



August 26, 2025

Dear Parent/Guardian:

**RED CLAY CONSOLIDATED
SCHOOL DISTRICT**

Dorrell Green
Superintendent

Administrative Offices
1502 Spruce Avenue
Wilmington, DE 19805

**HENRY C. CONRAD
SCHOOLS OF SCIENCE**
201 Jackson Avenue
Wilmington, DE 19804

Office (302) 992-5545
Fax (302) 992-5585

Kendra Todd-Dixon

Principal

Kendra.Todd-Dixon@redclay.k12.de.us

Joe Rappa

Assistant Principal

Joseph.Rappa@redclay.k12.de.us

Monica Malen

Assistant Principal

Monica.Malen@redclay.k12.de.us

State Law indicates that students who are licensed to drive a motor vehicle have the option of driving a private vehicle to school or accepting transportation to school provided by the district via a school bus. Students who apply for and receive a parking permit to park on school grounds shall not be transported by a school bus and those students who choose to be transported by school bus shall not be permitted to park on school grounds. Principals have the authority to provide temporary parking passes on an emergency basis. In essence, if your son/daughter receives a parking permit, they will not be able to ride the bus to school.

Students receive a parking tag to hang from the rearview mirror and are directed to park in the student section of the rear parking lot (behind the gym between Victoria Ave. and the white painted pedestrian walkway).

Please sign below to indicate that you are aware of this policy and return this letter with \$5 to the school office.

Sincerely,

Kendra Todd-Dixon

Student Name _____ Grade _____

Student Signature: _____ Date: _____

Vehicle Make: _____ Model: _____ Color: _____

Year: _____ Vehicle License: _____

Parent Name _____



_____ Date: _____
Parent Signature