



For Faith, Scholarship and Community

Community Service Programs

2025-2026



MUHS COMMUNITY SERVICE PROGRAMS

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MUHS Community Service Program Philosophy

Jesuit education assists in the formation of persons who will put their beliefs and attitudes into practice throughout their lives. At Marquette University High School, we hope that each young man will graduate with a genuine concern for others and a commitment to serving those in need.

Our service programs help students realize that their talents are gifts to be developed for the good of the human community. They are encouraged to use their gifts in the pursuit of the Jesuit ideal to become “**Men for Others**” who are committed to justice.

In order to promote awareness of “others,” Marquette University High School has committed to a strong service program. Students are expected to perform a minimum of 130 hours of service during their time at Marquette. These hours are a crucial part of every student’s development in areas of social awareness and social responsibility.

MobileServe

Marquette University High School uses MobileServe to track student participation in our service learning program. MobileServe makes it easy to document and verify students’ impact, as well as help match them with volunteer opportunities in their community. Students must use their MUHS email to view, sign up for, and record service opportunities posted on MobileServe. Students must use MobileServe to record non-MUHS service opportunities in order to have these opportunities count toward their service requirements.

Goals of Ignatian Service Work

- 1. **Integrity.** Faith without action is empty, narcissistic, and usually dull. If there is any message in the Incarnation, it is that God is waiting to be born among those who are marginalized, uninvited, cold, and tired. When faith, or education, is not about learning to take care of one another, it becomes self-serving and no longer deserves the moral and financial support from the community. Our service to the community brings God’s presence to a world in need.

- 2. **Leadership.** MUHS students will encounter a global society that is becoming more competitive, individualistic, and transitory. More than ever, an understanding of servant leadership can draw on the rich biblical heritage of seeking a community that is committed to the common good. Service shapes our students to become leaders who are socially responsible and conscious of that which divides and belittles people, i.e. bigotry, poverty, and violence.

- 3. **Generosity.** At the heart of Ignatian spirituality is the *Magis: the more*; seeking out and doing God’s will. Everyone has unlimited ability to heal, support, listen, entertain, inspire, and encounter Christ in the least among us. We are called to be Generous in Deed!

- 4. **Sacramental.** No act of kindness, even when it is hidden, unappreciated, or done with mixed motives (as are all service activities), is ever wasted. Service matters, simply because there is a holiness that dwells within all life. Any attempt to honor that holiness, such as ensuring that people are treated with dignity, is making the goodness of God a bit more real, a bit more personal. Ultimately, service is about discovering that one of life’s greatest treasures is to do what St. Ignatius kept insisting we ought to do: labor for the greater glory of God.

- 5. **Relational.** Throughout their four years of high school, MUHS students will experience many different service activities. The purpose of sophomore and junior service is to develop relationships with each other and with the wider community that will prepare students for a life of service that extends beyond their time at Marquette University High School.

Important Dates & Deadlines

Students receive a pass/fail grade for community service on their Sophomore, Junior and Senior year report cards. The grades appear as either an S for satisfactory progress/completion or a U for unsatisfactory progress/completion of the service requirement and become part of the student’s official transcript. The grade does not affect a student’s GPA. In order to avoid receiving a U on their transcripts, students should meet the following deadlines:

Deadline for submitting summer service.....	8/5/25
A minimum of 12 hours of service recorded by the end of 1 st semester.....	12/12/25
First Semester Service Recognition.....	12/15/25*
18 hours of service recorded by the Third Quarter grade report.....	2/27/26
Second Semester Service Recognition.....	5/13/26*
24 hours of service recorded by the end of the academic year.....	5/15/26

*Students who meet Service Challenge Requirements will be eligible for special recognition

MUHS Community Service Program Overview

Year-By-Year Requirements

Freshman year: 2 hours—completed on Freshman Retreat

Freshmen are encouraged to get acclimated to Marquette High and the High School routine. All Freshman participate in a service activity through the Freshman retreat. Freshmen are encouraged, but not required, to participate in other service projects such as Trash for Pizza (neighborhood clean-up) Campus Ministry activities (serving at Mass) and other service activities offered through their teams, clubs and homerooms.

Freshmen will be introduced to MobileServe second semester, after the Freshman Retreat, so that they can log their hours and begin keeping track of their volunteer service. Freshman can then record any volunteer hours they complete during the summer between freshman and sophomore year to earn up to 12 hours of service toward their sophomore year service requirement.

Sophomore year: 24 hours—12 hours per semester

Sophomores participate in bi-weekly service through their Theology class visits to St. Rose Catholic grade school (6 hours per semester) where they serve as classroom buddies. The remaining 6 hours per semester are accomplished through participation in various MUHS sponsored activities (i.e. serving at Mass, MUHS Open House, MUHS Auction, and club, homeroom or athletic team service activities). Sophomores are encouraged to volunteer with our Community Partners but can earn volunteer hours through activities offered through their parish, scout troop, local nonprofits and MUHS.

Junior year: 24 hours—12 hours per semester

Juniors are required to complete their community service by volunteering at one or more of our MUHS Community Partners. These organizations use MobileServe to list service opportunities and can be found by opening the Discover tab in the MobileServe app. Community Partners provide a wide variety of service experience such as meal programs, food pantries, therapeutic recreation programs, Special Olympics, events at assisted living facilities, and weekly tutoring programs.

Senior year: 80 hours—Senior Shared Life—(second semester)

The Senior Shared Life project is the capstone of the Marquette University High School community service program. All seniors, as part of their graduation requirements, must successfully complete the Senior Shared Life Project.

At the end of the third quarter, every senior is released from classes to work on a two-week community service project. Seniors volunteer at service agencies or institutions such as day care centers, schools and assisted living/elder care facilities in the greater Milwaukee area. Midway through Senior Shared Life, the entire class returns to MUHS to share their observations and experiences. Students gain insight into their own projects and have a chance to re-evaluate their commitment before completing the final week.

Senior Shared Life is run as a separate program. Seniors will receive a Shared Life Handbook containing information about that program during the second semester of the school year. Seniors can, but are not required to, record their hours in MobileServe.

Sophomore Year Service: 24 hours—12 hours per semester

The goal of the Sophomore year service program is to help students become acclimated to serving the community in and around the Merrill Park Neighborhood. Sophomores participate in service through their Theology class visits to St. Rose Catholic grade school (6 hours per semester) where they assist in the classroom. Sophomores should record their St. Rose service each time they go to St. Rose. To record hours, open the MobileServe app, click the Log Hours button, enter 1 hour for the time spent volunteering and select the category: Service at St. Rose.

In addition to volunteering at St. Rose, sophomores are encouraged to earn up to 6 hours of service from one of these school-sponsored activities*:

MUHS Campus Ministry Squad (ongoing throughout the year) 1-hour for serving Mass.

Open House Volunteer (October 12, 2025) Set up, take down, tour guide.

Fall Fridays (9/26, 10/10, 10/17, 10/24) MUHS service days at select Community Partners.

Sophomore Grounds Crew – Freshman Retreat (Feb. 5-7, 2026) Only available to students who have not received a U for First Semester Service

MUHS Community Partner Opportunities

Sophomores are encouraged to earn 6 or more of their service hours by serving with one or more of our Community Partners. Community Partner Opportunities are listed under the Invitations Tab and Discovery Tab of the Opportunities page in MobileServe. Students can learn more about an event by clicking on the name of the event or the picture tile. Most events require students to sign up in advance because they can only accommodate a limited number of volunteers. If no spots are available then a student cannot volunteer for that event. When a student registers for an event, MobileServe will add that event to their schedule and send an email reminder to the student so that he remembers to complete his volunteer work. When a student has completed a service activity, he should open the MobileServe app and record his service. Choose the category: Community Partner.

NOTE: Community Partners do not always list every available opportunity on MobileServe but that doesn't mean that they don't have any!

NOTE: Always have the adult in charge sign the verification screen on your smartphone to verify your service after you have completed volunteering.

Non-MUHS Sponsored Service (such as service through Boy Scouts, a faith community, or other organizations) can also be recorded in MobileServe and applied to a student's Sophomore year service requirement. Enter the time spent volunteering and select the category Sophomore Service Approved Project. Students should get pre-approval before doing these projects by talking to Mrs. Fulcher in Campus Ministry to make sure they meet the requirements of the MUHS Service Program.

Sophomore Service Challenge Recognition Requirements

Sophomores who complete a total of 15 hours of service during one semester by the semester service deadline are invited to our end of the semester Service Challenge Recognition event.

**additional school sponsored activities may become available throughout the year.*

Junior Year Service: 24 hours—12 hours per semester

The goal of the Junior year service program is to encourage students to extend their involvement in the community beyond MUHS to serve the greater Milwaukee area. Juniors earn service hours by volunteering with one or more of our Community Partners. Community Partners include assisted living facilities, meal programs, food pantries, Special Olympics events, tutoring programs and more!

Community Partners post volunteer opportunities on the Invitations tab and Discovery tab of MobileServe. If there are no opportunities listed on a Community Partner's Discovery Tab that doesn't mean that they don't have any! Students can check a Community Partner's website for volunteer opportunities that are not posted on MobileServe. In order to volunteer with our Community Partners, students **MUST** sign up in advance. Registering for a service event ensures that the service site can accommodate volunteers. After completing service, a student needs to verify their service by having the event supervisor sign their smartphone before leaving the site.

It is important for students to read the entire description of an activity **BEFORE** committing to service at a Community Partner site so that the student **AND** the participants in the activity get the most out of it. Some Community Partners require:

- Consistent (week-to-week) participation, i.e. tutoring programs.
- Forms to be filled out and signed by parents, i.e. background checks.
- Students can sign up on the community partners' volunteer page.

NOTE: Juniors are required to complete all 24 hours of their service through one or more of our Community Partners.

Junior Service Challenge Recognition Requirements

Juniors who complete a total of 15 hours of service with a community partner during one semester by the semester service deadline are invited to our end of the semester Service Challenge Recognition event.

NOTE: Juniors are not eligible to receive service hours at MUHS activities designated for sophomores (ie. Ministry Squad, Open House set up, Auction set up, etc.) Some MUHS activities, such as coaching Jr. Hilltoppers, JHS tutoring and serving as a translator for Open House or Parent/Teacher conferences, are acceptable for Junior service hours.

MUHS Community Service Program—FAQs

What non-MUHS activities qualify for sophomore service?

Activities listed in MobileServe and/or those done for a community organization qualify for volunteer service. Activities done for a family member, family-owned business, family friend (other than an elderly neighbor), or private business **do not** qualify for service. Other activities that do not count as service: dog walking, house sitting, putting in piers at cottages, collecting funds for a non-profit, working at concession stands, score keeping, etc. MUHS reserves the right to approve or reject service hours. When in doubt, check with Mrs. Fulcher in Campus Ministry.

What if my service hours get rejected?

When service hours get rejected, MobileServe will display a red **X** on a student's activity log. Click on the activity to see why the service was rejected. Most often, hours are rejected because the supervisor did not verify the hours or the student has entered incorrect information. Students can edit their service log to correct the issue and resubmit the service hours for verification and approval.

What if I signed up for service but can't go?

If you sign up for a service opportunity and can no longer participate, simply sign in to your MobileServe account and remove your name from the list by clicking the withdraw button. Removing yourself from the list will open up the spot so that someone else can take your place.

What if I sign up for service and forget to go?

Hopefully this won't happen, but if it does you will not be able to count that opportunity as part of your service record. Your participation in a service event will be verified when the supervisor of the activity signs your service record using your smartphone app.

What if I don't complete enough service hours during an academic year?

Students who do not complete the minimum number of required service hours will receive a "U" on their report card for "unsatisfactory completion" of the service requirement. Students who do not complete the required number of service hours during the school year will need to complete 36 hours of service over the summer and cannot be eligible for MUHS Sponsored Summer Mission Trips and/or other leadership opportunities. Other consequences could include prohibition from participation in school activities, or dismissal from MUHS. See page 7 of the MUHS Student Parent Handbook for more information.

What if I have a U on my transcript?

If a student records no hours during the academic year or records less than the minimum required hours, he will receive a "U" on his report card for Unsatisfactory progress. A "U" on a report card means you did not record service hours by the deadline. A student with a "U" on his transcript may be denied opportunities to lead retreats, participate in summer immersion programs and/or experience other consequences.

Summer Service Information

Rising-Sophomore Summer Service

- Between June 1, 2026 - August 5, 2026 students can earn 12 hours of service towards their sophomore year requirements.
- Some pre-approved opportunities are listed in MobileServe.
- Go to the 'Discover' tab of MobileServe to find additional opportunities.
- **Fundraising:** Does NOT count towards your service requirements. For example: ringing the bell for Salvation Army, door-to-door collections, concession stands, donating blood, etc.
- **Incomplete Service Hours at the end of First Semester Sophomore Year:**
 - 'U' on your transcript.
 - A letter home to parents.
 - Not eligible for leadership or participation in Sophomore Grounds Crew.
 - Not eligible for summer immersion trips.
 - See Student Handbook, page 7 for more details.
- **Incomplete Service Hours at the end of Second Semester Sophomore Year:**
 - 'U' on your transcript.
 - A letter home to parents.
 - You will not be considered for Junior year leadership roles.
 - **Service hours must be made up in the summer months, must be completed at a community partner and you must complete an additional six hours of service (on top of the 24 hour requirement).**

Rising-Junior Summer Service

- Between June 1, 2026 - August 5, 2026 rising juniors who have met their sophomore year service requirement (24 total hours approved/S on your sophomore year report card) can apply up to 12 hours of summer service towards your junior year service requirements.
- Rising juniors who have not met their sophomore year service requirement must get caught up before applying summer service to their junior year requirement.
- ALL summer service hours must be at a Community Partner even if your service hours are being applied to your sophomore year requirement (to clear a U) or towards your junior year service requirement.
- **If you do not record 12 Service Hours by the end of First Semester Junior Year:**
 - You will receive an Unsatisfactory on your transcript.
 - A letter home to parents.
 - Not eligible for Freshman Retreat leadership.
 - Not eligible for summer service immersion trips (Somos Amigos, Courts for Kids, Rosebud).
- **If you do not record 24 Service Hours by the end of Second Semester Junior Year:**
 - You will receive an Unsatisfactory on your transcript.
 - A letter home to parents.
 - You will not be considered for Senior year leadership roles (Kairos Leader, Big Brothers).

MUHS Community Service Program

Tools & Tips for Successful, Mission-Driven Service

1. Practice Good Smartphone Etiquette

Smartphones should be used to get a supervisor's signature and to geotag your location after completing service. Limit smartphone use at service sites to these purposes and never allow phones to become a distraction.

- Students: always get permission from a site supervisor before using your phone!
- Never take a picture of a child.
- Never take a picture of an adult without his or her permission.
- Many service sites have confidentiality concerns that prohibit students from taking pictures and/or posting to social media while participating in service.

2. Be Open and present to service activities!

Whether it's through class visits at St. Rose, participation in a community meal program, or some other opportunity, what YOU put into your service experiences will transfer into so many other aspects of your life. You will meet new and interesting people, develop new skills and make a positive difference in the life of the people you meet. Challenge yourself to try a variety of service experiences over the next few years.

3. Log your hours immediately after completing service!

Don't forget to get a signature from the site supervisor and if you're using geo-tagging, you must be at the service site when recording your hours.

For More Information, contact the MUHS Campus Ministry Office:

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