

Caprock Academy Board of Directors
Tuesday, June 10, 2025
Regular Business Meeting at 6:00 p.m.
Caprock Academy - 714 24 1/2 Rd, Grand Junction, CO 81505

Meeting can be viewed virtually via Zoom.

In order to attend the meeting via video conference, use the link below:

In order to attend the meeting by phone, dial the number below and follow the prompts:

Join Zoom Meeting

<https://us02web.zoom.us/j/86350206719?pwd=eUJYZkZZZnNmN1pVcWh3dHE3clZaQT09>

Meeting ID: 863 5020 6719

Passcode: 707033

If you are attending virtually and have a public comment, please fill out the Board Meeting Public Comment form located on the Board of Directors page on the school's website no later than one hour prior to the start of the meeting. During the public comment period, any forms submitted will be read aloud by a board member.

All virtual participants will be muted by the host.

Mission: We help all students achieve their highest academic and character potential, using proven accelerated academic programs while providing a safe environment.

I. Pledge

II. Call to Order: KJ Kline, CABD President @ 6:01pm

Board Members in attendance: KJ Kline, Dave Carlo, Randy Wilkens, Jenna Coffman, Ryan Schramm, Joe Goodwin.

Board Members not in attendance: Ryan McCulley

Others in Attendance: Declan Atwell, Candice Freeman, Steven Kovcrouzs, Caroline McGlade, Matt McGlade

Others in Attendance via Zoom: Natalie Clayton, Amanda Davis, Keith Allen, Darlene Rice, Tara Barnes, Kerri Schulze, Takara Montover, Deanna Orient, Elyssa Clifford

III. Vision

Vision: Strengthening the community through the involvement of parents, educators and community leaders working together to provide an environment that fosters academic excellence and develops strong character in our students. We shape global citizens who set life goals and practice lives of service and virtue.

- IV. Presentation of Excellence: Matt Diers presents and recognizes several individuals for their exceptional service to Caprock Academy.**
First, Kathy Cantu is being honored for her long-standing service on the Board and her involvement in the Finance Committee. Her support during my time as Interim Head of School was incredibly helpful, especially with financial matters.
We're also recognizing our outgoing Board President, who previously served as Vice President. She's been a dedicated member, with continued involvement through the Governance Committee, especially in reviewing and revising key policies and handbooks.
Lastly, we want to express our appreciation to Samantha Kendall, our outgoing Board Secretary and Administrative Assistant. She has been instrumental in supporting both the Head of School and the Board, and her contributions will be greatly missed. Thank you all for your dedication and service to Caprock Academy.

V. General Public Comments

Members of the public may address the Board during this portion of the agenda on any topic. **Please fill out the check-in form prior to the start of the meeting indicating your interest in addressing the board.** This comment period is not limited to items on the agenda. **Public Comments are limited to three (3) minutes and the total general public comment time is limited to twenty (20) minutes total.** The Board reserves the right to limit or end public comment that it deems to be defamatory, insulting, abusive, or does not comply with character expectations of the Caprock community. Please note that this Public Comment time is separate and distinct from a parent's opportunity to seek Board review of a matter concerning a specific student and a particular class and/or a specific circumstance of administration of a policy (see the Family Handbook, Grievance Policy SE8.5). Similarly, this opportunity is separate and distinct from a Caprock employee requesting Board review of a specific employment matter (see the Employee Handbook, Grievance Policy E 15.0).

No comments made.

VI. Consent Agenda

- a. Consent Agenda (CABOD Members may request any item(s) be removed to be considered in full at meeting)
 - i. May 13, 2025 regular board meeting minutes
 - ii. May 27, 2025 special board meeting minutes
 - iii. CAST
 - iv. CASAC
 - v. Enrollment Report
 - vi. Treasurer's Report

KJ Kline makes motion to add “Head of School Update” to consent agenda under New Business Action. 1st KJ Kline, 2nd Dave Carlo, Motion Carried

Motion to Approve consent agenda 1st Ryan Schramm, 2nd Joe Goodwin. Motion Carried

VII. Financial

- a. Consideration and possible approval of April 2025 Financial Reports as submitted.

Motion to approve April Financial Report as submitted 1st by Ryan Schramm, 2nd by Joe Goodwin Motion Carried

- b. Presentation and Review of 2025-2026 Budget approval

Motion to approve 2025-2026 Budget as discussed 1st by Ryan Schramm 2nd by Dave Carlo Motion Carried

VIII. Old Business Discussion

- a. Committee updates

- i. Strategic planning- **Jenna Coffman announces confirmation on date for the strategic planning retreat as July 18th at 9:15am. She also confirmed our facilitator Alesha will be in attendance.**

- ii. Hiring committee- **Posting will go out this Friday June 13th, asks the board for help on condensing HOS job description.**

- b. Policy AP 7.4 Assignment due dates, late grades and Remediation (K-12)

The discussion emphasized the importance of allowing Deans and teachers to create and uphold appropriate grading policies. Questions were raised about how this information will be communicated to parents. The Governance Committee reviewed the policy to ensure future adjustments can be made without requiring formal policy changes.

IX. Old business Action

- a. 2025 – 2026 Student Fee Schedule

Motion to Approve 2025-2026 Student Fee Schedule 1st by Jenna Coffman, 2nd by Dave Carlo

X. New Business Discussion

- a. CASAC Annual survey presentation- **Candice Freeman: co-chair presents**

The Accountability Committee fulfills its responsibilities under the Education Accountability Act of 2009 by advising the Board and Head of School on key areas such as budget, school improvement planning, family engagement, and Head of School evaluations. It also provides recommendations on curriculum instructional practices, and staff development.

This year, the committee has focused on providing solution-based recommendations aimed at supporting positive, actionable changes. Key areas of focus include staff retention and compensation, emphasizing the need for a structured transition plan and a comprehensive salary review that values licensure, experience, and longevity. Staff have also expressed a desire for input into professional development opportunities to enhance relevance and job satisfaction.

Concerns around communication and policy enforcement highlight the need for consistency across grade levels and clearer expectations for staff, students, and families. Standardizing communication practices and ensuring consistent policy application are essential for building transparency and trust.

Engagement and school culture remain vital. Suggestions include increasing field trips, expanding after-school programs, and offering opportunities for families to connect outside of school hours. These efforts support academic enrichment, community building, and better alignment with the needs of working families.

CASAC invites the Board to review these recommendations and engage with the committee. We're committed to working collaboratively to align our efforts with Caprock's mission and promote long-term success for the school community.

- b. Head of School Update - Matt Diers provided an update on current staffing and the hiring process for various campus roles. He emphasized the value of the key card system in boosting staff morale and recommended continuing its use, as long as finances allow. He discussed improving student transportation by better utilizing Caprock vehicles and suggested upgrading or replacing student computers due to ongoing issues. He also noted that former employee Jennie Morris had secured grant funds for some software upgrades. Lastly, he shared updates on CMAS testing.**

XI. New Business Action

- a. None**

XII. Adjourn

Motion to adjourn 1st by Ryan Schramm 2nd by Jenna Coffman motion carried

Adjourned @ 7:49pm

Minutes Respectfully submitted by Samantha Kendall, Executive Assistant to HOS