



## Brother Joseph Miggins Service Program

*“Enter to learn, leave to serve.”* This motto is often used at Lasallian schools, as helping those in need is one of the core principals of Lasallian Education and is certainly a hallmark of CBA. The Brother Joseph Miggins Service Program is meant to inspire Academy men to become other-centered, community leaders through service for others. The heart of the Gospel, “Do unto others as you would have them do unto you,” serves as the guiding principle.

The program’s goal centers on connecting students with the truly needy; those who seek a more dignified quality of life. The Service Program requires students to engage in direct service to, for, and alongside those in need. Freshmen are required to complete 15 hours of service by the end of the third marking period. Service will be tracked and discussed through students’ Theology class and a reflection paper will be due along with the completed hours. ***Below you will find all the details and instructions you need if you would like to complete a portion or all of your 2025-2026 required service hours over the course of this summer.*** If you desire to do summer service please see your Class Page on the CBA website. Use the Summer Proposal Button to submit a proposal. ***Any questions should be emailed to [mmeehan@cbalincroftnj.org](mailto:mmeehan@cbalincroftnj.org).***

- Required Service Hours: **Freshmen-15 Hours** (followed by a Service Reflection Paper in 4<sup>th</sup> Quarter, which will be assigned in Theology class).
- Your Required Service must be supervised **Direct Service** to, for, or alongside those who are in significant need. You must provide generous service to the less fortunate, the needy, the dependent, lonely, and the poor. This service should require the student to have direct contact with those served. Direct service requires you to engage with those in need and others who serve them. Work in soup kitchens, food pantries, and shelters, tutoring the disadvantaged, visiting and engaging nursing home patients, teaching CCD, or altar serving are good examples of what qualifies. What does not qualify could be a selfless activity that may indeed be generous, but is not oriented towards the less fortunate, the needy, the dependent or the poor. For example, filing papers at your mom's office, household chores, coaching non disadvantaged youth, and anything you are paid for would not count for your Required Hours.
- To earn credit for summer service, Summer Service Proposals must be **submitted using the Summer Service Proposal Button on your CBA Class Page. Proposals are Due July 18th.**
- Students who complete summer service must also complete the **Summer Service Verification Form** found on your class page. The completed form with signatures should be handed in to the Mission and Ministry Office during the first full week of classes in September. This form includes the total number of hours served and the signature of your service supervisor(s).
- CBA also offers students the chance to earn **Extracurricular Service Hours**. These hours reference any hours a student carries out for CBA and their local community that may not fit the criteria of Required Service Hours. Any selfless activity that may indeed be generous, but may not be oriented towards the less fortunate, the needy, the dependent or the poor ***certainly does qualify for Extracurricular Hours***. These hours will be added to a student’s total number of hours served while at CBA and qualify for membership in organizations like NHS. Examples of such hours include coaching basketball at your former middle school, volunteering for a community gardening or clean-up efforts, moving boxes or setting up for a CBA event etc... There is a separate **Extracurricular Service Verification Form** on the Class Pages. This form should be handed in to Mr. Meehan anytime such a service is performed during the school year. If such hours are performed during the summer, a proposal is not necessary, and the form can be handed into Mr. Meehan in September.

Sincerely,

Mr. Matthew Meehan  
Director of Mission Integration