

NICHOLAS COUNTY BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 18, 2025 6:00PM  
NICHOLAS CO. BOARD OF EDUCATION

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The Nicholas County Board of Education met in regular session, at the Nicholas Co. Board of Education in Carlisle, Kentucky, on the 18<sup>th</sup> day of August, 2025 with the following members present: Cheryl Rawlings, Brenda Mattox, Sharon Wilson, Jarad Bromagen (via phone), Shawna Hatton

Others present: Dawn Curran Letcher, Doug Bechanan, Tyler Duncan, Amy Switzer, Nikki Orazen, Alicia Hughes, Rob Hughes, Dennis Jackson, Mandy Anderson, Jeremy McCord, Michael Clary (Carlisle Mercury), Jerry Johnson, Michelle McDonald, Paula Hunter, Pam Randolph, Sherry Sue Uptegraft, Eugene Hall, Gladys Shrou, Becky Reid, Martha Sue Taylor, Elaine Hardwick, Jo Lynn Garrett, Cash Uptegraft, Greg Reid, Janice Cox

- A. Meeting Opened with Moment of Silence
- B. Call to Order & Roll Call: Bromagen (X); Hatton (X); Mattox (X); Rawlings (X); Wilson (X)
- C. Public Comment

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Motion #9410

Motion by Hatton, second by Wilson, to approve the Consent Agenda and to acknowledge receipt of the required report from the Superintendent regarding personnel actions:

**Minutes of the Following Meetings:**

July 21, 2025 Regular Meeting Minutes

**Treasurer's Report and Payment of Bills for Periods 12-1 & 2 (June-July & Aug. 2025):**

Nicholas Co. Board of Education Accounts  
Nicholas Co. Elementary School Accounts  
Nicholas Co. Elementary School SBDM Minutes  
Nicholas Co. Middle/High School Accounts  
Nicholas Co. Middle/High School SBDM Minutes

**Superintendent's Report of Personnel Actions:**

**Superintendent Report/Travel/Other Expenses**

Superintendent's Report  
Superintendent Travel Reimbursement

**Employment/Transfers**

Recommendation- Wes Hopkins- NCES-NCHS Virtual & GATE teacher  
Recommendation- Robert Hopkins- NCHS Health & PE Teacher  
Recommendation- Robert Hopkins- NCHS Asst Football Coach  
Recommendation- Emaline Clark- SLP position  
Recommendation- Shelania May- NCES Teacher  
Recommendation- Justin Shepherd- NCHS Teacher  
Recommendation- Ross Haney- Asst Band Sponsor  
Recommendation- Mandy Anderson- NCS Supervisor of Instruction  
Recommendation- Logan Gilvin- NCMHS Color Guard Assistant Sponsor  
Recommendation- Greg Letcher NCHS Co-op/CTE teacher (part-time)  
Recommendation-Justin Shepherd- NCMS Athletic Director  
Recommendation-Justin Shepherd- NCMHS Cross Country Head Coach  
Recommendation- Shelby Adams NCHS Teacher

Recommendation- Melanie Sanders- NCHS Teacher (part-time)  
Recommendation- Leah Wagoner- NCES Instructional Aide  
Recommendation- Sara Kiskaden- District Admin – Federal Programs Coordinator  
Recommendation- Susan Roberts- NCMHS Special Ed Teacher  
Recommendation- Carly Crawford- Bus Monitor  
Recommendation- Penny Bretz- NCMHS Teacher  
Recommendation-Justin Shepherd- NCHS Assistant Athletic Director  
Recommendation- Samantha Frederick- NCES Custodian

**Resignation/Termination/Retirement**

Resignation- Ross Haney- Band Colorguard  
Resignation- Jamie Guy NCHS Football Coach  
Resignation- Katelyn Perkins - Substitute Teacher  
Resignation- Bobbie Jo Adams- Substitute Bus Monitor and Substitute Teacher  
Resignation- Melissa Fryman- Instructional Aide Substitute  
Resignation- Justin Shepherd- NCHS Teacher, NCMS Athletic Director,  
Resignation- Justin Shepherd- Cross Country Head Coach, NCHS Asst Athletic Director

**Sick Leave/Other Leave/Donation Sick Days**

**Other**

Vote for motion: 5-0

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Motion #9411

Motion by Mattox, second by Wilson, to acknowledge the Data Security Presentation/Policies by District Tech Coordinator, Jeremy McCord, for the current year, as presented.

Vote for motion: 5-0

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Motion #9412

Motion by Wilson, second by Hatton, to acknowledge receipt of the following generous donation(s):

- Amber and James Guy - donated shoes for students.
  - Andrew Fugitt - furniture and food
  - Carly Crawford – sunscreen
  - Arleen & Robert Bidwell- \$150 donation to FRYSC
  - Linda Hovermale- \$500 donation to FRYSC
  - Mike & Barbara Kenney- \$150 donation to FRYSC
  - Carlisle Christian Church members- 85 pairs of shoes for Shoes in the Pews
  - Carlisle Family Dental- \$500 donation to Nicholas Co. Football
  - Cheap Chevrolet (Zack Banks)- \$750 donation to Nicholas Co. Football
  - The Mulhollem Cravens Foundation- \$7,500 donation to FFA
  - Nicholas Co. Fiscal Court- \$1,500 to Nicholas Co. Band (15 students @ \$100 per)
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- Jess Walker – School Supplies for YSC
  - Clayton Arnold Foundation- School Supplies for YSC
  - Dreama & Charity Griffith FCA – Shoes for Students
  - Connie Hinton – School Supplies for YSC
  - Barb Kenney - \$150.00 SHOES
  - Hovermale - \$500
  - Bidwell - \$150 School Supplies
  - NCPL – Supplies for YSC – Planners for NCMHS Parent Night

- Stephanie Smith – Boots for students
- Marsha Humphries – Boots for students
- Patricia Booth - School Supplies
- Sandy Hamilton - School supplies
- Jason & Dana Vice – Boots for students
- Mulhollem/Cravens Foundation - \$7500 NCMHS
- Shrine-Our Lady of Guadalupe - Shoes in the Pews
- Moorefield Country Church – Shoes in the Pews
- Tony Smith – Clothing for Center
- Saltwell Church Ladies Group - Underwear
- Headquarters Homemakers - \$44.82 for backpack program
  
- Back to School Cuts - 88 cuts (Renee Mola, Kenzie Myers, Grace Dailey, Theresa Mynhier)
- NCMHS Open House (Sterling Healthcare, WEDCO, Bourbon Community Hospital, Upward Bound Ginger Anderson)
- Carlisle Presbyterian Church, shoes
- Blue Licks Christian Church, shoes
- Matt and Danyale Durham, school supplies
- Fran Davis, monetary, General Assistance and Backpack Program (\$400)
- Amy Switzer, shoes
- Sydney Howard, shoes
- Jackie Howard, shoes
- Step Into Success (Day 1) - Volunteer Time: Georgia Gilvin, Vicky Mitchell, Jo Thornsberry Kay Shankland
- Readifest - Volunteer Time and Supplies: Kyra Collins, New Vista; Lexie Burns, CASA; Sterling Health/Sterling School Based Health - Readifest attendance and NC Schools donation; WEDCO; Mollie Smith, Harrison Memorial Hospital; Missy Singer, City National Bank; Nicholas County Cooperative Extension/4H; Hannah Albright, Phyllis Albright - Nicholas County Public Library; Ashley Arrasmath, Girl Scouts, Kentucky; Tonya Polley, University of Kentucky Cancer Control Specialist; Rhonda Curran Koth, AAMS, CRPC, Financial Advisor; Sydney Blakeman, Traditional Bank; Sara Kiskaden, Migrant Services; Carlisle Christian Church; Lindsay Honaker, Passport by Molina Healthcare; Mary Robinson, Humana
- NC Schools Board Members at Readifest: Jarad Bromagen, Brenda Mattox, Cheryl Rawlings, Sharon Wilson and Shawna Hatton
- Step Into Success at Readifest (Day 2):Georgia Gilvin, Vicky Mitchell, Kay Shankland & Jo Thornsberry

Vote for motion: 5-0

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Motion #9413

Motion by Hatton, second by Mattox, to approve proposal from Momentum Construction for rock removal at existing subgrade plumbing at unit costs for trench rock for a total cost of \$1,393.92 and to pay for this work with available contingency funds

Vote for motion: 5-0

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Motion #9414

Motion by Wilson, second by Hatton, to approve proposal from Momentum Construction for additional Owner-requested concrete paving near the home dugout at an additional cost of \$2,702.50 and to pay for this with available contingency funds

Vote for motion: 5-0

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Motion #9415

Motion by Wilson, second by Mattox, to approve to credit the #4 IMI DPO, for supplies not provided, by (\$5,200.00) and to move this material expense to Momentum's general contract amount, increasing it by \$5,200.00, for a total increased cost of \$0.00

Vote for motion: 5-0

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Motion #9416

Motion by Wilson, second by Hatton, to approve the following Pay Applications, Direct Purchase Orders and/or Invoices for the Nicholas Co. High School Athletic Renovation Project (BG 25-098), at the discretion of the Superintendent:

- UES Professional Solutions 25, LLC      2404 Nicholas Co. Athletic Phase 2      \$10,000.00
- Momentum Construction LLC      Pay App #5 BG 25098 (4 DPOs)      \$186,124.95
- Oheil Site Solutions      Pay App #5 BG 25098 (No DPOs)      \$151,957.50

Vote for motion: 5-0

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Motion #9417

Motion by Wilson, second by Bromagen, to approve tax rates for the Nicholas Co. Board of Education, including exonerations, for the 2025-2026 School Year as follows:

Rate Type:	Compensating Rate
Hearing Date:	N/A
Real Estate:	43.0 per \$100 in value
Tangible Property:	43.6 per \$100 in value

Vote for motion: 5-0

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Motion #9418

Motion by Mattox, second by Hatton, to approve the Motor Vehicle Tax Levy for the Nicholas Co. Board of Education, including exonerations, for the 2025-2026 School Year as follows:

Motor Vehicle:      55.5 per \$100 in valuation

Vote for motion: 5-0

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Motion #9419

Motion by Wilson, second by Mattox, to approve the Second Reading to amend the Nicholas County Board of Education Maternity Leave Policy 03.1233 and 03.2233.

Vote for motion: 5-0

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Motion #9420

Motion by Mattox, second by Wilson, to approve the declaration of an emergency vacancy for the following certified positions, as no qualified applicants applied for the vacant position previously posted for the 2025-2026 school year:

- 2<sup>nd</sup> Grade Teacher
- 4<sup>th</sup> Grade Teacher
- MS Science Teacher
- MS Social Studies Teacher
- HS Science Teacher
- Gifted and Talented Teacher

Vote for motion: 5-0

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Motion #9421

Motion by Wilson, second by Hatton, to approve contract with Porter, Banks, Baldwin and Shaw, PLLC of Paintsville, Kentucky for legal services.

Vote for motion: 5-0

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Motion #9422

Motion by Hatton, second by Mattox, to approve Emmaline Clark as an additional ARC Chairperson for Nicholas Co. Schools for the 2025-2026 School year.

Vote for motion: 5-0

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Motion #9423

Motion by Hatton, second by Wilson, to approve the following professional services contract(s) for the 2025-2026 School Year:

- Strong Vision Services, LLC
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Vote for motion: 5-0

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Motion #9424

Motion by Wilson, second by Hatton, to approve to hire Emergency Substitute Teachers, on the basis of anticipated shortages of certified teachers and substitute teachers

Vote for motion: 5-0

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Motion #9425

Motion by Mattox, second by Wilson, to amend the 2025-2026 Classified Salary Schedule to include Migrant Advocate/Recruiter Position for the district with a 205-day contract with the following salary schedule:

Days	0-4	5-9	10-14	15-19	20-24	25+
205	\$22.12	\$23.08	\$23.64	\$24.12	\$24.66	\$25.47

Vote for motion: 5-0

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Motion #9426

Motion by Hatton, second by Wilson, to approve the Travel Request by Nicholas Co. FFA to attend the Kentucky State Fair on 8/22/2025 in Louisville, KY, to also include a chaperone.

Vote for motion: 5-0

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Motion #9427

Motion by Hatton, second by Wilson, to approve to pay a stipend to employees who elect to participate in Passive Restraint and De-escalation Training for 2025-2026 school year, in the amount of \$25/hour

Vote for motion: 5-0

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Motion #9428

Motion by Wilson, second by Mattox, to approve to enter into Executive Session, Pursuant to KRS 61.810 Section F

Vote for motion: 5-0

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Motion #9429

Motion by Hatton, second by Bromagen, to approve to exit closed session, return to open session, and to acknowledge no action was taken during closed session

Vote for motion: 5-0

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Motion #9430

Motion by Wilson, second by Mattox, to adjourn

Vote for motion: 5-0

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**Board Chair**

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**Board Secretary**