

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
AGENDA AND ORDER OF BUSINESS – REGULAR MEETING  
Thursday, April 14, 2016**

**South San Francisco Municipal Building,  
City Council Chambers  
33 Arroyo Drive, South San Francisco, California**

**OPEN SESSION — 6:00 p.m.**

**A. CALL TO ORDER**

**CLOSED SESSION – 6:00 p.m.**

1. To consider two (2) expulsion waiver hearing recommendation(s) in accordance with CDE Sections 48915 and 48918.
2. To consider the appointment of one (1) public employee to the position of Assistant Superintendent of Educational Services, in accordance with Government Code Section 54956.
3. To provide direction to the Assistant Superintendent of Human Resources regarding negotiations with SSFCTA.
4. Conference with Legal Counsel – Anticipated Litigation, initiation of litigation pursuant to paragraph (4) of subsection (d) of Government Code Section 54956.9 (one case).
5. Superintendent evaluation.

**OPEN SESSION — 7:00 p.m.**

**B. ROLL CALL**

**C. PLEDGE OF ALLEGIANCE** will be led by Martin Elementary School 5th grader Gio Gonzalez.

**D. REPORTING OUT FROM CLOSED SESSION**

**Action**

**E. REVIEW OF AGENDA**

**F. RECOGNITION AWARDS** – volunteers



**G. PTA COUNCIL REMARKS**

**H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS**

South San Francisco Federation of Adult Educators  
South San Francisco Classroom Teachers Association  
California School Employees Association Chapter 197

**I. PERSONNEL COMMISSION**

**J. ITEMS FROM BOARD**

- Announcements
- Board Calendar
- Board Committee Reports

**K. SUPERINTENDENT'S REPORT**

**a. Recognition for Youth Government Day students**

**b. Communications**

**c. Workforce Housing**

**d. State of the District**

**e. Scholarships**

**f. Other**

- ASB Reports
  - Tiana Valerio, ASB President, El Camino High School
  - Alan Perez, ASB President, South San Francisco High School

**L. COMMUNICATIONS**

Public comments are limited to three minutes per individual. Name/address cards are placed in the back of the room to be completed and given to the secretary. The Board President will call upon individuals in random order who have requested to speak. Each person may only speak once, and is required to address the Board from the podium. The meeting is recorded. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law (Brown Act). The Board may request staff to respond orally at the meeting or in writing at a future time.



**M. PRESENTATIONS**

*(Individual presentations are limited to a maximum of 10 minutes.)*

**1. EDUCATIONAL SERVICES**

**a. Teaching and learning presentation:  
Martin Elementary School**

Principal Rosemary Wood will share with the Board educational priorities and programs at Martin Elementary School.

**2. BUSINESS SERVICES**

**a. Technology Update**

Director Dwane Camp will share with the Board the District's Technology Plan for 2016 – 2019.



**N. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.**

	<u>PAGE</u>
<b>1. ADMINISTRATION</b>	
a. Minutes to the Regular Board Meeting, March 24, 2016.	1 – 19
b. Staff recommends the approval of a San Mateo County Superintendent of Schools amended California State preschool program contract for the 2015-2016 school year.	20 - 26
<b>1. EDUCATIONAL SERVICES</b>	
a. Staff recommends the approval of permission for SSFHS students to participate in the national finals for a mathematics contest in Chicago, IL, April 22 - 23, 2016.	27
b. Staff recommends the approval of permission for ECHS students to travel to the State History Day Competition in Rocklin, CA, May 6 – 7, 2016.	28
c. Staff recommends the approval of permission for SSFHS Earth Club students to travel to Big Sur, CA, May 13 - 15, 2016.	29 - 30
d. Staff recommends the approval of permission for Children’s Center students to participate in a School-Age Summer Program one-day summer camp at Levi’s Stadium, Santa Clara, CA, on June 28, 2016.	31
e. Staff recommends the approval of permission for SSFHS students/football players to stay overnight in the school’s gymnasium for an internal retreat on August 4, 2016.	32
<b>3. HUMAN RESOURCES</b>	
a. Certificated Personnel Assignment Order	33
b. Classified Personnel Assignment Order	34



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INFORMATION/DISCUSSION

**1. ADMINISTRATION**

**a. 1st reading of District’s Updated Board Policies 35 - 76**

Staff will present to the Board, the first reading of the updated District’s Board Bylaw and Board Policies as follows:

1. BB 9320 Meetings and Notices
2. BP 4315 Evaluation/Supervision
3. BP 5131.7 Weapons and dangerous instruments
4. BP 5145.7 Sexual harassment
5. BP 5148 Childcare and development
6. BP 6161.4 Identification and evaluation of individuals for Special Education
7. BP 6164.41 Children with disabilities enrolled by their parents in private school
8. BP 6173 Education for homeless children

**2. EDUCATIONAL SERVICES**

**a. SSFHS Ballet Folklórico Program Funding 77 - 79**

Staff will present to the Board, a proposal to allocate one-time LCFF funds for the SSFHS Ballet Folklórico program.

**b. Amended PE and Dance Credit Program Description and Board Policy 80 - 83**

Staff will present to the Board an amended PE and Dance credit program description and Board Policy to ensure appropriate use of Physical Fitness Test data (PFT).

**3. HUMAN RESOURCES**

**a. Williams Uniform Complaints for Quarter Ending 3/31/16 84 - 85**

Staff will present to the Board, the Quarterly Report on Williams Uniform Complaints for the quarter ending 3/31/16, per Education Code Section 35186.



<b>ACTION</b>	<b><u>PAGE</u></b>
<b>1. ADMINISTRATION</b>	
<b>a. Resolution No. 16-13 Trustee Compensation</b>	86
<p>The Board will discuss the adoption of Resolution #16-13: To allow stipend payment for Trustee Acosta who was absent from the March 24, 2016 Regular Board meeting.</p>	
<b>b. Resolution No. 16-14 Honoring Trustee Judith M. Bush</b>	87
<p>Staff recommends the adoption of Resolution #16-14: To honor Trustee Judith M. Bush for her service as President of the Board in 2014/2015.</p>	
<b>c. 2nd Reading of District’s Updated Board Policies</b>	88 - 126
<p>Staff recommends the approval of the District’s updated Board Policies (listed below), as presented to the Board.</p> <ol style="list-style-type: none"> <li>1. BP 0410 Nondiscrimination in District programs and comprehensive plans</li> <li>2. BP 1312.3 Uniform Complaint procedures</li> <li>3. BP 4040 Employee use of Technology</li> <li>4. BP 4115 Evaluation – Supervision</li> <li>5. BP 5116.1 Intra-district open enrollment</li> <li>6. BP 5125 Student records</li> </ol>	
<b>d. Approval of Updated SSFUSD Governance handbook</b>	127 - 141
<p>Staff recommends the approval of the SSFUSD Governance Handbook which was updated at the March 12, 2016 Board retreat, as presented to the Board.</p>	
<b>2. EDUCATIONAL SERVICES</b>	
<b>a. Approval of Amended PE and Dance Credit Program Description and Board Policy</b>	142 - 145
<p>Staff recommends the approval of an amended PE and Dance credit program description and Board Policy to ensure appropriate use of Physical Fitness Test data (PFT), as presented to the Board.</p>	



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**b. Approval of Algebra 1 intervention program** 146 - 147

Staff recommends the approval of the Algebra 1 Intervention Program at ECHS, SSFHS, and Baden for the 2016-17 school year, as presented to the Board.

**3. HUMAN RESOURCES**

**a. Resolutions No. 16-15 through 16-28 for Retirements** 148

Staff recommends the adoption of Resolutions #16-15 through #16-28: Honoring District employees for their years of service to the School District. (The framed resolutions will be presented during the District's Retirement/Golden Apple ceremony being held on May 17, 2016.)

**REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS**

**April 28, 2016**

- Teaching and learning presentation – Junipero Serra Elementary School
- Boys and Girls Club presentation
- AVID presentation
- Presentation on potential Bond sale
- Presentation on Special Ed/Adult Transition Program
- Resolution for Day of the Teacher
- Resolution for Classified School Employee Week
- Approval of SSFHS Ballet Folklórico program funding
- Resolution for Fund 11& Fund 14 account balances
- 2<sup>nd</sup> reading of updated Board Bylaw and Policies
- Approval of Facility Master Plan contract
- Measure J/Approval of Financial Advisor selection
- Measure J/Approval of Bond Construction attorney selection
- Approval of use of CEIS funds
- Approval of Leveled Literacy Intervention and Workability fingerprinting
- Resolutions for retirees
- LCAP update

**May 12, 2016 – (at Parkway Heights Middle School)**

- Teaching and learning presentation – Westborough Middle School
- Approval of the Board meeting calendar for the 2016-2017 school year
- Recognition for outgoing Student Trustee
- Recognition for Spelling Bee winner
- Resolution for Asian Pacific American Heritage Month



- Approval of Middle College MOU
- Approval of Graduates - Baden, ECHS and SSFHS
- Approval of Certificates of Completion - Baden, ECHS and SSFHS
- Approval of Bond sale documents
- Approval of designated representatives to California Interscholastic Federation (CIF)

**May 14, 2016 – Board retreat (Board room)**

**May 26, 2016**

- Teaching and learning presentation – Baden/Adult Education
- Presentation on Humane Society work with Baden students
- Presentation on District Health Committee
- May revision of the Governor’s 2016-2017 budget
- Approval for destruction of Disposable Class 3 records

**June 9, 2016 - Televised (Municipal Building)**

- Teaching and learning presentation – Children’s Center
- Public Hearing 2016-2017 LCAP draft plan
- Public Hearing 2016-2017 preliminary Budget
- Resolution on Budgetary increases and year end transfers
- Approval of 2016-2017 Dairy Supply bid
- Resolution in support of LGBT Pride Month
- Approval of School Services 2016-2017 contract

**June 23, 2016**

- Update on Measure J at Martin Elementary School
- Adoption of 2016-2017 LCAP
- Adoption of 2016-2017 preliminary Budget
- Approval of piggyback contracts
- Approval of 2016-2017 contract(s) with legal firms utilized by the District
- Approval to increase District rental/leasing rates

**SUMMARY OF BOARD DIRECTIVES**

**GOOD AND WELFARE**

- Comments from Board Members and Superintendent

**ADJOURNMENT**

Copies of the agenda only are posted next to the front door of the District Office at 398 B Street, and at the following public libraries: South San Francisco libraries, West Orange and Grand Avenue, and the Daly City Library on Wembly Avenue, Daly City. It is also available for review at the District’s website: [www.ssfusd.org](http://www.ssfusd.org) (Click on *Board Meeting Agendas and Minutes*).

1) A CD is made of the Open Session of each meeting; 2) Any writing or document that is a public record relating to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the District Office located at 398 B Street, South San Francisco, California 94080. If however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.; and 3) For special accommodation to participate in this meeting, please contact the Office of the Superintendent, a minimum of 48 hours prior to the meeting: Telephone--(650) 877-8705, Fax--(650) 588-8113 or e-mail: [ncantley@ssfusd.org](mailto:ncantley@ssfusd.org)



**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**  
**Minutes of the Board of Trustees' Meeting of April 14, 2016**

**OPEN SESSION - 6:00 p.m.**

**A. CALL TO ORDER**

**CLOSED SESSION - 6:00 p.m.**

1. To consider two (2) expulsion waiver hearing recommendation(s) in accordance with CDE Sections 48915 and 48918.
2. To consider the appointment of one (1) public employee to the position of Assistant Superintendent of Educational Services, in accordance with Government Code Section 54956.
3. To provide direction to the Assistant Superintendent of Human Resources regarding negotiations with SSFCTA.
4. Conference with Legal Counsel – Anticipated Litigation, initiation of litigation pursuant to paragraph (4) of subsection (d) of Government Code Section 54956.9 (one case).
5. Superintendent evaluation.

**RECONVENE INTO OPEN SESSION - 7:08 p.m.**

**B. ROLL CALL**

Board Members: Mrs. Rosa Acosta – Present  
Mr. John Baker - Present  
Ms. Judith Bush – Present  
Mr. Patrick Lucy – Present  
Ms. Daina Lujan - Present  
Ms. Tiana Valerio, Student Board Member – Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent – Present  
Dr. Leticia Bhatia, Interim Assistant  
Superintendent, Educational Services and  
Categorical Programs – Present  
Mr. Michael Krause, Assistant Superintendent,  
Business Service - Absent  
Dr. Jay Spaulding, Interim Assistant  
Superintendent, Human Resources and  
Student Services – Present

- C. PLEDGE OF ALLEGIANCE** was led by Martin Elementary School 5th grader Gio Gonzalez. Principal Rosemary Wood said Gio is a member of the safety patrol, enjoys helping and being part of a team. He has a sense of humor, loves turtles and gets A's and B's through hard work.

**D. REPORTING OUT FROM CLOSED SESSION**

**Action**

MOTION # (Bush/Lujan) to uphold the panel's decision on expelled students TR and TS as follows. Motion Carried (Unanimous)

To expel Student TR from the District for violation of Education Code Subsections: 48915 (a1B) Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil; 48900(b) Possessed, sold, or otherwise furnished any firearm, knife, explosive or other dangerous object; 48900(k) Disrupted school activities or otherwise willfully defied the valid authority of ... school personnel...

That Student TR be expelled for two (2) semesters, the spring semester of the 2015-2016 school year, and the fall semester of the 2016-2017 school year; however, that the second semester of the expulsion be suspended and Student TR be allowed to participate in the District's Alternative to Expulsion Intervention Program. Student TR would initially attend a program for expelled students, CDS, and would subsequently be permitted to attend a regular program on a strict contract.\*\* That Student TR is expected to make satisfactory academic progress, maintain positive attendance, and demonstrate good behavior. That Student TR shall be considered to have completed the period of expulsion by meeting the above conditions by the end of the fall semester of the 2016-2017 school year, December 22, 2016.

\*\*During a pre-expulsion conference on 3/15/16 at the district office, the option of placing Student TR was discussed within the context of his current academic progress. Student TR's family requested that he be allowed to attend CDS for the remainder of the semester as a means to provide him with transition time, a reduced student-to-teacher ratio, time to be free from the distractions of a comprehensive school, and the opportunity to start the next school year fresh at El Camino High School in August.

To expel Student TS from the District for violation of Education Code Subsections: 48915 (a1B) Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil; 48900(b) Possessed, sold, or otherwise furnished any firearm, knife, explosive or other dangerous object; 48900(k) Disrupted school activities or otherwise willfully defied the valid authority of ... school personnel...

That Student TS be expelled two (2) semesters, the spring semester of the 2014-2015 school year, and the fall semester of the 2015-2016 school year; however, that the second semester of the expulsion be suspended and Student TS be allowed to participate in the District's Alternative to Expulsion Intervention Program. Student TS would initially attend a program for expelled students, CDS, and would subsequently be permitted to attend a regular program on a strict contract.\*\* That Student TS is expected to make satisfactory academic progress, maintain positive attendance, and demonstrate good behavior. That Student TS shall be considered to have completed the period of expulsion by meeting the above conditions by the end of the fall semester of the 2016-2017 school year, December 22, 2016.

\*\*During a pre-expulsion conference on 3/16/16 at the district office, we initially discussed immediate placement at El Camino High School, with the possibility of the full term of the expulsion being suspended. Given Student TS's current academic progress, his family requested that he be allowed to attend CDS for the remainder of the semester. This would provide him with the opportunity to work at an individualized pace, to work more closely with a teacher at a reduced student-to-teacher ratio, to have the time to be free from the distractions of a comprehensive school, and to be given the opportunity to start at the beginning of a semester grading period, which would be a new school year start at El Camino High School in August.

MOTION # (Baker/Bush) to approve the appointment of Dorothy Abreu-Coito to the position of Assistant Superintendent of Educational Services. Motion Carried. (Unanimous)

Ms. Abreu-Coito said she is excited to have been selected and is pleased to work in the District.

- E. **REVIEW OF AGENDA** – No additions or changes.
- F. **RECOGNITION AWARDS** – Vice President Rosa Acosta and Principal Wood recognized Martin Elementary School volunteers Ryan Campagna, Yessenia Flores-Guzman, Veronica Hernandez, Erica Mendoza, and Martha Moran.
- G. **PTA COUNCIL REMARKS** – President Martina Goodman invited the Board to the May 13 installation dinner, saying it is an opportunity to meet new and returning PTA officers.
- H. **STAFF ASSOCIATION REPRESENTATIVES' REMARKS -**

**South San Francisco Federation of Adult Educators** – None

**South San Francisco Classroom Teachers Association** – President Allison Light said bargaining has begun to update last year's contract, especially regarding teacher retention. She said delays have occurred and the Board must give direction to the District's bargaining team going forward. The tentative agreement is not expected until August. Since the 2nd interim report, the budget is an area of concern and she wants to know why there is such a large increase for books and supplies. Also, the \$1.6M set aside for Middle College costs is more than the \$541K anticipated and those funds should be used for the current student body. The substitute teacher situation has vastly improved and teachers don't need to take over classes or sacrifice their prep periods. Regarding communication in emergency situations, she said some action has been taken, but teachers want to see the safety plan with expectations for them. President Patrick Lucy thanked Ms. Light for meeting with him and Superintendent Shawnterra Moore to resolve miscommunication issues. He asked for information on how the District's "negotiation team was less than prepared". Ms. Light said she is not on the team,

but the Board gives direction to the bargaining team and they need to know what kind of money is available for the issues raised.

**California School Employees Association Chapter 197** – President Jolene Malfatti thanked the District and Dr. Jay Spaulding for the Ewing Classification study, saying this is an opportunity to increase site staffing. CSEA is endorsing Cliff Lentz for Supervisor of San Mateo County District 5. She commended Dr. Wood, Martin’s teachers and staff for their work on the educational goals of their students and being awarded Gold Ribbon status. On behalf of CSEA, Ms. Malfatti presented a floral arrangement to Dr. Wood for being a “marvelous leader”.

- I. **PERSONNEL COMMISSION** - Interim Assistant Superintendent Spaulding reported that the next Commission meeting will be held on April 18.

J. **ITEMS FROM BOARD**

Trustee Judy Bush stated she and Trustee John Baker, as the Board Bylaws and Policies committee, will meet on April 26.

Trustee Daina Lujan reported the next Big Lift meeting takes place on April 27. The City subcommittee is scheduled for May 3.

President Lucy said Bill Savidge, the District’s Bond Management Consultant, has provided honest, straight-forward information at the community meetings.

K. **SUPERINTENDENT’S REPORT**

- a. **Recognition for Youth Government Day students** – Dr. Moore said each spring the City, in collaboration with the District, offers a Youth Government Day program to local high school seniors. The purpose of the program is to provide young adults the opportunity to role-play the positions of elected officials and key city staff, become more familiar with the operations of local government, and to learn more about their community. Each student received a certificate of recognition for their participation in this event. These students are, from ECHS: Kassim Diab, Jorge Flores, Melinda McMonigle, Alma Navarro, Daniel Tinoco, Tiana Valerio, Ariana Vasquez, and Natali Vazquez, and from SSFHS: Vince De La Cerna, Kanani Cortez, Samantha Dacanay, Faye Orcales, Alan Perez, Nathan Rosas, Alexandra Shiffer, and Bryan Vasquez-Segura.
- b. **Communications** – the Superintendent stated that communication is very important and referenced meetings she has had with CTA President Light where they discussed her concerns and expectations. Since late February, a Communications Advisory Team was established. Adjustments have been made to the automated messaging system for emergency notifications as needed. Site leaders and principals were informed on how to update the parent data base information. Tests via School Messenger will be made to

staff on April 18 and to the community on May 2. Protocols are being established and will be disseminated soon.

- c. **Workforce Housing** – Dr. Moore has been in contact with an expert who has experience in this area with the Community College and will begin working with the District in July. The Superintendent is in touch with counsel for an RFQ on demographics and property value analysis for a staff survey.
- d. **State of the District** - the Superintendent said we are having the first State of the District meeting on Wednesday, April 20. This is an opportunity for District personnel and members of the South San Francisco community to hear about the numerous endeavors and achievements of our students and staff and look towards the future for continued growth and progress. We invite you to attend. The meeting begins at 6:00 p.m. in the Baden gymnasium.
- e. **Scholarships** – Dr. Moore reported that each year the SSF Chamber of Commerce awards scholarships to deserving seniors in our District. This year, fifteen students will each receive a \$1,000 scholarship at a luncheon in their honor on April 21. The students, whose names were posted on the District website, are as follows: Baden High School - Sarah Aquiniga, Ariel Montoya, and Gilberto Vega; SSFHS - Diana Flores, Celyn Gonzalez, Maritza Prieto, Jazmin Gonzalez, Diana Molina, Karla Hernandez Navarro, Farah Hakim, Tora Ng, Julissa Gonzalez, and Alan Perez; ECHS - Melinda McMonigle, Natali Vasquez, and Sarah Yoa.
- f. **Gold Ribbon award** – Superintendent Moore said she was proud to announce Martin Elementary School has been selected as one of the California Gold Ribbon Schools for 2016. This award reflects Martin's success in creating a positive learning atmosphere for their students. This accomplishment is a direct result of their dedicated, creative, and talented staff, and their supportive school community. The award ceremony will take place on May 5. Dr. Moore acknowledged that Trustee Lujan, the principal of Millbrae's Meadows Elementary School, and her site also received a Gold Ribbon for their great work.
- g. **City subcommittee** - The next City subcommittee meeting will take place on Tuesday, May 3. This is the first meeting with the District's new members, President Lucy and Trustee Lujan.
  - ASB Reports
    - Kanani Cortez, ASB Vice President, highlighted recent and upcoming events on campus. A very successful blood drive was held on Tuesday. The senior ball took place at San Francisco's City Hall last weekend. A multi-cultural week is planned for next week to showcase different cultures. The site's talent show will take place next Wednesday and Thursday. On April 24, junior class car wash fundraiser takes place.

- Tiana Valerio, ASB President, El Camino High School, shared events at her school with the Board. Staff recognition week is coming up. The new ASB class officers have been selected. Students are submitting applications for the Kishiwada sister city cultural exchange and will travel to Japan in June. The Interact Club is hosting a fundraiser next Tuesday for Syrian refugees. The junior/senior ball took place on Sunday at the Hotel Nikko. The first-ever PTSA carnival will be held on April 23. Teen CERT members put emergency kits in each classroom. Teen CERT leader Ken Anderson and his son headed up the effort.

## L. COMMUNICATIONS

Jessica Fonseca, a Los Cerritos parent and PTA member, spoke about Measure J work at that site. Parents are concerned with no dates or deadlines on the project and want to know where the allotted funds have gone. Dr. Moore said District personnel met with the Los Cerritos team recently to discuss this and can hold another meeting if needed. Once they have a strong handle on the budget, the direction for that site will be clearer.

Erica Mendoza, a Martin parent, thanked Dr. Wood, teachers and staff for their hard work. The Gold Ribbon award validates their efforts in the past few years and she is proud that her children attend the school.

Leslee Cottrell, a Martin teacher, spoke about health insurance and employment. She recommended retaining teachers by either increasing pay or decreasing insurance.

Christina Arce, another Martin teacher, spoke about the Run Club at her site. On May 20, 65 students will participate in a 1.5 mile race on campus. She invited Vice President Acosta to the Martin Measure J committee meeting on April 26.

Danny Yanow, a Westborough teacher, said it is a wonderful time for the District with amazing students, teachers, Cabinet and Board. But instability and turnover of personnel is being felt. He suggested, with “coffers overflowing” that the District spend money on employee retention and increasing salaries before the end of the school year. He wants the District to settle with the unions now and not wait until the fall.

## M. PRESENTATIONS

### 1. EDUCATIONAL SERVICES

#### a. Teaching and learning presentation: Martin Elementary School

Principal Rosemary Wood shared educational priorities and programs at Martin Elementary School.

Trustee Baker said it was great to see students at this meeting starting their civic engagement. Ms. Bush congratulated Martin on their Gold Ribbon award. Trustee Lujan thanked Dr. Wood for her leadership.

## 2. BUSINESS SERVICES

### a. Technology Update

Director Dwane Camp reviewed the District's Technology Plan for 2016/19. The plan must be presented to the State every three years.

#### **Stakeholders**

##### Technology Committee

- Helped create the vision for 2016 – 2019 Tech Plan
- Members consisted of stakeholders that represented administrators, teachers, and classified staff

##### Curriculum Technology Integrators (CTIs)

- Provide feedback about school site tech needs
- Provide technology PD for school site staff

#### **Key Elements**

##### Committee

##### Technology Curriculum

- Software & Uses
- Software PD

##### Technology Infrastructure

- Network services -- Internet
- Hardware – PCs, Laptops, & VDI

##### Next Steps (Highlights)

- Streaming Board Meetings
- Video Security

#### **Technology Software/(Collaborative Tools)**

##### Infinite Campus --- District SIS

- Learning Management System (LMS)

##### Google Apps

- Collaboration and Sharing
- Google accounts for every staff member and student

##### Software Tools

- Google Forms -- Quizzes
- 3rd party software for grading quizzes

#### **10Gig Network Upgrade to all Schools**

##### Connectivity and Speed

- Upgraded existing data cabling (fiber) capable of 10-40+gbps
- Upgraded internal network bandwidth (Office to Classroom) from 1 to 10-Gigabit per second (10Gbps)
- Upgraded Internet bandwidth from 100 to 512-Megabit per second (512Mbps)
- Upgraded network switches on the internal WAN from 1 to 10Gbps

## **Better Wi-Fi**

### Next Generation Wireless Connectivity

- Expanded wireless coverage throughout the district.
  - Total indoor Wi-Fi access points from 115 to 575
  - New to the District are 50 outdoor Wi-Fi access points
- Implemented Next Gen Wireless
  - Access points handle more concurrent connections (up from 15 to 35)
  - Uses 802.11AC technology which offers faster bandwidth up from 54Mbps to 300Mbps

## **Technology for Measure J**

### Successful Implementation of Technology

- Buri Buri --30+ new classrooms. This is a new campus with all new infrastructure for wired and wireless networking
- Parkway A hybrid of sorts --- 25 new classrooms with all new technology
- South San Francisco A hybrid of sorts --- 20 new classrooms with all new technology
- Junipero Serra -- 7 new classrooms with all new technology

Mr. Camp reviewed the Desktop Technology deployed to all Schools during 2015/16.

## **Next Steps**

### Video Streaming --- Board Meetings

- No static configurations available
- Solutions provided by recurring fees

### Video IP Security

- Security Cameras at all schools

Mr. Camp said the technology improvements are in line with Common Core requirements and 21<sup>st</sup> century learning classroom needs. He then provided an update on the District's infrastructure. They are in phase 5 of 7 in the plan which was approved by the Board in 2014. A redundant data center is needed.

Trustee Baker asked about bandwidth and encouraged the District to look into spill over for families who cannot afford home internet access. He suggested audio streaming of Board meetings now, for which only software is required.

Vice President Acosta inquired about the District Office's capability and computers locking up. Mr. Camp said desktop upgrades were made by department and Technology will work with staff on their individual needs. Mrs. Acosta said the Comcast internet program needs to be promoted to the community.

**N. CONSENT AGENDA:**

Items #2a, 2b, and 2c were pulled for discussion.

MOTION # (Acosta/Bush) to approve Item 1a, Minutes to the Regular Board meeting, March 24, 2016; Item 1b, San Mateo County Superintendent of Schools amended preschool contract for 2015/2016 school year; ~~Item 2a, SSFHS students to travel to Chicago, IL; Item 2b, ECHS students to travel to Rocklin, CA; Item 2c, SSFHS students to travel to Big Sur;~~ Item 2d, Children's Center students to travel to Santa Clara, CA; Item 2e, SSFHS students to attend an internal retreat in the gymnasium; Item 3a, Certificated Personnel Assignment Order; Item 3b, Classified Personnel Assignment Order. Motion Carried (Unanimous)

Vice President Acosta asked for costs to be included in the field trip requests. Dr. Moore provided the costs for the three trips in this agenda.

MOTION # (Acosta/Bush) to approve Item 2a, SSFHS students to travel to Chicago, IL; Item 2b, ECHS students to travel to Rocklin, CA; Item 2c, SSFHS students to travel to Big Sur. Motion Carried (Unanimous)

**INFORMATION/DISCUSSION**

**1. ADMINISTRATION**

**a. 1st reading of District's Updated Board Policies**

For this first reading, the Trustees considered the following updated Board Bylaw and Policies:

1. BB 9320 Meetings and Notices
2. BP 4315 Evaluation/Supervision
3. BP 5131.7 Weapons and dangerous instruments
4. BP 5145.7 Sexual harassment
5. BP 5148 Childcare and development
6. BP 6161.4 Identification and evaluation of individuals for Special Education
7. BP 6164.41 Children with disabilities enrolled by their parents in private school
8. BP 6173 Education for homeless children

Vice President Acosta referred to previous checklists which made it easier for the Board to review changes and updates. Dr. Moore said that CSBA has begun offering this and she will look into it. President Lucy recommended the Bylaws and Policies committee return with a suggestion on accomplishing this without requiring extra help from District staff.

Trustee Lujan requested language changes in BP 5148 and President Lucy asked about the District's compliance in program evaluation for BP 4315. This bylaw and policies, with revisions, will be brought back for a second reading and approval at the next Board meeting.

## **2. EDUCATIONAL SERVICES**

### **a. SSFHS Ballet Folklórico Program Funding**

Dr. Leticia Bhatia reviewed a proposal to allocate LCFF funds of \$50K to continue the SSFHS Ballet Folklórico program. Since these are one-time funds, staffing costs cannot be included.

Vice President Acosta asked co-founder and volunteer Pat Martinelli and Artistic Director Martin Cruz about the practice of replacing costumes. Ms. Martinelli said it is a slow process due to obtaining specific, authentic costumes locally and from Mexico. Trustee Baker inquired about the number of students who participate and how often clothing needs to be replaced. Ms. Martinelli said there are 110 students, including those in Parks and Recreation classes. Clothing should be refreshed every three to four years. President Lucy asked about the two separate programs. Ms. Martinelli said graduates wanted to continue dancing and practice at the school. They register through Parks and Recreation. Mr. Lucy asked if Parks and Recreation offer financial support as well. Ms. Martinelli replied that 50% of tickets which Parks and Recreation sell are applied to concert costs, but otherwise they do not provide assistance. Due to their comparatively high costs versus other District clubs, President Lucy requested a detailed list of Ballet Folklórico program expenses.

### **b. Amended PE and Dance Credit Program Description and Board Policy**

Dr. Bhatia presented an amended PE and Dance credit program description and Board Policy to ensure appropriate use of Physical Fitness Test data (PFT). She said students with a high BMI could be retained due to their weight, which is illegal, and often seen within certain ethnic groups. In the forthcoming Board policy, the dance program description would be changed so students only need a passing score in PE and they would get rid of the PFT score. No other assessments would be used, the same as with other courses. High school students could get PE dance credit after passing PE 1.

Student Trustee Valerio left the meeting at 9:32 p.m.

## **3. HUMAN RESOURCES**

### **a. Williams Uniform Complaints for quarter ending 3/31/16**

Interim Assistant Superintendent Spaulding presented the Quarterly Report on Williams Uniform Complaints for the quarter ending 3/31/16, per Education Code Section 35186. He stated that there were no complaints filed in the District for the last quarter.

## **ACTION**

### **1. ADMINISTRATION**

#### **a. Resolution No. 16-13 Trustee Compensation**

MOTION # (Bush/Lucy) to adopt Resolution #16-13: To allow stipend payment for Trustee Acosta who was absent from the March 24, 2016 Regular Board meeting. (AYES: Baker, Bush, Lucy, Lujan; NOES: None). Motion Carried (Unanimous)

#### **b. Resolution No. 16-14 Honoring Trustee Judith M. Bush**

President Lucy read the resolution.

Trustee Bush said she was humbled and appreciated the acknowledgement.

MOTION # (Acosta/Lujan) to adopt Resolution #16-14: To honor Trustee Judith M. Bush for her service as President of the Board in 2014/2015. (AYES: Acosta, Baker, Lucy, Lujan; NOES: None). Motion Carried (Unanimous)

#### **c. 2nd Reading of District's Updated Board Policies**

MOTION # (Baker/Lujan) to approve the District's updated Board Policies listed below. Motion Carried. (Unanimous)

1. BP 0410 Nondiscrimination in District programs and comprehensive plans
1. BP 1312.3 Uniform Complaint procedures
2. BP 4040 Employee use of Technology
3. BP 4115 Evaluation – Supervision
4. BP 5116.1 Intra-district open enrollment
5. BP 5125 Student records

#### **d. Approval of Updated SSFUSD Governance handbook**

MOTION # (Bush/Baker) to approve the SSFUSD Governance Handbook which was updated at the March 12, 2016 Board retreat. Motion Carried. (Unanimous)

## 2. EDUCATIONAL SERVICES

### a. Approval of Amended PE and Dance Credit Program Description and Board Policy

MOTION # (Baker/Lujan) to approve an amended PE and Dance credit program description and Board Policy to ensure appropriate use of Physical Fitness Test data (PFT). Motion Carried. (Unanimous)

### b. Approval of Algebra 1 intervention program

MOTION # (Bush/Lujan) to approve the Algebra 1 Intervention Program at ECHS, SSFHS, and Baden for the 2016-17 school year. Motion Carried. (Unanimous)

Dr. Bhatia asked the Board to rescind their vote and then corrected FTE information in the memo for this item. Instead of .5 FTE at both ECHS and SSFHS, it is actually .4 FTE and .6 FTE, respectively.

MOTION # (Bush/Lujan) to approve the Algebra 1 Intervention Program at ECHS, SSFHS, and Baden for the 2016-17 school year with corrected FTE details. Motion Carried. (Unanimous)

## 3. HUMAN RESOURCES

### a. Resolutions No. 16-15 through 16-28 for Retirements

MOTION # (Bush/Acosta) to adopt Resolutions #16-15 through #16-28: Honoring District employees for their years of service to the School District. (The framed resolutions will be presented during the District's Retirement/Golden Apple ceremony being held on May 17, 2016.) (AYES: Acosta, Baker, Bush, Lucy, Lujan; NOES: None). Motion Carried (Unanimous)

The retirees are: Karen Alger, Laurel Amato, Natividad Catangay, Nannette Cole, Delores Drummond, Joanne Fazzino, Laura Gawellek, Janis Hinkle, Susan Mar, Harriet Moring, Laurene Sickinger, Steven Tregenza, Paul Troche, and Rose Wellisch.

## REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS

### April 28, 2016

- Teaching and learning presentation – Junipero Serra Elementary School
- Boys and Girls Club presentation
- AVID presentation
- Presentation on potential Bond sale
- Presentation on Special Ed/Adult Transition Program

- Resolution for Day of the Teacher
- Resolution for Classified School Employee Week
- Resolution for Fund 11& Fund 14 account balances
- Approval of Facility Master Plan contract
- Measure J/Approval of Financial Advisor selection
- Measure J/Approval of Bond Construction attorney selection
- Approval of Leveled Literacy Intervention a
- Approval of Workability TB testing
- LCAP update

**May 12, 2016 – (at Parkway Heights Middle School)**

- Teaching and learning presentation – Westborough Middle School
- Presentation on Humane Society work with Baden students
- Presentation on expansion of after school programs
- Approval of the Board meeting calendar for the 2016-2017 school year
- Recognition for outgoing Student Trustee
- Recognition for Spelling Bee winner
- Resolution for Asian Pacific American Heritage Month
- Water bottling stations at elementary school sites
- Approval of SSFHS Ballet Folklórico program funding
- Approval of Middle College MOU
- Approval of Graduates - Baden, ECHS and SSFHS
- Approval of Certificates of Completion - Baden, ECHS and SSFHS
- Approval of Bond sale documents
- Approval of designated representatives to California Interscholastic Federation (CIF)

**May 14, 2016 – Board retreat (Board room)**

**May 26, 2016**

- Teaching and learning presentation – Baden/Adult Education
- Presentation on District Health Committee
- May revision of the Governor's 2016-2017 budget
- Approval for destruction of Disposable Class 3 records

**June 9, 2016 - Televised (Municipal Building)**

- Teaching and learning presentation – Children's Center
- Public Hearing 2016-2017 LCAP draft plan
- Public Hearing 2016-2017 preliminary Budget
- Resolution on Budgetary increases and year end transfers
- Approval of 2016-2017 Dairy Supply bid
- Resolution in support of LGBT Pride Month
- Approval of School Services 2016-2017 contract

**June 23, 2016**

- Update on Measure J at Martin Elementary School

- Adoption of 2016-2017 LCAP
- Adoption of 2016-2017 preliminary Budget
- Approval of piggyback contracts
- Approval of 2016-2017 contract(s) with legal firms utilized by the District
- Approval to increase District rental/leasing rates

### **SUMMARY OF BOARD DIRECTIVES**

1. Include a Wi-Fi discussion on City subcommittee agenda.
2. Requested changes to be made to Board Policies before the second reading.
3. Cabinet to provide Board with a detailed list of Ballet Folklórico expenses.
4. Reschedule Baden Humane Society presentation to May 12 Board meeting.
5. Agendize closed session discussion on dual immersion school program.
6. Add presentation on expansion of after school programs.
7. Agendize discussion on water bottling stations at elementary school sites.
8. Re-agendize Ballet Folklórico funding item to May 12 meeting.

### **GOOD AND WELFARE**

Trustee Lujan reported she saw the film “Paper Tiger” about a continuation school in Walla Walla, WA. It showed the power that adults play in the lives of kids.

Trustee Bush stated that she and Mr. Krause attended the April 5 PTA Council meeting and suggested all Board members attend the installation potluck. She commended Mr. Savidge for facilitating the Buri Buri Construction Advisory Committee meeting which included community input. Ms. Bush congratulated the scholarship recipients and regrets not being able to attend the luncheon or the State of the District meeting.

Trustee Baker stated that he attended the Measure J meetings at Buri Buri and Parkway Heights and said the communities are appreciative of the updates.

Vice President Acosta expressed thanks for the good wishes on her recovery from surgery.

President Lucy said “Paper Tigers” showed at-risk kids with dramatic experiences, focusing on their histories and why they did what they did to arrive at the continuation school. He MC’d “Every 15 minutes” at SSFHS this year. It is an amazing program and he expressed gratitude for the students involved. He thanked Cabinet and Senior Executive Assistant Nalani Allen-Cantley for the amount of work they are doing.

**ADJOURNMENT – 10:02 p.m.**

**CLOSED SESSION – 10:05 p.m.**

**RECONVENE INTO OPEN SESSION - 11:10 p.m.**

President Lucy said there was nothing to report.

**ADJOURNMENT – 11:10 p.m.**