

A.S.B. CONSTITUTION OF SQUALICUM HIGH SCHOOL

(Amended 12/5/23)

ARTICLE 1

GENERAL A.S.B.

Section 1

The name of this Association is “The Squalicum High School Associated Student Body.”

Section 2

The purpose of this Association is to promote all student activities in which its members participate.

Section 3

All students registered at Squalicum High School who possess an A.S.B. card are members of the A.S.B. and are entitled to all of the rights and privileges thereof. These privileges include, but are not limited to: Running for A.S.B., or Class office, holding membership in a club or activity, participating in a sport, being admitted to regular season home sporting events free of charge, and being allowed to attend all dances.

ARTICLE 2

A.S.B. OFFICERS

Section 1

The officers of the A.S.B. are the President, Vice President, Secretary/Treasurer, Public Relations Officer, and Committee Chairs. They must attend all Senate meetings and are voting members in the Senate.

Section 2

The A.S.B. President oversees all activities in which the Senate is involved throughout the year. They plan the agenda for the meetings and preside over them. The A.S.B. President may appoint committee chairs to carry out special Senate tasks.

Section 3

The A.S.B. Vice President is required to attend all Senate meetings. In the absence of the A.S.B. President, they will preside over the Senate meeting and assist the other officers in the organization and completion of Senate activities.

Section 4

The A.S.B. Secretary/Treasurer is responsible for being present at all Senate meetings. They are responsible for taking notes/minutes of the meetings and chairing them in the absence of the A.S.B. President and A.S.B. Vice President. In addition, the A.S.B. Secretary/Treasurer is responsible for all correspondence and/or paperwork involved with A.S.B. activities. The A.S.B. Secretary/Treasurer will act as the student liaison with the A.S.B. Business Office and work with that office to fulfill any obligations of the A.S.B. required by the state. The Secretary/Treasurer shall approve all A.S.B. payments.

Section 5

The Public Relations Officer is responsible for being present at all Senate meetings. They are responsible for communicating Senate meeting notes/minutes to staff and students. Communication will be done through school announcements, approved social media and the school website.

Section 6

The committee chairs will attend the Senate meetings. They will head all committees as appointed by the leader of the senate.

Section 7

Candidates that ran for A.S.B. office, but were not elected, may be appointed to a committee chair position. The senate will determine how many and who will fill these positions at the conclusion of the class elections.

Section 8

The A.S.B. officers will be involved in planning and implementing major school activities including, but not limited to, school elections, homecoming, school assemblies, and community-service projects.

Section 9

It is mandatory for elected ASB officers to enroll in at least one leadership class or program during their time at Squalicum. Approved leadership classes and programs include the following: Leadership Class, Latinos in Action Class, or Link Crew (Mentors and Mentors in Training.)

ARTICLE 3 CLASS OFFICERS

Section 1

Class officer positions consist of President, Vice President, Secretary/Treasurer, and two Representatives for each class. They must attend all Senate meetings and are voting members in the Senate.

Section 2

The Class President oversees all activities in which the class is involved throughout the year. They plan class meetings (preparing an agenda when necessary) and oversee class officer meetings. They may appoint committees to carry out special tasks.

Section 3

The Class Vice President shall attend all meetings of the class officers. In the absence of the Class President they will lead the meetings and assist the other officers in the organization and completion of class activities.

Section 4

The Class Secretary-Treasurer is responsible for being present at all class officer meetings. The Secretary/Treasurer takes the notes/minutes of the class officer meetings. They are responsible for keeping records of the class money and leads meetings in the absence of the Class President and Class Vice President. In addition, the Class Secretary-Treasurer is responsible for any correspondence and or paperwork involved with the class.

Section 5

The Class Officers are responsible for, but not limited to, class involvement with homecoming, fundraising activities, dances, community service projects and similar activities.

ARTICLE 4
INTER-HIGH

Section 1

The Senate will select one freshman, one sophomore, one junior and one senior as Squalicum Inter-High Representatives. Inter-High Representatives must attend all Senate meetings and are voting members of the Senate.

Section 2

Inter-High Representatives are responsible for attending Inter-High meetings and sharing any ideas with Class and A.S.B. Officers at their respective meetings.

Section 3

The Inter-High Representatives are responsible for Squalicum High School's involvement in Inter-High activities within our Inter-High Council. Selections for Inter-High will take place during the first Senate meeting.

ARTICLE 4B
SITE COUNCIL

Section 1

Squalicum High School Site Council, includes students, parents and community members that work collaboratively in a forum format to promote/implement an educational program which allows every student to excel/succeed.

Section 2

Squalicum High School Site Council will solicit information for, and make decisions, which will create/maintain a school improvement plan.

Section 3

Squalicum High School Site Council representatives shall be selected through an election process (parents elect parents, students elect students etc.; The building Principal shall be exempt from process). Elections will be held each spring and new representatives will take office the following school year.

Section 4

Squalicum High School Site Council representatives will serve either one or two-year terms.

ARTICLE 5

SENATE

Section 1

The Senate is comprised of the A.S.B. President, A.S.B. Vice President, A.S.B. Secretary/Treasurer, A.S.B. Public Relations, the Class Officers and Class Representatives, Committee Chairs, and Inter-High Representatives.

Section 2

The Senate will represent the student body to the school faculty, administration, and School Board.

Section 3

The A.S.B. President presides over the Senate.

Section 4

The Senate shall meet once a month or as necessary at the discretion of the President. There shall be a faculty advisor present at all meetings. The principal shall appoint the faculty advisor.

Section 5

There must be a simple majority (50%+1) of members of the Senate present at a meeting to conduct any official business.

Section 6

In the absence of the A.S.B. President, the A.S.B. Vice President presides over Senate meetings. The A.S.B. Secretary presides over Senate meetings in the absence of both the A.S.B. President and A.S.B. Vice-President. The A.S.B. Public Relations Officer presides over the Senate meetings in the absence of the A.S.B. President, A.S.B. Vice President, and the A.S.B. Secretary/Treasurer.

Section 7

In the absence of the A.S.B. President, A.S.B. Vice President, A.S.B. Secretary/Treasurer and the A.S.B. Public Relations Officer, Senior Class President will lead meetings.

Section 8

The Senate will approve the A.S.B. budget in the spring for the following year. Any request for funds which exceeds the budgeted amount must be accompanied by a budget revision and approved by a two-thirds vote from the Senate.

Section 9

A member of the Senate shall be dismissed from the Senate if:

1. The officer is absent from two Senate meetings without excuse.
2. Their grade point average drops below 2.5 for any semester during his/her term in office.
3. They cease to be a member of the student body.
4. They do not meet the criteria as outlined in this document for their A.S.B. position.

Section 10

If warranted, the Senate may delegate responsibilities to other student groups.

ARTICLE 6 ELECTIONS

Section 1

The purpose of the spring election is to elect the A.S.B. Officers, Class Officers, and advertise the office of Inter-High Representative and Site Council for the following school year. Freshman Class Officers shall be elected in the Fall Election of the current school year. Inter-High Officers will be elected after Freshman Class Elections. The Site Council will be organized by the ASB Advisor after fall elections are complete.

Section 2

All election timelines shall be approved by the Senate.

Section 3

A.S.B. President, A.S.B. Vice President and A.S.B. Secretary/Treasurer and A.S.B. Public Relations Officer shall be elected by the student body. Each class shall elect Freshman, Sophomore, Junior, and Senior Class Officers. The Senate shall select the Freshman, Sophomore, Junior and Senior Inter-High Representatives at the first Senate Meeting.

Section 4

The A.S.B. President, Vice President, A.S.B. Secretary/Treasurer and Public Relations officer must have the appropriate number of credits at the beginning of the fall term following their election to be members of either the junior or senior class. All Class Officers and Inter-High Representatives shall have the number of credits at the beginning of the fall term following their election to be members of their respective classes.

Section 5

Each candidate shall have his or her speech approved by the ASB Advisor. Speeches will be recorded and shown to the student body.

Section 6

Elections shall be held on-line. A video and voting link will be sent to student emails at the designated election time.

Section 7

The candidate receiving a plurality of votes cast, shall be declared elected. If there is a tie in the general election for the plurality of votes, there shall be a run-off between those candidates on the next available day.

Section 8

No member of the A.S.B. may hold more than one of the following positions at the same time: A.S.B. President, A.S.B. Vice President, A.S.B. Secretary/Treasurer, Class Officer, Inter-High Representative or Officer of the House of Representatives.

Section 9

All members of student government must sign and have their legal guardian sign the co-curricular activities code before they assume office.

Section 10

Any officer mentioned in Article 9 Section 9 of this Constitution found negligent in the performance of their duties might be recalled by a vote of the senate.

Section 11

An officer shall relinquish their office if expelled from school, cited on drug or alcohol violations or arrested by law enforcement.

Section 12

Vacancies in the offices of the A.S.B. President; A.S.B. Vice President, A.S.B. Secretary/Treasurer, Class Officer, or Inter-High Representative may be filled by a special election at the discretion of the Senate. If a current officer is elected, they automatically step down from their previous position and another election will be held to fill their office.

Section 13

In order to run for and hold office a Running Start and/or alternative education student must be a half-time Squalicum student.

Section 14

Seniors will not vote in the spring election.

ARTICLE 7
AMENDMENTS TO THE CONSTITUTION

Section 1

Amendments to the Constitution must be presented and passed by a 2/3 majority vote in the Senate.

Revised 12/5/23