

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of September 12, 2024

SSFUSD Equity Definition

Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

OPEN SESSION – 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. Superintendent evaluation

RECONVENE INTO OPEN SESSION - 7:02 p.m.

B. ROLL CALL

Board Members:	Ms. Amanda Anthony - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Jamie Wong, Student Board Member - Present
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Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. J. Marwan Hannon, Assistant Superintendent, Human Resources and Student Services - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present
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C. PLEDGE OF ALLEGIANCE was led by Buri Buri ES 5th grade student Isabella Chang

Principal Ramich welcomed everyone and introduced Isabella Chang. Bella has been with Buri Buri Elementary since Transitional Kindergarten and has always had strong support from her parents and the school staff. She has worked hard and made great progress each year. Bella is dedicated, hardworking, and always pushing herself to do better. She is also a supportive friend and a great example of what it means to be a Buri Buri Bobcat. Bella is artistic, athletic, and loves to

travel. She even invited Principal Ramich to the Girls on the Run 5K last year. Her teacher says she shines brightly in everything she does, and the school is proud to have her lead the Pledge of Allegiance.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION – Nothing to report

F. REVIEW OF AGENDA – No changes

G. PTA COUNCIL REMARKS – Buri Buri PTA President, Ms. Rhonda Orr welcomed President Lujan, Trustees, Superintendent Moore, and the community. She shared that this is her third year volunteering with the PTA and her first year as president. She thanked Dr. Moore and Trustee Anthony for attending the PTA council meeting last week, providing updates, and supporting the PTAs. Ms. Orr then shared some upcoming events in the district. She also shared all PTA units are currently running their membership drives, which are inexpensive and a great way to show support for parent volunteers and teachers, though joining doesn't require volunteering. She noted membership could be done online at Jointotem.com. Ms. Orr highlighted the Buri Buri PTA's pride in its parent volunteers, mentioning PTA board members Ms. Stephanie Skangos and Ms. Christina Hong for their significant contributions. She also thanked the teachers and Mr. Ramich for their support. Ms. Orr invited the Board and Cabinet to attend any PTA events and noted that the PTA council is updating the event calendar.

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators – President Elizabeth Bales-Stutes welcomed everyone and shared that Adult Ed is now in its fourth week. She mentioned they started the year with a full staff and a new Spanish teacher, and all their literacy and ESL classes are full, which means they are serving more students than ever. She mentioned they recently got new interactive TVs to replace old, broken smart boards, and thanked Facilities for installing and adjusting them. Ms. Bales-Stutes said she is excited about the year ahead and looking forward to working closely with district leadership, the Board, and the PTA and CSEA.

South San Francisco Classroom Teachers Association - President Shari Giusti

greeted everyone and shared her excitement for the new school year. She has been very busy as both a teacher and SSFCTA leader, dealing with various issues. She thanked Mr. Hannon for his help, including updating the collective bargaining agreement, which they plan to finalize soon. Ms. Guisti mentioned she would soon retract a cease and desist letter about the Back to School Night survey, as Mr. Hannon worked to make the survey supportive of teachers. She hopes for more regular meetings with district personnel to improve communication and reduce last-minute issues. Lastly, she recommended that cabinet members and administrators review their labor partner agreements yearly as documents change annually. She looks forward to better communication and new beginnings with SSFUSD.

California School Employees Association Chapter 197 - President Jolene Malfatti greeted everyone and mentioned she did not have new updates. She thanked Mr. Hannon for his help with numerous para-educator issues and expressed hope for improvements in employee retention and recruitment of permanent para-educators. She also noted that CSEA is hosting a "Meet the Candidates" night on Tuesday, September 24th, at the South San Francisco High School Library.

I. PERSONNEL COMMISSION

Assistant Superintendent Marwan Hannon reported that the next Commission meeting would take place on September 16, 2024.

J. ITEMS FROM THE BOARD

Vice President Anthony reported that the Board Bylaws Committee had a successful meeting today around 5:30 PM.

President Lujan provided an update on the City Subcommittee's meeting from September 3rd. Public Works shared plans to improve safety around schools, including lowering speed limits and other initiatives. The Fire Department will continue offering CPR and bleeding control training at South San Francisco and El Camino High Schools. They are also considering organizing a Bike-to-School Day, possibly aligning it with Bike-to-Work Day in May. Lastly, she shared there was a discussion about possibly moving some meetings to the evening, though the December meeting will remain during the day. The future subcommittee will decide on this change.

K. SUPERINTENDENT'S REPORT

- a. Back to School Nights** - Dr. Moore shared that the Back to School Nights held at the end of August and the beginning of September were very successful. The schools did a great job creating a welcoming environment, sharing school expectations, and informing families about the strategic plan and the Portrait of a Graduate. The feedback has been overwhelmingly

positive, though they are still summarizing the data and will provide a detailed report later. Dr. Moore extended a big thank you to families, students, and staff for starting the 2024-25 school year in such a positive way. Despite many events being scheduled at the same time, including some overlapping with the last math study session, many were able to visit different campuses to show support. Dr. Moore appreciated the involvement of trustees, directors, and cabinet members, and congratulated the schools on a job well done.

- b. Portrait of an Educator-** Dr. Moore shared the Portrait of an Educator initiative is part of the strategic plan to better support and empower educators. The goal is to develop a detailed "Portrait of an Educator" that outlines the key skills and competencies needed for educators to help students succeed and make an impact. She noted the district would launch a Guiding Coalition with Learner Centered Collaborative to focus on this and other strategic priorities. Dr. Moore highlighted the positive observations of educators already embodying these qualities in their classrooms.

L. STUDENT TRUSTEE REPORTS

1. Jamie Wong, Fall Student Trustee and ASB President ECHS, shared that the Senior Sunrise event last Friday was a big success, despite the early morning fog. The class of 2025 enjoyed a variety of activities, including food, crafting, and sports, which helped them bond and start the school year on a positive note. She mentioned homecoming season has begun, with preparations underway for this year's theme of "Board Games." The highly anticipated Homecoming Dance is being held on September 28th, featuring an elegant masquerade theme. Lastly, she noted Fall sports are in full swing, and wished good luck to all athletes across football, cheer, cross country, girls tennis, girls golf, and girls volleyball.
2. Josephine Harsana, Spring Student Trustee and ASB President SSFHS, shared the school year began with a successful Welcome Back Assembly and Senior Sunrise event. Freshman elections welcomed new officers, and Homecoming preparations are underway with the theme being "Musicals", set for October 15-19. Fall sports are off to a strong start, with recent football wins and a new girls' flag football team. She mentioned the Red Cross Club is promoting sickle cell disease awareness and encouraging blood donations. She concluded by sharing that the theater auditions are next week, and Club Rush will be held tomorrow during lunch with over 30 clubs participating.

M. PUBLIC COMMENTS – None

N. INFORMATION ONLY PRESENTATIONS

1. EDUCATIONAL SERVICES

**a. Teaching and learning presentation:
Buri Buri Elementary School**

Principal Cregg Ramich will presented the educational priorities and programs at Buri Buri Elementary School to the Board.

Principal Cregg Ramich began by expressing gratitude to everyone present and acknowledging the Buri Bobcats team. Mr. Ramich highlighted the positive start to the school year and expressed pride in being the principal of Buri Elementary School. He noted thanked various staff members for the support he received in preparing for his presentation.

Strategic Plan

Principal Ramich discussed the district's new strategic plan, which has improved unity and focus. He emphasized the importance of community strength, collaboration, and resilience in overcoming challenges. He outlined goals to support each student individually, build strong partnerships between schools and families, and empower educators through training and collaboration. The plan aims to align resources effectively and make equitable decisions for all students.

Portrait of a Graduate

Principal Ramich introduced the "Portrait of a Graduate," a guiding framework for student development from T-K through senior year. He emphasized the goal of helping students, like Isabella, not only meet academic standards but also develop as individuals who can navigate their future choices, whether that is college, trades, or other paths. He acknowledged the significant responsibility of ensuring students have the resources and support they need to impact their community and world. This vision guides the district's site and district priorities, focusing on engaging instruction and strong partnerships.

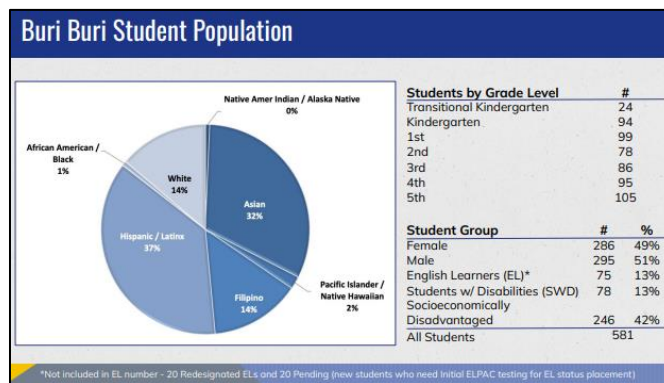
Buri Buri Goals

- Growth in learner-centered education
- Commitment to socio-emotional wellness
- Support for student goal-setting & self-assessment
- Increased student agency & independence
- Increased Academic Discourse through complex texts, real-world issues & Math problems
- Increased clarity & commitment to Math mastery,

- application & intervention
- Increased school attendance & on-time arrival

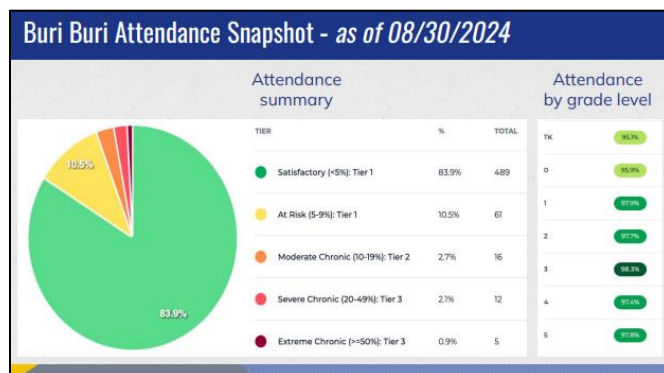
Buri Buri Student Population

Principal Ramich discussed the changing demographics at Buri Elementary. He noted that while the percentage of socioeconomically disadvantaged students has increased from 24% to 42%, this shift highlights the growing diversity and complexity of the school community. He expressed gratitude for the diverse student body and emphasized the importance of adapting to meet the needs of all students, regardless of their background. He praised the school's teachers for their ability to be learner-centered and supportive, respecting and addressing the needs of students from various socio-economic and cultural backgrounds.



Buri Buri Attendance

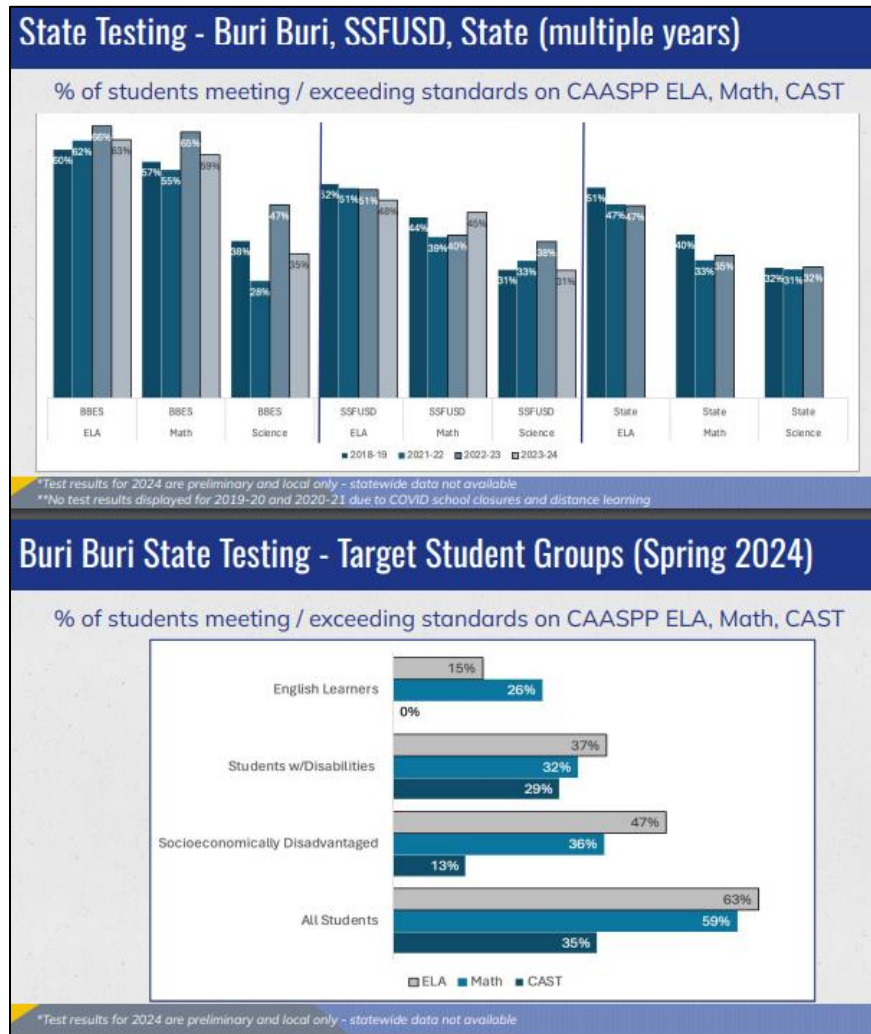
Principal Ramich highlighted the importance of improving attendance and shared that the school is putting significant effort into addressing this issue.



Buri Buri State Testing

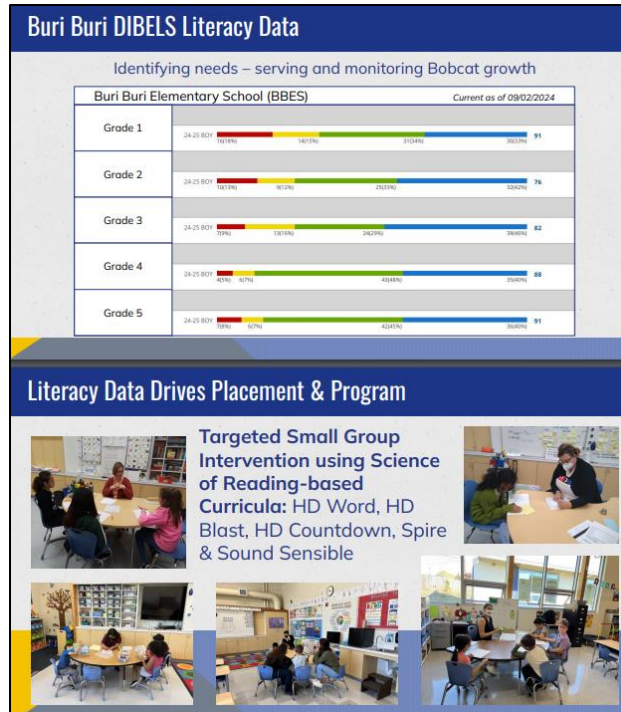
Principal Ramich praised Buri Elementary's academic performance, noting that while it varies compared to other schools, it is significantly better than many similar groups. He

expressed pride in the teachers and students for their efforts to maintain and improve their performance. He also highlighted the progress of diverse student groups, including those from different language backgrounds, those with IEPs, and those receiving additional support.



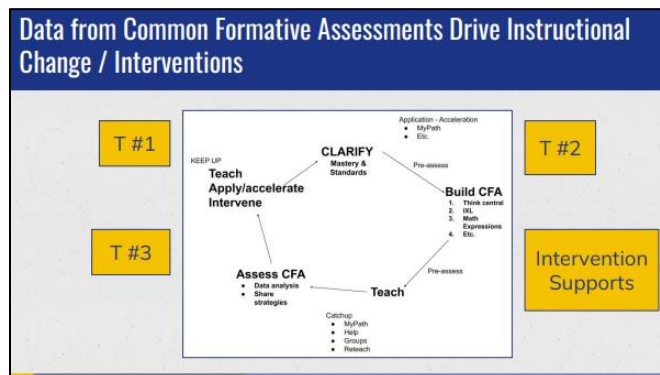
Buri Buri DIBELS Literacy

Principal Ramich noted that the school is actively collecting detailed data and providing strong, structured support in science, reading, and literacy for students who are struggling.



Common Formative Assessments

Principal Ramich explained that the focus of the Buri Teams is grade-level groups working together in cycles. They clarify what students need to learn, give common assessments, and respond with extra help, advanced work, or re-teaching as needed. Each week, they follow this process and use different resources to support students.



Principal Ramich concluded his presentation by sharing that the school community is vibrant and fun. He expressed gratitude for the hard work and collaboration between the school, its partners, and the district office. He thanked the certificated staff, classified staff, and special education team for their patience and support. Lastly, he emphasized the school's commitment to meeting the needs of every student,

appreciating everyone's efforts and contributions.

Trustee Murray expressed deep appreciation for the presentation, saying it was inspiring and exactly what they hoped to see.

Trustee Hsieh thanked Principal Ramich for the presentation and for explaining what "learner-centered" means. The explanation helped her understand the concept better.

Principal Ramich responded, noting that he had worked on these ideas for seven years before becoming principal and was grateful to share them.

Trustee Richardson praised Principal Ramich as a dedicated educator with over 30 years in the district. She appreciated his passion for teaching and ability to adapt to new methods.

Trustee Anthony thanked Principal Ramich and discussed the importance of agency, independence, and belonging in economic mobility. She appreciated the focus on aligning daily schedules to support students and valued the approach. President Lujan thanked everyone for their participation and invited members of the Buri Elementary team to stand for recognition.

O. PRESENTATION WITH POTENTIAL ACTION

PRESENTATION

1. BUSINESS SERVICES

a. Report on Year-End Unaudited Actuals

Assistant Superintendent Ted O presented the Unaudited Actuals Financial Report including revenues, expenditures, and ending balances for the 2023-24 fiscal year.

Mr. O said the report, which is prepared after the financial books are closed, covers the period from July 1, 2023, to June 30, 2024. The purpose of the presentation is to show the financial outcomes for the year. He outlined that the presentation would cover the general fund's actual revenues, which is the district's main operating fund. He noted he planned to first discuss the unrestricted general fund revenues, then the restricted general fund revenues, and finally the combined total.

2023-24 General Fund – Unrestricted Revenues

Mr. O indicated that the unrestricted general fund ended the year with \$141.3 million in revenues. Most of this revenue came from LCFF sources, primarily property taxes, since the district is a community-funded district.

2023-24 General Fund - Unrestricted Revenues

REVENUES	2023-24	PERCENTAGE
LCFF Revenue	\$133,815,750	94.69%
Federal Revenue	\$0	0.00%
Other State	\$3,234,711	2.29%
Other Local	\$4,113,999	2.91%
Tnfrs In/Other Sources	\$155,989	0.11%
TOTAL	\$141,320,449	100%

2023-24 General Fund – Restricted Revenues

Mr. O shared that the restricted revenues, are funds that must be used for specific purposes. The district ended the year with \$32.5 million in restricted revenues.

2023-24 General Fund - Restricted Revenues

REVENUES	2023-24	PERCENTAGE
LCFF Revenue	\$6,117,347	18.86%
Federal Revenue	\$6,067,268	18.69%
Other State	\$11,264,993	34.71%
Other Local	\$8,780,071	27.05%
Tnfrs In/Other Sources	\$224,342	0.69%
TOTAL	\$32,454,021	100%

2023-24 General Fund – Combined Revenues

Mr. O shared that the total revenue for the fiscal year 2023-2024 was \$173.8 million.

2023-24 General Fund - Combined Revenues

REVENUES	2023-24	PERCENTAGE
LCFF Revenue	\$139,933,097	80.53%
Federal Revenue	\$6,067,268	3.49%
Other State	\$14,499,704	8.34%
Other Local	\$12,894,070	7.42%
Transfers In	\$380,331	0.22%
TOTAL	\$173,774,470	100%

2023-24 General Fund – Unrestricted Expenditures

Mr. O shared that the unrestricted general fund expenditures totaled \$101.7 million by the end of the year. He pointed out that this was \$39.6 million less than the unrestricted general fund revenue of \$141.3 million. This difference is due to the \$36.1 million contribution from the general fund to restricted categorical programs, such as special education and state required facilities programs.

2023-24 General Fund - Unrestricted Expenditures

EXPENDITURES	2023-2024	PERCENTAGE
Certificated Salaries	\$47,204,394	46.40%
Classified Salaries	\$15,130,930	14.86%
Benefits	\$23,961,160	23.55%
Books & Supplies	\$1,632,344	1.60%
Services	\$13,211,681	12.99%
Capital Outlay	\$669,235	0.66%
Other Outgo	-\$122,122	-0.12%
Transfers Out	\$56,889	0.06%
TOTAL	\$101,744,511	100%

2023-24 General Fund – Restricted Expenditures

Mr. O reported that for the restricted general fund, the expenditures totaled \$65.2 million for the fiscal year 2023-2024.

2023-24 General Fund - Restricted Expenditures

EXPENDITURES	2023-2024	PERCENTAGE
Certificated Salaries	\$15,532,902	23.85%
Classified Salaries	\$7,302,788	11.21%
Benefits	\$14,449,768	22.18%
Books & Supplies	\$3,448,705	5.29%
Services	\$17,729,705	27.21%
Capital Outlay	\$815,739	1.25%
Other Outgo	\$1,709,129	2.62%
Transfers Out	\$4,164,224	6.39%
TOTAL	\$65,152,960	100%

2023-24 General Fund – Combined Expenditures

Mr. O shared the total expenditures for the year came to \$166.9 million.

2023-24 General Fund - Combined Expenditures

EXPENDITURES	2023-2024	PERCENTAGE
Certificated Salaries	\$62,737,296	37.59%
Classified Salaries	\$22,433,718	13.44%
Benefits	\$38,410,928	23.01%
Books & Supplies	\$5,081,049	3.04%
Services	\$30,941,387	18.55%
Capital Outlay	\$1,484,973	0.89%
Other Outgo	\$1,587,007	0.95%
Transfers Out	\$4,221,114	2.53%
TOTAL	\$166,897,472	100%

2023-24 General Fund Summary

Mr. O shared that for the unrestricted general fund, the ending balance was approximately \$27.5 million. Of this, \$9.5 million is set aside for anticipated expenditures, and \$8.3 million is designated by the state. The district needed about \$9.3 million to manage its budget, as it is currently spending more than its revenue, which requires balancing the budget for the current and the next two years. For the restricted general fund, the ending balance was around \$37.4 million. This increase is mainly due to carryover funds from one-time

state stimulus money that the district has not yet spent.

General Fund Summary			
General Fund Summary	2023-24 Unrestricted	2023-24 Restricted	Total
Revenues w/Contribution	105,073,616	68,320,523	173,394,139
Interfund Transfer In	155,989	224,342	380,331
Total Sources of Funds	105,229,605	68,544,865	173,774,470
Expenditures	101,687,622	60,988,736	162,676,358
Interfund Transfer Out	56,889	4,164,224	4,221,113
Total Usage of Funds	101,744,511	65,152,960	166,897,471
Net Increase/Decrease In Fund Balance	3,485,094	3,391,905	6,876,999
Beginning Fund Balance	24,038,754	33,997,313	58,036,067
Projected Ending Fund Balance	27,523,848	37,389,218	64,913,066
Nonspendable	259,244	-	259,244
Restricted (Program Carryovers)	-	37,389,218	37,389,218
Committed	-	-	-
Assigned/Designated	-	-	-
Various Designations *	9,593,175	-	9,593,175
Unassigned/Unappropriated	-	-	-
Designated for Economic Uncertainties	8,344,874	-	8,344,874
Undesignated Reserve	9,326,555	-	9,326,555

	2023-24 Unrestricted General Fund
Assigned/Designated	
STRS/PERS Increases: 2027-28	359,384
STRS/PERS Increases: 2028-29	733,791
Property Tax Re-Payment - Litigation (Rough Estimate)	8,500,000
	9,593,175

2023-24 General Fund Summary Comparison (Unrestricted)

Mr. O compared the estimated and actual reserve figures for the 2023-2024 fiscal year, revealing a \$1.4 million difference in the \$166.9 million budget. This discrepancy, less than 1% of total expenditures, shows the budget estimates were accurate.

General Fund Summary Comparison (Unrestricted)

General Fund (Unrestricted)	2023-24 Estimated Actual	2023-24 Unaudited Actual	Change
Revenues (with contributions)	101,802,259	105,073,616	3,271,357
Interfund Transfer In	13,301	155,989	142,688
Total Sources of Funds	101,815,560	105,229,605	3,414,045
Expenditures	99,651,291	101,687,622	2,036,331
Interfund Transfer Out	68,333	56,889	(11,444)
Total Usage of Funds	99,719,624	101,744,511	2,024,887
Net Increase/Decrease In Fund Balance	2,095,936	3,485,094	1,389,158
Beginning Fund Balance	24,038,754	24,038,754	-
Projected Ending Fund Balance *	26,134,690	27,523,848	1,389,158

* Before District and State Required Designations, including the \$3 million of employee salaries paid for with expiring one-time Federal/State stimulus funds.

Areas of Concern

Mr. O highlighted some areas of concern. The primary concern is the positions and programs funded by the one-time expiring state stimulus funds which he would like to address in the upcoming year.

- STRS/PERS Increases
- Increases in Special Education Costs
- Re-payment of property taxes due to litigation
- Aging facilities with increasing cost to repair/replace
- Declining Student Enrollment
- Shortage of teachers, substitutes and other staff
- Increasing cost for goods and services (Inflation)
- Over \$3 million of employee salaries paid for with one-time expiring Federal/State stimulus funds
- Over \$1.5 million of programs paid for with one-time expiring State stimulus funds
- Impact of possible recession
- Potential impact of new COVID-19 Variant
- Cost of Universal Transitional Kindergarten Program

Trustee Richardson expressed appreciation for Mr. O's work.

Trustee Murray thanked Mr. O and his team for making the complex financial information seem straightforward and providing the necessary details. She recognized the significant effort involved in preparing the report.

Trustee Anthony also expressed gratitude to Mr. O and his team for their hard work and appreciated their efforts.

President Lujan echoed the thanks, noting that the unaudited actuals report represented a year's worth of hard work, including many long days. She acknowledged the dedication required to prepare the report.

ACTION

1. BUSINESS SERVICES

a. Approval of Year-End Unaudited Actuals Report

MOTION #41 (Murray/Hsieh) the approval of the 2023-24 Unaudited Actuals Financial Report, as presented to the Board. Motion Carried. (Unanimous)

P. CONSENT AGENDA

MOTION #42 (Murray/Anthony) to approve Item 1a, Minutes of the July 29, 2024 special Board meeting; Item 1b, Minutes of the August 15, 2024 regular Board meeting; Item 2a, Special Education Leadership team to Association of California School Administrators (ACSA) Every Child Counts Symposium on January 13-15, 2025 in San Diego; Item 2b, Addendum to the June 20, 2024 NPA listing; Item 2c, MOU for Elizabeth Kvarna; Item 2d, MOU for Susan Cossette; Item 3a, Classified Personnel Assignment Order; Item 4a, Gifts to the District, August 2024; Item 4b, Fundraising events for 2024-25; Item 4c, Contracts/agreements under \$25,000. Motion Carried. (Unanimous)

PUBLIC HEARING – Sufficient student textbooks/instructional materials

A Public Hearing, in accordance with California Education Code Section 60119 and SB 550, will provide an opportunity for members of the public to comment on the sufficiency, appropriation and disbursement of instructional materials throughout the District.

A Public Hearing will provide an opportunity for members of the public to comment on the instructional materials.

The Board meeting was suspended to open a public hearing at 8:01 p.m.

No public comments were made.

The public hearing was closed and the Board meeting resumed at 8:01 p.m.

INFORMATION/DISCUSSION

1. ADMINISTRATION

a. Discussion of Community Forum Topic(s)

The Board discussed potential topic(s) for the District's Community Forum being held on October 24, 2024.

Trustee Murray suggested focusing on the strategic plan as a key agenda item and communicating it clearly to the community. Trustee Hsieh supported this and added that school safety should also be addressed due to recent incidents. Trustee Anthony proposed including mental health, noting the new pilot programs and wellness counselors.

President Lujan summarized the suggestions: strategic plan, school safety combined with mental health, and career technical education (CTE). Trustee Richardson recommended doing some kind of "show-and-tell" on the new

programs like culinary arts and trades.

Dr. Moore noted that all topics relate to the strategic plan. Trustee Anthony proposed asking Student Trustee Wong for her perspective on community interests.

Student Trustee Wong emphasized the importance of addressing school safety, especially in light of recent events and social media impact. Trustee Murray agreed, suggesting school safety and mental health as key topics. President Lujan confirmed that school safety and mental health are priorities. Trustee Hsieh supported including the strategic plan, noting its central role and connection to other topics. Dr. Moore confirmed that the staff has enough direction to proceed.

ACTION *(continued)*

1. ADMINISTRATION

a. Adoption of Resolution No. 24-44 for Hispanic/Latinx Heritage Month

Trustee Richardson read the resolution in Spanish.

MOTION# 43 (Anthony/Hsieh) to adopt Resolution #24-44 (English and Spanish versions): Honoring Hispanic/Latinx Heritage Month (9/15 to 10/15). (AYES: Student Trustee Wong, Hsieh, Murray, Richardson, Anthony, Lujan; NOES: None). Motion Carried. (Unanimous)

Student Trustee Wong left the meeting at 8:14 p.m.

2. EDUCATIONAL SERVICES

a. Adoption of Resolution No. 24-42 Sufficient Student Textbooks/ Instructional Materials

MOTION #44 (Anthony/Hsieh) to adopt Resolution #24-42: to confirm and certify that the District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks. (AYES: Hsieh, Murray, Richardson, Anthony, Lujan; NOES: None). Motion Carried. (Unanimous)

b. Approval of agreement with Silicon Valley Mathematics Initiative (SVMI) to provide a new Math curriculum pilot for the 2024-25 school year

MOTION #45 (Murray/Hsieh) to approve the agreement with SVMI for Math services provided during the 2024 – 25 school year in the amount of \$43,575.00. Motion Carried. (Unanimous)

c. Approval of Baden High School Comprehensive Support and Improvement (CSI) Plan for the 2024-25 school year

MOTION #46 (Anthony/Murray) the approval of the CSI plan for the 2024-25 school year as presented. Motion Carried. (Unanimous)

Trustee Anthony clarified that while discussing graduation requirements, she had initially overlooked the needs of Baden High School and emphasized the importance of considering their unique needs in future updates. Trustee Richardson shared concerns about graduation rates and highlighted the value of offering diverse options, including trade and career programs, especially for students who may not pursue college. Trustee Anthony expressed excitement about the new plans and praised Baden staff. Mr. Irish thanked the board for the discussion and informed them that the district advisory committee is addressing graduation requirements thoughtfully. He also mentioned that the committee includes a diverse group of parents, including one from Baden.

d. Approval of agreement with B.E.E. Therapy to provide services for a Speech and Language Pathologist on a leave of absence

MOTION #47 (Murray/Hsieh) the approval of agreement with B.E.E. Therapy up to \$75,000.00 in order to fulfill IDEA Child-Find requirements for the 2024-25 school year. Motion Carried. (Unanimous)

e. Approval of supplemental materials AP US Government and Politics

MOTION #48 (Anthony/Richardson) the adoption of supplemental materials for AP United States Government and Politics (AMSCO, 2022) for the 2024-25 school year.

Motion Carried. (Unanimous)

3. HUMAN RESOURCES

- a. Approval of MOU between SSFUSD and SSFCTA Special Education (Education Specialist) sign-on bonus for the 2024-25 school year**

MOTION #49 (Murray/Richardson) the approval of the MOU between the South San Francisco Unified School District and the South San Francisco Classroom Teachers Association regarding the Special Education (Education Specialist) Sign-On Bonus for SY 2024-2025. Motion Carried. (Unanimous)

4. BUSINESS SERVICES

- b. Adoption of Resolution No. 24-45 GANN limits**

MOTION #50 (Anthony/Hsieh) the adoption of Resolution #24-45: Certifying the actual Gann Limit for 2023-24 and the estimated Gann Limit for 2024-25. (AYES: Hsieh, Murray, Richardson, Anthony, Lujan; NOES: None). Motion Carried. (Unanimous)

- c. Approval of agreement with BESS Test Lab, Inc. for utility survey services for Sunshine Gardens ES modernization project under the Measure T Bond program**

MOTION #51 (Murray/Hsieh) the approval of the agreement with Bess Test Labs, Inc. for the CCTV video inspection of pipelines for sewer and storm systems at Sunshine Gardens ES Modernization project in the amount of \$33,840.30. Motion Carried. (Unanimous)

- d. Approval of agreement for an extension of a 3-year contract with Key Analytics for cost accounting & tracking program services for the Measure T Bond program**

MOTION #52 (Murray/ Hsieh) the approval of agreement for Amendment #1 to extend the service contract with Key Analytics for 3 years (2024-2027) in the amount of \$166,500.00. Motion Carried. (Unanimous)

- e. Adoption of Resolution No. 24-49 Support of State Ballot Proposition 2**

MOTION #53 (Murray/Hsieh) to adopt Resolution #24-49 in support of Proposition 2: Kindergarten through Grade 12 schools and local community college public education facilities modernization, repair, and Safety Bond Act of 2024. (AYES: Hsieh, Murray, Richardson, Anthony, Lujan; NOES: None). Motion Carried. (Unanimous)

Trustee Richardson said she usually does not support bonds, but is willing to support this one because it includes plans for building new schools, which she thinks is important for the district.

f. Approval of Change Order #3 on the HVAC Project Package A with E.F. Brett and Company

MOTION #54 (Anthony/Murray) the approval of Change Order #3 to the contract with E.F. Brett and Company for the HVAC Project Package A Project #15-23, in the amount of \$24,804.00. Motion Carried. (Unanimous)

Trustee Anthony mentioned she would be glad when the project is finished and there are no more change orders.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings are being held in the Baden HS gym, unless otherwise noted.

September 26, 2024

- Teaching and learning presentation - Westborough MS
- Presentation on SSF Education Foundation
- Presentation on Middle College
- Update on enrollment for the 2024-25 school year
- Resolution honoring Filipino American History Month (October)
- Approval of the Board Governance calendar for 2024-25
- Resolution for California Week of the School Administrator (October)

October 10, 2024

- Teaching and learning presentation - ECHS
- Presentation on Facilities Department
- Presentation on Fiscal Services
- Williams report for 1st quarter ending 9/30/24
- Update on OpTerra Energy solar savings
- Resolution honoring Native American/Alaska Native Heritage Month (November)
- Approval of ESSER III Expenditure Plan for 2024-25

October 24, 2024 - Community Forum

- Topic(s) TBD

November 14, 2024

- Teaching and learning presentation - Junipero Serra ES
- Teaching and learning presentation - Skyline ES
- Presentation on Assessment/Accountability (CAASPP, CAST)
- Update on Safe School Plans

December 12, 2024

- Teaching and learning presentation - Parkway Heights MS
- Presentation on Performance Management - CTE
- Approval of San Mateo Co. QRIS block grant for 2024-25
- Presentation and approval of First interim budget report “positive certification”
- Resolution for School Board Recognition Month
- CSBA Delegate Assembly nomination(s)
- Approval of 2025 Summer School Program

December 18, 2024 - Reorganization meeting

- Resolution ratifying November 5 election
- Ceremonial Oath of Office for new Board member(s)
- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees

January 23, 2025

- Teaching and learning presentation – Los Cerritos ES
- Presentation – Children’s Center
- Recognition for outgoing Student Trustees Wong & Harsana
- Presentation on audited actuals report for the fiscal year ended June 30, 2024
- Presentation LCAP
- Williams report for 4th quarter ending 12/31/24
- Resolution honoring African American History Month (February)

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Trustee Anthony shared information about the Concert in the Park event scheduled for September 21st, where there will be a SSFUSD booth to visit and music from Blessed Union of Souls. She also noted she will not be attending the Board meeting on November 14 and possibly unable to attend the October 24 Community Forum.

Trustee Murray wished everyone a good week.

Trustee Richardson shared her recent activities, including visits to two schools. She mentioned a tour with Principal Briano, who discussed concerns about porta-potties and school policies on cell phones. She shared she visited the library, noting a positive transition towards allowing quiet moments for students. She also shared she went to Sunshine Gardens where she was impressed and very gracious for Principal Gonzalez touring her around. Lastly, she attended a welcome event for 20 new international teachers and paraprofessionals from various countries, enjoying the opportunity to meet them and see their enthusiasm.

ADJOURNMENT - 8:31 p.m.