

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Regular Meeting of March 27, 2025

Baden High School – Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition

Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

OPEN SESSION — 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION – 6:30 p.m.

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE ([Government Code § 54957](#))
2. Conference with Labor Negotiators ([Government Code § 54957.6](#))
 - Agency Designated Representative: Assistant Superintendent of Human Resources and Student Services
 - Employee Organization: South San Francisco Classroom Teachers Association

RECONVENE INTO OPEN SESSION – 7:00 p.m.

B. ROLL CALL

Board Members:	Ms. Amanda Anthony – Present Mrs. Amy Lam - Present Dr. Chialin Hsieh - Present Mrs. Patricia Murray – Present Mrs. Mina Richardson - Present Ms. Josephine Harsana, Student Board Member - Present
Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. J. Marwan Hannon, Assistant Superintendent, Human Resources and Student Services - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Absent Mr. Ted O, Assistant Superintendent, Business Services - Present

- C. PLEDGE OF ALLEGIANCE** Was led by Patricia and Fatima Marquez, twin 5th-grade students at Ponderosa Elementary School. Principal Erksine shared that Patricia enjoys working in small groups and with friends because it makes learning more fun. Patricia also volunteers in the school library and enjoys doing art during the school day. Fatima recently started peer tutoring in kindergarten and second grade classrooms. Her favorite school reward is earning extra recess. She also enjoys video editing with her sister. Both girls play in a mariachi band.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

- E. REPORTING OUT FROM CLOSED SESSION** – Assistant Superintendent Hannon shared there was nothing to report.

- I. REVIEW OF AGENDA** – Assistant Superintendent Hannon noted a correction to the consent agenda. On page 51, the third item, “rescind resignation,” needs to be removed.

I. PTA COUNCIL REMARKS

Nicole Longa, president of the Ponderosa PTA, addressed the board and community. She noted this is her sixth-year volunteering with the PTA and her second year as president. She shared upcoming events across the district, highlighting various school PTA-led activities. Buri Buri Elementary recently held its STEM Science Festival and will host a science assembly on April 10. Sunshine Gardens celebrated Pi Day with pie giveaways and will hold a fun run on April 18. Monte Verde has a Science Festival on April 8 and a movie night on April 11. Junipero Serra is holding a PTA meeting and Hawaiian Night tonight. Los Cerritos hosted a taco night this past Monday. Martin Elementary will hold a science festival on April 8 from 5 to 7 p.m., followed by a science assembly on April 9. Longa then highlighted the work of the Ponderosa PTA. She thanked all parent volunteers and asked those present to stand for recognition. She also thanked the school’s teachers and Principal Erskine for their support. She shared that the PTA raised over \$16,000 through its “no fuss” fundraiser and hosted a successful community carnival in October. They recently completed their book fair, which promoted literacy and allowed the PTA to spend over \$5,000 in Scholastic dollars on books for students, teachers, and the library. Upcoming Ponderosa PTA events include a science festival on April 15 and the Red and Gold community event on April 25. Lastly, Longa shared that the PTA also

supported the “Portrait of a Graduate” initiative, which focuses on helping students learn, navigate, thrive, and make an impact.

H. STAFF ASSOCIATION REPRESENTATIVES’ REMARKS

South San Francisco Federation of Adult Educators – Elizabeth Bales-Stutes, president of the South San Francisco Federation of Adult Educators, shared several updates with the board. She announced the launch of a new Integrated Education and Training (IET) Program, where students are learning English and tech skills in a newly equipped computer lab funded by the California Adult Education Program. Staffing is underway for the upcoming June summer session, which will include daytime ESL and high school diploma classes. Plans are also in motion to expand course offerings next year, with input from staff and students. She addressed how the current political climate is affecting adult students, noting low attendance and increased anxiety, especially around immigration enforcement. The ESL program has seen a drop in participation, reflecting national unease among immigrant communities. The adult school has responded by providing resources and safe spaces for students to express concerns. Bales-Stutes reaffirmed the school’s commitment to serving all students equally and creating a safe, supportive community. She also highlighted the ongoing issue of teacher pay. Quoting recent findings from the Economic Policy Institute, she noted the teacher wage gap reached a record 26.6% in 2023. On average, teachers earned just 73.4 cents for every dollar earned by similar professionals, down from 93.9 cents in 1996. While teachers receive better benefits on average, it’s not enough to make up for the growing wage disparity. In California, the teacher pay gap is 20.4%, ranking the state 17th in the nation. Bales-Stutes emphasized that these conditions contribute to burnout and low morale, and she stressed the need for competitive salaries and strong working conditions to retain qualified teachers. She closed by reaffirming support for CTA members in their ongoing contract negotiations.

South San Francisco Classroom Teachers Association – Shari Giusti, president of SSFCTA addressed the South San Francisco Unified School District Board, cabinet, and community. She began by expressing support for labor partners, including CSEA and the South San Francisco Federation of Adult Educators. While she could not speak in detail about ongoing bargaining, she urged the district to work toward a contract with CSEA that ensures livable wages, especially important in the high-cost Bay Area. She announced that the SSFCTA representative council approved two items: joining the labor council to support endorsed political candidates in upcoming elections, and passing a resolution to support the extension of Prop 55 state funding for public schools, which currently brings over \$1.5 million annually to the district and is set to expire in 2026. Giusti also reflected on Women’s History Month, sharing a personal story she called her “herstory.” She spoke about the journey of becoming an advocate and educator, the influence of strong women in her life, and the challenges teachers face from working second jobs to living far from their schools due to affordability. Her

message emphasized resilience, determination, and the importance of standing up, not down, to improve conditions for current and future educators. She ended with a call to action to ensure that the difficult parts of her story are not repeated by the next generation.

California School Employees Association Chapter 197 – Jolene Malfatti, president of CSEA, addressed the board to present CSEA’s initial proposal to begin negotiations on Article 7 (Compensation and Benefits), Article 11 (Leave of Absence with Pay), and Article 13 (Employee Expenses and Materials). She mentioned the need to update language regarding work-related expenses, such as steel-toed boots for maintenance staff. She thanked Mr. Hannon, the HR department, and the district for their recent efforts to support and retain paraeducators, sharing that she’s received many messages of appreciation from staff. Malfatti expressed hope that ongoing teacher negotiations will also result in a settlement that helps attract and retain quality teachers. She acknowledged the difficult political climate and encouraged the district to pause new hiring and focus on supporting current employees, emphasizing the value of their experience. She closed by wishing everyone a happy spring and Easter.

President Anthony thanked Jolene Malfatti and mentioned that they would reconvene later for the public hearing regarding the Sunshine proposal.

I. PERSONNEL COMMISSION

Assistant Superintendent Hannon announced that the next Personnel Commission meeting will take place on Monday, April 21, 2025, at 5:00 p.m. in the district office boardroom.

J. ITEMS FROM THE BOARD – Trustee Lam announced that the next Bylaws Subcommittee meeting will be held on Friday, April 11th, at 1:30 p.m. at the district office.

President Anthony thanked Ms. Giusti for her comment about not waiting for things to get better and shared that something that’s been resonating with her recently is the need to be part of the solution. She explained that it’s helpful when people don’t just say something isn’t right but also suggest ways to fix it. This gives the board and staff something to act on. She encouraged everyone to think about how they can be part of the solution and emphasized that “Teamwork makes the dream work” as a way to move forward together. She noted that the board is committed to doing what’s best for kids.

K. SUPERINTENDENT’S REPORT

- a. Enrollment Update** – Dr. Moore reported that student numbers have remained steady at 7,670, slightly down from the beginning of the year’s 7,673. She thanked staff for their efforts to ensure students feel seen, heard,

valued, and cared for. She mentioned that the online registration platform has been open since January 21st and the annual enrollment update for continuing students started on April 7th. Dr. Moore acknowledged concerns raised about the enrollment processes and assured the community that the district is actively working to address these challenges. She also noted outreach to local officials for potential solutions. She ended by thanking families for trusting the district with their children.

b. Other – None

c. Other – None

L. STUDENT TRUSTEE REPORTS

1. Josephine Harsana, Spring Student Trustee and ASB President SSFHS shared updates on school activities. The badminton team won their matches against Mills and San Mateo, and the boys golf team beat Mills. The ELD soccer match featured teams of Spanish-speaking students from across the Bay Area. The swim team will compete tomorrow, and the boys' volleyball team won against Jefferson. The ASB recently concluded interviews for the 2025-2026 executive officers. The drama club held a talent show and previewed their upcoming spring musical Mamma Mia, running April 10-12. The Showcase of the Bands event was held last night, with performances from district bands. Juniors and seniors are selling prom tickets, with the price increasing after tomorrow. The Avid Taco Feed will be held on April 11th. The annual Day on the Green event is coming soon, featuring food trucks, carnival games, and a teacher dunk tank. She concluded by wishing everyone a restful spring break.

President Anthony wanted give acknowledgment to South San Francisco High School student, Max, for their meeting with Dr. Moore where they proposed solutions to support schools. She also mentioned that Senator Josh Becker is organizing a "Stand Up and Speak Out for Schools" event on April 5th at 10:30 a.m. at the County Center in Redwood City, encouraging anyone interested to join.

2. Jamie Wong, Fall Student Trustee and ASB President ECHS began by announcing the newly elected student leaders for the 2025-2026 school year, including officers for ASB and class leadership. She congratulated all who participated in the elections and expressed excitement about the positive impact the new officers will have. Wong also highlighted recent school events, including the prom at the Academy of Sciences, which was a memorable night with delicious food and an aquarium exhibit. She congratulated senior athletes from the track, field, and swim teams for their achievements and dedication. Additionally, she invited the board and community to the Senior Passion Project Expo on April 11th at El Camino, showcasing student-driven projects. She wrapped up by announcing the spring pep rally and encouraging everyone to

enjoy a safe, restful spring break.

M. PUBLIC COMMENTS

Troy Pesutich, a teacher at Ponderosa with 28 years of experience in the district, expressed his frustration and disillusionment with district leadership. He criticized the increasing number of administrative positions at the district level, questioning how this aligns with the decrease in student and teacher numbers. He also mentioned the troubling trend of hiring consultants and additional administrators to oversee others. Pesutich shared concerns about unresolved issues, including unpaid hourly time for outdoor teachers, which has been left unresolved since last year. Despite his frustrations, he emphasized his commitment to his students and teaching career.

President Anthony requested for Mr. Hannon to address Mr. Pesutich's comments.

Leah Lents, a TOSA (Teacher on Special Assignment), spoke about the role of Tech TOSAs, explaining that while their work isn't always visible, it significantly impacts both teachers and students across the district. She thanked the board for allowing her and her colleague Gen to attend the Spring CUE conference, where they explored ways to maximize existing technology and innovative strategies for classrooms. Lents emphasized the importance of AI literacy, the need for expanded computer science access, and how the district's tech efforts should prioritize enhancing learning rather than creating frustration. She also discussed ongoing tech challenges, such as device misuse, AI misuse, and cyberbullying, which highlight the need for additional support. Lents shared that the Tech TLT (Teacher Leadership Team) is working on a K-2 technology scope and sequence, ensuring students are prepared for the digital future with strong technology skills and digital citizenship. Lastly, Lents advocated for continued focus on digital skills, AI literacy, and expanding computer science opportunities, particularly in elementary schools. She invited board and cabinet members to attend the technology TLT meeting on April 10th, where some of the most tech-savvy educators will share their insights.

Liz Renaud, a bilingual speech-language pathologist in the district, addressed the board to speak on early literacy development (ELD) and the importance of foundational support for multilingual learners. She referenced the work of Laura Justice, emphasizing that earlier support leads to quicker student progress. Renaud expressed appreciation for the ELD teacher position at Spruce Elementary, noting its effectiveness and continuation into a third year. She questioned why only one of the district's four Title One schools, Spruce, has an ELD teacher fully funded by LCAP funds. At Martin, where she is based, there are 252 multilingual learners out of 372 students as of December, amounting to 68% of the student population. Spruce, in comparison, has 240 multilingual learners out of 387 students, not including an incoming TK class with 20 enrolled students.

Renaud explained that most of Martin's LCAP funds currently go toward student experiences such as assemblies, field trips, Outdoor Ed scholarships, and additional reading support. She urged the board to consider the importance of a dedicated, experienced teacher with expertise in multilingual learners to support academic growth and equity. She closed by expressing gratitude and requested that Martin also receive this valuable support.

Lucy Bradshaw, a teacher at Junipero Serra addressed the board to speak about equity, referencing the language at the top of the agenda stating that equity means giving students what they need when they need it to fulfill their potential. She shared concerns that the district is not providing equitable access to transitional kindergarten (TK), noting that only seven of the nine elementary schools have TK classes. As a result, six students from JS were placed at six different sites, limiting their opportunity to build community and creating a lack of consistency as they transition into kindergarten. She pointed out that families are being forced to drive across multiple cities to drop off their children at different schools at the same time, adding to their stress. Bradshaw reminded the board that while the district is community-funded, it is not exempt from state TK mandates. She emphasized that neighboring districts prioritize TK placement for siblings at the same school, which helps families and aligns with common sense practices. She also spoke about the urgent need to attract and retain qualified educators, stressing that the first thing applicants look at is the district's pay scale. With the current hiring season underway, she encouraged the board to make salaries more competitive as soon as possible. Bradshaw expressed frustration over ongoing payroll issues, sharing a personal story about a teacher who couldn't afford to visit her children over spring break due to incorrect pay.

Megan Connery, a teacher at El Camino High School, addressed the board to express concerns about the district's current teacher vacancies and salary placement issues. She began by thanking the board for allowing her to speak freely without fear for her career, acknowledging that not everyone in the country has that same privilege in the current political climate. Connery noted there were 38 open teaching positions as of that morning, with only seven known retirements, and questioned whether that number was typical for this time of year. She raised concerns about salary placement for new hires, explaining that the current HR interpretation could result in teachers being underpaid by at least \$6,000 annually if they completed post-bachelor units before earning their credential. She added that the district has yet to resolve similar misplacements for at least 31 current certificated employees. With an item on the agenda regarding the ambassador and referral program, Connery questioned how staff could be expected to recruit new educators in good faith when salary placement remains unresolved.

N. INFORMATION ONLY PRESENTATIONS

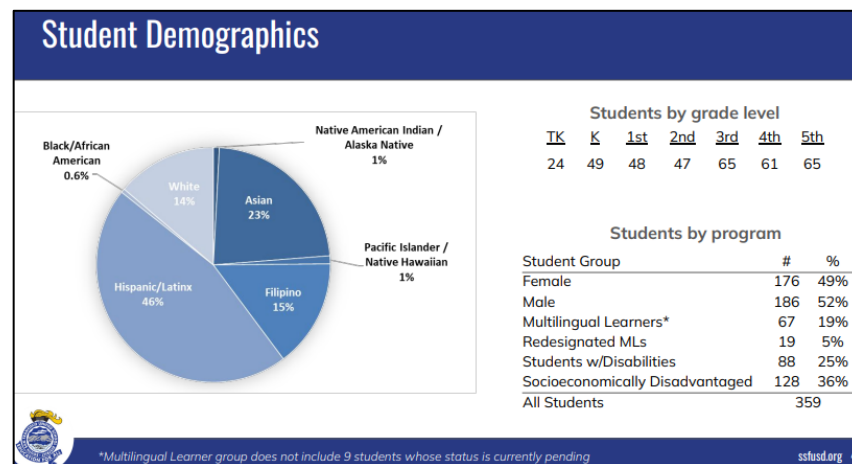
1. EDUCATIONAL SERVICES

a. Teaching and learning presentation: Ponderosa Elementary School

Dr. Moore introduced Principal Julie Erskine who would present the educational priorities and programs at Ponderosa Elementary School.

Student Demographics

Principal Erskine began by noting that the school's values, strategic goals, and graduate aims are reflected in their daily work. She then shared an overview of the school demographics, highlighting that 25% of the student population are students with disabilities. This was acknowledged as both a bright spot and a challenge, with pride in the efforts being made to support these students and ensure their success.



A Space to Learn

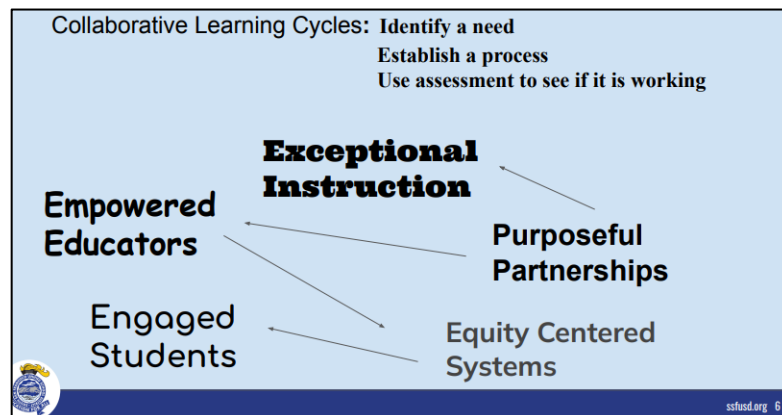
Principal Erskine shared how Ponderosa has intentionally created a space for learning, emphasizing a shared commitment among staff through their common agreements. The school has adopted Soul Shoppe practices to develop consistent language around social-emotional learning. This common language also extends into academics, where the team has focused on math talks, math norms, and trained two grade levels in Orton-Gillingham to unify reading instruction. Small group instruction is supported in all classrooms, and student progress is monitored using tools like DIBELS and

IXL. The school's mission is to encourage and cultivate both social and educational growth for all learners.



Collaborative Learning Cycles

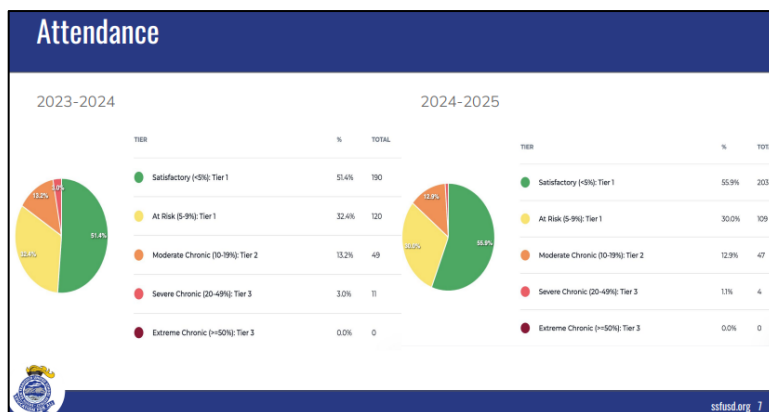
Principal Erskine explained how the work happening at Ponderosa aligns well with the districtwide efforts, even though it's been nearly nine years in the making. She pointed out that the examples shown earlier were real problems identified by staff, who then created a process and used assessments to figure out how to solve them together. This all ties into a bigger system focused on equity, student engagement, empowering educators to make strong decisions, and providing high-quality instruction. Part of that system includes Purposeful Partnerships, and the Collaborative Learning Cycles at Ponderosa happen during instructional leadership meetings, after school, and on Wednesdays.



Attendance

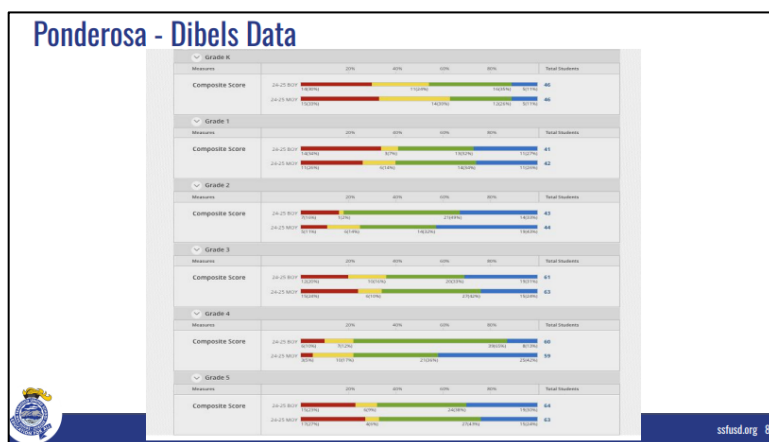
Principal Erskine gave a brief update on attendance, noting that while there has been some success this year, there is

still room for improvement. She mentioned it's encouraging to see growth in both the green and yellow categories, and emphasized the importance of continuing to prioritize attendance.



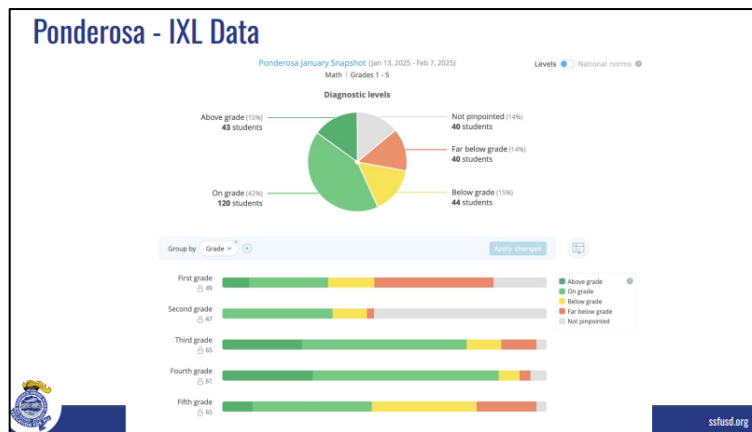
DIBELS

Principal Erskine shared the DIBELS data, highlighting that while there is still work to be done, a positive takeaway is the growth seen across kindergarten through fifth grade. Additionally, there has been minimal movement in the red category.



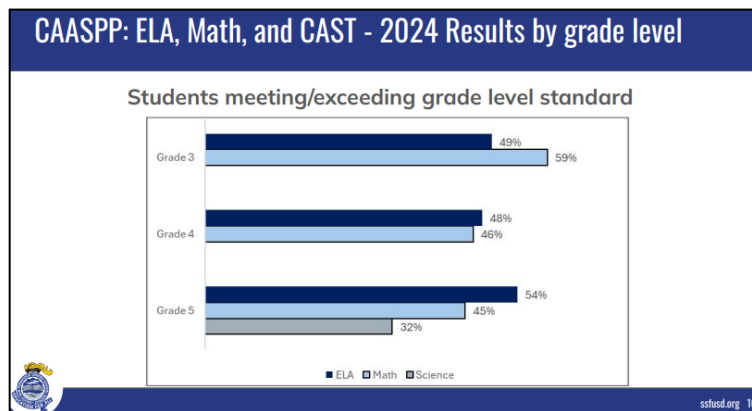
IXL

Principal Erskine mentioned that the IXL data, along with the DIBELS data, aligns with the state assessment data.

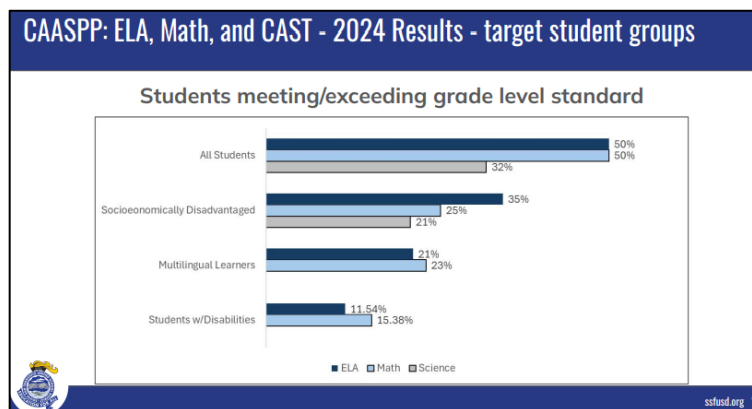


Statewide Assessments

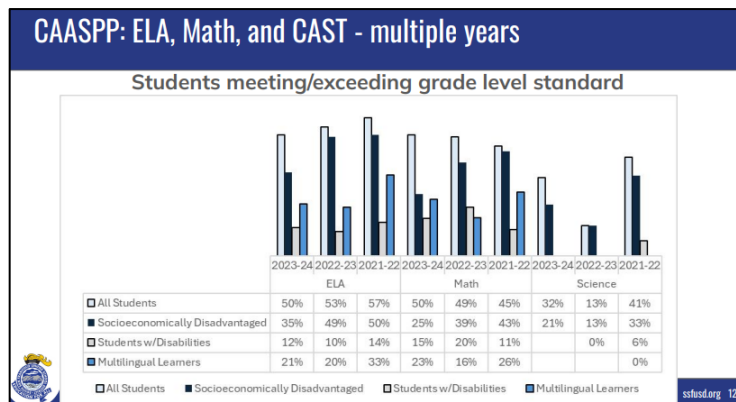
Principal Erskine shared quickly showed CAASPP data.



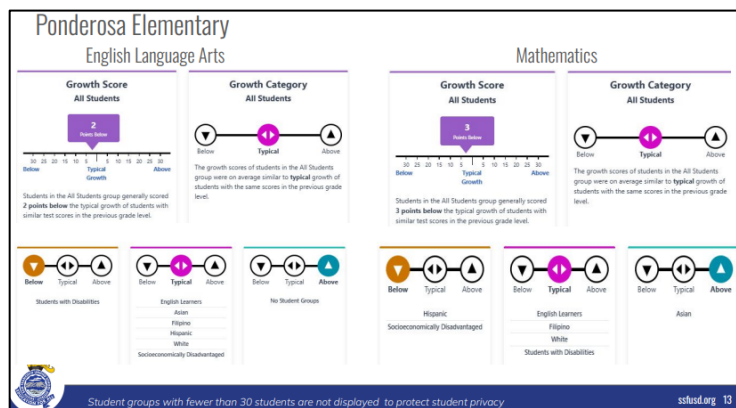
Reflecting on the Collaborative Learning Cycles, specific student groups were identified as a focus for improvement.



Principal Erskine acknowledged that there have been ups and downs within student groups.



While students are making typical growth, the challenge is to push them to achieve more than just typical growth.



Principal Erskine shared an image of the school's dashboard.

Ponderosa Elementary - 2024 CA School Dashboard

Student Group	English Learner Progress	Chronic Absenteeism	Suspension Rate	Graduation Rate	English Language Arts	Mathematics
All Students	N/A	Yellow	Green	N/A	Yellow	Yellow
English Learners	Blue	Orange	Blue	N/A	Orange	Orange
Foster Youth	N/A	--	--	N/A	N/A	N/A
Homeless	N/A	--	--	N/A	--	--
Socioeconomically Disadvantaged	N/A	Yellow	Green	N/A	Orange	Yellow
Students with Disabilities	N/A	Yellow	Orange	N/A	Red	Orange
African American	N/A	--	--	N/A	--	--
American Indian or Alaska Native	N/A	--	--	N/A	N/A	N/A
Asian	N/A	Yellow	Blue	N/A	--	--
Filipino	N/A	Yellow	Blue	N/A	--	--
Hispanic	N/A	Yellow	Yellow	N/A	Yellow	Orange
Native Hawaiian or Pacific Islander	N/A	--	--	N/A	--	--
White	N/A	Yellow	Blue	N/A	--	--
Two or More Races	N/A	Orange	Blue	N/A	--	--

Student groups with fewer than 30 students are not displayed to protect student privacy

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LEARN

Principal Erskine highlighted the daily work at Ponderosa, emphasizing student engagement in science and math. Students are actively involved in math talks and transitioning

to the Orton-Gillingham approach. Additionally, small group instruction is used to provide targeted support in areas where students need it the most.



IMPACT

Principal Erskine shared some moments at Ponderosa, such as third graders playing a game with first graders and fifth-graders serving as math coaches for other students. Kindergarteners also benefit from small group work. Additionally, collaboration with other schools is highlighted, with the South City theater group performing for Ponderosa students, providing valuable opportunities for exposure and learning.



NAVIGATE

First graders continue their community helpers' program, while South City students volunteer in classrooms, offering a glimpse of future opportunities. Fifth graders are engaged in group projects and using technology to verify information. Principal Erskine pointed out a quote from a fifth-grade tutor.

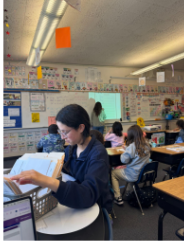
She shared these students fill out job applications, participate in interviews, and work as tutors in the classrooms, showcasing their enthusiasm and commitment to the role.



Navigate: College and Career Readiness & Technology Skills

- Understand options after high school
- Uses technology to solve problems

"One reason I want to be a tutor is, I like helping other people so they get the knowledge they need. ...Lastly, I want to become a tutor because when I was at a younger age, I had fun with the tutors and looked up to them. And that is why I want to become a tutor".
-Ponderosa, 5th grade tutor





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THRIVE

Principal Erskine emphasized the importance of Thrive at Ponderosa, where the school has utilized Pax and Soul Shoppe programs for nearly 10 years. These programs foster common language and values throughout the school. Each grade level participates in four community sessions a year, and all staff members are trained in the work. A fun moment was shared where students embraced the idea of being the "I" in kind, promoting kindness throughout the school. Special recognition was given to Ms. Aquila, who ensures that inclusive recess is held every day, creating an inclusive and welcoming environment for all students.



Thrive: Self Awareness & Wellness

- Understand impacts on others
- Self advocacy
- Life skills: Discipline & overcoming obstacles





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Partnerships

She highlighted the strong partnerships at Ponderosa, expressing gratitude for the involvement and support of

parents and the community. She shared examples such as students learning about Día de los Muertos, fourth graders participating in a walk-through California, and the successful Family Math Night where parents engage with their children in math games. Additionally, the Ponderosa Carnival, organized by the PTA, is one of the many events that foster community involvement and support.



Volunteers

Principal Erskine expressed gratitude to individuals who have been instrumental in supporting the school. She thanked Natalie Long, Margarita Chenoweth, Jackie Chin, Cindy Ko, Heather Hefner, and Nicole Longa for their dedication and hard work in organizing events and fundraising efforts for Ponderosa.



Staff

Principal Erskine shared there are about 50 staff members who contribute to the school's success and expressed her

appreciation for all their hard work. She concluded with a heartfelt statement, "I love where I work."



Trustee Richardson expressed her praise for Ponderosa Elementary, highlighting the strong spirit of the school and the active involvement of parents. She mentioned the significant fundraising efforts by the PTA and how the district helps support these initiatives. Trustee Richardson also recalled her past visit, and noted the school's inclusivity, emphasizing how welcoming it is to all students. She praised the staff's collaboration with the PTA and concluded by expressing her pride in the school, calling it a happy place to send children to which President Anthony agreed.

Trustee Lam expressed pleasure in meeting Principal Erskine, the staff, and the parents in the Ponderosa community. She shared that her daughter attends Ponderosa's summer camp, which makes her familiar with the school. Trustee Lam expressed her intention to visit the school during the regular school year and thanked Principal Erskine and the team for their continued good work.

Trustee Hsieh thanked Principal Erskine for the great presentation and asked a question about the math and English data on page 12. She noted the positive increase in math performance for all students, from 45% meeting or exceeding grade-level standards to 49% and 50%. However, she expressed concern about the decrease in English performance, particularly for all students (from 57% to 53% to 50%) and for socioeconomically disadvantaged students (from 50% to 49% to 35%), and asked for any thoughts or

interpretations on these trends. Principal Erskine acknowledged the concern, noting that the decrease in English scores is recognized and a focus of their efforts. She explained that many of the students in question belong to multiple groups, making progress difficult but meaningful when achieved. She highlighted the work of two reading specialists who provide support through both pull-out and push-in services, as well as co-teaching and additional assistance. Principal Erskine agreed that this is an area of need.

Trustee Murray expressed appreciation for Principal Erskine's report, particularly noting the school's strong investment in social-emotional learning as part of the curriculum. She remarked that from her first visit to the school, it was evident how much the focus has grown, especially in how students collaborate and engage. Trustee Murray also acknowledged the strong parent community and the collaboration between teachers and students. She thanked Principal Erskine for the school's investment in these areas, recognizing their importance and noted she would see them at the April school site visit.

President Anthony thanked Principal Erskine for the presentation and expressed appreciation for the emphasis on Soul Shoppe impacts at the school, noting that it appears to be working very well. She echoed her earlier comments and posed a rhetorical question, asking what one thing Principal Erskine would focus on if she had more resources. While not expecting an immediate answer, President Anthony invited Principal Erskine to share any thoughts. Principal Erskine responded by acknowledging the effectiveness of interventionists as strong partners, highlighting that this has been a valuable investment. She emphasized the importance of small group instruction, noting that opportunities for students to work in smaller settings have proven to be highly effective, especially when combined with good first teaching and professional development.

2. BUSINESS SERVICES

a. Nutrition Services

Mr. O introduced Director Robert Chan who would provide an overview of the Nutrition Services Department including

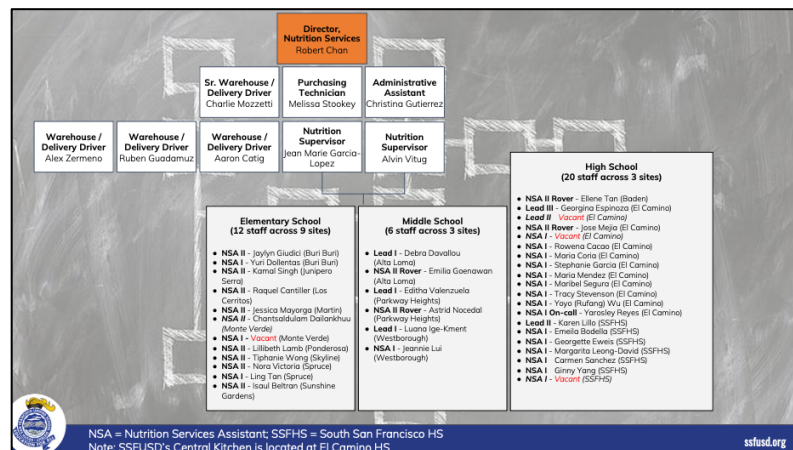
staffing, program updates, accomplishments, challenges, and next steps.

Introduction

Director Chan began by greeting the Board of Trustees, Superintendent, and cabinet members, and shared that his presentation would focus on the Nutrition Department's updates. He introduced the district's core values, strategic priorities, and the Portrait of a Graduate, acknowledging that while these priorities may not directly relate to nutrition, the department's plans and goals align with the district's objectives. He highlighted that March is National Nutrition Month, with this year's theme being "Food Connects Us." Director Chan outlined the presentation agenda, which would cover the department overview, goals and updates, accomplishments, challenges, and future plans.

Department Overview

Director Chan shared that his department consists of 43 staff members, including two administrative staff at the district office, four warehouse drivers, and two supervisors. The remaining staff members are spread across the elementary, middle, and high school levels.





Department Goals

Director Chan shared the goals and updates for the school meal program. The first goal is to increase meal participation by a minimum of 4%, based on the consistent 4% growth in the past two years. The second goal focuses on maximizing the use of resources, including staff, equipment, and space. This includes the upcoming central kitchen renovation, which will help streamline operations. The third goal is to maintain food safety, with an emphasis on preventing food poisoning incidents, which has been successful so far. Additionally, there is a focus on minimizing food waste and plastic usage. To reduce food waste, the team uses accurate meal projections based on previous data and daily attendance numbers to prepare the right number of meals. Any surplus food is stored and used the following day. As for plastic usage, Director Chan acknowledged that the current packaging machine uses a lot of plastic, but there are plans to address this issue. Finally, the goal is to increase scratch cooking to 25% by the 2026-2027 school year, in anticipation of new California laws that will phase out ultra-processed foods by 2032. Starting now, the program aims to reduce processed food for students in line with these future regulations.

Department Updates

Director Chan provided several updates from the Nutrition Services Department, beginning with a continuation of the Universal Meal Program and the Seamless Summer Option. Through the summer program, a few school sites will remain open to the public to provide meals. He emphasized that while the District is committed to providing meals to all students, there are limitations due to allergies and religious dietary needs. However, SSFUSD has made an effort to

accommodate even those not required by regulation, such as offering Halal meals for the first time this year.

Another important change came from the California Department of Education, which adjusted the CEP (Community Eligibility Provision) requirements by lowering the threshold from 40% to 25% ISP (Identified Student Percentage). This change allowed South San Francisco High School to qualify for CEP starting this year.

Department Updates

- **Universal Meal Program**
- **Summer Programs**
 - Summer Meals Program
 - Alta Loma
 - Seamless Summer Option
 - Baden, SSFHS, Los Cerritos
 - Open to the community
- **CEP eligibility ISP of >25% (previously 40%)**
 - No need to collect free and reduced price meal applications, less administrative burden
 - SSFHS (newest), Los Cerritos, Martin, Spruce, Sunshine Gardens, Parkway, Baden
- **Site visit - Gordon Lau Elementary (SF)**




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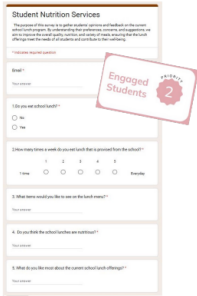
Director Chan also shared that he and his team have been working on gathering student feedback. They introduced a new automated student survey, currently at the high school level, accessed through QR codes on daily menus. The survey asks questions like how students feel about school lunches, what they'd like to see more of, and how often they eat school meals. This feedback will help shape future menu planning and test options such as scratch cooking.

Department Updates

- **Students Surveys** (available online)









ssfhsd.org 12

In addition to that, the department digitized the field trip lunch order process to avoid lost paper forms and simplify planning.

Department Updates

- Field Trip Order Form** (available online)
<https://docs.google.com/forms/d/e/1FAIpQLSekJ4I3heFAftsY8MO3x5tSjRmXjS0Y59D3ZzQnIQZ-00fWw/viewform>



Field Trip Procedure and Order Form

This form is used to request a field trip for students in the South San Francisco Unified School District. It includes information about the trip, the teacher, and the parent/guardian's consent.


ssfusd.org 13

Menus have also been made more accessible on the District website. While a detailed version with nutritional information still exists for those who need it such as school nurses the new version is more user-friendly and easier to access.

Department Updates

- Monthly menus available on the district website**
https://www.ssfusd.org/apps/pages/index.jsp?uREC_ID=1783110&type=d&pREC_ID=2620742



Monthly Menus

This page displays the monthly menu for the South San Francisco Unified School District. It includes a calendar view showing the menu for each day of the month.

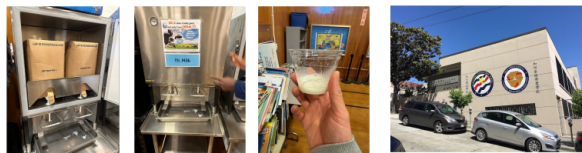

ssfusd.org 14

Director Chan described recent site visits, including one to Gordon Lau Elementary in San Francisco. The purpose was to observe their lunch operations and specifically review the use of milk dispensers. These machines reduce waste and increase student interest but do require more staffing and collaboration for cleanliness. He noted that the district may consider similar equipment in the future.

Department Updates

Site visit - Gordon Lau Elementary (SF)

- Observed lunch, milk dispenser usage / student engagement
- Pros - less waste, student engagement
Cons - requires supervision, staffing and collaboration



sfund.org 16

At Ponderosa, they piloted a cereal dispenser and observed how younger students responded positively to it, which may help boost breakfast participation.

Department Updates

Nature's Path product testing

- taste testing / dispenser testing



sfund.org 17

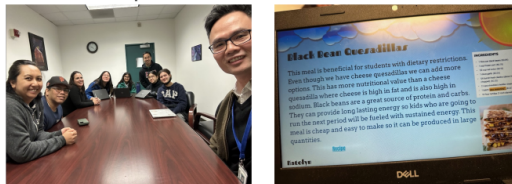
Director Chan and his supervisors also participated in a student advisory meeting at Alta Loma. Students presented thoughtful feedback and suggestions to improve school lunches, including ideas to reduce plastic waste and new menu items. He expressed a strong interest in continuing this kind of student engagement moving forward.

Department Updates

- Alta Loma - meeting with students @ advisory meeting

Student presented "Improving School Lunches"

Summary: Recipe ideas, vegetarian option suggestions, fundraising idea, minimize plastic waste



sfund.org 18

Finally, he shared highlights from various training sessions attended by him and his team throughout the year. These included the California School Nutrition Association's annual conference, procurement training, food allergy management, and a group purchasing training (SUPER Co-Op) focused on better using USDA funds. The whole nutrition staff also participated in a professional development day with guest speaker Jeff Joiner, who focused on team building and food safety.

Department Updates

CSNA Annual Conference (Sacramento)

- Training sessions
 - Scratch cooking
 - Administrative Review (AR)
 - Procurement
 - Food Allergies
- Food Show

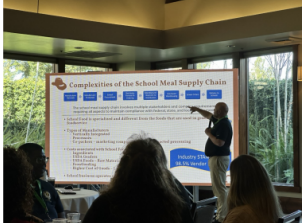


ssfnud.org 20

Department Updates

Super Co-op Summit Training (Lodi)

- USDA entitlement and allocation

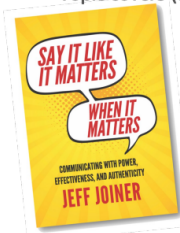



ssfnud.org 21

Department Updates

Professional Development (All Nutrition Staff)

- Topic covers (team building & food safety)




ssfnud.org 22

Accomplishments

Director Chan reported that the department successfully completed a procurement review, which occurs once every eight years, with no findings. Additionally, the District saw a 4% increase in overall meal participation compared to last year. This data was updated in March, and the department is optimistic about continuing this positive trend.

Accomplishment
● Procurement Review (once every 8 years) - no findings ● An overall 4% increase in meal participation. (updated March 25) ○ Previously 4% increase in the last SY ○ A 10% increase in breakfast ○ A 2% increase in lunch

 usd.org 24

What's Working Well

Director Chan highlighted several successful initiatives currently underway. The Second Chance Breakfast program, implemented at Los Cerritos and Spruce Elementary, has been going well and will continue. The department's switch to a two-week menu cycle has improved inventory turnover, helping to prevent food spoilage. Emergency supplies were put in place in anticipation of winter storms or supply disruptions and have proven helpful.

The department is also partnering with Peninsula Food Runners, who pick up surplus food twice a week and deliver it to nearby churches and senior centers. Allergy labeling has improved, particularly in distinguishing between similar-looking items like fish and chicken, which helps protect students with food allergies. Communication with district nurses has been strong, ensuring up-to-date information on students with dietary needs.

What's working well

- Second chance breakfast
- Two week cycle menu
- Emergency supply shelf stable milk
- Food recovery program
- Allergy labels
- Communication with district nurses team




ssfund.org 25

Lastly, the installation of a new service line at South San Francisco High School in October 2023 has significantly contributed to increased lunch participation.

What's working well

Service Line (newly installed in Oct 2023)

- A major contribution to an increase in lunch participation @ SSFHS




ssfund.org 27

Challenges

Director Chan shared several ongoing challenges within the Nutrition Services department. Digital signage has drawn student attention, but some students have been interfering with the screens, especially when they're within reach. At South San Francisco High School, the signs are protected behind the counter, which has worked better. The hope is to relocate signage more effectively after kitchen renovations.

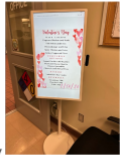
Another issue was the walkout on February 3rd, which led to a significant drop in meal participation, about 80% for lunch and 20% for breakfast compared to the previous day.

The upcoming central kitchen renovation also presents logistical difficulties. Around 19 staff members will need to be reassigned to different locations, and limited storage space is expected during construction. To prepare for future vacuum-sealed meal services, one of the freezers will be

converted into a refrigerator to allow for two days' worth of cold food storage in the warehouse.

Challenges

- **Student interference with digital signage**
 - Piloting at both HS
- **Walk out days on Feb 3rd**
 - Lunch 18% drop and breakfast 20% drop from previous day
- **Upcoming central kitchen renovation**
 - Staffing redistribution, limited storage space, conversion of freezer unit


sfusd.org 28

Finally, challenges have emerged with compostable trays. While environmentally friendly, the trays start to break down prematurely when used with high-moisture, overwrapped foods, due to condensation forming inside the packaging.

Challenges

Compostable Products

- Overwrapped packaging combining with high-moisture content food often leads to performance issues.





sfusd.org 29

Plans

Director Chan outlined several key plans for the department moving forward, particularly in preparation for the central kitchen renovation. Two tilt skillet machines, which had been in storage, will be installed at both high schools during the renovation. These will help expand scratch cooking capabilities in the future.

Plan



Tilt Skillet SEL4071

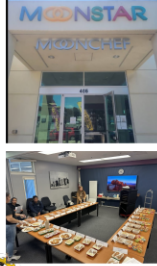
- Purchased with last State Equipment Assistance Grant
- To be installed on both HS
- Increase scratch cooking capacity



school.org 31

An RFP process was completed to select a vendor to assist with the kitchen modernization. Moon Chef was chosen based on 15 different criteria, not just price, but also flexibility and ability to meet district-specific needs. The contract with Moon Chef will begin on June 1st and will run for at least 13 months.

Plan



Vended Meals

- RFP was conducted to obtain a vendor to provide student meals during the central kitchen modernization.
- Moon Chef was selected as the most qualified to meet the district's needs based on 15 criteria.
- June 1 2025 to July 31 2026



school.org 32

As part of future food service plans, hot meals will be delivered to five school sites, while the rest will receive frozen meals, which will be stored in a large walk-in refrigerator and freezer at the district warehouse.

Plan

Vended Meals

- Daily hot meals delivery (Baden, Skyline Middle College, EL Camino HS and Children Centers)
- Warehouse driver pick up frozen meals from vended meal company one day in advance and store in our refrigeration unit @ warehouse




school.org 33

The department is also transitioning to a new packaging system. The Oliver top-sealing packaging machine was selected to replace the current overwrap system. This machine uses only about one-third the amount of plastic, which supports sustainability goals. Other upgrades include purchasing cereal dispensers to be installed in all schools and enhancing nutrition messaging.

Plan

- **Oliver packaging machine**
 - Cost effective
 - Reduce plastic waste
 - Excellent maintenance program
- **Cereal dispenser**
 - Cost effective
 - Increase student engagement



Engaged Students **2**

 sfhsd.org 34

Director Chan believes that short, impactful messages, whether printed on food packaging or displayed on digital signage can be effective, especially while students are waiting in line. Lastly, the department aims to strengthen its connection with student media groups to help promote the QR code-linked surveys and increase student engagement and feedback.

Plan

- **Nutrition messages**
 - More nutrition related information on in-house packaging / label
 - Short nutrition messages to display on digital signage
 - Potential partnership with student media group

Engaged Students **2**

 sfhsd.org 35

Trustee Richardson thanked Director Chan for his detailed presentation and said she was really drawn in by all the information about the kitchen operations. She admitted she thought it was a much simpler setup, but now realizes it's actually a pretty big and complex operation. She asked how

many students would still be helping out with the food services during the upcoming kitchen renovation. Director Chan explained that there wouldn't be any students working near the renovation site for safety reasons and because the central kitchen won't be usable. However, a few students will still be helping at South City High. She also thanked Director Chan and his team for catering the Golden Apple Awards last year, saying everyone really enjoyed the food, and she was glad to hear they'll be catering again this year. Trustee Richardson said she liked the use of technology in the program and was curious if any big changes had to be made to the menu to meet religious dietary needs. Director Chan said they haven't had to make major changes, but they've added options behind the scenes like vegetarian meals that aren't always listed on the main menu but are available when needed.

The Board recessed at 8:28 p.m. for a break and reconvened at 8:38 p.m.

Student Trustee Harsana left the meeting at 8:28 p.m.

Trustee Hsieh thanked Director Chan for the excellent presentation and said, like Trustee Richardson mentioned earlier, most people think of Nutrition Services as just serving food but clearly, it's much more than that. She really appreciated how thorough the presentation was and especially liked how the department connects their goals to real action. For example, when Director Chan talked about reducing food waste and getting more students to eat school meals, he also explained exactly what steps they're taking to make that happen. She praised how the team is involving students in the process, like using QR codes for feedback. She said when her son Ryan was in high school, he used to complain about the food not tasting great and wishing there were more warm options like chicken nuggets. So, she thought it was smart that the department is asking students directly what they like and using that information to improve the food. That way, students are more likely to eat the meals instead of just tossing them. She also liked how the department is using technology in different ways and getting students involved, like through taste tests and feedback sessions. She ended by saying she loved that students are being included as part of the solution and gave a big kudos to Director Chan and the whole team for their hard work.

Trustee Lam said she wanted to echo what Trustees Richardson and Hsieh had already shared. She said she was really impressed by all the layers of work and initiatives going into Nutrition Services. She highlighted how meaningful it is that the department is being mindful of students' different dietary needs and religious practices. She said food is such a big part of our lives, and making students feel included even in small ways through meals is actually a pretty big deal and something worth celebrating more. She also said she thought it was great that the department is donating extra food to Peninsula Food Runners, which helps support the larger community beyond just the schools. Trustee Lam also took a moment to offer a (belated) congratulations to Director Chan for the resolution he received from the City of South San Francisco in recognition of National Nutrition Month. She wrapped up by saying she's excited about the central kitchen project and all the improvements in the works, like more scratch cooking, and thanked Mr. Chan for all the great work he and the team are doing.

Trustee Murray thanked Director Chan for such a thoughtful and thorough report, saying it was clear he had considered everything. She appreciated how well the presentation was aligned with the district's priorities. She had one question about share tables. She mentioned how useful they used to be, especially in elementary schools where the same portion of food is given to both kindergarteners and fifth graders even though younger students often don't need as much, while older students might want more. She asked if share tables were still being used to help manage that. Director Chan shared that some schools still have share tables, but not all. He said he should've included this as one of the challenges in his presentation. He explained that El Camino High School used to have a student group managing the share table, but they weren't able to continue due to the students getting busy with other commitments. That made it difficult to keep the program going there.

O. PRESENTATION WITH POTENTIAL ACTION – None

P. CONSENT AGENDA

Trustee Murray inquired about Item 3A, which referenced a rescinded resignation. Dr. Moore clarified that the board had already approved the resignation, and per board policy, once a resignation is approved, it cannot be rescinded. Therefore, the item is being removed from the agenda. President Anthony confirmed that the

line regarding rescinding the resignation is being taken off.

MOTION #70 (Murray/Hsieh) to approve items: 1a, Minutes of the February 27, 2025 Special Board meeting; 2a, Permission for staff to attend the SEL & Wellness Summit in Sacramento, CA, May 15 – 16, 2025; 3a, Certificated Personnel Assignment Order with the removal of line 3, Rescind Resignation; 4a, Purchase Order Listing, January 2025; 4b, Warrant Register, January 2025; 4c, Cash Receipts, January 2025; 4d, Declaration of surplus items; 4e, Gifts to the District; 4f, Fundraising events for the 2024-25 school year; 4g, Professional services agreements under \$25,000. Motion Carried. (Unanimous)

PUBLIC HEARING

The Board meeting was suspended to open a public hearing at 8:50 p.m

Ms. Malfatti stated that CSEA intends to bargain Article 7 (Compensation and Benefits), aiming for a fair and equitable salary increase for the bargaining unit, improved healthcare contribution rates, enhancements to longevity increments, and the establishment of hazard pay. Additional compensation is being pursued for paraeducators who train new staff, especially since 15 contracted paras unfamiliar with the district were recently hired. CSEA is also interested in Article 11 (Leave of Absence and Pay), proposing an increase in the number of sick days that can be used as personal necessity leave. For Article 13 (Employee Expenses and Materials), the association is looking to increase the uniform allowance and raise the maximum reimbursement for damaged personal property. CSEA Chapter 197 reserves the right to introduce additional proposals throughout the bargaining process, including responses to district proposals.

This public hearing provided an opportunity for members of the public to comment on the CSEA proposal.

The public hearing was closed and the Board meeting resumed at 8:50 p.m.

ACTION

1. ADMINISTRATION

a. Resolution No. 25-08 National Child Abuse Prevention Month

Trustee Richardson read the resolution.

MOTION #71 (Richardson/Murray) to approve the adoption of Resolution #25-08: In support of National Child Abuse Prevention Month. (AYES: Richardson, Hsieh, Lam, Murray,

Anthony; NOES: None). Motion Carried. (Unanimous)

b. Resolution No. 25-09 Autism Awareness Month

Vice President Murray read the resolution.

MOTION #72 (Murray/Hsieh) to approve the adoption of Resolution #25-09: In support of Autism Awareness Month. (AYES: Richardson, Hsieh, Lam, Murray, Anthony; NOES: None). Motion Carried. (Unanimous)

2. EDUCATIONAL SERVICES

a. Approval of Supplementary Instructional Materials

MOTION #73 (Murray/Hsieh) to approve the supplementary instructional materials submitted for adoption for the 2025-26 school year. Motion Carried. (Unanimous)

b. Approval of Local Control Funding Formula (LCFF) Supplemental Funded Positions

Trustee Lam then asked whether the LCFF amount fluctuates year to year. Mr. O confirmed it does, with about a \$100,000 increase from last year to this year, calculated using the LCFF calculator based on enrollment and demographics. Trustee Richardson reiterated that the unduplicated student count includes English Learners, low-income students, and foster youth.

Trustee Lam also inquired about two grants that contribute to this funding area. Mr. O clarified that these grants are separate from the LCFF formula and must be reapplied for each year. Dr. Moore added that the two grants, Future Lab and the Strong Workforce Grant, are typically awarded annually, and the district has been successful in maintaining them.

MOTION #74 (Murray/Hsieh) to approve the LCFF supplemental funded positions for the 2025-26 school year. Motion Carried. (Unanimous)

c. Approval of New Course Implementation at SSFHS

Trustee Lam asked about the timeline for UC and CSU approval of a new dance course intended to fulfill the fine arts

requirement. Dr. Hew explained that the submission window runs from February through summer, with turnaround depending on how many similar courses are submitted. They expect feedback by summer to ensure the course is ready by August.

Trustee Richardson asked whether the course was part of the Folklorico program, and Dr. Hew clarified that it is for the general dance program at South San Francisco High School, specifically as an advanced course for experienced students. This course would be funded by Prop 28 dollars allocated to South San Francisco High School.

Trustee Lam followed up to confirm that El Camino already offers an advanced dance course eligible for UC credit, and asked if there might be any issues with South San Francisco's version. Dr. Hew responded that both dance teachers have communicated, and she does not anticipate any issues.

MOTION #75 (Murray/Hsieh) to approve the Dance Performance Company course for implementation at South San Francisco High School for the 2025-26 school year. Motion Carried. (Unanimous)

3. HUMAN RESOURCES

a. Approval of the MOU with South San Francisco Classroom Teachers Association (SSFCTA) for the Ambassador Program

MOTION #76 (Murray/Hsieh) to approve MOU with SSFCTA for the Ambassador Program, effective March 1, 2025 through June 30, 2025. Motion Carried. (Unanimous)

b. Approval of the MOU with South San Francisco Classroom Teachers Association (SSFCTA) for the Referral Bonus Program

MOTION #77 (Lam/Hsieh) to approve the MOU with SSFCTA for the Referral Bonus Program, effective March 1, 2025 through June 30, 2025. Motion Carried. (Unanimous)

4. BUSINESS SERVICES

a. Approval of Change Order #7 on the HVAC Project B #16-23 with E.F. Brett and Company

President Anthony expressed surprise that the project wasn't finalized even though final papers were recently signed. Trustee Lam followed up, saying she hadn't realized there were delays and asked how much E.F. Brett initially requested. Mr. Bill Savidge explained that delays occurred due to limited access to buildings and lack of transitional housing. Some staff weren't able to relocate in time, which pushed work to summer 2024. The contractor originally asked for over \$200,000 in additional compensation due to remobilization costs, but after negotiations and a review of the contract, the district settled on \$46,000 which is equivalent to one month of general conditions. Trustee Lam thanked Mr. Savidge for negotiating that down and noted, from her professional experience, how real these costs can be. She asked what steps are being taken to minimize delays in future bond projects. Director Shelton responded, explaining that future projects will be designed as full-campus or wing-wide renovations with proper temporary housing to avoid disrupting instruction. Director Shelton added that detailed phasing plans and early communication with schools will help mitigate delays. Trustee Lam appreciated the thoughtful planning moving forward.

MOTION #78 (Hsieh/Murray) to approve the Change Order #7 project package B, project #16-23 with E.F. Brett and Company in the amount of \$46,000.00. Motion Carried. (Unanimous)

b. Approval of the Contract with Johnson Controls Fire Protection LP for Fire Alarm System Repairs

President Anthony commented that while the school site is not currently being used by South San Francisco Unified School District students, it is occupied by Friends to Parents preschool.

MOTION #79 (Murray/Hsieh) to approve the contract with Johnson Controls Fire Protection LP to repair the existing fire alarm system at the Foxridge site in the amount of

\$79,553.53. Motion Carried. (Unanimous)

c. Approval of the Contract with Zone 4 Construction for Alteration Services at Parkway Heights Middle School

President Anthony clarified by asking Mr. O whether the project was a bond project, to which Mr. O responded that it is a facilities project

MOTION #80 (Murray/Hsieh) to approve the contract with Zone 4 Construction for PHMS Building D alterations in the amount of \$426,315.00. Motion Carried. (Unanimous)

d. Approval of the Agreement with SIM Architects for the Monte Verde Elementary School Modernization Project

MOTION #81 (Murray/Lam) to approve the agreement with SIM Architects for project assessment services at Monte Verde Elementary School as part of the modernization project under the Measure T Bond in the amount of \$294,672.00. Motion Carried. (Unanimous)

e. Approval of the Agreement with DSK Architects for the Spruce Elementary School Modernization Project

MOTION #82 (Murray/Hsieh) to approve the agreement with DSK Architects for project assessment services at Spruce Elementary School as part of the modernization project under the Measure T Bond in the amount of \$363,025.00. Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

April 10, 2025

- Presentation teaching and learning – Alta Loma MS
- Presentation – Scorecard
- Williams report for 3rd quarter ending 3/31/25
- Resolution for Earth Day (April 22)
- Approval of Skyline Middle College MOU for 2025-26
- Approval of EL Master Plan
- Resolution for Day of the Teacher (5/6)
- Resolution for Classified School Employee Week (5/18-5/24)

April 24, 2025

- Presentation teaching and learning – Sunshine Gardens ES
- Presentation – Math Pilot Recommendation

- Presentation – Climate Literacy
- Approval of designated representatives to CIF (California Interscholastic Federation)
- Approval of SPSAs
- Resolution honoring Asian Pacific American Heritage Month (May)

May 8, 2025

- Recognition for outgoing Student Trustee Harsana
- Presentation teaching and learning – Spruce ES
- Presentation – English Learner Master Plan
- Approval of the Board meeting calendar for the 2025-26 school year
- Approval for 5th graders to attend SMCOE Outdoor Education
- Approval of Graduates and Certificates of Completion - Baden HS, ECHS, SSFHS, and Adult Education
- Resolution for Fund 11 and Fund 14 account balances
- Approval of All City agreement for crossing guards for 2025-26
- Approval of MOU with Legarza Sports for 2025-26

May 10, 2025 – Special Meeting/Board Workshop *(District Office)*

- Good Beginnings Board Workshop

May 22, 2025

- Presentation teaching and learning - Baden HS/ Adult Education
- Presentation on the Facilities Department
- Approval of the Children's Center Program annual self-evaluation reports
- Approval of SPSAs
- Approval for destruction of Disposable Class 3 records
- Approval of updated Board Governance Handbook
- Approval of the agreement with Remind for the 2025-26 school year
- Approval of the agreement with Newsela for the 2025-26 school year
- Approval of the agreement with BeGlad for the 2025-26 school year
- Approval of the agreement with SMCOE for Center for Learning Data Sharing
- Information on May revision of the Governor's 2025-26 budget
- Approval of Bill Saving Facilities Consulting agreement for 2025-26
- Resolution in support of LGBTQ+ Pride Month (June)

SUMMARY OF BOARD DIRECTIVES – None

GOOD AND WELFARE

Trustee Richardson shared that she attended two events over the weekend: the Legislative Brunch, which she attended briefly, and the 15th Annual OYE Teen

Conference at Cañada College. She described the conference as a fantastic event highlighting Latino youth, and noted that 40 students from the district attended, an encouraging improvement from last year. The conference was teen-centered and featured a variety of community organizations, including the Live Library, which provided students with valuable information about job opportunities and other resources available for the upcoming summer. She concluded by saying it was a great time for the students and a very informative experience.

Trustee Hsieh noted that several of them attended Dr. Moore's award event, describing it as fantastic and thanking everyone involved. President Anthony followed up by congratulating Dr. Moore on receiving the NAACP Community Leader Award over the weekend.

Trustee Lam shared that the evening of Dr. Moore's award event was amazing. She also attended the SMCSBA legislative brunch with Trustee Richardson and President Anthony and reflected on how meaningful the NAACP event was. Trustee Lam also acknowledged the upcoming end of Ramadan, wishing "Eid Mubarak" to those who celebrate and wishing everyone a happy spring break. President Anthony thanked Trustee Lam for mentioning the end of Ramadan, noting that she had been thinking about it as Mr. Chan discussed halal food.

Trustee Murray shared that she also attended the award dinner where Dr. Moore was honored with the Herby Dawkins award from the NAACP. She described it as an amazing night for an amazing person. Trustee Murray also expressed gratitude to Linda Parenti of Kiwanis for the opportunity to present the district's strategic plan to their organization. She concluded by wishing everyone a happy spring break.

Trustee Anthony shared that the legislative brunch was insightful, particularly in hearing from local representatives. She also mentioned having the opportunity to advocate for TK funding for community-funded school districts.

ADJOURNMENT – 9:21 p.m.