

AVON BOARD OF EDUCATION
Meeting of July 16, 2025
MINUTES

President Bing called the meeting of the Avon Board of Education to order at 6:01 p.m.

President's Statement: This meeting has been advertised as a regular business meeting in Timnotice have been forwarded to the Avon Borough Office, the Avon Public Library, the Avon Post Office, has been posted in the Avon School, and is posted on the Avon Elementary School website. This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

The Board will entertain questions and/or discussion on any open session agenda item before voting on same, if requested.

Public Comment: Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The Board will hear all participants but may not always be prepared to discuss an issue when presented; however, the President or Superintendent will advise what action will be taken, if necessary, to address the concern.

Roll Call: **Present:** Kinkela, Losinger, Scrabis-Fletcher, Szczepaniak, Bing.
Absent: Evans and Requa
Others: 2 visitors, Tim Teehan, NJSBA Field Service Representative, and a member of the Coast Star Newspaper

Board of Education Professional Development:

Tim Teehan, NJSBA Field Service Representative, provided a professional development session for the Board of Education on "New Superintendent Transition" as well as reviewing the Board self-evaluation. The Board discussed the following items:

- Self evaluation
- Previous year Board goals
- Goals for the 2025-2026 school year
- The district's goals, mission and vision
- BOE committees working on the 25-26 action plans by the next BOE meeting
- Superintendent Danahy to have the district goals by the next meeting

Communications:

Mrs. Lerner shared a thank you note from Ms. Hughes.

Superintendent's Update:

Superintendent Danahy thanked the office staff, Mrs. Price, Mr. Smith and Mrs. Lerner for welcoming her to the district.

Superintendent Danahy reported on the following:

Meeting: July 16, 2025

- Enrollment Report – anticipates 119 students for the 25-26 school year
- Safety and Security Drill Report – the report and drills held were reviewed
- Vacant teaching positions:
 - 2 leave replacements
 - 3rd grade teacher
 - Lunch aide
- The district will have a new website that will launch in August
- Thank you note from the student who received the Student Achiever of the Year recognition

Motion to adjourn to executive session:

It was moved by Bing and seconded by Scrabis-Fletcher for the Avon Board of Education to approve the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the Avon-by-the-Sea Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows; Personnel (2025-2026 staffing and appointments) and student matter.
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

Voice vote was all in favor, motion carried unanimously. The Board adjourned into executive session at 7:28 PM.

It was moved by Bing and seconded by Losinger to adjourn the executive session. Voice vote was all in favor and the executive session adjourned and opened to the regular business meeting at 7:58 pm.

Committee Reports:

Communications Committee- Mr. Szczepaniak reported that the newsletter is drafted and being reviewed

Operations Committee- Mrs. Losinger reported that the committee had met briefly with Superintendent Danahy regarding personnel items.

Public Session on Agenda items only:

Mr. Pauciello inquired about the motion under finance for KORE Occupational Therapy. President Bing responded that the motion is going to be removed. Mr. Pauciello further inquired about the agenda posting on the website and Mrs. Lerner reviewed the matter.

Agenda Review:

The agenda motions were reviewed in detail by the Board.

Dr. Scrabis-Fletcher stated that she is sad to see Ms. Anzzolin go; she is an unbelievable OT. She is sorry that things did not work out and is concerned about the students who receive her services. She reviewed her concerns.

The Board expressed their regrets of the resignation of Ms. Anzzolin.

Mrs. Lerner provided an update regarding federal funding and ESEA funds.

Mr. Szczepaniak inquired about the payroll and budgetary services with the Asbury Park Information Technology Center and Mrs. Lerner reviewed that it is the software system the district uses for accounting and payroll.

Mr. Kinkela inquired about the mechanism used to determine that library books are disposed of as well as expressing concerns with titles on the list. Superintendent Danahy reviewed the process at length. The Board discussed the matter and concerns and requested that the motion be tabled pending further information.

Mrs. Losinger inquired about the staffing of the Avon Home & School Association After School Programs being held in the building. Mrs. Lerner reviewed that these programs are not run by the district and the district does not employ the staff to conduct these programs.

It was moved by Bing and seconded by Scrabis-Fletcher to close the work session and open the regular business meeting. Voice vote was all in favor and the work session adjourned and opened to the regular business meeting at 8:23 pm.

Personnel:

It was moved by Losinger and seconded by Scrabis-Fletcher to approve, as recommended by the Superintendent, the following resolutions:

The following substitute teachers for the 2025-2026 school year at the rate of \$125 per day:

Devin Barry	Giovanna Kulka
Louis Cabezas	Margaret Lomerson
Anne Coogan	Mary Meehan
Kim Decker	Mary Mills
Lauren Eknoian	Vincent Nappo
Noel Fitzpatrick	Fran Rooney
Ryan Flanagan	Eileen Ruane
Eileen Gamberg	Patricia Skea
Jack Houston	Katie Skribner
Vickie Johnson	Jean Slover
	Abigail Urspruch

The following substitute nurses for the 2025-2026 school year at the rate of \$150 per day:

Joanne Korba
Julia Morcom
Jayne Propert
Eileen Ruane
Kathleen Scala

Michael Vaccarino for summer technology support for up to 50 hours during the period of July 1 – August 31, 2025 at the rate of \$38.56 per hour.

The employment contract with Corinne Lynn as a teacher for the 2025-2026 school year at a salary of \$91,300 (1.0 FTE, Step 18, MA).

The awarding of 10 accumulated sick days (from previous district) to Corinne Lynn as of September 1, 2025.

The resignation of Vincent Nappo, lunch aide, effective September 1, 2025.

The resignation of Kathleen Anzzolin, Occupational Therapist, effective September 1, 2025.

Amend the contract with Mary Dugan from \$84,400 (1.0 FTE, Step 15, MA +30) to \$87,100 (1.0 FTE, Step 16, MA +30).

The revised job description for the Director of Curriculum, Instruction and Special Services.

The leave of absence for John Kuhlthau in accordance with the FMLA policy for the period of January 9, 2026 through April 12, 2026 with a return to work date of April 13, 2026.

Brian Trapani to attend the LinkIt: Data Forward Summer Institute on July 30 & 31st, 2025 at Point Pleasant Borough High School, Pt. Pleasant, NJ at the rate of \$125 per day as per the Agreement with the AEA.

The resignation of Kaitlin McGowan, teacher, effective September 12, 2025.

Roll call vote was all in favor, motions carried unanimously.

It was moved by Losinger and seconded by Scrabis-Fletcher to approve, as recommended by the Superintendent, Kristin McGowan as the Head Teacher on an as needed basis for the 2025-2026 school year at the rate of \$47 per hour as per the agreement with the AEA.

Roll call vote was in favor, Scrabis-Fletcher voted no, motion carried.

Finance:

It was moved by Scrabis-Fletcher and seconded by Losinger to remove, as recommended by the Superintendent, the following resolution from the agenda:

The contract with KORE Occupational Therapy for Occupational Therapy Services at a rate of \$100 per hour and \$300 per evaluation on an as needed basis for the 2025-2026 school year.

Roll call vote was all in favor, motion carried unanimously.

Meeting: July 16, 2025

It was moved by Scrabis-Fletcher and seconded by Losinger to approve, as recommended by the Superintendent, the following resolutions:

The payroll for July 2025 totaling \$70,108.90 and the supplemental June 2025 payroll in the amount of \$39,703.10.

The payment of bills presented for the 2024-2025 budget totaling \$66,057.09.

The payment of bills presented for the 2025-2026 budget totaling \$191,840.10.

Amend the contract with Atlantic Behavior Analysis LLC for Child Study Team (BCBA) services for the 2025-2026 school year from the rate of \$145 per hour to \$150 per hour.

Contract with Shore Line Therapy for Speech - Language Services on an as needed basis, for up to 10 hours per week, at the rate of \$100 per hour and \$300 per evaluation for the 2025-2026 school, effective November 16, 2025.

The attached staff travel expenses for various training and business related trips as budgeted for in the 2025-2026 budget.

The application and acceptance of funds under the Individuals with Disabilities Act (IDEA) part B and Preschool Allocations for FY26 in the amount of \$.

IDEA Basic	\$35,969
Preschool	\$ 1,156

The contract for payroll and budgetary services with the Asbury Park Information Technology Center for the 2025-2026 school year in the amount of \$12,325.

The shared service agreement with the Roosevelt Board of Education for Teacher Services (.40 FTE) for the 2025-2026 school year at a contracted rate of \$40,425.

Roll call vote was all in favor, motions carried unanimously.

Other Business:

It was moved by Scrabis-Fletcher and seconded by Szczepaniak to table the following resolution:

Disposal of the attached list of library books deemed as outdated and/or obsolete.

Roll call vote was all in favor, motion carried unanimously.

It was moved by Scrabis-Fletcher and seconded by Szczepaniak to approve, as recommended by the Superintendent, the following resolutions:

The minutes of the regular business and executive session meetings held on June 11, 2025.

The attached Biannual SSDS report for the January - June 2025 reporting period.

The acceptance of the Safety and Security Drill Plan for the 2025-2026 school year.

The continuation of (26) twenty-six nonresident tuition students for the 2025-2026 school year and the acceptance of the tuition revenue per student to be received as the policy states throughout the school year.

The continuation of (10) ten preschool tuition students for the 2025-2026 school year and the acceptance of the tuition revenue per student to be received as the policy states throughout the school year.

The District Emergency Remote Instruction Plan for the 2025-2026 school year.

The acceptance of the following new tuition students for the 2025-2026 school year and the acceptance of the tuition revenue per student to be received as the policy states throughout the school year:

- Grade One – (4) four students
- Grade Eight – (1) one student

Roll call vote was all in favor, motions carried unanimously.

Facilities and Transportation:

It was moved by Bing and seconded by Scrabis-Fletcher to approve, as recommended by the Superintendent, the following resolutions:

The attached Emergency Drill report for June 2025.

The adoption of the following resolution on substandard facilities:

WHEREAS, the Avon Board of Education anticipates a shortage of an educational space for a kindergarten program for the 2025-2026 school year, and
WHEREAS, the Avon Board of Education has investigated all possibilities of providing the required educational space within the school building,
NOW, THEREFORE BE IT RESOLVED, that the Avon Board of Education hereby petitions the Monmouth County Executive Superintendent of Schools to approve the waiver for a substandard educational space in the Avon Elementary School for the 2025-2026 school year.

The adoption of the following resolution on substandard facilities:

WHEREAS, the Avon Board of Education anticipates a shortage of core curriculum space for the 2025-2026 school year, and
WHEREAS, the Avon Board of Education has investigated all possibilities of providing educational facilities within the regular school building,
NOW, THEREFORE BE IT RESOLVED, that the Avon Board of Education hereby petitions the Monmouth County Executive Superintendent of Schools to approve, as a substandard facility, the Avon Municipal Building for the 2025-2026 school year.

The use of the Avon Elementary School for the following Avon Home & School Association After School Programs as per the building use policy:

Meeting: July 16, 2025

- Running Club with Mr. Trapani on Tuesdays: September 9, 23, 30; and October 7, 14, 21, 28, 2025 from 3:15 - 4:15 pm on the playground for Grades Kindergarten - Grade 5 (max 20 students).
- Design Your Own Graphic Novel on Wednesdays: September 10, 17, 24; and October 1, 8, 15, 22, 29, 2025 from 3:15 - 4:05 pm in Room 110 (Media Center) for Grades 3 - 5 (max 15 students)
- Art Club/Sculpture on Thursdays: September 11, 18; October 2, 9, 16, 30; and November 13, 20, 2025 from 3:15 - 4:05 pm in Room 013 (Art Room) for Grades Kindergarten - Gr 5 (max 16 students).
- Kickball with Mr. Trapani on Mondays: September 8, 15, 22, 29; and October 6, 20, 27, 2025 from 3:15 - 4:15 pm on the playground for Grades K - 5 (max 20 students).

Roll call vote was all in favor, motions carried unanimously.

Unfinished Business:

Superintendent Danahy reviewed the following:

- Lincoln Ave. stairs project-the permits are in and hopefully next week the stairs will be repaired.
- Playground – the cameras are being installed first and then the playground project will begin in August. The project was discussed.

New Business:

- Financial Literacy – The Board discussed BOE professional development
- NJSBA Conference – October 20-23, 2025 – If anyone would like to attend, please notify Mrs. Lerner
- BOE Candidate Information/election – July 28, 2025
- Operations Committee – Mrs. Lerner requested a meeting to review budget issues and concerns. The committee will set up a meeting in the next few weeks,

Public Session: None

Motion to adjourn:

There being no further business before the Board, it was moved by Bing and seconded by Scrabis-Fletcher to adjourn the meeting. Voice vote was all in favor, motion carried unanimously. The meeting adjourned at 8:26p.m.

Respectfully submitted,

Amy S Lerner

Amy S. Lerner, Board Secretary