

**SWEET HOME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REORGANIZATION MEETING
TUESDAY, JULY 1, 2025**

**APPROVED
by
BOARD OF EDUCATION
AUGUST 19, 2025**

District Clerk, Falon Derion, called the Reorganization meeting of the Sweet Home Central School District to order at 5:44 pm.

The meeting opened with the Pledge of Allegiance to the Flag led by Falon Derion.

Oath Of Office

District Clerk, Falon Derion, administered the Oath of Office to Brian Laible and Dirk Rabenold as a newly elected school board members and entered the same in the Oath of Office book.

Roll Call

PRESENT: Danyelle Anthon, Amy Battaglia, Peter Bellanti, Marianne Jasen, Scott M. Johnson, Brian Laible, Dirk Rabenold

ABSENT:

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the Board of Education accepted the roll as called.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Also present: Michael V. Ginestre, Donald Feldmann, Toyia Wilson

Adjourn to Executive Session

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the meeting was adjourned to executive session at 5:52 pm for matters related to the employment history of a particular individual.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mr. Johnson, seconded by Mrs. Battaglia, the following resolution was offered to come out of executive session at 6:45 pm. Action was not taken during executive session.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Appointment of a temporary chairman to conduct the election and balloting for the President of the Board of Education

Upon motion made by Scott Johnson, seconded by Dirk Rabenold, the following resolution was offered:

RESOLVED: That, Falon Derion be appointed temporary chairman of the meeting to conduct the election and balloting for president of the Board of Education.

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Appointment of a temporary chairman to conduct the election and balloting for the President of the Board of Education-continued...

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Election of the President of the Board of Education

The chairman called for nominations for the office of President of the Board of Education.

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered:

RESOLVED: That **Peter Bellanti** be nominated for President of the Board of Education of this district for the ensuing year ending June 30, 2026.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mr. Johnson, seconded by Mr. Laible, the following resolution was offered:

RESOLVED: That **Peter Bellanti** be elected President of the Board of Education of this district for the ensuing year ending June 30, 2026.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Oath of Office

The Oath of Office was administrated to **Peter Bellanti** as President of the Board of Education by Falon Derion and the same entered into the Oath of Office book.

Newly elected President assumes chairmanship

Peter Bellanti assumed his official responsibilities as President of the Board of Education.

Election of vice president

Upon motion made by Mr. Rabenold, seconded by Mrs. Jasen, the following resolution was offered:

RESOLVED: That **Brian Laible and Scott Johnson** be nominated for Vice President of the Board of Education of this district for the ensuing year ending June 30, 2026. Scott Johnson respectively declined vice presidency.

Election of vice president-continued...

Upon motion made by Mr. Rabenold, seconded by Mrs. Jasen, the following resolution was amended:

RESOLVED: That **Brian Laible** be nominated for Vice President of the Board of Education of this district for the ensuing year ending June 30, 2026.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mr. Rabenold, seconded by Mrs. Jasen, the following resolution was offered:

RESOLVED: That **Brian Laible** be elected Vice President of the Board of Education of this district for the ensuing year ending June 30, 2026.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Oath of Office

The Oath of Office was administrated to **Brian Laible** as Vice President of the Board of Education by Falon Derion and the same entered into the Oath of Office book.

Superintendent's Oath of Office

The Oath of Office was administrated to **Michael V. Ginestre** as Superintendent of the Sweet Home Central School District by Falon Derion and the same entered into the Oath of Office book.

Upon motion made by Mr. Laible, seconded by Mr. Johnson, the following resolutions were offered for consent agenda on items X, XI, XII, XIII, XIV, XV, XVI, XVII, XVIII, XIX, XX, and XXI.

X. Appointments

The Superintendent of Schools recommends the appointment of the following individuals for the school year 2025-2026.

1.	<u>Legal Counsel</u>	Gross Shuman/Lippes Mathias/Hodgson Russ
2.	<u>Clerk of the District</u>	Falon Derion**
3.	<u>Deputy District Clerk</u>	Lisa Cebulski**
4.	<u>District Treasurer</u>	Nicole Kuss**
5.	<u>Deputy District Treasurer</u>	Michelle Callowhill**
6.	<u>Treasurer, Extra Classroom Accounts</u>	Ariel Carlino**

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X. Appointments-continued...

- | | | |
|----|---|------------------------------------|
| 7. | <u>District Auditor, Extra Classroom Accounts</u> | Nicole Kuss** |
| 8. | <u>Board Secretary</u> | Falon Derion** |
| 9. | <u>Tax Collector(s)</u> | Town of Amherst, Town of Tonawanda |

* Per memorandum from Donald G. Feldmann dated June 20, 2025.

** Per memorandum from Michael V. Ginestre dated June 26, 2025.

and be it further...

XI. Other appointments

The Superintendent of Schools recommends the appointment of the following individuals for the school year 2025-2026:

- | | |
|---|--------------------------------|
| 1. Chief Medical Officer | Dr. Robert Kaplan* |
| 2. Claims Auditor | Denise Kolber* |
| 3. External Auditor | The Bonadio Group LLC* |
| 4. Internal Auditor | Tronconi Segarra & Assoc. LLP* |
| 5. Purchasing Agent | Donald Feldmann |
| 6. Grant Coordinator – Federal & State Grants | Donald Feldmann |
| 7. Title IX Compliance Officer | Finune Shaibi |
| 8. Male Harassment Complaint Officer | Donald Feldmann |
| 9. Civil Rights Compliance Officer | Finune Shaibi |
| 10. Chief Emergency Officer | Donald Feldmann |
| 11. Residency Officer | Beth Kosakowski |
| 12. Homeless Liaison | Anne K. Nowak |
| 13. Section 504 Compliance Officer | Kathryn Barillari |
| 14. Designated Educational Officer | Toyia Wilson |
| 15. Appointing Officer for Civil Service Transactions | Finune Shaibi |
| 16. Data Privacy Officer | Donald Feldmann |
| 17. Census Enumerator | Donald Feldmann |
| 18. Supervisor of Attendance | Michael Kumrow |
| 19. Records Access Officer | Falon Derion |
| 20. Records Management Officer | Ariel Carlino |
| 21. Asbestos Hazard Emergency Response Designee | Steve Rozler |
| 22. Chemical Hygiene Officer | Dave Kasprovicz |
| 23. Dignity Act Coordinators | |

High School Gr. 11 & 12	Raymond Bailey	Glendale	Lynn Kawa
High School Gr. 10	John Pilato	Heritage Heights	Sal Glorioso
High School Gr. 9	Benjamin Morton	Maplemere	Julie Eberle
Ready Academy	Matthew Capriotto	Willow Ridge	Wendy Januchowski
Middle School	Megan Hamm		

* Per memoranda from Donald G. Feldmann dated June 20, 2025.

and be it further...

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XII. Committee appointments

The Superintendent of Schools recommends the appointment of the following individuals for the school year 2025-2026.

A. Special Education

1. Committee on Special Education

The Board of Education hereby appoints Preschool/school age committees on special education, comprised of members from the following list of all related service providers and all general education teachers employed by the district as needed:

CPSE Members

Chairperson:

Kathryn Barillari
Lindsay Marcinelli
Amanda Hoffman
Alison Jackson
Beth Cornwall-Crawford
Lacie Cristofanelli
Katelyn DiRosa
Samantha Kio
Lauren Hearn
Jill Garvin
Jim Mahar

Parent Members:

Jamie Mancine

Psychologist:

Alison Jackson
Beth Cornwall-Crawford
Lacie Cristofanelli
Katelyn DiRosa
Samantha Kio
Lauren Hearn

CSE Members

Chairperson:

Kathryn Barillari
Lindsay Marcinelli
Amanda Hoffman
Alison Jackson
Beth Cornwall-Crawford
Lacie Cristofanelli
Katelyn DiRosa
Samantha Kio
Lauren Hearn
Dr. Robert Kaplan

Parent Members:

Jamie Mancine

2. Surrogate Parent

RESOLVED: That, upon the recommendation of the superintendent of schools, the Board of Education appoint the following individuals as Surrogate Parent as per regulations of the Commissioner Part 200.5(c) (e) for the 2025-2026 school year:

Jamie Mancine

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B. Audit Committee

RESOLVED: That, the following individuals be and are hereby appointed to
serve on the district's Audit Committee for the 2025-2026 school year:

Scott Johnson Brian Laible Mary Ellen Prentice William Stoj

and be it further...

XIII. Board of Education appointments to the Erie County Association of School Boards and New York State School Board Association

- A.** Delegate to ECASB Delegate Assembly – Amy Battaglia
- B.** Alternate to ECASB Delegate Assembly – Marianne Jasen
- C.** Representative on ECASB and NYSSBA Legislative Committee – Peter Bellanti
- D.** Alternate Representative on ECASB and NYSSBA Legislative Committee – Scott Johnson
& Danyelle Anthon
- E.** Delegate to New York State School Boards Convention - October 23-25, 2025
in New York City – Scott Johnson
- F.** Alternate Delegate to New York State School Boards Convention - October 23-25,
2025 in New York City – Dirk Rabenold
- G.** Representative on the ECASB Budget and Finance Committee – Brian Laible
- H.** Alternate Representative on the ECASB Budget and Finance Committee – Dirk
Rabenold

and be it further...

XIV. Designations

The Superintendent of Schools recommends the following designations.

A. Official bank depositories

Bank of America	Citibank	Evans National Bank
JP Morgan Chase Bank	Key Bank	M&T Bank
NYLAF	NYCLASS	

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XIV. **Designations-continued...**

B. **Signatures on checks for:**

- | | | |
|--|---|--|
| 1. | <u>General Fund</u> | Nicole Kuss |
| 2. | <u>Extracurricular Activity Fund</u> | Donald G. Feldmann,
Nicole Kuss |
| <u>C. Person to submit bid notices to newspapers</u> | | Donald G. Feldmann |
| <u>D. Person to open bids</u> | | Donald G. Feldmann |
| <u>E. Official newspapers</u> | | Bee Publications
Buffalo Business First |
| <u>F. Certification of payroll</u> | | Donald G. Feldmann |

and be it further...

XV. **Bonding of personnel**

The Superintendent of Schools recommends approval of a bond in the amounts listed which would cover all district employees. This would also include board members and volunteers working on behalf of Sweet Home Central School District.

Employee Theft - \$2,000,000	Computer Fraud - \$2,000,000
Funds Transfer Fraud - \$2,000,000	Forgery or Alteration - \$100,000
Computer Restoration - \$100,000	Contracted BOCES Employee - \$100,000
Social Engineering - \$250,000	

XVI. **Attendance at educational conferences at school expense.**

The Superintendent of Schools recommends approval of the following resolution.

WHEREAS, it is considered to be a part of the duties of a member of the board, officer, or employee of the school district to attend educational conferences when so authorized,

NOW THEREFORE BE IT RESOLVED: That, the Board of Education delegate to the Superintendent of Schools of the District, concurrently with the Board of Education, the power to authorize any member of the board, officer, or employee of the school district to attend, at school district expense, any convention, conference, workshop, or institute that is determined to be a benefit to the school district, providing that funds sufficient to cover such expenses shall have been provided for and are currently in the budget.

and be it further...

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XVII. **Adoption of policies and regulations in effect at the close of the school year.**

The Superintendent of Schools recommends that all existing policies and regulations operative at the close of the school year 2024-2025 be approved for the 2025-2026 school year.

and be it further...

XVIII. **Postage checks**

The Superintendent of Schools recommends that the district treasurer be authorized to issue checks and transfer funds in amounts not to exceed \$7,000.00 for U.S. postage payable to Neopost Inc., at such times as are necessary for the purpose of purchasing stamps or for reestablishing credits in the postage meter(s).

and be it further...

XIX. **School lunch program**

The Superintendent of Schools recommends that the Assistant Superintendent for Finance and Plant Services be authorized to sign agreements, reports, and claims with the State Education Department in connection with the operation of the National School Lunch Program in the schools in the district.

and be it further...

XX. **Petty Cash**

The Superintendent of Schools recommends approval of the following cash funds in the amount of \$100.00 each as allowed by New York State Education Law, for the 2025-2026 school year, for the following offices.

District Office	Sweet Home High School
Glendale Elementary School	Sweet Home Middle School
Heritage Heights Elementary School	Sweet Home Community Education
Maplemere Elementary School	Sweet Home Buildings & Grounds Dept.
Willow Ridge Elementary School	Sweet Home Transportation Department

and be it further...

XXI. **Transfer of funds**

RESOLVED: That, within monetary limits as established by the Board and outlined below, the Superintendent and/or his designee are authorized to transfer funds within the budget within the parameters specified. All transfers will be properly documented in the monthly financial reports supplied to the Board. Any transfers over \$50,000.00 shall require the approval of the Board of Education. Transfers within specific departments or schools may be approved by the Assistant Superintendent for Finance and Plant Services with no dollar limit.

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XXI. Transfer of funds-continued...

Transfer amount Authorization

Up to \$25,000 Assistant Superintendent for Finance and Plant Services
\$25,001 - \$50,000 Superintendent of Schools
\$50,000 and higher Board of Education

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

ADJOURNMENT

The Reorganization meeting was not adjourned as it preceded the regular voting meeting.



Falon Derion
Secretary, Board of Education
District Clerk
Sweet Home Central School District