



**Draft Meeting Notes:
Occupational Health & Safety Standing Committee
3 – 4 p.m., Wednesday, April 16, 2025**

Present: Cindy Dennis (chair), Kyla Strupp, Markus Platz, Matt Whitten, Analisa Ficklin, Steve Ruthford.

Cindy Dennis facilitated the meeting.

Review of Minutes

The group reviewed February 12, 2025 meeting minutes and approved them.

Claims Review

Analisa Ficklin presented the employee injury report data in a bar graph format. For student-inflicted incidents, the committee reviewed the number of staff and students involved to determine frequent occurrences and to identify patterns of behaviors requiring targeted intervention. Intervention specialists use this data along with the School Support Team.

The committee discussed how data informs action steps and recommended consistent sharing of visual data with building principals.

The committee also discussed appropriate times to complete an employee incident report and how to filter and track injuries vs. student behavior incidents. The committee made a recommendation to review the process for employees to report injuries vs. incidents and to ensure supervisor review/check-in and signoff.

Old Business

The group discussed goals for 2025-26 school year: to better publicize the committee's purpose, provide applicable resources and increase content on the committee's webpage.

New Business

Representatives from each labor group were confirmed to participate on the committee next year.

The committee reviewed goals: conduct a final review of the Accident Prevention Program manual; safety board compliance; and Exposure Control Plan (completed)

The first meeting for the 2025-26 school year is scheduled for 3 p.m., October 8, 2025.