

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of May 23, 2024

SSFUSD Equity Definition

Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

OPEN SESSION - 6:00 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:00 p.m.

1. To consider the appointment of two (2) public employees to the positions of Principal of Los Cerritos ES and Principal of SSFHS, in accordance with California Government Code Section 54956.
2. To consider evaluations of performance and discipline/dismissal/release of Certificated personnel in accordance with Government Code Section 54957.
 - Non-reelection of probationary certificated employee(s) - Education Code Section 44929.21
3. Conference with Labor Negotiators
Agency Designated Representative: District Assistant Superintendent for HR/Student Services
Employee Organization: SSFCTA
4. Superintendent evaluation.

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

Board Members:	Ms. Amanda Anthony - Present
	Dr. Chialin Hsieh - Present
	Ms. Daina Lujan - Present
	Mrs. Patricia Murray - Present
	Mrs. Mina Richardson - Present

Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present
	Mr. J. Marwan Hannon, Assistant Superintendent, Human Resources and Student Services - Present
	Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present
	Mr. Ted O, Assistant Superintendent, Business Services - Present

C. PLEDGE OF ALLEGIANCE - was led by President Daina Lujan.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

MOTION #87 (Hsieh/Murray) to approve the non-reelection of one (1) probationary Certificated employee at the end of the current school year pursuant to Education Code Section 44929.21. (AYES: Anthony, Hsieh, Murray, Richardson; NOES: None; ABSENT: Lujan). Motion Carried on a 4-0 vote.

MOTION #88 (Hsieh/Murray) to approve the appointment of Karen Hong to the position of Principal of Los Cerritos ES. (AYES: Anthony, Hsieh, Murray, Richardson; NOES: None; ABSENT: Lujan). Motion Carried on a 4-0 vote.

MOTION #89 (Hsieh/Murray) to approve the appointment of James Lothschutz to the position of Principal of SSFHS. (AYES: Anthony, Hsieh, Murray, Richardson; NOES: None; ABSENT: Lujan). Motion Carried on a 4-0 vote.

F. REVIEW OF AGENDA - No changes.

G. PTA COUNCIL REMARKS - President Lauren Kitchen reported that the PTA Council honored Martin ES retiring teacher Deborah Carlino with the Golden Oak Service Award. This award, the most prestigious of the PTA honorary service awards, is given to an individual that has made a significant contribution to the welfare of students. Mrs. Carlino was honored for her service to the Martin ES community and for starting the Ruby Bridges Walk to School Day, which is now a State-wide recognized event. She was also recognized for creating the Martin ES Safety Patrol. Ms. Kitchen said the PTA took part in last night's Purposeful Partnerships event to support the District's Strategic Plan and Portrait of a Graduate. The PTA provided a fun activity for students to build sling shot rockets. "And finally, we'd like to say thank you to all the leaders in the District and schools for a great school year. Congratulations to all the students promoting and graduating from high school and we hope everyone has a great summer."

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators - President Elizabeth Bales Stutes said Adult Education has had a very successful school year which included a career fair, open house, and having more students than previously

transferring to community colleges. Teachers are proud of what the students have achieved this year. She said, “We look forward to continued cooperation with the CTA in the next year, as well as CSEA, and we look forward to continuing a great partnership with our principal and administrators.”

South San Francisco Classroom Teachers Association – Interim President Shari Giusti said she has enjoyed getting to know the Board and Cabinet better this year. She read a speech that encouraged maintaining a working relationship between the District and CTA by making teachers, classrooms, and students a priority. This includes smaller class sizes, providing educators the opportunity to differentiate instruction to meet the needs of all students, and a shared interest in equity and access for Title 1 schools. She said the District is holding money in the budget for future expenses and it needs to be changed and prioritized now. “Spend it on the classrooms. Support the learning of students across the District. Support good working conditions and educator retention.” She said, “SSFCTA looks forward to a commitment from SSFUSD to make teachers and students a priority in alignment with your goals of Portrait of a Graduate.”

California School Employees Association Chapter 197 - None

- I. **PERSONNEL COMMISSION** - Assistant Superintendent Marwan Hannon reported that the next Commission meeting will take place on June 17, 2024.

J. **ITEMS FROM THE BOARD**

Trustee Mina Richardson praised Eric Claybon, the District’s Child Development Program Coordinator. He received the maximum points in the quality rating and improvement system review for both the Children’s Center preschool and the Child Development Center. Schools are evaluated every five years. She said, “...we're thrilled to hear the great news and I know our students, our children, are getting a great head start in our preschool programs, so for another five years, we're good to go.” She thanked Mr. Claybon for his hard work and achievement.

K. **SUPERINTENDENT’S REPORT**

- a. **Golden Apple/Retirees ceremony** - Superintendent Shawnterra Moore reported that this event was held on May 15. Board members provided inspiring words and thanked the 20 retirees as the District bid them farewell. Each retiree was presented with a framed Board resolution and those employees who have worked in the District for 30+ years were acknowledged with service awards. Ten employees were recognized for going above and beyond in their roles and received a Golden Apple. She said, “I also wanted to thank my support team for their work on communicating the event, creating the program, providing delicious food, assembling the retiree resolutions, setting up the meeting and arranging for the jazz band as our entertainment.

I also want to thank all of the participants. It was truly a wonderful community event to end our school year.”

- b. Teacher and Educator Appreciation** - Dr. Moore said in the Spring, the District collaborated with the City, Chamber of Commerce, SSFCTA, SSF Education Foundation, and the Bay Ed Fund to celebrate and honor the educators. “We would never fulfill our responsibility to help all of our students reach their academic potential and social emotional potential without them. I am incredibly grateful to all of our educators for your hard work this year and especially thankful for the ways that you have actively engaged and participated in our strategic planning work this year.” This year, each employee was provided with a \$50 gift card in recognition of their efforts.
- c. CSEA Classified Appreciation Week** - Superintendent Moore said classified colleagues are also educators. This week, HR sent a message of appreciation for classified employees and let them know cakes and certificates would be delivered to recognize their work that is often behind the scenes. “We’re grateful for their efforts to our students, our staff, and community. We wanted them to know that they are seen, heard, and deeply valued and tomorrow at the District Office, we will be celebrating with a classified luncheon.”
- d. Promotions and Graduations** - Dr. Moore reported that promotions and graduations began yesterday and they will conclude next Friday, May 31 with ECHS and SSFHS commencement ceremonies. “Our hope next week is to see students who are joyful and seem to be relishing this wonderful moment in time as they transition to the next level of their educational careers. In advance of the various scenarios we just wanted to congratulate our students for another year of learning and engagement especially those promoting and graduating.”
- e. End of the Year** - the Superintendent said she is sending a letter of appreciation to the community next week. “I remain thankful for our ability to come together, to work together, and to communicate with one another and really seek to understand one another's perspectives as we work in partnership for our students. I'm grateful to be part of a community that stays focused on students and their needs, and come to meetings to speak with an open heart and desire to continue to grow and improve. I just want to remind our community that in SSFUSD, the work that we do is not about perfection, but it is about progress. We want to approach and tackle obstacles and see them as opportunities to overcome. We are certainly on a journey. We want to continue to go under the sea of our calling where we will build community, connection, collaboration, and courage to really lean into our strengths and our opportunities in service of all of our learners. So with that, we wish you all an incredible, amazing joyful summer and always remember to **#believe.**”

L. PUBLIC COMMENTS

Aaron Haffner, an ECHS Statistics teacher, spoke about the District no longer offering this subject. Only AP Statistics would be offered. He shared three points on this subject, “First, that we are making this decision without proper consideration. Second, the removal of statistics is an inequitable decision, and third, the class adds to how we want to identify as a district.” “I’d also like to argue that removing Statistics from the list of offering courses and offering only AP goes against our goal for equity on campus.”

Tim Hockenno, a SSFHS Science teacher, asked Cabinet members to give the District’s bargaining team the flexibility needed to reach an agreement with CTA. He said, “Dedicating financial resources to class size caps is an investment in student success and supports the Portrait of a Graduate.”

Luisa Devera, a Skyline ES teacher, spoke about class size caps. In large classes of up to 32 students, she cannot connect with them and provide relevant feedback. She said, “...if the class size were just reduced by just a couple of students, it would make the biggest difference for us, because we feel like we could reach them...” “So, as teachers, we impact our students, but we can’t if there’s so many in a class.”

Liz Renaud, a bilingual Speech Pathologist, spoke about the importance of the J1 Visa participants who work as Special Education teachers. “...they are a big, important part of the team. They build the rapport with the students, [and] behaviors that were happening every year we’re seeing better and better improvement because of the hard work that they put in...”. She also spoke of class sizes and how difficult it is for teachers to do their best with too many students in the classroom.

Joseph Lopez, an alumnus, spoke about the District’s low graduation rate. While he has not been able to verify the numbers, he said the graduating class of SSFHS “...is approximately 100 students, a staggeringly low number out of the roughly 380 students in the senior class.” 90.3% of San Mateo County students graduated with a high school diploma in 2023. “Our students are not being prepared to pursue higher education and career readiness if they cannot leave high school with a high school diploma.” “If the investigation mirrors the numbers I’ve heard, why is it that SSFUSD graduation rates are so behind the rest of San Mateo County?”

M. INFORMATION ONLY PRESENTATIONS

1. EDUCATIONAL SERVICES

a. Teaching and learning presentation: Alternative Education

Principal Seemaa Prasad presented educational priorities and programs in the District’s Alternative Education, including Baden HS, Adult Education, and the Adult Transition Program (ATP).

District LCAP and School Site Goals

Principal Prasad said Alternative Education is in line with the District goals. The programs at Baden HS and the Adult School support what the District is doing for LCAP goals. This year they focused on LCAP Goal #1, Academic Achievement, Goal #2, Professional Development, and LCAP Goal #3, Student, Parent, and Community Engagement.

CAR (Communication, Achievement, Relationships)

The SSFUSD car metaphor is a journey to excellence, providing students a superb learning. This year Baden HS and Alternative Education has been focused on instruction, the steering wheel.

Baden High School

Site Goals

Professional Development: Writing Focus

All six teachers:

- Participated in a collaborative inquiry cycle
- Received three 2-hour professional development sessions with the Bay Area Writing Project (BAWP)
- Designed lesson plans to include effective writing strategies
- Received feedback and ongoing support from the PLC team and BAWP facilitators

Average scores based on a 6-point rubric show growth in writing from 1.6 (emerging writing) pre-assessment to 3 (approaching proficient) in the post-assessment.

Increase College and Career Preparation

- Dual enrollment counseling classes through partnership with Skyline College - taught by counselor, Ms. Sangco
- Included field trips to Skyline College, San Francisco State University, and Job Corps and guest speakers
- 18 students enrolled, 14 students received college credit

Increase Student Support Services and Improve School Culture

- Added a Wellness Counselor. Mr. Stillman, to their team who provided social emotional support and is their staff photographer and Chief of Marketing
- Increased home visits and individual counseling
- After school support on Tuesdays/Thursdays to make-up credits, get assistance with career exploration and job applications
- Top Credit Earner and Student Recognition certificates
- Celebrations - Halloween, Holiday lunch, and Hot Chocolate Bar
- Field Trips - Ropes Course and End of Year Celebration

Relationships and Culture

Principal Prasad said relationships with students help to increase their feelings of belonging to the school community. This is achieved with:

- Social emotional support with counselors, wellness counselors, and a school psychologist
- School events and celebrations
- Student recognition certificates each term. A teacher or counselor nominates a student for specific recognition in an area where they have shown growth. Those words of affirmation and encouragement are added to the certificate and read out to the student who also receives a small reward.

Principal Prasad thanked the SSF Education Foundation and San Mateo County Parks for their support. They provided funding for the Ropes Course, Coyote Point field trips, and also purchased books for their library.

Demographics

The Baden HS student population is predominantly Hispanic/Latinx at 73%, followed by Filipino at 9%, being the largest groups. The population includes students in the Adult Transition Program, Continuation HS, Independent Study, and the Therapeutic Classroom.

Chronic Absenteeism

In 2021-22, there was 62.4% absenteeism which was reduced to 52.7% in 2022-23, a 5% decrease. For 2023-24, up to May 8, it is at 47.7%, a 9.7% decrease from 2022-23.

2022-23 CAASPP Data

ELA

	<u>All Students</u>
Met/Exceeded standard	11.76%
Standard nearly met	29.41%
Standard not met	11.76%

Math

	<u>All Students</u>
Met/Exceeded standard	0.00%
Standard nearly met	12.50%
Standard not met	87.50%

Principal Prasad reported that five Baden HS students were reclassified proficient this year.

Comprehensive Support and Improvement Plan (CSI) Eligibility

- For any school with a school level combined four-and-five-year graduation rate less than 68% over three years

- Must have a four-and-five-year graduation rate in 2020, 2021, and 2022

Baden High School Graduation Rates	
2020	66.7% (40 students)
2021	36.9% (41 students)
2022	75% (60 students)

Principal Prasad said they received CSI eligibility this year and used the grant funds to support much of the work done this year to assist students.

Adult Education

Principal Prasad said their enrollment is growing and they currently have 617 students.

2023-24 Enrollment by Program

15 - Citizenship
 46 - Adult Secondary Education
 508 - English as a Second Language
 48 - Career Technical Education

Outcomes and Highlights

- 29 students transitioned to post-secondary education
- As of today, 21 students have earned a high school diploma or equivalent
- 120 students and community members received tablets and internet access through T-Mobile's Affordable Connectivity Program
- In-person and virtual job fairs with 20 employers
- Celebrations for Halloween and holidays led by their Student Leadership Team

Adult Transition Program (ATP)

- 8 Job sites including ECHS and SSFHS where they prepare lunches for the District
- Silk screen and embroidery projects
- Training in employment, daily living skills, self-determination, and functional academics
- New in 2023-24: Coffee Cart with service on campus and at the District Office

Trustee Patricia Murray thanked Principal Prasad for her presentation and asked about recent rebranding called "Baden Reads". Principal Prasad said Mr. Stillman has taken photos of the great work students are doing and is branding Baden HS. They have their own sweatshirts

and new swag which must be earned. She said, “For Baden Reads, there are different visual representations and positive images because there's some data that shows that for every negative thought or encounter you have, three positive ones counteract that, so it's really important for us that our students see positive messaging throughout our campus.” “...in the hallways, you're going to see a lot of these wonderful posters that highlight the great work our students are doing on a daily basis and our staff is doing, so Baden is a positive place where we encourage our students, where they want to be, where they belong, so this messaging goes a long way to doing that.”

Trustee Chialin Hsieh also thanked Principal Prasad for the great presentation and said she was proud of the 76% graduation rate. It is also good that 29 Adult Education students transitioned to post-secondary education and 21 students earned a high school diploma or equivalent.

Trustee Richardson said she appreciates Principal Prasad's leadership and enjoys visiting the school which seems like a happy place with a variety of students. “Everything your students do are always with the aim of being independent, like the Adult Transition Program, and I appreciate that little coffee cart.” “...this is one of those nice places to visit that our kids are feeling like they accomplished something and the 18 enrolled in Skyline is really a nice figure, it's a start. We have such a wide variety of students that are accepted at Skyline and there's so much support...”

Vice President Amanda Anthony said she was excited about the chronic absenteeism and how Principal Prasad encourages students to come to school, which is paying off. “...last night was the Purposeful Partnerships event here. It was great and I also got to visit one your classrooms and talk with Miss Winn about the science classroom.” “And as a former adult educator, [i] love to see the great connection you're having with the community [such as] full classes, graduating, and moving on to higher education when they get their English down, amazing.”

President Daina Lujan thanked Principal Prasad for her presentation and leadership, noting that she oversees three schools within a school. She said Principal Prasad lights up when she talks about her students. “...for some students this is the first time they've been seen and heard and I just want to thank you and commend your teams for the work that you're doing.”

N. PRESENTATION WITH POTENTIAL ACTION - None

O. CONSENT AGENDA

MOTION #90 (Richardson/Hsieh) to approve Item 1a, SSFHS teacher to travel to Chevy Chase, MD; Item 1b, Buri Buri ES staff members to travel to Pasadena, CA; 1c, Increased funding for Big Lift Supervisor for 2023-24; Item 1d, Contract with SMCOE for 2024-25 Outdoor Education program; Item 1e, Allocation of funds for Non-Public Agencies for 2023-24; Item 2a, Certificated Personnel Assignment Order; Item 2b, Destruction of Class 3 Disposable Records; Item 3a, Purchase Order Listing, March 1-31, 2024; Item 3b, Warrant Register, March 1-31, 2024; Item 3c, Cash Receipts, March 1-31, 2024; Item 3d, Declaration of surplus items; Item 3e, Gifts to the District for May 2024; Item 3f, Fundraising events; Item 3g, Professional service agreements under \$25,000; Item 3h contract renewal with Dannis, Woliver, and Kelley (DWK) for 2024-25; Item 4i, Dairy products award for 2024-25; Item 4j, Fresh produce award for 2024-25, Item 4k, Commercial Food and Supplies award for 2024-25; 4l, Processed USDA foods award for 2024-25. Motion Carried. Motion Carried. (Unanimous)

INFORMATION/DISCUSSION

1. BUSINESS SERVICES

a. May Revision of the Governor's Budget

Assistant Superintendent Ted O presented information on the revision of Governor Gavin Newsom's State budget proposal for the 2024-25 fiscal year, which was released on May 10, 2024. This is the final statutory opportunity for the Governor to update his economic projections and make changes to his proposed budget before the enactment of the State budget in June. On Tuesday, Mr. O and his staff attended a School Services of California workshop to gather the details of the proposed budget, which they will be using to prepare the District's 2024-25 budget. Mr. O provided an update on some areas of the proposed budget and the impact on education. He stressed that this is still a proposal at this time and there will likely be some changes made once the State budget is finalized and approved in June.

Overview

- Unlike budgets during the past few years, the State of California is projecting a huge budget deficit due to a severe revenue decline.
- The Governor estimates the state budget deficit grew by \$7B from a projected estimate of \$37.9B in January to \$44.9B today.
- However, taking into account the "early action" the Legislature adopted in early April, the budget deficit now sits at \$27.6B.
- The "Early Budget Actions" made by the Legislature and Governor resulted in a reduction of the current year's deficit by approximately \$17.3B.
- The deficit is largely due to the 2022 tax collections well below the State's budget assumptions.

- In the May Revision, Governor Newsom must resolve projected budget deficits in 2024-25 and 2025-26, and the actual deficits in the current fiscal year.
- He is proposing a number of actions, including increasing reliance on the State's general fund reserve, increased efficiencies and additional budget reductions, internal borrowing, funding delays, funding shifts, and deferrals.
- Outside of education, he proposes significant spending cuts to government operations, reductions to programs, and pausing new investments.
- For education, he continues his approach from January to shield K-14 education from ongoing programmatic reductions.
- This is accomplished by fully depleting the Proposition 98 Rainy Day Fund, increasing the size of the Proposition 98 "Funding Maneuver," and adding one-time education cuts.
- Governor Newsom's Proposition 98 "maneuver" has significant implications for future K-14 resources.

Proposition 98 Reserve

- The May Revision proposes to withdraw \$5.8B from the reserve in 2023-24 and another \$2.6B from the reserve in 2024-25 to address the budget deficit.
- At the end of 2024-25, the reserve balance would be zero.

Proposition 98 Minimum Guarantee

- For the Proposition 98 Minimum Guarantee, which determines the State funding for education, the Governor's proposal to not credit a \$8.8B to the 2022-23 fiscal year is drawing a lot of criticism.
- The problem happened when the Internal Revenue Service delayed the tax filing deadline from the Spring to the Fall in 2022.
- The tax filing delay, together with aggressive revenue assumption by the State, resulted in the 2022 tax receipts coming in \$26B lower than the Budget Act estimates.
- This translates to an \$8.8B reduction in the 2022-23 Proposition 98 minimum guarantee for education.
- In other words, the State provided more funding to K-12 education and community colleges in 2022-23 than the Proposition 98 minimum guarantee formula.
- The State does not have the funding in 2022-23 to absorb the \$8.8B funding to education.
- To address the State Budget problem this creates, the Newsom Administration's maneuver proposes to accrue the budget impact of the cash provided to education in 2022-23 over a period of five years in annual payments of just under \$1.8B from non-Proposition 98 General Fund resources in each fiscal year beginning in 2025-26 through 2029-30.

- Under the maneuver, neither the \$8.8B allocation in 2022-23 nor the future \$1.8B supplemental “payments” to K-14 education are included in the calculation of the minimum guarantee funding for education.
- This maneuver excludes the \$8.8B allocation in 2022-23 from the Proposition 98 base in both 2023-24 and 2024-25, which will have out-year impacts on total funding for education in the long-term.
- According to School Services of California, this maneuver would reduce Proposition 98 funding for education by \$12-14B across two years, with significant implications for education funding in the out years.
- California School Boards Association, California Teachers Association, School Services of California, the Legislative Analyst Office, and others are concerned with this manipulation of the Proposition 98 obligation by the Governor.

Local Control Funding Formula (LCFF)

- On the Local Control Funding Formula, Governor Newsom is proposing a Cost-of-Living Adjustment (COLA) of 1.07% for 2024-25, which is slightly higher from the 0.76% proposed in January.
- The proposed 1.07% COLA for 2024-25 is still a significant revenue reduction for school districts from the proposed \$3.94% COLA in the final 2023-24 State budget for this fiscal year.
- In addition, the Governor is proposing to use one-time funds from the State reserves to pay for this, which is a huge concern.
- This does not impact SSFUSD because we are a “Basic Aid/Community Funded” school district, which means we get the bulk of our revenue from property taxes and not from the State.

CalSTRS and CalPERS (Employee Pensions)

- On employee pension, the Governor did not provide any new funding for the California State Teachers’ Retirement System (CalSTRS) or the California Public Employees’ Retirement System (CalPERS) in his 2024-25 Proposed Budget.
- The employer rate for CalPERS would increase from 26.68% to 27.05% in 2024-25.
- And the employer rate for CalSTRS would remain the same from prior year at 19.10%.
- This would be an increased cost to the District.

Attendance Recovery and Instructional Continuity Proposals

- Recognizing that COVID-19 disrupted student learning, access to instructional time, and student attendance patterns, the Governor’s Budget included a package of attendance recovery and instructional continuity proposals intended to:
 - Mitigate chronic absenteeism and attendance loss.
 - Provide attendance and instructional time opportunities outside

- of the regular school day.
- Facilitate continuity of learning during emergencies.
- Many of the May Revision changes to the Governor's Budget proposals are clarifying or technical changes to correct for conflicts with existing law.
- Key changes are delaying the implementation date of the attendance recovery program to 2025-26 and limiting the amount of ADA that can be generated through attendance recovery.

State Preschool and Child Care

- To help address the budget shortfall, the May Revision proposes to eliminate the planned investment of \$7.9M in the General Fund in 2025-26 and \$97.9M ongoing starting 2026-27 for Preschool Inclusivity intended for reimbursement rate adjustment factor costs for serving preschool children with disabilities.
- In addition, the May Revision proposes to pause on childcare slot expansion to achieve budget year savings of \$489M until fiscal conditions allow for growth.
- Lastly, more than \$254M previously appropriated but unallocated Inclusive Early Education Expansion Grant program funds are proposed to be reallocated to support the electric school bus grant program.

Facilities

- The May Revision brings disappointing news for facilities.
- Back in January, the Governor's budget proposed a reduction of \$500M for the School Facilities Program, reducing the 2024-25 allocation to \$375M.
- In the May Revision, the Governor proposes to eliminate even this reduced amount and proposes no funding for the School Facilities Program for the current or future years.

Universal Meals

- The Universal Meals program, which started in the 2022-23 school year and requires school districts to provide two free meals per school day to every student who requests it, regardless of the student's eligibility for subsidized school meals, will continue in 2024-25.
- The Governor is proposing an increase of \$118.9M in the current fiscal year to cover the anticipated shortfall and a total increase of \$198.9M proposed for 2024-25 to cover the COLA and growth in the number of meals served.
- He is also proposing to increase the reimbursement rate per meal slightly to \$0.98.

Summary

- Again, these are still proposals by the Governor at this time.

- From here, the Legislature (State Senate and State Assembly) will work with the Governor to iron out their differences before they vote to approve the budget.
- The California Constitution requires the Legislature to send a balanced budget to the Governor by June 15 for signature.
- The final State adopted budget may look different from what is proposed by the Governor in the May Revision.
- We will see what happens when the final State budget is adopted at the end of June.

ACTION

1. ADMINISTRATION

a. Resolution No. 24-36 for Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) Pride Month

Board Clerk Hsieh read the resolution.

MOTION #91 (Murray/Anthony) to adopt Resolution #24-36: In support of 2024 LGBTQ+ Pride Month. (AYES: Anthony, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

2. EDUCATIONAL SERVICES

a. Approval of Agreement with DocuSign for the 2024- 25 School Year

MOTION #92 (Hsieh/Murray) to approve the agreement with DocuSign, Inc. to provide secured and stored documents for the 2024-26 school years. Motion Carried. (Unanimous)

b. Approval of Skyline Middle College MOU for the 2024- 25 School Year

Trustee Richardson said this is a wonderful program and gets better.

MOTION #93 (Murray/Anthony) to approve the Skyline Middle College MOU for the 2024-25 school year, with the cost of \$7,249 per student. Motion Carried on a 3-0 vote.

c. Approval of the Vista Get Ready Material for Newcomers for the 2024-25 School Year

Trustee Richardson asked if this is only for ELs or whether it can be applied for other languages as well. Assistant Superintendent Keith Irish said it is for all students who come into the District programs.

MOTION #94 (Anthony/Murray) to approve the Vista Get Ready material to improve EL instruction across secondary schools and increase the language growth of newcomers for the 2024-25 school year. Motion Carried. (Unanimous)

d. Approval of *Cengage's Grammar in Context* for Supplemental Curriculum for ELD for the 2024-25 School Year

MOTION #95 (Murray/Hsieh) to approve *Cengage's Grammar in Context* for multilingual learners as a supplemental curriculum for ELD for the 2024-25 school year. Motion Carried. (Unanimous)

e. Approval of the Look Newcomer Curriculum for the 2024-25 School Year

MOTION #96 (Murray/Anthony) to approve the Look curriculum to improve EL instruction across elementary schools and increase the language growth of newcomers for the 2024-25 school year. Motion Carried. (Unanimous)

3. HUMAN RESOURCES

a. Approval of Agreement Renewal with EveryDay Labs Attendance Software

MOTION #97 (Hsieh/Murray) to approve the renewal of an annual subscription to the EveryDay Labs Attendance Software, a web-based platform which provides real-time analysis of attendance trends and patterns at the District, school, and student levels. Motion Carried. (Unanimous)

4. BUSINESS SERVICES

a. Approval of Professional Services Agreement for Facilities Consulting Services

Trustee Richardson asked what projects Mr. Savidge works on and whether he is only involved with the bond program. Mr. O replied that Mr. Savidge works part-time, as needed, for special projects in the Facilities area.

MOTION #98 (Murray/Hsieh) to approve the 2024-25 professional services agreement, in an amount not to exceed \$60,000, with K12 School Facilities consultant, William Savidge, for Facilities Consulting Services. Motion Carried. (Unanimous)

b. Approval of Agreement with Cornerstone Earth Group for Geotechnical Engineering Services for the ECHS Central Kitchen Project

Trustee Richardson asked why this was needed since the Central Kitchen refrigerator was replaced a few years ago. Bond Director, Lori Shelton, said one of the bond projects is the renovation of the Central Kitchen. Part of that project is an assessment of the foundation and the ground soil that are beneath the walk-in refrigerator, which has not been replaced, to ensure no additional structural work is needed to support what will be installed. This geotechnical firm will provide that service.

MOTION #99 (Murray/Anthony) to approve the agreement with Cornerstone Earth Group Project, in the amount of \$32,250, for geotechnical engineering services for the ECHS Central Kitchen Project. Motion Carried. (Unanimous)

c. Approval of Award of Contract to EF Brett & Company for the HVAC Replacement and Reroofing Project at Baden HS

MOTION #100 (Hsieh/Murray) to approve the award of contract to EF Brett & Company, in the amount of \$675,000, for the HVAC Replacement and Reroofing Project at Baden HS. Motion Carried. (Unanimous)

d. Approval of Amendment #1 to the Kitchell/CEM, Inc., Agreement for Measure T Bond Program Management Services

MOTION #101 (Murray/Hsieh) to approve amendment #1 to the agreement with Kitchell/CEM, Inc., in the amount of \$1,177,537.00, for the Measure T Bond program management services. Motion Carried. (Unanimous)

e. Approval of Change Order #2 to the E. F. Brett and Co. Agreement for the HVAC Project Package B, Project #16-23

MOTION #102 (Anthony/Richardson) to approve Change Order #1 to the E. F. Brett Co. agreement, in the amount of \$60,769, for the HVAC Project Package B, Project #16-23. Motion Carried. (Unanimous)

f. Approval of Award of Contract to Zone 4 Construction for Electric Vehicle Charging Stations at the District Office

MOTION #103 (Murray/Hsieh) to approve the award of contract to Zone 4 Construction, in the amount of \$239,416, for the electric

vehicle charging stations at the District Office. Motion Carried.
(Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Dr. Hsieh asked about the timing for the a-g requirements and college readiness study session she had requested. Mr. Irish replied that the Ed. Services team is looking at an early August date for the meeting since July is difficult for their schedules due to vacations and summer school.

June 6, 2024

- Update on 2024-25 LCAP draft plan
- Presentation on 2024-25 Preliminary Budget
- Presentation on Special Education School Services Study
- Public Hearing 2024-25 LCAP draft plan
- Public Hearing 2024-25 Preliminary Budget
- Approval of updated Board Governance Handbook
- Adoption of policies for November 5 election
- Resolution calling for election of SSFUSD Board members
- Approval of Board of Trustees Compensation increase for 2024-25
- Approval of supplementary instructional materials
- Approval of the agreement with Newsela for the 2024-25 school year
- Resolution on Budgetary increases and year end transfers

June 20, 2024

- Presentation on YSB Counseling and Safe School Advocates Services and approval for 2024-25
- Presentation on SLO MOU with student data
- Presentation on Facilities Department
- Information on Daybreak Mental Health and approval of MOU
- Approval of SMCOE Induction Program agreement for 2024-25
- Approval of SMCOE Outdoor Education dates for 2024-25
- Approval of Paper Education Company agreement for 2024-25
- Approval of Local Indicators
- Approval of Scoot Education MOU
- Approval to increase facility use fees for 2024-25
- Approval to increase District rental/leasing rates for 2024-25
- Adoption of 2024-25 LCAP
- Adoption of 2024-25 Preliminary Budget
- Resolution on Education Protection Account Funds

July 18, 2024

- Presentation on Information Technology Department
- Approval of Superintendent's contract extension

- Approval for Superintendent and Board to participate in the annual CSBA Conference
- Approval for Superintendent to participate in 2024-25 conferences and seminars
- Approval of Children's Center Program annual self-evaluation reports for 2023-24
- Williams report for 4th quarter ending 6/30/24

August 15, 2024

- Introduction of Student Trustees/ASB High School Presidents
- Presentation on Summer School
- Approval of Star Vista Early Childhood Mental Health Consultation Ser. agreement for 2024-25
- Approval of San Mateo Co. 2024-25 CSPP preschool contract
- Approval of Consolidated Application and Reporting System Spring 2023 data collection
- Public Hearing and resolution for confirmation of sufficient student textbooks/instructional materials
- Resolution for Attendance Awareness Month (September)

September 12, 2024

- Teaching and learning presentation - TBD
- Presentation and approval of year end unaudited actuals
- Approval of Renaissance Learning agreement for 2024-25
- Discussion of October 24 Community Forum topic(s)
- Resolution Honoring Hispanic Heritage Month (September 15 - October 15)
- Approval of Renaissance Learning agreement renewal for 2024-25
- Resolution on GANN limit

September 26, 2024

- Teaching and learning presentation - TBD
- Approval of San Mateo Co. 2024-25 CSPP preschool contract
- Update on enrollment for the 2024-25 school year
- Update on Safe School Plans
- Resolution honoring Filipino American History Month (October)
- Approval of the Board Governance calendar for 2024-25
- Approval of SMCOE Induction Program (BTSA) agreement for services in 2024-25
- Resolution for California Week of the School Administrator (October)

October 10, 2024

- Teaching and learning presentation - TBD
- Presentation on Genentech and Science
- Presentation on Fiscal Services

- Williams report for 1st quarter ending 9/30/24
- Update on OpTerra Energy solar savings
- Resolution honoring Native American and Alaska Native Heritage Month (November)
- Approval of Local Indicators
- Approval of ESSER III Expenditure Plan for 2024-25

October 24, 2024 - Community Forum

- Topic(s) TBD

November 14, 2024

- Teaching and learning presentation - TBD
- Presentation on Assessment/Accountability (CAASPP, CAST)
- Approval of Star Vista Early Childhood Mental Health Consultation Ser. agreement for 2024-25
- Update on Safe School Plans
- Public Hearing on Educator Effectiveness Block Grant

December 14, 2024

- Teaching and learning presentation - TBD
- Presentation on Performance Management - CTE
- Approval of San Mateo Co. QRIS block grant for 2024-25
- Presentation and approval of First interim budget report “positive certification”
- Resolution for School Board Recognition Month
- CSBA Delegate Assembly nomination(s)
- Approval of the Effectiveness Educator Block Grant
- Approval of 2025 Summer School Program

December 17, 2024 - Reorganization meeting

- Resolution ratifying November 5 election
- Ceremonial Oath of Office for new Board member(s)
- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Vice President Anthony congratulated everyone on a great year and looks forward to the promotions and graduations next week.

Trustee Murray wished everyone a happy summer and thanked them for all their hard work during the year. She congratulated the graduates and students being promoted.

Trustee Hsieh wished everyone a wonderful graduation and a safe summer.

Trustee Richardson reported attending the Skyline Middle College graduation, which is a highlight of her year. Everyone was celebrated and it was a big family affair. A District student, Peyton Jackson, is the valedictorian and will attend UCLA with a double major. She will be attending the SSFHS graduation next week. She wished everyone a nice summer.

President Lujan congratulated the graduates, the staff who will be off during the summer, and the 12 month employees. "I hope the break during the summer provides you a little bit of quiet so you can catch up on those projects you've been meaning to get to."

ADJOURNMENT – 8:20 p.m.