

**PALMERTON AREA SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**Tuesday, August 19, 2025**  
**High School Library, 3525 Fireline Road, Palmerton, PA**

All public meetings are being video recorded and live streamed via Facebook for the purpose of public broadcast.

**1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE**

**2. ROLL CALL:**

Dr. Connell	Ms. Haas	Ms. King	Ms. Krawchuk	Mr. Mazepa	Mr. Moyzan
Mrs. Paules	Mr. Paules	Ms. Snyder	Ms. Friebohn	Mr. Kish	Dr. Heaney
Atty. Lochinger					

**3. SUPERINTENDENT’S REPORT:**

**4. ASSISTANT SUPERINTENDENTS’ REPORTS:**

**5. BOARD MEMBER REPORTS:**

**6. OLD BUSINESS:**

**7. PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

**8. MEETING MINUTES:**

A. Motion for the Board of School Directors to approve the board meeting minutes from July 15, 2025 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**9. CONSENT AGENDA:**

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**10. FISCAL:**

A. Motion for the Board of School Directors to approve Change Order #EC-001 for West Side Electric Service decreasing the contract amount by \$10,235.00 due to unused allowance money on the weight room renovation project (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**11. OTHER:**

A. Motion for the Board of School Directors to retroactively approve the agreement with Grand River Solutions, Inc., through July 31, 2026 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**12. PUBLIC PARTICIPATION:**

**13. FOR THE GOOD OF THE ORDER:**

**14. ADJOURNMENT:**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**PALMERTON AREA SCHOOL DISTRICT**  
**CONSENT AGENDA**  
**Tuesday, August 19, 2025**

**1. FISCAL:**

- A. Approve accounts payable reports (enclosures)
- B. Approve treasurer’s reports (enclosures)
- C. Approve tuition reimbursements (enclosure)

**2. PERSONNEL:**

- A. Approve retroactively Alexandra Sabino as Long-Term Substitute Grade 3 Teacher at S. S. Palmer Elementary at Master’s, Step 1, with an annual salary of \$54,191 effective August 18, 2025
- B. Approve retroactively Brandi Hoffman as High School Learning Support Teacher at Bachelor’s, Step 1, with an annual salary of \$52,301 effective August 18, 2025 pending receipt of emergency certification
- C. Approve the following effective August 20, 2025:

MaryEllen Rhoads	Food Service Worker	\$17.04 per hour
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- D. Acknowledge the following horizontal movements effective the first semester of the 2025-2026 school year:

Travis Fink	Master’s +30 to Master’s +45
Jeanne Knepper	Master’s +15 to Master’s +30
Brad Landis	Master’s +15 to Master’s +30
Sage Nalesnik	Master’s +15 to Master’s +30

- E. Approve retroactively employee #879 for a restoration of health sabbatical leave effective August 18, 2025 not to exceed one-full school term subject to the guidelines set forth in board policy #338
- F. Approve the following additional Mentors for the 2025-2026 school year:

Krystle Meglio, Co-Mentor	<i>to Amy Duarte</i>	\$ 760.00
Megan Zurn, Co-Mentor	<i>to Amy Duarte</i>	\$ 760.00
Andrew Rensing, Co-Mentor	<i>to Ryan King</i>	\$ 760.00
Christine Owens, Co-Mentor	<i>to Ryan King</i>	\$ 760.00
Lindsey Serfass	<i>to Alexandra Sabino</i>	\$1,520.00

- G. Approve the following Coaches for the 2025-2026 school year:

Jared Mooney	Boys’ Wrestling Assistant Coach	\$4,284.00	Effective August 20, 2025
Lisa Dietterich	Swim Volunteer Coach	--	Effective August 20, 2025
Chad Stroup	Swim Volunteer Coach	--	Effective August 20, 2025
Marlena Stroup	Swim Volunteer Coach	--	Effective August 20, 2025

Kevin Wertz	Golf Volunteer Assistant Coach	--	Retroactively effective August 5, 2025
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H. Approve the following as Fall Event Workers at a rate of \$30.00 per event for the 2025-2026 school year:

Pamela Andrews	Miriam Krzton
Jessica Cohen	Vicki McHugh
Robert Falkenstein	Alexander Orr
Michael Gombert	Michael Pascoe
Jyneal Green	Thomas Smelas
Jarrad Hedes	Kayleigh Snyder
Jodi Hedes	William Zeky
Kelly Heinrich	Robert Moyzan- <i>volunteer (unpaid) only</i>
John Hrebik	

I. Approve Grace Heist as Palmerton Area Music Parents' Association (PAMPA) Volunteer Chaperone for the 2025-2026 school year effective August 20, 2025

J. Approve the Contracted Crossing Guard Employment Agreements with the following for the 2025-2026 school year (enclosures):

Linda Duyka	Rose Smith
Linda Koch	Ann Woginrich
MaryEllen Rhoads	

K. Approve the following Substitute at the prevailing substitute rates:

Nicole Smith	Substitute Teacher	Effective August 20, 2025
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L. Accept retroactively the following resignations:

Rachel DeMicco	Instructional Assistant	Effective August 8, 2025
Tracy George	Part-Time Custodian	Effective August 10, 2025

### 3. OTHER:

A. Approve the bus routes for the 2025-2026 school year (enclosure)

B. Approve the following George's Transportation bus drivers for the 2025-2026 school year:

Kyle Ahner	Dennis Erkinge	Faro Hager	Cynthia Marx
Lori Ahner	Craig Fenoff	Donna Hahn	Anthony Nichol
Emma Beal	Kimberly Frable	Barry Hoffman	Colleen Rubin
Virgie Behler	Barry George	Pamela Imler	Matthew Ruch
David Berger	Benjamin George	Robert Jennings	John Sabo
Jolene Black	Danielle George	LeRoy Kemmerer	Robert Schaninger
Nicole Capuano	Dean George, Jr.	Katelin King	Gary Stahler
Lyle Cetnar	Leon George	Tracey Kline-Carey	Diane Strohl

Kelli Crostley	Lonnie George	Johnette Kralik	Roxanne Stroup
Angel Delgado Vellon	Amber Getz	Walter Kroboth	Sarah Trimble
Henry Dorward	Francis Goss	Karen Laub	Cynthia Vivona
Susan Dorward	Gerald Hadinger	Rebekah Lorah	Thomas Williams
Donald Duffield III	Kimberly Hadinger	Timothy Lorah	Trudy Ziegenfuss

C. Approve the second reading and adoption of the following policies (enclosures):

- 1) Policy #113.1 Discipline of Students with Disabilities
- 2) Policy #205 Postgraduate Students
- 3) Policy #206 Assignment Within District
- 4) Policy #207 Confidential Communication of Students
- 5) Policy #212 Reporting Student Progress
- 6) Policy #215 Promotion & Retention
- 7) Policy #216.1 Supplemental Discipline Records
- 8) Policy #219 Student Complaint Process
- 9) Policy #220 Student Expression/Dissemination of Materials
- 10) Policy #223 Use of Motor Vehicles
- 11) Policy #224 Care of School Property
- 12) Policy #226 Searches
- 13) Policy #227 Controlled Substances/Paraphernalia
- 14) Policy #228 Student Government
- 15) Policy #229 Student Fundraising
- 16) Policy #230 Public Performance By Students
- 17) Policy #231 Social Events & Class Trips
- 18) Policy #232 Student Involvement in Decision-Making
- 19) Policy #236.1 Threat Assessment
- 20) Policy #626 Federal Fiscal Compliance
- 21) Policy #626.1 Travel Reimbursement-Federal Programs
- 22) Policy #827 Conflict of Interest

D. Approve the second reading and adoption to repeal the following policies (enclosures):

- 1) Policy #211 Student Accident Insurance
- 2) Policy #213 Grading of Student Progress
- 3) Policy #225 Students & the Police