



# How to Become a Parent Observer in Canvas

## How to Observe Your Student in Canvas

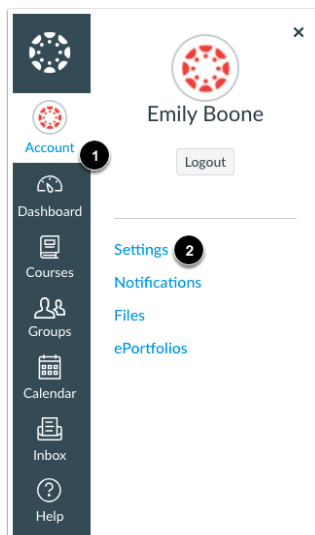
### 2 Steps:

1. Student generates a pairing code through their *student* Canvas account.
2. Parent creates their own Canvas account **OR** 2. Parent enters an additional pairing code to add a student to an existing Canvas account.  
& enters the pairing code.

**Detailed instructions for each step above are included below.**

## How do I generate a **student** pairing code?

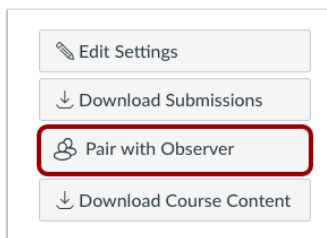
Please note: A separate pairing code must be created for each observer who wants to link to a student account.



### 1. Student Opens Settings

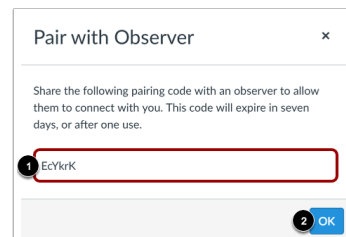
In Global Navigation, click the **Account** link [1], then click the **Settings** link [2].

### 2. On the right (or bottom if your screen is small, click the Pair with Observer button.



### 3. Copy the six-digit alphanumeric pairing code [1]. Click OK [2]. Pairing codes are case sensitive.

Code will expire after 7 days or 1 use.



### Hints:

- Write down the pairing code
- Be sure the student clicks **OK** to close the window.
- If the Observer and student are using the same device, the student needs to log out of all accounts before the Observer tries to log in.

## How do I create a **Parent** Canvas account and add the pairing code?

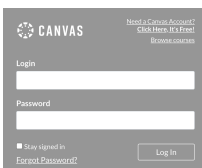
Parents can sign up as an Observer in Canvas. Observers can link their Canvas account to their student's account so they can see assignment due dates, announcements, and other course content. Observers can view the course content but cannot participate.

### Notes:

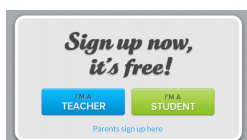
- To observe a student, your student must generate a Pairing Code (see #1 above).
- You must create your account on a computer first
- Once you have an account, you will be able to view student information through the Canvas Parent App.

**1. Open Canvas URL** In the Chrome browser (it is a free download) go to: <https://dcsdk12.instructure.com/login/canvas>

### 2. Click to Create an Account (top right)



### 3. Click 'Parents sign up here'



### 4. Enter Signup Details

### Enter the following information:

- Your Name
- Your email
- A password you create
- Re-enter the same password
- The Pairing Code from your student
- Check that you agree to terms of use & privacy policy.
- Click **Start Participating**

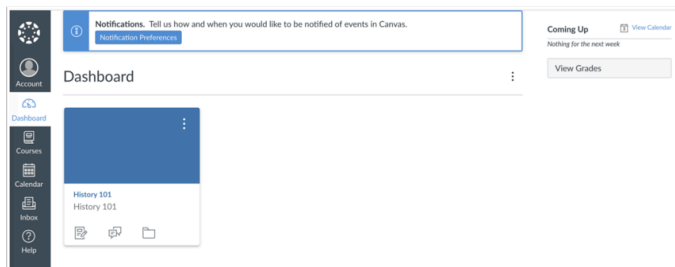
**5. Begin Observing** You can begin observing your student in Canvas immediately.

[Click here to learn how to adjust notifications.](#)



# How to Become a Parent Observer in Canvas

Your Canvas Dashboard will look like this.



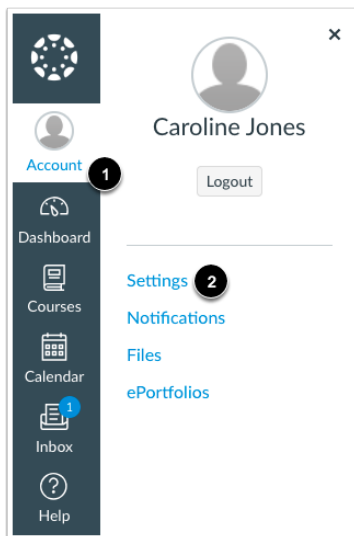
## How do I add an **additional student** to an existing Canvas account?

If you signed up for a Canvas account as a parent, you can add students to observe within the same institution.

To link yourself to an additional student, you will need to enter a student-specific pairing code. Students generate pairing codes. (See 'How do I generate a **student** pairing code?' for instructions).

### Notes:

- You cannot add students whose accounts are not within your same district. To observe students in another district, you must sign up for an account using that district's Canvas URL.
- Once you have linked to a student from the Observing page, you cannot remove the student. To remove a student, please contact the student's instructor.

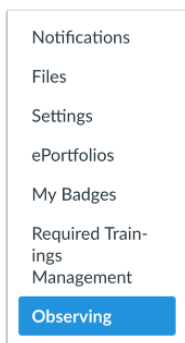


### 1. Open User Settings

In Global Navigation, click the **Account** link [1], then click the **Settings** link [2].

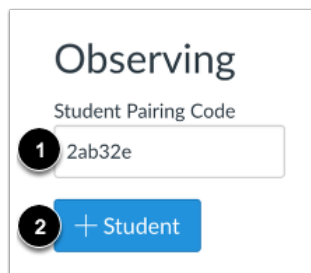
### 2. Open Observing:

In User Navigation, click the **Observing** link.



### 3. Add Student.

Type **Student Pairing Code** in field [1] and click the **Add Student** button [2]



### 4. View the Student

View the paired student

