

FIRE ISLAND UNION FREE SCHOOL DISTRICT

Annual Organizational Meeting of the Board of Education

Tuesday, July 8, 2025

4:30 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

- ITEM 1 Administration of Oath of Office – Newly Elected Board Members
- a. Byron Chenault
 - b. Linda Nowachek
- ITEM 2 Call for Nominations & Election of Officers
- a. Nomination & Election of President of the Board of Education
 - b. Nomination & Election of Vice President of the Board of Education
 - c. Administration of Oath of Office – President of the Board of Education
 - d. Administration of Oath of Office – Vice President of the Board of Education
- ITEM 3 Administration of Oath of Office
- a. Superintendent of Schools – *T. Davey*
 - b. Assistant Superintendent for Business & Operations – *J. Lizza*
- ITEM 4 Appointment of Officers
- a. District Clerk – *T. Murphy*
 - b. Deputy District Clerk – *N. Henriksen*
 - c. District Treasurer – *R. Swierkowski*
 - d. Deputy District Treasurer – *T. Murphy*
- Administration of Oath:
- District Clerk
 - District Treasurer
 - Deputy District Treasurer
- ITEM 5 Other Appointments for 2025-2026 School Year
- a. Director of Health Services – *J. Ferguson*
 - b. School Attorney – *Guercio & Guercio, LLP*
(original paperwork on file in the office of the District Clerk)
 - c. External Auditor – *R. S. Abrams & Co.*
(original paperwork on file in the office of the District Clerk)
 - d. Claims Auditor – *Emkay Consulting LLC*
 - e. Financial Statements – *Cullen & Danowski, LLP*
 - f. Insurance Consultant – *NYSIR (New York Schools Insurance Reciprocal)*
 - g. Student Accident Insurance – *Bollinger Specialty Group*
 - h. Employee Dental Insurance – *First Reliance Standard*
 - i. Asset Management Services – *CBiz*
 - j. Actuarial Services – *USI Consulting*
 - k. Storage Tank Insurance Company – *Willis of New Jersey, Inc.*
 - l. Flood Insurance – *American Banker's Insurance Co.*
 - m. Chief Emergency Officer – *T. Davey*
 - n. Census Enumerator – *T. Davey*
 - o. Attendance Officer – *T. Davey*
 - p. Records Access Officer – *T. Murphy*

- q. Records Management Officer – *T. Murphy*
- r. Data Protection Office – *C. Forget*
- s. Asbestos (AHERA) Local Educational Agency Designee – *B. Kurka*
- t. School Pesticide Representative – *B. Kurka*
- u. Chemical Hygiene Officer – *B. Kurka*
- v. Purchasing Agent – *J. Lizza*
- w. Designated Education Official – *T. Davey*
- x. Civil Rights Compliance Officer – *T. Davey*
- y. Title IX Compliance Officer – *T. Davey*
- z. Workplace Violence Prevention Coordinator – *T. Davey*
- aa. Dignity Act Coordinator – *T. Davey*
- bb. Section 504 Compliance Officer – *T. Davey*
- cc. Homeless Liaison Officer – *J. Lizza*
- dd. Special Education Chairperson – *D. Levenson*
- ee. Board of Education Legislative Liaison to New York State School Boards Association – *Board President*
- ff. Fire Island UFSD Committee on Special Education/Section 504 comprised of the following:
 - Chairperson – *D. Levenson*
 - Psychologist – *TBA*
 - Special Education/Reading Teacher – *C. Ferry*
 - District Physician – *J. Ferguson*
 - Parent Representative – *Y. Bessler*
 - Student’s Classroom Teacher
- gg. Fire Island UFSD committee on Pre-School Special Education comprised of the following:
 - Chairperson – *D. Levenson*
 - Parent Representative – *Y. Bessler*
 - Suffolk County Representative
 - Evaluation Team Members
 - Impartial Hearing Officers

ITEM 6 Designations

- a. Official Bank Depository, all funds – *ConnectOne Bank*
- b. Regular Meetings – *2nd Tuesday, unless otherwise noted*
- c. Official Newspapers – *Islip Bulletin, Long Island Advance*

ITEM 7 Authorizations

- a. Funding of 2025 Capital Reserve #5
- b. Funding of Reserve for Employee Benefits
- c. Funding of Worker’s Compensation Reserve
- d. Funding of Employee Benefit Accrued Liability Reserve
- e. Funding of Teacher Retirement Contribution Reserve Sub-Fund
- f. To Fund Worker’s Compensation from Worker’s Compensation Reserves- *Not to Exceed \$100,000.00*
- g. To Fund Unemployment from Unemployment Reserves - *Not to Exceed \$100,000.00*
- h. To Fund Employee Benefits from Employee Benefits Reserve Fund
- i. To certify payrolls – *T. Davey*
- j. To approve the attendance of staff to conferences, conventions, workshops – *T. Davey*
- k. Superintendent to apply for Grants in Aid (State & Federal as appropriate)
- l. To establish \$200.00 petty cash for school instructional program to be maintained by District Treasurer

- m. Designation of signatures on checks:
 - District Treasurer
 - District Clerk
 - Assistant Superintendent for Business & Operations
 - School Board Member –
 - School Board Member –
- n. Budget transfers on Chief School Officer’s approval *up to \$5,000.00*
- o. Use of District Credit Card – *T. Davey, J. Lizza*
- p. District Treasurer to invest school district funds
- q. Purchasing Agent to sign all district purchase orders

ITEM 8	Official Undertakings (Bonds)	
	a. Assistant Superintendent for Business & Operations	<i>\$2,000,000.00</i>
	b. Deputy District Treasurer	<i>\$2,000,000.00</i>
	c. District Clerk	<i>\$2,000,000.00</i>
	d. District Treasurer	<i>\$2,000,000.00</i>

- ITEM 9 Other Items
- a. Re-adoption of all policies heretofore made including Code of Ethics and Code of Conduct
 - b. Establish mileage reimbursement rate @ *.70 cents/mile*
 - c. Establish Board of Education Sub-Committees
 - Audit: *4 members*
 - Buildings & Grounds: *2 members*
 - d. Approval of Equal Opportunity Employment
 - e. Approval of Bay Shore Union Free School District and Islip Union Free School District as the Receiving Districts for resident students for grades 7-12 for the 2025-2026 school year, as they are received.
 - f. Approval of the following school personnel to have access to confidential Special Education records:
 - Superintendent – *T. Davey*
 - District Clerk – *T. Murphy*
 - Psychologist – *TBA*
 - Speech Therapist – *TBA*
 - Special Education/Reading Teacher – *C. Ferry*
 - CSE/CPSE/Section 504 Director – *D. Levenson*

ITEM 10 Adjournment