



*Serving With Pride The
Township of Manalapan
and the
Borough of Englishtown*

*Nicole Santora, Ed.D.
Superintendent*

**TRANSPORTATION
DEPARTMENT**

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Dear Families,

Welcome back to our returning families, and a warm welcome to those joining us for the first time! We are excited for the upcoming school year and have been working diligently all summer to ensure a safe, smooth, and enjoyable transportation experience for your child.

The purpose of this letter is to provide important information on how you can help support the safety and success of your child's bus transportation. Please review the [Bus Safety Brochure](#) with your child before the first day of school.

General Reminders

- All pick-up and drop-off times are approximate. Please have your child ready 10 minutes before their scheduled pick-up time.
- Times may vary based on traffic, weather, or road conditions—thank you for your flexibility.
- Students are required to ride their assigned bus and use their designated stop only.

For Preschool–Grade 1 Students

- A parent/guardian must be present at drop-off.
- If no one is there to receive the child, the driver will continue the route, and an attempt will be made to contact you.
- If contact cannot be made, your child will be returned to the originating school.

Transportation Changes

- [Child Care Transportation Requests](#) must be submitted every school year and must be for five consecutive days to an address within the school's service area, as indicated on the form.
- [Bus Stop Change Requests](#) will only be considered for verified safety issues (not related to weather). House stops are not permitted; designated corner stops will be used to maintain efficiency. Bus drivers cannot make stop changes on their own.

Stay Informed

- Bus delays will be posted daily on the [Transportation page](#) of the district website.
- Check the Parent Portal a few days before school starts for the most up-to-date bus stop information, as assignments may change to improve route efficiency.

We appreciate your cooperation in helping us provide a safe and reliable transportation service. We wish all of our students and families a successful school year!

Sincerely,

Christine Vastano

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Transportation Coordinator