

Caprock Academy Board of Directors
Tuesday, July 08, 2025
Regular Business Meeting at 6:00 p.m.
Caprock Academy - 714 24 1/2 Rd, Grand Junction, CO 81505

Meeting can be viewed virtually via Zoom.

In order to attend the meeting via video conference, use the link below:

In order to attend the meeting by phone, dial the number below and follow the prompts:

Join Zoom Meeting

<https://us02web.zoom.us/j/86350206719?pwd=eUJYZkZZZnNmN1pVcWh3dHE3clZaQT09>

Meeting ID: 863 5020 6719

Passcode: 707033

If you are attending virtually and have a public comment, please fill out the Board Meeting Public Comment form located on the Board of Directors page on the school's website no later than one hour prior to the start of the meeting. During the public comment period, any forms submitted will be read aloud by a board member.

All virtual participants will be muted by the host.

Mission: We help all students achieve their highest academic and character potential, using proven accelerated academic programs while providing a safe environment.

I. Pledge

II. Call to Order: KJ Kline, CABD President @ 6.01pm

Board Members in attendance: KJ Kline, Dave Carlo, Randy Wilkens, Ryan Schramm, Joe Goodwin, Ryan McCulley.

Board Members not in attendance: Jenna Coffman.

Others in Attendance: Tisha Moore, Tracy Arledge, Shane Chatfield, Howard Butcher, Dylan Blount.

Others in Attendance via Zoom: Amanda Davis, Takara Montover, Candice Freeman, Sam Kendall, Lisa LaFever, JPC, Chris McGlade.

III. Vision

Vision: Strengthening the community through the involvement of parents, educators and community leaders working together to provide an environment that fosters academic excellence and develops strong character in our students. We shape global citizens who set life goals and practice lives of service and virtue.

IV. Presentation of Excellence: Matt Diers presents and recognizes several individuals for their dedication and preparation for this coming year.

The Admin team, Howard Butcher, Brook Navin, Takara Montover, Jen Heil and Lindsay Dunkin for their preparation work and dedication to get the school ready.

V. General Public Comments

No comments made

Members of the public may address the Board during this portion of the agenda on any topic. **Please fill out the check-in form prior to the start of the meeting indicating your interest in addressing the board.** This comment period is not limited to items on the agenda. **Public Comments are limited to three (3) minutes and the total general public comment time is limited to twenty (20) minutes total.** The Board reserves the right to limit or end public comment that it deems to be defamatory, insulting, abusive, or does not comply with character expectations of the Caprock community. Please note that this Public Comment time is separate and distinct from a parent's opportunity to seek Board review of a matter concerning a specific student and a particular class and/or a specific circumstance of administration of a policy (see the Family Handbook, Grievance Policy SE8.5). Similarly, this opportunity is separate and distinct from a Caprock employee requesting Board review of a specific employment matter (see the Employee Handbook, Grievance Policy E 15.0).

VI. Consent Agenda

a. Consent Agenda (CABOD Members may request any item(s) be removed to be considered in full at meeting)

- i. June 08, 2025 regular board meeting minutes
- ii. CAST
- iii. CASAC
- iv. Enrollment Report
- v. Treasurer's Report

June 08, 2025 meeting minutes to be approved next month (August).

Motion to remove treasurers report. 1st KJ Kline, 2nd Ryan Schramm. Motion carried.

VII. Financial

a. Update from the Treasurer

No treasurers report.

Finance committee met and decided that the review of June financials would be postponed until the end of the year. Discussed capital needs from last year regarding computers and vehicles.

Computers are a working capital short-term asset. The general fund is not intended for computers. The correct means is to use the excess money from the 2024/2025 budget.

Vehicle funding can be used out of the working budget and general fund.

For now the computer need is met. The 2024/2025 excess budget was used for the purchase of 96 computers, for computer labs and replenishment of computers in the 2nd computer lab. . 60 computers in carts that can be used within the building as needed. A 3rd computer lab was made by moving staff around to aid with the testing processes. Should we need more, there is approx. a 10 day lead time.

Bandwidth update needed. Discussions are being held regarding a dedicated line being installed.

All 4 vehicles are due for inspection next week. This will determine if repairs are needed and if it is worth repairing or not. More information will be available during the retreat on July 18th.

VIII. Old Business Discussion

- a. Committee updates
 - i. Strategic planning
 - ii. Hiring committee

No updates. Strategic planning and hiring to be discussed more during the retreat on July 18th.

IX. Old business Action

- a. Policy AP 7.4 Assignment due dates, late grades and Remediation (K-12)

Motion to approve Policy AP 7.4 Assignment due dates, late grades and Remediation (K-12). 1st **Ryan Schramm**, 2nd **Dave Carlo**.

Motion Carried.

X. New Business Discussion

- a. HOS update

The school is staffed and ready to to work. Dan Salazar, the old Athletics and Activities Director is leaving and we are looking to hire a replacement. Interviews are 7/11. 1 candidate it internal, 2 external. Safety and Security Director was hired, but she had to reject the offer due to health concern. Chance has been offered the position, starting 7/14. Director of Special Education Services (DOSS) position and SPED Case Managers positions have been filled. We are waiting on some SPED aides to be hired. This will help with resource compliance and some of the SPED challenges. Nicky Quinlan is the new HOS assistant and BOD assistant. New HOS resumes are being gathered and have been contacted with regards to the timeline.

Recap on the spending, the computer situation will be discussed to decide if there is a further need. Facilities equipment updated. New lawn mower bought to make their job easier and quicker.

200qty new folding chairs were bought, and tables for classrooms and the new computer lab.

Title IX compliance was an issue before. There is a need for an external Title IX coordinator. We partnered with Trish Mahre who works in a private practice local in Grand Junction. Next Wednesday (7/16) 8:30am there is a presentation for Title IX processes and all board members are invited. We are going to look into recording and/or doing a zoom for the presentation. The Caprock policy is being reviewed.

SPED improvement plan from CSI is in progress. Donna Daye, our CSI rep is to meet with Caprock next week. Kim Christensen to be involved in board meetings, fulfilling SPED staff position were all part of trying to satisfy the compliance issues.

Hiring staff at Caprock is a challenge, but all the admin and deans have been working on that.

XI. New Business Action
none

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b. Discussion and or actions warranted pursuant to executive session

Motion to enter into executive session, **1st KJ Kline, 2nd Dave Carlo.**
Motion Carried.

Entered executive session @ 6:32pm
Returned from executive session @ 8:11pm

Pertaining to the investigation, Matt Diers is going to be following through on some corrective actions.

After returning, Policy "AP 7.4 Assignment due dates, late grades and Remediation (K-12)" was read aloud.

8))) **Future Agenda Items**
None to discuss

8)68 **Adjourn**

Motion to adjourn 1st by KJ Kline, 2nd by Joe Goodwin.
Adjourned @ 8.16pm.