

Regular Meeting  
BOARD OF EDUCATION  
FIRE ISLAND UNION FREE SCHOOL DISTRICT  
August 13, 2024

**DRAFT**

CALL TO ORDER	<p>The meeting was called to order at 4:31 p.m. by President, Jay Lippert.</p> <p><i>The Board of Education was informed by the District Clerk that an Addendum was added to the agenda on 8/13/2024, which included an additional Permanent Substitute Teacher Appointment – M. Dionisio (Item 6f) and an additional Non-Resident Instruction Contract for one 4<sup>th</sup> grade student (Item 6y)</i></p>
MEMBERS PRESENT	<p>L. Kaufman, J. Lippert, L. Nowachek, J. Phelan, K. Skelly-Kurka, M. Wyckoff</p>
MEMBERS ABSENT	<p>A. Wood</p>
OTHERS PRESENT	<p>Travis Davey, Superintendent Jacqueline Lizza, Assistant Superintendent for Business and Operations Traci Murphy, District Clerk Rachel Roth, School Attorney Doug Spencer, School Attorney Robert Swierkowski, Treasurer</p>
PUBLIC HEARING – 2024-2025 DISTRICT WIDE SAFETY PLAN	<p>A Public Hearing was held to review and discuss the proposed 2024-2025 District-Wide School Safety Plan as presented. There were no public comments or questions – there were no community members present.</p>
APPROVAL OF MINUTES	<p>Minutes of the following meetings were accepted as read:</p> <ul style="list-style-type: none"><li>• July 2, 2024 Annual Organizational Meeting</li><li>• July 2, 2024 Regular Meeting</li><li>• July 16, 2024 Special Meeting</li></ul> <p>(J. Phelan, L. Nowachek; 6-0)</p>
TREASURER’S REPORT	<p>Treasurer’s Report for the month ended July 2024 was accepted as presented.</p> <p>(J. Phelan, M. Wyckoff; 6-0)</p>
APPROPRIATION & REVENUE STATUS REPORTS	<p>The Board accepts the Appropriation and Revenue Status Reports for July 2024 as presented.</p> <p>(J. Phelan, M. Wyckoff; 6-0)</p>
CASH DISBURSEMENT REPORTS – GENERAL & PAYROLL	<p>The Board accepts the General Fund Cash Disbursement and the Payroll Cash Disbursement reports for July 2024 as presented.</p> <p>(J.Phelan, M. Wyckoff; 6-0)</p>
CASH BALANCE REPORT – GENERAL & CAPITAL FUND	<p>The Board accepts the General Fund and Capital Fund report as presented.</p> <p>(J.Phelan, M. Wyckoff; 6-0)</p>
BUDGET TRANSFER	<p>The Board approves the budget transfer in the amount of \$19,793.10 as presented.</p> <p>(K. Skelly-Kurka, L. Kaufman; 6-0)</p>

WARRANTS	The Board hereby approves the General Fund Warrant in the amount of \$148,109.20 and Capital Fund Warrant in the amount of \$23,243.52 as presented. (M. Wyckoff, L. Nowachek; 6-0)
CASH TRANSFER	The Board approves cash transfers in the amount of \$275,000.00 as hereby attached. (K. Skelly-Kurka, L. Nowachek; 6-0)
SUPERINTENDENT’S REPORT	<p>Mr. Davey reported on the following:</p> <ul style="list-style-type: none"> <li>• Summer is wrapping up and maintenance is working to ready the school for Superintendent’s Conference Days on Wednesday, August 28<sup>th</sup> and Thursday, August 29<sup>th</sup>. The floors are scheduled to be done on Wednesday, August 21, and the summer staff will be working from home that day.</li> <li>• Thank you to Anne Niland for her work on getting the Adult Education program together for the summer. The community was grateful to be able to attend classes that were held in the school during the day.</li> <li>• Orientation visits for new employees have begun, and there will be a meet and greet on the afternoon of August 29<sup>th</sup>, 2024 from 1:30 – 2:30 pm, where parents and students can come and meet the newest members of our staff.</li> <li>• New outdoor court use signage was installed on our entrance gate to the playground area.</li> <li>• School architect (Campbell &amp; Cassetta) is working on the soundproof barrier for the outdoor court area.</li> <li>• The bus fleet is in good shape for the start of the year. Two buses were sold at auction through BOCES. year’s building project has been signed and sent to the State Education Department.</li> <li>• Woodhull Flyer has been mailed to all families providing annual district information. Teacher welcome/supply letters are or have been mailed as well.</li> <li>• Discussed the Strategic Plan and how to improve/revise the plan we have in place.</li> </ul>
CORRESPONDENCE	There was no correspondence.
RESOLUTION – BUS DRIVER APPOINTMENT CORRECTION	<p><i>WHEREAS, on July 2, 2024, the Board of Education approved the 2024-2025 appointment of certain Bus Drivers (H. Terry, K. Williams), as Substitute Bus Drivers at a rate of \$163.60 per day; and</i></p> <p><i>WHEREAS, it was subsequently discovered the appointed title and rate of the aforementioned bus drivers were in error; and</i></p> <p><i>WHEREAS, the aforementioned bus drivers should have been appointed as Summer Bus Drivers at a daily rate of \$163.97;</i></p> <p><i>NOW THEREFORE BE IT RESOLVED, the Board of Education hereby rescinds its earlier action of July 2, 2024, appointing certain Bus Drivers (H. Terry, K. Williams), as Substitute Bus Drivers at a rate of \$163.60 per day; and</i></p> <p><i>BE IT FURTHER RESOLVED, the Board of Education hereby appoints said Bus Drivers as Summer Bus Drivers at a daily rate of \$163.97, to be effective July 1, 2024.</i></p> <p>(J. Phelan, L. Kaufman; 6-0)</p>
RESOLUTION – STANDARD	<p><i>BE IT RESOLVED, that the Board of Education of the Fire Island Union Free School District hereby establishes the following as standard work days for the following appointed officials and will report the</i></p>

**WORKDAYS FOR APPOINTED OFFICIALS**

*following days to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.*

Title	Name	SS# (last 4 digits)	Registration Number	Standard Work Day	Term	Participates in Employers’ Time Keeping System	Days/ Month (based on Record of Activities)
District Clerk	Traci Murphy	xxxx	xxxxxxx	7	7/1/24 – 6/30/25	Y	20
District Treasurer	Robert Swierkowski	xxxx	xxxxxxx	7	7/1/24 – 6/30/25	Y	20

(L. Nowachek, M. Wyckoff; 6-0)

**RESOLUTION – ESTABLISHMENT OF “SPECIAL AID FUND ACCOUNT”**

*RESOLVED, the Board of Education hereby authorizes the opening of an account with the First National Bank of Long Island in the name of the District and designated as the “Special Aid Fund Account” and to deposit in and pay from said account by check, signed by the Superintendent or his designee and the Treasurer, those monies received by the District for certain grants; and be it further*

*RESOLVED, all checks and other orders payable to said account shall bear the endorsement of said District “for deposit only” to the approved bank; and be it further*

*RESOLVED, this resolution shall constitute the authority of the designated financial institution to receive and pay out monies in the aforesaid manner.*

(K. Skelly-Kurka, L. Nowachek;6-0)

**2024-2025 PART-TIME EMPLOYEE APPOINTMENTS**

On the recommendation of the Superintendent, the Board hereby approves the following part-time appointments:

- M. Dahill-Kelly – Building Monitor @ \$22.88 hourly (K. Skelly-Kurka, L. Nowachek; 6-0)
- D. Lippert – Office Clerk @ \$22.88 hourly (M. Wyckoff, K. Skelly-Kurka; 5-0 with J. Lippert abstaining)

**2024-2025 PERMANENT SUBSTITUTE TEACHER APPOINTMENT**

On the recommendation of the Superintendent, the Board hereby approves the following Permanent Substitute Teacher appointments for the 2024-2025 school year at a daily rate of \$180.39:

- H. Margolin
  - M. Dionisio
- (J. Phelan, M. Wyckoff; 6-0)

**2024-2025 NEW TEACHER MENTOR**

On the recommendation of the Superintendent, the Board approves the appointment of K. McNulty as New Teacher Mentor for the 2024-2025 school year.  
(K. Skelly-Kurka, M. Wyckoff; 6-0)

**2024-2025 SUBSTITUTE TEACHER APPOINTMENTS**

On the recommendation of the Superintendent, the Board hereby approves the following 2024-2025 Substitute Teacher appointments at a daily rate of \$180.39:

- Jennifer Cole
  - Jennifer deLyra
  - Karen Feltkamp
  - Anne Niland
  - Meryl Ortiz
  - Georgine Posillico
  - Nancy Sobel-Butcher
- (M. Wyckoff, L. Nowachek; 6-0)

2024-2025 SUBSTITUTE SCHOOL NURSE APPOINTMENTS	<p>On the recommendation of the Superintendent, the Board hereby approves the following 2024-2025 Substitute School Nurse appointments at a daily rate of \$236.05:</p> <ul style="list-style-type: none"> <li>• Mary Pat Boyle</li> <li>• Patricia Fogarty</li> <li>• Georgine Posillico,</li> </ul> <p>(L. Nowachek, K. Skelly-Kurka; 6-0)</p>
2024-2025 CLUB CHAPERONE APPOINTMENTS	<p>On the recommendation of the Superintendent, the Board hereby approves the following employees as Club Chaperones at a rate of \$60.00 per regular club session and \$90.00 per swim club session:</p> <ul style="list-style-type: none"> <li>• Nancy Henriksen</li> <li>• Traci Murphy</li> <li>• Robert Swierkowski</li> <li>• Herbert Terry</li> </ul> <p>(M. Wyckoff, L. Kaufman; 6-0)</p>
CSE/CPSE/ SECTION 504 RECOMMENDATIONS	<p>On the recommendation of the Superintendent, the Board hereby approves the recommendations of the Committee on Special Education/Committee on Preschool Education/Section 504 Committee as presented.</p> <p>(J. Phelan, L. Nowachek; 6-0)</p>
2024-2025 CLAIMS AUDITOR AGREEMENT	<p>On the recommendation of the Superintendent, the Board hereby approves the 2024-2025 Claims Auditor Agreement with Jo-Anne Filipkowski at the rate of \$650.00 per visit.</p> <p>(K. Skelly-Kurka, M. Wyckoff; 6-0)</p>
2024-2025 ENGAGEMENT LETTER	<p>The Board hereby approves the engagement letter from Cullen &amp; Danowski, LLP for accounting services for 2024-2025 as presented and authorizes the President to enter into said agreement on behalf of the Board.</p> <p>(L. Kaufman, L. Nowachek; 6-0)</p>
PROPOSAL – 2024-2025 SCHOOL YEAR PHOTOGRAPHS	<p>On the recommendation of the Superintendent, the Board accepts a proposal from Lauren Chenualt (You’re My Focus Photography &amp; Videography, LLC) for 2024-2025 school photographs.</p> <p>(K. Skelly-Kurka, L. Kaufman; 6-0)</p>
PROPOSAL – 2024-2025 BUS MAINTENANCE & REPAIR SERVICES	<p>On the recommendation of the Superintendent, the Board accepts a proposal to extend the agreement from T&amp;T Baldwin Automotive for bus maintenance and repair services for school year 2024-2025. 2023-2024 maintenance and repair costs will remain in effect.</p> <p>(J. Phelan, L. Nowachek; 6-0)</p>
2024-2025 FLEET MANAGEMENT SYSTEM AGREEMENT	<p>On the recommendation of the Superintendent, the Board hereby approves the Fleet Management System Agreement with Zonar Systems @ \$5,060.64 for the 2024-2025 school year.</p> <p>(J. Phelan, L. Kaufman; 6-0)</p>
2024-2025 GENERATOR MAINTENANCE AGREEMENT	<p>On the recommendation of the Superintendent, the Board approves the Generator Maintenance Agreement with PowerPro Service Co., Inc. @ \$1,195.00 for the 2024-2025 school year.</p> <p>(K. Skelly-Kurka, L. Nowachek; 6-0)</p>
2024-2025 ASSET MANAGEMENT SERVICES	<p>On the recommendation of the Superintendent, the Board approves the Asset Management Services Agreement with CBIZ Valuation Group @ \$1,400.00 for the 2024-2025 school year.</p>

(K. Skelly-Kurka, M. Wyckoff; 6-0)

ADOPTION –  
MATH CURRICULUM

On the recommendation of the Superintendent, the Board approves the adoption of the math curriculum, Eureka Math<sup>2</sup>.

(K. Skelly-Kurka, M. Wyckoff; 6-0)

BUS BID RESULTS –  
20C/16A  
DUAL REAR WHEEL  
SCHOOL BUS &  
BID AWARD

The sole bidder for a 20C/16A passenger Dual Rear Wheel School Bus was Nesco Bus & Truck Sales, Inc. at \$108,342.00.

On the recommendation of the Superintendent, the Board hereby awards the sole bidder for a 20C/16A Dual Rear Wheel School Bus to Nesco Bus & Truck Sales, Inc. at \$108,342.00.

(K. Skelly-Kurka, M. Wyckoff; 6-0)

2024-2025  
DISTRICT WIDE  
SCHOOL SAFETY  
PLAN

On the recommendation of the Superintendent, the Board hereby approves the 2024-2025 District Wide School Safety Plan.

(K. Skelly-Kurka, M. Wyckoff; 6-0)

2024-2025 BUILDING  
LEVEL EMERGENCY  
RESPONSE PLAN

On the recommendation of the Superintendent, the Board hereby approves the 2024-2025 Building Level Emergency Response Plan.

(K. Skelly-Kurka, M. Wyckoff; 6-0)

2024-2025  
INSTRUCTION  
CONTRACTS –  
ISLIP UFSD &  
BAY SHORE UFSD

On the recommendation of the Superintendent, the Board hereby approves instructional contracts with Islip UFSD and Bay Shore UFSD for students in grades 7-12 for school year 2024-2025, and authorizes the President to enter into said agreements on behalf of the Board.

(K. Skelly-Kurka, M. Wyckoff; 6-0)

2024-2025  
REQUESTS FOR  
OUT-OF-DISTRICT  
TRANSPORTATION

The Board hereby approves the request for out of district transportation for school year 2024-2025 for one student attending Bridges Academy, located in West Islip.

(K. Skelly-Kurka, M. Wyckoff; 6-0)

2024-2025  
NON-RESIDENT  
INSTRUCTION  
CONTRACTS

On the recommendation of the Superintendent, the Board hereby approves the following 2024-2025 Non-Resident Instruction contracts:

- 1 – Kindergarten @ \$3,001.05
- 1 – Grade 4 @ \$3,469.78
- 1 – Grade 6 @ \$3,469.78

(K. Skelly-Kurka, M. Wyckoff; 6-0)

2024- 2025  
DISTRICT WIDE  
SCHOOL SAFETY  
TEAM  
MEMBERS

On the recommendation of the Superintendent, the Board approves the following 2024-2025 District Wide School Safety Team Members:

- Superintendent/Principal - T. Davey
- Assistant Superintendent for Business & Operations - J. Lizza
- Director of Curriculum - P. Tamberino
- District Clerk - T. Murphy
- School Nurse - D. DeRuvo
- District Data Privacy Officer - C. Forget
- School Maintenance Crew Chief - B. Kurka
- Head Bus Driver - M. DiDio
- West District Fire Coordinator - V. Henriksen
- County Police Representative
- Village Police - G. Hesse
- Village Fire Department - P. Brennan

- Board of Education Member - J. Lippert
  - Teaching Staff Member - C. Ferry
  - Parent - B. Chenault
- (K. Skelly-Kurka, M. Wyckoff; 6-0)

2024-2025 BOARD  
MEETING CALENDAR  
REVISION

The Board hereby accepts the revision to the 2024-2025 Board Calendar to reflect the following:

- Addition of July 16, 2024, Special Meeting
- Addition of October 8, 2024, Audit Committee Meeting

(K. Skelly-Kurka, M. Wyckoff; 6-0)

EXECUTIVE SESSION

The Board entered Executive Session at 5:27 p.m. to discuss and receive counsel regarding negotiations with the Fire Island Teacher's Association and matters related to the employment of a particular person/s.

(L. Nowachek, J. Phelan; 6-0)

ADJOURNMENT

The regular meeting resumed at 6:03 p.m. and was immediately adjourned.

(J. Phelan, A. Wood; 6-0)

Traci Murphy  
District Clerk