contract for an additional year and negotiate the price. Then the vendor can accept or refuse.

The Board approved the Bid for Fresh Produce for 2023-24. Staff is very satisfied with the service offered by the vendors and the quality of their products and is requesting the Board to approve for it to roll over into 2024-25.

FISCAL IMPLICATIONS:

This RFP recommendation represents the potential commitment and encumbrances of the Nutrition Services Fund in the amount of **$67,567.**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Fresh Produce Bid rollover into FY 2024-25, as presented, in the amount of $67,567.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

Robert Chan, Director of Nutrition Services

DATE: May 23, 2024

RE: Approval of Commercial Foods and Supplies RFP Rollover for 2024-25

BACKGROUND:

In compliance with the Child Nutrition program procurement regulations, the South San Francisco Unified School District establishes annual contracts with vendors after competitive bidding for food products and food supplies purchases. There are two types:

- Invitation for Bid (IFB) - When the primary consideration is cost and the expectation is that competitive bids will be received and an award will be made to the responsive and responsible respondent whose publicly opened bid is lowest in price. This is used for Dairy Products.
- Request for Proposal (RFP) - When vendors are requested to submit a proposal for servicing the needs of the District, this is called an RFP. This is used for Commercial (non-commodity) food products, food supplies, fresh produce, and the distribution of Commodity food products.

Typically, the contracts awarded include the possibility of rolling over the contract for two subsequent school years with the same price or a price adjusted to account for inflation. Districts inform their vendors of their intention of extending the contract for an additional year and negotiate the price. Then the vendor can accept or refuse.

The Board approved the Bid for Commercial Foods and Supplies for 2023-24. Staff is very satisfied with the service offered by the vendor and the quality of their products and is requesting the Board to approve it to roll over into 2024-25.

FISCAL IMPLICATIONS:

This RFP recommendation represents the potential commitment and encumbrances of the Nutrition Services Fund in the amount of $**494,307.78** for the forthcoming 2024-25 fiscal year.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Commercial Foods and Supplies Bid rollover into FY 2024-25, as presented, in the amount of $494,307.78**.**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Robert Chan, Director of Nutrition Services

DATE: May 23, 2024

RE: Approval of Processed USDA Foods RFP Rollover for FY 2024-25

BACKGROUND:

In compliance with the Child Nutrition program procurement regulations, the South San Francisco Unified School District establishes annual contracts with vendors after competitive bidding for food products and food supplies purchases. There are two types:

- Invitation for Bid (IFB) - When the primary consideration is cost and the expectation is that competitive bids will be received and an award will be made to the responsive and responsible respondent whose publicly opened bid is lowest in price. This is used for Dairy Products.
- Request for Proposal (RFP) - When vendors are requested to submit a proposal for servicing the needs of the District, this is called an RFP. This is used for Commercial (non-commodity) food products, food supplies, fresh produce, and the distribution of Commodity food products.

Typically, the contracts awarded include the possibility of rolling over the contract for two subsequent school years with the same price or a price adjusted to account for inflation. Districts inform their vendors of their intention of extending the contract for an additional year and negotiate the price. Then the vendor can accept or refuse.

The Board approved the Bid for the distribution of Processed USDA Foods for 2023-24. Staff is satisfied with the service offered by the vendor and the quality of their products and is requesting the Board to approve for it to roll over into 2024-25.

FISCAL IMPLICATIONS:

This RFP recommendation represents the potential commitment and encumbrances of the Nutrition Services Fund in the amount of **$520,813.10.**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Distribution of Processed USDA Foods Bid rollover into FY 2024-25, as presented, in the amount of $520,813.10.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 23, 2024

RE: Governor's 2024-25 May Revision Update

BACKGROUND:

On Friday, May 10, 2024, Governor Newsom released the May Revision to his 2024-25 January budget proposal. This is the final statutory opportunity for the Governor to update his economic projections prior to the enactment of the State Budget in June.

The Governor estimated the State budget deficit grew by $7B from a projected estimated of $37.9B in January to $44.9B today. However, when taking into account the "early action" the Legislature adopted in early April, the budget deficit now sits at $27.6B. The early budget actions made by the Legislature and Governor resulted in a reduction of of the current year deficit by approximately $17.3B. Given the State's revenue shortfall since January, the Governor is proposing a number of actions, including increasing reliance on the State's general fund reserve, increased efficiencies and additional budget reductions, along with pausing some funding allocations and increasing funding shifts to cover the shortfall in the 2024-25 State budget.

Staff will be attending virtual and in-person workshops to gather more detailed information to share with the Board prior to the May 23 meeting.

FISCAL IMPLICATIONS:

N/A

RECOMMENDATION:

For Information/Discussion only.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Resolution #24-36

LESBIAN, GAY, BISEXUAL, TRANSGENDER, and QUEER (LGBTQ+) PRIDE MONTH
JUNE 1 – JUNE 30, 2024

WHEREAS, "Gay and Lesbian Pride Month" was established in June of 2000 by Presidential Proclamation and grew to eventually be designated ***Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ+) Pride Month****; and*

WHEREAS, this month was chosen as it denotes the anniversary of the protests against unfair discrimination and harassment following a June 1969 police raid on the Stonewall Inn, a gay bar in New York City. This event was considered a watershed moment in the modern LGBTQ+ rights movement in the United States, earning national attention in their struggle for equality; and

WHEREAS, LGBTQ+ Pride Month is a time to take a positive stance against offensive and violent behavior toward LGBTQ+ people, demonstrate acceptance, peacefully protest, and raise political awareness of current issues facing their community, encourage inclusiveness, and promote their diversity, dignity, and visibility as a social group; and

WHEREAS, the LGBTQ+ community is working to create more safe spaces, especially in schools by empowering LGBT youth to speak out against bullying and actively participate in GSA club leadership sessions to engender support and build community; and

WHEREAS, California Education Code Section 51204.5 specifically calls for instruction in the social sciences to include the study of the role and contributions of lesbian, gay, bisexual, and transgender Americans, to the economic, political, and social development of California and the nation, with particular emphasis on portraying the role of this group in contemporary society; and

NOW, THEREFORE, BE IT RESOLVED that the South San Francisco Unified School District Board of Trustees hereby recognizes and wishes to honor LGBTQ+ Americans during ***LGBTQ+ Pride Month.***

REGULARLY PASSED AND ADOPTED this 23rd day of May 2024.

AYES in Favor of Said Resolution

_____ ATTEST:

_____ _____
Secretary/Clerk of the Board

_____

_____ _____
Superintendent of Schools

_____

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: May 23, 2024

RE: Approval of Agreement with DocuSign for the 2024-26 School Years

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BACKGROUND:

SSFUSD successfully partnered with DocuSign in November of 2020, due to the efficiency and expediting of documents. The District would like to continue its partnership from May, 2024 to May 20, 2026. Each site principal and District office staff will have access and authorization to sign documents. In DocuSign, an envelope is a container for documents that will be sent to a recipient to sign. The envelope holds data on the documents to be signed, the signers and other recipients, and the places where signers will sign the documents.

FISCAL IMPLICATIONS:

eSignature Business Pro for Gov Envelope - 22,000 2-year agreement	= $ 90,000
Premier Support $6,408.60 x 2-year agreement	= $ 14,820
Multi-Channel Delivery 2-year agreement	= $ 8,800
TOTAL	**$113,620**

The District general funds will incur the DocuSign charges.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the 2-year agreement with DocuSign, Inc. in the amount of **$113,620** for the 2024-26 school years to provide secured and stored documents.

DocuSign

DocuSign, Inc.
221 Main Street, Suite 1550
San Francisco, CA 94105

Offer Valid Through: May 17, 2024
Prepared By: Amit Ben Simchon
Quote Number: Q-01513064

ORDER FORM

Address Information

Bill To:
South San Francisco Unified School District
398 B St,
South San Francisco, CA, 94080
United States

Ship To:
South San Francisco Unified School District
398 B St,
South San Francisco, CA, 94080
United States

Billing Contact Name:
Keith Irish
Billing Email Address:
kirish@ssfusd.org
Billing Phone:
(650) 877-8720

Shipping Contact Name:
Keith Irish
Shipping Email Address:
kirish@ssfusd.org
Shipping Phone:
(650) 877-8720

Order Details

Order Start Date: May 21, 2024
Order End Date: May 20, 2026
Billing Frequency: Annual

Payment Method: Check
Payment Terms: Net 30
Currency: USD

Products

Product Name	Subscription No.	Start Date	End Date	Quantity	Net Price
eSignature Business Pro for State and Local Government - Envelope	SUB-1614288-1	May 21, 2024	May 20, 2026	22,000	$90,000.00
Multi-Channel Delivery	SUB-1614288-1	May 21, 2024	May 20, 2026	22,000	$8,800.00
Premier Support - eSign	SUB-1614288-1	May 21, 2024	May 20, 2026	1	$14,820.00

Grand Total: $113,620.00

Product Details

eSignature Envelope Allowance: 22,000

Overage/Usage Fees

eSignature Business Pro for State and Local Government - Envelope: $7.20
Multi-Channel Delivery: $0.50

Order Special Terms

Terms & Conditions

This Order Form is governed by the terms Master Services Agreement available online at: https://www.docusign.com/legal/terms-and-conditions/msa/pub-sec and the applicable Service Schedule(s) and Attachments for the DocuSign Services described herein available online at https://www.docusign.com/legal/terms-and-conditions/msa-service-schedules.

Customer Data uploaded into a DocuSign eSignature Government Product will be hosted within DocuSign's FedRAMP Moderate authorized boundary. "FedRAMP" means the Federal Risk and Authorization Management Program.
DocuSign eSignature Government Products (but not CLM Government Products) include features and functionality that allow Customers to connect to other DocuSign products or to third-party products or services for interoperability purposes. Interoperability refers to multiple computer systems that are connected in a manner that allows them to exchange information. DocuSign eSignature Government Product features allowing for interoperability currently include DocuSign Payments, Comments and Agreement Actions. A complete list of interoperable eSignature Government Product features can be found at https://www.docusign.com/legal/terms-and-conditions/esignature-interoperable-features. These features are disabled by default for new customers but can be enabled by Customer request. Customers may also use "connectors" to connect DocuSign eSignature Government Products or CLM Government Products to other systems to exchange information. For example, a DocuSign/Salesforce Connector can be used to connect DocuSign eSignature Government Products to a Salesforce product so that information may be exchanged between the two connected systems.
If Customer chooses to connect DocuSign eSignature Government Products to any other DocuSign product or to any third-party products or services, Customer authorizes DocuSign to export Customer Data outside of DocuSign's FedRAMP Moderate authorized boundary for the processing and use of Customer Data by Customer, DocuSign, and/or such third parties (as applicable). For clarity, where Customers connect DocuSign eSignature Government Products with any other products or services (including but not limited to by use of Payments, Comments, Connector or Agreement Action functionality), DocuSign disclaims all liability for FedRAMP control compliance or Customer's obligations relating to Customer Data exported from DocuSign's FedRAMP Moderate authorized boundary.

Billing Information

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final Invoice.

Is the contracting entity exempt from sales tax?
Please select Yes or No:
If yes, please send the required tax exemption documents immediately to taxexempt@docusign.com.

Invoices for this order will be emailed automatically from invoicing@erp.docusign.com. Please make sure this email is on an approved setting or safe senders list so notifications do not go to a junk folder or caught in a spam filter.

Purchase Order Information

Is a Purchase Order ("PO") required for the purchase or payment of the products on this Order Form?

Please select: Yes No

By marking "No", Customer agrees to process payment for any invoices issued pursuant to this Order Form without a PO Number.

If yes, please complete the following information, and attach your PO (if available), and the invoice will be issued referencing such PO Number:

PO Number:

Please attach PO Attachment here:

If "Yes" is marked, but a PO Number is not provided or a PO document is not attached, then Customer agrees to provide the PO information or PO document to DocuSign at its earliest convenience by sending to POSubmission@docusign.com referencing this Quote Number, but agrees to still process payment per the agreed upon terms.

If Customer has attached a PO (or other document) to this Order Form, Customer acknowledges and agrees that any additional or conflicting terms appearing in such PO (or any other document) are invalid.

By signing this Agreement, I certify that I am authorized to sign on behalf of the Customer and agree to the Terms and Conditions of this Order Form and any documents incorporated herein.

Customer	**DocuSign, Inc.**
Signature:	Signature:
Name:	Name:
Job Title:	Job Title:
Date:	Date:

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: May 23, 2024

RE: Approval of Skyline Middle College MOU for 2024-25

BACKGROUND:

The District has been working collaboratively with the Skyline Middle College program for the past few years. Budgeting will allow 70 Students in 11th and 12th grade eligible to enroll in the program. Moving forward, the District would like to continue the partnership with the Skyline Middle College program for the 2024-25 school year.

FISCAL IMPLICATIONS:

The District will fund each student enrolled in the Skyline Middle College Program at $7,249 per student, to be paid using the General Fund, as described and budgeted in the 2024-25 LCAP. The total program cost is dependent on student enrollment and will be adjusted accordingly, not to exceed $507,430. The San Mateo Community College District will fund all costs not covered by the Districts funding provided.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the MOU with Skyline Middle College for 2024-25 with the cost of $7,249.00 per student as presented, to be paid from General Funds and budgeted in the 2024-25 LCAP.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT AGREEMENT WITH SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT FOR MIDDLE COLLEGE AT SKYLINE COLLEGE 2024-25

This Agreement is entered into this **1st day of July 2024,** by and between the San Mateo County Community College District, a political subdivision of the State of California, having its principal business address at 3401 CSM Drive, San Mateo, CA 94402 (hereinafter called 'SMCCCD") and South San Francisco Unified School District, a unified school district formed and existing under the laws of the State of California, having its business address at 398 B Street, South San Francisco, CA 94080 (hereinafter called "SSFUSD").

GOVERNANCE

1. **GOVERNANCE.** The Middle College at Skyline College (MCSC) will be jointly administered by SMCCCD and SSFUSD. It will be established as an alternative program of choice between the SSFUSD and the State Superintendent of Public Instruction (SSPI) and subject to district, state, and federal policies and requirements.

2. **EDUCATION CODE AND WAIVERS.** SSFUSD will seek, apply for, and obtain all necessary waivers from the SSPI, if any, to fully support a middle college operating as an alternative program of choice within SSFUSD.

3. **EDUCATION ADVISORY COMMITTEE AND LIAISON.** The MCSC Education Advisory Committee (hereinafter called "EAC") will provide support and guidance for the Middle College. The EAC will consist of the Superintendent of SSFUSD or his/her designee(s); Skyline College Vice President of Instruction or his/her designee(s); and the SMCCCD MCSC Director (hereinafter called "MCSC Director"). The EAC will review instructional and programmatic activities (including for consistency with section 11300 of the California Education Code), identify problems, issues and challenges that arise, and make recommendations for the program in order to ensure student success.

    a. The SSFUSD designee will report to the SSFUSD and has the fiduciary responsibility to comply with the California Department of Education regulations, i.e., state reporting, high school transcripts, IEPs, student safety, curriculum, and graduation; and comply with all SSPI requirements (e.g., waivers); and provide assistance in referring potential students and promoting MCSC.

b. The MCSC Director will report to the Skyline College Vice-President of Instruction and has the responsibility of administering and managing the daily operations necessary to implement and maintain the middle college on the Skyline College campus, as well as, exercise responsibility over program operations, including faculty and staff hiring and supervision, student selection, curriculum alignment, scheduling of courses, academic standards, and student attendance.

c. The MCSC Director and the Director of Educational Services will collaborate to assure successful implementation of the program operations, i.e., faculty and staff hiring and supervision, student selection, curriculum alignment, scheduling of courses, academic standards, and student attendance. They will monitor student progress, satisfy data reporting requirements and other program-appropriate issues or concerns.

FUNDING

4. SSFUSD will fund each student enrolled in MCSC at $7,249 per student. The total program cost is dependent on student enrollment and will be adjusted accordingly. SMCCCD will fund all MCSC costs not covered by SSFUSD's funding provided for in this section 4 or from other sources. The total program cost is dependent on student enrollment and will be adjusted accordingly.

   a. Students are admitted to MCSC program for the fall and spring semester. Should a SSFUSD student not complete a full semester, the SSFUSD will pay half of the annual cost per student. Should a SSFUSD student complete one semester, but not a second semester, the SSFUSD will pay the full annual cost per student. Please refer attached Appendix A for a detailed depiction of cost-completion matrix.

5. **REMUNERATION FOR SERVICES.**

   SMCCCD will invoice in December 2024 and May 2025, the bills are due in January 2025 and June 2025.

   a. SSFUSD, upon receipt of a detailed invoice, should process payment to the following:

      SMCCCD: San Mateo County Community College District,

Accounts Receivable Office
3401 CSM Drive, San Mateo, CA 94402

TERM, TERMINATION AND TIME OF PERFORMANCE

6. **TERM OF CONTRACT.** This Agreement shall commence on July 1, 2024 and terminate on June 30, 2025. Notwithstanding the foregoing, if any applicable law limits the permissible length of the term of this Agreement, then the term of this Agreement shall not extend beyond the length permitted by law.

7. **TERMINATION OF CONTRACT.** SMCCCD may terminate for cause this Agreement, by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented to the SSFUSD within 60 days of the end of the current term so as not to interrupt student learning.

   SSFUSD may terminate for cause this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented to the SMCCCD within 60 days of the end of the current term so as not to interrupt student learning.

STAFFING

8. SMCCCD agrees to provide, through its established employment policies and procedures, the following staff to perform the following services:

   a. The Director will oversee daily operations and provide supervision of all aspects of the Middle College at Skyline College including serving as an effective liaison between Skyline College and the SSFUSD.

   b. The MCSC staff will monitor the progress of Middle College students in college and high school equivalent classes, will develop and implement high school equivalent curriculum in collaboration with SSFUSD Curriculum and Instructional staff that includes common core standards for English Language Arts and Literacy in History, Socials Studies, Science, and Technical Subjects including career and self-development courses, as well as monitor student and performance in all elements of MCSC.

   c. In addition to the director and adjunct faculty members, SMCCCD will provide a 1.0 Full Time Equivalent (FTE) office assistant to support the Middle College Director, faculty and the day-to-day operation of the

program.

d. SMCCCD will also provide a 2.0 FTE retention specialists whose duties include but are not limited to outreach and retention of students.

e. The personnel provided hereunder shall be employed, assigned, directed and evaluated by the SMCCCD in accordance with the SMCCCD Collective Bargaining Agreements, and shall not be considered employees of the SSFUSD. SMCCCD shall pay all salary and provide all benefits to which the personnel provided are entitled in the normal course of their employment with SMCCCD.

FACILITIES AND SERVICES

9. **PREMISES.** Subject to the terms and conditions set forth in this Agreement and during the term of the Agreement, SMCCCD will provide MCSC with space at Skyline College for classrooms, as well as staff and office space for all MCSC events.

   Further, SMCCCD will provide MCSC with office supplies and outreach materials, as well as access to copy machines for instructional purposes.

10. **DISCLOSURES.** SSFUSD shall affirmatively make the following written disclosures to any potential enrollee in the Middle College Program, in a manner reasonably designed to inform all potential MCSC students and their parents/guardians of the following:

    a. MCSC is an alternative program of choice offered by the SSFUSD to its students. A maximum of 35 seats per grade level attending SSFUSD high schools will be reserved on an annual basis. SSFUSD may have additional seats as they are available in the 11th and/or 12th grade cohorts.

    b. MCSC Faculty are acting in the capacity of employees and agents of SMCCCD, and are not pursuing any employment activity for or on behalf of SSFUSD. Such faculty are not agents of SSFUSD.

    c. The MCSC Faculty shall be employed, assigned, directed, and evaluated by SMCCCD in accordance with the SMCCCD's Collective Bargaining Agreement. SMCCCD shall pay all salaries and provide all benefits to which the MCSC Faculty are entitled in the normal course of their employment with the SMCCCD.

d. Students are dual enrolled in Skyline College courses. Complaints regarding instructor conduct, grading or other complaints or claims arising from Middle College students' concurrent enrollment in a Skyline College course must be directed to and resolved by Skyline College in accordance with policies, rules and regulations established by the SMCCCD.

e. Parents/guardians will document their acknowledgement that their student must abide by the SMCCCD/Skyline College policies agreed to in signed documents for the MCSC program.

f. Middle College Program Students are required to adhere to all standards of conduct and rules and regulations established both by SSFUSD and SMCCCD in their respective student hand books.

g. Students will provide their own transportation to Skyline College in order to attend courses and other programs or Skyline College sponsored events.

ATTENDANCE AND OTHER DATA SHARING

11. **ATTENDANCE.** MCSC shall take and track attendance and high school class requirements, including grade information in the manner designated by SSFUSD that is consistent with the waivers, if any; being requested from the SSPI by SSFUSD.

12. **STUDENT MANAGEMENT SYSTEM.** Through a mutually determined process SSFUSD will provide MCSC staff access to SSFUSD student management and learning management systems.

CURRICULUM, INSTRUCTION, BOOKS & SUPPLIES

13. **CURRICULUM.** The goal of the partnership is to offer a seamless transition between high school to post-secondary education that promotes: (1) academic preparation for applying in the 12th grade to four-year colleges/universities; and/or (2) academic preparation for transferring from Skyline College to four-year colleges/universities; and/or (3) academic preparation for an Associate degree and/or (4) academic preparation for career technical education certificate. The following pathways are as follows:

a. **A-G College Entrance Requirements**
This is a sequence of high school courses that high school students must complete (with a grade of C or better) to be minimally eligible for admission to the University of California (UC) and California State University (CSU). Dual enrollment courses are included.

b. **CSU General Education – Breadth Certification**
This includes COLLEGE courses which have been approved to meet one of the General Education (GE) Breadth requirements (i.e., Areas A through E) for the California State University (CSU) system. Many are approved as A – G college entrance requirements. The specific courses offered during any particular semester will vary.

c. **Intersegmental General Education Transfer Curriculum (IGETC)**
This includes COLLEGE courses which have been approved to meet the lower-division general education requirements at any CSU or University of California (UC) campus. Many are approved as A – G college entrance requirements. The specific courses offered during any particular semester will vary.

d. **Associate Degree & Career Technical Education Certificate**
This includes COLLEGE courses which have been approved to meet associate degree and/or career technical education certificate general education requirements.

14. **INSTRUCTION.** Instruction under this agreement will be provide for an enrollment of up to 35 students in the 11th and 35 students in the 12th grades. All courses will be conducted on the Skyline College campus.

a. Students will receive 180 minutes of daily instruction by California secondary teaching credential instructors.

b. The instructional calendar will be based on 180 school days.

c. Students will participate in assigned high school equivalent classes, work with tutors and counselors, and receive intensive support services in order to facilitate their success. Students will take high school courses to earn their high school diploma and accrue college units toward either a Career Technical Education certificate and/or associate degree, and/or transfer to four-year college/university.

d. Skyline College will provide all students with the academic support

services needed to complete their courses successfully, which will include, but not be limited to academic coaching, tutoring, counseling/social services support. There is no cost for students to attend MCSC up to 15.0 college units.

e. SMCCCD will award college credit for all courses successfully completed in accordance with official SMCCCD policies and procedures. Students be enrolled in approved concurrently enrolled courses to receive both high school and college credit for the courses.

f. SSFUSD will accept courses for high school credit by the beginning of the subsequent semester.

g. SMCCCD will assign faculty to deliver, monitor and evaluate the instruction of courses in order to assure the quality and uniformity of instruction in accordance with the standards established by the SSPI, SMCCCD, and the SSFUSD. SMCCCD faculty will have at least a master's degree and meet the other requirements necessary for instructors employed by a community college and meet the SSFUSD teacher requirements.

h. A student's withdrawal prior to completion of a course offered as part of this AGREEMENT shall be in accordance with COLLEGE guidelines, policies, pertinent statutes and regulations.

15. **BOOKS, SUPPLEMENTAL MATERIALS, SERVICES & FEES.** All high school textbooks and supplemental materials required for the mandatory high school classes will be provided by SSFUSD.

a. Tuition fees shall not be assessed to students taking 15.0 or fewer units. Students taking more than 15.0 units will be responsible for the total cost of community college tuition, fees and textbooks.

b. SMCCCD shall have no obligation to provide students with school supplies such as course materials, lab equipment, pens, paper, and book bags.

c. Students will receive $250 credit each semester to purchase and/or rent textbooks, students are responsible for any amount more than $250.

d. Students shall not be assessed a health services fee, but will have access to SMCCCD health services.

e. SMCCCD will provide the same resources and services to MCSC students that are available to all Skyline College students including counselling, library and Learning Center resources.

GENERAL PROVISIONS

16. **SAFETY.** If any MCSC student should experience an accident or sudden illness while on the Skyline College campus, the response to such incidents will be based upon applicable SMCCCD regulations, guidelines, and procedures.

17. **EMERGENCY.** In emergency situations, MCSC students will follow emergency procedures as directed by SMCCCD emergency personnel.

    a. All students are required to have a Student Emergency/Medical Information Card on file in MCSC office. Student Emergency/Medical Information Cards must be updated every school year, and the MCSC should be notified of any changes of information on the student emergency/medical information cards.

    b. Students will remain on campus under the supervision of school staff during the regular school day or until it is determined safe to allow the students to go home. If students must be released prior to the end of the school day, the MCSC staff will automatically call the emergency contact and leave a message.

    c. Students who are 18 years of age or older may legally leave the premises, but will be encouraged to stay until contact with a parent/guardian can be made. For accountability/tracking purposes, the student must communicate his/her intended destination (e.g., home, grandparents' house, neighbor's house) for MCSC Staff to use to inform any adult who may come looking for them.

18. **ATTENDANCE AND DATA SHARING.** SMCCCD and SSFUSD shall have equal access to students' data, including fiscal data. MCSC shall take and track attendance and high school class requirements, including grade information in the manner designated by the SSFUSD. An annual audit of the MCSC program will be submitted by SSFUSD to the SSPI.

    a. Permanent records of student attendance, grades and achievement will be maintained by SSFUSD for SSFUSD students who enroll in a

course(s) offered as part of this AGREEMENT. Permanent records of student enrollment, grades and achievement for COLLEGE courses shall be maintained by COLLEGE.

b. Each party shall maintain records pertaining to this AGREEMENT as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

c. To ensure the continued confidentiality and security of data processed, stored, or transmitted under this Agreement, the parties shall establish a system of safeguards that will at minimum include the following:

    i. Procedures and systems that ensure all records, including records containing personally identifiable information, are kept in secured facilities and access to such records is limited to only those personnel who are authorized to have data access under this Agreement.

    ii. Procedures and systems that shall require the use of secured passwords to access computer databases used to process, store, or transmit data provided under this Agreement.

    iii. Procedures and systems, such as good practices for assigning passwords, shall be developed and implemented to maintain the integrity of the systems used to secure computer databases used to process, store, or transmit data provided under this Agreement.

    iv. Procedures and systems that ensure that all confidential data processed, stored, and/or transmitted under the provisions of this Agreement shall be maintained in a secure manner that prevents the interception, diversion, or other unauthorized access to said data.

    v. The procedures and systems developed and implemented to process, store, or transmit data provided under this Agreement shall ensure that any and all disclosures of confidential student data comply with all provisions of FERPA and California law relating to the privacy rights of students, such as but not limited to, the Information Practices Act and

the California Public Records Act insofar as such laws are applicable to the parties to this Agreement.

19. **ENROLLMENT/ELIGIBILITY.** Participation at MCSC is through application, interview and selection only. Admitted students are considered concurrently enrolled college students (as defined by state law related to community college), with all the benefits and responsibilities of all other Skyline College student.

    a. SMCCCD will provide the necessary admission and registration forms and procedures and both SMCCCD and SSFUSD will jointly ensure that each applicant accepted has met all the enrollment requirements.

    b. SSFUSD and SMCCCD understand and agree that successful admission and registration requires that each participating student has completed the SMCCCD dual enrollment application process.

    c. The MCSC Director has been designated by San Mateo Union High School District to sign the College Connection Course Request Form (concurrent enrollment form) to assist students in the registration process. Each semester the MCSC Director will provide the respective high school principals and Assistant Superintendent of Educational Services a list of students that were approved for concurrent enrollment.

20. **RELATIONSHIP OF THE PARTIES.** It is understood that this is an Agreement by and between independent contractors and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture of association, or any other relationship whatsoever other than that of independent contractor. Except as SMCCCD may specify in writing, SSFUSD shall have no authority, expressed or implied, to act on behalf of SMCCCD in any capacity whatsoever. SSFUSD shall have no authority, expressed or implied, pursuant to this Agreement to bind SMCCCD to any obligation whatsoever. Except as SSFUSD may specify in writing, SMCCCD shall have no authority, expressed or implied, to act on behalf of SSFUSD in any capacity whatsoever. SMCCCD shall have no authority, expressed or implied pursuant to this Agreement to bind SSFUSD to any obligation whatsoever. SSFUSD and the SMCCCD will each be solely responsible for and will bear all of their own respective costs and expenses; at no time will either be responsible for any costs or expenses incurred by the other party.

21. **TRADEMARKS.** For the term of this Agreement and subject to its terms and

conditions, each party agrees to get prior approval by the other party for use of that party's name, logos, and trademarks for the purposes of advertisement.

22. **SEPARATE EMPLOYERS.** This agreement does not permit or authorize either party to enter into, directly or indirectly, a joint employer relationship vis-a-vis the other's employees. SMCCCD will determine the hiring, termination or other terms and conditions of employment of its own employees. SSFUSD and the SMCCCD will not be joint employers nor co-employers of any employee of either or both Parties. SSFUSD shall not be employer or joint employer of any instructors hired by SMCCCD to teach its coursework, and such instructors shall not be agents of the SSFUSD. Notwithstanding any other provision herein, the SMCCCD shall defend and indemnify SSFUSD against any claim by a SMCCCD employee, which is based in whole or in part on the argument that while working for the SMCCCD, the instructor was also an employee or agent of SSFUSD.

23. **NON-DISCRIMINATION AND EQUAL OPPORTUNITY UNDER LAW.** Each Party agrees that in a manner consistent with applicable law, each will administer their activities provided for in this Agreement in full compliance with all laws and regulations governing their respective activities. The Parties also agree to comply with all other applicable federal, state, county, and local laws, ordinance, regulations, and codes in the performance of all of their obligations to each other under this Agreement. The Parties agree that actions taken or not taken, in compliance with the rules, guidelines or opinions of regulatory, licensing and accrediting bodies, boards and governing associations, shall not constitute a violation of the Agreement.

24. **FAIR EMPLOYMENT PRACTICES/EQUAL OPPORTUNITY ACTS.** SSFUSD is an equal opportunity employer. By entering into this Agreement, SMCCCD certifies that he/she is in compliance with the Equal Employment Opportunity Requirement of Executive Order 1 1246, Title VII of the Civil Rights Act of 1973, the California Fair Employment Practices Act and any other Federal or State laws and regulations related to Equal Employment Opportunity. SMCCCD personnel policies shall be made available to SSFUSD upon request.

25. **NOTICES.** Any notice required to be given or delivered to the other shall be in writing and addressed to the parties at the addresses provided below parties at the addresses provided below

College District
San Mateo County Community College District
Melissa Moreno, J.D., Interim Chancellor
340I CSM Drive
San Mateo, CA 94402

SSFUSD
South San Francisco Unified School District
Keith Irish
Assistant Superintendent for Educational Services & Categorical Programs
398 B Street,
South San Francisco, CA 94080

26. **MODIFICATION AND WAIVER.** No modification, amendment or waiver of any provision of this Agreement shall be effective unless in writing and signed by the party to be charged. No failure or delay by either party in exercising any right, power, or remedy under this Agreement shall operate as a waiver of any such right, power or remedy.

27. **FORCE MAJEURE.** Neither party shall be responsible for delays or failure in performance resulting from acts beyond the control of such parties. Such acts shall include, but not be limited to, Acts of God, labor disputes, civil disruptions, acts of war, epidemics, fire, electrical power outages, earthquakes or other natural disasters.

28. **SUCCESSORS AND ASSIGNS.** Neither party may assign, transfer or delegate all or any part of its rights or obligations under this Agreement to any party, including subsidiaries, parent corporations, successors, or unrelated third parties without the other party's written consent, which either party may, in its sole discretion, withhold as it determines appropriate. Any unauthorized assignment, transfer, or delegation of all or any part of its rights or obligations under this Agreement shall constitute a material breach of this Agreement and shall be cause for immediate termination, subject to the other party's sole discretion.

29. **SEVERABILITY.** Should any part of this Agreement be declared through a final decision by a court or tribunal of competent jurisdiction to be unconstitutional, invalid, or beyond the authority of either party to enter into or to carry out, such decision shall not affect the validity of the remainder of this Agreement, which shall continue in full force and effect, provided that the remainder of this Agreement, absent the unexercised portion, can be interpreted reasonably to give effect to the intentions of the parties.

30. **COUNTERPARTS.** This Agreement may be executed in any number of counterpart, each of which shall be deemed an original, but all such counterparts, together shall constitute one and the same instrument.

31. **LIABILITY AND INSURANCE.** SSFUSD shall be responsible for all damages to persons or properties that occur as a result of SSFUSD's or SSFUSD's employees fault or negligence in connection with the performance of this Agreement. SMCCCD shall be responsible for all damages to persons or properties that occur as a result of SMCCCD's or SMCCCD's employees' fault or negligence in connection with the performance of this Agreement.

SSFUSD and SMCCCD shall each take out and maintain during the life of this Agreement such liability insurance as shall protect them while performing work covered by this Agreement from any and all claims for damages and all operations under this Agreement, whether such operations be by either of the agencies or by any Subcontractor or by anyone directly or indirectly employed by either of them.

30.1 **Required Coverage.** SSFUSD and SMCCCD shall each procure and maintain liability coverage which shall not be less than the following amounts (unless agreed in writing by the Executive Vice Chancellor's office or the SSFUSD Superintendent, as the case may be.

Comprehensive General Liability and Property Damage insurance including:

a. Bodily Injury Liability insurance which provides for injuries including accidental death, per any one occurrence in an amount not less than $1,000,000 per occurrence and $2,000,000 annual aggregate; and Property Damage insurance in an amount not less than $I,000,000 per occurrence.

b. Business Automobile Liability insurance in an amount not Jess than $1,000,000 including coverage for owned, non-owned and hired vehicles; and

c. Umbrella liability in an amount not less than $3,000,000 per occurrence and annual aggregate.

30.2 **Required Rating.** Insurance carriers must have a Best rating of A(-) I 0 or better.

30.3 **Endorsements and Certificates of Insurance.** San Mateo County Community College District, its Officers, Agents and Employees must be named by endorsement on SSFUSD's Comprehensive General Liability and Property Damage Policies as co-insured or additional insured. South San Francisco Unified School District, its Officers, Agents, and Employees must be named by endorsement on SMCCCD's Comprehensive General Liability and Property Damage Policies as co-insured or additional insureds.

Certificates of Insurance and endorsements for coverages required herein shall be filed with SSFUSD's Superintendent and the SMCCCD's Chief Financial Officer prior to the commencement of work under this Agreement. The certificates shall provide that if the policy or policies be canceled by the insurance company or by SSFUSD or SMCCCD, as the case may be, during the terms of this Agreement, thirty (30) days written notice prior to the effective date of such cancellation will be given to SSFUSD's Superintendent or SMCCCD's Chief Financial Officer as the case may be. The certificates shall also show the information that the San Mateo County Community College District is named on SSFUSD's Comprehensive General Liability and Property Damage policies as co-insured or additional insured and that the SSFUSD is named on SMCCCD's Comprehensive General Liability and Property Damage policies as co-insured or additional insured. With respect to insurance procured by the SSFUSD, certificates shall clearly state that "'The San Mateo County Community College District, its Officers, Agents and Employees are named as additional insured per attached endorsement" and that such insurance policy shall be primary to any insurance or self-insurance maintained by the District. With respect to insurance procured by the SMCCCD, certificates shall clearly state that "The South San Francisco Unified School District, its Officers, Agents and Employees are named as additional insured per attached endorsement' and that such insurance policy shall be primary to any insurance or self-insurance maintained by SSFUSD.

32. **WORKERS' COMPENSATION INSURANCE.** SSFUSD and SMCCCD shall each have in effect, during the full term of this Agreement, Workers' Compensation and Employer Liability Insurance providing full statutory coverage. In signing this Agreement, both parties certify awareness of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of the Code, and certifies compliance with such provisions before commencing the

performance of this work of the Agreement as set forth in California Labor Code section 1861.

Each Party Initials (if applicable)

☐

I am aware of the provisions of Section 3700 of the California Labor Code, which require every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of the Code, and I will comply with such provisions before commencing the performance of any work required under this Agreement with employees.

Each Party Initials (if applicable)

☐

I have no employees and, therefore, will not submit a Certificate of Workers' Compensation.

33. **MUTUAL HOLD HARMLESS**

a. SMCCCD shall indemnify, hold harmless and defend the SSFUSD trustees, officers, employees and agents from and against every claim, demand and/or liability which may be made by reason of the negligent act(s) or omission(s) of SMCCCD and/or its employees or agents in their performance of this Agreement. Any right to indemnification shall not apply to acts of willful negligence or illegal actions.

b. SSFUSD shall indemnify, hold harmless and defend SMCCCD and its trustees, officers, employees and agents from and against every claim, demand and/or liability which may be made by reason of the negligent act(s) or omission(s) of SSFUSD and/or its employees or agents in their performance of this Agreement. Any right to indemnification shall not apply to acts of willful negligence or illegal actions.

c. In the event of the concurrent negligence of SSFUSD and/or its officers and/or employees and SMCCCD and/or its officers and/or employees, the liability for any and all claims for injuries which arise out of the performance of this contract shall be apportioned under California's

theory of comparative negligence as presently established or as may hereafter be modified.

34. **DISPUTE RESOLUTION.** Should any dispute arise out of this Agreement, the parties agree to meet in mediation and attempt to reach a resolution with the assistance of a mutually agreed upon mediator. The mediation process shall provide for the selection, within fifteen (15) days of either party notifying the other of the existence of a dispute, by both parties of a disinterested third person as mediator and shall be concluded within forty-five (45) days from the commencement of the mediation unless a time requirement is extended by stipulation of both parties.

    If a mediated settlement is reached, neither party shall be the prevailing party for the purposes of the mediated settlement. Each party agrees to bear an equal portion of the expenses of the mediator.

    Neither party shall be permitted to file legal action without first meeting in mediation and maintaining a good faith attempt to reach a mediated resolution.

35. **AMENDMENTS.** This Agreement may be amended only by a written instrument signed by both SMCCCD and SSFUSD which writing shall state expressly that it is intended by the parties to amend the terms and conditions of this Agreement.

36. **GOVERNING LAW AND VENUE.** This Agreement, including all exhibits attached hereto and incorporated herein by reference, shall be construed in and governed by the laws of the State of California. The parties consent to the exclusive jurisdiction and venue of the Superior Court of San Mateo County, California.

37. **ENTIRE AGREEMENT.** This Agreement, including all exhibits attached hereto and incorporated herein by reference, constitutes the sole agreement of the parties hereto and correctly states the rights, duties and obligations of each party. Any prior agreement, promises, negotiations, or representations between the parties not expressly stated in this document are of no force or effect. In the event of a conflict between the terms and conditions set forth herein and those in the exhibits attached hereto, the terms and conditions set forth herein shall prevail.

38. **REQUIRED POLICIES AND PROCEDURES.** SMCCCD shall have in place during the life of this Agreement such written rules, policies and procedures,

including discrimination and harassment complaint procedures, as are required by applicable law.

39. **CAPTIONS.** Any captions to or headings of the articles, sections, subsections, paragraphs, or subparagraphs of this Agreement are solely for the convenience of the parties, are not a part of this Agreement, and shall not be used for the interpretation or determination of validity of this Agreement or any provision hereof.

40. **FAILURE TO PERFORM.** If, at any time, in the opinion of SSFUSD, SMCCCD fails to render services of proper quality or has failed to perform, keep, and observe any of the terms or conditions herein contained on the part of SMCCCD to be performed, kept, and observed, SSFUSD may give SMCCCD written notice to correct such conditions or cure such default; and if any such condition or default shall continue for ten (10) days after said written notice, then, and in that event, this Agreement shall cease and expire. Thereupon SSFUSD or its duly authorized representative may employ other parties or carry this Agreement to completion as SSFUSD may deem proper.

41. **EXECUTION.** By their signatures below, each of the following represents that they have authority to execute this Agreement and to bind the party on whose behalf their execution is made.

IN WITHNESS WHEREOF, the parties hereto have executed this Agreement in duplicate.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

By: _____
Melissa Moreno
Interim Chancellor
Date:
Federal Tax Payer Identification Number:
(EIN) 94-3084147

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

By: _____
Name: Ted O
Assistant Superintendent, Business
Date:
Federal Tax Payer Identification Number
(EIN): 94-308

Appendix A

Case	*Description*	**Total Charge to HS**
1	*Student completes two terms*	$ 7,249
2	*Student enrolls in Fall term and does not complete.*	$ 3,625
3	*Student completes only Fall term, does not enroll Spring*	$ 3,625
4	*Students completes only Fall, withdraw Spring **after** drop period*	$ 7,249
5	*Student completes only Fall, withdraw **during** drop period*	$ 3,625
6	*Student enrolls in Spring only and completes Spring only*	$ 3,625
7	*Student enrolls in Spring only and does not complete Spring only*	$ 3,625
8	*Student completes Fall, withdraws from Spring during valid drop period, 'replaced' by a Spring only enrollee. (combination of cases 5 plus 6 or 7.)*	$ 7,249

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: May 23, 2024

RE: Approval of the Vista Get Ready Material for Newcomers for the 2024-25 School Year.

BACKGROUND:

Currently SSFUSD has no newcomer materials for secondary schools. There are only ancillary materials that are part of other adoptions. None offer a robust curriculum for our new arrivals that would offer a year-long intensive program of the foundational skills needed in English so that these students can quickly attain English basics and be successful in other content classes.

At the end of 2022-23 school year the EL TOSA team reached out to site leaders and ELD teachers around a pilot for newcomers. All but one ELD teacher took part in the pilot. Our piloting team, EL TOSAs, and Educational services leadership are recommending the Vista Get Ready for our newcomers with novice English for 2024-25.

The EL TOSA team will plan to support newcomer teachers throughout the 2024-25 school year in training on the new curriculum, building a much needed scope and sequence for ELD, creating entry and exit criteria for sheltered classes, and offering collaborative support around best practices with multilingual learners. The EL TOSA team will additionally support bilingual paraprofessionals in using supporting materials of the curriculum to enhance translanguaging.

This approach will support the instructional goals of the Education Services Department and accelerate the EL department's goals of improving EL instruction across secondary and increasing the language growth of our newcomers so that they move out of sheltered classes more rapidly based on established District-wide criteria.

FISCAL IMPLICATIONS:

There are currently 120 newcomers with novice English across SSFUSD's secondary schools and we always anticipate an influx at the start of the school year. The cost of 170 student workbooks and 120 digital licenses is $46,210.39. The total cost of the curriculum and support would be $46,210.39. This expenditure will be charged to the Educator Effectiveness Grant.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Vista Get Ready material for Newcomers for the 2024-25 school year, in the amount of $46,210.39.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: May 23, 2024

RE: Approval of *Cengage's Grammar in Context* for SSFUSD's Multilingual Learners as a Supplemental Curriculum for ELD

BACKGROUND:

Currently SSFUSD has limited curricula for English Language Development (ELD) for the high school ELD lab classes. There are few supplemental materials, and most of the curriculum is teacher created with little vertical alignment, and no common assessments, benchmarks or collaboration across high schools.

At the end of the 2022-23 school year, the EL TOSA team reached out to site leaders and ELD teachers around a pilot for ELD teachers. All ELD teachers took part in the pilot. Our piloting team, EL TOSAs and Educational services leadership are recommending *Cengage's Grammar in Context* for our multilingual learners as a supplemental curriculum for ELD.

The EL TOSA team will plan to support ELD teachers throughout the 2024-25 school year in training on the new curriculum, building a much needed scope and sequence for ELD, and offering collaborative support around best practices with multilingual learners. The EL TOSA team will additionally support bilingual paraprofessionals in using supporting materials of the curriculum to enhance translanguaging.

This approach will support the instructional goals of the Education Services department and accelerate the EL department's goals of improving EL instruction across secondary and increasing the language growth of our English learners so that they move up levels more rapidly and based on established District-wide criteria.

FISCAL IMPLICATIONS:

There are currently 313 English learners in SSFUSD high schools and 1,725 English Learners in SSFUSD. The cost of 235 digital licenses and student workbooks is $36,985.96. The total cost of the curriculum and support would be $36,985.96. This expenditure will be charged to the Educator Effectiveness Grant.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve *Cengage's Grammar in Context* for multilingual learners as a supplemental curriculum for ELD for the 2024-25 school year in the amount of $36,985.96.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: May 23, 2024

RE: Approval of the Look Newcomer Curriculum for the 2024-25 School Year

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BACKGROUND:

Currently SSFUSD has no teacher-led newcomer materials for elementary schools. There is an online student program, Imagine Learning, and ancillary materials that are part of Wonders, but not a robust curriculum for our new arrivals that offers a year-long intensive study of English foundational skills. Most of the curriculum is teacher created or created by bilingual paraprofessionals, with no common assessments, benchmarks or collaboration across elementary schools.

At the end of 2022-23 school year the EL TOSA team reached out to site leaders about a curriculum pilot for newcomers and asked for teachers to participate. We had a total of 11 participants from Spruce ES, Martin ES, Sunshine Gardens ES, Los Cerritos ES, and Skyline ES. Our piloting team, EL TOSAs, and Educational Services leadership are recommending Look as the newcomer curriculum.

The EL TOSA team will plan to support newcomer teachers throughout the 2024-25 school year on curriculum training, best practices working with newcomers, and building a scope and sequence. The EL TOSA team will additionally support bilingual paraprofessionals in using supporting materials of the curriculum to enhance translanguaging.

This approach will support the instructional goals of the Education Services department and accelerate the EL department's goals of improving EL instruction across elementary and increasing the language growth of our newcomers so that they move out of sheltered classes more rapidly and based on established District-wide criteria.

FISCAL IMPLICATIONS:

In SSFUSD there are currently 291 newcomers in K through 5th grade with novice English and 138 just in grades 1-5. The cost of 120 digital licenses, 190 student workbooks at two beginning levels, and supporting materials is $34,652.61. The total cost of the curriculum and support would be $34,652.61. This expenditure will be charged to the Educator Effectiveness Grant.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the newcomer Look curriculum for the 2024-25 school year, in the amount of $34,652.61.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent, Human Resources and Student Services

DATE: May 23, 2024

RE: Approval of Agreement Renewal with EveryDay Labs Attendance Software

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BACKGROUND:

With an absenteeism crisis impacting districts nationwide, it is more critical than ever that districts implement evidence-based interventions that are proven to positively impact student outcomes. Furthermore, districts need the ability to quickly leverage real-time attendance data to meaningfully use as an early warning indicator and be proactive with support measures before students fall into ongoing absenteeism situations. South San Francisco Unified School District has partnered with EveryDay Labs to meet this imperative.

EveryDay Labs has created a robust platform, EveryDay Intervention, which is the only PreK–12 attendance intervention to receive the Strong Evidence rating from Evidence for Every Student Succeeds Act (ESSA) out of Johns Hopkins University. The program delivers significant reduction in chronic absence rates by proactively engaging families with information and resources that help them overcome barriers to student attendance. The result is more access to learning opportunities for the students who benefit most from being in class.

The web-based platform provides real-time analysis of attendance trends and patterns at the district, school, and student level. With easy-to-understand data cuts and visualizations, this tool will allow school teams to identify and target interventions aligned to systemic and individual attendance barriers. Paired with professional learning, our staff has been able to use real-time district data to further develop their teams and intervention strategies.

The EveryDay Labs solutions and professional learning tools platform is designed to help increase the efficacy of district and school attendance initiatives. At the core of each is the understanding that more equitable access to information and resources

fosters a culture of success for students, families, and educators. Through our continued partnership, we believe EveryDay Labs can help SSFUSD maximize the power of attendance as a lever for student and school success.

FISCAL IMPLICATIONS:

Renewal of the EveryDay Labs attendance platform for the 2024-25 school year will be $86,878.75 and will be paid out of our LCAP.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the renewal of an annual subscription to the EveryDay Labs software platform, including EveryDay Intervention, EveryDay Truancy, and EveryDay Pro features/modules.

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EveryDay Labs, Inc.
303 Twin Dolphin Drive, Suite 600
Redwood City, CA 94065

EVERYDAY LABS INC. SERVICES AGREEMENT
COVER PAGE

This agreement ("Agreement") is entered into on the "Effective Date," which shall be the date on which the Agreement is fully executed by both parties, between EveryDay Labs Inc., ("EveryDay Labs"), and the Customer identified below ("District"). This Agreement includes and incorporates the below Order Form, as well as the accompanying EveryDay Labs Terms and Conditions and Exhibits and Attachments and contains, among other things, warranty disclaimers, liability limitations and use limitations. There will be no force or effect to any different terms of any related purchase order or similar form even if signed by the parties after the date hereof. Each party's acceptance of this Agreement was and is expressly conditional upon the other's acceptance of the terms contained in this Agreement to the exclusion of all other terms.

District Information	
District Name: South San Francisco Unified School District	**Principal Contact: Ryan Sebers**
Address: 398 B Street	Title: Director of Student Services
South San Francisco, CA 94080	Phone: (650) 877-8744
	Email: rsebers@ssfusd.org
Billing Contact: Ryan Sebers	**Data Contact:**
Phone: 650-877-8744	Phone: Ryan Sebers
Email: rsebers@ssfusd.org	Email: rsebers@ssfusd.org

EveryDay Labs Contacts	
Program Manager: Greg Falla	**Sales & Contracts: Emily Bailard**
Phone: 603-315-5833	Phone: 650-641-9485
Email: greg@everydaylabs.com	Email: contracts@everydaylabs.com
Billing Contact: Victor Aguayo	
Email: ar@everydaylabs.com	

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ORDER FORM

Scope of Work:

EveryDay Intervention:
As described below, EveryDay Labs and District will work together to implement a personalized intervention and engagement solution for up to 7,885 students designed to support student success by preventing student absenteeism, engaging students' families, and connecting families to district supports.

The scope will include:

- EveryDay Labs will send up to 9,462 Mail Nudges* in English and Spanish and unlimited Text Nudges** for up to 7,885 students in English and Spanish based on a delivery calendar and student eligibility criteria mutually agreed upon by EveryDay Labs and District
- 24/7 Family Support Bot to help families with barrier-specific needs by directing them to the right resource or connecting them to our Family Support Team for more complex issues
- Access to the Family Support Team, which provides families with one-on-one support by phone during business hours to help connect them to resources that address their student's attendance barriers
- Program Manager to support the program's implementation, provide periodic updates, answer questions, and lead professional learning sessions for school and district staff
- Weekly reporting including information about mail & text nudges sent at the student, school, and district level, resources families have requested and engaged with, and flags for incorrect contact information
- Quarterly engagement reports
- Biannual program impact analysis

EveryDay Labs will use data from the District to deliver EveryDay Intervention, analyzing the data to determine which students receive each type of personalized intervention, determining appropriate content for each student based on their grade, attendance record, language, school, and other factors. Specific students may be excluded by the District through the process described in the EveryDay Labs Data Specification and Transfer Standards. EveryDay Labs will also exclude students whose parents or guardians have elected to opt-out of receiving program communications (Mail or Text Nudges), as well as those who do not meet other eligibility criteria (e.g. undeliverable address or phone number). EveryDay Labs will generate, print, and deliver/mail the Mail Nudges and Text Nudges.

Truancy Support:
EveryDay Labs will leverage behavioral science and proven family outreach principles to push clear, simple, and nonpunitive notifications to families of students who are truant. EveryDay Labs will provide a web-based interface, within EveryDay Pro, where the district can:

- Review students eligible to receive notices of truancy
- Select and/or approve students to send notices to
- View reporting on how many students have received each notice, how many were eligible, and how many notices still need to be sent

EveryDay Labs will print and mail truancy notices for selected students no less than once per week, up to a total of 5,125 notices. See Attachment B for more detail on Truancy configuration options.

The scope of this agreement also includes:

- EveryDay Pro, our attendance analytics and collaboration platform, which empowers attendance teams to analyze data, coordinate intervention, and track student progress.
- EveryDay Learning Membership, our data-driven professional learning that builds staff capacity to improve attendance and engagement. Your district's dedicated Program Manager will deliver at least three sessions throughout the year. Additionally, your team will have access to a resource library of best practices and monthly webinars.

**Estimated # of Nudges; exact number will depend on actual data and student attendance. Additional Mail Nudges can be purchased at the District's option for $1.25 each.*
***Text Nudges are sent to one phone number per student*

Fees: $86,878.75

Payment Schedule:	**Term:** The term of this Agreement commences on the Effective Date and expires June 30, 2025, subject to early termination as provided herein (the "Term").
Upon contract signature: $86,878.75	

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EveryDay Labs Terms and Conditions

PLEASE READ THESE TERMS AND CONDITIONS ("TERMS") CAREFULLY BEFORE USING THE SERVICES OFFERED BY EVERYDAY LABS INC. ("EVERYDAY LABS"). BY MUTUALLY EXECUTING ONE OR MORE ORDER FORMS WITH EVERYDAY LABS WHICH REFERENCE THESE TERMS (EACH, AN "ORDER FORM"), YOU ("DISTRICT") AGREE TO BE BOUND BY THESE TERMS (TOGETHER WITH ALL ORDER FORMS, THE "AGREEMENT") TO THE EXCLUSION OF ALL OTHER TERMS. IF THE TERMS OF THIS AGREEMENT ARE CONSIDERED AN OFFER, ACCEPTANCE IS EXPRESSLY LIMITED TO SUCH TERMS.

1. **SERVICES.** Upon mutual execution, each Order Form shall be incorporated into and form a part of the Agreement. Subject to the terms and conditions of this Agreement (including any limitation and restrictions set forth on the applicable Order Form), EveryDay Labs will provide District with the services specified in each Order Form (collectively, the "Services") during the applicable Order Form Term (as defined below). The Services are subject to modification from time to time (at EveryDay Labs's sole discretion, for any purpose deemed appropriate by EveryDay Labs). EveryDay Labs will use reasonable efforts to give District prior written notice of any such modification. District will cooperate with EveryDay Labs in connection with the performance of this Agreement by making available such personnel and information as may be reasonably required, and taking such other actions as EveryDay Labs may reasonably request.

2. **LIMITED RIGHTS TO USE STUDENT RECORDS.** District will provide the Student Records (as defined below) to EveryDay Labs solely for EveryDay Labs to provide the Services and otherwise exercise and fulfill its rights and obligations hereunder, and hereby grants to EveryDay Labs the non-exclusive, royalty-free, worldwide, transferable license and right to (i) internally use, copy, modify, create derivative works of, and disclose the Student Records to EveryDay Labs Persons (as defined below) and/or other persons authorized in writing by District solely to provide the Service for the benefit of District, and (ii) freely use, copy, modify, create derivative works of, disclose and otherwise exploit De-Identified Data (as defined below) for any business purposes during and after the Term (including without limitation, for purposes of improving, testing and operating products and services).

   EveryDay Labs warrants that it will comply with the requirements of FERPA with respect to the use and disclosure of student records.

   "Student Records" means the confidential and proprietary student-related information which District discloses to EveryDay Labs, including as set forth in Attachment A (Data Transfer Standards), and excludes De-Identified Data. "De-Identified Data" means data submitted to, collected by, or generated by EveryDay Labs in connection with District's use (and EveryDay Labs's provision) of the Services but only in anonymized form which does not (and cannot be used to) specifically identify District, any of District's students or any other individual. District shall retain ownership of any rights it may have to the Student Records. "EveryDay Labs Person" is (i) a director, employee, contractor, agent or affiliate of EveryDay Labs, (ii) who needs to access the Student Records in connection with EveryDay Labs's provision of the Service, and (iii) is subject to confidentiality obligations that are no less protective of the Student Records than the terms of Section 7 of this Agreement. EveryDay Labs reserves the right to utilize independent contractors (e.g., third-party mailing vendors, third-party data integration vendors) to provide the Service. Prior to providing Student Records to such contractors, EveryDay Labs will enter into a separate agreement restricting the use and disclosure of Student Records in accordance with this Agreement.

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Except for the rights expressly granted herein, this Agreement does not give EveryDay Labs any rights, implied or otherwise, to the Student Records. **At no time will EveryDay Labs share any Student Records with any non-EveryDay Labs Person without the written permission of District.** EveryDay Labs shall notify District should EveryDay Labs become aware of any unauthorized access to Student Records. Such notification shall reasonably include a description of the corrective actions that will be undertaken by EveryDay Labs. Upon contract termination, Student Records will be destroyed in accordance with Section 9.

3. **DISTRICT RESPONSIBILITIES.** District shall only provide the Student Records to EveryDay Labs in accordance with the Data Transfer Standards set forth in Attachment A. District will not, and will not permit any third party to: (i) reverse engineer, decompile, disassemble or otherwise attempt to discover or obtain the source code, object code or underlying structure, ideas or algorithms of the Services or any software, documentation or data related to the Services ("Software") (provided that reverse engineering is prohibited only to the extent such prohibition is not contrary to applicable law); (ii) modify, translate, or create derivative works based on the Services or Software; (iii) use the Software or Services in any infringing, defamatory, harmful, fraudulent, illegal, deceptive, threatening, harassing, or obscene way; or (iv) use the Services or Software other than in accordance with this Agreement and in compliance with all applicable laws, regulations and rights (including but not limited to those related to, intellectual property, consumer and child protection). District further represents and warrants that neither the Student Records nor the use thereof by EveryDay Labs in accordance with this Agreement will infringe, misappropriate or violate any rights of or agreements with a third party or any laws or regulations. If EveryDay Labs receives any notice or claim that any data provided to EveryDay Labs, or activities hereunder with respect to any such data, may infringe or violate rights of or agreements with a third party or any laws or regulations (a "Claim"), EveryDay Labs may, but is not required to, suspend or terminate the Service. Without limiting the foregoing, District will indemnify EveryDay Labs from all liability, damages, settlements, attorney fees and other costs and expenses in connection with any such Claim or any breach of District's obligations in this Section 3, as incurred.

4. **FEES; PAYMENT.** District shall pay EveryDay Labs fees for the Service as set forth in each Order Form ("Fees"). Additionally, in the event that the United States Postal Service increases the First Class Mail postage rate, EveryDay Labs reserves the right to increase Mail Nudges Fees accordingly, by an amount no greater than the increase in EveryDay Labs's costs associated with the increased postage rate. Unless otherwise specified in an Order Form, all invoices issued under this Agreement are payable in U.S. dollars within thirty (30) days from date of invoice. Past due invoices are subject to interest on any outstanding balance of the lesser of 1.5% per month or the maximum amount permitted by law. District shall be responsible for all taxes associated with Service (excluding taxes based on EveryDay Labs's net income). All Fees paid are non-refundable and are not subject to set-off.

5. **WARRANTIES.** Each party represents and warrants that it (i) has the authority to enter into this agreement (ii) will comply with applicable law, including without limitation the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 CFR Part 99) (FERPA) and other data privacy laws. The parties shall reasonably cooperate with each other to facilitate compliance with these laws, regulations and standards.

6. **OWNERSHIP.** District shall retain ownership of any rights it may have to the Student Records. As between the parties, EveryDay Labs alone will retain all intellectual property rights relating to the Service, including without limitation (i) any processes designed, used or implemented or works authored by EveryDay Labs, and (ii) the Nudges other than information specific to the District. District grants to EveryDay Labs a non-exclusive, royalty-free right and license to (directly or through EveryDay Labs Persons) use and otherwise exploit the

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District's names, marks, logos and other identifiers ("Logos") during the Term in accordance with District's reasonable trademark usage guidelines for EveryDay Labs to perform the Services hereunder, including without limitation using the Logos with Mail Nudges. District may use the EveryDay Labs's Logos, in accordance with EveryDay Labs's relevant usage guidelines to identify and publicize the Services at conferences and education events; and (iii) EveryDay Labs may identify District as its customer and use District's Logos for marketing and sales purposes, provided that such identification shall not state or imply an endorsement by District. Except as expressly permitted by this Section 6, each Party shall have a written right of approval over the use of its Logos by the other party, which will not be unreasonably withheld.

7. **CONFIDENTIALITY.** EveryDay Labs will (i) use commercially reasonable efforts to protect the security of Student Records at all stages of providing the Service, (ii) use commercially reasonable efforts to limit access to Student Records to authorized recipients as provided in Section 2, and (iii) not at any time during or after the term of this Agreement disclose Student Records to any other person (other than EveryDay Labs Persons) without District's prior written consent (except that notwithstanding anything else the foregoing may be disclosed as required by law, regulation, or valid legal process, in which case EveryDay Labs shall, unless otherwise prohibited by law, notify District prior to such disclosure). Notwithstanding the foregoing, the confidentiality obligations of this Section 7 do not apply to any information that (a) was lawfully in the possession of EveryDay Labs before receipt from District; (b) is or becomes publicly available through no fault of EveryDay Labs; (c) is received by EveryDay Labs, without use or disclosure restriction, from a third party having an apparent bona fide right to disclose the information to EveryDay Labs; or (d) is independently developed by EveryDay Labs without use of the Student Records. District may be identified as the source of the Student Records.

While the terms of this Agreement are EveryDay Labs's confidential information, each party may disclose the relationship and the existence of this Agreement.

EveryDay Labs shall, to the extent of its liabilities under the laws of the State of California defend the District (including but not limited to, its directors, trustees, officers, and employees) ("District Indemnitees") from any and all claims, actions or suits by unaffiliated third parties, and shall indemnify and hold the District Indemnitees harmless up to $1,000,000 from and against all losses, damages, costs, expenses paid or payable to such third party(ies) (including attorney fees), where such claims, actions or suits arise solely and directly from EveryDay Labs's or an EveryDay Labs Person's breach of the Student Record confidentiality requirements contained herein, provided EveryDay Labs is promptly notified of any and all threats, claims and proceedings related thereto and given reasonable assistance and the opportunity to assume control over the defense and all negotiations for a settlement or compromise; EveryDay Labs will not be responsible for any settlement it does not approve in writing. The foregoing is District's sole remedy with respect to any breach of EveryDay Labs's obligations herein relating to Student Records.

8. **WARRANTY DISCLAIMER.** OTHER THAN THE EXPRESS WARRANTIES SET FORTH IN SECTION 5, THE SERVICES, SOFTWARE, AND EVERYDAY LABS' PROPRIETARY INFORMATION AND ANYTHING PROVIDED BY OR ON BEHALF OF EVERYDAY LABS IN CONNECTION WITH THIS AGREEMENT ARE PROVIDED "AS-IS," WITHOUT ANY WARRANTIES OF ANY KIND, AND EVERYDAY LABS (AND ITS AGENTS, AFFILIATES, LICENSORS AND SUPPLIERS) HEREBY DISCLAIM ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT.

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9. **TERMINATION.** Subject to earlier termination as provided below, this Agreement is for the Term as specified in the Order Form. In the event of any material breach of this Agreement, the non-breaching party may terminate this Agreement prior to the end of the Term by giving thirty (30) days prior written notice to the breaching party; provided, however, that this Agreement will not terminate if the breaching party has cured the breach prior to the expiration of such thirty-day period. Either party may terminate this Agreement, without notice, (i) upon the institution by or against the other party of insolvency, receivership or bankruptcy proceedings (provided that if such proceedings are involuntary, they are not dismissed within 120 days), (ii) upon the other party's making an assignment for the benefit of creditors, or (iii) upon the other party's dissolution or ceasing to do business without a successor.

All sections of this Agreement which by their nature should survive termination will survive termination, including, without limitation, restrictions, accrued rights to payment, confidentiality obligations, indemnification obligations, intellectual property rights, warranty disclaimers, and limitations of liability. Within sixty (60) days of termination or expiration of this Agreement, EveryDay Labs will destroy all District Student Records in its possession.

10. **LIMITATION OF LIABILITY**. EXCEPT FOR EITHER PARTY'S INDEMNIFICATION OBLIGATIONS, IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER (I) FOR ANY INDIRECT, PUNITIVE, CONSEQUENTIAL, OR SPECIAL DAMAGES, INCLUDING LOST REVENUES OR PROFITS, ARISING FROM BREACH OF THE TERMS IN THIS AGREEMENT, NEGLIGENCE, STRICT LIABILITY OR OTHER TORT, OR ANY OTHER CAUSE, OR (II) AMOUNTS, IN THE AGGREGATE, IN EXCESS OF THE FEES PAID OR PAYABLE TO EVERYDAY LABS HEREUNDER IN THE TWELVE MONTH PERIOD ENDING ON THE DATE THAT A CLAIM OR DEMAND IS FIRST ASSERTED.

11. **INSURANCE**. EveryDay Labs shall procure and maintain the types and minimum limits of insurance as required by District, covering the performance of the Service. EveryDay Labs shall procure all insurance solely from insurers authorized to do business on an admitted basis in the State of California, or otherwise acceptable to District and their Office of Risk Management, or the equivalent office thereof.

12. **PIGGYBACK/RIDER**. EveryDay Labs agrees to allow District and other public agencies and school districts in the U.S. to purchase additional services, at the same terms and conditions that apply to this contract. Districts and agencies may order additional services in quantities and amounts. Any liability created by Purchase Orders/Order Forms issued against this agreement shall be the sole responsibility of the District or agency placing the order.

13. **MISCELLANEOUS.** This Agreement will be governed by, and construed in accordance with, the substantive laws of the State of California, without giving effect to any choice or conflict of law provision. Any action, suit or other proceeding arising under or relating to this Agreement (a "Suit") shall be brought in a court of competent jurisdiction in the State of California, and the parties hereby consent to the sole jurisdiction of the state and federal courts sitting in the State of California. The Parties are independent contractors and neither party shall be deemed to be an agent or employee of the other party. Neither party shall have authority to make any statements, representations or commitments of any kind on behalf of the other party, or to take any action which shall be binding on the other party. Neither party may assign this Agreement without the written consent of the other party; provided that either party may assign all of its rights and obligations under this Agreement to a successor-in-interest in connection with a sale or transfer of substantially all of such party's assets or business to which this Agreement relates. No modification or waiver of any provision of this Agreement or any Attachment shall be valid unless in writing and executed by duly-authorized representatives of both Parties. A failure by one of the Parties to this Agreement to assert its rights hereunder shall not be deemed a waiver of such rights. No such failure or waiver in writing by any one of the Parties hereto with respect to any rights shall extend to or

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affect any subsequent breach or impair any right consequent thereon. If any provision of this Agreement is or becomes invalid or is ruled invalid by any court of competent jurisdiction or is deemed unenforceable, it is the intention of the parties that the remainder of this Agreement shall not be affected. This Agreement may be executed in two or more counterparts, and by facsimile or electronic transmission, each of which will be deemed to be an original, but all of which together shall constitute one and the same instrument. This Agreement and its Exhibits and Attachments embody the entire understanding between District and EveryDay Labs, and any prior or contemporaneous representations, either oral or written, are hereby superseded. All notices required by or relating to this Agreement shall be in writing and shall be sent by means of certified mail, postage prepaid, to the Parties to the Agreement and addressed, if to District, to the address set forth on the Order Form, and if to EveryDay Labs, as follows:

EveryDay Labs Inc.
303 Twin Dolphin Drive, Suite 600
Redwood City, CA 94065
Attn: Contracts
Email: contracts@everydaylabs.com

or addressed to such other address as that party may have given by written notice in accordance with this provision. All notices required by or relating to this Agreement may also be communicated by email, provided that the sender receives and retains confirmation of successful transmittal to the recipient. Such notices shall be effective on the date indicated in such confirmation. In the event that either party delivers any notice hereunder by means of email transmission in accordance with the preceding sentence, such party will promptly thereafter send a duplicate of such notice in writing by means of certified mail, postage prepaid, to the receiving party, addressed as set forth above or to such other address as the receiving party may have previously substituted by written notice to the sender.

IN WITNESS WHEREOF, District and EveryDay Labs have executed this Agreement as of the Effective Date.

DISTRICT

Signature: _____

Name: _____

Title: _____

Date: _____

EVERYDAY LABS INC.

Signature: _____

Name: Emily Bailard

Title: CEO

Date: 4/30/2024

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ATTACHMENT A
DATA TRANSFER STANDARDS

District will provide EveryDay Labs with access to data as specified in the "**EveryDay Labs Data Specification and Transfer Standards**" which contains comprehensive information on data fields and the transfer process. Data will be transferred to EveryDay Labs daily. A summary of key steps are as follows:

- **Data Fields:** District will provide EveryDay Labs with the following data files for all students who are currently enrolled in the district, as well as historical data. A complete list of the fields and transfer protocol can be found in the "EveryDay Labs Data Specifications and Transfer Standards".
    - **Roster File:** One row per student enrollment. Sample fields: student ID, first name, last name, enrollment date, un-enrollment date, school, grade, mailing address(es), contact information including phone and email*, demographic information, home language, exclusion flag
    - **Daily Attendance File:** One row per attendance event. Sample fields: student ID, attendance date, attendance code
    - **Exclusion List (Optional):** Used if student-level exclusions cannot be provided in the Roster File. One row per student. Sample fields: student ID, student name
    - **Parent/Guardian Contacts:** One row per contact. Sample fields: guardian name, phone number
    - **School Site Information:** One row per school. Sample fields: school name, school id, school phone number
    - **Period Attendance File (Optional):** One row per attendance event. Sample fields: student ID, attendance date, attendance code
    - **Calendar File:** One row per school per day. Sample fields: calendar data, calendar code, attendance value
- **Executing the Data Transfers:** EveryDay Labs will host a secure, FERPA-compliant data transfer protocol through which the District will transfer all required data files on a daily basis. Additional details can be found in "EveryDay Labs Data Specification and Transfer Standards."

Please note that these data specifications and transfer standards are subject to change.

*As part of the program of intervention, EveryDay Labs may send a text message (Text Nudge) to any guardians whose phone number has been provided. The first message will provide the recipient with the opportunity to opt-out of receiving further messages. If the district is not authorized to send text messages to specific guardians, follow the instructions in the EveryDay Labs Data Specification and Transfer Standards to exclude them from text outreach. Note: digital communication will only be sent to parents and guardians; no digital communication is sent directly to students.

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ATTACHMENT B
TRUANCY CONFIGURATION OPTIONS

District may select from the following truancy configuration options:

- Number of notices (up to 3)
- Minimum age for eligibility (not grade)
- Maximum age for eligibility (not grade)
- For each notice
    - Number of full day absences to qualify for the notice
    - Number of period absences to qualify for the notice
    - Time period over which absences should be totaled, which can be from the start of the school year, from the last notice that was sent, or over a certain number of calendar days

Note that if District sets a number of period absences to qualify for a notice, and a student has period absence data, then eligibility will default to using period absences. The system does not review both period and full day absences for each student, but selects one based on the data and configurations available. Similarly, only one time period can be reviewed. I.e. We can identify students who've missed 3 absences since the beginning of the school year, we cannot identify students who've missed 3 absences since the beginning of the school year OR 2 consecutive absence in the last 30 days.

It may take up to 11 days for approved notices to be sent to families.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 23, 2024

RE: Approval of Professional Services Agreement with K12 School Facilities, William Savidge, for Facilities Consulting Services for 2024-25

BACKGROUND:

SSFUSD has not filled a vacant full-time Construction Project Manager for some time. For the past few years, K12 School Facilities consultant, William Savidge, has been hired part-time by the District to assist with various facilities projects, including HVAC at numerous sites, toilet pod repairs, Hillside improvement project, and the facilities master plan. He also assists with our legal counsel on matters relating to our on-going litigation with USS Cal Builders

It is appropriate at this time to renew the K12 School Facilities contract for 2024-25 to ensure all of the on-going projects are coordinated and completed on time. In the attached proposal, the current facilities consulting services that Mr. Savidge will be providing are listed. These services include: assistance with resolving the ongoing construction legal matters; coordinating fund releases and expenditure reporting for State School Facilities Program funding, managing the conversion of the Auto Shop for use by Ballet Folklórico Dance and numerous HVAC projects, assisting district with implementation of the new bond program.

FISCAL IMPLICATIONS:

This is an hourly services contract with a monthly not-exceed amount of $5,000 for a maximum of $60,000 for 2024-25. These costs will be charged to the Facilities Fund (Fund 40) or Measure T funds (Fund 21), depending on the project. It will not impact the General Fund.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreement, in an amount not to exceed $60,000 for 2024-25, with K12 School Facilities consultant, William Savidge, for Facilities Consulting Services.

K12 School Facilities **William Savidge**
2309 Grant St. Berkeley, CA 94703
bsavidge@k12schoolfacilities.org

FACILITIES PROGRAM CONSULTING PROPOSAL
for
South San Francisco Unified School District

K12 School Facilities, William Savidge ("Consultant") will provide Facilities Consulting services to the South San Francisco Unified School District ("District"). This proposal is to continue Facilities Consulting services for the District, coordinating work to complete current construction projects noted and to assist in the Implementation of the Measure T Bond Program.

Proposed Services:

1. Manage current construction projects through completion and closeout.
    a. HVAC Upgrades at 10 Sites, three packages in construction summer 2024, ending in late Fall 2024.
    b. South San Francisco High School Auto Shop/Wood Shop conversion for use as the Ballet Folklorico classroom space.
2. Implementation of the Measure T Bond
    a. Limited work as requested by the new Bond Director.
3. Facilities Program tasks:
    a. Work with District Facilities team on preparations, planning for future facilities construction work
    b. Coordinate fund releases and expenditure reporting for state School Facilities Program funding.
    c. Prepare facilities program items for Board of Education approval, attend Board meetings as required.
    d. Other Facilities Coordination tasks as directed.

Fee: Services to be provided hourly not to exceed $5,000 per month, unless authorized by the District. Hourly billing rate: $175.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Lori Shelton, Director of Bond Program

DATE: May 23, 2024

RE: Approval of Professional Services Agreement with Cornerstone Earth Group for Geotechnical Engineering Services for the El Camino High School Central Kitchen under the Measure T Bond Program

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BACKGROUND:

The South San Francisco Unified School District is acquiring the services of Cornerstone Earth Group to provide a geotechnical engineering study for the Central Kitchen located at ECHS. The study will evaluate the potential presence of geologic hazards in the area of the walk-in refrigerator and freezer.

The purpose of this geotechnical engineering study is to explore and characterize the subsurface conditions in the proposed project area to develop geotechnical-related recommendations to assist the design team in the development of the project. The scope of work includes:

- File Review & Geologic Reconnaissance
- Exploratory Borings and Utility Clearance
- Laboratory Testing
- Engineering Analysis and Report Preparation
- Disposal of Soils cuttings
- Supplemental Engineering Review/Consultations/Meetings

The exploratory borings and utility clearance work is expected to occur during the summer break to minimize the impact on kitchen operations.

FISCAL IMPLICATIONS:

The cost of services is **$32,250.00**. This will be paid for through the Measure T Bond Program (Fund 21).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreement with Cornerstone Earth Group for Geotechnical Engineering Services for the ECHS Central Kitchen in the amount of $32,250.00 for this project.

Date:	May 9, 2024
Proposal No.:	P13037
Prepared For:	Ms. Lori Shelton Director of Bond Program **SOUTH SAN FRANSICO UNIFIED SCHOOL DISTRICT** 398 B Street South San Francisco, California 94080
Re:	Geotechnical Investigation and Geologic Hazards Evaluation El Camino High School Central Kitchen Project 1320 Mission Road South San Francisco, California

The Agreement

Thank you for requesting Cornerstone Earth Group to prepare and submit this agreement for geotechnical services. The following describes our understanding of the project and presents our proposed scope of work and our estimated cost and schedule for completing the work. This document will serve as our agreement to work together.

The Project

The project site is located at 1320 Mission Road in South San Francisco, California. We have discussed the site with you, reviewed relatively recent aerial photographs of the site, and visited the site. The site is currently occupied by the El Camino High School campus. We understand that a new walk-in refrigerator / freezer is currently planned for the site in the location of the existing refrigerator / freezer, as part of the Central Kitchen project.

Based on our review of the conceptual development plans prepared by Hamilton+Aitken Architects, the central kitchen project will include replacing the existing walk-in freezer, seismic retrofits to the existing central kitchen and cafeteria structure, and a new exterior patio. The new walk-in refrigerator / freezer will have a footprint of approximately 1,200 square feet. Appurtenant utilities, landscaping and other improvements necessary for site redevelopment are also planned.

The site is bounded by Evergreen Drive to the southeast, Mission Road to the southwest, Lawndale Boulevard to the northwest, and residential development to the northeast.

Structural loads are not currently known for the proposed structure; however, structural loads are expected to be typical of similar type structures. Grading plans are not available at this time; however, we assume grading will consist of cuts and fills on the order of 1 to 2 feet.

Our Experience

Our principal geotechnical group has over 150 years of combined geotechnical experience and has completed thousands of projects throughout the Bay Area and California. Our experience in the area includes projects at the nearby Holy Cross Cemetery and Cypress Lawn Memorial Park and a medical office building at 840 El Camino Real. Our breadth of experience in the Bay Area will add value to your project in design and construction. Services we can provide include the following.

- ☑ Foundation Investigations
- ☑ Liquefaction Analysis
- ☑ Pavement Evaluation and Design
- ☑ Levee Evaluations
- ☑ Slope Stability Evaluation
- ☑ Geologic/Seismic Hazards Clearance
- ☑ Earthquake Engineering
- ☑ Retaining Structures
- ☑ Soil Stabilization
- ☑ Fault Investigations
- ☑ Subsurface Exploration
- ☑ Site Selection/EIR input
- ☑ Sustainable Development Input
- ☑ Failure Investigations
- ☑ Dewatering Review
- ☑ Field, Laboratory & InSitu Testing

If desired, our firm also provides a wide variety of environmental engineering services to help protect your investment during property development and property transfers. Please contact us should you need assistance in environmental assessment or mitigation of your property.

Project Team

Our project team will be led by Mr. Stephen C. Ohlsen, Senior Project Engineer, P.E., G.E. Mr. Ohlsen will be assisted by other members of our staff to complete the project. Mr. Ohlsen's contact information is shown here.

Project Manager	Stephen C. Ohlsen, P.E., G.E.
Email	sohlsen@cornerstoneearth.com
Office	408-245-4600
Cell	408-470-8875

Nicholas S. Devlin, P.E., Principal Engineer, will provide our internal quality assurance reviews and principal oversite on the project. William H. Godwin, P.G., C.E.G., will serve as the project's Certified Engineering Geologist.

Geotechnical Services

File Review

Prior to our investigation, we will review select information available in our files pertinent to the site conditions in the vicinity of the project.

Field Exploration

Health and Safety Plan

We will prepare project-specific Health and Safety Plans (HSP) for the sites pertaining to the specific geotechnical on-site field activities. The HSPs will provide information including the proper personal safety equipment to be worn on-site, directions to the nearest public emergency room, and information for the key contact personnel involved in the project.

Geologic Reconnaissance

Our Certified Engineering Geologist will perform a reconnaissance of the site and the nearby site vicinity to evaluate the potential presence of geologic hazards, including fault rupture, slope instability, liquefaction, springs, expansive soils, and other features indicative of potential geologic hazards.

Exploratory Borings

To explore the subsurface conditions, we will drill, log and sample three exploratory borings at the site using conventional truck-mounted hollow-stem auger drilling equipment. Our conventional borings will extend to depths of approximately 15 to 50 feet. We will collect soil samples from our borings for visual classification and laboratory testing. The final depth and location of all explorations may be modified in the field, as needed.

We understand that work may be required to be performed on a weekend due to the anticipated volume of the central kitchen, pending the final summer schedule. As such, as requested, we have included a cost to perform our exploratory borings on a weekend. Drilling is anticipated to be completed over the course of one day.

Utility Clearance

We will mark our exploration locations at least two working days prior to beginning our explorations as required by law and notify the regional utility notification center – Underground Service Alert (USA), and you, so that public and private utilities can be identified and marked at the ground surface. Where practical we will mark our locations in white paint, or otherwise designate our exploration locations, as requested by USA. Utility operators/owners are required to mark their utilities at the ground surface prior to the start of work. California law requires that we receive notification that our marked exploration locations have been cleared by each subscribing utility operator with nearby facilities before we proceed with our exploration. Failure of these utility operators to respond with the status of their facilities may result in delays to our schedule that is outside of our control.

To reduce the risk of damaging unidentified underground utilities during site exploration, we will also contract with a private utility locator. We are not responsible for damage to utilities that are not clearly identified. We also request that you forward a copy of utility location plans or drawings, if available, to aid in determining our exploration locations.

Permits and Site Access

Our explorations will be permitted and backfilled with cement grout in accordance with San Mateo County Environmental Health Department guidelines.

We assume that clear site access will be provided for our equipment at the time of drilling. Exploration equipment is typically heavy, and drilling is a destructive process that disturbs surface soils and other improvements. For the purpose of this proposal, site restoration is limited to general clean-up and does not include the restoration of the site.

drill spoils generated during drilling will be left near our explorations. If desired, we can move drill spoils on site to a location designated by you or the property owner. If it is desired to have the drill spoils drummed for testing and off-site disposal, an optional cost to dispose of drill spoils is presented below. Drumming, testing and disposal of drill spoils are outside of our current scope of work.

Disposal of Soil Cuttings

During our site exploration, drill spoils generated during our investigation will be placed in 55-gallon drums, sampled, tested, and disposed of at an off-site location. The drums will be stored on-site at a location designated by you and will remain there for approximately 3 to 4 weeks while the laboratory analyzes the soil samples.

Drum testing consist of taking drummed soil cutting liner and Core N' Ones (CNO) samplers, placing them on ice, and sending the off to an analytical testing lab to ensure that the soil is not contaminated and is safe to dump to the local landfills. We are assuming up to 3 drums would be needed to contain the cuttings from the borings due to the number and depth of the borings.

A district representative will be required to sign the manifest paperwork prior to removal of the drums. We will contact you immediately if the materials cannot be off-hauled to a non-hazardous disposal facility and will update you with the additional costs prior to removing the drums from the property. We note that the soil/drum disposal coordination has become increasingly challenging and several vendors have recently left the marketplace and are no longer providing these services. We also note that landfill operators have been asking for more and more testing that is taking longer to get approval to dispose of these materials. Accordingly, the project team should plan on having the drums stored at a discreet, accessible location on-site for a period of at least one month to allow us to have the testing performed and coordinated. The exact timing of the drum removal cannot be projected, but we will be diligent on trying to have these materials off-hauled.

Environmental Conditions

If environmental contamination or other specific conditions exist at the site, please notify us prior to exploration so that we can take the proper health and safety precautions during our exploration of the site. This proposal specifically excludes the assessment of environmental characteristics at the site, particularly those involving hazardous substances. If obviously

impacted materials are encountered during our geotechnical exploration, we will discontinue our work and notify you of the condition encountered. We will proceed with our geotechnical scope of work, once we mutually agree to do so. Added costs incurred because of suspected hazardous substances will be charged on a time-and-expense basis over and above the established fees for the site investigation.

Laboratory Testing

To evaluate the index and engineering properties of site soils, the following laboratory tests are anticipated:

- In-situ Moisture/Density tests, American Society for Testing and Materials (ASTM) D2216 and D7263 Test Procedures
- Grain Size Distribution tests, ASTM D1140 and D422
- Atterberg Limit tests, ASTM D4318
- Soil corrosion tests, including pH, sulfate, resistivity and chloride, ASTM and Caltrans Test Methods

Engineering Analysis and Report Preparation

The engineering analysis phase of work will focus on developing site grading recommendations and geotechnical design parameters for foundations and pavement areas. The data obtained from the field investigation and the laboratory testing program will be utilized in the engineering analysis.

Following the completion of the engineering analysis, a report will be prepared with our conclusions and recommendations. The report will include the following items:

- Site plan showing exploratory boring locations
- Logs of exploratory borings, including depth to groundwater (if encountered)
- Laboratory test results
- A detailed discussion of our findings and recommendations, including:

    - ✓ Site conditions
    - ✓ Subsurface conditions
    - ✓ Geologic hazards including the liquefaction potential and seismicity
    - ✓ Seismic Design Parameters in accordance with the 2022 CBC and ASCE 7-16
    - ✓ Site preparation and earthwork recommendations
    - ✓ Foundation type and design recommendations
    - ✓ Interior and exterior slab-on-grade recommendations
    - ✓ Flexible asphalt and rigid concrete pavement recommendations

A Geotechnical Engineer, G.E., and Certified Engineering Geologist, C.E.G., will sign the report as required by CGS.

GEOLOGIC HAZARDS REVIEW

Our certified engineering geologist will perform a geologic hazards review in accordance with DSA and CGS requirements. Our geologic hazards review will include the following:

- Review of site historical aerial photographs
- Summary of aerial photograph study, and site visit
- Summarize the project site geology
- Preparation of regional geologic and fault maps
- Preparation of site geologic map and representative geologic cross sections, as required
- Evaluate geologic hazards including fault rupture, landslide hazards, strong ground shaking, liquefaction potential, flooding, and other geologic hazards as appropriate.

Report

The summary of the above will be incorporated into our geotechnical report to provide one document for submission to DSA and CGS.

Schedule

We are prepared to begin scheduling our work upon receiving your written approval of this agreement. Our approximate schedule is as follows:

- Weeks 1-2: Permitting, Mark Exploration Locations, USA Notification
- Week 3: Field Exploration, File Review
- Weeks 4-5: Laboratory Testing, Engineering Analysis, Report Preparation
- Week 6: Internal QA Review, Issue Report

CGS Reviews

Cornerstone recognizes that the geotechnical investigation and geologic hazards evaluation report will be reviewed by CGS. Our fee also includes an allotment of office time to respond to CGS review comments of our geotechnical report. We assume that their comments, if any, can be addressed with a supplemental letter and that no additional field exploration or laboratory testing would be required by them, so additional drilling and/or laboratory testing is not included in our fee estimate for the purposes of providing a response to CGS's comments.

Cornerstone will assist the project Architect in completing the Work Order application for the review process, if desired. The District will be responsible to pay the fee associated with the review and submitting the Application and Work Order. We can submit/upload our final report to CGS electronically, if requested.

Future Services

Geotechnical Observation and Testing During Construction

Once final design plans and/or a detailed project schedule are available, we will prepare a scope of work to observe the geotechnical aspects of construction, including temporary shoring, foundation excavations, utility trench backfill, mass grading, and flatwork and pavement subgrade and aggregate base compaction, as required.

Proposal Fees

We will perform our services for the fixed fees shown in Table 1. Our services will be provided in accordance with the attached terms and conditions. If unforeseen conditions are encountered, or if we experience delays or circumstances beyond our control, we will notify you immediately to discuss modifications to the scope of services and/or project fees. Payment for services shall be due upon receipt of Cornerstone Earth Group's Invoice. To be recognized, any dispute over charges must be claimed in writing within 30 days of the billing date. Disputes or questions about a statement shall not be cause for withholding payment for remaining portions due. Requested changes to this contract must be approved in writing before we proceed.

Additional services that are not outlined in this proposal shall be charged on a time-and-expense basis.

TABLE 1 – GEOTECHNICAL SERVICES

Task	Fixed Fee	Initial to Authorize
Geotechnical Investigation	**$22,100**	
Disposal of Soil Cuttings	**$4,600**	
CGS Reviews and Project Support	**$2,650**	
Optional – Weekend Field Work*	**$2,900**	
Total:	**$32,250**	

**Includes drilling performed outside of normal business days and hours (i.e. weekend work). Other field work (e.g., utility locating) will be performed during normal business days and hours.*

Assumptions and Limitations

- The Client will coordinate site access/permission to enter.
- The site is accessible to rubber-tired, truck-mounted drill rig equipment.

- The project will be submitted to DSA for review
- The project is subject to California Prevailing Wage Law
- A DIR number will be provided prior to any fieldwork
- If available, site plans provided for our use will show the locations of all underground utility lines and structures. We will not be responsible for damage to any such lines or structures that are not shown accurately on the plans provided to us or properly marked by USA subscriber companies.
- Some disturbance to the ground surface and vegetation may occur as a result of accessing the desired locations of subsurface exploration. Although we will be careful to limit the extent of such occurrences, they cannot be avoided and this proposal does not include any costs to re-grade, re-vegetate, landscape or otherwise repair disturbed areas.
- The cost for disposal of excess soil cuttings as presented in this proposal assumes that the soil cuttings are non-hazardous and can be disposed of at a Class III landfill, or its equivalent. If analytical testing indicates that the drummed soil is hazardous, we will prepare a separate proposal at that time.
- The building will be subject to the provisions in the 2019 CBC including seismic ground motion values in accordance with Chapter 11; Section 11.4, and ASCE 7-16 Chapters 20 and 21. This proposal includes a ground motion hazard analysis in accordance with Chapter 21.2 of the ASCE 7-16. If a site response analysis is desired or required by Chapter 21.1 of the ASCE 7-16, we will provide a supplemental work scope and fee to perform this analysis.

Authorization

Please acknowledge your receipt of and agreement with the terms and conditions contained in this agreement by signing this agreement and returning one signed original to us.

We thank you for this opportunity and look forward to working with you on this important project. Should you have any questions regarding this proposal, or if we may be of further service, please contact us at your convenience.

Sincerely,

Cornerstone Earth Group, Inc.

Stephen C. Ohlsen, P.E., G.E.
Senior Project Engineer
G.E. 3250

Nicholas S. Devlin
Principal Engineer
P.E. 75613

South San Francisco Unified School District

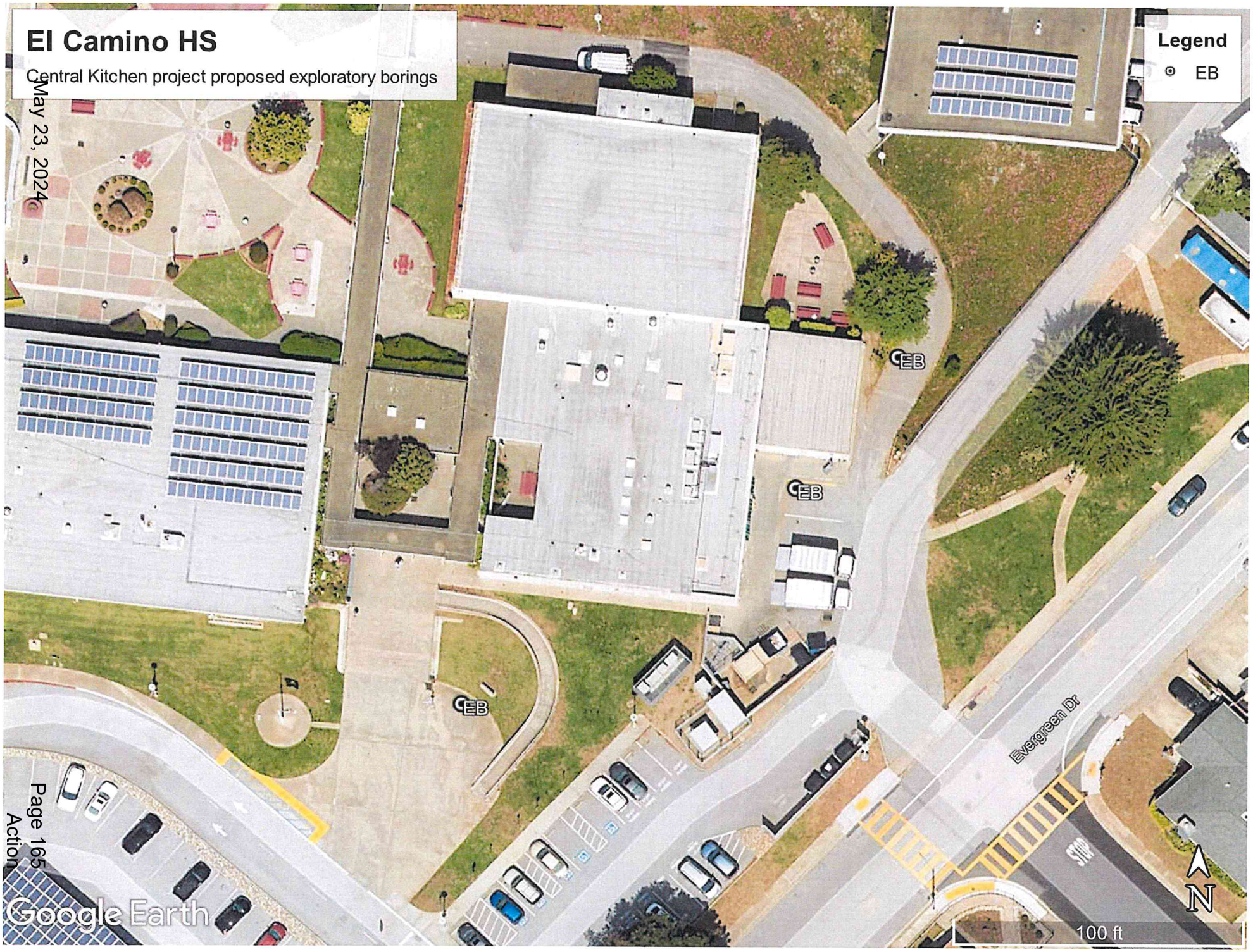
_____
Name Date

_____
Please Print Name and Title

SCO:NSD

Copies: Addressee (PDF by email)

Attachments: Proposed Site Exploration Plan
Terms and Conditions
Cornerstone Earth Group Flyers


El Camino HS
Central Kitchen project proposed exploratory borings
May 23, 2024
Legend
EB
EB
EB
EB
Evergreen Dr
STOP
N
100 ft
Google Earth

CORNERSTONE EARTH GROUP

Prevailing Wage Hourly Fee Rates and Equipment Charges

Through December 31, 2024

Administrative Assistant	$105
Engineering Technician I	$180
Construction Services Administrator	$135
Engineering Technician II	$180
Technical Illustrator/CAD Operator	$150
Supervisory Technician	$180
Staff Engineer or Geologist	$180
Senior Supervisory Technician	$180
Senior Staff Engineer or Geologist	$193
Project Engineer or Geologist	$215
Principal Construction Services	$215
Senior Project Engineer or Geologist	$220
Principal Engineer or Geologist	$265
Senior Principal Engineer or Geologist	$295

Charges for personnel will be made in accordance with the above rates. For field engineers, geologists and technicians, regular rates are normal workday construction hours (Monday through Friday). For time spent over 8 hours in a day, time spent after 5 p.m., time spent on swing shifts, and time spent on Saturdays by field personnel, overtime rates will be charged at 1.5 times the hourly rate. Work on Sundays and holidays and work in excess of 12 hours in one day will be charged at 2.0 times the hourly rate. Field rates are based on a 48-hour notice. For less than a 48-hour notice, a 10 percent surcharge will be added. All field personnel, vehicle and equipment charges are portal to portal. Reproduction of project documents will be charged as a project expense. The hourly rate for professional staff to attend legal proceedings will be 2.0 times the hourly rate specified above.

Equipment Charges	
Vehicle	$28 per hour
Nuclear Density Gauge	$11 per test
55-Gallon Drum	$100 each
GPS Unit	$90 per day
Hand Auger Equipment	$50 per day
Power Auger	$125 per day
PDR-1000 Dust Meter (3)	$300 per day, $1,200 per week, $4,000 per month
PID ppm_v	$130 per day, $600 per week, $2,000 per month
PID ppb_v	$150 per day, $650 per week, $2,200 per month
Air Pump	$80 per day, $350 per week, $1,000 per month
Weather Station	$80 per day, $350 per week, $1,000 per month
Benkelman Beam	$175 per day, $750 per week, $2,800 per month
Double Ring Infiltrometer	$100 per day
Dynamic Cone	$100 per day
Differential Pressure Gauge	$50 per day
Air Flow Sensors	$50 per day
Pressure Control Testing	$275 per day
Depth Sounder	$50 per day
Air Monitors (1)	$700 per month
Liner and Two Caps	$12 each
Core N One Sampler	$50 each triplicate sample
Core N One Handle	$60 each
Modeling Software	$25 per hour
Plotter	$10 per plot
Drone	$50 per hour

Geotechnical Laboratory Tests	Tests Run During Normal Workday Hours	Tests Run Outside Workday Hours
Compaction Curve	$330 each	$495 each
Compaction Check Point	$170 each	$270 each
Plasticity Index	$250 each	$350 each
Sieve/Hydrometer	$250 each	$350 each
Moisture Content	$8 each	$10 each
Moisture/Density	$30 each	$50 each
-#200 Wash	$60 each	$80 each
Sieve < ¾ inch Liner (small)	$125 each	$190 each
Sieve > ¾ inch Bucket (Large)	$225 each	$330 each
Lime Stability	$360 each	$550 each
Consolidation	$415 each	$680 each
Soil Corrosion Testing	$235 each	$450 each

Direct Expenses

Reimbursement for the direct expenses listed below incurred in connection with the Work will be billed at cost plus 18 percent.

1) Drillers, utility locators, laboratories, contractors, hygienists, and consultants
2) Rented vehicles, public transportation, tolls, and air flights
3) Permits and special fees, insurances and licenses required to perform Work
4) Computer programs and rented field equipment
5) Large volume copying of project documents
6) Maps, photographs, and environmental databases
7) Overnight or same day delivery charges
8) Copying or production of over-sized figures and plans

If personnel are assigned to a project 100 miles or more from an office, $175 per diem per person allowance will be charged. Unless mutually agreed in writing, Cornerstone will hold samples collected during the performance of the Work no longer than thirty (30) calendar days after their date of collection; project samples requested to be held greater than thirty (30) calendar days will be billed at $100 per every ninety (90) calendar days. If payment is not received within 30 days of invoice date, the samples will be discarded.

Payment

Payment for Work completed is due upon receipt of Cornerstone's statement. Fixed fee or lump sum services will be billed for the agreed fixed fee. A service charge of 1.5 percent per month will be charged on accounts not paid within 30 days.

Client must notify Cornerstone in writing if the Work is subject to "prevailing wage" under local, state or federal laws.

CORNERSTONE EARTH GROUP, INC.
TERMS AND CONDITIONS

1. Agreement

1.1 Cornerstone Earth Group, Inc.'s ("Cornerstone") services are defined by and limited to (a) those services (the "Work") described in the attached proposal, which is incorporated herein by this reference, and (b) these Terms and Conditions of Agreement ("Terms and Conditions"). Together, the proposal and Terms and Conditions form the "Agreement." This Agreement represents the entire agreement between the Client and Cornerstone (collectively, the "Parties") and supersedes all prior negotiations, representations, or agreements, either written or oral. The Agreement can only be amended by a written instrument signed by both the Client and Cornerstone. In the event that the Client authorizes the Work by means of a purchase order or other writing ("Confirmation"), it is expressly agreed that these Terms and Conditions shall apply, and any terms, conditions or provisions appearing in the Confirmation are void and inapplicable except to the extent the Confirmation authorizes the Work and binds the Client to this Agreement.

1.2. Failure to immediately enforce any provision in this Agreement shall not constitute a waiver of the right to enforce that provision or any other provision. No waiver by the Parties of a breach of any term or covenant contained in this Agreement, whether by conduct or otherwise, in any one or more instances shall be deemed to be or construed as a further or continuing waiver of any such breach or as a waiver of a breach of any other term or covenant in this Agreement.

2. Scope of Services

2.1 Cornerstone will serve the Client by providing professional counsel and technical advice based on information furnished by the Client. The Client will make available to Cornerstone all known information regarding existing and proposed conditions of the site, and will immediately transmit any new information that becomes available or any change in plans. The Client and Cornerstone agree that Cornerstone, its officers, directors, employees, agents and/or subcontractors shall not be liable for any claims, damages, costs, or losses arising from or in any way related to conditions not actually encountered during the course of Cornerstone's Work and Cornerstone shall not have any liability or responsibility for losses resulting from inaccurate or incomplete information supplied by the Client, and the Client agrees to defend and indemnify Cornerstone, its officers, directors, employees, agents and/or subcontractors against claims, damages, costs or losses arising therefrom. Cornerstone, its officers, directors, employees, agents and/or subcontractors shall not be liable for failing to discover any condition the discovery of which would reasonably require the performance of services not authorized by the Client.

3. Terms of Payment

3.1 The Client's obligation to pay for the Work is in no way dependent upon the Client's ability to obtain financing. The Client's obligation to pay for the Work is in no way dependent upon the Client's successful completion of the Client's project. No provision of this Agreement shall be construed to constitute a "Pay-When-Paid" clause or a "Pay-If-Paid" clause.

3.2 Payment for the Work shall be due and payable upon receipt of Cornerstone's invoice. To be recognized, any dispute over charges must be claimed in writing within thirty (30) calendar days of the billing date. Any dispute over an invoice amount shall not affect the Client's obligation to pay invoice amounts not in dispute. Amounts unpaid thirty (30) calendar days after the issue date of Cornerstone's invoice shall be assessed a service charge of 1 percent per month on balances outstanding.

3.3 Timely payment is a substantial condition of the Client's performance under this Agreement. Cornerstone may at its option withhold delivery of reports or other work product or suspend performance of the Work pending receipt of payments for all past due invoices and Cornerstone, its officers, directors, employees, agents and/or subcontractors shall have no liability to the Client for delay or damage caused because of such withholding or suspension. In the event that Cornerstone must take legal action to enforce this Agreement for payment for the Work performed and Cornerstone prevails, Cornerstone will be reimbursed by the Client for all expenses, including but not limited to reasonable attorney's fees and litigation costs.

4. Standard of Care

4.1 While performing the Work under this Agreement, Cornerstone shall exercise the degree of care and skill ordinarily exercised under similar circumstances by members of the environmental and geotechnical engineering consulting professions, as applicable, performing the kind of services to be performed hereunder and practicing in the same or similar locality at the same period of time.

4.2 Except for the express promise set forth in Subsection 4.1 herein, Cornerstone neither makes, nor offers, nor shall Cornerstone be liable to the Client for any express or implied warranties with respect to the performance of the Work.

5. Force Majeure

5.1 Cornerstone will diligently proceed with its services and will complete the Work in a timely manner, but it is expressly agreed to and understood by the Client that Cornerstone shall not be held responsible for delays occasioned by factors beyond its control, nor by factors which could not reasonably have been foreseen at the time of the execution of the Agreement between the parties.

5.2 Except for the obligation to pay for the Work performed and expenses incurred, neither Cornerstone nor the Client shall be liable for its failure to perform hereunder, in whole or in part, due to contingencies beyond its reasonable control, included, but not limited to, strikes or other concerted acts of workmen not in Cornerstone's employ, whether direct or indirect, riots, war, acts of terrorism, fire, floods, storms, washouts, acts of God or the public enemy, explosions, accidents, epidemics, breakdowns, injunctions, compliance with any law, regulation or order, whether valid or invalid, of the United States of America or any governmental body or any instrumentality thereof, whether now existing or hereafter created.

6. Effect of Delay or Impediment to Work

6.1 If any event occurs which causes or may cause Cornerstone: (a) to be impeded in its performance of the Services; or (b) to be delayed in the completion of the Work within the time provided in the attached proposal and/or in an applicable Change Order due to any act or omission of the Client, its officers, directors, employees and agents, or the Client's contractors, or due to any contingency beyond Cornerstone's control as provided in Section 5 herein, Cornerstone shall notify the Client in writing within ten (10) business days of the date on which Cornerstone becomes aware of such event.

6.2 The Client shall notify Cornerstone in writing of the Client's agreement or disagreement with Cornerstone's claim of an impediment or delay to performance within five (5) business days after receipt of Cornerstone's notice under Subsection 6.1. If the Client agrees with Cornerstone's claim, the time for performance of such requirement may be extended as mutually agreed in writing by the parties as provided in Subsection 1.1. If the Client disputes Cornerstone's assertion of an impediment or delay, such dispute shall be resolved pursuant to Section 17.

6.3 Impediments or delays to performance, addressed pursuant to this Section, shall not (a) constitute a breach hereunder; (b) give rise to any special right to terminate this Agreement; or (c) give rise to a claim by the Client for damages or other relief, if and to the extent that such impediment or delay is due to any act or omission of the Client, its officers, directors, employees and agents, or the Client's contractors, or due to any contingency beyond Cornerstone's control as provided in Section 5.

7. Right of Entry

7.1 Unless otherwise agreed in writing, the Client shall furnish and/or secure right of entry to the Site described in the proposal for Cornerstone personnel and equipment in order for Cornerstone to perform the Work. The Client shall waive any claim against Cornerstone, its officers, directors, employees, agents and/or subcontractors and agree to defend and indemnify Cornerstone, its officers, directors, employees, agents and/or subcontractors from any claims arising from entry onto the Site which is the subject of the Work.

7.2 The Parties acknowledge and agree that although Cornerstone will take reasonable precautions to minimize damage to property, including landscapes, hardscapes, crops and underground utilities, any and all damages, losses or expenses which could result from damage to such property due to Cornerstone's performance of the Work under this Agreement shall be the sole and exclusive responsibility of the Client provided that such damages, losses or expenses are not the result of Cornerstone's breach of the standard of care set forth in Subsection 4.1 herein. The Client shall indemnify, defend and hold harmless Cornerstone, its officers, directors, employees, agents and/or subcontractors from any damages, losses or expenses including, without limitation, attorney's fees, sustained or incurred by Cornerstone, its officers, directors, employees, agents and/or subcontractors as a result of any and all claims arising out of any damage to subsurface utilities due to Cornerstone's performance of the Work under this Agreement, provided that such claims are not the result of Cornerstone's breach of the standard of care set forth in Subsection 4.1 herein.

8. Monitoring of Construction

8.1 The Client acknowledges and understands that unanticipated or changed conditions may be encountered during construction. There is a substantial risk to the Client and to Cornerstone if Cornerstone is not engaged to provide complete services, including but not limited to, construction observation services. Such risks include the increased likelihood of misinterpretation of Cornerstone's findings and conclusions and error in implementing recommendations by Cornerstone. If Client fails to retain Cornerstone to provide complete services, the Client agrees, notwithstanding any other provisions of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless Cornerstone, its officers, partners, employees and Cornerstones from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the Work or arising out of implementing or interpreting Cornerstone's work product except when the Claim arises from the sole negligence of Cornerstone or where the Claim arises from the willful, wanton or reckless conduct of Cornerstone.

8.2 Cornerstone shall not be required to make exhaustive or continuous on-site observations to check the quality or quantity of the Work and shall not be responsible for any contractor's failure to carry out the work in accordance with the contract documents.

8.3 Cornerstone shall not be responsible for the acts or omissions of any contractor or subcontractor or any of the contractors' or subcontractors' agents or employees or other persons performing any work on the Project.

9. Changed Conditions

9.1 If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to Cornerstone are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, Cornerstone may call for renegotiation of appropriate portions of this Agreement. Cornerstone shall notify the Client of the changed conditions necessitating renegotiation, and Cornerstone and the Client shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the termination provision hereof.

10. Jobsite Safety

10.1 Neither the professional activities of Cornerstone nor the presence of Cornerstone or its employees, subconsultants and subcontractors shall relieve the Client or the Client's General Contractor of its obligations, duties and responsibilities, including, but not limited to, health and safety programs. Cornerstone and its personnel have no authority to exercise any control over the site or any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client acknowledges and agrees that Cornerstone shall not be responsible for jobsite safety.

11. Hazardous Materials and Environmental Contamination

11.1 The Client hereby warrants that if it knows or has any reason to assume or suspect that hazardous or toxic substances, or any other type of environmental hazard, contamination or pollution may exist at the Site, the Client will immediately inform Cornerstone to the best of the Client's knowledge of such hazardous or toxic substances, environmental hazard, contamination or pollution's type, quantity and location.

11.2 Cornerstone, its officers, directors, employees, agents and/or subcontractors shall have no title to, ownership of, or legal responsibility and/or liability for any and all contamination at the Site, including, but not limited to, the groundwater thereunder. "Contamination at the Site" includes but is not limited to any hazardous or toxic substance, or any other type of environmental hazard, contamination or pollution present at or under the Site, including, but not limited to the ground water thereunder, which is not brought onto the Site by Cornerstone, its officers, directors, employees, agents and/or subcontractors.

11.3 Cornerstone and the Client agree that the discovery of unanticipated Contamination at the Site may constitute a changed condition mandating renegotiation and/or termination of this Agreement. Cornerstone and the Client agree that the discovery of unanticipated Contamination at the Site may make it necessary for Cornerstone to take immediate measures to protect the public health, safety and the environment. The Client agrees that Cornerstone may take any or all measures that in Cornerstone's professional opinion are justified to preserve and protect the health and safety of Cornerstone's personnel, the public and the environment, and the Client agrees to compensate Cornerstone for the cost of such services.

11.4 The Client agrees to indemnify, defend and hold harmless Cornerstone, its officers, directors, employees, agents and/or subcontractors from any and all damages, losses or expenses, including, but not limited to, reasonable attorney's fees and legal costs connected therewith, liabilities, penalties and fines sustained by Cornerstone, its officers, directors, employees, agents and/or subcontractors as a result of any and all claim with respect to and arising out of any and all Contamination at the Site, provided that such claims are not the result of Cornerstone's breach of the standard of care set forth in Subsection 4.1 herein.

11.5 Subsurface sampling may result in unavoidable contamination of certain subsurface areas, as when a probe or boring is advanced or drilled through a contaminated area into a clean soil or water-bearing zone. Because of the risks posed by such work, and because subsurface sampling is often a necessary part of Cornerstone's Work, the Client hereby agrees to waive all claims against Cornerstone, its officers, directors, employees, agents and/or subcontractors with respect to and arising out of any and all subsurface sampling, including but not limited to claims relating to cross-contamination occurring because of such subsurface sampling, provided that such claims are not the result of Cornerstone's breach of the standard of care set forth in Subsection 4.1 herein.

12. Disposal of Samples and Drill Cuttings

12.1 Unless mutually agreed in writing by the Parties as provided in Subsection 1.1 herein, Cornerstone shall hold samples collected during the performance of the Work no longer than thirty (30) calendar days after their date of collection. Drill cuttings and waste materials will be left on-Site. In the event that soil, rock, water, drill cuttings and/or other samples or materials are contaminated or are suspected to contain hazardous materials or other toxic substances hazardous or detrimental to public health, safety or the environment as defined by federal, state or local law, Cornerstone will, after completion of testing, notify the Client of the same in order for the Client to arrange for the disposal of the samples and/or materials. The Client recognizes and agrees that Cornerstone at no time assumes title to said samples and/or materials, and that the Client is responsible for the disposal of such samples and/or materials. The Client agrees to pay all costs associated with any storage, transport and/or disposal of samples and/or materials, and to defend and indemnify Cornerstone, its officers, directors, employees, agents and/or subcontractors from any and all claims arising out of or in any way related to the storage, transport and/or disposal of asbestos, hazardous or toxic substances, and/or pollutants, including but not limited to any samples and/or materials.

13. Use and Ownership of Documents

13.1 All reports, letters, plans, figures, specifications, computer files, field data, logs, notes and other documents and instruments prepared by Cornerstone as instruments of service shall remain the property of Cornerstone. Cornerstone shall retain all common law, statutory and other reserved rights, including copyright thereto. In the event the Client, the Client's contractors or subcontractors, or anyone for whom the Client is legally liable makes or permits to be made any changes to reports, letters, plans, figures, specifications, computer files, field data, logs, notes and other documents prepared by Cornerstone without obtaining Cornerstone's prior written consent, the Client shall assume full responsibility for the results of such changes. Therefore, the Client agrees to waive any claim against Cornerstone and to release Cornerstone from any liability arising directly or indirectly from such changes. In addition, the Client agrees, to the

fullest extent permitted by law, to indemnify and hold harmless Cornerstone from any damages, liabilities or costs, including reasonable attorney's fees and costs of defense, arising from such changes.

The Client agrees that all reports, letters, plans, figures, specifications, computer files, field data, logs, notes and other documents and other services furnished to the Client or its agents and/or employees by Cornerstone, which are not paid for, shall be immediately returned upon demand and may not be used by the Client for any purpose. Any reports, letters, plans, figures, specifications, computer files, field data, logs, notes and other documents, advice or opinions provided by Cornerstone to the Client as part of the Work are provided for the sole and exclusive use of the Client for specific application to the Site detailed in this Agreement. Any third party use of any drafts, reports, letters, plans, figures, specifications, computer files, field data, logs, notes and other documents, advice or opinion of Cornerstone is the sole responsibility of the Client.

14. Insurance

14.1 Cornerstone, its officers, directors, employees and agents have and shall maintain during the term of this Agreement insurance in the following types: (a) Worker's Compensation Insurance; (b) Employer's Liability Insurance; (c) Commercial General Liability Insurance (GLI); and (d) Professional Liability Insurance.

14.2 Cornerstone shall, at the Client's request, provide the Client with a certificate of insurance or other satisfactory evidence that such insurance has been obtained and are maintained in force through the term of this Agreement. Any additional insurance policy or increase in the coverage of existing insurance required by the Client shall constitute an additional expense under this Agreement, and the Client shall reimburse Cornerstone for any additional premiums and costs incurred by Cornerstone in connection with obtaining such additional insurance.

15. Prevailing Wage Obligations

15.1 The Client shall notify Cornerstone in writing if the Work contemplated by this Agreement constitutes a "public work" under any and all federal, state and/or local prevailing wage laws, and/or living wage laws, including but not limited to the Davis-Bacon Act and the provisions of California Labor Code §§ 1720 *et seq.* In addition, the Client shall notify Cornerstone if Cornerstone is obligated by statute, any public contracting authority and/or a developer to pay prevailing wages and benefits and/or any predetermined wages or benefits (collectively, "prevailing wage obligations"). In the event that Cornerstone must adhere to federal, state and/or local prevailing wage obligations for the Work performed, the Client shall provide Cornerstone with any and all prevailing wage determinations applicable to the Work to be performed under this Agreement. Any prevailing wage obligations might affect the payment terms contemplated by this Agreement and thus constitute a changed condition mandating renegotiation and/or termination of this Agreement. The Client understands and agrees that Cornerstone will rely on the representations made by the Client with regard to prevailing wage obligations and the Client agrees to indemnify Cornerstone, its officers, directors, employees, agents and/or subcontractors against any and all claims, liabilities, suits, demands, losses, costs and expenses, including but not limited to reasonable attorney's fees and legal costs, arising from Cornerstone's reliance upon the Client's representations regarding prevailing wage obligations.

16. Limitations—THIS CLAUSE LIMITS CORNERSTONE'S LIABILITY

16.1 Cornerstone shall not be responsible for the validity or accuracy of data collected by others or for interpretations made by others.

16.2 Cornerstone's relationship with the Client under this Agreement shall be that of an independent contractor. Nothing in this Agreement shall be construed to designate Cornerstone, its officers, directors, employees, agents and/or subcontractors as employees, agents, joint ventures or partners of the Client. Cornerstone shall have no authority to bind, commit or obligate the Client in any manner and shall not hold itself out to third parties as being capable of doing so.

16.3 The Client and Cornerstone have discussed the risks and rewards associated with this project, as well as Cornerstone's fee for services. After negotiation, the Client and Cornerstone have expressly agreed to allocate certain of the risks so that, to the fullest extent permitted by law, the total aggregate liability of Cornerstone, its officers, directors, employees, agents and subcontractors to the Client and all third-parties is limited to $50,000 or the amount of Cornerstone's fee, whichever is greater, for any and all injuries, damages, claims, losses, expenses, or claim expenses (including attorney's fees) arising out of this Agreement from any cause or causes. Such causes include but are not limited to Cornerstone's negligence, errors, omissions, strict liability, breach of contract or breach of warranty. In no event shall Cornerstone, its officers, directors, employees, agents and/or subcontractors be liable in contract, tort, strict liability, warranty or otherwise, for any special, incidental or consequential damages, such as but not limited to delay, disruption, loss of product, loss of anticipated profits or revenue, loss of use of any equipment or system, non-operation or increased expense of operation of any equipment or systems, cost of capital, or cost of purchase or replacement equipment systems or power.

16.4 Notwithstanding any other provision of this Agreement , the total aggregate liability of Cornerstone, its officers, directors, employees, agents and subcontractors to the Client and all third parties, including attorney's fees awarded pursuant to this Agreement, for claims, damages or losses arising out of the treatment, transport, storage, discharge, dispersal or release of hazardous materials, shall be limited to $50,000 or the amount of Cornerstone's fee, whichever is greater and regardless of the legal theory under which liability is imposed.

16.5 For an additional 5% of Cornerstone's total fee or $500, whichever is greater, Cornerstone will raise the limitation of liability up to the amount that actually would be paid by Cornerstone's insurance carriers if Client and Cornerstone initial below:

LIMITATION INCREASE: THE LIMITATION OF LIABILITY IS INCREASED TO THE ACTUAL AMOUNT PAID BY CORNERSTONE'S INSURANCE CARRIERS IN EXCHANGE FOR AN ADDITIONAL FEE OF 5% OF THE TOTAL SERVICE CHARGE OR $500, WHICHEVER IS GREATER.

_____	_____	_____	_____
Client's Initial	Date	Cornerstone's Initial	Date

16.6 The Client shall indemnify, defend and hold harmless Cornerstone and its officers, directors, employees, agents and subcontractors from any and all damages, losses, or expenses, included but not limited to reasonable legal expenses and attorney's fees connected therewith, sustained by Cornerstone, its officers, directors, employees, agents and subcontractors as a result of any and all claims, demands, suits, causes of action, proceedings, judgments and liabilities for property damage, statutory penalty and/or personal injury with respect to and arising out of the Client's negligent acts, omissions or material breach of this Agreement. In the event a claim is the result of joint negligent acts or omissions of the Client and Cornerstone, the Client's duty of indemnification shall be in proportion to its respective allocable share of the joint negligence.

16.7 Client acknowledges and agrees that in no event shall any action or proceeding be brought against Cornerstone or proceeding be brought against Cornerstone by Client or its assignees for any claim or cause of action arising from or in any way related to the Work or this Agreement unless such action or proceeding is commenced within three (3) years from the Date of Completion of Work provided by Cornerstone under this Agreement. The Date of Completion shall be the date of the final invoice for the Work performed under this Agreement.

16.8 If Client requests that Cornerstone's work product be relied upon by a third party, including, but not limited to a lender, Client agrees to provide the third party with a copy of these terms and conditions, and Client agrees to require said third party to agree to limit Cornerstone's total liability to Client and any third party as described in paragraph 16.4 and Client agrees to indemnify Cornerstone, its officers, directors, employees, agents and/or subcontractors against any and all claims, liabilities, suits, demands, losses, costs and expenses, including but not limited to reasonable attorney's fees and legal costs, arising from third party claims, damages, costs and losses arising our of or in any way related to Work.

17. Disputing Cornerstone's Performance

17.1 Except as provided in Section 6 and Subsection 17.2 herein, if Cornerstone shall breach any provision herein, the Client shall notify Cornerstone within five (5) business days of the Client's knowledge of such breach. Except as provided in Subsections 17.3 herein, upon receipt of the Client's notice, Cornerstone shall have the option to take such corrective measures, if any, to remedy the breach, and shall notify the Client within five (5) business days after receipt of the

Client's notification of the corrective measures Cornerstone shall take and the estimated time period within which the corrective measures shall be taken. In no event shall Cornerstone be liable to the Client for any damages without being given a reasonable opportunity to remedy its breach as provided herein.

17.2 The Client shall make no claim for professional negligence unless the Client has first provided Cornerstone with a written certification executed by an independent Consultant currently practicing in the same discipline and locality as Cornerstone and licensed in the State of California. This certification shall (a) contain the name and license number of the certifier; (b) specify the acts or omissions that the certifier contends are not in conformance with the standard care for a Cornerstone performing professional services under similar circumstances; and (c) state in detail the basis for the certifier's opinion that such acts or omissions do not conform to the standard of care. This certificate shall be provided to Cornerstone no less than thirty (30) calendar days prior to the presentation of any claim or the institution of any mediation, arbitration or judicial proceeding.

17.3 Cornerstone agrees that upon receipt of written notice from the Client pursuant to Subsection 17.2 herein it will implement necessary corrections to the Work performed by Cornerstone that fails to conform to the standard of care that Cornerstone has accepted pursuant to Subsection 4.1, as mutually agreed in writing by the Parties as provided in Subsection 1.1. herein, if such written notice is received within one (1) year of the performance of the Work failing to conform to Subsection 4.1. If Cornerstone has been paid by the Client for such Work, Cornerstone shall perform the corrections at its own expense. If Cornerstone has not been paid by the Client for such Work, and the Work is subsequently corrected to conform with the standard of care that Cornerstone has accepted pursuant to Subsection 4.1, the Client shall pay Cornerstone in accordance with Section 3 herein.

17.4 In no event shall Cornerstone, its officers, directors, employees, agents and/or subcontractors be liable for any special, incidental or consequential damages, such as but not limited to delay, disruption, loss of product, loss of anticipated profits or revenue, loss of use of any equipment or system, non-operation or increased expense of operation of any equipment or systems, cost of capital, or cost of purchase or replacement equipment systems or power, or any other incidental, special, indirect or consequential damages of any kind or nature whatsoever resulting from Cornerstone's performance or failure to perform the Work in accordance with the standard of care that Cornerstone has accepted pursuant to Subsection 4.1.

18. Termination

18.1 Cornerstone shall have the right to terminate this Agreement ten (10) business days after written notice is sent to the Client if (a) the Client fails to pay any of Cornerstone's undisputed invoices within sixty (60) days from the date of the invoice; or (b) Cornerstone's attached proposal and/or the Work was based upon misinformation, whether by the Client or a third party, or upon information not fully disclosed to Cornerstone, whether by the Client or a third party.

18.2 Except as provided for in Section 6, and after compliance with Section 17, the Client shall have the right to terminate this Agreement ten (10) business days after written notice is sent to Cornerstone if Cornerstone fails to comply in any material respect with any of the material provisions herein and subsequently fails to notify the Client pursuant to Subsections 17.1 and 17.3 of the corrective measures Cornerstone intends to take.

18.3 The termination of this Agreement by Cornerstone under Subsection 18.1 herein, or by the Client under Subsection 18.2 herein, shall not relieve the Client of its obligations to pay Cornerstone for any of the Work performed and expenses incurred as of the date of termination, and shall not constitute a waiver by Cornerstone or the Client of any cause of action for breach of this Agreement or any provision herein.

19. Aerial Drone and GPS Services

19.1 Aerial drone or global positioning system hand-held meters (gps) technology can provide data both more quickly and relatively accurately as it relates to property conditions and construction issues at the project. Cornerstone may utilize "unmanned aerial vehicles" (*UAVs*) or gps to assist its personnel in providing information to Client about the project. However, Cornerstone does not utilize such data and does not intend Client to infer that such data could be used to replace or to perform in–lieu of a site survey performed by a licensed civil engineer or licensed land surveyor. Although the mapping data can be relatively accurate, especially when calibrating to known onsite surveyed (*controlled*) points provided by the project civil engineer/land surveyor, the accuracy of such data cannot be guaranteed, and such data is strictly intended for use by Cornerstone as part of their investigation. Client agrees not to rely, use, disseminate, or otherwise share such data provided through Cornerstone's use of UAVs or gps with third parties unless expressly authorized in writing by Cornerstone or to comply with legal mandates. The level of accuracy and data should not be used for anything beyond informational purposes only relating to site grading or construction activities or tasks Cornerstone agrees to undertake in writing pursuant either to this Agreement and/or any amendment thereto.

19.2 Client expressly acknowledges and understands that the process of locating any fixed works designed by a civil engineer or determining alignments or elevations is required by California law to be performed by, or under the responsible charge of, persons licensed to perform land surveying by the State of California. Client agrees and understands that data acquired by Cornerstone through the use of UAVs or gps cannot be used for locating fixed works designed by a civil engineer, determining alignments or elevations, or performing other tasks that a licensed civil engineer and/or land surveyor must perform. Client agrees to defend, indemnify, and hold harmless Cornerstone from any and all claims, liabilities, and damages arising out of and/or relating to any third party's use and/or misuse of data gathered by Cornerstone through the use of UAVs for any purpose other than what Cornerstone describes in writing to Client. Client expressly acknowledges that data gathered by Cornerstone through the use of UAVs and gps does not represent either a topographical survey and/or an overlay of a boundary on an orthogonally rectified photo, and such work product must be prepared and certified by a licensed civil engineer and/or land surveyor.

20. CADD Files

20.1 In accepting and utilizing any drawings or other data on any form of electronic media generated and provided by Cornerstone, Client agrees that all such drawings are instruments of professional service by Cornerstone, who shall be deemed the author of the drawings and data, and shall retain all common law, statutory law and other rights, including copyrights. The electronic files submitted by Cornerstone to the Client are submitted for an acceptance period of 60 days. Any defects the Client discovers during this period will be reported to Cornerstone and will be corrected as part of Cornerstone's Scope of Services. The Client further agrees not to use these drawings and data, in whole or part, for any purpose or project other than the project which is subject of this Agreement. The Client agrees to waive all claims against Cornerstone resulting in any way from any unauthorized changes or reuse of the drawings and data for any other project by anyone other than Cornerstone. In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold Cornerstone harmless from any damage, liability, or cost, including reasonable attorney's fees and costs of defense, arising from any changes made by anyone other than Cornerstone or from any reuse of the drawings and data without the prior written consent of Cornerstone.

21. Miscellaneous Provisions

21.1 "Indemnity" Defined. The term "indemnify" shall mean indemnify, defend and hold harmless from and against any and all claims, liabilities, suits, demands, losses, costs and expenses, including but not limited to reasonable attorney's fees and all legal costs incurred on appeal, and all interest thereon, accruing or resulting to any and all persons, firms, or any other legal entities, on account of any damages or losses to property or persons, including death or economic losses, arising out of the item, matter, action or inaction specified in the specific provision.

21.2 Choice of Counsel. In any circumstance whereby Cornerstone is entitled to indemnification by the Client, Cornerstone shall have the right to select counsel of its choosing.

21.3 Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the Parties and their successors and assigns as provided herein. The Client shall not assign, sell, transfer or subcontract this Agreement or any interest herein without the prior written consent of Cornerstone. Cornerstone shall not assign, sell, transfer or subcontract this Agreement or any interest herein without the prior written consent of the Client. The Client hereby consents to the subcontracting of those portions of the Work as the attached proposal herein indicates are or will be subcontracted. Notwithstanding the above, Cornerstone shall have the right to assign monies due hereunder for the Work performed and expenses incurred.

21.4 Third Party Beneficiaries. The Parties agree that this Agreement is not intended by either Cornerstone or the Client to give any benefits, rights, privileges, actions or remedies to any person or entity, partnership, firm or corporation as a third party beneficiary or otherwise under any theory of law, that is not a signatory to this Agreement.

21.5 Survival. In order that the Parties may fully exercise their rights and perform their obligations arising from the performance of this Agreement, any provisions of this Agreement that are necessary to ensure such exercise or performance shall survive the termination of this Agreement.

21.6 Severability. If any part, term or provision of this Agreement shall be held illegal, unenforceable or in conflict with any federal, state or local law having jurisdiction over this Agreement, the validity of the remaining parts, terms or provisions of this Agreement shall not be affected thereby.

21.7 Choice of Law and Venue. This Agreement shall be governed by California law. The venue for any legal action brought pursuant to this Agreement shall be located within the County of Santa Clara, State of California.

21.8 Publicity. Unless otherwise mutually agreed in writing by the parties as provided in Subsection 1.1, Cornerstone may use and publish the Client's name and a general description of Cornerstone's services with respect to the Work in describing Cornerstone's experience and qualifications to other clients or prospective clients.

21.9 Signatories. Each undersigned representative of the Parties to this Agreement certifies that he or she is fully authorized to enter into the terms and conditions of this Agreement and to execute and legally bind such Party to this document.

21.10 Corporate Protection. It is intended by the parties to this Agreement that Cornerstone's services in connection with the Work shall not subject Cornerstone's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against Cornerstone, a California Corporation, and not against any of Cornerstone's individual employees, officers or directors.

21.11 Code Compliance. Cornerstone shall exercise usual and customary professional care in its efforts to comply with applicable laws, codes and regulations as of the date of this Agreement.

21.12 Quotation. Unless stated in writing, this quotation shall not remain in effect after thirty (30) days of the Proposal date.

21.13 Contractors State License. Cornerstone maintains a General Engineering A license (No. 905816) with a Hazardous Substances Removal and Remedial Actions Certification with the State of California, which are regulated by the Contractors State License Board. Any questions concerning a contractor may be referred to the Registrar, Contractors State License Board, P.O. Box 26000, Sacramento, California 95826.

CORNERSTONE EARTH GROUP

Expertise: Geotechnical Engineering Services

Cornerstone Earth Group integrates geotechnical engineering, engineering geology, earthquake engineering and construction services to facilitate cost-effective site selection and design of project improvements including foundations, retaining structures, pavements, shoring, site earthwork, site mitigation, and utility installation. Our Principal Engineers' experience, technical capabilities and construction expertise allow us to develop practical design solutions to meet your project requirements. We tailor our services by listening to you and your design team, and sharing our experience with you.

We understand the importance of clear and concise communication and of maintaining a consistent project team during the design and construction phases to keep projects on schedule and on budget. For every dollar you spend on our design services, our goal is to save you ten dollars in construction. You can depend on Cornerstone Earth Group to provide intelligent geotechnical engineering solutions that add value to your project.

- Foundation Investigations
- Site Selection / Due Diligence Investigations
- Geologic Hazards Clearance
- Earthquake Engineering
- Seismic Evaluations and Site Response Spectra
- Liquefaction Analysis
- Slope Stability Seismic Hazard Analysis
- Pavement Design, Evaluation, and Repair Recommendations
- Excavation Shoring / Dewatering Consultation
- Utility Installation / Microtunneling Recommendations
- Earthwork Recommendations
- Retaining Wall Recommendations
- Structural Soil Recommendations
- Sustainable Design Input
- Levee Design, Evaluation, Review Services
- Soil and Rock Mechanics
- Field and In-situ Testing
- Laboratory Testing Services
- DSA Approved LEA No. 245
- AASHTO RE: Source Accredited R18, D3740 (Soil)



Cornerstone Earth Group, Inc.
Sunnyvale Office: 1259 Oakmead Parkway, Sunnyvale, CA 94085 | T 408 245 4600
Lafayette Office: 3696 Mt. Diablo Boulevard, Suite 310, Lafayette, CA 94549 | T 925 988 9500
For more information contact Erin Steiner, Senior Principal Engineer: esteiner@cornerstoneearth.com
www.cornerstoneearth.com

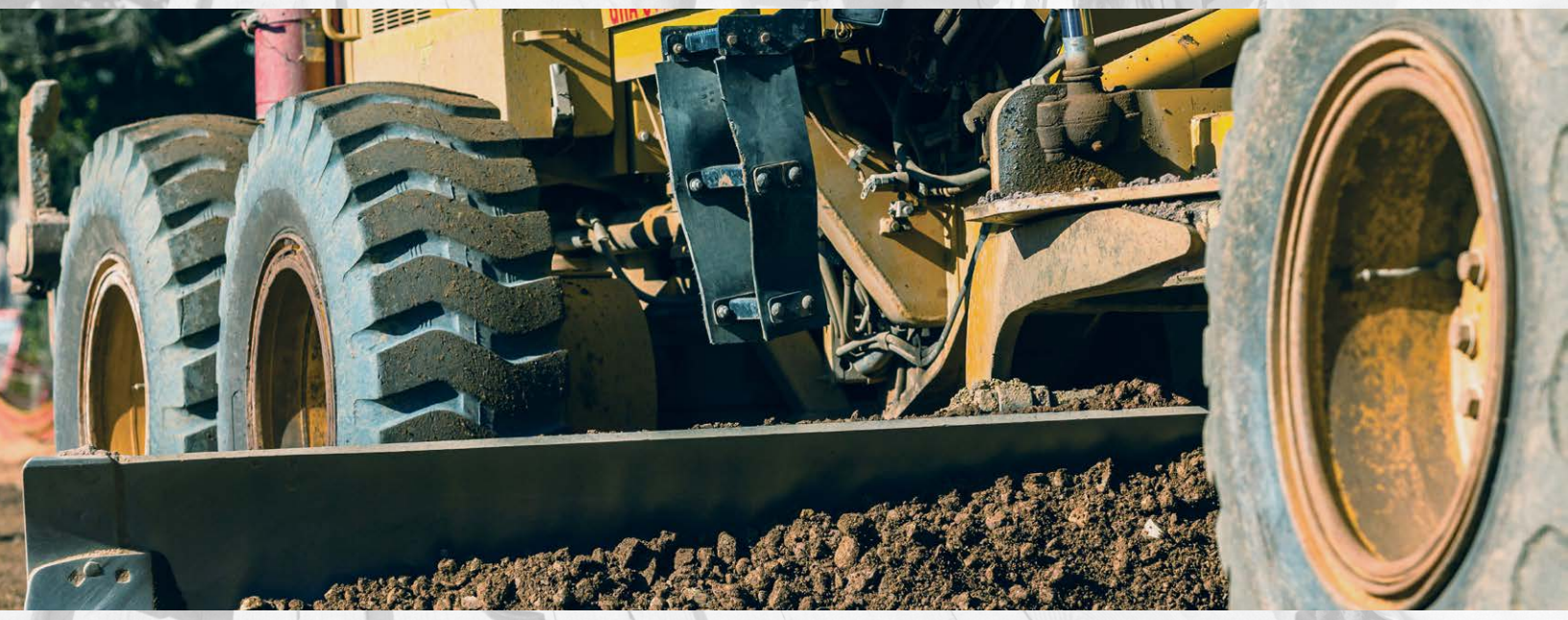
CORNERSTONE EARTH GROUP

Expertise: Construction Services

Cornerstone Earth Group works closely with you, your design team, and your general contractor to help keep your project on schedule and on budget during construction. From plan reviews to field observation and testing services, our experienced engineers, geologists, construction managers and engineering technicians will provide the oversight needed to deliver value-added services that help meet your construction requirements. In addition, our construction staff works diligently to help obtain the appropriate level of testing and documentation to keep your project in compliance with public agency requirements.

Our Principal Engineers are accustomed to anticipating problems during construction and work proactively to help avoid them. If problems do arise during construction, we develop responsive, practical and cost-effective solutions to keep your project on track. As with any construction project, we understand that occasionally you may have urgent needs and we are accustomed to these demands. Our field staff is in constant communication with our office, and the needs of our clients' projects are constantly being reviewed and re-scheduled each day, as projects require. For a successful construction project, put Cornerstone Earth Group's experienced professionals to work for you.

- Foundation Observation
- Earthwork Observation / Testing
- Erosion Control Assessment
- Utility Trench Backfill Testing
- Pavement Testing
- Laboratory Testing Services
- DSA Approved LEA No. 245
- AASHTO RE:Source Accredited R18, D3740 (Soil)
- Retaining Wall Backfill Testing
- Excavation Shoring / Dewatering Consultation
- Recycled Materials / Sustainable Design Input (LEED)
- Driven Pile Observation / Analysis
- Drilled Pier Observation / Analysis
- Ground Improvement Observation / Analysis
- Slope / Landslide Mitigation
- Value Engineering Consultation
- Soil Stabilization / Chemical Treatment Recommendations
- Piezometer Installation and Monitoring
- Inclinometer Installation and Interpretation
- Floor Level Surveys



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For more information contact Ron Massone, Senior Principal, Construction Services: rmassone@cornerstoneearth.com
cornerstoneearth.com

CORNERSTONE EARTH GROUP

Expertise: Environmental Services

Cornerstone Earth Group will help you achieve your goal, whether it is the redevelopment of a brownfield property, expansion of an existing facility, development of infrastructure, or acquisition of a real estate portfolio. We are recognized as one of the more innovative and successful firms in developing creative approaches to cost-effectively mitigate environmental issues. We achieved this reputation based on our extensive local experience, practical skills in assessing properties, familiarity and long-term successful relationships with local regulatory agencies, and, most importantly, learning about your needs.

Once environmental conditions are understood, we help you compare environmental liabilities with your redevelopment plans, providing you the information needed to make an educated decision about your investment. We help minimize the technical and regulatory complexities through strategic solutions that fuse technical expertise with creativity and practicality. For simple to complex environmental liabilities and risks, rely on Cornerstone Earth Group's team of professionals to add value to your plans.

- Phase I Environmental Site Assessments
- Preliminary Endangerment Assessments
- Phase II Soil, Soil Vapor and Ground Water Quality Investigations
- Soil Profiling for Import and/or Export
- Soil Vapor Intrusion Evaluations
- Indoor Air Monitoring
- Vapor Mitigation Design
- Contaminant Fate and Transport Modeling
- Aquifer Pump Tests
- Well Design and Installation
- Geophysical Surveys
- Human Health Risk Assessments
- Remediation Design and Implementation Services
- Soil Management Plans
- Dust Monitoring during Construction



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Lafayette Office: 3697 Mt. Diablo Boulevard, Suite 310, Lafayette, CA 94549 | T 925 988 9500
For more information contact Kurt Soenen, Senior Principal Engineer: ksoenen@cornerstoneearth.com
cornerstoneearth.com

CORNERSTONE EARTH GROUP

Expertise: Public Educational Facilities

Cornerstone Earth Group, Inc. (Cornerstone) integrates environmental consulting, geotechnical engineering, engineering geology, and construction services into a single, client-focused team to facilitate cost-effective site selection, project design and site development. With over 200 years of combined Principal experience, we will help keep your project on target, and help you achieve your goals cost-effectively and quickly. Our expertise and technical capabilities for public educational facilities have been instrumental in the planning, design and construction of over 600 public K-12, community college and charter school projects throughout the greater San Francisco Bay Area. Our value-added services include environmental consulting, geotechnical investigations, geologic hazards evaluations and geotechnical observation and testing during construction for new facility construction, modernization projects and seismic retrofits.

Cornerstone's knowledge of local and state agency requirements with public educational facilities has enhanced our ability to move projects through regulatory and design review quickly. We have a proven track record of providing design and construction recommendations that are in accordance with California Geologic Survey (CGS) – Note 48, California Building Code (CBC), and Office of Regulatory Services (ORS) of the Division of the State Architect (DSA) and California Education Code for new construction or modernization with state funding. Additionally, Cornerstone is DSA accredited for inspection and testing of soils (LEA No. 245).

Services Include:

- Phase I Environmental Site Assessment
- Preliminary Endangerment Assessment
- Phase II Soil, Soil Vapor, and Ground Water Evaluations
- Soil Import and Export Evaluations
- Site Feasibility and Selection
- Geotechnical Investigation
- Geologic Hazards Evaluation
- Foundation Engineering
- Earthquake Engineering
- Liquefaction Analysis
- Expansive Soils Analysis
- Soil Stabilization
- Pavement Design and Evaluation
- Retaining Structures
- Drone Panoramic Videos, Orthophotos and Orthomosaic Maps
- Construction Observation and Testing
- Coordination with Regulatory Agencies (including DSA, CGS, DTSC)

"Thanks again for your excellent work, you helped save a school" **— Head of School, Ceiba College Preparatory Academy**



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For more information contact Erin Steiner, Senior Principal Engineer: esteiner@cornerstoneearth.com
www.cornerstoneearth.com

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Wazi Chowdhury, Director of Facilities and Safety

William Savidge - Facilities Management Consultant

DATE: May 23, 2024

RE: Approval of Award of Contract with EF Brett & Company for the Heating Ventilating and Air Conditioning (HVAC) Replacement and Reroofing Project at Baden HS

BACKGROUND:

The District's Facilities teams completed assessments of the age, condition, and operational characteristics of the HVAC systems in all of the classrooms, administration areas, and support facilities at the sites. Baden HS, Room 28, was identified as a priority for replacement of HVAC system due to age, and roof mounted duct work. In addition, this building has a very old roof which needs replacement. Room 28 is a double-size, stand-alone building housing the Adult Education Career Tech Medical program. The program will be relocated to another classroom during the work.

The District conducted a public bid process for the project. Bids were opened on May 9, 2024. One Contractor submitted a bid.

EF Brett	**$ 675,000**

The lowest responsive, responsible bidder is EF Brett at $ 675,000.

FISCAL IMPLICATIONS:

By this action: **$675,000**. This will be paid from Fund 14.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees award a contract to the lowest responsive, responsible bidder, EF Brett & Company, for the HVAC replacement and reroofing project at Baden HS, room 28, in the amount of $675,000.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Lori Shelton - Director of Bond Program

DATE: May 23, 2024

RE: Approval of Amendment #1 to the Agreement with Kitchell/CEM, Inc. for Measure T Bond Program Management Services for FY 2024-25

BACKGROUND:

The District issued the RFQP for consultant Program Management Services on April 12, 2023 for the new Measure T Bond Program, and Kitchell/CEM was selected. On June 22, 2023, the Board approved the contract with Kitchell/CEM for FY 2023-24. The South San Francisco Unified School District Facilities Bond Program continues to require the program management services of Kitchell/CEM.

This amendment No. 1 is for 2024-25 and will include, but not be limited to, services for the issuances and management of pre-design, design, and engineering consultant RFQ/Ps; continued development of the Master Program Budget and Schedule; initiation of project planning and design coordination; development of District Standards; assistance with communication and reporting to the Board and community; initiation of site facilities design committees; and support of District staff in reporting to the Citizens' Bond Oversight Committee (CBOC).

The contract amount includes a Kitchell/CEM 1-year staffing plan for Fiscal Year 2024-25. Program Management services are budgeted in the Measure T Master Plan as a District-wide expense.

FISCAL IMPLICATIONS:

The cost of the services is $1,177,537.00. This will be paid for through the Measure T Bond Program (Fund 21).

Agreement	Board Approval	Fee
2023-24	June 22, 2023	$850,522.00
2024-25 (Amendment #1)	May 23, 2024	$1,177,537.00

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Amendment #1 to the agreement with Kitchell/CEM, Inc., in the amount of $1,177,537.00, for the Measure T Bond program management services

April 2, 2024

Ms. Lori Shelton
Director of the Bond Program
South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

Dear Lori,

Thank you for the opportunity to continue working with South San Francisco Unified School District and the Measure T Bond Program. The attached proposal shows staffing and estimated costs to extend our staffing through the 2024/2025 fiscal year.

Our original agreement identified staffing through June 2024. Through the month of February 2024, we have expended $333,643 out of our original $828,522 agreement. Based on our current burn rate I estimate that we will exhaust the current contract amount in August 2024.

Since our original staffing plan ran through June 2024, I extended our current services from July 2024 through June 2025. This will allow Kent and Erica to continue full-time on the Measure T bond program and myself part-time through June 2025.

Feel free to contact me if there is anything you would like to review or discuss.

Thanks,

Brian Jemo
Kitchell
650-208-7824

cc: Ranjit Sinha, Kitchell

405 14th Street, Suite 1000 – Oakland, CA 94612

South San Francisco Unified School District
Measure T Bond Program
Kitchell Staffing Plan and Proposal

South San Francisco Unified School District		Hourly Rate	2024 Jul	Aug	Sept	Oct	Nov	Dec	Sub Total Hours	Sub Total Charge	Hr Rate Change	2025 Jan	Feb	Mar	Apr	May	Jun	Sub Total Hours	Sub Total Charge
Base Services and Staffing																			
Program Manager Director	Brian Jemo	$252	64	64	64	64	64	64	384	$ 96,902	$ 260	32	32	32	32	32	32	192	$ 49,905
Pre-Design & Design Manager	Kent Brown	$244	160	160	200	160	160	200	1040	$ 253,874	$ 251	160	160	200	160	160	200	1040	$ 261,491
Program Specialist	Erica Kodiyan	$244	160	160	200	160	160	200	1040	$ 253,874	$ 251	160	160	200	160	160	200	1040	$ 261,491

Base Services Total $1,177,537

KITCHELL

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Wazi Chowdhury - Director of Facilities and Safety

William Savidge - Facilities Management Consultant

DATE: May 23, 2024

RE: Approval of Change Order #2 for the Contract with E.F. Brett and Company for the Heating Ventilating and Air Conditioning (HVAC) Project Package B, Project #16-23

BACKGROUND:

After a public bid process, the Board awarded a contract for the HVAC Package B Project to E.F. Brett and Company on June 22, 2023. The HVAC Project Package B is currently under construction. Work is underway for the replacement and upgrade of HVAC systems at Hillside Pre-School Classroom Wing, Parkway Heights MS Administration Wing, Spruce ES Gymnasium, and Martin ES Multi-Purpose Building/Administration Building/Classroom Wing A. Work has been completed at the Parkway Heights MS Administration Building and the administrative staff has moved back into their offices. Work at Martin ES is continuing, but at this site there was no option to temporarily relocate either the administrative staff or teachers to allow work to proceed except on holiday breaks or weekends. At Hillside, the pre-school has been relocated and the Special Education staff have also moved, allowing work to proceed full time.

At Martin ES's Administration building the new HVAC installation has been partially completed using weekend and holiday work in order to not interfere with the staff operations. The cost for this is included in Change Order #2. At the Hillside Classroom Wing there were multiple electrical conduits and power/data raceways that needed to be relocated to install the new HVAC system in multiple locations. This work is a part of Change Order #2. This change order also includes; additional electrical for fans added to the Martin ES Administration project; a credit for revised conduit materials at Parkway Heights MS; and, a revised mechanical mounting curb at Spruce ES.

Change Order #2 includes eight Contractor Proposed Change Orders ("PCO's"). The total Change Order #2 cost is $60,769. The total of change orders #1 and #2 is $253,163.41. This total is 5.2% of the original contract amount of $4,864,000.

FISCAL IMPLICATIONS:

By this action: **$60,769** will be paid from Facilities Fund 40.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Change Order #2 to the to the contract with E.F. Brett and Company for the HVAC Project Package B, Project #16-23, in the amount of $60,769.

DOCUMENT 00 63 63

CHANGE ORDER FORM

South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

CHANGE ORDER NO.:
002

CHANGE ORDER

Project: HVAC Package B Projects
Bid No.: #16-23

Date: 05/10/2024
DSA File No.: 41-28
DSA Appl. No.: Martin 01-120510, Parkway 01-120511, Spruce - 01-120512, Hillside

The following parties agree to the terms of this Change Order:

Owner:
South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

Contractor:
EF Brett & Company, Inc.
1435 Technology Lane, Suite B1, Petaluma, CA 94954

Architect:
HIBSER YAMAUCHI Architects, Inc.
(HY+A)

Project Inspector:
Construction Inspection Services
(CIS Inc.)
243 Arroyo Dr.
Pacifica, CA 94044

Reference	Description	Cost	Days Ext. Req.
PCO: #014 Requested by: SSF USD Performed by: EF Brett Reason: Overtime & Double time work	**Martin:** Overtime (OT) Saturday 2/17/24, 2/24/24 and Double-Time (DT) Monday 2/19/24 at Martin Admin Building	$ 9,351.00	3
PCO: #015 Requested by: EF Brett Performed by: EF Brett Reason: Drawing coordination	**Martin:** Per RFI 58 revised response 4/16/24 attached – New Exhaust Fans	$ 3,715.00	2
PCO: #017 Requested by: PPS Performed by: Reason: **CREDIT**	**Parkway:** Credit for Electrical Sub Pacific Power Systems using exterior EMT conduit instead of GRC at Parkway	($ 4,900.00)	
PCO: #018 Requested by: SSF USD Performed by: PPS Reason: Unforeseen Condition	**Hillside:** Electrical sub to relocate large and small wire mold around new mechanical closets. Per RFI #61 – *Tracked On T&M*	$ 18,568.00	6
PCO: #019 Requested by: EF Brett Performed by: Trahan Reason: Drawing coordination	**Spruce:** Mechanical to provide manufactured curb and mount to housekeeping pad per RFI #50 & CCD-004	$ 8,032.00	24
PCO: #020 Requested by: SSF USD Performed by: EF Brett Reason: Unforeseen Condition	**Spruce:** Revised Attachment to Recessed Window Infill's per RFI #51.1 & CCD-004	$ 4,420.00	2
PCO: #021 Requested by: SSF USD Performed by: PPS Reason: Unforeseen Condition	**Hillside:** Electrician to move lighting to not conflict with new furnace closets per RFI #62 - *Tracked On T&M*	$ 2,942.00	2
PCO: #022 Requested by: SSF USD Performed by: PPS Reason:	**Hillside:** Electrician to relocate "minimally" (5) ½" conduits that are in the way of new ductwork per RFI #16 - *Tracking on T&M*	$ 18,641.00	5

Contract time will be adjusted as follows: Previous Completion Date: August 1,2024 [0] Calendar Days Extension (zero unless otherwise indicated) Current Completion Date: August 1,2024	Original Contract Amount:	$ 4,864,000
	Amount of Previously Approved Change Order(s):	$ 192,394.41
	Amount of this Change Order:	**$ 60,769.00**
	Contract Amount:	$ 5,117,163.41

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

Signatures:

District:		Contractor:	
_____	_____	_____	_____
[Name]	Date	[Name]	Date
Architect:		Project Inspector:	
Michael Ashor	5/13/2024		
_____	_____	_____	_____
[Name]	Date	[Name]	Date

END OF DOCUMENT

Reviewed by ***Cumming***

Babatunde J. Olayomi
05/10/2024

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Wazi Chowdhury, Director of Facilities and Safety

DATE: May 23, 2024

RE: Approval of Award of Contract with Zone 4 Construction for Electric Vehicle Charging Stations at the District Office

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BACKGROUND:

Electric vehicles currently make up over 4% of private vehicles in San Mateo County. Projections suggest electric vehicles will exceed 10% by 2025 and 20% by 2030. In anticipation of this need, the staff has applied for grant funding (and received confirmation) to help offset the cost to purchase and install Electric Vehicle (EV) Charging Stations at the District Office parking lot. This has been a lengthy process, and we finally received approval from the Division of State Architect (DSA). Based on the requirements from DSA, the District will be installing five EV charging stations in the District Office front parking lot.

The District conducted a public bid process for this project. Bids were opened on May 10, 2024. Three contractors submitted bids. They are as follows:

- Bosco Construction Services $ 331,500.00
- J. Cumiskey Construction $ 327,406.00
- Zone 4 Construction $ 239,416.00

The lowest responsive, responsible bidder is Zone 4 Construction at $239,416.

FISCAL IMPLICATIONS:

By this action $175,416 will be paid from Fund 40 (Facilities Fund). The remaining difference of $64,000 will be paid for from Fund 40 and reimbursed by the Grantor.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees award a contract to the lowest responsive, responsible bidder, Zone 4 Construction, for the electric vehicle charging stations at the District Office, in the amount of $239,416.