



MINUTES

SPECIAL MEETING

SCHOOL DISTRICT LIAISON STANDING COMMITTEE OF THE CITY COUNCIL

TUESDAY, FEBRUARY 06, 2024
2:30 p.m.

**City Hall, City Manager's Conference Room
400 Grand Avenue, South San Francisco, CA**

CALL TO ORDER

2:33 p.m.

ROLL CALL

Vice Mayor Flores, present
Councilmember Addiego, present
Board President Lujan, present
Board Clerk Hsieh, present

AGENDA REVIEW

No changes.

PUBLIC COMMENTS

None.

MATTERS FOR CONSIDERATION

1. Motion to approve the Minutes for March 01, 2023.

Motion – Board President Lujan / Second – Councilmember Addiego: to approve the minutes. The motion carried unanimously.

2. Expanded Learning Opportunity (ELOP) Program Update. (Keith Irish, Assistant Superintendent Educational Services and Greg Mediati, Parks and Recreation Director)

Assistant Superintendent of Educational Services Irish provided an update and noted that two additional partners were being explored while current partners included the Boys and Girls Club, the City of South San Francisco, and the City of Daly City. He shared that though 1800 students met the requirements for ELOP, only 533 of the 1,000 spots available were utilized by students and families. He also shared there would be potential changes to enrollment and registration as the responsibility will shift to providers while the district will maintain responsibility in advertising and recruitment. The district is also exploring the possibility of allowing vacancies to be filled with paid families and is in the process of creating a position to oversee ELOP.

3. Joint Advisory Committee of the SSF Child Care Master Plan (JACCCMP) update. (Sharon Ranals, City Manager) · Summer School Registration - Alignment with City programs. (SSFUSD) · After School Providers - Alignment of Registration dates. (SSFUSD)

City Manager Ranals provided an overview of the City Childcare Master Plan and highlighted the stakeholders in the Master Plan. She shared the committee has been meeting monthly since May of 2023 and shared that their priorities include affordability and workforce development. The next meeting is scheduled for February 26, 2024.

4. Sunshine Gardens Elementary School collaboration on site improvements. (Sharon Ranals, City Manager)

City Manager Ranals shared that Sunshine Gardens Elementary School is in the first phase of the bond project. She expressed the City of South San Francisco would be happy to collaborate and provide assistance with landscape architect sketches.

Superintendent Moore shared initial meetings have yet to happen but would be happy to explore collaboration. Mr. Ted O shared they are off to a slow start. He introduced Bond Director Lori Shelton, who explained that project assessment would begin to identify the current conditions of facilities and campus, followed by the design phase. She also stated an internal committee will be established to filter questions.

5. High School Summer Internship Program. (Leah Lockhart, Human Resources Director)

Human Resources Director Lockhart provided an update on the summer internship program and noted the program dates would start June 10, 2024-August 2, 2024. She stated feedback was welcomed from students regarding placement and that students would be selected using a lottery process after meeting requirements.

Councilmember Addiego inquired if there were any updates to sites expanding to the business community. Director Lockhart stated that the expansion would not occur this year but would be explored. Vice Mayor Flores suggested connecting with the Chamber of Commerce and community college job training to establish relationships and build connections.

6. Traffic/Safe Routes to School Update. (Eunejune Kim, Public Works Director)

Public Works Director Kim provided an update on the reduction of school speed limits and safe routes to school. Senior Engineer Chou shared that the City is working closely with schools to outreach and inform them of the project. He also provided an overview of the applications that have been submitted for grants.

Vice Mayor Flores noted the importance of safe routes to school audits are important and requested that Westborough Middle School be added to the audit on behalf of Councilmember Nagales.

7. Youth Government Day update. (Devin Stenhouse, Acting Communications Manager/DEI Officer)

DEI Officer Stenhouse provided an update on selected dates, activities, and events with the Mock City Council scheduled for April 17, 2024. Student capacity will be 20.

Requirements for eligibility were discussed and Superintendent Moore noted she would confirm eligibility and report back. Vice Mayor Flores noted it would be beneficial for families to be a part of the council meetings and encouraged staff to consider all applicants.

8. Every Kid Deserves a Bike program update. (Devin Stenhouse, Acting Communications Manager/DEI Officer)

DEI Officer Stenhouse provided an update and stated all dates have been identified in May in recognition of Bicycle Safety Awareness month. He also shared the program is looking to expand to additional schools and exploring a Saturday to include three elementary schools. Board President Lujan shared that the California Highway Patrol would be a great resource for helmets.

9. Proposed schedule for quarterly meetings. (Marie Patea, Executive Assistant to the City Manager)

Executive Assistant Patea proposed dates for quarterly meetings of May 7, 2024, September 3, 2024 and December 3, 2024. The Committee unanimously agreed to the proposed dates.

ADJOURNMENT

Being no further business, Vice Mayor Flores adjourned the meeting at 3:24 p.m.

Submitted:

Approved:

Jazmine Miranda, Assistant City Clerk
City of South San Francisco

Eddie Flores, Vice Mayor
City of South San Francisco

Approved by the School District Liaison Committee: ____ / ____ / ____