**Device Agreement**
**Missoula County Public Schools**

**General Terms**

Technology and devices have become an essential part of our daily lives. Student success requires that they move from school to home and back with devices containing educational content and a degree of connectivity. To do so, MCPS may either provide a device for your student – or your student can use a compatible personal device to ensure their access to educational content and connectivity to their classroom. Devices will be distributed in the Fall during the first part of school. Parents/Guardians and students must sign and return this Device Agreement as soon as possible. Students using a device or accessing the network at school must comply with the District Provided Access to Electronic Information, Services and Networks Policy and the Electronic Device Policy. Personal devices used to access educational content and connectivity to classrooms are subject to the same level of monitoring and use restrictions as any district-owned technology device. This form must be completed and returned for each student. The attached pages are for your information, and do not need to be returned with the form.

All students are required to take their device home each night throughout the school year for charging. **CHROMEBOOKS MUST BE BROUGHT TO SCHOOL EACH DAY IN A FULLY CHARGED CONDITION.** Students should not carry the AC adapter power cord (charger) to school. The battery will last throughout the day. Generally speaking, charging will not be available at school, and in the event that a device's battery is fully discharged at school, the student will be responsible for completing work with paper and pencil and transferring this work to a digital format outside of the school day.

Student devices and chargers may be collected at the end of the school year. Any student who transfers out of MCPS will be required to return their device and charger. If a device and/or charger are not returned, the parent/guardian will be held responsible for payment in full. If payment is not received the parent/guardian may be turned over to a collection agency.

District Chromebooks can be identified in the following ways:

- Service Tag and serial Number
- Individual's account username or device name

***Under no circumstances are students to modify, remove, or destroy service tag labels. Parents/Guardians and Students will be charged for full replacement cost of a device if the service tag is modified, removed, or destroyed.***

**Section 1: Opt-out of district device**

Parents may choose to provide their children with a device that meets district technology requirements (see page 2). By agreeing to provide a device, parents are agreeing to send the device with students to school for in-person instruction as well as having the device available for remote learning use at home.

___ Initial here if you will provide your student's device, continue to Section 3: Signatures

In order to run appropriate learning software, all devices must meet or exceed hardware requirements:

- Chromebook: 4GB RAM; 32GB SSD; 11” or larger screen, camera, up to date version of ChromeOS
- Laptop: Core i3 or equivalent, 128GB SSD, 8GB RAM, 11” or larger screen, camera, Windows/MacOS

All devices must be able to connect to the district WIFI network.

**Section 2: Optional Accidental Damage and Loss Protection Waiver (See attached details)**

Parents/Guardians may pay $35 per year to cover accidental damage protection for the district-provided device. If the device is accidentally damaged, the district will provide a replacement device, subject to the limitations listed on the attached *Accidental Damage and Loss Prevention Details*. If you opt-out of this coverage, the cost of the damage to the device will be considered a fine that will be added to the student’s fees, per the chart on page 3.

___ I accept the accidental damage waiver and will pay the $35 fee

___ I do not wish to elect coverage on my child’s device. I understand that any cost associated with the repair or replacement of my child’s device will be my sole responsibility.

**Section 3: Parent and Student Signatures**

By signing you are agreeing to the General Terms and either accepting responsibility for a device provided by MCPS for use during the 2025-26 School Year or, in the event you are providing a device for student use, agreeing to the additional parameters listed in Section 1. Students agree to follow the district’s Acceptable Use Policy, and to follow the guidelines outlined in the General Terms for the care and maintenance of their device.

| _____ | _____ | _____ |
|---|---|---|
| Student Name | Student Signature | Date |
| _____ | _____ | _____ |
| Parent/Guardian Name | Parent/Guardian Signature | Date |

**Accidental Damage or Loss Protection Details**

Under this accidental device protection plan, the Chromebook is protected against accidental damage or loss due to an act of nature. MCPS will require that a police report be submitted when theft is alleged. Fraudulent reporting of theft will be turned over to the police for prosecution.

This protection plan does not cover loss of the Chromebook and/or its accessories, cosmetic damage, or damages caused by intentional misuse and abuse. MCPS will assess the Chromebook damage and repair or replace the device if the damage is determined to be accidental and within the protection guidelines. MCPS may bill for any repair outside of the protection guidelines in order to return the Chromebook to its original working condition.

Devices should not be disassembled or attempted to be repaired by anyone other than a school authorized vendor. MCPS has the right to decide when a Chromebook should be repaired in house versus filing a claim with the manufacturer.

Students and parents/guardians will be charged for Chromebook damage, including parts required to repair the device, as a result of misuse or abusive handling. ***Parents/Guardians and Students will be charged for full replacement cost of a device that has been damaged beyond repair due to intentional misuse or abuse.***

A loaner Chromebook may be issued to students when their Chromebook is sent out for repair from the tech department. If repair is needed due to malicious damage, the school may refuse to provide a loaner Chromebook.

**Estimated Cost replacement table:**

| Part* | Replacement Cost** | Accidental Damage | Intentional Damage |
|---|---|---|---|
| **Display** | $100 | Covered | Full Price |
| **Keyboard Replacement** | $110 | Covered | Full Price |
| **Battery** | $60 | Covered | Full Price |
| **Bezel** | $50 | Covered | Full Price |
| **Trackpad** | $60 | Covered | Full Price |
| **Replacement Device** | $250 | Covered | Full Price |

* AC Adapter not covered by plan; replacement adapter $45.00.

** Above costs are estimates and may change

Payment for the accident protection plan is due at the time this form is returned to the school. **Your accident protection plan will not be active until payment is received.** ***Coverage Effective from the date of payment to June 12, 2026.***

**2025-26 Device Agreement**

In this agreement, "Device" means Chromebook, or laptop and all its components, software, apps, and charger.

**TERMS**: You must comply at all times with the MCPS Acceptable Use Policy and Device Agreement. Any failure to comply may terminate your rights of possession effective immediately and the school may repossess the property. Devices are assigned to a single individual and are not to be shared.

**TITLE**: Legal title to the Chromebook is in the school district and it shall remain in the school district. The student's right of possession and use is limited to and conditioned upon full and complete compliance with this Agreement.

**LOSS OR DAMAGE:** If the property is accidentally damaged or incurs loss due to an act of nature, MCPS will assess the device damage and repair or replace the device. If the property is stolen, a police report must be filed by the student or student's parents/guardians involved in the loss of property. Loss or theft of the property must be reported to the school by the next school day after the occurrence. Fraudulent reporting of theft may be turned over to the police for prosecution.

**REPOSSESSION**: Students not complying with all terms of this agreement including the timely return of the property, will be declared to be in default. The student/parents/legal guardian will be responsible for the cost of replacement of the device. Failure to return a device may also result in a report to law enforcement for theft.

**TERM OF AGREEMENT:** Your right to use and possession of the property terminates no later than the last day of classes during the school year unless earlier terminated by the school district or upon student withdrawal from MCPS.

**APPROPRIATION**: Your failure to timely return the property and the continued use of it for non-school purposes without the school's consent will be considered unlawful theft of school property.